

**Town of Drumheller  
COUNCIL MEETING  
MINUTES**

**June 10, 2019, 2018 at 4:30 PM**

Council Chamber, Town Hall  
224 Centre Street, Drumheller, AB, T0J 0Y4



**PRESENT:**

**MAYOR:**

Heather Colberg

**COUNCIL:**

Kristyne DeMott

Jay Garbutt

Lisa Hansen-Zacharuk

Tony Lacher

Fred Makowecki

Tom Zariski

**CHIEF ADMINISTRATIVE OFFICER:**

Darryl Drohomerski

**DEPUTY CAO / DIRECTOR OF CORPORATE SERVICES:**

Barb Miller

**DIRECTOR OF PROTECTIVE SERVICES:**

Greg Peters

**DIRECTOR OF INFRASTRUCTURE SERVICES:**

Dave Brett

**COMMUNICATIONS OFFICER**

Julia Fielding

**ECONOMIC DEVELOPMENT MANAGER**

Sean Wallace

**RECREATION, ARTS & CULTURE MANAGER**

Darren Goldthorpe

**RECORDING SECRETARY:**

Libby Vant

**1. CALL TO ORDER**

Mayor Colberg called the meeting to order at 4:30 PM.

**2. MAYOR'S OPENING REMARK**

Mayor Colberg advised that the Rotary Club and the Drumheller and District Chamber of Commerce have partnered on this week's Celebration of Excellence event, the new Block Buddies training session will take place on June 19 at the BCF and this Friday's Badlands Classic golf tournament is in support of the Canadian Badlands Amphitheatre.

### **3. ADOPTION OF AGENDA**

**MO2019.109** Hansen-Zacharuk, Garbutt moved to approve the agenda as presented. Carried.

### **4. MINUTES**

#### **4.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES**

4.1.1. Regular Council Meeting Minutes of May 27, 2019

**MO2019.110** Zariski, Garbutt moved to approve the Regular Council Meeting minutes for May 27, 2019 as presented. Carried.

#### **4.2. MINUTES OF MEETING PRESENTED FOR INFORMATION**

#### **4.3. BUSINESS ARISING FROM THE MINUTES**

### **5. DELEGATIONS**

5.1. Medical First Responders - Alberta Health Services - John Hein

John Hein, Lyle McKellar and Lisa Edwardson of Alberta Health Services provided an overview of the Medical First Responders (MFR) program and highlighted the following:

- the MFR program's role is to support local First Responders
- MFR is offered preventively and AHS sees great value in
- enrolment in the MFR program is voluntary and each municipality can decide what the level of care will be
- In some communities the Fire Chief wants responders to attend every call; in others they do not want to overtax or strain their volunteers - the MFR can work with the community to determine what level of response best suits their needs
- Most communities operate at standard level
- There are Seven (7) Pillars of Support:
  - Medical Oversight
  - Medical Control Protocols
  - Patient Care Records
  - Quality Assurance
  - Skills and Training
  - Dispatch and Event Lists
  - MFR Online Portal

In response to a question from Council, J. Hein responded that Drumheller currently has a historic Emergency Response Plan and he has worked with G. Peters to move towards a formal plan that includes the MFR. Currently, only some of the Fire Department members have taken the training and the goal is to have all members trained as MFR's. Discussion took place on our current system of ambulance coverage

and how the MFR program strives to try to increase response times. In response to a question from Council, Fire Chief B. Wade responded that he recommends joining the MFR program, as response times, liability coverage, member training and supplies are main concerns. J. Hein advised that in order to join the MFR program the only thing outstanding is for the CAO to allow the members to go on medical calls - the revised response plan and other components are already in place. He further advised that basic response equipment like oxygen masks and bandages are provided through the municipality so the MFR will reimburse them as the items are used, ideally at the time of a call.

J. Hein advised that so far 265 of the just over 400 Fire Departments in Alberta have enrolled in the program. In response to a question from Council, D. Drohomerski responded that a Request for Decision on this matter will come forward to Council.

## 5.2. Drumheller Farmers' Market Association

Louise Henrickson and Pat Bagwell of the Alberta Approved Drumheller Farmers' Market Association (DFMA) provided an overview of their request for funding assistance under the Community Assistance grant program. Discussion took place on other sources of funding for the DFMA, the cost of indoor rental space and other kinds of markets in the community. In response to a question from Council, L. Henrickson advised that, in order to maintain their Alberta Approved designation the DFMA must provide items that are 80% you make/ you grow it / you bake it, and other types of markets do not have to adhere to this stipulation. Discussion took place on the number of community vendor vs. those from outside of the valley, the challenge of gaining more vendors, the request for stage facilities for the market, tent size and placement options.

In response to a question from Council L. Henrickson responded that the table rental fees are \$20.00 and \$50.00 for the Christmas markets, and there are usually twenty (20) vendors per market, Discussion took place on the DFMA's non-profit designation, vendor sales, annual donations to Grace House for their assistance with table set up, indoor rental fees and the potential to rent the BCF banquet rooms rather than the field house, and other potential rental venues.

## 5.3. Drumheller Canada Day Parade Committee

John Shoff and Bob Sheddy of the Drumheller Canada Day Parade Committee presented and overview of the history of the Town's Canada Parade, and highlighted the following:

- there is a parade website set up at [drumhellerparade.org](http://drumhellerparade.org)
- all participants need to register online
- Encouraging everyone to sign up s soon as possible
- all float or vehicle drivers must provide their drivers license and vehicle insurance
- people can sign up as a volunteer along the parade route
- goal is to add some safety components to this year's parade
- there are new rules this year that include:
  - a requirement for active mufflers

- no excessive noise or loud horns to disrupt the parade for safety reasons for parents to speak to their children, etc.
  - if you are on a vehicle or float where your head is higher than 8 feet you have to sit down or wear a helmet or have a guard rail
  - candy hand outs are allowed if the patron is sitting on the curb or standing on the sidewalk - they cannot be in the street
  - candy will be in bags on the float for reloading
  - any large floats are vehicles need spotters walking beside them
  - spotters will also watch for gaps in the parade traffic and try to alleviate them
- there are currently thirty-eight (38) parade volunteers and we need twelve (12) to make the total fifty (50)

Discussion took place on the use of music in the parade, options to clearly discourage any one from being on the roadways, the RCMP presence on bikes rather than marching as a group to assist with safety. Mayor Colberg advised that, in honour of the Drumheller Fire Department's 100<sup>th</sup> anniversary all participant and spectators are encouraged to wear red on Canada Day.

6:05 PM Mayor Colberg called for a five (5) minute break.

6:11 PM Mayor Colberg called meeting back to order.

## 6. REQUEST FOR DECISION REPORTS

### 6.1. CAO

#### 6.1.1. Request for Decision - Community Assistance Policy - Drumheller Farmers Market

D. Drohomerski presented the Request for Decision - Community Assistance Policy for the Drumheller Farmers Market and provided an overview of the request and advised that any requests over \$ 5,000.00 require Council approval. He further advised that the original request was for \$10,000.00 in kind and has since been reduced to \$ 7,200.00 for three components: \$ 2,000.00 for a reduced rental rate at the BCF and \$ 5,200.00 in cash for tents and a storage shed. D. Drohomerski advised that it is Administration's recommendation that council not approve this request as it would create a further deficit on the cash side as only \$ 5,000.00 was approved in the 2019 budget for the Community Assistance program which was earmarked specifically for the Salvation Army. Discussion took place on this matter.

**MO2019.111 Garbutt, Zariski** moved to approve the request for funding from the Alberta Approved Drumheller Farmer's Market under the Community Assistance Program in the amount of \$ 7,200.00.

**MO2019.112** Zariski, Hansen-Zacharuk moved to table this matter. Carried.

Vote on motion:

For: Mayor Colberg, DeMott, Hansen-Zacharuk, Lacher, Makowecki, Zariski

Opposed: Garbutt

## **6.2. DEPUTY CAO / DIRECTOR OF CORPORATE SERVICES**

6.2.1. Request for Decision - Auditor Appointment for Year Ending December 31, 2018

B. Miller presented the Request for Decision - Auditor Appointment for Year Ending December 31, 2018 and provided an overview

**MO2019.113** Garbutt, DeMott moved to recognize the merger of Collins Barrow LLP with RSM Canada and appoint RSM as the auditor for the year ending December 31, 2018 for the Town of Drumheller, Drumheller Public Library and the Drumheller and District Solid Waste Management Association. Carried.

## **6.3. DIRECTOR OF INFRASTRUCTURE SERVICES**

6.3.1. Request for Decision - Award for 2019 Road Improvement Program

D. Brett presented the Request for Decision - Award for 2019 Road Improvement Program and provided an overview.

**MO2019.114** Hansen-Zacharuk, Zariski moved that the Road Improvement Program 2019 Request for Proposal be awarded to T.J. Paving Ltd. in the amount of \$ 885,104.27 excluding GST. Carried.

Vote on motion:

For: Mayor Colberg, DeMott, Garbutt, Lacher, Makowecki

Opposed: Hansen-Zacharuk, Zariski

6.3.2. Request for Decision - Award for Brine Heating & Cooling System for Arena

D. Brett presented the Request for Decision - Award for Brine Heating & Cooling System for Arena and provided an overview

**MO2019.115** Garbutt, Lacher moved that the Replacement of Brine Heating and Cooling System capital budget be extended by \$20,350.00 to a total of \$ 90,350.00 and that the Replacement of Brine Heating and Cooling System Request for Tender be awarded to Berg Chilling System Inc. for the amount of \$ 90, 350.00 excluding GST. Carried.

6.3.3. Request for Direction - Recycling Options Survey

D. Brett presented the Request for Request for Direction - Recycling Options Survey and provided an overview and advised that it is Administration's recommendation to continue as is, revisit this matter again in a year's time and begin looking at waste reduction and create a committee for that. Discussion took place on this matter.

**Direction:** Council directed Administration to continue with the current recycling program at this time with the options for enhanced collection being revisited over the next year to determine if there have been changes in the global recyclables market, and to appoint a Waste Reduction Advisory Group to promote waste reduction and zero waste awareness and programs in Drumheller.

**6.4. DIRECTOR OF EMERGENCY / PROTECTIVE SERVICES**

**6.5. MANAGER OF ECONOMIC DEVELOPMENT**

**6.6. COMMUNICATIONS OFFICER**

**6.7. REVIEW OF STRATEGIC PRIORITIES**

**6.7.1. 2018/2019 Corporate/Organizational & Operational Priorities**

**6.7.2. Director of Emergency and Protective Services - Fire and RCMP Call Outs**

G. Peters presented the Fire and RCMP Call Outs for 2019 to-date. Discussion took place on the reduction on the number false alarms, drug enforcement calls and response times. Councillor Hansen-Zacharuk requested that G. Peters provide further information regarding the RCMP response times.

**6.7.3. Economic Development Manager - Community Profile / Promotional Piece**

S. Wallace presented an overview on the Community Profile / Promotional Piece and advised that we are a bit behind on this project. He further advised that he switched software companies to now use Townfolio which will result in an annual cost savings of \$4,000.00. S. Wallace advised that he has previously used this software and was involved in providing input for the program. Bring back date: JULY 8

**7. PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION**

**8. PUBLIC HEARING TO COMMENCE AT 5:30 PM**

**9. PUBLIC HEARING DECISIONS**

**10. UNFINISHED BUSINESS**

**11. NOTICE OF MOTION**

**12. COUNCILLOR REPORTS**

**13. IN-CAMERA MATTERS**

**MO2019.116** Hansen-Zacharuk, Garbutt moved to go In Camera at 7:06 PM. Carried.

13.1. Land Matter - Plan 4128EQ Block 6 Lot 1 (*FOIPP Section 23 Public Body Confidences*)

**MO2019.117** Lacher, Hansen-Zacharuk moved to come out of Camera at 8:13 PM. Carried.

**MO2019.118** Garbutt, DeMott moved to direct Administration to seek legal advice regarding fair market value for this property. Carried.

**MO2019.119** Zariski, Makowecki moved to adjourn the meeting at 8:15 PM. Carried.

---

Chief Administrative Officer

---

Mayor