

**Town of Drumheller  
COUNCIL MEETING  
MINUTES**

**March 16, 2020 at 4:30 PM**

Council Chamber, Town Hall  
224 Centre Street, Drumheller, AB, T0J 0Y4



**PRESENT:**

**MAYOR:**

Heather Colberg

**COUNCIL:**

Jay Garbutt

Tony Lacher

Fred Makowecki

Tom Zariski

**CHIEF RESILIENCY AND FLOOD MITIGATION OFFICER:**

Darwin Durnie

**DEPUTY CAO / DIRECTOR OF CORPORATE SERVICES:**

Barbara Miller

**DIRECTOR OF EMERGENCY AND PROTECTIVE SERVICES:**

Greg Peters

**DIRECTOR OF INFRASTRUCTURE SERVICES:**

Dave Brett

**FAMILY & COMMUNITY SUPPORT SERVICES COORDINATOR:**

April Harrison

**SENIOR ADMINISTRATIVE ASSISTANT:**

Denise Lines

**RECORDING SECRETARY:**

Mike McLean

**ABSENT:**

**COUNCIL:**

Kristyne DeMott

Lisa Hansen-Zacharuk

**CALL TO ORDER**

Mayor Colberg called the meeting to order at 4:31 p.m.

**MAYOR'S OPENING REMARK**

**M2020.79** Moved by Makowecki that Council add the Request for Decision for Municipal Response to COVID-19 to the agenda.

CARRIED UNANIMOUSLY

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*Chief Resiliency and Flood Mitigation Officer Darwin Durnie spoke about the municipal response to COVID-19.*

**M2020.80** Moved by Garbutt, Zariski that after lengthy consultation and deliberation, in order to protect the population and ensure the continued operations of the Town of Drumheller, Council is implementing the following:

- 1.) Darwin Durnie is appointed as incident commander and Director of Emergency Management;
  - 2.) All staff are placed on stand-by starting March 17<sup>th</sup> till April 30<sup>th</sup> and will be paid accordingly; In addition, Council authorizes any required overtime for out of scope staff and additional per diems for Council as required;
  - 3.) Drumheller Fire Chief initiates stand-by roster for fire and medical response effective March 17<sup>th</sup> until April 30<sup>th</sup> with members compensated at the Local 135 stand-by rate.
  - 4.) Preparation and implementation of plans to react in accordance with the national and provincial guidelines;
  - 5.) Secure material and equipment for the next 30 days;
  - 6.) Ensure essential service pandemic protocols are in immediate effect;
- and authorizes the transfer of Five hundred thousand dollars (\$500,000) from the Operating Contingency reserve account to fund COVID-19 response.

CARRIED UNANIMOUSLY

Change of Command Ceremony

Mayor Colberg marked the recent Change of Command Ceremony at Drumheller Institution.

International Day for the Elimination of Racial Discrimination

Mayor Colberg marked March 21, 2020 as the International Day for the Elimination of Racial Discrimination.

**ADOPTION OF AGENDA**

Agenda for the March 16, 2020 Regular Council Meeting.

**M2020.81** Moved by Garbutt, Lacher that Council adopt the agenda for the March 16, 2020 Regular Council Meeting as amended.

CARRIED UNANIMOUSLY

**MINUTES**

Minutes of the March 2, 2020 Regular Council Meeting.

**M2020.82** Moved by Garbutt, Lacher that Council adopt the minutes of the March 2, 2020 Regular Council Meeting as presented.

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CARRIED UNANIMOUSLY

**MINUTES OF MEETING PRESENTED FOR INFORMATION**

Minutes for the February 13, 2020 Municipal Planning Commission meeting.

**M2020.83** Moved by Zariski, Garbutt that Council accept the Minutes of the February 13, 2020 Municipal Planning Commission meeting for information.

CARRIED UNANIMOUSLY

**REQUEST FOR DECISION REPORTS**

**DEPUTY CAO / DIRECTOR OF CORPORATE SERVICES**

Assessor Appointment

**M2020.84** Moved by Garbutt, Lacher that Council move to award the contract for the provision of assessment services April 1st, 2020 to March 31, 2025 to Wild Rose Assessment Services and appoint Rod Vikse as the designated assessor for the Town of Drumheller.

CARRIED UNANIMOUSLY

Sunshine Lodge

**M2020.85** Moved by Zariski, Lacher that Council move to authorize the Drumheller & District Seniors Foundation to borrow funds from a financial institution, to a maximum of Six Million dollars (\$ 6,000,000), for the purpose of renovating Sunshine Lodge as proposed.

CARRIED UNANIMOUSLY

**DIRECTOR OF EMERGENCY / PROTECTIVE SERVICES**

Criminal Record Check Policy C-04-20

**M2020.86** Moved by Lacher, Zariski that Council move to adopt Criminal Record Check Policy C-04-20 as presented and amend the Service Fee Schedule to set fees for Criminal Record Checks at Forty dollars (\$40) for employment or other purposes and Five dollars (\$5) for volunteers.

**M2020.87** Moved by Makowecki, Lacher to amend the pending motion by replacing "Five dollars (\$5) for volunteers" with "Zero dollars (\$0) for volunteers."

FOR: 4; OPPOSED: 1;  
MOTION CARRIED

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**M2020.88** Moved by Makowecki, Zariski that Council move to adopt Criminal Record Check Policy C-04-20 and amend the Service Fee Schedule to set fees for Criminal Record Checks at Forty dollars (\$40) for employment or other purposes and Zero dollars (\$0) for volunteers.

CARRIED UNANIMOUSLY

**CLOSED SESSION**

Town of Drumheller Branding

**M2020.89** Moved by Garbutt, Zariski that Council close the meeting to the public to discuss proprietary branding proposals, per Section 16(1), FOIP at 5:05 p.m.

CLOSED SESSION: 5:05 P.M. to 5:24 P.M.

PRESENT

COUNCIL: Heather Colberg, Fred Makowecki, Tony Lacher, Tom Zariski, Jay Garbutt

STAFF: Barbara Miller, April Harrison, Denise Lines, Mike McLean

BRANDING COMMITTEE: Ryan Semchuk

**M2020.90** Moved by Makowecki, Lacher that Council return to open session at 5:24 p.m.

CARRIED UNANIMOUSLY

RECESS: 5:25 p.m.

RETURN: 5:31 p.m.

**PUBLIC HEARING**

Public Hearing for Bylaws 03.20, 04.20, 05.20 and 07.20.

**M2020.91** Moved by Lacher, Zariski that Council move into a Public Hearing for Bylaws 03.20, 04.20, 05.20 and 07.20 at 5:31 p.m.

CARRIED UNANIMOUSLY

PUBLIC HEARING BEGINS AT 5:31 p.m.

No submissions.

PUBLIC HEARING ENDS AT 5:31 p.m.

**M2020.92** Moved by Garbutt, Zariski that Council close the Public Hearing for Bylaws 03.20, 04.20, 05.20 and 07.20.

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CARRIED UNANIMOUSLY  
**BYLAWS**

Bylaw 03.20 Town of Drumheller-Wheatland County Intermunicipal Development Plan (Second Reading)

**M2020.93** Moved by Zariski, Lacher that Council give second reading to Bylaw 03.20 Town of Drumheller-Wheatland County Intermunicipal Development Plan.

CARRIED UNANIMOUSLY

**M2020.94** Moved by Garbutt, Zariski that Council allow third reading of Bylaw 03.20 Town of Drumheller-Wheatland County Intermunicipal Development Plan.

CARRIED UNANIMOUSLY

**M2020.95** Moved by Garbutt, Lacher that Council give third reading to Bylaw 03.20 Town of Drumheller-Wheatland County Intermunicipal Development Plan.

CARRIED UNANIMOUSLY

Bylaw 04.20 Town of Drumheller-Kneehill County Intermunicipal Development Plan (Second Reading)

**M2020.96** Moved by Lacher, Zariski that Council give second reading to Bylaw 04.20 Town of Drumheller-Kneehill County Intermunicipal Development Plan.

CARRIED UNANIMOUSLY

**M2020.97** Moved by Zariski, Garbutt that Council allow third reading of Bylaw 04.20 Town of Drumheller-Kneehill County Intermunicipal Development Plan.

CARRIED UNANIMOUSLY

**M2020.98** Moved by Makowecki, Lacher that Council give third reading to Bylaw 04.20 Town of Drumheller-Kneehill County Intermunicipal Development Plan.

CARRIED UNANIMOUSLY

Bylaw 05.20 Town of Drumheller-Special Areas Intermunicipal Development Plan (Second Reading)

**M2020.99** Moved by Makowecki, Lacher that Council give second reading to Bylaw 05.20 Town of Drumheller-Special Areas Intermunicipal Development Plan.

CARRIED UNANIMOUSLY

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**M2020.100** Moved by Garbutt, Lacher allow third reading of Bylaw 05.20 Town of Drumheller-Special Areas Intermunicipal Development Plan.

CARRIED UNANIMOUSLY

**M2020.101** Moved by Zariski, Makowecki that Council give third reading to Bylaw 05.20 Town of Drumheller-Special Areas Intermunicipal Development Plan.

CARRIED UNANIMOUSLY

Bylaw 07.20 Town of Drumheller-Starland County Intermunicipal Development Plan  
(Second Reading)

**M2020.102** Moved by Lacher, Makowecki that Council give second reading to Bylaw 07.20 Town of Drumheller-Starland County Intermunicipal Development Plan.

CARRIED UNANIMOUSLY

**M2020.103** Moved by Garbutt, Zariski that Council allow third reading of Bylaw 07.20 Town of Drumheller-Starland County Intermunicipal Development Plan.

CARRIED UNANIMOUSLY

**M2020.104** Moved by Makowecki, Zariski that Council give third reading to Bylaw 07.20 Town of Drumheller-Starland County Intermunicipal Development Plan.

CARRIED UNANIMOUSLY

**M2020.105** Moved by Garbutt, Zariski that Council adopt the new Town logo designs as presented by the branding committee and direct administration to proceed with soft launch when ready.

CARRIED UNANIMOUSLY

**M2020.106** Moved by Garbutt, Zariski that Council adjourn the meeting at 5:38 p.m.

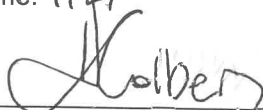
CARRIED UNANIMOUSLY

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Darwin Durnie  
Director of Emergency Management/  
Acting Chief Administrative Officer  
Date: MARCH 24, 2020  
Time: 1727



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Mayor HEATHER COLBERG  
Date: MARCH 24, 2020  
Time: 1535