

**Town of Drumheller  
COUNCIL MEETING  
MINUTES**

**January 21, 2019, at 4:30 PM**

Council Chamber, Town Hall  
224 Centre Street, Drumheller, AB, T0J 0Y4



**PRESENT:**

DEPUTY MAYOR:

Tom Zariski

COUNCIL:

Kristyne De Mott

Jay Garbutt

Lisa Hansen-Zacharuk

Tony Lacher

Fred Makowecki

CHIEF ADMINISTRATIVE OFFICER:

Darryl Drohomerski

DEPUTY CAO/DIRECTOR OF CORPORATE SERVICES:

Barb Miller

DIRECTOR OF PROTECTIVE EMERGENCY SERVICES:

Greg Peters

COMMUNICATIONS OFFICER/ECONOMIC DEVELOPMENT OFFICER:

Julia Fielding

RECORDING SECRETARY:

Linda Handy

**ABSENT:**

MAYOR:

Heather Colberg

**1. CALL TO ORDER**

Deputy Mayor Zariski called the meeting to order at 4:30 PM.

**2. MAYOR'S OPENING REMARK**

Deputy Mayor Zariski congratulated the following organizations for events held within our community:

Badlands Community Facility Trail of Trees with \$1400 contribution to Jump Start;

RCSCC Mess Dinner was held on January 16<sup>th</sup> with Councillor Tony Lacher attending;

Citizens on Patrol held their Annual General Meeting on January 17<sup>th</sup> with Gunnar Mortensen being elected as President for three years;

East Coulee Museum held their Gala on January 19<sup>th</sup> – Deputy Mayor thanked the local businesses who contributed gifts for their silent auction;

Deputy Mayor Zariski announced the upcoming events:

Pioneer Trail Winter Fest will hold their Winter Fest on January 22<sup>nd</sup>;  
Homestead Museum will hold their Annual General Meeting on January 27<sup>th</sup> at 2:00 PM  
at the Chamber Office.

### **3. ADOPTION OF AGENDA**

**MO2019.09** Hansen-Zacharuk, Garbutt moved to adopt the agenda as presented.  
Carried unanimously.

### **4. MINUTES**

#### **4.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES**

4.1.1. Regular Council Meeting Minutes of January 7, 2019

**MO2019.10** Makowecki, Lacher moved to adopt the Regular Council Meeting Minutes  
of January 7, 2019 as presented. Carried unanimously.

#### **4.2. MINUTES OF MEETING PRESENTED FOR INFORMATION**

#### **4.3. BUSINESS ARISING FROM THE MINUTES**

### **5. DELEGATIONS**

### **6. REQUEST FOR DECISION REPORTS**

#### **6.1. CAO**

##### **6.1.1 Staff Long Term Service Award**

D. Drohomerski presented Policy 4.02.10.16 as amended with wording to explain the  
tax implications of the program.

**MO2019.11** Lacher, Hansen-Zacharuk moved to approve the addition of wording to  
Policy 4.02.10.16 Staff Long Term Service Awards/Retirement/Resignation Recognition  
Awards to include a reference to tax implications. Carried Unanimously.

#### **6.2. DEPUTY CAO / DIRECTOR OF CORPORATE SERVICES**

##### **6.2.1 Utility Budget Discussion**

B. Miller presented the 2019 utility budget which reflects a 5% water increase and 2%  
for wastewater. She presented assumptions as follows:

*“The Water Utility budget has been built with a 5% increase to Water Rates. Currently,  
the budgeted result is a deficit of \$900 for 2019 including full amortization costs; and  
The Sewer Utility budget has been built with a 2% increase to Sewer Rates. Currently,  
the budgeted result is a deficit of \$262,600 including full amortization costs.”*

She explained the changes (increase / reduction) in each utility G/L account over 2018  
budget with an explanation of mentionable variances reconciled to the change amount.  
She presented comparables from 2015, 2016 and 2017 and four (4) year average  
results. Global amounts include salaries, benefits, fuel, insurance, telephone and  
utilities.

**MO2019.12** Garbutt, Hansen-Zacharuk moved to accept the 2019 utility budget as  
presented. Carried unanimously.

6.2.2 Capital Budget Discussion (deferred until February 4<sup>th</sup> Regular Council Meeting)

**6.3. DIRECTOR OF INFRASTRUCTURE SERVICES**

**6.4. DIRECTOR OF EMERGENCY / PROTECTIVE SERVICES**

**6.5. REVIEW OF STRATEGIC BUSINESS PLAN WORK PRIORITIES**

**7. PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION**

7.1 Economic Development / Communications Officer

Quarterly Report October 1 to December 31, 2018 (for information only as the report was not attached to the January 14<sup>th</sup>, 2019 COW agenda)

**8. PUBLIC HEARING TO COMMENCE AT 5:30 PM**

**9. PUBLIC HEARING DECISIONS**

**10. UNFINISHED BUSINESS**

10.1 Budgetary Reduction Strategies – K. Blanchett – Public Works Operations (Fountain Options)

10.2 Budgetary Reduction Strategies – D. Goldthorpe – Arts, Culture and Recreation (Reduction of Operations at the Aquaplex and BCF Options) (Both reports are attached as the camera was not working for the COW meeting of January 14<sup>th</sup>)

Councillor J. Garbutt stated that although questions were asked on these reports, Council has not made a decision on the options presented and await the results of the public consultation which will be held in the near future.

**11. NOTICE OF MOTION**

**12. COUNCILLOR REPORTS**

12.1. Councillor Garbutt – Approval of Sandstone Manor 2019 Budget

Councillor Garbutt presented the draft Sandstone Manor 2019 budget for approval. He commented on the following:

- The manor was fully rented during 2018 (20 units);
- Mostly the expense increases are inflationary with some repairs to be carried out as the building is now 10 years old;
- Town has the option to waive the property taxes and in lieu of the taxes, the Sandstone Manor provides a reserve payment; current total reserve is \$126,000 and the Manor will provide a reserve payment in the amount of \$40,000 this year;
- Two units were formerly unrentable for a period of time due to shifting however there has been a slow down in the shifting of the building and the mediation repairs appear to be working and the units have been occupied for the past two years; and

- Rental rates are running at 15% below market rent and is below the mandate for Provincial affordable housing mandate of 10%.

**MO2019.13** Garbutt, Lacher moved the approval of Sandstone Manor 2019 budget as presented. Carried unanimously.

**13. IN-CAMERA MATTERS**

**14. ADJOURNMENT**

There being no further business, Deputy Mayor Zariski adjourned the meeting at 5:30 PM.

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Chief Administrative Officer

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Deputy Mayor