

**Town of Drumheller  
COUNCIL MEETING  
MINUTES**

July 20, 2020, 2020 at 4:30 PM  
Council Chamber, Town Hall  
224 Centre Street, Drumheller, AB, T0J 0Y4



**PRESENT:**

Mayor Heather Colberg – Attending  
Councillor Kristyne DeMott – Remote  
Councillor Jay Garbutt - Attending  
Councillor Fred Makowecki - Remote

CHIEF ADMINISTRATIVE OFFICER: Darryl Drohomerski  
DIRECTOR OF EMERGENCY AND PROTECTIVE SERVICES: Greg Peters  
DIRECTOR OF INFRASTRUCTURE SERVICES: Dave Brett  
COMMUNICATIONS OFFICER: Julia Fielding  
MANAGER OF ECONOMIC DEVELOPMENT: Sean Wallace  
COMMUNITY DEVELOPMENT & SOCIAL PLANNING: April Harrison  
LEGISLATIVE ASSISTANT: Denise Lines

**ABSENT:**

Councillor Lisa Hansen-Zacharuk  
Councillor Tony Lacher  
Councillor Tom Zariski

**1. CALL TO ORDER 4:31pm**

The Mayor called the meeting to order at 4:31pm.  
Drumheller Public Library has 2 board vacancies.

**2. ADOPTION OF AGENDA**

2.1. Agenda for July 20, 2020 Regular Council Meeting.

**M2020.183** Moved by Garbutt, Makowecki that Council adopt the July 20, 2020 Regular Council Meeting agenda as presented.

Carried unanimously

**3. MINUTES**

- 3.1. Minutes for the July 6, 2020 Regular Council Meeting.

**M2020.184** Moved by Garbutt, Makowecki that Council adopt the July 6, 2020 Regular Council Meeting minutes as presented.

Carried unanimously

**4. MINUTES OF MEETING PRESENTED FOR INFORMATION**

- 4.1. Valley Bus Society July 2020 Meeting Minutes

**M2020.185** Moved by DeMott, Garbutt that Council accept the minutes of the July 2020 Valley Bus Society Meeting for information.

Carried unanimously

**5. DELEGATIONS**

- 5.1. RCMP - Staff Sergeant Ed Bourque - Report Presentation

Using the Policing Committee Survey Trends results as a guideline, Staff/Sgt Bourque informed Council of how the RCMP will be addressing the community concerns that were voiced in the survey.

**6. ADMINISTRATION REQUEST FOR DECISION AND REPORTS**

**6.1. CHIEF ADMINISTRATIVE OFFICER**

- 6.1.1. Covid-19 Town of Drumheller Update

Alberta Health Services has updated Drumheller to the Watch Category for Covid-19. For more information on Covid cases in and around Drumheller visit:  
<https://www.alberta.ca/maps/covid-19-status-map.htm>

There is no plan at this time to reinstate the Emergency Operations Centre. Increased communication about the Covid-19 Pandemic as it pertains to Drumheller will be accessible through the Town website, social media sites and newspaper. The Town is monitoring the information from Alberta Health Services.

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- 6.1.2. Municipal Development Plan Bylaw 14.20 - Rezoning Amendment - Industrial Development to Industrial Development/Compatible Commercial Development

Please Note: A Public Hearing will be held Tuesday August 4, 2020.

**M2020.186** Moved by Garbutt, DeMott that Council give first reading to Municipal Development Plan Bylaw No.14.20 to amend Municipal Development Plan Bylaw 11.08 for the Town of Drumheller.

Carried unanimously

- 6.1.3. Land Use Bylaw 15.20 - Uses and Rules for Direct Control District

Please Note: A Public Hearing will be held Tuesday August 4, 2020.

**M2020.187** Moved by Garbutt, Makowecki that Council give first reading to Land Use Bylaw No.15.20 to amend Land Use Bylaw 10.08 for the Town of Drumheller.

Carried unanimously

- 6.1.4. Request for Decision - Property Tax Deferral Due to Covid-19 Pandemic

**M2020.188** Moved by Makowecki, Garbutt that Council defer Property Tax payments, without penalty, from August 31, to October 31, 2020 as a result of the Covid-19 Pandemic and associated economic challenges.

Discussion.

Suggested amendment to the original motion by Garbutt: Taxes will be due November 30<sup>th</sup> but no penalties will accrue until December 1<sup>st</sup>, 2020.

**M2020.189** Moved by Makowecki, DeMott that Council defer Property Tax payments, from August 31 to November 30, 2020 with no penalties to accrue until December 1<sup>st</sup>, 2020 as a result of the Covid-19 Pandemic and associated economic challenges.

Carried unanimously

## **6.2. DIRECTOR OF INFRASTRUCTURE SERVICES**

### **6.2.1. Request for Decision - Asset Management Capacity - Building Cohort Application**

M2020.189 Moved by Garbutt, DeMott the Town of Drumheller resolves to submit an Asset Management Capacity - Building Cohort Application - jointly offered by RMA, AUMA, IAMA. The Town of Drumheller commits to incur travel and accommodation charges associated with Cohort Training and understands these will not be reimbursed, The Town of Drumheller recognizes that participants may be asked to work with the project team to provide at least one (1) meeting space to hold a meeting. The Town of Drumheller will commit three (3) people for training for the purpose of learning:

- Establishment and development of an internal Asset Management Team
- Development of an Asset Management Policy
- Development of an Asset Management Strategy

Carried unanimously

### **6.2.2. Request for Decision - FCM Asset Management Grant Application**

**M2020.190** Moved by Garbutt, Makowecki be it resolved that the Town of Drumheller Council directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for Palliser Regional Asset Management Project. Be it therefore resolved that the Town of Drumheller commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

- Activity 1: Regional Webmap Asset Management Module License + Training, and
- Activity 2: data conversion + document scan to Webmap.

Be it further resolved that the Town of Drumheller commits \$5,000.00 from its operation budget toward the costs of this initiative.

Carried unanimously

**6.3. MANAGER OF ECONOMIC DEVELOPMENT**

6.3.1. Bylaw 13.20 Residential Development Incentive - Third Reading

S. Wallace presented the Residential Development Incentive for Third Reading. Council suggested adding a Schedule "C" guideline for renovations to existing buildings at a later date.

No additional feedback regarding the Bylaw and Schedules was received from the community.

**M2020.191** Moved by Garbutt, Makowecki that Council give third reading to Bylaw 13.20 Residential Development Incentive Program outlined in Schedules A & B with proposed amendment.

Discussion.

Suggested Amendment: Garbutt; the addition of the Drumheller and District Senior Foundation Requisition to Schedule "A" 2.6.

Carried unanimously

**6.4. REVIEW OF STRATEGIC PRIORITIES 5:35pm**

6.4.1. 2020 Strategic Plan

**7. PRESENTATION OF REPORTS BY ADMINISTRATION**

7.1. Administration presented mid year reports.

**8. COUNCILLOR REPORTS**

8.1. Town of Drumheller Council Reports.

**M2020.200** Moved by Garbutt, DeMott that Council adjourn the meeting at 6:34p.m.

  
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Chief Administrative Officer

  
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Mayor