

**Town of Drumheller
COUNCIL MEETING
MINUTES**

December 9, 2019, 2018 at 4:30 PM
Council Chamber, Town Hall
224 Centre Street, Drumheller, AB, T0J 0Y4



PRESENT:

DEPUTY MAYOR:

Lisa Hansen-Zacharuk

COUNCIL:

Kristyne DeMott

Jay Garbutt

Tony Lacher

Tom Zariski

DEPUTY CAO/DIRECTOR OF CORPORATE SERVICES:

Barb Miller

DIRECTOR OF EMERGENCY AND PROTECTIVE SERVICES:

Greg Peters

DIRECTOR OF INFRASTRUCTURE SERVICES:

Dave Brett

RECORDING SECRETARY:

Libby Vant

ABSENT:

Mayor Heather Colberg

Councillor Fred Makowecki

CHIEF ADMINISTRATIVE OFFICER:

Darryl Drohomerski

COMMUNICATIONS OFFICER:

Julia Fielding

MANAGER OF ECONOMIC DEVELOPMENT:

Sean Wallace

1. CALL TO ORDER

2. DEPUTY MAYOR'S OPENING REMARK

Deputy Mayor Hansen-Zacharuk provided her opening remarks.

2.1. Council Meeting Schedule 2020

Deputy Mayor Hansen-Zacharuk presented the Council Meeting Schedule for 2020.

2.2. Notice of Special Council Meeting on December 16, 2019

Deputy Mayor Hansen-Zacharuk provided Notice of a Special Council Meeting to be held on December 16, 2019, immediately following the Council Committee Meeting on that date.

3. ADOPTION OF AGENDA

Deputy Mayor Hansen-Zacharuk advised that item 6.2.4 on the agenda would be dealt with directly following the conclusion of item 6.1.1.

M2019.329 Zariski, Garbutt moved that the agenda be adopted as amended.
Carried unanimously.

4. MINUTES

4.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES

4.1.1. Minutes of Regular Council Meeting of November 25, 2019

M2019.330 Lacher, Garbutt moved to adopt the minutes of the Regular Council Meeting of November 25, 2019.

Carried unanimously.

4.2. MINUTES OF MEETING PRESENTED FOR INFORMATION

4.2.1. Municipal Planning Commission Minutes of November 7, 2019

4.2.2. Municipal Planning Commission Meeting Minutes of November 21, 2019

4.3. BUSINESS ARISING FROM THE MINUTES

5. DELEGATIONS

5.1. Community Dementia Day Program - Amanda Panisiak, Big Country Primary Care Network

Amanda Panisiak of Big Country Primary Care Network provided her presentation on the Community Dementia Day Program pilot. The number one goal of this program was for the participants to make new friends; the core components were socialization, engagement and physical movement. A. Panisiak requested a letter of support from the Town for this program as she presents the formal evaluation for the Community Dementia Day Program to the management of Alberta Health Services on January 13, 2020. She advised that this program relies heavily on the support of Alberta Health Services in order to continue to be able to staff the program. Deputy Mayor Hansen-Zacharuk advised that the Town would be pleased to provide a letter of support as requested.

6. REQUEST FOR DECISION REPORTS

6.1. CAO

6.1.1. Request for Decision - 911 Fire Dispatch Services Agreement with City of Red Deer

G. Peters provided his Request for Decision for the 911 Fire Dispatch Services Agreement with City of Red Deer which expires on December 31, 2019. Discussion took place on the potential for providing the address of public parks, recreation sites and local attractions to the 911 dispatchers to assist in call response times. In response to a question from Council, G. Peters advised that he will provide Council with further information on the cost for other centres that provide similar services, what the cost per call would be and whether the rates could be bargained. In response to a question from Councillor Garbutt, G. Peters advised that he believed that the Town will receive good value with the proposed agreement.

M2019.331 Garbutt, Zariski moved that Council authorize the Chief Administrative Officer to enter into an agreement with the City of Red Deer for the provision of Fire Dispatch Services for January 1, 2020 to December 31, 2025 with the option for extensions if mutually agreed upon.
Carried unanimously.

6.2. DEPUTY CAO / DIRECTOR OF CORPORATE SERVICES

6.2.1. Request for Decision - Prepayment of Taxes to Repeal Bylaw 19.16

B. Miller presented her Request for Decision to repeal Bylaw 19.16 Prepayment of Taxes, which offers rate payers a discount if they pay their property taxes in January or February. She advised that the number of people using this discount has decreased significantly over the past two decades and the costs associated with it were over \$3,000.00 in 2019. She further advised that given the constraints of our budget, Administration is looking at every possible expenditure reduction, such as this one.

M2019.333 Lacher, DeMott moved to repeal Bylaw 19.16 known as Prepayment of Taxes Bylaw.
Carried unanimously.

6.2.2. Utility Rate Bylaw 18.19 to Repeal Bylaw 21.18 - First Reading

B. Miller presented the Utility Rate Bylaw 18.19 to establish the 2020 utility rates which would repeal Bylaw 21.18 for first reading.

M2019.334 Lacher, DeMott moved first reading of Bylaw 18.19 Utility Rate to repeal Bylaw 21.18.
Carried unanimously.

6.2.3. Presentation of 2020 Utility Budget

B. Miller presented the 2020 Utility Budget to Council and advised that this budget will be brought forward for adoption at the December 16, 2019 Special Council Meeting. Discussion took place on expenditures for advertising for job postings, the East Coulee Lift Station and hydrant flushing. D. Brett advised that he, in cooperation with the new Utilities Manager, will provide a report to Council regarding hydrant flushing.

6.2.4. Presentation of 2020 Service Fees Schedule

B. Miller presented the 2020 Service Fees Schedule and advised that this schedule will be brought forward for adoption on December 16, 2019. Discussion took place on cemetery fees and engraving costs, the fee structure for file review, recreation user fees and pet licenses. Councillor Garbutt requested that D. Goldthorpe be present for the December 16 meeting to further discuss recreation user fees. Deputy Mayor Hansen-Zacharuk requested that G. Peters provide further information on how many pet licenses are purchased for altered vs. unaltered animals.

6.3. CHIEF RESILIENCY AND FLOOD MITIGATION OFFICER

6.3.1. Request for Decision - Award for Flood Mitigation Land Assembly 2019-2024 Request for Proposal

Bob Jenkins presented the Request for Decision for the Award for Flood Mitigation Land Assembly 2019-2024 Request for Proposal. He advised that he presented this RFD to ensure that there is no conflict of interest on this award. He further advised that the proponent ratings were summarized in the RFD, and one advantage that Scott Land and Lease had over the other proponents was a good knowledge of the valley as well as their overall cost. In response to a question from Council, B. Jenkins clarified that he is employed by the Darwin Durnie Consulting Corporation. He advised that the award for flood mitigation land assembly would encompass work such as the identification of properties that may be affected by flood mapping, required rights of way or easements, and negotiation with landowners, be they privately owned, indigenous lands, government or railway owned property. Councillor Zariski asked if B. Jenkins could provide a timeline for physical work to commence. B. Jenkins responded that at this point he could not provide a timeline, as the federal funding for this work will not be provided up front, so it will be a matter of juggling work against cash flow.

M2019.332 Zariski, Lacher moved:

1. That the Council of the Town of Drumheller award the Land Services contract for the Drumheller Flood Mitigation and Climate Change Adaptation system initiative to Scott Land and Lease Ltd. effective December 11, 2019 to December 31, 2024, with the provision of a 2-year extension.
2. That Council authorize an initial appropriation of \$ 1,200,000.00 for the contracted land services and a further \$ 150,000.00 for advertisement and public engagement for the DRM Program.


Carried unanimously.

- 6.4. DIRECTOR OF INFRASTRUCTURE SERVICES
- 6.5. DIRECTOR OF EMERGENCY / PROTECTIVE SERVICES
- 6.6. MANAGER OF ECONOMIC DEVELOPMENT
- 6.7. COMMUNICATIONS OFFICER
- 6.8. REVIEW OF STRATEGIC PRIORITIES
7. PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION
8. PUBLIC HEARING TO COMMENCE AT 5:30 PM
9. PUBLIC HEARING DECISIONS
10. UNFINISHED BUSINESS
11. NOTICE OF MOTION
12. COUNCILLOR REPORTS
13. IN-CAMERA MATTERS
14. ADJOURNMENT

M2019.335 Garbutt, Zariski moved to adjourn the meeting at 6:03 pm.
Carried unanimously.



Deputy Chief Administrative Officer



Deputy Mayor