



**AGENDA**  
**Regular Council Meeting**  
**4:30 PM – Monday September 13, 2021**  
Council Chambers & Live Stream on Drumheller Valley YouTube Channel

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1. CALL TO ORDER

2. OPENING REMARK

3. ADDITIONS TO THE AGENDA

4. ADOPTION OF AGENDA

4.1 Agenda for September 13, 2021 Regular Council Meeting

Proposed Motion: That Council adopt the agenda for the September 13 2021 Regular Council meeting as presented.

5. MINUTES

5.1 Minutes for the September 7, 2021 Regular Council Meeting

Proposed Motion: That Council adopt the minutes for September 7, 2021 Regular Council Meeting as presented.

[Regular Council Meeting – 7 September 2021 - Minutes](#)

6. DELEGATION

6.1 ATCO Street Light Presentation

[ATCO Presentation](#)

7. REQUEST FOR DECISION AND REPORTS

7.1 CHIEF ADMINISTRATIVE OFFICER

7.1.1 Amendments to Land Use Bylaw 16.20 – Amending LUB Bylaw 18.21 – Third Reading

Proposed Motion: That Council give third reading to Amending LUB 2021-A Bylaw 18.21 as amended.

[Amending LUB 2021-A Bylaw 18.21](#)

[Land Use Bylaw 16.20 Link: https://drumheller.civicweb.net/filepro/documents/40739](https://drumheller.civicweb.net/filepro/documents/40739)

- 7.1.2 Request for Decision - Council and Committee Meeting Procedures Bylaw 04.21  
– First Reading

Proposed Motion: That Council give first reading to Council and Committee Bylaw 04.21 as presented.

[RFD - Council and Committee Meeting Procedures Bylaw 04.21](#)

[Council Procedures Bylaw 10-09 Link: https://drumheller.civicweb.net/document/223](https://drumheller.civicweb.net/document/223)

- 7.2. DIRECTOR OF INFRASTRUCTURE

- 7.2.1 Request for Direction - Snow Removal and Ice Control Strategy – Amending C-01-21

[Request for Direction Snow Removal and Ice Control Strategy – C-08-21 Amending Policy](#)

[Snow Removal and Ice Control Policy C-01-21 Link: https://drumheller.civicweb.net/document/40562](https://drumheller.civicweb.net/document/40562)

- 7.3. DIRECTOR OF EMERGENCY AND PROTECTIVE SERVICES

- 7.3.1. COVID – 19 Update

- 8. CLOSED SESSION

- 8.1.1 Emergency Department Review – FOIP 24 – Advice from Officials

- 8.1.2 Drumheller Resiliency and Flood Mitigation Office Project Manager – FOIP 24 – Advice from Officials

Proposed Motion: That Council close the meeting to discuss the Emergency Department Review and Drumheller Resiliency and Flood Mitigation Office Project Manager as per FOIP 24.

- 9. ADJOURNMENT



## AGENDA

### Regular Council Meeting

4:30 PM – Tuesday September 7, 2021

Council Chambers & Live Stream on Drumheller Valley YouTube Channel

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#### IN ATTENDANCE

Mayor Colberg  
Councillor Kristyne DeMott  
Councillor Jay Garbutt  
Councillor Lisa Hansen-Zacharuk  
Councillor Tony Lacher  
Councillor Fred Makowecki  
Councillor Tom Zariski

Chief Administrative Officer (CAO): Darryl Drohomerski  
Communication Officer: Erica Crocker  
Director of Emergency and Protective Services: Greg Peters  
Legislative Assistant: Denise Lines

#### 1. CALL TO ORDER

The Mayor called the meeting to order at 4:30pm

#### 2. OPENING REMARK

- 2.1 Deputy Mayor Oath – Councillor Garbutt – September & October  
Dino Valley Half Marathon – September 12  
Federal Forum – September 7  
Congratulations to Drumheller Municipal Airport for all of the great events that they have been hosting.  
Farm to Table tickets available September 18  
Thank you to Public Works and the Seasonal Staff that took such good care of the flowers in the Valley.

#### 3. ADDITIONS TO THE AGENDA

#### 4. ADOPTION OF AGENDA

- 4.1 Agenda for September 7, 2021 Regular Council Meeting

**M2021.198** Moved by Councillor Makowecki, Councillor Hansen-Zacharuk that Council adopt the agenda for the September 7 2021 Regular Council meeting as presented.

Carried unanimously

5. MINUTES

5.1 Minutes for the August 23, 2021 Regular Council Meeting

**M2021.199** Moved by Councillor Zariski, Councillor Lacher; that Council adopt the minutes for August 23, 2021 Regular Council Meeting as presented.

Carried unanimously

6. REQUEST FOR DECISION AND REPORTS

6.1. CHIEF ADMINISTRATIVE OFFICER

6.1.1 Intermunicipal Subdivision and Development Appeal Board Bylaw 17.21 – Third Reading

**M2021. 200** Moved by Councillor Lacher, Councillor Hansen-Zacharuk; that Council give third reading to Palliser Intermunicipal Subdivision and Development Appeal Board Bylaw 17.21 as presented.

For: Councillors De Mott, Hansen-Zacharuk, Makowecki, Lacher, Zariski, Mayor Colberg

Against: Councillor Garbutt

Carried

6.1.2 Amendments to Land Use Bylaw 16.20 – Amending LUB Bylaw 18.21 – Second Reading

Council requests changes to the bylaw prior to third reading

**M2021.201** Moved by Councillor Zariski, Councillor De Mott; that Council give second reading to Amending LUB 2021-A Bylaw 18.21 as amended.

Carried unanimously

6.1.3 Policing Committee Repeal Bylaw 19.21 - Second Reading

**M2021. 202** Moved by Councillor Makowecki, Councillor Zariski; that Council give second reading to Policing Committee Repeal Bylaw 19.21 as presented.

Carried unanimously

**M2021.203** Moved by Councillor Makowecki, Councillor Zariski; that Council give third reading to Policing Committee Repeal Bylaw 19.21 as presented.

Carried unanimously

6.1.4 Assessment Review Board Services – First Reading

**M2021.204** Moved by Councillor Lacher, Councillor De Mott; that Council give first reading to the Central Alberta Regional Assessment Review Bylaw 20.21, and repeal Bylaw 08.11.

Carried unanimously

**M2021.205** Moved by Councillor Hansen-Zacharuk; that Council give second reading to the Central Alberta Regional Assessment Review Bylaw 20.21, and repeal Bylaw 08.11.

Carried unanimously

**M2021.206** Moved by Councillor Garbutt, Councillor Zariski; that Council move no objection to the Central Alberta Regional Assessment Review Bylaw 20.21, and repeal Bylaw 08.11.

Carried unanimously

**M2021.207** Moved by Councillor De Mott, Councillor Lacher; that Council give third reading to the Central Alberta Regional Assessment Review Bylaw 20.21, and repeal Bylaw 08.11.

Carried unanimously

7. CLOSED SESSION

7.1.1 Infrastructure Maintenance and Development – FOIP 24 – Advice from Officials

**M2021.208** Moved by Councillor Hansen-Zacharuk, Councillor De Mott; that Council close the meeting to discuss infrastructure maintenance as per FOIP 24. Time 5:36pm

Carried unanimously

**M2021.209** Moved by Councillor Zariski, Councillor Hansen-Zacharuk; that Council open the meeting to the public. Time 7:04pm

Carried unanimously

8. ADJOURNMENT

**M2021.210** Moved by Councillor Lacher, Councillor Makowecki; that Council adjourn the meeting. Time 7:04pm

Carried unanimously

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER

Drumheller Valley YouTube Link: <https://www.youtube.com/watch?v=9uudmvIW5bw>



**ATCO**

# LED STREET LIGHTS FOR TOWN Drumheller

What is the LED Conversion Multiplier and how does it apply to you?

## LED CONVERSION MULTIPLIER

- Alberta Utilities Commission (AUC) approved a multiplier rate for the conversion of HPS to LED
- D61B invested streetlights
- LED Conversion Multiplier (LCM) applied in place of a capital contribution
- Contract will be filed with the AUC prior to construction
- Current LCM rate – 9.4%



# LED CONVERSION MAINTENANCE MULTIPLIER

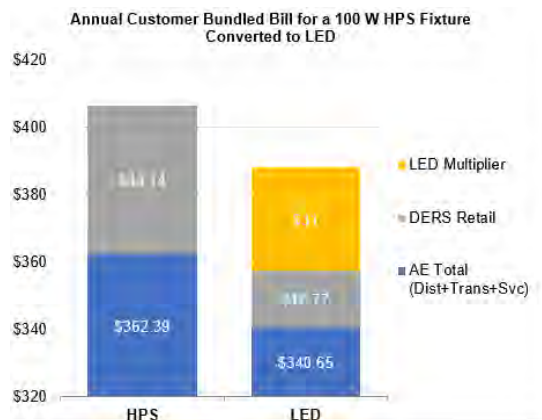
LED Conversion bill adjustment	=	$\frac{\text{LED Conversion Cost} - \text{LED Maintenance Cost Savings}}{\text{Rate D61B Distribution Charge}}$
Where:		
D61B Fixture Charges	=	$\$0.8968/\text{fixture}/\text{day} * 365 \text{ days} * 1 \text{ fixture}$
	=	\$327.33
LED Capital Conversion Cost	=	$\frac{\text{Annualized conversion costs for all fixtures qualifying for LED conversion}}{\# \text{ of qualifying fixtures}}$
	=	$\frac{\sim \$1,028,000 / \text{yr}}{20,379 \text{ Fixtures}} = \$50.43 \text{ per fixture per year}$
LED Maintenance Savings	=	$\frac{\text{Annualized cost savings for all fixtures qualifying for LED conversion}}{\# \text{ of qualifying fixtures}}$
	=	$\frac{\sim \$398,000 / \text{yr}}{20,379 \text{ Fixtures}} = \$19.51 \text{ per fixture per year}$
Therefore:		
LED Conversion Multiplier	=	$\frac{\$50.43 - \$19.51}{\$327.33} = 9.4\%$
* Numbers above might vary due to rounding		

ATCO's calculation is based on the eligible 20,379 HPS D61B fixtures to be converted to LED technology.

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# MULTIPLIER CHANGE IN BILLING



- 🔊 HPS annual total is **\$406.53**
- 🔊 LED annual total (with Multiplier) is **\$388.42**
- 🔊 Annual difference is **-\$18.11**

Based on 100W HPS and 38W LED Invested Street Light Rate. Wire charges based on current Distribution Rates (effective January 1, 2021) plus current approved Rider B, Rider G and Rider S (effective August 2021). Retailer charges are based on retailer energy rate of 10.078 c/kWh (DERS RRO effective September 2021)  
 \*This year depiction is assuming the retailer energy rate stays at the above rate for a year. \*All values used in the graphs have been rounded.

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## STREETLIGHT INVENTORY IN DRUMHELLER AVAILABLE FOR CONVERSION

HPS WATTAGE	LED WATTAGE	INVESTED STREET LIGHTS
100	38	717
150	73	185
250	106	113

Estimated impact to billing for conversion of *invested* streetlights

Summary

HPS W	LED W	HPS \$	LED \$	Difference per Light \$	# of Lights	Totals savings \$
100	38	\$ 406.53	\$ 388.20	\$ (18.33)	717	\$13,142.61
150	73	\$ 446.14	\$ 415.92	\$ (30.22)	185	\$5,590.70
250	106	\$ 525.34	\$ 442.06	\$ (83.28)	113	\$9,410.64
				\$		
Total Difference						\$28,143.95

- This estimated annual bill impact is based on RRO

## PROGRAM AVAILABILITY

- Approximately 20,000 invested street lights
- Majority must be converted to LED
- AUC approval is required to remove multiplier
- After multiplier is removed, invested street light rate will be adjusted to reflect any remaining capital costs and maintenance savings

## QUESTIONS

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**ATCO**

**ATCO**

**Thank you**

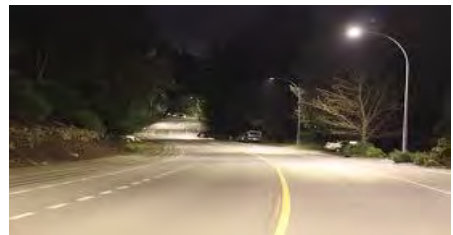


# Invested vs. Non-Invested Streetlights

What do the streetlights look like within your community?

## Streetlights

- Streetlights within your community primarily are:
  - Built within the scope of a development and turned over to the community to pay monthly distribution charges.
  - Owned by ATCO
  - Street light options are outlined in the Franchise Agreement between your community and ATCO.
    - Non-Invested Street light Rate (61E)
    - Invested Street light Rate (61B)
    - All rates are listed at [www.atco.com](http://www.atco.com)



## Non-Invested Street Light Rate (61E)

- For lighting fixtures installed, owned and maintained by ATCO
- The customer is responsible for the full installation cost
- The customer is responsible for the full cost of replacement
- Includes maintenance only
- The community does not receive any Company Investment

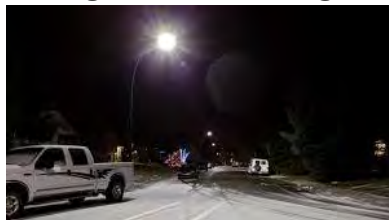


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## Invested Street Light Rate (61B)

- For lighting fixtures installed, owned and maintained by ATCO
- The customer is responsible for the full installation cost
- ATCO is responsible for the full cost of replacement and maintenance.
- A Multiplier may be applied to the fixture charge for customers requesting lighting fixtures which incur higher than average lighting costs.
- The community receives Company investment, as per the AUC approved investment rate.



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**ATCO**

## Street Light Rate Option Comparisons

Rate Option	Ownership & Maintenance	Installation Cost	Replacement Cost	Monthly Wires Cost
Invested 61B	ATCO Electric	ATCO Electric (up to a max. \$2,654 per light)	ATCO Electric	\$31.24
Non-invested 61E	ATCO Electric	Customer	Customer	\$18.26

Based on a 100 Watt HPS. Wires charges based on current approved 2021 base rates plus approved Rider B, Rider G and Rider S (Effective Sept 01, 2021). Rider A is not included in the monthly wires cost.

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## Current Monthly Rates Per Light

Wattage	Invested Option 61B	Non-Invested Option 61E
100W HPS	\$31.24	\$18.26
150W HPS	\$32.74	\$19.76
250W HPS	\$35.72	\$22.74
400W HPS	\$40.22	\$27.24
43W LED	\$29.53	\$16.55
88W LED	\$30.87	\$17.89
161W LED	\$33.06	\$20.09
<b>Totals</b>		

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## Convert Non-Invested to Invested

- Analysis of converting Non-Invested Lights to Invested

#/Wattage of Non-Invested	Monthly Charges per light as Invested	Difference in monthly charges (Non-Invested to Invested)	Available Investment per Light \$884.67
# 547/ 100W HPS	*\$ 31.24	*\$12.98	\$ 483,914.49
# 115/ 150W HPS	*\$ 32.74	*\$12.98	\$ 101,737.05
# 89/ 250W HPS	*\$ 35.72	*\$12.98	\$ 78,735.63
# 7/ 400W HPS	*\$ 40.22	*\$12.98	\$ 6,192.69
# 1/ 43W LED	*\$ 29.53	*\$12.98	\$ 884.67
# 1/ 88W LED	*\$ 30.87	*\$12.98	\$ 884.67
# 3/ 161W LED	*\$ 33.06	*\$12.98	\$ 2,654.01
Total Lights 763	Total Invested \$24,473.58	Difference \$9,903.74	Investment \$675,003.21

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## Review

- Drumheller has 763 Non-Invested 61E streetlights
  - Approx. \$ 24,473.00 /month in distribution charges
  - Approx. \$ 4,578,000.00 in future replacement costs
- Future state of all Invested 61B streetlights
  - Approx. \$ 34,377.00 /month in distribution charges
  - An investment provided to you of \$ 675,003.00
  - No future capital replacement cost
  - Available Multiplier rate option to convert HPS lights to LED technology

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**ATCO**

The ATCO logo is displayed in a bold, white, sans-serif font. The letters 'A', 'T', and 'C' are connected, and the 'O' is separate. A thick yellow horizontal line is positioned directly beneath the letters 'A', 'T', and 'C'.

**ATCO**

**Thank you**

**TOWN OF DRUMHELLER  
BYLAW NUMBER 18.21**

***Amends Bylaw 16.20***

BEING A BYLAW OF THE TOWN OF DRUMHELLER IN THE PROVINCE OF ALBERTA TO  
AMEND LAND USE BYLAW 16.20

**WHEREAS**, pursuant to the provisions of Clause 639 of the Municipal Government Act, RSA 2000, c.M. 26, the Council of the Town of Drumheller (hereinafter called the Council, has adopted Land Use Bylaw 16.20;

**AND WHEREAS** the Council deems it desirable to amend Land Use Bylaw 16.20;

**AND WHEREAS**, a notice was published once a week for two consecutive weeks on August 11, 2021, and again on August 18, 2021 the last of such publications being at least five days before the day fixed for the passing of this Bylaw, including the date and location of a public hearing meeting where concern can be heard; and

**NOW THEREFORE** the Council hereby amends Land Use Bylaw 16.20 as follows:

**SHORT TITLE**

1. This Bylaw may be referred to as Amending LUB 2021-A Bylaw 18.21.

**PART 1**

Land Use Bylaw Section 2 – Maps and Overlays

The following items need to be added to Clause 2.5:

1. The following wording is hereby added to Clause 2.5.2 (9): “Notwithstanding the Flood Hazard Overlay maps contained within this Bylaw, for certainty each development and subdivision application shall be reviewed against the Government of Alberta Floodplain mapping and existing protection reviewed to confirm the suitability of the site for development.”
2. Add Clause 2.5.2 (10): “No subdivision of any parcel greater than 1.2 hectares shall be approved unless undertaken in conformity with an approved Area Structure Plan, or if the development is considered *infill*.”
3. Clause 2.5.4 (4) is hereby deleted and replaced with the following wording: “An application for a **development permit** for a **parcel** located within the Protected Zone must be accompanied by a report prepared by a qualified professional demonstrating how the regulations of the Flood Hazard Overlay and the **flood construction level** are met.

**PART 2**

Land Use Bylaw Section 3 – Land Use Districts.

The following items need to be added as noted below:

4. Under the Specific Use Standards section, add the following wording to **Clause 3.1.1 (12) Restricted Substance Retail** (b): “Restricted Substance Retail for the sale of liquor



shall not be located closer than 150 metres to any school or public park at the time of the Development Permit application as measured from the closest point of the subject **Parcel** boundary to the closest point of proposed **Parcel** boundary and must not be located within 300 metres of any other liquor store, when measured from the closest point of an existing liquor store to the closest point of the proposed liquor store.”

5. The following wording is hereby added as **Clause 3.1.1 (14) Tourist Dwelling (d)**: “A development permit for a Tourist Dwelling may be revoked at any time if, in the opinion of the Development Authority, the operator of the Tourist Dwelling has violated any provisions of the Bylaw and/or the conditions of the development permit.”
6. **Clause 3.1.1** – the following definitions to be inserted in alphabetical order in Specific Use Standards and added into Use Categories in Districts:

**Accessory Building – Portable** shall meet the setback requirements for an accessory building in the appropriate district, while meeting all the requirements of the Alberta Safety Code. Accessory Buildings – Portable may only be erected between October-April unless otherwise approved by the Development Authority. (Discretionary Use)

**Storage Structure** - A storage structure shall meet the setback requirements for an accessory building in the appropriate district. A storage structure shall not be permitted in residential parcels or where the primary land use of a parcel is residential. A storage structure shall be screened from view and may require exterior finishing to be in general conformance with the principal building or surrounding development. Shall not be used as a sign. A storage structure may be approved on a temporary basis by the Development Authority (Discretionary Use).

**Home Occupation – Rural** - (f) If the holder of any Home Occupation Development Permit relocates within the municipality, a new Development Permit is required for the new location.

**Home Occupation – Urban** - (f) If the holder of any Home Occupation Development Permit relocates within the municipality, a new Development Permit is required for the new location.

7. In the Rural Development District, under Additional Standards, add **Clause 3.3.9 (1) (b) Subdivision** is hereby amended to state that “A **subdivision** may require an approved **Area Structure Plan** and/or **Concept Plan** at the discretion of the Subdivision/Development Authority.”
8. In the Downtown District amend **Clause 3.7.2 (1)** by adding “Single detached dwelling” as a discretionary use.
9. In the Downtown District **Clause 3.7.3 (1)** is hereby deleted and replaced with the following wording: “Buildings with 1 **Dwelling Unit** or in the form of a single detached dwelling are a discretionary use and shall be limited to locations in proximity to similar structures.”

### **PART 3**

#### Land Use Bylaw Section 4 – Signs.

The following items need to be changed as noted below:

10. Clause 4.1.2 is hereby removed and replaced with: "All signs must be erected on or directly in front of the **site** to which they relate except for Billboard Signs and Bench Signs."

11. Add Clause 4.1.15 "No signs shall be permitted within the Municipality's boundaries that are attached to or mounted on permanently fixed or stationary transport trailers, vehicles, or shipping containers **unless the unit is occupied by an active business.**"

12. Add Clause 4.1.16 "Signs may be illuminated by a constant source of dimmable light, but shall not be lit by flashing, electronic, animated, intermittent or rotating lights. The design and installation of the lighting shall ensure no element of the light connection is visible to a pedestrian."

13. Insert Clause **4.8 BILLBOARD SIGNS** and add the following sub clauses:

"Billboard signs may be permitted within the Tourism Corridor (TCD) or Rural Development District (RDD) provided that;

"4.8.1 Only 1 **billboard sign** may be erected along each of a **site's parcel boundaries** shared with a **street**.

4.8.2 The maximum height shall be 9 metres and the maximum area shall be 23 square metres.

4.8.3 Minimum vertical clearance beneath a billboard: 3.0 m

4.8.4 Billboard Signs shall be separated from each other by a minimum distance **100 metres of;**

- **300 metres where the posted speed is 100 km/h**
- **150 meters where the posted speed is 70 km/hr**
- **50 meters where the posted speed is 50 km/hr**

4.8.5 Billboards may be illuminated by a constant source of light, but shall not be lit by flashing, electronic, animated, intermittent or rotating lights;

~~4.8.6 Billboards shall not have variable or changing messages, or any moving or rotating parts~~

4.8.7 A Billboard may be erected on a site that is not associated with the development, with landowner consent

4.8.8 No **Billboard Sign** shall be placed in such proximity to the Badlands District (BD) that it would detract from the natural aesthetics and intent of the Badlands District (BD).

4.8.9 No Billboard Sign larger than 1.2 metres by 2.4 metres shall be placed within 200 meters of any parcel zoned within the Neighborhood District (ND).

14. Insert Clause **4.9 BENCH SIGNS** and add the following sub clauses:

4.9.1 All Bench Signs shall be placed at least 100m from any existing bench sign.

4.9.2 No **Bench Sign** shall be erected on municipal right of way

4.9.3 Only 1 **bench sign** may be erected along each of a **site's parcel boundaries** shared with a **street**.

4.9.4 Bench signs shall be located adjacent to a building, a public sidewalk or pedestrian trail and in an area where pedestrian foot traffic is expected, though not impede access to any building, a public sidewalk or pedestrian trails.

4.9.5 Orientation of bench signs along a public street shall be parallel to the street.

4.9.6 Bench design should emphasize; comfort, ease of maintenance, durable finish and resistance to vandalism."

15. With the addition of Clause **4.8 Billboard Signs** and **4.9 Bench Signs**, renumber existing Clause **4.8 Signs not Requiring a Development Permit**, and following subsections, will be renumbered as **Clause 4.10**.

#### **PART 4**

Land Use Bylaw Section 5 – Administration.

The following items need to be changed as noted below:

16. Clause 5.10 (18) is hereby deleted and replaced with the following wording: “The construction of a deck or patio with a surface height 0.6 metres or less above **grade** at any point.”
17. Clause 5.10.2 (5) is hereby deleted and replaced with “The erection, construction, maintenance, improvement or any other alterations of gates, fences, walls, or other means of enclosure shall conform to heights outlined within the *Screening, Fences and Hedges* within the applicable Land Use District,”
18. Add Clause 5.14.3:  
“In addition to the application of conditions on a Development Permit, the Development Authority may also include **General Requirements** as an addendum to the notice of decision.”

#### **PART 5**

Land Use Bylaw Section 6 – Interpretation and Definition.

The following definitions shall be modified or inserted in alphabetical order in 6.2 DEFINITIONS and added into Use Categories in Districts as applicable:

**Accessory Building – Portable** means a **temporary** structure designed by virtue of easy assembly and dismantling, commercially constructed of metal or synthetic tube and fabric, plastic or similar materials, and covered with waterproof sheeting, synthetic sheeting or plastic film, which shall meet all the requirements of the Alberta Safety Code. Accessory Buildings – Portable may only be erected between October-April unless otherwise approved by the Development Authority.

**Bench Sign** – means a sign which is placed or erected on an immobile seat. That advertises goods, products, services or facilities which directs persons to a different location from the site where the Sign is located.

**Billboard Sign** – means a sign placed adjacent to, though not within, the Right-of-way that is designed and intended to provide a leasable advertising copy area on one or both sides. That advertises goods, products, services or facilities which directs persons to a different location from the site where the Sign is located.

**Brewery/Distillery** – means a facility licensed by the Alberta Gaming and Liquor Commission where beer, spirits and other alcoholic beverages are manufactured and may include the retail sale of products made on the premises for consumption off the premises. A Brewery/Distillery may include an area where products made on the

premises are sold or provided to the public for consumption on the premises but are not considered a Drinking Establishment. (Downtown District & Employment District)

**Deck** – means an uncovered horizontal **structure** at or below the main floor level of a building that is intended for use as an outdoor amenity space, but does not include balcony.

**Discretionary Use** – means a use of land, **building**, or **structures** for which a **development permit** may be issued, with or without conditions, at the discretion of the **Development Authority**.

**Entertainment Facility** – means a facility where entertainment is provided to the public, either exclusively or in combination with other activities and may, without restricting the generality of the foregoing, include a live theatre, dance club, cinema but does not include Adult Entertainment.

**Fascia Sign** – means a **sign** attached to, marked, or inscribed on and parallel to the face of a **building** wall but does not include a **billboard sign**.

**Freestanding Sign** – means a **sign** that is supported independently of a **building** wall or **structure** but does not include a **billboard sign**.

**General Requirements** – means additional clauses outlined within an approved Development Permit not otherwise applicable to conditions, that may include but not limited to, reminders of other Municipal, Provincial, Federal legislation, or recommendations from the Town not otherwise stated within this Land Use Bylaw.

**Infill** – means the insertion of new development into an existing subdivision or neighbourhood that does not represent an extension or expansion to the developed area of the community, and generally does not require the extension of municipal services or the construction of a new road to reach the site.

**Patio** – means an uncovered horizontal **structure** with a surface height, at any point, no greater than 0.60 metres above grade and is intended as an outdoor amenity space.

**Permitted Use** – means a use of land, **building**, or **structures** for which a **development permit** shall be issued, with or without conditions, by the **Development Authority**.

**Qualified professional** – means a person who by possession of a recognized degree, certificate, or professional standing, or who by extensive knowledge, training and

experience, has successfully demonstrated the ability to solve or resolve problems relating to the subject matter, the work or the project, and assumes responsibility for the results of the work. Without limiting the generality of the foregoing, this shall include land surveyors, professional planners, architects, and engineers.

**Single Detached Dwelling** – means a use where a building contains only one dwelling unit.

**Storage Structure** – A storage structure may be in the form of a shipping container, trailer or other structure. Shall not be connected to utilities. A storage structure may be approved on a temporary basis.

## **PART 6**

### **IDENTIFIED TYPOGRAPHICAL ERRORS**

Identified typographical errors include but not limited to;

- a) Clause 3.6.3 (1) - replace "Accessory Building" with "Car Wash"
- b) Clause 3.8.3 (2) - replace "Accessory Building" with "Car Wash"
- c) Clause 3.9.3 (1) - replace "Accessory Building" with "Car Wash"
- d) Clause 5.10.2 (12) - replace "for residential purposes" with "as a Dwelling Unit"
- e) Clause 3.5.1- replace "3.4.2" with "3.5.2"
- f) Clause 3.4.10(4) replace "3.3.2" with "3.4.2"
- g) Clause 3.5.8 (1) - replace "3.4.2" with "3.5.2"
- h) Clause 3.6.8- replace "3.5.2" with "3.6.2"
- i) Clause 3.7.7 (1) - replace "3.6.2" with "3.7.2"

## **PART 7**

### **TRANSITIONAL**

- a) Town of Drumheller Bylaw 16.20 is hereby amended.
- b) Bylaw 18.21 comes into force on the date of the third and final reading.

READ A FRIST TIME THIS 9th DAY OF AUGUST, 2021

Public Hearing held August 23, 2021

READ A SECOND TIME THIS 9th DAY OF SEPTEMBER, 2021

READ A THIRD TIME AND PASSED THIS\_\_ DAY OF \_\_, 2021.

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER

## REQUEST FOR DECISION

<b>TITLE:</b>	Council and Committee Meeting Procedures Bylaw 04.21
<b>DATE:</b>	September 10, 2021
<b>PRESENTED BY:</b>	Darryl Drohomerski
<b>ATTACHMENT:</b>	Council Procedure Bylaw 10-09 and Meeting Procedures Bylaw 04.21

### SUMMARY:

Meeting Procedures Bylaw 04.21 is an updated version of the Council Procedure Bylaw 10-09. As this is an election year, we want to include Councillors input as we update documents that will help us to better reflect the duties and responsibilities of Council.

The new document concentrates mainly on the expectations surrounding meetings of Council and Council Committees. Information about electronic meetings has been added and other items such as Council Boards and Committees are further defined for a better understanding of what is expected. A large amount of information regarding Council Conduct has been removed with the intention of including it in an update of the Councillor Code of Conduct Bylaw 08-18.

### RECOMMENDATION:

Thanks to Council's input we have created an updated version of the Procedures bylaw that better reflects the activities of Council meetings. Administration recommends that Council give first reading to this Bylaw.

### DISCUSSION:

By making changes, updates and consolidating existing bylaws and policies we will create a concise document library that better reflects and explains the Town's procedures to not only Council but to community boards and the general public.

**FINANCIAL IMPACT:** n/a

### STRATEGIC POLICY ALIGNMENT:

Update Bylaws and Policies is a key strategic priority of Council and Administration.

### COMMUNICATION STRATEGY:

The final document will be made available to the public on the Town website. It will also be added into information about 2021 Elections in Civicweb.

### MOTION:

That Council give first reading to Council and Committee Meeting Procedure 04.21 as presented.

### SECONDED:

Prepared By:

Denise Lines  
SR Administrative Assistant

Approved By:

Darryl Drohomerski C.E.T.  
Chief Administrative Officer

**TOWN OF DRUMHELLER  
BYLAW NUMBER 04.21**

*Repeal Bylaw 10.09*

BEING A BYLAW OF THE TOWN OF DRUMHELLER TO REGULATE THE  
PROCEEDINGS OF COUNCIL AND OTHER COMMITTEES AND TO DEFINE CERTAIN  
DUTIES OF THE COUNCIL AND DESIGNATED OFFICERS OF THE TOWN OF  
DRUMHELLER, IN THE PROVINCE OF ALBERTA.

WHEREAS pursuant to the provisions of the Municipal Government Act, Statutes of Alberta 2000 Chapter M-26.1, Section 145, a Council may pass bylaws respecting the establishment, function and procedures of Council, Council Committees and other bodies established by the council

NOW THEREFORE, the Municipal Council of the Town of Drumheller in the Province of Alberta, duly assembled, hereby enacts as follow:

1. NAME

**This Bylaw shall be cited as "Council & Committee Meeting Procedure Bylaw".**

2. DEFINITIONS AND INTERPRETATION

In this Bylaw, words have the meanings set out in the Act;

"Administration" means the employees of the municipality;

"Agenda" means the order of business for a meeting;

"Bylaw" means a Bylaw of the Town;

"Chief Administrative Officer" or "CAO" duly appointed to that position by Bylaw of the Town of Drumheller and in accordance with Section 205 of the Municipal Government Act;

"Closed Session" means the portion of the meeting at which only members of Council and other persons designated by Council may attend, approved by motion including the related section of the FOIP Act, and under the legislation of the Municipal Government Act;

"Chief Elected Official" or "Mayor" in addition to performing a Councillors duty, must preside as the Presiding Officer when attending Council or Committee of the Whole meetings; or in the absence of the Mayor, the Deputy Mayor; or in the absence of the two, any other Councillor chosen to preside at the meeting from those Councillors present;

"Committee" could be a committee established in accordance with the provisions of the MGA for the municipality, or a public committee with representation of Council or Administration;

"Council" means the Mayor and Councillors of the Town for the time being elected pursuant to the provisions of the Municipal Government Act and the Local Authorities Election Act;

"Committee of the Whole" consists of the Members of Council in a discussion-oriented meeting;

"Councillor" means a member of the Town of Drumheller Council, and includes the Chief Elected official;

"Delegation" shall be one or more persons who have formally requested, and been granted, an audience at a meeting;

"Deputy Mayor" is the Member who is appointed by Council pursuant to Section 5 to act as Mayor in the absence or incapacity of the Mayor; the deputy Mayor shall have all the powers and shall perform all the duties of the Mayor and shall hold office for such time as Council may fix any other business required by the Act, or which Council or the CAO may direct;

"Electronic Communications" shall mean that members of Council or Council committee may attend a meeting through electronic communications. This can include using a telephone with the use of the speaker; via personal computer, or other means as technology advances;

"Freedom of Information and Protection of Privacy Act" or "FOIP" protects an individual's privacy by setting out rules for collection, use or disclosure of personal information by public bodies;

"Lay on the Table" or "Table" is a motion to set a pending main motion aside temporarily, within the course of the same meeting, to accommodate something else of immediate urgency;

"Meeting" means any meeting where all members are eligible to attend and quorum is maintained throughout the meeting;

"Member" means a Member of Council duly elected who continues to hold office, or a Member of any and all Committees duly appointed by Council to that Committee;

"Municipal Government Act" or "MGA" means Municipal Government Act, R.S.A 2000,c M-26 and associated regulations, as amended;

"Person" shall refer to any Member of Council or Special Task Force member, any member of Town of Drumheller Administration, any delegation addressing Council or any Special Task Force, any member of the media and any member of the public present at a meeting.



“Point of Information” or “Request for Information” is a request directed to the presiding officer, or through the presiding officer to another officer or member, for information relevant to the business at hand but not related to parliamentary procedure.

“Point of Order” a statement by a member during a meeting as to the whether correct procedure is being followed.

“Point of Procedure” a question directed to the person presiding at a meeting to obtain information on the rules of procedure

“Point of Privilege” a request or motion, usually relating to the rights and immunities of the assembly collectively or of an individual member.

“Postpone to a Certain Time” a motion to postpone consideration of a main notion to a specific time during the same meeting or to a specified later meeting.

“Presiding Officer” synonym of Chairperson; could also refer to the Chief Elected Official or Mayor or Deputy Mayor in relation to meetings of council or council committees.

“Public Hearing” a formal hearing that must follow rules set out by provincial and local legislation which is convened to hear matters pursuant to: the Municipal Government Act any other Act any other matter that Council directs may be considered at a Public Hearing;

“Quorum” is the majority of membership entitled to vote who must be present in order to conduct a meeting. 4 of 7 as related to Council members or 50% plus 1. Two-thirds vote of quorum may be required on some items;

“Special Meeting” is a meeting called to deal with a specific topic, whose business to be transacted is described in general terms in the meeting notice;

"Town" means the Corporation of the Town of Drumheller and, where the context so requires, means the area included within the boundaries of the Town;

### 3. APPLICATION OF THIS BYLAW

- 3.1 This Bylaw shall govern all meetings of Council, public hearings and any other meetings as may be directed by Council including Council Committees and their members established and governed by policy or bylaw approved by Council unless permission has been granted to them to establish their own bylaws and procedures.
- 3.2 The precedence of the rules governing the procedures of Council is:
- (a) the MGA;
  - (b) other provincial or federal legislation;
  - (c) this Bylaw; and
  - (d) Robert's Rules of Order Newly Revised
- 3.3 When any matter arises relating to proceedings in a Meeting, which is not covered by a provision of this Bylaw or the Municipal Government Act, the matter shall be decided by reference to Roberts Rules of Order-Newly Revised.
- 3.4 This Bylaw, in part or whole, can only be repealed, amended, suspended or rescinded:
- (a) by a Request for Decision with written motion at the proceeding Regular Meeting of Council and setting forth the terms of the proposed change and,
  - (b) by a unanimous vote at Regular Meeting or Special Meeting.

### 4. MEETING PROCEDURES

#### 4.1 Scheduling

- (a) Annually, Council will approve a schedule of meetings for the subsequent year, including date, time and place. All members must be present at the meeting when the schedule is approved.
- (b) At the annual meeting council will agreed upon a day to hold regular council meetings, when the day specified is a statutory holiday, such meetings of council shall be held upon the next day following which is not a statutory holiday. Regular council meetings will be held every second week. Committee of the Whole meeting may be held on the alternate day.  
~~All regular meetings of Council will take place on an agreed upon day every second Monday, or when the day specified is a legal holiday, such meetings of Council shall be held upon the next day following which is not a legal holiday; Committee of the Whole meetings will be held on the alternate Monday or as necessary.~~

- (c) Regular Council Meetings and Committee of the Whole Meetings will begin at such an hour as to allow for public attendance and shall not continue past 10:00pm of the same day if in session at that hour.
- (d) Notice to the public of the annual council meeting schedule will be deemed sufficiently given by one or more of the following methods, on the official Town of Drumheller website and/or social media, local print media, radio advertising.

#### 4.2 Changes to a Meeting, Time, Date or Place

- (a) If council changes the date, time or place of a regularly scheduled meeting, the municipality must give at least 24 hours' notice of the change
  - (i) to any councillors not present at the meeting at which the change was made, and
  - (ii) to the public [MGA 193(1)]
- (b) Re-scheduling, cancelling or postponing a meeting may occur:
  - (i) by a vote of the majority of members at a previously held meeting or;
  - (ii) with the written consent of a majority of members, providing twenty-four (24) hours notice is provided to members and the public.
  - ~~(iii) with the written consent of two thirds (2/3) of the members if twenty four (24) hours notice is not provided to the public.~~
- (c) Notice of a change to a council or council committee meeting is deemed to have been given to a councillor or member of a council committee if the notice is delivered to an adult person at the councillors or member's home or place of business.
- (d) Notice to the public of changes to meeting dates and times will be deemed sufficiently given by one or more of the following methods; on the official Town of Drumheller website and/or social media, local print media, radio advertising.
- (e) Agenda items from meeting that has been re-scheduled, cancelled, and / or postponed will added to the agenda of the subsequent meeting.

#### 4.3 Meeting Conduct – Members and the Public

- a) In order to ensure a respectful meeting environment, councillors must abide by all applicable administrative and council policies and bylaws related to conduct.

- b) All councillors have the responsibility for ensuring that the rules of this Bylaw are adhered to. A Member may raise a Point of Order upon noticing a breach of rules, but this must not be done frivolously or when the breach of the rules is minor and causes no discernible harm to the proper transaction of business.
- c) Each councillor has an opportunity to speak about the matter at hand;
  - i) councillors must keep their comments relevant to the issue at hand.
  - ii) councillors must be recognized by the Presiding officer before speaking
  - iii) councillors shall not speak twice to the same item, without every other councillors having first received their opportunity to speak.
- d) When any Point of Order, Point of Procedure, or Question of Privilege arises, it shall be immediately taken into consideration by the Presiding Officer. The Presiding Officer will make a ruling without unnecessary comment.
- e) When a Point of Information is raised, the Presiding officer shall answer the question or direct the question to the appropriate councillor or administration.
- f) The Presiding officer at any meeting may expel or remove any person who is guilty of improper conduct, which shall solely be determined by the Presiding officer or CAO
- (g) Council and council committee must conduct their meeting in public unless 7.4 of this Bylaw applies.
- (h) Any Member of the public who, while in a meeting, interrupts and disturbs the proceedings of the meeting by words or actions and who, when so requested by the Presiding officer, refuses to end such interruption or to leave the meeting if so requested, shall be guilty of an offence shall be subject to removal from the meeting room.  
~~and liable upon summary conviction to the penalties provided in the General Penalty Bylaws of the Town of Drumheller and shall be subject to removal from the Council Chambers by the Police~~

## 5. ELECTRONIC MEETINGS AND LIVE STREAMING

- 5.1 In accordance with MGA Section 199 (1), **any meeting** may be conducted by means of electronic or other communication facilities if
  - (a) notice is given to the public of the meeting, including the way in which it is to be conducted,

- (b) the facilities enable the public to watch or listen to the meeting at a place specified in that notice and a designate officer is in attendance at that place, and
- (c) the facilities enable all the meeting's participants to watch of hear each other.

5.2 With approval from the members, a member may attend a **meeting** by means of electronic device.

5.3 A member attending a meeting via electronic communications is deemed to be present at the meeting for whatever period of time the connection via electronic communications remains active.

5.4 Regular Council Meetings, Public Hearings, Special Meetings and Committee of the Whole Meetings will be live streamed to the Town's website when appropriate and will be available through archives provided the equipment is functional and no technical difficulties are experienced. The Town of Drumheller cannot guarantee that video streamed footage will always be available

5.5 If it is predetermined in the agenda that no further items and/or decisions are addressed or made following the Closed Session portion of any meeting other than the decision to adjourn the meeting, the member may decide to close the video stream function once the members move into a Closed Session.

## 6. QUORUM

6.1 If there are not sufficient numbers assembled within 15 minutes following the scheduled commencement time of any meeting to constitute a quorum the names of all the members present at that time shall be recorded; the meeting shall be deemed adjourned until the next regular meeting.

6.2 When a meeting is for want of a quorum, the agenda delivered for the proposed meeting shall be considered at the next regular meeting, prior to the consideration of the agenda for the subsequent meeting, or alternatively at a Special Meeting called for that purpose.

## 7. AGENDA - COUNCIL

7.1 The agenda for scheduled Regular Council meetings and Committee of the Whole meetings shall:

- (a) be created under the joint direction of the Chief Elected Official and the CAO **including input from Council;**
- (b) include minutes of previous Council meeting(s) and copies of all reports or

communications to be dealt with at the meeting.

- (c) include time, location and order of business for the meeting;
- (d) be distributed to members at least (2) two full days prior to the Council meeting.
- (e) will only have items added the day of a Council meeting by the Presiding officer or a two-thirds (2/3) majority vote of Council. All business items presented for addition to agenda must include the topic to be discussed and, if a resolution is expected, the motion must be presented in writing.
- (f) have all matters of business that appear on the Council agenda which have not been dealt with added to the agenda of the next regular meeting of Council through a motion.

#### 7.4 CLOSED SESSIONS [MGA 197]

- (a) Council and council committees may close all or part of their meeting to the public if a matter to be discussed is within one of the exceptions to disclosure in the Freedom of Information and Protection of Privacy Act.
- (b) Before closing all or any part of a meeting to the public, a council or council committee must by resolution approve
  - (i) the part of the meeting that is to be closed, and
  - (ii) the basis on which, under the exception to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act the part of the meeting is to be closed.
- (c) When a meeting is closed to the public, no resolution or bylaw may be passed at the meeting, except a resolution to revert to a meeting held in public.
- (d) No motion will be allowed to follow the Closed Session discussion unless the item was placed on, or included in, the approved agenda.

#### 7.5 MOTIONS

- (a) No motion shall be offered on items that are not on the adopted agenda.
- (b) Any motion made in the negative shall be ruled out of order. All motions shall be written and read in the affirmative.
- (c) All motions shall be entered in the minutes and require a seconder before being debated. **Failure to find a seconder means the motion is not considered.**

- (d) **A motion may be withdrawn at any time by the councillor or member who made the motion. At which point the debate would cease.**
- (e) After the motion has been read by the Presiding officer, it shall be deemed to be in possession of the Members
- (f) **Once the question by the Presiding Officer is called:**
  - i) a unanimous vote will be recorded as such
  - ii) if there is a split vote, the names will be recorded.

## 7.6 BYLAWS

- (a) **A council may act only by resolution or bylaw.**
  - (i) **Where a council or municipality is required or authorized under this or any other enactment or bylaw to do something by bylaw, it may only be done by bylaw.**
  - (ii) **Where a council is required or authorized under this or any other enactment or bylaw to do something by resolution or to do something without specifying that it be done by bylaw or resolution, it may be done by bylaw or resolution.**
- (b) Bylaws are to be presented by the CAO and must appear on the agenda with the number, short title, and a request for decision shall be included at the first reading at a minimum.
- (c) In accordance with the MGA;
  - (i) every bylaw shall have three (3) separate and distinct readings and;
  - (ii) shall not be given more than two readings at one meeting unless the Members present unanimously agree to consider third reading;
  - (iii) **Council may be required by the MGA to hold a Public Hearing or it may be in the best interest of the community to hold a Public Hearing for Public Participation;**
  - (iv) **may require the approval of a Provincial Authority prior to third reading.**

- (d) The following shall apply to the passage of all bylaws:
- (i) First Reading: a proposed bylaw shall be introduced for first reading by a motion that the bylaw be read a first time;
  - (ii) members shall vote on the motion for first reading of a bylaw without amendment or debate;
  - (iii) bylaws that have a Public Hearing may only be given first reading before going to the Public Hearing,
- (e) Second Reading: a bylaw shall be introduced for second reading by a motion that the bylaw be read a second time;
- (i) Council may debate the substance of the bylaw;
  - ii) Council may propose and consider amendments to the bylaw; and
  - iii) Council may refer by motion the bylaw to Administration for further information or from a Committee for further review prior to second reading.
- (f) Third Reading: all aspects of passage of a bylaw at second reading shall apply to third reading of any bylaw;
- (i) a bylaw shall be passed when a majority of the Councillors present, vote in favour of third reading, provided that any applicable Provincial statute does not require a greater majority.

#### 7.7. PUBLIC HEARINGS

- (a) A resolution of Council providing for a specific public hearing on any matter to be heard by Council shall, subject to the applicable statute in respect to manner of notice, and the method of holding the hearing, be drawn up in accordance with the provisions of this section.
- (b) Public hearings notice will be advertised for at least two (2) weeks in local print media, the official Town of Drumheller website and social media accounts.
- (c) Any person who claims that they will be affected by the subject matter of the public hearings shall be afforded an opportunity to be heard by Council either personally or through their agent.



## 7.7 DELEGATIONS AND PRESENTATIONS

- a) Any person or group of persons wishing to make direct representation to Council, shall advise the CAO's office using a submission form found on the website or available by request, for consideration not less than seven days prior to the subsequent meeting.
- b) The written submission shall state:
  - i) the name of the person or group representative wishing to speak and;
  - ii) their municipal and mailing addresses, phone numbers, email and;
  - iii) description of the subject matter they wish to speak on and;
  - iv) provide presentation material in an approved format and;
  - v) handouts must be received no later than the Wednesday prior to the presentation.
- c) Any taxpayer or Town of Drumheller resident shall be provided the opportunity to address Council, provided they have not addressed Council on the same subject within the previous **6 3 months**. If the person or group wishing to address is not a taxpayer or Drumheller resident, or if the subject is the same as one addressed within the previous six months, then Council shall consider the request and determine whether or not to receive the delegation.
- e) Council shall, at its next regular meeting following the delegation presentation, **discuss** any decisions **or issues**, if required, regarding the issue raised by the delegation-
- f) During the delegates presentation:
  - i) delegations shall not speak for more than fifteen minutes, unless the time is extended by the majority vote of Council;
  - ii) in questioning delegations, Councillors will only ask questions which are relevant to the subject of the hearing and will avoid repetition;
  - iii) delegations will be restricted to speaking to the relevant subject matter only;

## 8. FIRST MEETING OF TOWN COUNCIL

- 8.1 The first meeting of Council after a general election shall be held not later than two weeks after the third Monday in October;
- 8.2 The CAO shall call the meeting to order and shall preside over the meeting until every member of Council present has made and subscribed to the official oath as prescribed by the Oath of Office Act or Solemn Affirmation;
- 8.3 A Councillor does not carry out any power, duty or function until that person has taken the official oath prescribed by the Oath of Office Act or Solemn Affirmation;
- 8.5 Immediately upon completion by every Councillor present making the oath and subscribing the official oath or solemn affirmation, the CAO shall retire from the Presiding officer, and The Mayor shall take the Presiding officer;

## 9. ORGANIZATIONAL MEETING OF TOWN COUNCIL

- 9.1 Council shall hold an Organizational Meeting not later than two weeks after the third Monday in October each year
- 9.2 The CAO shall set the time and place for the Organizational Meeting; the business of the meeting shall be limited to:
  - a) the appointments of members to Committees which Council is entitled to make; Appointments of Council members to committees shall be for a term of one year, unless otherwise specified and reviewed at the Organizational Meeting.
  - b) establishing a roster of Deputy Mayors for the Council term in accordance with MGA Section 152(1) Council, each Deputy Mayor shall swear an oath of office in a ceremony which will be held during a regular scheduled Council meeting
  - c) In the absence, or inability, of the Mayor or Deputy Mayor to act, the next Deputy Mayor shall assume the presiding officer as Acting Mayor, or Council may appoint any other as Acting Mayor. An Acting Mayor shall have all the powers and shall perform all the duties of the Mayor.

## 10. COMMITTEE OF THE WHOLE MEETINGS OF TOWN COUNCIL

- 10.1 The Committee of the Whole is comprised of Councillors.
- 10.2 The CAO and other required administrative staff may be asked to attend Committee meetings to make presentations and answer questions.
- 10.3 The purpose of the COTW is to:
- a) Meet principally as a forum for discussion enabling all Committee members to discuss key items without the requirement to make a decision;
  - b) Receive updates and information on emerging and ongoing projects, initiatives and opportunities;
  - c) **Minutes from Boards and Committees will be accepted as information;**
  - d) Receive scheduled delegations and submissions;
- 10.4 Minutes will be taken for Committee of the Whole meetings.
- 10.5 The Committee may make the following motions:
- a) To adopt the minutes of a previous Committee meeting
  - b) To receive agenda reports as information;
  - c) To make recommendations to Council; and
  - d) To move into a Closed Session meeting or to revert to an open meeting, pursuant to the MGA and the FOIP Act

## 11. SPECIAL MEETINGS OF TOWN COUNCIL [MGA 194]

- 11.1 The Chief Elected Official;
- a) may call a special meeting whenever the official considers it appropriate to do so, and;
  - b) must call a special council meeting if the official receives a written request for the meeting, stating its purpose, from a majority of the councillors;

- 11.2 The Chief Elected Official calls a special council meeting by giving at least twenty-four (24) hours' notice in writing to each Councillor and the public stating the purpose of the meeting and the date, time and place at which it is to be held.
- 11.2 A special council meeting may be held with less than 24 hours' notice to all councillors and without notice to the public if at least 2/3 of the whole council agrees to this in writing before the beginning of the meeting.
- 11.3 No matter other than that stated in the notice calling the special council meeting may be transacted at the meeting unless the whole council is present at the meeting and the council agrees to deal with the matter in question.
- 11.4 A special meeting may be cancelled:
- a) by the Chief Elected Official if twenty-four (24) hours written notice is provided to all members and the public, or
  - b) by the Mayor, with the written consent of two-thirds (2/3) of the members, if less than twenty-four (24) hours' notice is provided to all members.

## 12. COUNCIL SPECIAL TASK FORCES

- 12.1 Council may, by Bylaw, appoint Special Task Forces consisting of one or more Councillors and may include members of the public; but may not delegate to any such Task Force any of Council's powers, duties, or functions.
- 12.2 All Special Task Forces shall be appointed on motion of Council by consent of a majority of the Councillors present at a meeting of Council.
- 12.3 The intent of Special Task Forces is to investigate and report on special tasks a signed by Council and should be appointed for a specific time frame. Once the task is completed, the Special Task Force dissolves.
- 12.4 If in attendance at the time, any Member of Council may be eligible participate in any Special Task Force. The Chief Elected Official shall be an ex-officio member of all Special Task Forces without the right to vote upon all questions

## 13. COUNCIL COMMITTEES, BOARDS AND GROUPS

- 13.1 Council may establish Committees and Boards and appoint representatives as required by legislation, agreement or bylaw.
- 13.2 Unless authorized by Council or other legislation, Council established Boards and Committees are required to operate under the bylaws, policies and terms of reference developed and implemented by Council.
- 13.3 Council established organizations should submit bylaws, policies and procedures to the Town and submit any changes as necessary.

- 13.4 Appointed Council members shall keep the rest of the Council informed of the actions of committees or boards to which they are appointed by Council, by providing regular activity highlights at the Committee of the Whole meeting.
- 13.5 Council may make member appointments to a board or committee at any time.
- 13.6 Persons wishing to join a Council Committee or Board will submit an application to Legislative Services. The application will be forwarded to the Executive for a recommendation. Member appointments will be made at a regular Council Meeting.
- 13.7 Meetings dates, times, and locations will be decided by the organization.
- 13.8 Boards, Committees and Groups receiving funding, have an agreement or contract with the Town will be required to attend Council as a delegation at least yearly and submit approved minutes of Board meetings within one week of approval of minutes. These minutes will be published on the town website and included with council agendas as information. As a condition of the funding, agreement or contract, a representative of the Town may be assigned to attend meetings.
- 13.9 If the Boards, Committees or Groups in 13.8, do not provide minutes on a regular basis or allow a representative from the Town to attend meetings, Council may elect to withhold future funding, agreements or leases until such items are resolved to the satisfaction of the Town.
- 13.10 Councillors may choose to become a member of a Board or Committee that is not Council established.

#### 15. TRANSITIONAL

- 15.1 This Bylaw shall take effect on the day of the final reading thereof
- 15.2 Upon third reading of this Bylaw, Bylaw 10-09 and all amendments are repealed.

READ A FIRST TIME THIS \_\_\_ DAY OF \_\_\_, 2021

READ A SECOND TIME THIS \_\_\_ DAY OF \_\_\_, 2021

READ A THIRD AND FINAL TIME THIS \_\_\_ DAY OF \_\_\_, 2021

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER

## Town of Drumheller REQUEST FOR DIRECTION

<b>TITLE:</b>	Snow Removal and Ice Control Strategy 2021/2022— 2021 Update
<b>DATE:</b>	September 9, 2021
<b>PRESENTED BY:</b>	Dave Brett, P. Eng, PMP, Director of Infrastructure Services
<b>ATTACHMENT:</b>	<ul style="list-style-type: none"> <li>• Policy C-08-21 Ice and Snow Removal 2021-2022</li> <li>• Town of Drumheller, Snow Removal and Ice Control Strategy, Infrastructure Services 2021/2022</li> </ul>

### SUMMARY

The Snow Removal and Ice Control Strategy maps are updated annually. The policy update is based on:

- Safety of the public, both pedestrians and drivers;
- Meeting obligations to comply with current Town Bylaws;
- Meeting obligations to comply with current Maintenance Agreements, and;
- Providing fair and equitable treatment to Town residents, businesses and property owners.

Updates to the work plan have been made to reflect lessons learned in the 2020/2021 winter season, to allow for efficient work scheduling, and represent current operational practices.

Amendment to Council Policy C-01-21 - ADDITION

### STANDARDS

e) Stage 2: Roads in “Stage 2” shall be cleared when there is a packed accumulation of 15cm of snow.

Proposed changes to snow removal routes from the previous version are as follows:

<u>Map Page</u>	<u>Location</u>	<u>Description</u>	<u>Reason</u>
Page 8	2 Ave – 8 Street to 1 Street – East Coulee	Include in as “Stage 1 Plow and Remove.”	Based on work efficiencies and past experience, including this road will stream line activities.
Page 8	Alley behind 2 Ave W	Switch line type to black.	Not actually cleared but was implied due to line color.
Page 9	Fire Hall Vehicle Entrances (East and West)	Switch from Stage 2 to Stage 1.	Ensure that all Emergency Services are cleared at same time.
Page 10	Trail to Nacmine Campground from 1 Street	Missing trail included on map.	Updated to ensure accuracy.

<b><u>Map Page</u></b>	<b><u>Location</u></b>	<b><u>Description</u></b>	<b><u>Reason</u></b>
Page 11	McMullen Island Trail	Missing trail included on map. Portion of trail marked as to be cleared.	Updated to ensure accuracy of map. Portion along North River Drive cleared.
Page 11	Midland Tail	Missing trail included on map. Portion of trail marked as to be cleared.	Updated to ensure accuracy of map. Portion between Hwy 838 and 18 Street being cleared.
Page 11	Item 11 – Trail between Newcastle Road and Newcastle Beach Recreation	Eliminated from clearing plan.	Based on previous seasons, this is not cleared.
Page 11	Item 14 – 12 Street W north of 575	Eliminated from clearing plan.	Partial sidewalk between CN ROW and 575. Based on previous seasons, this is not cleared.
Page 11	Sidewalk on South side of Hwy 575, 1111 South Railway Ave to Premier Road.	Retain to snow clearing work.	As Town staff are driving over this section of sidewalk to reach the portions further west, we are packing it down. As such, it is just as efficient to clear the snow.
Page 12	102 Poplar Street	Town owned property added to map.	Ensure that Town owned properties have sidewalks cleared.
Page 12	Item 33 – Munchie Park	Town to continue clearing.	Town owned property/park.
Page 12	Item 42 – Overflow Dino Parking	Town to continue clearing.	Town owned property/parking lot.
Page 12	Item 60 – Hwy 9/56 - 1 Street W	Town to continue clearing.	Town owned property.
Page 13	712 2 Street SW	Town owned property added to map.	Ensure that Town owned properties have sidewalks cleared.
Page 13	Item 17 Street E	Add street number.	Improve clarity of map.
Page 13	Item 19 Street E	Add street number.	Improve clarity of map.
Page 14	Item 78 Walking Path South Side	Extend this section to north side of bridge.	Town clears sidewalk of bridge across the Rosebud River.

<u>Map Page</u>	<u>Location</u>	<u>Description</u>	<u>Reason</u>
	of Bridge to Railway Ave		
Page 14	Item 71 Highway 10	Town owned property added to map.	Ensure that Town owned properties have sidewalks cleared.
Page 14	Item 77 Sidewalk west of Hwy 10, 1 Street North to Bridge Rosedale	The 2020/2021 policy indicated that clearing of this would be discontinued after April 30, 2021.	Town staff indicate that this has not been executed by Town staff in several years. Therefore, being deleted from map to reflect actual work.

### **DIRECTION REQUIRED**

Administration is requesting guidance from Council be provided on the following proposed changes:

<u>Map Page</u>	<u>Location</u>	<u>Description</u>
Page 12	Item 30 – Hwy 9/56 – West Sidewalk 2 Ave to Bridge	The 2020/2021 policy indicated that clearing of this would be discontinued after April 30, 2021.
Page 12	Item 43 – Hwy 9/56 East Sidewalk 1 Ave to 2 Ave West	The 2020/2021 policy indicated that clearing of this would be discontinued after April 30, 2021.
Page 12	Item 45 – Hwy 9/56 East Sidewalk 2 Ave to 3 Ave West	The 2020/2021 policy indicated that clearing of this would be discontinued after April 30, 2021.
Page 12	Item 61– Hwy 9/56 Sidewalk 6 Ave E to 6 Street SE	The 2020/2021 policy indicated that clearing of this would be discontinued after April 30, 2021.
Page 12	Item 65 – Hwy 9/56 2 Street SW to 1 Street SW	The 2020/2021 policy indicated that clearing of this would be discontinued after April 30, 2021.
Page 13	Hwy 9 West Sidewalk – 9 Ave East	The 2020/2021 policy indicated that clearing of this would be discontinued after April 30, 2021.
Page 13	Hwy 9 East Sidewalk – Intersection to 9 Ave	The 2020/2021 policy indicated that clearing of this would be discontinued after April 30, 2021.



**RECOMMENDATION:**

Based on the information currently available, Administration recommends continuing with the proposed elimination of Highway 9 and 10 sidewalk snow clearing by Town staff, except in those locations that are adjacent to Town owned property.

Our reasons for this are:

- Administration has only been able to find documentation that Alberta Transportation responsibility end at the curb and that the sidewalk is under the Town’s jurisdiction, which brings it under the Bylaw;
- Administration has not been able to find any documented agreement between the property owners and the Town assigning this to the Town;
- Administration has not been able to find a direction by Council that Town staff are responsible for clearing the snow on these sidewalks;
- Town Bylaw 02.07 indicates that the property owner is responsible for clearing the sidewalks in front of their property. Having the Town carry out this work results in an advantageous situation for these property owners in comparison to other property owners in the Town.

**FINANCIAL IMPACT:**

The costs related to the updated Snow Removal and Ice Control Strategy are within the current Operating Budget and will be captured in the 2022 Operating Budget.

Elimination of the Hwy 9/56 items will represent a savings. However, as the Town continues to move to a year-round activity model, additional trail and activity locations will increase snow removal costs.

**STRATEGIC POLICY ALIGNMENT:**

Aligns with Council Policy C-01-21 on Snow Removal adopted January 2021.

**COMMUNICATION PLAN:**

N/A.

**MOTION:N/A**

Seconded:

*Libby Vant*  
 Prepared By:  
 Libby Vant  
 Sr. Admin. Assistant

\_\_\_\_\_  
 Reviewed By:  
 Dave Brett  
 Director of Infrastructure Services

\_\_\_\_\_  
 Approved By:  
 Darryl Drohomerski  
 Chief Administrative Officer

**TOWN OF DRUMHELLER  
COUNCIL POLICY C-08-21  
SNOW REMOVAL AND ICE CONTROL STRATEGY  
2021/2022 SEASON**

*Supersedes Policy C-01-21*

**PURPOSE:**

Whenever possible, move and remove snow to reduce the potential for accidents and provide safe driving and pedestrian conditions. Priority will be given to emergency response routes and heavily traveled areas.

**POLICY STATEMENT:**

The Town of Drumheller will ensure that snow is removed from roadways according to the attached map and schedule insofar as the Town's financial resources, equipment and staff availability will allow.

**DEFINITIONS:**

- a) "Chief Administrative Officer" means the *Chief Administrative Officer of the Town of Drumheller and may be referred to as the Town Manager;*
- b) "Council" means the *Municipal Council of the Town of Drumheller;*
- c) "Stage 1" means *snow will be removed upon driving surface having a packed accumulation of 5cm;*
- d) "Stage 2" means *snow will be removed upon driving surface having a packed accumulation of 15cm;*
- e) "Town Property" means *those legal lots owned, rented or leased by the Town of Drumheller or one of its business units;*

**STANDARDS:**

- a) The Town will only carry out ice and snow removal on:
  - Town roads;
  - Town property;
  - Sidewalks adjacent to Town property, and;
  - Those locations that the Town is responsible for due to maintenance agreements.
- b) Prioritization:
  - Areas will be allocated to individual stages based on the following criteria:
    - Emergency vehicle access, as determined by the Director of Emergency & Protective Services and the Fire Chief;
    - Downtown business core;
    - Type of road:
      - Arterial roads – Intercommunity connection;

- Collector roads – Access to a community;
        - School bus routes.
    - Work Efficiency:
      - Ensure efficient use of resources
    - Parking lots
- c) No Accumulation Greater than 2.5cm:
- Roads in this category are the main roads of the Drumheller Downtown business core. Keeping these roads clear of snow accumulation will encourage the public to visit the downtown core.
  - Due to limitations of equipment, these roads shall be cleared when there is an unpacked accumulation of 2.5cm of snow.
  - These roads shall be the first roads cleared following a large snow event.
  - Clearance of these roads will take priority over other Infrastructure work except for emergency utility work (such as water main and sewer main breaks).
- d) Stage 1:
- Roads in “Stage 1” are the arterial and collector roads that represent the primary access routes into communities and significant traffic routing roads within the community.
  - Roads in “Stage 1” shall be cleared when there is a packed accumulation of 5cm of snow.
  - Clearance of “Stage 1” roads will only commence once the “No Accumulation Greater Than 2.5cm” roads are complete.
  - Clearance of these roads will take priority over other Infrastructure work except for emergency utility work (such as water main and sewer main breaks).
- e) Stage 2:
- Roads in “Stage 2” are the arterial and collector roads that represent the secondary access routes into communities and major traffic routing roads within the community.
  - Roads in “Stage 2” shall be cleared when there is a packed accumulation of 15cm of snow.
  - Clearance of “Stage 2” roads will only commence after the completion of the preceding categories.
  - Clearance of these roads will not take priority over previously scheduled Infrastructure work.
- f) Post Stage 2:
- No roads are allocated in the “Post Stage 2” category, however the Operations Manager, or delegate, can determine that additional snow and ice removal will be conducted on the following criteria:
    - Identified safety concerns;
    - Public input;
    - Current and forecast weather conditions;
    - Current work load for Infrastructure Services;
    - Budget.
  - “Post Stage 2” snow and ice removal will only be carried out when equipment and resources are available; other activities such as utility work will take priority.

**DISCLAIMER:**

1. Nothing in this policy is intended to overrule or modify current Town of Drumheller Bylaws.

**REFERENCES:**

1. Bylaw 02.07 – Protection of and Preservation of Sidewalks

**TRANSITIONAL**

1. This Policy supersedes C-01-21.

\_\_\_\_\_  
DATE


\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

# Town of Drumheller







## Snow Removal and Ice Control Strategy

### Infrastructure Services 2021 - 2022



Nacmine Snow Removal Roads - Page 1 Sidewalks - Page 10	
Drumheller Snow Removal Midland & Newcastle Roads - Page 2 Midland & Newcastle Sidewalks - Page 11 Central Drumheller Roads - Page 3 Central Drumheller Sidewalks - Page 12 Central Drumheller Parking Lots - Page 9 South East Drumheller Roads - Page 4 South East Drumheller Sidewalks - Page 13	
Rosedale Snow Removal Roads - Page 5 Sidewalks - Page 14	
Wayne Snow Removal Roads - Page 6	
Cambria Snow Removal Roads - Page 7	
Lehigh and East Coulee Snow Removal Roads - Page 8	
Airport - Page 3	

**Snow Removal Stages**

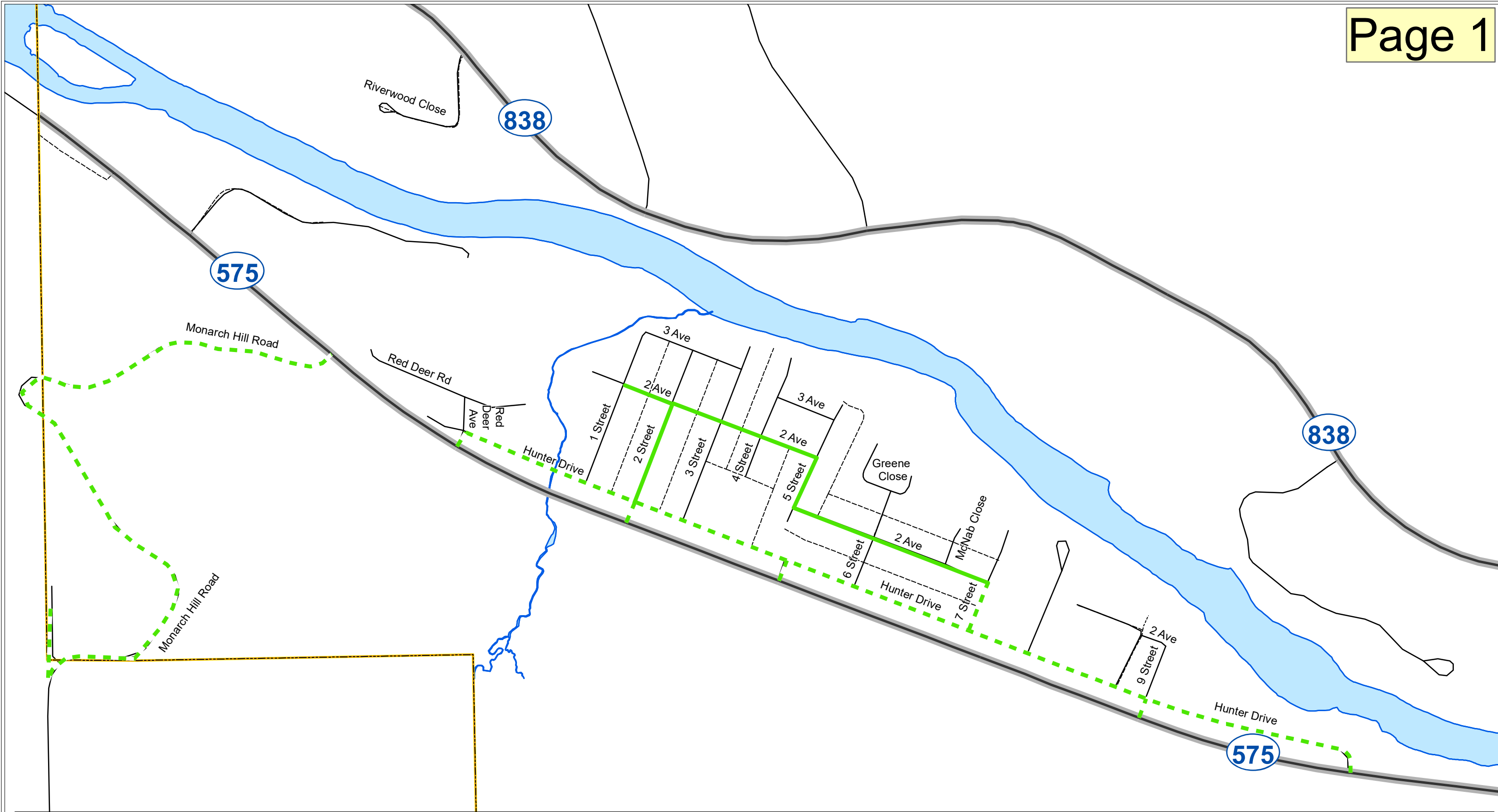
**Roads**

-  Accumulation Greater Than 2.5 cm
-  Stage 1 - Plow and Remove 5cm Packed Accumulation
-  Stage 1 - Plow to Shoulder or Windrow
-  Stage 2 - Plow and Remove 15cm Packed Accumulation
-  Stage 2 - Plow to Shoulder or Windrow
-  Maintained by Alberta Transportation

**Parking Lots**

-  Stage 1: Plow and Remove 5 cm Packed Accumulation
-  Stage 2: Plow and Remove 15 cm Packed Accumulation





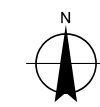
**Nacmine Roads**

**2021 - 2022 Road Network Snow Removal and Ice Control Strategy**

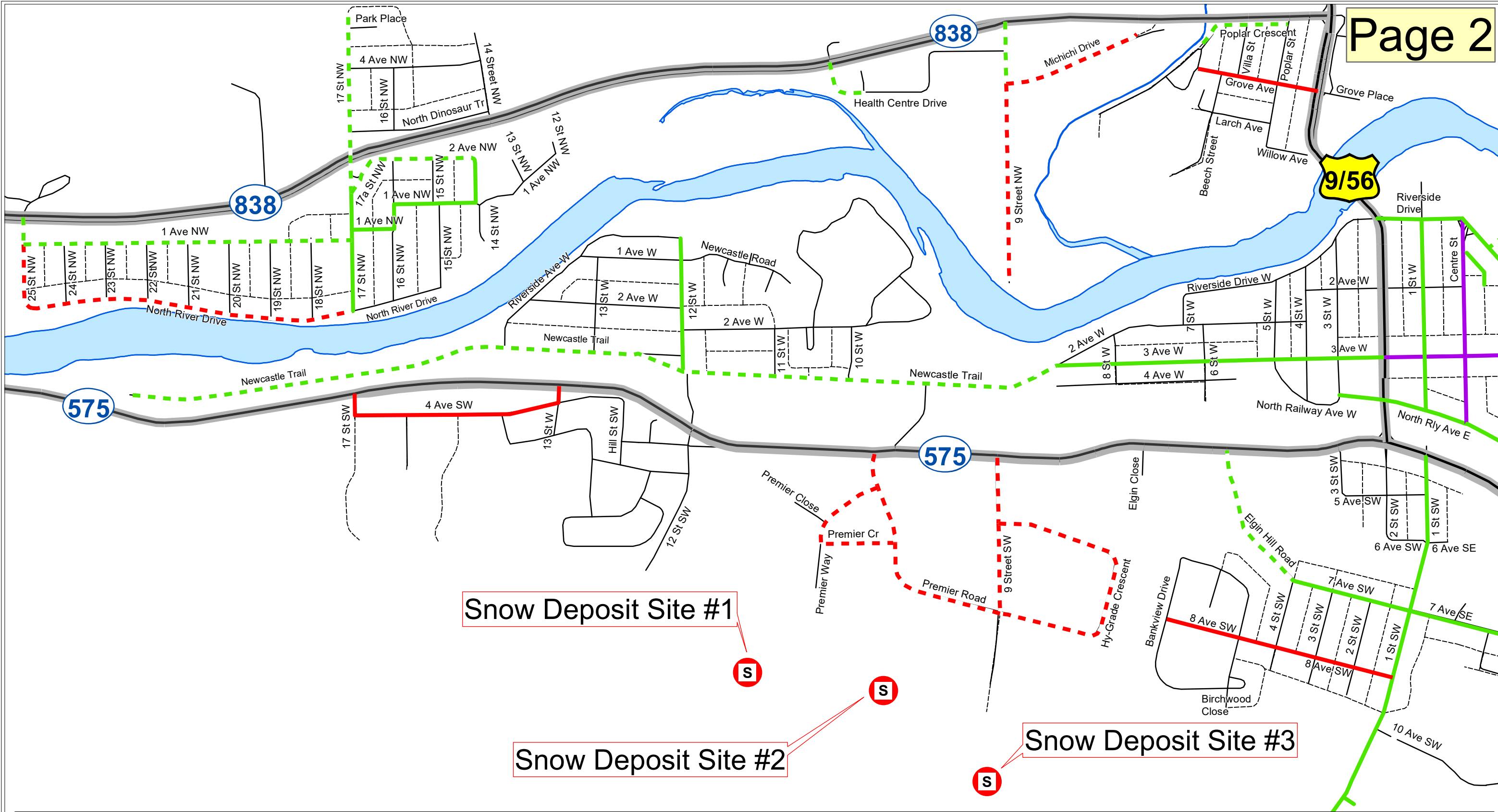
- Accumulation Greater Than 2.5 cm
- Stage 1 Plow and Remove
- - - Stage 1 Plow to Shoulder or Windrow
- Stage 2 Plow and Remove
- - - Stage 2 Plow to Shoulder or Windrow
- Alberta Transportation

**S** Snow Deposit Locations

Note: All Stop Sign Intersections at Highway 575, Highway 838, Highway 9, and Highway 10 maintained by AT.



Projection: NAD83 3TM W114  
 Policy for 2021 - 2022 Winter Season  
 For Further Details Please Call (403) 823-1330 Infrastructure Services



Snow Deposit Site #1

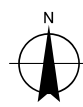
Snow Deposit Site #2

Snow Deposit Site #3

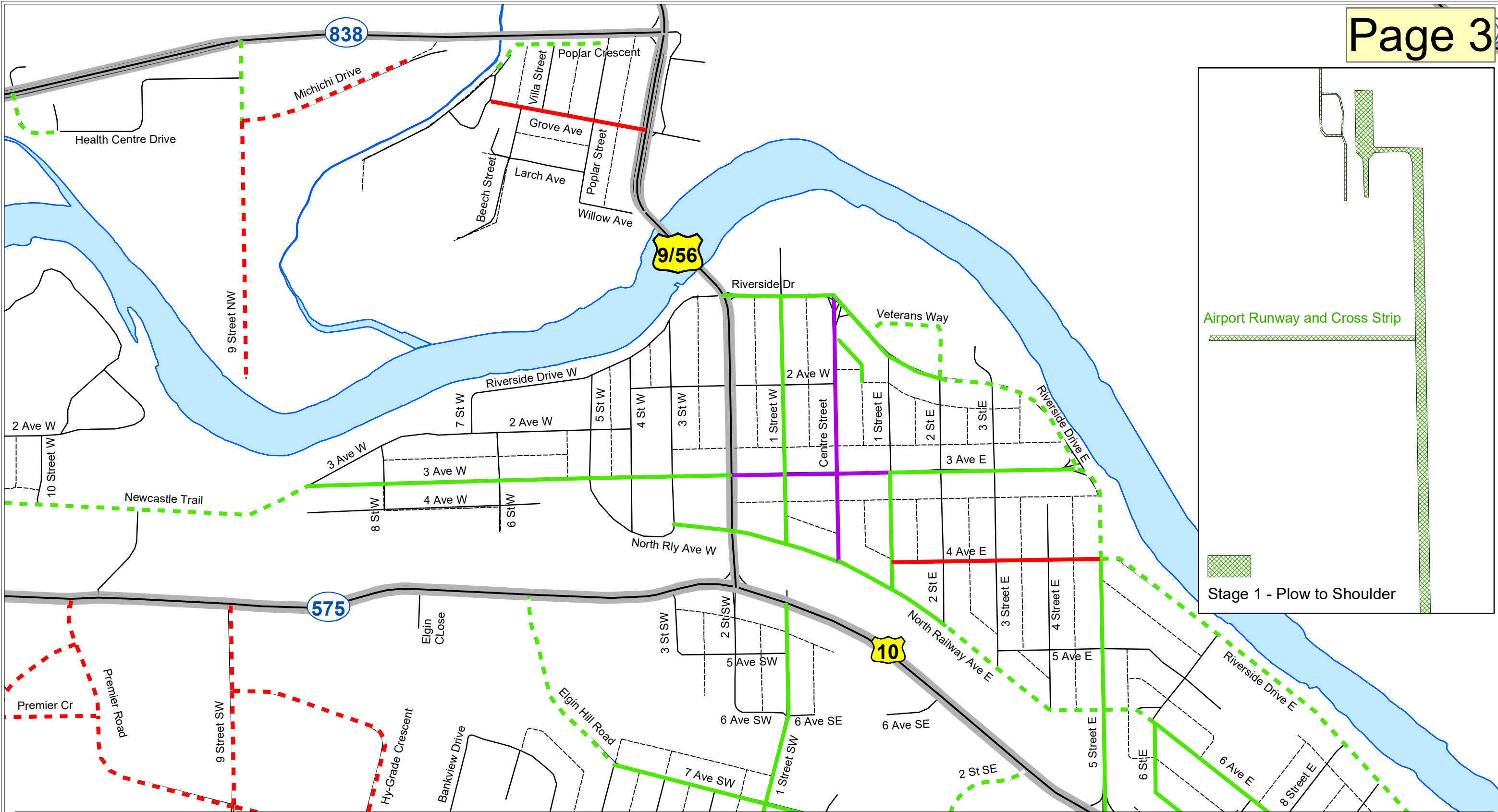
# Midland & Newcastle 2021 - 2022 Road Network Snow Removal and Ice Control Strategy

- Accumulation Greater Than 2.5 cm
- Stage 1 Plow and Remove
- Stage 2 Plow and Remove
- - - Stage 2 Plow to Shoulder or Windrow
- - - Stage 1 Plow to Shoulder or Windrow
- Alberta Transportation
- S Snow Deposit Locations

Note: All Stop Sign Intersections at Highway 575, Highway 838, Highway 9, and Highway 10 maintained by AT.



Projection: NAD83 3TM W114  
 Policy for 2021 - 2022 Winter Season  
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# Central Drumheller 2021 - 2022 Road Network Snow Removal and Ice Control Strategy

- Accumulation Greater Than 2.5 cm
- Stage 1 Plow and Remove
- Stage 2 Plow and Remove
- - - Stage 2 Plow to Shoulder or Windrow
- - - Stage 1 Plow to Shoulder or Windrow
- Alberta Transportation

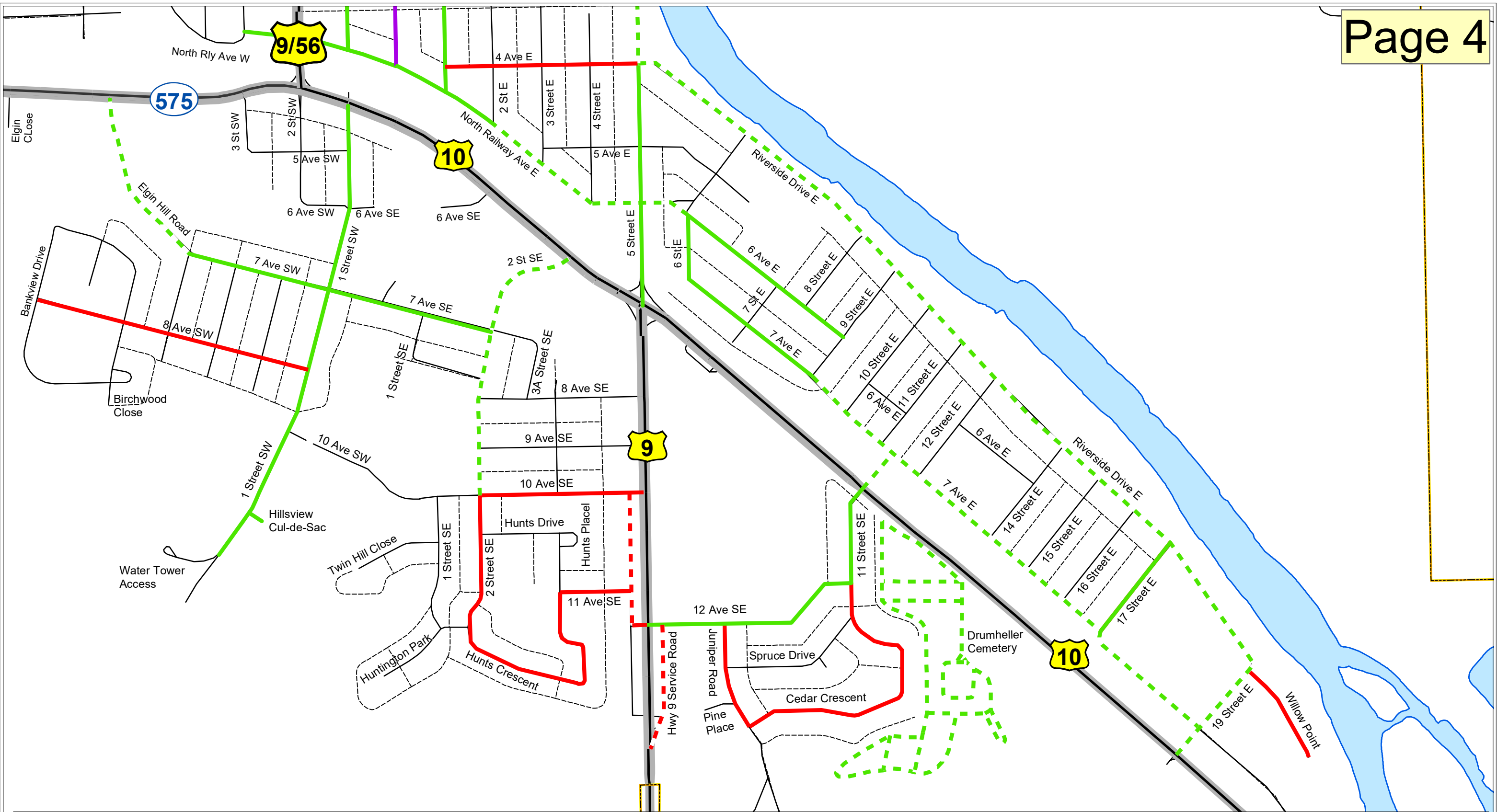
**S** Snow Deposit Locations

Note: All Stop Sign Intersections at Highway 575, Highway 838, Highway 9, and Highway 10 maintained by AT.



Projection: NAD83 3TM W114  
 Policy for 2021-2022 Winter Season  
 For Further Details Please Call (403) 823-1330 Infrastructure Services





# South East Drumheller 2021 - 2022 Road Network Snow Removal and Ice Control Strategy

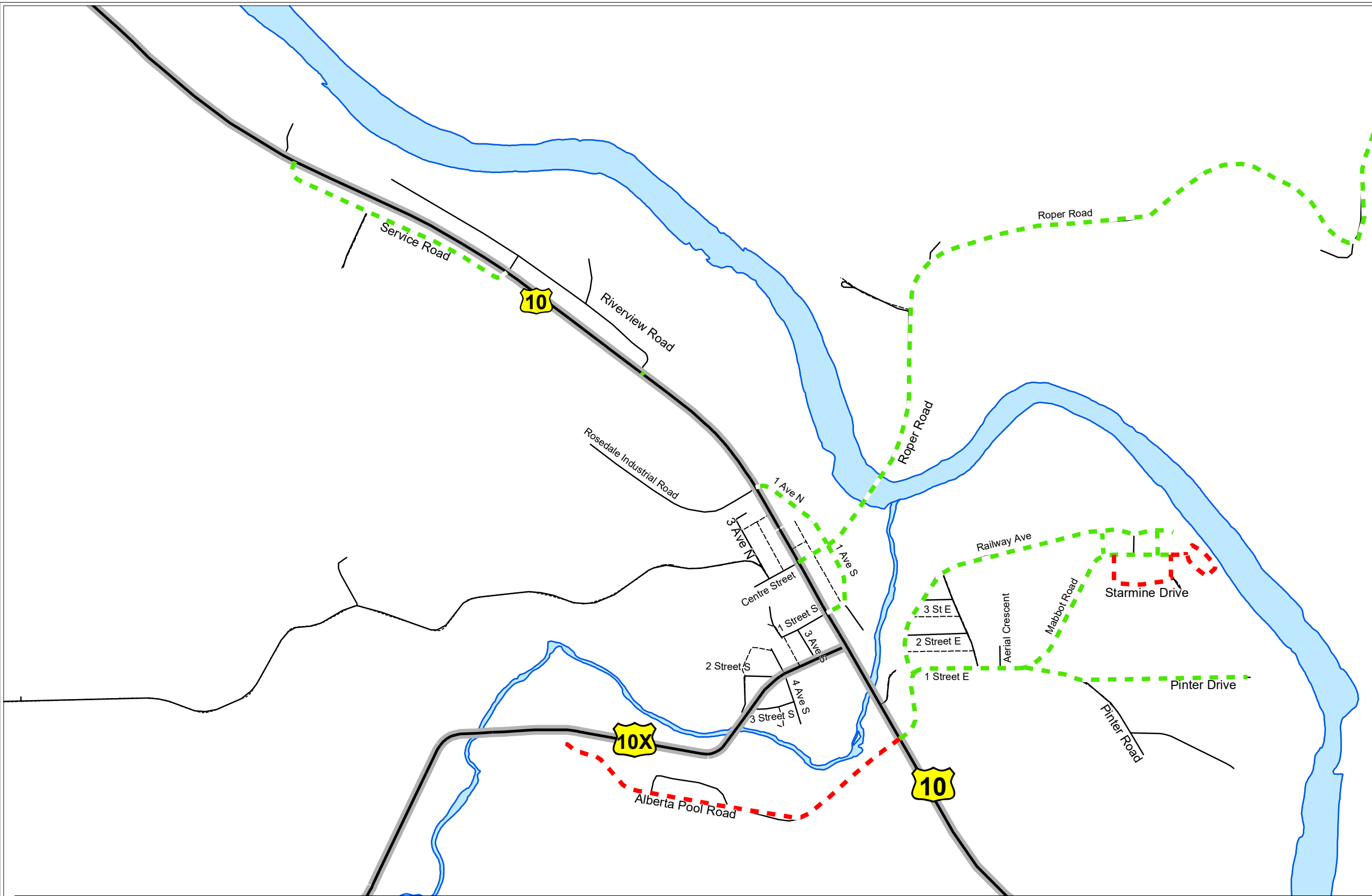
- Accumulation Greater Than 2.5 cm
- Stage 1 Plow and Remove
- - - Stage 1 Plow to Shoulder or Windrow
- Stage 2 Plow and Remove
- - - Stage 2 Plow to Shoulder or Windrow
- Alberta Transportation

S Snow Deposit Locations

Note: All Stop Sign Intersections at Highway 575, Highway 838, Highway 9, and Highway 10 maintained by AT.



Projection: NAD83 3TM W114  
 Policy for 2021 - 2022 Winter Season  
 For Further Details Please Call (403) 823-1330 Infrastructure Services



# Rosedale 2021 - 2022 Road Network Snow Removal and Ice Control Strategy

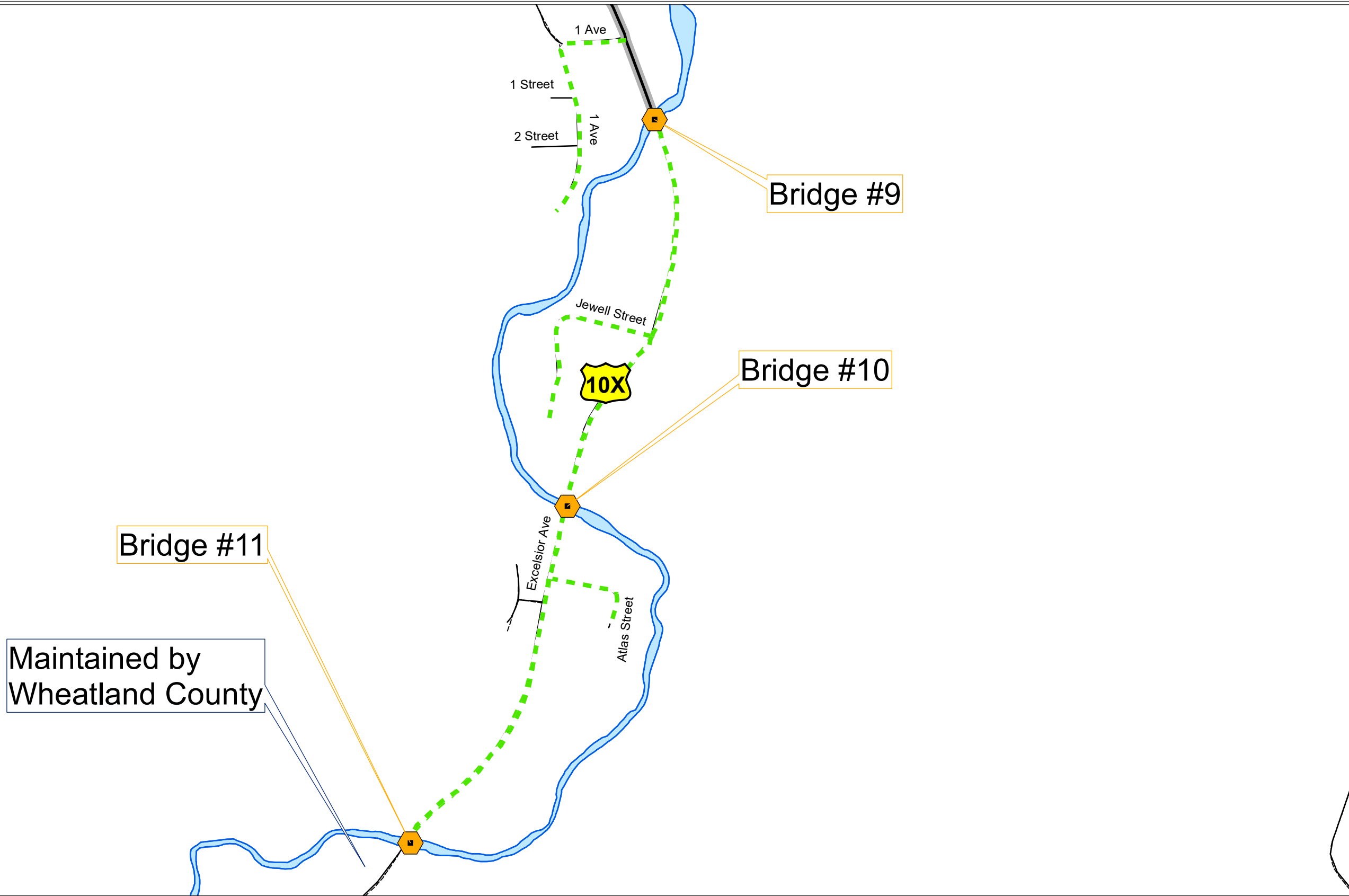
- Accumulation Greater Than 2.5 cm
- Stage 1 Plow and Remove
- - - Stage 1 Plow to Shoulder or Windrow
- Stage 2 Plow and Remove
- - - Stage 2 Plow to Shoulder or Windrow
- Alberta Transportation

S Snow Deposit Locations

Note: All Stop Sign Intersections at Highway 575, Highway 838, Highway 9, and Highway 10 maintained by AT.



Projection: NAD83 3TM W114  
 Policy for 2021 - 2022 Winter Season  
 For Further Details Please Call (403) 823-1330 Infrastructure Services



**Wayne**

**2021 - 2022 Road Network Snow Removal and Ice Control Strategy**

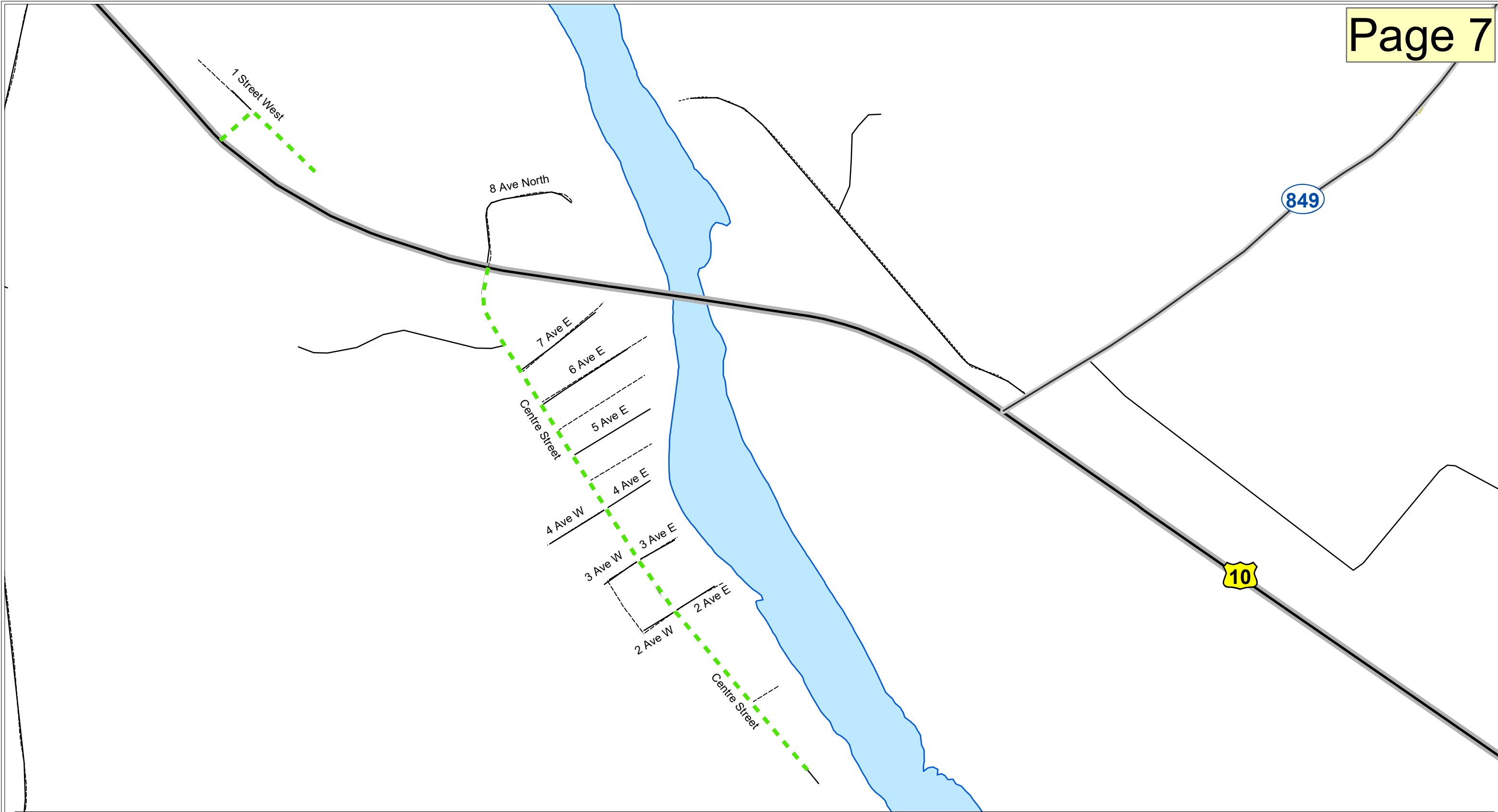
- Accumulation Greater Than 2.5 cm
- Stage 1 Plow and Remove
- - - Stage 1 Plow to Shoulder or Windrow
- Stage 2 Plow and Remove
- - - Stage 2 Plow to Shoulder or Windrow
- Alberta Transportation

**S** Snow Deposit Locations

Note: All Stop Sign Intersections at Highway 575, Highway 838, Highway 9, and Highway 10 maintained by AT.



Projection: NAD83 3TM W114  
 Policy for 2021 - 2022 Winter Season  
 For Further Details Please Call (403) 823-1330 Infrastructure Services



**Cambria**

**2021 - 2022 Road Network Snow Removal and Ice Control Strategy**

- Accumulation Greater Than 2.5 cm
- Stage 1 Plow and Remove
- - - Stage 1 Plow to Shoulder or Windrow
- Stage 2 Plow and Remove
- - - Stage 2 Plow to Shoulder or Windrow
- Alberta Transportation

**S** Snow Deposit Locations

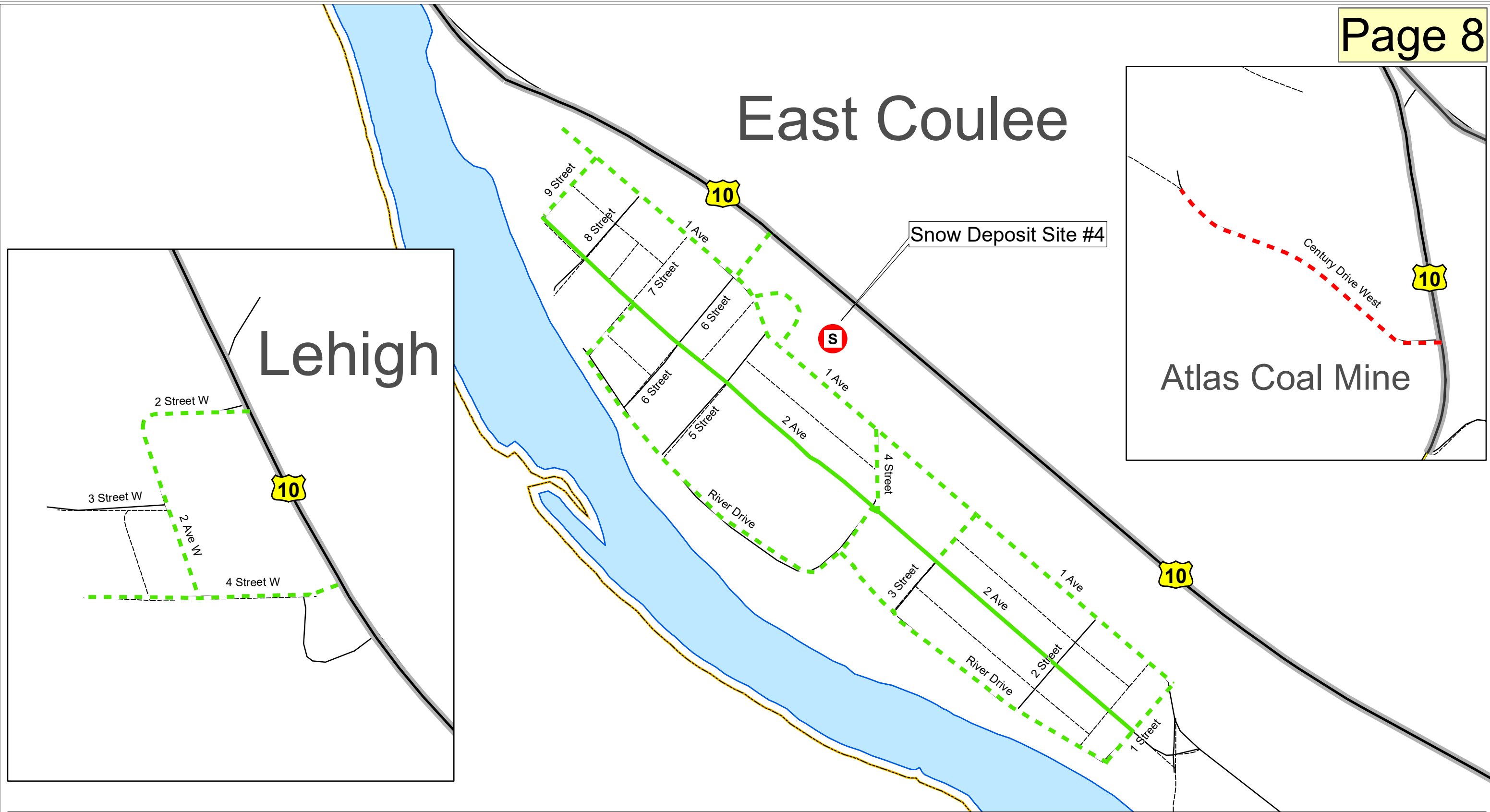
Note: All Stop Sign Intersections at Highway 575, Highway 838, Highway 9, and Highway 10 maintained by AT.



Projection: NAD83 3TM W114  
 Policy for 2021 - 2022 Winter Season  
 For Further Details Please Call (403) 823-1330 Infrastructure Services

# East Coulee

# Lehigh



## Lehigh & East Coulee

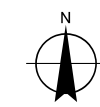
## 2021 - 2022 Road Network Snow Removal and Ice Control Strategy

- Accumulation Greater Than 2.5 cm
- Stage 1 Plow and Remove
- - - Stage 1 Plow to Shoulder or Windrow

- Stage 2 Plow and Remove
- - - Stage 2 Plow to Shoulder or Windrow
- Alberta Transportation

S Snow Deposit Locations

Note: All Stop Sign Intersections at Highway 575, Highway 838, Highway 9, and Highway 10 maintained by AT.





Projection: NAD83 3TM W114  
 Policy for 2021 - 2022 Winter Season  
 For Further Details Please Call (403) 823-1330 Infrastructure Services

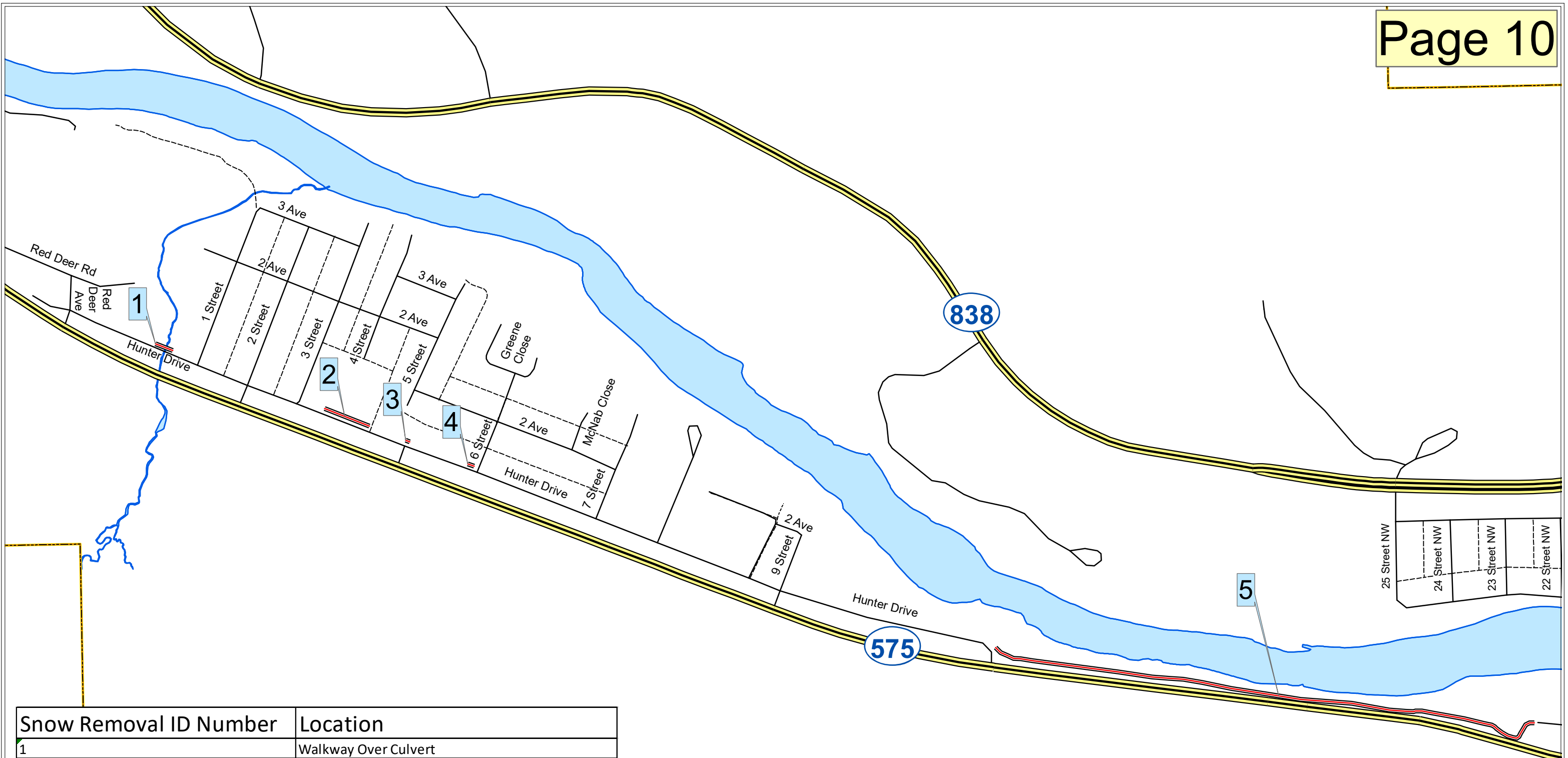


# Central Drumheller 2021 - 2022 Parking Lot Snow Removal and Ice Control Strategy



-  Stage 1 - Plow and Remove 5 cm Packed Accumulation
-  Stage 2 - Plow and Remove 15 cm Packed Accumulation

Projection: NAD83 3TM W114  
 Policy for 2021 - 2022 Winter Season  
 For Further Details Please Call (403) 823-1330 Infrastructure Services

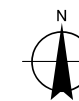


Snow Removal ID Number	Location
1	Walkway Over Culvert
2	336 - Hunter Drive
3	Utility Lot Between 478 & 502 Hunter Drive
4	586 Hunter Drive - East of Nacmine Hotel
5	Nacmine Walking Trail

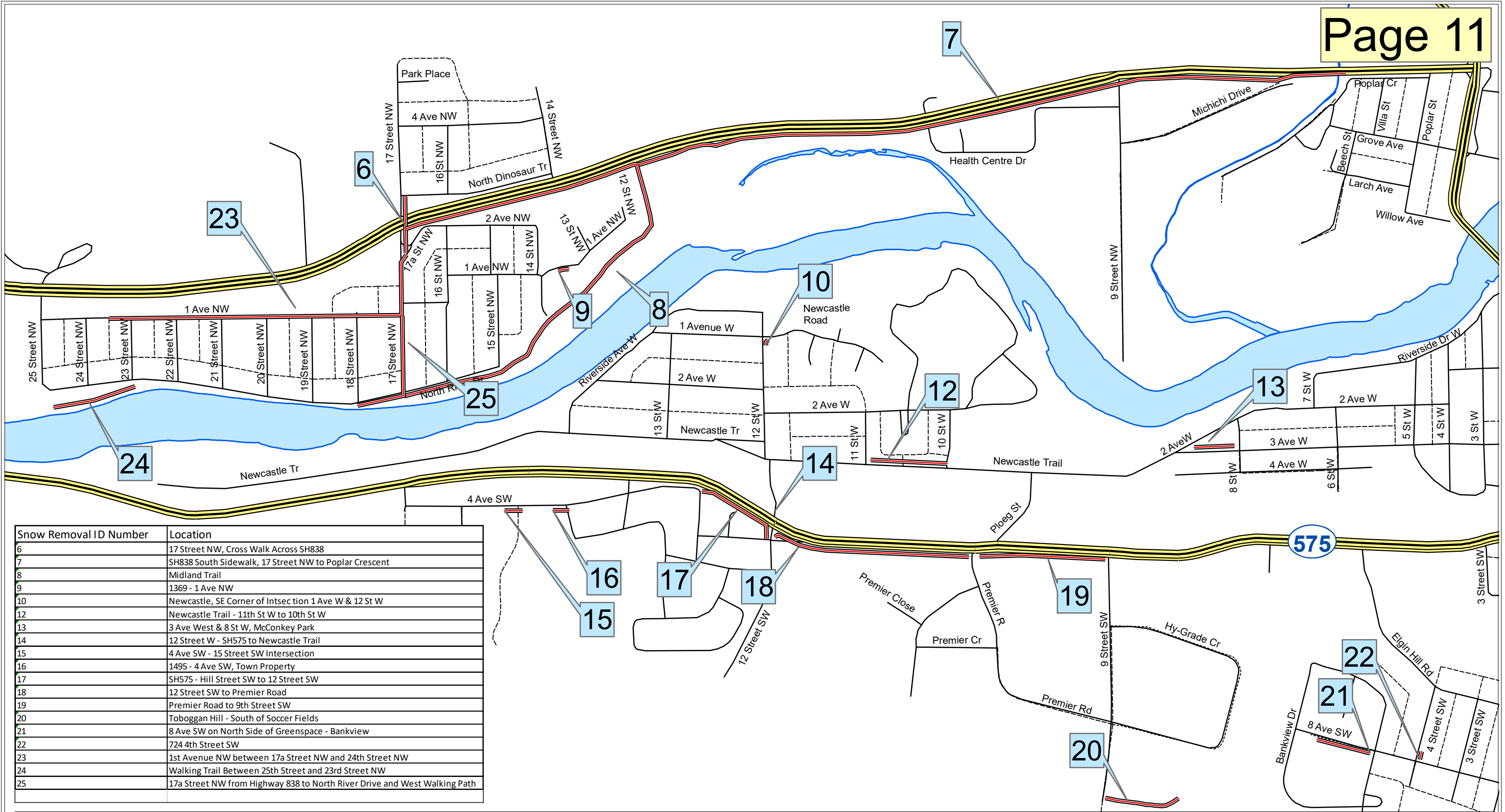
**Nacmine**

**2021 - 2022 Sidewalk Snow Removal and Ice Control Strategy**

 Sidewalk Snow Removal



Projection: NAD83 3TM W114  
 Scale: 1:8000  
 Policy for 2021 - 2022 Winter Season  
 For Further Details Please Call (403) 823-1330 Infrastructure Services



Snow Removal ID Number	Location
6	17 Street NW, Cross Walk Across SH838
7	SH838 South Sidewalk, 17 Street NW to Poplar Crescent
8	Midland Trail
9	1369 - 1 Ave NW
10	Newcastle, SE Corner of Intersection 1 Ave W & 12 St W
12	Newcastle Trail - 11th St W to 10th St W
13	3 Ave West & 8 St W, McConkey Park
14	12 Street W - SH575 to Newcastle Trail
15	4 Ave SW - 15 Street SW Intersection
16	1495 - 4 Ave SW, Town Property
17	SH575 - Hill Street SW to 12 Street SW
18	12 Street SW to Premier Road
19	Premier Road to 9th Street SW
20	Toboggan Hill - South of Soccer Fields
21	8 Ave SW on North Side of Greenspace - Bankview
22	724 4th Street SW
23	1st Avenue NW between 17a Street NW and 24th Street NW
24	Walking Trail Between 25th Street and 23rd Street NW
25	17a Street NW from Highway 838 to North River Drive and West Walking Path

**Midland & Newcastle**

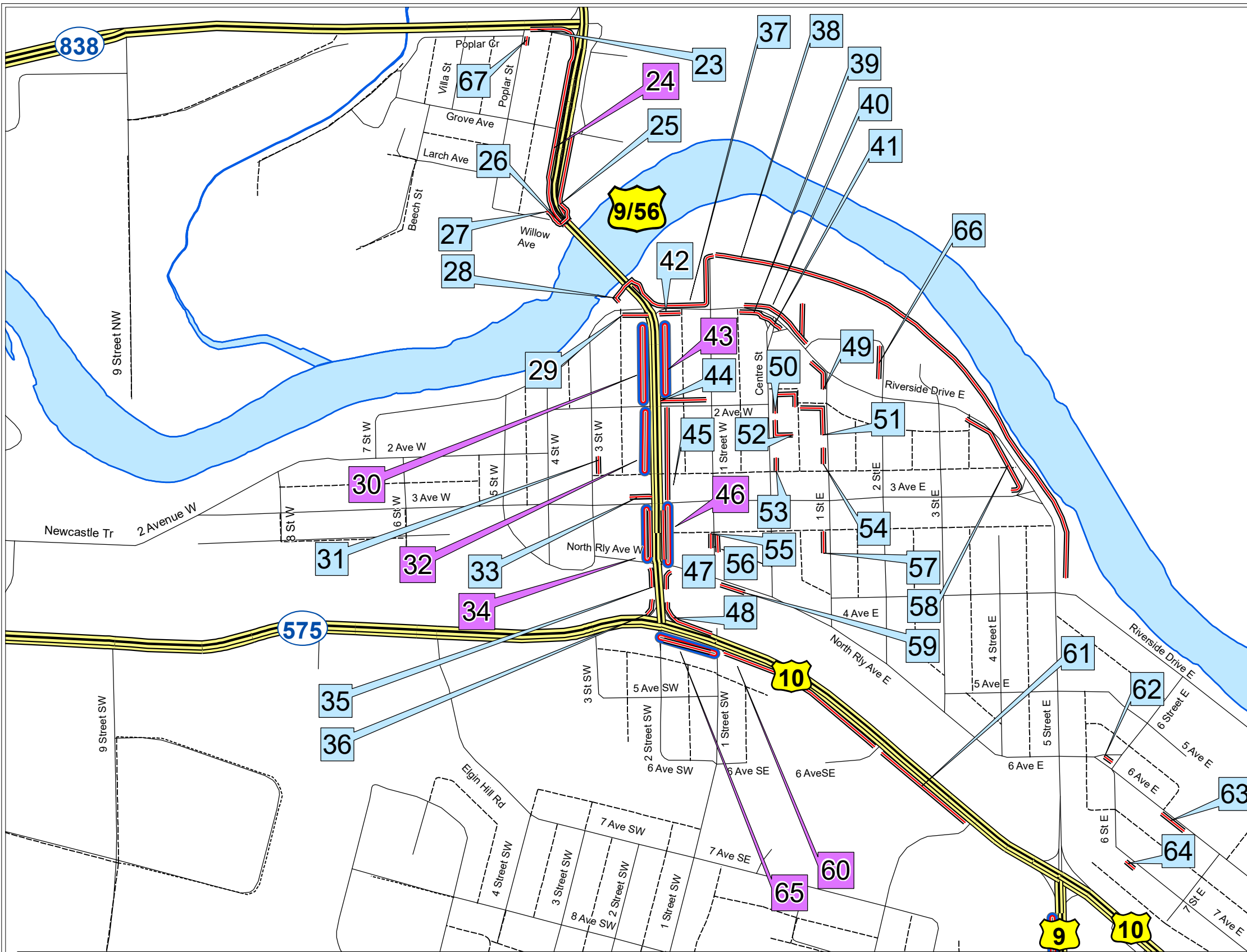
**2021 - 2022 Sidewalk Snow Removal and Ice Control Strategy**



— Sidewalk Snow Removal

Projection: NAD83 3TM W114  
 Policy for 2021 - 2022 Winter Season  
 For Further Details Please Call (403) 823-1330 Infrastructure Services





Snow Removal ID Number	Location
23	Walking Path - Poplar Street to Hwy 9/56
24	Hwy9/56, West Sidewalk SH838 to Bridge
25	Hwy9/56, East Sidewalk Grove Place to Bridge
26	Bridge - North Side Underpass
27	Bridge - North Side Underpass
28	Bridge - South Side Underpass
29	Angel's Corner
30	Hwy9/56 - West sidewalk 2 Ave to Bridge
31	Central Water Tower, 282 - 3 Street West
32	Hwy9/56 - West sidewalk 3 Ave to 2 Ave West
33	Petro-Canada Park 218 - 3 Ave West
34	Hwy9/56 - West Sidewalk North Rly Ave to 3 Ave W
35	East Side 201 North Rly Ave
36	Hwy9/56 - West sidewalk SH575 to CNR Line
37	Aquaplex & Splash Rotary Park Sidewalk
38	Riverside Walking Path
39	Sidewalk on West Side of BCF Parking Lot
40	Veterans Way Sidewalks
41	Arena, Centre Street Islands & Ramps
42	Overflow Dino Parking 104 - 1 Ave West
43	Hwy9/56 - East Sidewalk 1 Ave to 2 Ave West
44	Town Parking Lots, 196 & 199 - 2 Ave West
45	Hwy9/56 - East sidewalk 2 Ave to 3 Ave West
46	Hwy9/56 - East sidewalk 3 Ave to North Rly Ave
47	Hwy9/56 - East sidewalk North Rly Ave to CNR Line
48	SH575 North sidewalk from ATCO to CNR Line
49	RCMP Bldg. - 75 & 96 - Riverside Dr E
50	Fire Hall 200 - Centre Street
51	Sidewalk on East Side of Town Hall Parking Lot
52	Civic Centre - Centre Street
53	298 Centre Street - Drumheller Plaza
54	237 - 1 Street East, Town property
55	Sidewalk in Front of 349 1st St W - Public Parking
56	Sidewalk in Front of 340 1st St W - Public Parking
57	301, 309 & 335 - 1 Street E, Interpretive Centre
58	Ball Diamond - Riverside Drive East
59	West of Shoppers Drug Mart - Town Parking
60	Hwy9/56 South Sidewalk - 1 St SW to 6 Ave SE
61	Hwy9/56 South Sidewalk - 6 Ave SE to 2 Street SE
62	Jonhson Island Walk - 6 Ave E & 6 St East
63	7 Ave East - Sunshine Lodge
64	667 - 7 Ave East
65	Hwy9/56 South Sidewalk - 2 St SW to 1 St SW
66	Veterans Way Sidewalks

# Central Drumheller 2021 - 2022 Sidewalk Snow Removal and Ice Control Strategy

— Sidewalk Snow Removal

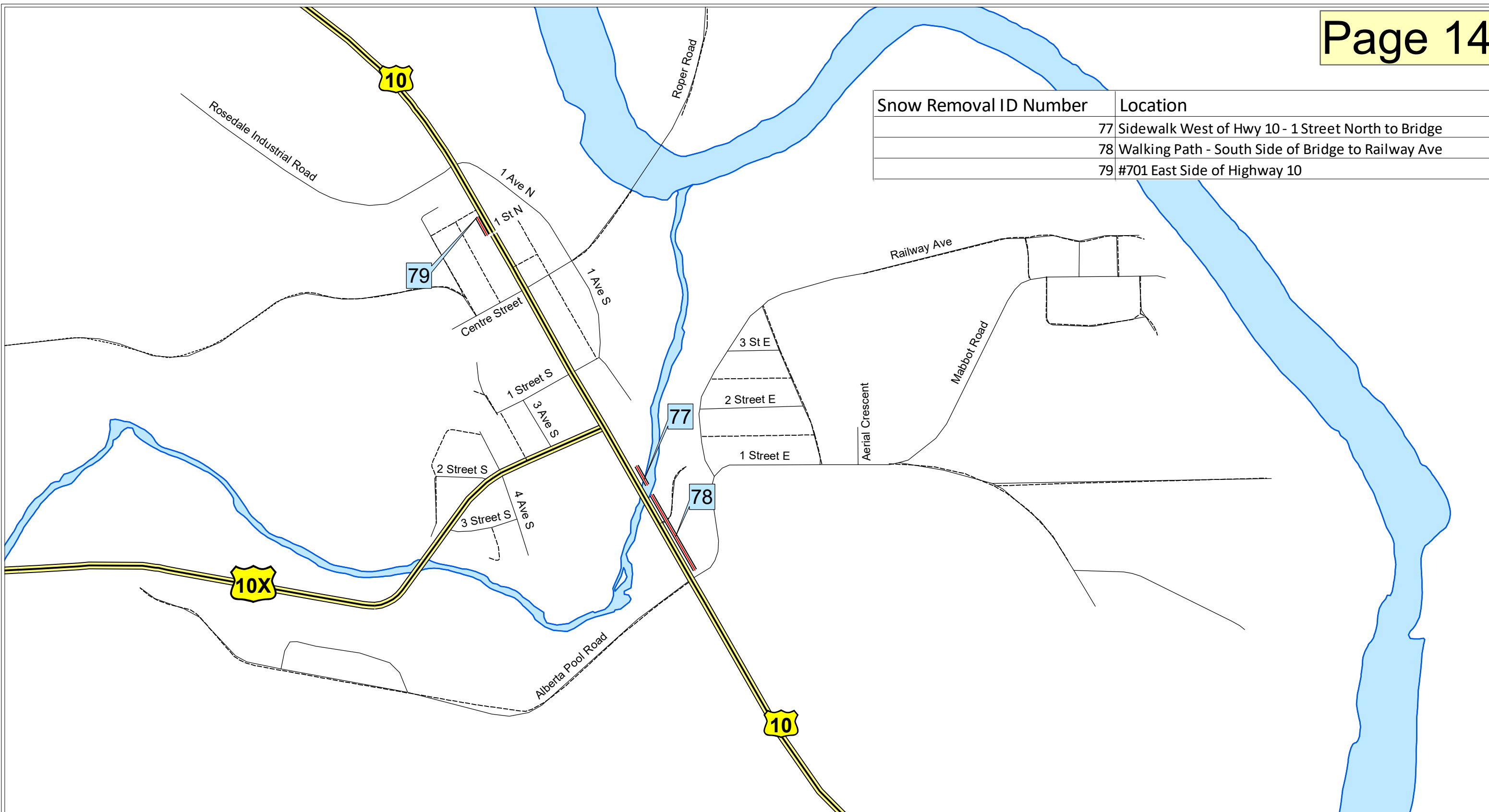
— To Be Discontinued After April 30th 2022



Projection: NAD83 3TM W114  
Policy for 2021 - 2022 Winter Season  
For Further Details Please Call (403) 823-1330 Infrastructure Services

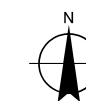


Snow Removal ID Number	Location
77	Sidewalk West of Hwy 10 - 1 Street North to Bridge
78	Walking Path - South Side of Bridge to Railway Ave
79	#701 East Side of Highway 10



# Rosedale Sidewalks 2021 - 2022 Sidewalk Snow Removal and Ice Control Strategy

 Sidewalk Snow Removal



Projection: NAD83 3TM W114  
 Policy for 2021 - Winter Season  
 For Further Details Please Call (403) 823-1330 Infrastructure Services