

approved
Sept. 30/19

**Town of Drumheller
REQUEST FOR DECISION**



TITLE:	Award of Contract for Flood Mitigation Officer
DATE:	September 27, 2019
PRESENTED BY:	Darryl E. Drohomerski, C.E.T.
ATTACHMENT:	n/a

SUMMARY

The Town of Drumheller was recently awarded Provincial and Federal grants for the “Drumheller Flood Mitigation and Climate Adaptation” project, a significant multi-year investment in our community that will change how we mitigate and respond to flooding events in the future.

Due to the significance of this work, the Town has elected to engage a Flood Mitigation and Climate Change Program Officer, dedicated to this project.

Under the terms and conditions of the Federal grant program direct employee costs are deemed ineligible. As a result, to ensure eligibility for cost sharing with our other levels of government partners, this position is to be filled by way of a contracted service, on a term basis, for the period of October 2019 to December 2024 with an option to alter the length of the term depending on project completion.

A Request for Proposal for a *Flood Mitigation and Climate Change Program Officer* was advertised on the Towns website and on Alberta Purchasing Connection on August 30th and closed September 17th. The criteria for elevation included not only price, but knowledge of the valley and Red Deer River Basin, emergency management preparedness, experience and qualifications.

Although there was interest from various proponents while the process was open, in the end there was only one submission:

Darwin Durnie Consulting Corporation – estimated five year contract value \$1,680,000

Notwithstanding the single submission, the proponent is well qualified in all areas identified in the RFP and has submitted a fee schedule in line with projects of this scale and scope. The proponent has included a team of resources as part of the submission that will be utilized through the life of the project.

RECOMMENDATION:

That Council awards the contract for Flood Mitigation and Climate Change Program Officer to Darwin Durnie Consulting Corporation for the period of October 2019 to December 2024.

FINANCIAL IMPACT:

The funding for this service is cost-shareable with both the Provincial and Federal governments, with the Town being responsible for a maximum of 10% of the overall costs, which has been accounted for in the Capital budget over the life of this project.

STRATEGIC POLICY ALIGNMENT:

Flood Mitigation is a key strategic priority of Council and this contract allows the Town to carry out this priority through proper management of this significant project.

MOTION: M2019.166 Zariski, DeMott Carried. *EKR*

Move to authorize the CAO to enter into a contract with Darwin Durnie Consulting Corporation for the provision of Flood Mitigation and Climate Change Program Officer Services as outlined within the terms and conditions of the proposal submission, for the period of October 2019 to December 2024 to a maximum value of \$1,680,000.

Prepared By: Darryl Drohomerski

Reviewed By: B.Miller

Approved By: Darryl Drohomerski
Chief Administrative Officer