

**Town of Drumheller
COUNCIL MEETING
MINUTES**

May 27, 2019, 2018 at 4:30 PM

Council Chamber, Town Hall
224 Centre Street, Drumheller, AB, T0J 0Y4



PRESENT:

MAYOR:

Heather Colberg

COUNCIL:

Kristyne DeMott

Jay Garbutt

Lisa Hansen-Zacharuk

Tony Lacher

Fred Makowecki

Tom Zariski

CHIEF ADMINISTRATIVE OFFICER:

Darryl Drohomerski

DEPUTY CAO / DIRECTOR OF CORPORATE SERVICES:

Barb Miller

DIRECTOR OF INFRASTRUCTURE SERVICES:

Dave Brett

DIRECTOR OF EMERGENCY AND PROTECTIVE SERVICES:

Greg Peters

COMMUNICATIONS OFFICER

Julia Fielding

ECONOMIC DEVELOPMENT MANAGER

Sean Wallace

RECORDING SECRETARY:

Libby Vant

ABSENT:

1.0 CALL TO ORDER

Mayor Colberg called the meeting to order at 4:32 pm.

2.0 MAYOR'S OPENING REMARK

Mayor Colberg thanked the GYRO convention which had about 125 attendees; Boogie in the Badlands was a great event despite the rain over 100 cars thank you to all of those involved; the DVSS graduation was wonderful; the Public Works Open House on Friday was great; the St. Anthony's graduation is this weekend wish them all the best and congratulation to Councillor Garbutt whose son is in this graduating class.

2.1 Proclamation – Seniors' Week

Mayor Colberg proclaimed June 2 to 8, 2019, Seniors' Week.

2.2 Proclamation - Freedom of the Town

Mayor Colberg proclaimed June 1 annually as "Correctional Services of Canada Appreciation Day" in the Town of Drumheller. Thanked

3.0 ADOPTION OF AGENDA

MO2019.101 Garbutt, Lacher moved to approve the agenda as presented. Carried.

4.0 MINUTES

4.1 ADOPTION OF REGULAR COUNCIL MEETING MINUTES

4.1.1 Regular Council Meeting Minutes of May 13, 2019

MO2019.102 Zariski, Makowecki moved to approve the Regular Council Meeting Minutes of May 13, 2019 as presented. Carried.

4.2 MINUTES OF MEETING PRESENTED FOR INFORMATION

4.2.1 Municipal Planning Commission Meeting Minutes of April 17, 2019

4.2.2 Municipal Planning Commission Meeting Minutes of May 2, 2019

4.3 BUSINESS ARISING FROM THE MINUTES

5.0 DELEGATIONS

6.0 REQUEST FOR DECISION REPORTS

6.1 CAO

6.2 DEPUTY CAO / DIRECTOR OF CORPORATE SERVICES

6.2.1 Request for Decision - Cancellation of the 2019 Municipal Tax - Roll No. 04029906 (Drumheller Housing Administration)

B. Miller presented the Request for Decision - Cancellation of the 2019 Municipal Tax - Roll No. 04029906 (Drumheller Housing Administration) and advised that this is an annual RFD based primarily on the agreement signed by the Town and the Drumheller Housing Administration.

Councillor Garbutt advised that the RFD is sufficiently detailed, and added that this affordable housing has the rent set 10%-15% below market value, and in the near future the Drumheller Housing Administration (DHA) will be presenting to Council to see if DHA can use one unit for the Big Country Anti-Violence Association (BCAVA) emergency lodging.

MO2019.103 Garbutt Hansen-Zacharuk moved to approve the cancellation of the 2019 Municipal Tax levied against Roll No. 04029906 (Drumheller Housing Administration) in the amount of \$ 10,870.32. Carried.

6.2.2 Request for Decision - Cancellation of Bad Debts: Recreation Fees

B. Miller presented the Request for Decision - Cancellation of Bad Debts: Recreation Fees and summarized that Administration is seeking approval for these uncollectable debts. She further advised that the uncollectible debts have not been written off since 2013 so this request includes five (5) years.

In response to a question from Council B. Miller advised that there is now a revised process for this area of debt collection and we are better able to handle it.

MO2019.104 Zariski, Lacher moved to approve the write off of the non-active Recreational receivable accounts listed and attached hereto, in the amount of \$ 32,351.89 Carried.

6.2.3 Request for Decision - Cancellation of Bad Debts: Before and After School Care

B. Miller presented the Request for Decision - Cancellation of Bad Debts: Before and After School Care and advised that Administration is seeking to write off any remaining balance that represents any and all bad debt 2012-2018 as the program ended in June of 2018.

In response to a question from Council B. Miller advised that there is a subsidy program available for after school care for those who need it, but it is not run by the Town.

MO2019.105 Hansen-Zacharuk, Garbutt moved to approve the write off of the delinquent *Before and After School Care* receivable accounts listed and attached hereto, in the amount of \$ 7,843.64. Carried.

6.2.4 Request for Decision - Cancellation of Municipal Property Taxes for 2019 - Destroyed Improvements

B. Miller presented the Request for Decision - Cancellation of Municipal Property Taxes for 2019 - Destroyed Improvements and advised that the financial impact for all three properties would be \$ 5,689.62 in total. In response to a question from Council, B. Miller advised that historically the Town has not offered tax relief for this type of situation. Discussion took place on this matter.

Councillor Makowecki advised that he was not certain of the legal implications of this motion, and asked if it should be tabled to get some information on how smaller communities deal with this issue - precedent is very important. Further discussion took place on this matter.

In response to a request from Council B. Miller read out MGA sec 347 1(b),

“ MGA sec 347 If a council considers it equitable to do so, it may, generally or with respect to a particular taxable property or business, do one or more of the following, with or without conditions:
1(b) cancel or refund all or part of a tax.

Mayor Colberg asked if it is possible to make the motion that the taxes are not due on August 31 and we can have the policy back for June 10 for approval.

Councillor Garbutt advised that he would accept no friendly amendment to the motion that is on the floor.

MO2019.106 Garbutt, Zariski Jay moved to direct Administration to issue tax relief against Roll No.'s 04092809, 04092908 and 04068607, equivalent to 100% of the 2019 municipal tax levy, prorated by the number of days subsequent to fire event. Carried.

Vote on Motion:

For: 5

Mayor Colberg, DeMott, Garbutt, Lacher, Zariski

Against: 2

Hansen-Zacharuk, Makowecki

MO2019.107 Garbutt, DeMott moved to direct Administration to develop a policy regarding *Retroactive Municipal Tax Relief* and bring back to Council for further discussion. Carried.

6.3 DIRECTOR OF INFRASTRUCTURE SERVICES

6.4 DIRECTOR OF EMERGENCY / PROTECTIVE SERVICES

6.5 MANAGER OF ECONOMIC DEVELOPMENT

6.6 COMMUNICATIONS OFFICER

6.7 REVIEW OF STRATEGIC PRIORITIES

6.7.1 CAO - Intermunicipal Collaboration Framework (ICF) Meetings

D. Drohomerski advised that he is working on setting up Intermunicipal Collaboration Framework (ICF) meetings with all of the surrounding counties; initially we will set up a meet and greet in Drumheller for all of the Councils and CAO in September; CAOs will look at high-level things and once we get into the meat of the issues we will want to meet with the counties one on one. In response to a question from Council, D. Drohomerski responded that the provincial deadline for this is April 1, 2020, and we should be well underway for that deadline, and we have seen a previous framework with Starland County. D. Drohomerski the check box is to get the first meeting off the ground and have it set prior to the summer break

Councillor Garbutt asked if an update to Council can be provided prior to the deadline on what the provincial expectations are. D. Drohomerski responded that he would

provide an update and explained that the province wants to see collaboration and see the best use of resources, services and tax dollars, etc. Update on June 24.

6.7.2 Deputy CAO / Director of Corporate Services - Staff Vacancies

B. Miller provided an update on staff vacancies; the last major position was the recruitment of the Utility Manager; currently looking at filling the Executive Assistant position and then the HR Manger (part time) recruitment, then the Municipal Accountant. She advised that the positions are filling up and we are making progress. Update on June 24.

6.7.3 Communications Officer - Emergency Plan / Flood Communication

J. Fielding presented an update on the Emergency Plan / Flood Communication and advised that the public open house for this attracted only three (3) attendees; she further advised that the Town could look at going to the residents rather than asking them to come to us , via existing community events; the Crisis Communication Plan is drafted and being edited.

Councillor Garbutt asked if the message is not getting through, perhaps the community requires an abrupt shock to the system to realize that we are a flood community. Discussion took place on this matter. Update on September 3.

7.0 PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION

8.0 PUBLIC HEARING TO COMMENCE AT 5:30 PM

9.0 PUBLIC HEARING DECISIONS

10.0 UNFINISHED BUSINESS

11.0 NOTICE OF MOTION

12.0 COUNCILLOR REPORTS - ROUNDTABLE

Mayor Colberg asked for roundtable discussion items:

Councillor Hansen-Zacharuk asked for a quick update on the dog park.

D. Brett advised that the camp kitchen structure onsite was modified and painted for use as a wind break, the fence line has been marked for installation and the work is yet to be carried out - a small delay has pushed the estimated completion by a week, and the work will take a full week to complete. D. Brett further advised that a dog park rules policy is being drafted.

Councillor Makowecki asked for a status update on clean up of Newcastle Beach, as the area from the road to the beach is looking horrible. D. Brett advised that the area

requires inspection this week to determine what clean up required and to review the vendor sites – an update will be provided at a future meeting.

Councillor Makowecki asked about the semi-permanent restrooms at the plaza – are we going to ask the businesses to post information stating where they can find a public restroom, rather than just stating “No Public Washroom”, to make it welcoming to visitors. Discussion took place on this matter.

Councillor DeMott advised that she has noticed the impact of the Tourism Corridor bylaw - a lot of people are doing a lot of good work with the greenery and as a business owner, thank you for providing the free trees.

Councillor Hansen-Zacharuk advised that she has received complaints that some of the bleachers at the ball diamonds have rotted boards and there are overhanging trees.

Mayor Colberg advised that Administration has been working with the Kinsmen regarding Newcastle as well for beach clean up.

In response to a question from Council, D. Brett advised that the Plaza opening is scheduled for mid June.

Councillor Hansen-Zacharuk requested an update on fountain. D. Brett advised that staff were working on it last week and identified a leak; it should be able to be repaired in a straightforward manner; we will need to carry out the repair and then testing may be running next week dependant on our findings. D. Drohomerski advised that a media release will be communicated once we have answers.

13.0 IN-CAMERA MATTERS

MO2019.108 Hansen-Zacharuk, Makowecki moved to adjourn the meeting at 5:47pm
Carried.

Chief Administrative Officer

Mayor