

**Town of Drumheller
COUNCIL MEETING
MINUTES**

September 30, 2019, at 4:30 PM
Council Chamber, Town Hall
224 Centre Street, Drumheller, AB, T0J 0Y4



PRESENT:

MAYOR:

Heather Colberg

COUNCIL:

Kristyne DeMott

Jay Garbutt

Tony Lacher

Fred Makowecki

Tom Zariski

CHIEF ADMINISTRATIVE OFFICER:

Darryl Drohomerski

DIRECTOR OF INFRASTRUCTURE SERVICES:

Dave Brett

ECONOMIC DEVELOPMENT MANAGER:

Sean Wallace

DIRECTOR OF PROTECTIVE SERVICES:

Greg Peters

COMMUNICATION OFFICER:

Julia Fielding

RECORDING SECRETARY:

Dori Appleton

ABSENT:

Councillor

Lisa Hansen-Zacharuk

DEPUTY CHIEF ADMINISTRATIVE OFFICER/ DIRECTOR OF CORPORATE SERVICES:

Barb Miller

1. CALL TO ORDER

Mayor Colberg called the meeting to order at 4.31 p.m.

2. MAYOR'S OPENING REMARK

Council had meetings with several Ministers at AUMA Convention on topics including

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seniors housing, flood mitigation and Provincial Park Improvements.

Drumheller also brought forward a resolution to AUMA on standardizing transmission and distribution charges across the province. It was approved by over 70% of Municipalities and will move forward by AUMA.

AUMA has clear direction to lobby both AUC & the Province to make these changes.

Proclamation - Celebrate International Day of Older Persons October 1, 2019 - Proclaimed by Deputy Mayor K. DeMott

Proclamation - Wrongful Conviction Day October 2, 2019 - Proclaimed by Councillor T. Zariski

Proclamation - End Poverty Month October 2019 – Proclaimed by Councillor J. Garbutt

Proclamation - World Cerebral Palsy Day October 6, 2019 - Proclaimed by Councillor F. Makowecki

3. **ADOPTION OF AGENDA**

M2019.164 moved by J. Garbutt, T. Zariski to adopt the Agenda as presented.

Carried Unanimously.

4. **MINUTES**

4.1. **ADOPTION OF REGULAR COUNCIL MEETING MINUTES**

Regular Council Meeting Minutes of September 16, 2019

M2019.165 moved by T, Zariski, J. Garbutt to adopt the Regular Council Meeting Minutes of September 16, 2019 as presented.

Carried Unanimously.

4.2. **MINUTES OF MEETING PRESENTED FOR INFORMATION**

4.3. **BUSINESS ARISING FROM THE MINUTES**

5. **DELEGATIONS**

Drumheller District Shooters Association/ Update/Discussion - Jason Phillip

Mr. Phillip presented general information on the Association, highlighting the success of the 9th Annual Podcaster's Charity Shoot.

He also spoke about ladies day which was attended by over 200 ladies resulting in a donation of \$1,160.00 to the Drumheller & District Humane Society and \$10,038.18 to the Big Country Anti-Violence Association.

Mayor Colberg called a brief break at 4:55 p.m. due to technical issues with the system, no sound or recording in Council Chambers.

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Mayor Colberg called the meeting back to order at 5:02 p.m.

Logo Ideas - Ryan Semchuk, Branding Committee

Mr. Semchuk provided an update on the progress being made by the Branding Committee, highlighting the following Concepts:

Drumheller Brand Story:

- Dinosaurs
- Natural beauty and badlands
- Endless opportunity

Complimentary Brands

- Endless opportunity

Drumheller Valley Manifesto

- Phase 1 – Discovery/Strategy/Pan
- Phase 2 - Spec/Design
- Phase 3 – Integrate / Develop

Brand Concept – changing the name from “Town of Drumheller” to the “Drumheller Valley”

The next presentation for Council to review will be presented by the end of Dec 31st, 2019.

Councillor J. Garbutt left council at 6:40 p.m.

Councillor J. Garbutt returned to council at 6:42 p.m.

Mayor called for a break at 6:47 p.m.

Mayor called meeting back to order at 6:56 p.m.

6. REQUEST FOR DECISION REPORTS

6.1. CAO

Request For Decision – Award of Contract for Flood Mitigation Officer

D. Drohomerski – To ensure eligibility of cost under the terms & conditions of the recent award Provincial and Federal grants for the “ Drumheller Flood Mitigation and Climate Adaptation” project and due to significance of the work, the Town elected to engage a Flood Mitigation and Climate Program Officer, dedicated to this project. This opportunity was required under the NWPTA and our purchasing policy. One proposal submission was received, evaluated and considered to be highly qualified.

M2019.166 moved by T. Zariski, K. DeMott to authorize the CAO to enter into a contract with Darwin Durnie Consulting Corporation for the provision of Flood Mitigation and Climate Change Program Officer Services as outlined within the terms and condition of the proposal submission, for the period of October 2019 to December 2024 to a maximum value of \$1,680,000.00

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Carried:

Mayor Colberg, T. Lacher, T. Zariski, F. Makowecki, K. Demott in favour.
J. Garbutt opposed.

6.2. DEPUTY CAO / DIRECTOR OF CORPORATE SERVICES

T. Lacher left Council at 5:13 p.m. excused himself from Council due to pecuniary interest.

Request For Decision for Audit Services

D. Drohomerski – Presented the Request For Decision formally seeking appointment of RSM Canada as Auditor on record.

M2019.167 moved by K. DeMott, J. Garbutt to appoint RSM Alberta LLP as auditors of record for the Town of Drumheller, Drumheller Public Library, Drumheller and District Solid Waste Management Association and Red Deer River Municipal Users Group for the years 2019 – 20121 with the option of extending the appointment for 2 – 1 year terms.

Carried Unanimously.

T. Lacher returned to Council at 5.35 pm.

6.3. DIRECTOR OF INFRASTRUCTURE SERVICES

6.4. DIRECTOR OF EMERGENCY / PROTECTIVE SERVICES

6.5. MANAGER OF ECONOMIC DEVELOPMENT

6.6. COMMUNICATIONS OFFICER

6.7. MANAGER ARTS CULTURE & RECREATION

6.7. REVIEW OF STRATEGIC PRIORITIES

ICF's Meeting Update – D. Drohomerski, we are in process of scheduling meetings with all our neighbouring Counties and with Councillors T. Zariski and T. Lacher who are on the IDP's representatives.

Next Update November 25th, 2019 Agenda

Employee Innovation Options – D. Drohomerski, HR manager is reviewing the options which will be brought to council November 12th, Agenda

Infrastructure Master Plan TCAset Update - Barb Miller moved to October 7th, Agenda

Staff Vacancies - D. Drohomerski, we've been interviewing for the Utilities Manager position which has been vacant for more than a year. We have had difficulty in filling this position because of the lack of suitable candidates and some people dropping out of the

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interview process at the last minute.

Update October 15th

Trail Gaps Update - Dave Brett moved to October 7th agenda

Parks and Recreation Master Plan – Darren Goldthorpe/Dave Brett

D. Brett – Dave and Darren have not had a chance to discuss – this Plan will also need to include the flood mitigation.

Terms of Reference Update February 2020

Downtown Revitalization Update – Sean Wallace

The Town of Drumheller has contracted the services of an urban planning consulting firm to provide stakeholder, planning & design services for the Town of Drumheller's Downtown Area Revitalization Plan. Our provincial partners are satisfied with our RFP process and the successful proponent.

Request for Proposals for these services was advertised on the Town website and on Alberta Purchasing Connection. A total of twelve bids were received on August 22nd, 2019 for this work. A detailed review of the proposals was conducted on September 6th, 2019, and interviews with the top 3 scoring proponents was conducted between September 18th to 20th, 2019. The bids were evaluated against a pre-determined set of criteria and O2 Planning received the highest overall score.

There will be a project kick off meeting in October 2019 with the stakeholders.

Community Profile / Promo Piece Update – Sean Wallace

It has been completed, there has been 160 hours put into this and have been holding off until the new website is up and running. The seniors attraction promo piece will completed by November 12th and the medical professional attraction promo piece will be completed by November 23rd.

Fountain Update – D. Durnie Chief Resiliency and Flood Mitigation Officer, J. Jensen

The popularity of the Fountain and the surrounding Park necessitate that any impacts of the Flood Mitigation Project would be carefully assessed before changes were implemented affecting the Fountain and surrounds.

The fountain was put into service in 1992. It is recommended that a second assessment of its condition and functionality be completed prior to considering demolition options to determine if

- The Fountain is salvageable and needs to be incorporated into the design of the Flood Mitigation and adaptation measures or
- If the fountain is to be removed, what impacts will the revised contouring of the park have on replacement feature, if any?

Team will to report back by February 2020 with more detailed cost estimates to restore the fountain.

Dyke Design Update – D. Durnie Chief Resiliency and Flood Mitigation Officer

On going discussions with Alberta Environment will bring an update to the next Council meeting in October, issues brought up: need to look at the Municipality Plan: the CAO and Darwin Durnie to come up

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with a work plan with the neighbouring counties and include Palliser, trail and park standards. The land use by-law, we can look at some of those updates and amendments.

M2019.168 – moved by T. Zariski, T. Lacher therefore recommend that the CAO and Darwin Durnie to prepare a work plan, schedule and budget by October 31st, 2019 to implement creation of a new Municipal Development Plan for the Town of Drumheller and by December 20th, 2019 bring back amendment to the Land Use By-Law they deem necessary to improve the efficacy of the existing Land Use Bylaw as it relates to Flood Mitigation and that the Drumheller Development Authority be consulted.

Carried Unanimously.

Emergency Plan Flood Component Update – G. Peters

This is moving ahead and there will be a table top exercise on Oct 23rd.

Will provide and update on November 4th.

Downtown Plaza II Update – D. Brett/A. Harrison/L. Duston

Lucas and April presented to council a PowerPoint about the Downtown Plaza

The over all presentation was on activities and development for the Plaza and some ideas for the remainder of 2019 and 2020.

FCSS Administration will come back to Council with a cost for the activities that occurred in summer 2019.

7. **PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION**
8. **PUBLIC HEARING TO COMMENCE AT 5:30 PM**
9. **PUBLIC HEARING DECISIONS**
10. **UNFINISHED BUSINESS**
11. **NOTICE OF MOTION**
12. **COUNCILLOR REPORTS**
13. **IN-CAMERA MATTERS**

Land Matter; Legal Description 4;19;29;6;SW (*FOIP Act Section 23 Local Body Confidences*)

M2019.169 moved by K. DeMott, F. Makowecki to go into a closed meeting at 8:30 p.m.

Carried Unanimously.

M2019.170 moved by T. Lacher, K. DeMott to revert back to open meeting at 8:44 p.m.

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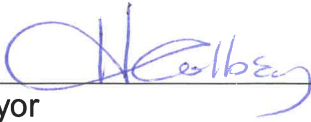
Carried Unanimously.

14. ADJOURNMENT

M2019.171 moved by T. Lacher, K. DeMott to Adjourn the meeting at 8:45 p.m.



Chief Administrative Officer



Mayor