

Town of Drumheller
COUNCIL MEETING MINUTES
August 31, 2020, 2020 at 4:30 PM
Council Chamber, Town Hall
224 Centre Street, Drumheller, AB, T0J 0Y4



IN ATTENDANCE:

Mayor Heather Colberg
Councillor Kristyne DeMott
Councillor Jay Garbutt
Councillor Lisa Hansen-Zacharuk
Councillor Tony Lacher
Councillor Fred Makowecki
Councillor Tom Zariski

Chief Administrative Officer: Darryl Drohomerski
Chief Resiliency and Flood Mitigation Officer: Darwin Durnie
Director of Infrastructure Services: Dave Brett
Communications Officer: Erica Crocker
Legislative Assistant: Denise Lines

ABSENT:

Director of Protective & Emergency Services: Greg Peters

1. CALL TO ORDER

Mayor called the meeting to order at 4:32pm

The Drumheller Memorial Cemetery columbarium was vandalised by paintball paint. The Town is in the process of cleaning up the area.

1.1. Addition to the Agenda –

4. Delegation; 4.1 Dinosaur RV Park - Devan Dekeyser

2. MAYOR'S OPENING REMARK

2.1. Deputy Mayor Swearing In - Councillor Jay Garbutt for September and October 2020

3. ADOPTION OF AGENDA

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3.1. Agenda for August 31, 2020 Regular Council Meeting.

M2020.189 Moved by Lacher, DeMott that Council adopt the August 31, 2020 Regular Council meeting agenda as amended.

Carried unanimously

4. DELEGATIONS

4.1. Dinosaur RV Park – Devan Dekeyser

D. Dekeyser explained how they came to learn about the water leak at the RV park and if there could be forgiveness to the sewage disposal portion on the utility bill.

5. MINUTES

5.1. Minutes for the August 4, 2020 Regular Council Meeting

M2020.190 Moved by Zariski, Garbutt that Council adopt the August 4, 2020 Regular Council meeting minutes as presented.

Carried unanimously

5.1. MINUTES OF MEETING PRESENTED FOR INFORMATION

5.1.1. Municipal Planning Commission August 4, 2020 Meeting Minutes

M2020.191 Moved by Zariski, Hansen-Zacharuk that Council accept the minutes of the August 4, 2020 Municipal Planning Commission meeting for information.

Carried unanimously

6. REQUEST FOR DECISION AND REPORTS

6.1. CHIEF ADMINISTRATIVE OFFICER

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6.2. CHIEF RESILIENCY & FLOOD MITIGATION OFFICER

6.2.1. Request for Decision - Flood Mitigation, Award for Engineering Design Services

D. Durnie presented the request for decision. Four firms submitted quotes and may be engaged for different aspects of the project in the future. Durnie explained to Council how and why the particular companies were awarded the contracts and the type of work they will be completing for flood mitigation.

Durnie confirmed that there would be ongoing community engagement events to keep the public informed on the progress of the flood mitigation project. More information on the amendments for the Municipal Development Plan and the Land Use Bylaw will be presented at a future Council meeting.

For questions about flood mitigation please contact the flood mitigation office. Amendment accepted.

M2020.192 Moved by Zariski, Lacher that the Council of the Town of Drumheller engage SweetTech Engineering Consultants to undertake engineering design services for initially assigned flood mitigation infrastructure projects to the value of \$300,000.00, and further;

That Council award the contract for the provision of Geotechnical Engineering Coordination Services to Parkland Geotechnical Consulting Ltd. for an estimated value of \$300,000.00.

Discussion:

After further discussion, Councillor Garbutt suggested the following amendment to the motion:

“...flood mitigation infrastructure projects *up to* the value of \$300,000.00...” and “...for an estimated value *up to* the value of \$300,000.00.”

Council accepted the amendment to motion **M2020.192**.

Carried unanimously

6.3. DIRECTOR OF INFRASTRUCTURE SERVICES

- 6.3.1. Water/Wastewater Utility Bill Forgiveness Presentation- Utilities Manager, B. Adams
Presenters by D. Brett, B. Adams, Utilities Manager, S. Thompson, Utility/Cemetery Clerk.

B. Adams presented information about utility bill forgiveness procedures and policies from other communities as well as the residential industry standard in Alberta.

S. Thompson gave an overview of how residential and commercial utilities are monitored, how payments are processed, and clients are informed of issues. The presenters answered questions related to water/wastewater procedures for residential vs commercial properties.

A formal request for decision outlining the Customer Assistance Program (CAP) payment plan will be brought forward to Council at a later date.

M2020.193 Moved by Makowecki, Hansen-Zacharuk that Council direct administration to implement the following procedures;

1. The Town continue to follow the industry standard practice of billing for all water that goes through the meter and flagging potential leaks through the water billing software.
2. The Town continue to follow the industry standard practice of billing sanitary sewer at set percentage of volume through the water meter (for Drumheller this is 80%).
3. Provide the public with access to a "high water consumption checklist".
4. For those customers that cannot find the leak we can provide a meter read history report. In some cases we could provide assistance to find the leak, but not to repair the leak.
5. A Customer Assistance Program (CAP) payment plan system be implemented for customers who receive a high consumption bill to the give the consumer time to pay prior to implementing any penalties.

Discussion:

After discussion Councillor Garbutt suggested that the motion be tabled resulting in no changes to the current administrative procedures.

M2020.194 Moved by Garbutt, Hansen-Zacharuk that Council table motion M2020.193.

5 - For: Councillors DeMott, Garbutt, Hansen-Zacharuk, Mackoweki, Zariski
2 - Opposed: Mayor Colberg, Councillor Lacher

Carried

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6.3.2. Request for Decision - Kick It to The Curb Weekend, Sept 11, 12, 13

M2020.195 Moved by Hansen-Zacharuk, Zariski that Council approve the implementation for the Kick It to the Curb program, as an adjunct to our annual Community Clean Up program, on September 11, 12 and 13, 2020 from 8:00am - 8:00pm each day.

6 - For: Mayor Colberg, Councillors DeMott, Lacher, Hansen-Zacharuk, Makoweki, Zariski,

1 - Opposed: Councillor Garbutt

Carried

6.4. MANAGER OF RECREATION

6.4.1. Report on the Opening of Town Owned Facilities

D. Goldthorpe, Manager of Recreation, Arts and Culture described the procedures that are being implemented in order to safely reopen the Town owned facilities on September 9th, 2020.

For more information please contact the facility or the Town of Drumheller website for more information.

6.4.2. Request for Decision - Recreation Fees - Reopening 2020

M2020.196 Moved by Hansen-Zacharuk, Lacher that Council direct administration to continue to suspend the collection of monthly membership fees for those on automatic withdrawals and extend those memberships by the length of time the member was unable to use the facility up to January 2, 2021.

Carried unanimously

M2020.197 Moved by Lacher, Zariski that Council direct administration to permit and promote general public and member use of the Aquaplex and the Badlands Community Facility free for the month of September 2020.

Carried unanimously

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Break started 5:50pm

Break ended 5:58pm

7. PUBLIC HEARING TO COMMENCE AT 5:30 PM

7.1. Closing a Portion of Undeveloped Lane Bylaw 16.19

1. Mayor Call to Order: 5:58pm
2. CAO Introduction of Matter: Information 16.19
3. Written Submissions: N/A
4. Palliser Presentation: N/A
5. Public to Speak: Sharleen Douglass
6. Read names to Speak: Sharleen Douglass
7. Council any objections to speakers:
8. Rules of Procedure:
In Favour: Sharleen Douglass
Opposed: N/A
9. Council Questions about submissions: N/A
10. Rebuttals:

Mayor Calls for Public Hearing to Close: 6:05pm

7.2. Closing a Portion of 3 Street S.W. Bylaw 17.19

1. Mayor Call to Order: 6:05pm
2. CAO Introduction of Matter: 17.19
3. Written Submissions: N/A
4. Palliser Presentation: N/A
5. Public to Speak: N/A
6. Read names to Speak:
7. Council any objections to speakers:
8. Rules of Procedure:
In Favour: N/A
Opposed: N/A
9. Council Questions about submissions: No
10. Rebuttals:

Mayor Calls for Public Hearing to Close: 6:06pm

8. PUBLIC HEARING DECISIONS

8.1. Closing a Portion of Undeveloped Lane Bylaw 16.19 - Second Reading

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M2020.198 Moved by Garbutt, Hansen-Zacharuk that Council give second reading of Bylaw 16.19 Lane Closure in East Coulee.

Carried unanimously

M2020.199 Moved by Garbutt, Zariski that Council give third reading of Bylaw 16.19 Lane Closure in East Coulee.

Carried unanimously

8.2. Closing a Portion of 3 Street S.W. Bylaw 17.19 - Second Reading

M2020.200 Moved by Zariski, Makowecki that Council give second reading of Bylaw 17.19 Road Closure for a portion of 3 Street S.W.

Carried unanimously

M2020.201 Moved by Lacher, Zariski that Council give third reading of Bylaw 17.19 Road Closure for a portion of 3 Street S.W.

Carried unanimously

9. CLOSED SESSION

9.1. Labour - CRFM Check In and Evaluation - FOIP Section 19(2)

M2020.202 Moved by Lacher, Hansen-Zacharuk that Council close the meeting to the public to discuss labour matters as per FOIP Section 19(2). Time: 6:55pm

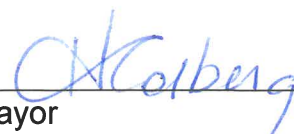
Carried unanimously

M2020.203 Moved by Lacher, DeMott that Council return to the open session of the meeting. Time: 8:32pm

10. ADJOURNMENT 8:32pm



Chief Administrative Officer



Mayor