



# DRUMHELLER

## INFRASTRUCTURE SERVICES



### REQUEST FOR QUOTATION

**QUOTE**

Library Washroom Handicap Door Opener

**DATE:**

December 9, 2019

**FROM:**

Reg Bennett, Technical Services Manager

Town of Drumheller Representative

**DATE QUOTATION REQUIRED:**

YEAR: 2020 MONTH: January DAY: 09 TIME: 2:00 PM

**SUBMIT QUOTE IN A CLEARLY MARKED AND SEALED ENVELOPE TO**

Town of Drumheller  
224 Centre Street  
Drumheller, Alberta T0J 0Y4  
ATTN: Dave Brett, Director of Infrastructure

QUOTE: Library Washroom, Handicap Door Opener

Your firm is invited to submit a quote, pursuant to the general conditions for the scope of work as described. This quote, will not be considered authorization to proceed with work herein described.

All Procurement processes will be in compliance with the Town of Drumheller purchasing policy.

## SECTION #1

INITIATOR OF REQUEST:

Reg Bennett

DATE:

YEAR:

2019

MONTH:

December

DAY:

09

### 1. SCOPE OF WORK:

The Town of Drumheller is looking to have installed an automatic door with an emergency call system. This will be for the public washroom in Library, at the Badlands Community Facility.

The specifications are as follows:

- Powered Handicap Door Operators & Push Buttons for Wheelchair Access
- Camden Universal Emergency Call Kit with Button, Sounder, LED Dome Light, Sign Inside / outside push plates,
- Electric strike
- Door contacts
- Supplying power to control box above ceiling, wiring from control box for Powered opener, connecting to the electrical panel. Must be fully functional and operational.

All tenders must include:

- Labour
- Materials
- Building Permits
- All Electrical Costs
- Attach a copy of drawings: the existing door specs, structural, electrical and existing doors.
- Travel, Lodging & Freight Charges

Before the contract is awarded, the contractor must produce the following:

- Town of Drumheller Business License
- WCB Coverage
- Commercial Liability Insurance in the amount of \$5,000,000.00

The mandatory tour date will be on December 19, 2019 at 1:30 PM, at the Badlands Community Facility, 80 Veterans Way, Drumheller Public Library.

**EVALUATION CRITERIA:**

- Each tender received, will be evaluated on the basis listed below. The Town of Drumheller will have the sole and unfettered discretion to award up to the maximum number of points for each criterion listed below.
- By submitting a tender, each bidder acknowledges and agrees to waive any right to contest through legal proceedings. The decision to award points in respect to the criteria noted below will be at the sole discretion of the Town of Drumheller.

<b>CRITERIA</b>	<b>WEIGHTING</b>
Cost	75
Specifications	10
Minimum Warranty	15

**QUOTATION INELIGIBILITY**

All pages of the quotation must accompany submission. Quotations that are unsigned, incomplete, improperly signed or sealed, conditional, illegible, late, obscure, contain arithmetical errors, erasures, alterations or irregularities of any kind and maybe considered invalid.

The lowest, or any evaluated quotation, may not necessarily be accepted. The Town of Drumheller reserves the right to reject any or all quotes or to accept the quotation evaluated to be in the best interest of the Town of Drumheller.

**SECTION #2**

**To be completed by the contractor**

Total cost of project (excluding GST) \$ \_\_\_\_\_

Quotation submission price in effect for 60 days from date of acceptance from the Town of Drumheller.

**REFERENCES:**

Company Name: \_\_\_\_\_

Primary Contact: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Company Name: \_\_\_\_\_

Primary Contact: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Company Name: \_\_\_\_\_

Primary Contact: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**SECTION #3**

**QUOTATION INELIGIBILITY:**

All pages of this quote must accompany your quotation. Quotation that is unsigned, incomplete, improperly signed or sealed, conditional. Illegible, obscure, contains arithmetical errors, erasures, alterations or irregularities of any kind, may be considered invalid.

The lowest, or any evaluated quotation, may not necessarily be accepted. The Town of Drumheller reserves the right to reject any or all quotations or to accept the quotation evaluated to be in the best interest of the Town of Drumheller.

**INTENT**

The undersigned contractor hereby provides a quotation to supply the product as described within its entirety for the cost as described in section 2, item 1

**COMPANY:**

\_\_\_\_\_

Print name of authorized personnel: \_\_\_\_\_

Signature: \_\_\_\_\_

Email Address \_\_\_\_\_

**TOWN OF DRUMHELLER:**

Print name of authorized personnel: \_\_\_\_\_

Signature: \_\_\_\_\_

DATE: YEAR 2020      MONTH                      DAY

Upon completion of signatures above, this document will represent a contract agreement between the contractor and the Town of Drumheller.