



ADDENDUM A-01

Project:	Town of Drumheller Request for Proposal – Provision of a Town App		
Location:	224 Centre Street, Drumheller, Alberta T0J 0Y4		
Date:	August 7, 2019	Addendum:	A-01

To All Bidders:

1. General

- 1.1. This addendum shall be read in conjunction with the Specifications prepared for the Town of Drumheller Request for Proposal – Provision of a Town App.
- 1.2. Where inconsistent with the above, this addendum shall govern. This addendum forms an integral part of the Contract Documents and shall be included therein.
- 1.3. No consideration shall be allowed for increases (extras) to the CONTRACT PRICE due to failure of the Contractor or Subcontractor not being familiar with this addendum.
- 1.4. The Bidder shall insert in the Tender Form the number(s) of the addenda received by them during the tendering period and taken into account by them in preparing their tender.

CLARIFICATIONS

1. Do you have a local preference for the work prescribed in the RFP? If so could you let me know how much of the evaluation would be attributed to having a local presence?

We always support local however this is not a requirement of this RFP. Our purchasing policy gives local firms a 5% leeway in pricing

2. Would you need any copywriting, videography, photography or stock imagery for the App?

We have a series of photographs and videos we could use for the App

3. What is the budget for the App

As stated on the APC website the allocated budget is \$15,000 to \$20,000

4. Could you elaborate on what you mean by the ability of the App to be cached?

We are a very long community (30km) with a number of areas with no cell coverage. Therefore we need to make sure the app is still useable in these areas. We appreciate the report a problem will be uploaded once in cell coverage range.

5. What level of integration is required with the new Town website?

We want the two items to integrate as much as possible to ensure there is no dual data entry. This would include schedules, council minutes etc.

6. How would the Town of Drumheller prefer the pricing to be presented by the vendor in order to evaluate the prices quoted on the same bases?

We would suggest using the tables in the RFP with guidance on the weightings for each proposal. After that it is entirely how each proponent wishes to present their budget.

7. How will the emergency alerts work?

This will be in consultation with the designers as to whether the provincial alerts are used or design a Drumheller version taking their recommendations into account.

8. How will GEO Fencing work?

This will be in consultation with the designers using their knowledge and skills to make recommendations in this area.

9 What is the Level of Training Available for Staff?

It is vitally important this is an easy to use app for Town Staff with initial training and ongoing support for staff

- 10 How important is the location of the Servers?

The safety of data is a priority to us therefore this will form an important part of the scoring.

- 11 Can we email our proposal? Has the Town allocated any funding for implementation of the ARP's recommendations?

No, tender requirements mean all proposals need to be mailed or hand delivered to Drumheller Town Hall at 224 Centre Street, Drumheller Alberta T0J 0Y4.

End of Addendum A-01