



**AGENDA**  
**Regular Council Meeting**  
**4:30 PM – Monday November 8, 2021**  
Council Chambers & Live Stream on Drumheller Valley YouTube Channel

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1. CALL TO ORDER

2. OPENING REMARK

Land and Territory Acknowledgement

Upcoming Council Education and Orientation

- Town of Drumheller Facilities Tour
- Freedom of Information and Protection of Privacy (FOIP) Training
- Strategic Planning Workshop
- Social Media and Public Participation Information Session
- Background and Training: Drumheller Resiliency and Flood Mitigation Project
- Elected Official Education Program: Muni 101
- Alberta Urban Municipalities Association: 2021 AUMA Conference
- Municipal Elected Officials Emergency Management Workshop

3. ADDITIONS TO THE AGENDA

4. ADOPTION OF AGENDA

4.1 Agenda for November 8, 2021 Regular Council Meeting

Proposed Motion: That Council adopt the agenda for the November 8, 2021 Regular Council meeting as presented.

5. MINUTES

5.1 Minutes for the October 4, 2021 Regular Council Meeting and November 1, 2021 Organizational Meeting

[Minutes Regular Council Meeting – October 4, 2021](#)

[Minutes Organizational Meeting – November 1, 2021](#)

Proposed Motion: That Council adopt the minutes for October 4, 2021 Regular Council Meeting and November 1, 2021 Organizational Meeting as presented.

6. DEPARTMENT OVERVIEW INTRODUCTIONS

- 6.1. Chief Administrative Officer – Darryl Drohomerski, C.E.T
- Communications Officer – Erica Crocker
- Director of Corporate Services – Mauricio Reyes CPA, CMA, CAMP
- Director of Emergency and Protective Services – Greg Peters
- Director of Infrastructure Services – Dave Brett P.Eng, PMP
- Resiliency and Flood Mitigation Project Manager – Deighen Blakely P. Eng

7. DRUMHELLER RESILIENCY AND FLOOD MITIGATION

- 7.1 RESILIENCY AND FLOOD MITIGATION UPDATE
- Project Manager – Deighen Blakely

[Presentation – Resiliency and Flood Mitigation](#)

8. ADJOURNMENT



**AGENDA**  
**Regular Council Meeting**  
**4:30 PM – Monday October 4, 2021**  
Remote Virtual & Live Stream on Drumheller Valley YouTube Channel

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IN ATTENDANCE

Mayor Colberg  
Councillor Tom Zariski  
Councillor Tony Lacher  
Councillor Kristyne De Mott  
Councillor Fred Makowecki  
Councillor Lisa Hansen-Zacharuk

Chief Administrative Officer (CAO): Darryl Drohomerski  
Communication Officer: Erica Crocker  
Director of Emergency and Protective Services: Greg Peters  
Director of Infrastructure: Kevin Blanchett  
Community Development and Social Planning – Tiffany Scarlett  
Manager of Economic Development – Reg Johnston  
Manager of Recreation, Arts and Culture – Darren Goldthorpe  
Legislative Assistant: Denise Lines

Regrets  
Councillor Jay Garbutt

1. CALL TO ORDER

The Mayor called the meeting to order 4:32pm

2. OPENING REMARK

This will be the last Regular Meeting of the present Council.  
The next meeting will be the Organizational Meeting on November 1, 2021.

3. ADDITIONS TO THE AGENDA

Rotary White Elephant Sale - October 2 – Thanks to all the Volunteers as well as everyone who came out to buy items.  
Municipal Election Forum – October 7<sup>th</sup> 6:00pm. Advance Polls will be Sunday Oct 10: 1-5pm, Tuesday Oct 12: 3-8pm, Thursday Oct 14 12-8pm, Saturday Oct 16: 10am-6pm at the Badlands Community Facility in the Field House  
Truth and Reconciliation Ceremony – Thank you to Dry Canyon Collectibles  
Facebook is having technical difficulties. Once it is fixed the Town will update their posts.

4. ADOPTION OF AGENDA

4.1 Agenda for October 4, 2021 Regular Council Meeting

**M2021.230** Moved by Councillor Lacher, Councillor Zariski; that Council adopt the agenda for the October 4, 2021 Regular Council meeting as presented.

Carried unanimously

5. MINUTES

5.1 Minutes for the September 20, 2021 Regular Council Meeting

**M2021.231** Moved by Councillor Hansen-Zacharuk, Councillor De Mott; that Council adopt the minutes for September 20, 2021 Regular Council Meeting as presented.

Carried unanimously

6. REQUEST FOR DECISION AND REPORTS

6.1. DIRECTOR OF EMERGENCY AND PROTECTIVE SERVICES

6.1.1 COVID – 19 Update

6.2 CHIEF ADMINISTRATIVE OFFICER

6.2.1 Request for Decision – Chief Administrative Officer Bylaw 21.21 – Third Reading

**M2021.232** Moved by Councillor De Mott, Councillor Lacher; that Council give third to Chief Administrative Officer Bylaw 21.21 as amended.

Carried unanimously

6.2.2 Request for Decision – Palliser Subdivision Extension

**M2021.233** Moved by Councillor Zariski, Councillor Makowecki; that Council approves a twelve (12) month time extension for Subdivision file 80/158 for Plan 9011528 Block 3, Lot 2.

Carried unanimously

6.3 DIRECTOR OF CORPORATE SERVICES

6.3.1 Request for Decision – 2022 Tax Recovery Reserve Bid Report

**M2021.234** Moved by Councillor Hansen-Zacharuk, Councillor Lacher; that Council authorizes the 2022 tax recovery public auction be held on January 21, 2022, set the assessed values as July 1, 2021, as the reserve bid prices for the properties being offered for sale, and set the terms and conditions for the sale as presented.

Carried unanimously

6.4 MANAGER OF RECREATION, ARTS AND CULTURE

6.4.1 For Information - Recreation Cost Recovery Report

Manager of Recreation, Arts and Culture, Darren Goldthorpe presented a cost recovery report for the Drumheller recreation facilities. A comparison report with other municipalities was created with the assistance of the Director of Corporate Services and the Chief Administrative Officer.

Three Action Items:

Collect information on residency in order understand where people live and follow up with surrounding municipalities

Break down and detail the revenue and expenses of each facility.

Report to Council and help provide direction on how to move forward with cost recovery

6.5 DIRECTOR OF INFRASTRUCTURE

6.5.1 Request for Decision - Snow Removal and Ice Control Strategy 2021/2022— 2021 Update

**M2021.235** Moved by Councillor Lacher, Councillor Hansen-Zacharuk; that Council approves the amended Council Policy C-01-21, Snow Removal and Ice Control Strategy 2021/2022 Season as presented.

Carried unanimously

6.5.2 Request for Decision - Amended Sidewalk Bylaw 22.21 — Amending Bylaw 02.07

**M2021.236** Moved by Councillor Lacher, Councillor Zariski; that Council give first reading to Amended Sidewalk Bylaw 22.21 as presented

Carried unanimously

**M2021.237** Moved by Councillor Makowecki, Councillor De Mott, that Council give second reading to Amended Sidewalk Bylaw 22.21 as presented.

Carried unanimously

**M2021.238** Moved by Councillor Zariski, Councillor Hansen – Zacharuk; that Council give unanimous consent for third reading of the Amended Sidewalk Bylaw 22.21.

Carried unanimously

**M2021.239** Moved by Councillor Lacher, Councillor Makowecki, that Council give third reading to Amended Sidewalk Bylaw 22.21 as presented.

Carried unanimously

6.6 MANAGER OF ECONOMIC DEVELOPMENT

6.6.1 Request for Decision – 2021 Downtown Multi Use Plaza

**M2021.240** Moved by Councillor Hansen-Zacharuk, Councillor De Mott; that Council cancels the Request for Proposal for the construction of the Plaza because the bid exceeds the allocated budget for this project.

Carried unanimously

7. QUARTERLY REPORTS BY ADMINISTRATION

- 7.1. Chief Administrative Officer – Darryl Drohomerski  
Communications Officer – Erica Crocker  
Director of Emergency and Protective Services – Greg Peters  
Director of Corporate Services – Mauricio Reyes  
Director of Infrastructure – Dave Brett  
Manager of Community Development and Social Planning – Tiffany Scarlett  
Manager of Economic Development – Reg Johnston  
Manager of Recreation, Arts & Culture – Darren Goldthorpe

8. ADJOURNMENT

**M2021.241** Moved by Councillor Makowecki, Councillor De Mott that Council adjourn the meeting.  
Time 6:16pm

Carried unanimously

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER

Drumheller Valley YouTube Link: <https://www.youtube.com/watch?v=eBkp4A012Ak>



## MINUTES

### Oath of Office & Organizational Meeting

4:30 PM – Monday November 1, 2021

Council Chambers & Live Stream on Drumheller Valley YouTube Channel

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1. CALL TO ORDER — 4:30pm

Chief Administrative Officer, Darryl Drohomerski called the meeting to order at 4:30pm  
The CAO introduced the Town Solicitor, Mr. Colin Kloot

2. SWEARING IN CEREMONY

2.1 OATH OF OFFICE

Mr. Kloot to swear in the 2021-2025 Town of Drumheller Council

Lisa Hansen-Zacharuk  
Patrick Kolafa  
Tony Lacher  
Stephanie Price  
Crystal Sereda  
Tom Zariski  
Heather Colberg

2.2 REMARKS FROM MAYOR

3. APPROVAL OF THE DEPUTY MAYOR ROSTER

**M2021.242** Moved by Councillor Zariski, Councillor Lacher; that Council adopt the Roster for Deputy Mayor as presented,

Carried unanimously

3.1 Swearing In of Deputy Mayor for November and December, 2021 – Lisa Hansen-Zacharuk

4. BOARD AND COMMITTEE APPOINTMENTS

4.1 Council Appointments for 2021

**M2021.243** Moved by Councillor Kolafa, Councillor Sereda; that Council approve the 2021 Board and Committee Appointments as presented.

Carried unanimously

5. CHIEF ADMINISTRATIVE OFFICER

5.1 Council Code of Conduct Agreement

**M2021.244** Moved by Councillor Sereda, Councillor Hansen-Zacharuk, that the Town of Drumheller Council and Chief Administrative Officer sign the Code of Conduct Agreement.

Carried unanimously

6. ADJOURN

**M2021.245** Moved by Councillor Makowecki, Councillor De Mott that Council adjourn the meeting. Time 4:54pm

Carried unanimously

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER

Drumheller Valley YouTube Link: <https://www.youtube.com/watch?v=Qw6rG4RU4cY>



# Drumheller Resiliency and Flood Mitigation Office

Update to Council  
November 8, 2021



## Agenda

- Flood Mitigation Program Overview
- Work Completed to Date
- Budget
- Upcoming Work
- Recent FAQs

# Flood Program Overview

- Program goal is to protect people and property in Drumheller from loss due to flooding
- Program runs from April 2019 to 2024
- The program is based on the following areas of focus:
  - Communication and public engagement
  - Regulatory/ approvals
  - Conveyance capacity
  - Structural measures
  - Municipal Emergency Plan

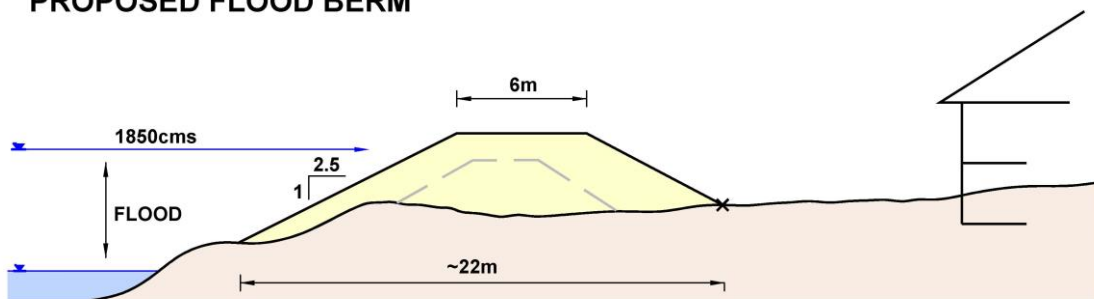


# Project locations



# Flood berm design

**FIGURE 4  
PROPOSED FLOOD BERM**



# Flood Mitigation Program Work Completed to Date

- Newcastle Beach – Channel Conveyance Improvements Project
- One on One landowner meetings
- Land purchase to date for buyouts and berm construction space (~\$2.5M)
- 3 aquatic assessments, 6 terrestrial vegetation & wildlife studies, 2 wildlife & bird sweeps, detailed tree health assessments (3 project areas)
- Conceptual, preliminary and draft detailed design for 14 flood berms



# Flood Mitigation Program Budget \$55M

We are funded in part by:

- Government of Canada Disaster Mitigation and Adaptation Fund (\$22 M, 40% funding)
- Government of Alberta Community Resiliency Program (\$26.4 M, 50% funding)
- Town of Drumheller (\$6.6 M, 10% funding)



# Flood Mitigation Program – Upcoming Work

Near term efforts:

- Midland Berm Open Houses – Nov. 19
- Newcastle Berm Open Houses – Dec. 1
- Downtown Dike D Open Houses – Dec. 9

2022 Priorities:

- Downtown Dike D – Tender (winter) & Construction (spring & summer)
- Midland & Newcastle – Tender (spring) & Construction (summer & fall)
- Dike B & C – Community Engagement (winter), Tender (spring) & Construction (fall)
- Willow Estates – Community Engagement (winter), Tender (spring) & Construction (fall)
- Dike A – Community Engagement (winter & spring), regulatory approvals (summer & fall)



# Flood Mitigation Program – Community Advisory Committee

## Selected this Fall

- To provide a vehicle for community feedback
  - To report to community on project
  - To increase transparency
- 
- 7 members have been selected
  - Looking for a Council Member to take one seat



# Flood Mitigation Program – Communications

## Communications Since June 1<sup>st</sup>

- Daily social media interactions, monitored business days, multiple comments per day
- Over 500 emails to residents
- Over 1000 direct mail connections
- Over 250 phone calls
- 9 Town Halls completed since August, virtual and in person
- 8 Town Halls planned between now and Dec 9<sup>th</sup>, 2021



## Recent FAQs

What is happening with the properties that the Flood Program has bought out?

- These properties were being maintained and monitored over the past several months on contract for the Flood Office. To cover some of the maintenance and utility costs moving forward, the Flood Office has contracted Century 21 to manage and rent out properties on a short-term basis, where feasible. Over the long term, a request for proposals will be issued for either moving houses from the properties, as needed or demolition.

When will the Flood Berm design information will be shared?

- Berm alignments and details will be shared with the community at upcoming open houses (Nov 18 for Midland, Dec 1 for Newcastle, Dec 9 for Downtown Dike D).

How was the berm design flow rate selected?

- The berm design flow rate was set to match The Province's 1:100 year regulated flood flow of  $1,850\text{m}^3/\text{s}$ , as confirmed in a letter to the Town from the Minister of Environment on June 23, 2021. This rate was selected based on The Province's most recent Provincial Flood Hazard Study Update work.

