



AGENDA
Regular Council Meeting
4:30 PM – Monday September 20, 2021
Council Chambers & Live Stream on Drumheller Valley YouTube Channel

IN ATTENDANCE

Mayor Colberg
Councillor Jay Garbutt
Councillor Tom Zariski
Councillor Tony Lacher
Councillor Kristyne De Mott
Councillor Fred Makowecki
Councillor Lisa Hansen-Zacharuk

Chief Administrative Officer (CAO): Darryl Drohomerski
Communication Officer: Erica Crocker
Director of Emergency and Protective Services: Greg Peters
Director of Infrastructure: Dave Brett
Chief Financial Officer: Mauricio Reyes
Legislative Assistant: Denise Lines

1. CALL TO ORDER

1.1 The Mayor called the meeting to order at 4:30pm

2. OPENING REMARK

Cancellation of the Monday September 27 Meeting
Flood Mitigation Virtual Q&A Friday Sept 24 – 12:30pm
Cultural Day Activities Saturday Sept. 25 – Information online
Federal Election Monday Sept.20

3. ADDITIONS TO THE AGENDA

4. ADOPTION OF AGENDA

4.1 Agenda for September 20, 2021 Regular Council Meeting

M2021.219 Moved by Councillor Garbutt, Councillor Lacher; that Council adopt the agenda for the September 20, 2021 Regular Council meeting as presented.

Carried unanimously

5. MINUTES

5.1 Minutes for the September 13, 2021 Regular Council Meeting

M2021.220 Moved by Councillor Zariski, Councillor Hansen-Zacharuk; that Council adopt the minutes for September 13, 2021 Regular Council Meeting as presented.

Carried unanimously

6. DELEGATION

- 6.1 Travel Drumheller – Pilot Executive Director Project
Presented by Dr. Sarah Newstead and Executive Director Julia Fielding

7. REQUEST FOR DECISION AND REPORTS

7.1. CHIEF ADMINISTRATIVE OFFICER
DRUMHELLER RESILIENCY AND FLOOD MITIGATION INTERIM PROJECT MANAGER

Interim Project Manager, Mark Steffler described the process behind the decision to award the Project Director for the Drumheller Resiliency and Flood Mitigation project to Kerr Wood Leidal Associates Ltd.

Council asked questions about the breakdown of finances in the award of this contract and how the annual amount may change as the project progresses through different stages. Steffler also explained that the Town of Drumheller will take a more active day to day role in the accounting process while still working with Ascend Financial.

7.1.1 Request for Decision – Award of the Drumheller Resiliency and Flood Mitigation Project Management Team

M2021.221 Moved by Councillor Zariski, Councillor Garbutt; that the Project Director – Drumheller Resiliency and Flood Mitigation Request for Proposal be awarded to Kerr Wood Leidal Associates Ltd for the approximate annual amount of \$576,000 per year excluding GST.

Carried unanimously

7.2. DIRECTOR OF EMERGENCY AND PROTECTIVE SERVICES

7.2.1. COVID – 19 Update

7.3 CHIEF ADMINISTRATIVE OFFICER

7.3.1 Request for Decision - Council and Committee Meeting Procedures Bylaw 04.21 – Third Reading

M2021.222 Moved by Councillor Garbutt, Councillor De Mott; that Council give third reading to Council and Committee Bylaw 04.21 as amended.

Carried unanimously

7.3.2 Request for Decision – Chief Administrative Officer Bylaw 21.21 – First Reading

Council noted corrections to be made in the bylaw. Council requested that administration consult the MGA for verbiage around the sale of land specifically in regards to fair market value vs less than market value.

M2021.223 Moved by Councillor De Mott, Councillor Zariski; that Council give first to Chief Administrative Officer Bylaw 21.21 as presented.

Carried unanimously

M2021.223A Moved by Councillor Garbutt, Councillor Makowecki; that Council give second reading to Chief Administrative Officer Bylaw 21.21. as presented

Carried unanimously

7.3.3 Request for Decision – Intermunicipal Subdivision and Development Appeal Board Appointments

M2021.224 Moved by Councillor De Mott, Councillor Makowecki; that Council appoint the following people to the Palliser Intermunicipal Subdivision and Development Appeal Board as per Bylaw 17.21: Board Members: Sharon Clark and Keith Hodgson; Clerks: Libby Vant, Linda Taylor and Denise Lines.

Carried unanimously

The Mayor called for a break at 6:07pm
The meeting resumed at 6:13pm

7.4. DIRECTOR OF INFRASTRUCTURE

7.4.1 Request for Decision – Capital Project – Drumheller Memorial Arena Upgrades

Two main items being discussed in the Request for Decision are:

- The addition of the Women's Changeroom
- The replacement of the Skate Safe material in the walk way.

Council discussed the possibility of allocating funds from Town resources in order to move the project forward instead of waiting for the outcome of grant applications. Administration confirmed that by allocating funds from the operating budget and facility reserves the different elements of the Arena Upgrade project could move forward immediately. Administration will continue to apply for the grants discussed.

M2021.225 Moved by Councillor Lacher, Councillor Zariski, that Council allocate \$20,000 in funds from the Facility Reserves to the Drumheller Memorial Arena Upgrades for development of a conceptual design and construction estimate for a women's change room and flooring upgrades.

Amendment to the motion by Councillor Hansen-Zacharuk; include the following from the request for decision document while continuing to apply for relevant grants:

- d) Allocate \$20,000 immediately to begin engineering work to develop preliminary and detail design.
- e) Immediate allocation of \$150,000 to begin engineering and construction of the new women's change room
- f) Allocate \$40,000 of funds for the rental of a temporary changerroom space

Councillor Lacher accepted the friendly amendment from Councillor Hansen-Zacharuk
Seconded by Councillor De Mott

Amendment to the amended motion by Councillor Garbutt; funds allocated from the operational budget include \$40,000 for a temporary facility and \$20,000 for the conceptual design and construction estimate for the women's change room and flooring upgrades from operating surplus; funds allocated from the facility reserves include \$150,000 for the construction upgrades.

Councillor Lacher accepted the second friendly amendment from Councillor Garbutt.

M2021.225A Moved by Councillor Lacher, Councillor De Mott, that Council allocate funds to the Drumheller Memorial Arena Upgrades from Operating Surplus and Facility Reserves in the following manner: \$40,000 from the operating surplus to immediately secure a temporary structure for the change room, \$20,000 from the operating surplus for the conceptual design and construction estimate for a women's change room and flooring upgrades. \$150,000 from the Facility Reserves for construction upgrades.

Carried unanimously

7.4. MANAGER OF COMMUNITY DEVELOPMENT AND SOCIAL PLANNING

7.4.1 Request for Decision - Recreation Fee Assistance Program

M2021.226 Moved by Councillor Garbutt, Councillor Hansen-Zacharuk; that Council adopts the Recreation Fee Assistance Policy C-07-21 and directs Community Development and Social Planning to provide financial support of up to \$30,000 to Recreation in support of this program until December 2022.

Carried unanimously

8. CLOSED SESSION

8.1.1 Labour Relations – FOIP 24

8.1.2 Economic Development Information – FOIP 24

M2021.227 Moved by Councillor Garbutt, Councillor De Mott; that Council close the meeting to discuss Labour Relations and Economic Development Information as per FOIP 24. Time 6:59pm


Carried Unanimously

M2021.228 Moved by Councillor Hansen-Zacharuk, Councillor Garbutt; that Council open the meeting. Time 8:20pm

Carried Unanimously

9. ADJOURNMENT

M2021.229 Moved by Councillor Lacher, Councillor Zariski; that Council adjourn the meeting. Time 8:21pm



MAYOR



CHIEF ADMINISTRATIVE OFFICER

Drumheller Valley YouTube Link: <https://www.youtube.com/watch?v=Z1FeQdYBFml>