

**Town of Drumheller  
COUNCIL ORGANIZATIONAL MEETING  
MINUTES**

October 15, 2019 at 4:30 PM  
Council Chamber, Town Hall  
224 Centre Street, Drumheller, AB, T0J 0Y4



**PRESENT:**

MAYOR:

Heather Colberg

COUNCIL:

Kristyne DeMott

Lisa Hansen-Zacharuk

Tony Lacher

Tom Zariski

Fred Makowecki

Jay Garbutt

CHIEF ADMINISTRATIVE OFFICER:

Darryl Drohomerski

DEPTUY CHIEF ADMINISTRATIVE OFFICER/ DIRECTOR OF CORPORATE  
SERVICES:

Barb Miller

DIRECTOR OF INFRASTRUCTURE SERVICES:

Dave Brett

MANAGER OF ECONOMIC SERVICES:

Sean Wallace

DIRECTOR OF PROTECTIVE SERVICES:

Greg Peters

COMMUNICATION OFFICER:

Julia Fielding

RECORDING SECRETARY:

Dori Appleton

**ABSENT:**

**1 CALL TO ORDER**

Mayor Colberg called the meeting order at 4.32 pm

Announcements

100<sup>th</sup> Celebration for the Fireman's, Saturday October 19, 6:00 PM at the  
Badlands Community Centre

Information session at the Badlands Community Centre

Reminder to everyone to vote.

## 2. APPROVAL OF DEPUTY MAYOR ROSTER

Tom Zariski – January – February 2020  
Fred Makowecki - March – April 2020  
Tony Lacher – May – June 2020  
Jay Garbutt – July – August 2020  
Kristyne DeMott – September – October 2020  
Lisa Hansen-Zacharuk – November – December 2020

**M2019.ORG1** moved F. Makowecki, L. Hansen-Zacharuk that the Deputy Mayor Roster be adopted as presented for 2020.

Carried Unanimously.

## 3 APPOINTMENTS - RESOLUTION OF COUNCIL

### 3.1 COUNCIL BOARDS

Request For Decision – Council Board Appointments

D. Drohomerski presented the Town's 2019/2020 Council Board, the purpose of Council's Organization Meeting is to approve appointments to Boards and Committees. This is a requirement under the Municipal Government Act, Section 192(1).

#### Appointments

Airport Commission - Mayor Heather Colberg  
Municipal Planning Commission - Tony Lacher, Tom Zariski  
Palliser Regional Municipal Services - Kristyne DeMott  
Drumheller Chamber of Commerce Mayor - Heather Colberg  
Drumheller & District Solid Waste Management Association - Fred Makowecki  
Valley Bus Society - Tony Lacher  
Drumheller Public Library Board - Kristyne DeMott  
Community Futures - Tony Lacher  
Citizens Advisory Committee – RCMP - Tom Zariski  
Police Committee - Fred Makowecki  
Citizens on Patrol - Tom Zariski  
Drumheller Agriculture & Stampede Board - Lisa Hansen-Zacharuk  
Drumheller Housing Administration - Jay Garbutt  
Subdivision and Development Appeal Board - Kristyne DeMott, Jay Garbutt  
Disaster Service Committee - Mayor Heather Colberg, Jay Garbutt, Fred Makowecki  
Community Standards Appeal Committee - Jay Garbutt, Lisa Hansen-Zacharuk, Tony Lacher

Assessment Review Board - Tom Zariski  
Economic Development Advisory Committee - Mayor Heather Colberg, Fred Makowecki  
Red Deer River Municipal Users Group - Jay Garbutt  
Aqua 7 Steering Committee - Tony Lacher  
Revitalization Corporation - Mayor Heather Colberg, Jay Garbutt  
Taxi Commission - Kristyne DeMott, Tom Zariski  
Heritage Steering Committee - Lisa Hansen-Zacharuk  
Canadian Badlands Ltd. - Mayor Heather Colberg, Kristyne DeMott, Lisa Hansen-Zacharuk  
Drumheller Community Learning Society - Jay Garbutt  
IDP - Tony Lacher, Tom Zariski  
Drumheller & District Seniors Foundation - Tom Zariski

**M2019.ORG2** moved T. Zariski, L. Hansen-Zacharuk that the Council Board Appointments be adopted as presented.

L. Hansen-Zacharuk – can we change a position throughout the year if we need to.

D. Drohomerski – yes, it can come back to Council if a Councillors has changed their minds and decides they want to switch Committees.

Carried Unanimously.

### **3.2 HERITAGE, ARTS AND CULTURE COMMITTEE**

3.2.1 D. Drohomerski advised that The Town of Drumheller is seeking two public at large members to sit on the Heritage, Arts and Culture Steering Committee. Two applications have come forward, from Janelle Hilchey and Victoria Madsen. Administration is recommending that Council approve the appointment of Janelle Hilchey and Victoria Madsen to this committee. There is no term of appointment assigned to this committee.

L. Hansen-Zacharuk – motioned to have this matter in camera at 4.45 pm

**M2019.ORG3** moved L. Hansen-Zacharuk, J. Garbutt to move to an in-camera discussion.

**M2019.ORG4** T. Lacher, F. Makowecki to revert back to a regular meeting at 4.51 pm

**M2019.ORG5** moved L. Hansen-Zacharuk, T. Lacher that Council approve the appointment of Janelle Hilchey to the Heritage, Arts and Culture Committee.

Carried Unanimously.

### **3.3 ASSESSMENT REVIEW BOARD**

- 3.3.1 D. Drohomerski advised that the Town of Drumheller seeking two (2) public at large members to sit on the Assessment Review Board. One application has come forward from Desiree Wheeler. Administration is recommending that Council approve the appointment of Desiree Wheeler to this Board. There is no term of appointment assigned to the Committee.

**M2019.ORG6** moved T. Zariski, F. Makowecki that Council approve the appointment of Desiree Wheeler to the Assessment Review Board.

Carried Unanimously.

### **3.4 MUNICIPAL PLANNING COMMISSION**

### **3.5 SUBDIVISION AND DEVELOPMENT APPEAL BOARD**

### **3.6 DRUMHELLER HOUSING ADMINISTRATION**

- 3.6.1 D. Drohomerski advised that the Town of Drumheller is seeking two public at large member to sit on the Drumheller Housing Administration has Four (4) applications have come forward: two resubmissions from current board member Gerald Martynes and Kandace Wylie-Toews and two (2) new applications from Victoria Madsen and Desiree Wheeler. The Drumheller Housing Administration is recommending that Council approve the reappointment of Gerald Martynes and Kandace Wylie-Toews to the board for further three (3) year term.

**M2019.ORG7** moved by J. Garbutt. As the DHA board is allowed to be made up of 5 members, as there is a 3<sup>rd</sup> vacancy would like to amend the RFD and appoint Victoria Madsen to be included in the DHA for further three (3) year term.

Carried Unanimously

**M2019.ORG8** moved J. Garbutt, L. Hansen-Zacharuk that Council approve the reappointment of Gerald Martynes and Kandace Wylie-Toews to the Drumheller Housing Administration, for further three (3) year terms

Carried Unanimously

### **3.7 DRUMHELLER PUBLIC LIBRARY BOARD AND MARIGOLD REGIONAL**

## LIBRARY SYSTEM

K. DeMott informed Council there is a recent vacancy on the Drumheller Public Library Board so there are 4 vacancies.

- 3.7.1 D. Drohomerski advised that the Drumheller Public Library has three (3) vacancies and three (3) resubmissions applications have come forward from current board member Lizbeth Dube, Denise Lines and Sarwat Rehan and two (2) new applications from Victoria Madsen and Cheryl McNeil.

**M2019.ORG9** moved K. DeMott that Council approve the reappointment of member Lizbeth Dube, Denise Lines and Sarwat Rehan to the Drumheller Public Library. For further three (3) year terms. And moved to amend to add Cheryl McNeil to the library board for three (3) year term.

Carried Unanimously

- 3.7.2 D. Drohomerski advised that The Town of Drumheller has received a request from the Drumheller Public Library Board to reappoint Margaret Nielsen as the representative to the Marigold Regional Library System. Even though Ms. Nielson can no longer serve as a Drumheller Public Library Board member due to having served the maximum of three (3) consecutive terms. The Marigold Regional Library System has confirmed that she can serve as a representative on their board. The term is for three (3) years.

**M2019.ORG10** moved by J. Garbutt, K. Demott that Council approve the reappointment of Margaret Nielsen to the Marigold Library System, for a three (3) year term

Carried Unanimously

## 3.8 BOARD VACANCIES

- 3.8.1 Board Vacancies vs. Applications received

The Town of Drumheller relies on volunteers to serve on Town Boards and Committees. Board vacancies are advertised for several weeks each fall and Board Appointments are made at Council's annual Organization Meeting in October. Although several applications were received the fall, some boards received no applications for volunteer members. Administration will endeavour to recruit members for these boards by continuing to advertise the vacancies and applications received are summarized as follows:

Board/Committee	Vacancies	Applications Received
Assessment Review Board	2	1
Drumheller Housing Administration	2	4

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Ec Dev Advisory Committee	2	0
Heritage Arts & Culture Steering Committee	2	2
Marigold Library Board	1	1
Policing Committee	1	0
Public Library Board	3	5
Subdivision & Development Appeal Board	1	0

We included a summary table for council that we have some areas that there are vacancies there are still looking for people to fill these positions. Still available on the website and the Town of Drumheller will still be accepting applications.

Suggesting that we have an informal scouting list that would be good for the community and may help to get people to sign up and be part of a committee.

4 **ADJOURNMENT OF ORGANIZATION MEETING**

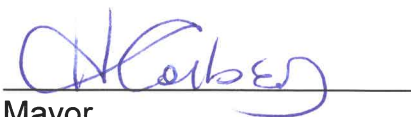
There being no further business, Mayor Heather Colberg declared the meeting adjourned at 4.52 pm.

**M2019.ORG11** moved by L. Hansen-Zacharuk, T. Lacher to Adjourn the meeting at 4.53 pm.



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Chief Administrative Officer



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Mayor