

**Town of Drumheller
COUNCIL MEETING
MINUTES**

March 2, 2020 at 4:30 PM

Council Chambers, Town Hall
224 Centre Street, Drumheller, AB, T0J 0Y4



PRESENT:

MAYOR:

Heather Colberg

COUNCIL:

Kristyne DeMott

Jay Garbutt

Lisa Hansen-Zacharuk

Tony Lacher

Fred Makowecki

Tom Zariski

CHIEF ADMINISTRATIVE OFFICER:

Darryl Drohomerski

DEPUTY CAO / DIRECTOR OF CORPORATE SERVICES:

Barbara Miller

DIRECTOR OF EMERGENCY AND PROTECTIVE SERVICES:

Greg Peters

DIRECTOR OF INFRASTRUCTURE SERVICES:

Dave Brett

MANAGER OF ECONOMIC DEVELOPMENT:

Sean Wallace

SENIOR ADMINISTRATIVE ASSISTANT:

Libby Vant

RECORDING SECRETARY:

Mike McLean

ABSENT:

1.0 CALL TO ORDER

Mayor Colberg called the meeting to order at 4:31 p.m.

2.0 MAYOR'S OPENING REMARK

2.1 Official Oath of Office - Deputy Mayor Makowecki (March – April)

2.2 Proclamation - Fraud Prevention Month

Mayor Colberg proclaimed March as Fraud Prevention Month.

Regular Council Meeting Minutes
March 2, 2020

2.3 Proclamation - International Women's Day

Mayor Colberg marked International Women's Day on March 8, 2020.

3.0 ADOPTION OF AGENDA

3.1 Agenda of the March 2, 2020 Regular Council Meeting.

M2020.60 Moved by Lacher, Hansen-Zacharuk that Council adopt the agenda for the March 2, 2020 Regular Meeting of Council as presented.

CARRIED UNANIMOUSLY

4.0 ADOPTION OF MINUTES

4.1 Minutes of the February 18, 2020 Regular Council Meeting.

M2020.61 Moved by Zariski, DeMott that Council adopt the minutes of the February 18, 2020 Regular Council Meeting as presented.

CARRIED UNANIMOUSLY

5.0 MINUTES OF MEETING PRESENTED FOR INFORMATION

5.1 Minutes of the January 16, 2020 Municipal Planning Commission Meeting.

M2020.62 Moved by Zariski, Lacher that Council receive the Minutes of the January 16, 2020 Municipal Planning Commission Meeting for information.

CARRIED UNANIMOUSLY

6.0 REPORTS FROM ADMINISTRATION

6.1 CHIEF ADMINISTRATIVE OFFICER

6.1.1 Strategic Priorities - Date Setting

CAO Drohomerski updated Council on the timelines of items in the Strategic Priorities Chart.

6.2 DEPUTY CAO / DIRECTOR OF CORPORATE SERVICES

6.2.1 Update on Grant Applications

Deputy CAO Director of Corporate Services Miller updated Council on the status of grant applications.

Regular Council Meeting Minutes
March 2, 2020

6.2.2 RFD - Write Off of Bad Debt - Utility Accounts

M2020.63 Moved by Garbutt, Hansen-Zacharuk that Council approve the write off of the utility bad debts as listed in Attachment "A", in the amount of \$1,202.90 against the allowance for bad debt account (see attached).

CARRIED UNANIMOUSLY

6.4 DIRECTOR OF INFRASTRUCTURE SERVICES

6.4.1 RFD -Three (3) Year Crushed Gravel Supply

M2020.64 Moved by Zacharuk-Hansen, Lacher that Council award the Three (3) Year Crushed Gravel Supply contract to Reg Gallagher Trucking Ltd. for the submitted price of \$276,000.00 excluding GST.

CARRIED UNANIMOUSLY

6.5 DIRECTOR OF EMERGENCY / PROTECTIVE SERVICES

6.5.1 Director of Emergency & Protective Services Quarterly Report OCT - DEC 2019

M2020.65 Moved by Makowecki, Hansen-Zacharuk that Council accept the Director of Emergency & Protective Services' Quarterly Report for information.

CARRIED UNANIMOUSLY

Recess at 5:25 p.m.
Return at 5:30 p.m.

6.5.2 Criminal Record Check Fees Policy C-04-20

Council provided administration with direction on Criminal Record Check Fees Policy C-04-20 and the fees for Criminal Record Checks.

6.6 MANAGER OF ARTS, RECREATION AND CULTURE

6.6.1 Manager of Arts, Recreation and Culture Quarterly Report - OCT - DEC 2019

M2020.66 Moved by DeMott, Lacher that Council accept the Manager of Arts, Recreation and Culture's Quarterly Report for information.

CARRIED UNANIMOUSLY

6.7 MANAGER OF ECONOMIC DEVELOPMENT

Regular Council Meeting Minutes
March 2, 2020

6.7.1 Manager of Economic Development Quarterly Report - OCT - DEC 2019

M2020.67 Moved by DeMott, Hansen-Zacharuk that Council accept the Manager of Economic Development's Quarterly Report for information.

CARRIED UNANIMOUSLY

7 PUBLIC HEARING TO COMMENCE AT 5:30 PM

7.1 Public Hearing - Bylaw 02.20 Land Use Bylaw Amendment - Cannabis Terminology & Definitions

M2020.68 Moved by Colberg that Council move into a Public Hearing regarding Bylaw 02.20 Land Use Bylaw Amendment - Cannabis Terminology & Definitions.

CARRIED UNANIMOUSLY

PUBLIC HEARING BEGINS AT 5:31 p.m.

No submissions.

PUBLIC HEARING ENDS AT 5:31 p.m.

8 BYLAWS

8.1 Bylaw 02.20 Land Use Bylaw Amendment - Cannabis Terminology & Definitions (Second Reading)

M2020.69 Moved by Hansen-Zacharuk, Zariski that Council give second reading to Bylaw 02.20 Land Use Bylaw Amendment - Cannabis Terminology and Definitions.

CARRIED UNANIMOUSLY

M2020.70 Moved by Garbutt, Zariski that Council allow for a third reading of Bylaw 02.20 Land Use Bylaw Amendment - Cannabis Terminology and Definitions.

CARRIED UNANIMOUSLY

M2020.71 Moved by Zariski, Makowecki that Council give third reading to Bylaw 02.20 Land Use Bylaw Amendment - Cannabis Terminology and Definitions.

CARRIED UNANIMOUSLY

8.2 Bylaw 01.20 Land Use Bylaw Amendment - Rezone RV Sands (Third Reading)

M2020.72 Moved by Zariski, DeMott that Council give third reading to Bylaw 01.20 Land Use Bylaw Amendment to Rezone RV Sands.

Regular Council Meeting Minutes
March 2, 2020

CARRIED UNANIMOUSLY

- 8.3 Bylaw 07.20 Town of Drumheller-Starland County Intermunicipal Development Plan (First Reading)

M2020.73 Moved by Zacharuk-Hansen, Garbutt that Council give first reading to Bylaw 07.20 Town of Drumheller-Starland County Intermunicipal Development Plan and set a Public Hearing for the March 16, 2020 Regular Council Meeting.

CARRIED UNANIMOUSLY

M2020.74 Moved by Makowecki, DeMott that Council close the meeting to the public to discuss commercial and financial information, per Section 16(1), FOIP at 6:25 p.m.

CARRIED UNANIMOUSLY

9.0 CLOSED SESSION

M2020.75 Moved by Garbutt, Lacher that Council return to open session at 7:29 p.m.

CARRIED UNANIMOUSLY

10.0 ADJOURNMENT

M2020.76 Moved by Garbutt, Lacher to accept the Manager of Economic Development's Report for information.

CARRIED UNANIMOUSLY

M2020.77 Moved by Garbutt, Zariski to cancel the March 9, 2020 Committee of the Whole and replace with a Closed meeting (CAO Check-In).


CARRIED UNANIMOUSLY

M2020.78 Moved by Hansen-Zacharuk, DeMott that Council adjourn the meeting at 7:30 p.m.

CARRIED UNANIMOUSLY



Chief Administrative Officer



Mayor

Attachment 'A'

<u>Account Number</u>	<u>Amount in Arrears</u>
008 0043953 002	\$24.30
016 0007506 007	\$33.71
034 0053504 003	\$34.06
008 0043977 002	\$38.52
020 0024503 011	\$44.92
015 0042000 032	\$67.61
018 0018509 007	\$84.79
015 0054005 004	\$89.77
008 0031503 007	\$95.38
022 0013007 002	\$108.18
021 0010500 007	\$125.77
024 0009001 019	\$130.09
016 0026001 018	\$148.74
014 0022500 006	\$177.06
Total in Arrears	\$1202.90