



AGENDA

Regular Council Meeting

4:30 PM - Monday, March 8, 2021

Virtual Remote Meeting & Live Stream on Dinosaur Valley YouTube Channel

Update: Monday March 8, 2021

	Page
1. CALL TO ORDER	
2. OPENING REMARK	
2.1. Acknowledgement - International Women's Day - March 8	
2.2. Deputy Mayor - Councillor Fred Makowecki for March and April 2021	
3. ADOPTION OF AGENDA	
3.1. Agenda for March 8, 2021 Regular Council Meeting	
Motion: That Council adopt the March 8, 2021 Regular Council meeting agenda as presented.	
4. MINUTES	
4.1. Minutes for February 22, 2021 Regular Meeting	3 - 6
Motion: That Council adopt the February 22, 2021 Regular Meeting minutes as presented.	
Regular Council - 22 Feb 2021 - Minutes - 2021Mar5	
4.2. Municipal Planning Commission Meeting Minutes of January 14, 2021	7 - 10
Motion: That Council accept the minutes of January 14, 2021 Municipal Planning Commission meeting for information.	
MPC Minutes January 14 - 2021Mar4	
5. REQUEST FOR DECISION REPORTS	
5.1. CHIEF ADMINISTRATIVE OFFICER	
5.1.1. Support for 988 Federal Crisis Line - Damien Kurek, MP Battle River - Crowfoot	11
Motion: Please see the attached document for the proposed motion.	
Motion 988 Crisis Hotline - 2021Mar4	
5.1.2. 03.21 Bylaw - Environmental Reserve (ER) and Municipal Reserve (MR) adjustment of lands	12 - 17
Motion: That Council moves first reading of Bylaw 03.21 as presented and set a Public Hearing on this bylaw for 5:30 pm on Monday March 22, 2021.	

[ER 03.21 Bylaw -RFD + Bylaw Package - 2021Mar5](#)

5.2. CHIEF RESILIENCY & FLOOD MITIGATION OFFICER

5.2.1. Flood Mitigation Update

5.3. DIRECTOR OF EMERGENCY / PROTECTIVE SERVICES

5.3.1. Covid 19 Update

6. CLOSED SESSION

6.1. Information and Discussion about Town of Drumheller Land - FOIP
16(1) - Disclosure harmful to business interests of a third party.

Motion: That Council closes the meeting to the public as per FOIP 16 (1)
- Disclosure harmful to business interests.

7. ADJOURNMENT



TOWN OF DRUMHELLER
Regular Council Meeting Minutes
4:30 PM - Monday, February 22, 2021
Virtual Remote Meeting & Drumheller Valley YouTube Live Stream

IN ATTENDANCE

Mayor Colberg
Councillor Jay Garbutt
Councillor Tony Lacher
Councillor Fred Makowecki
Councillor Tom Zariski

Chief Administrative Officer (CAO): Darryl Drohomerski
Chief Resiliency and Flood Mitigation Officer (CRFMO): Darwin Durnie
Director of Emergency and Protective Services: Greg Peters
Director of Infrastructure Services: Dave Brett
Manager of Human Resources: Nicole Skiftun
Manager of Finance: Elin Gwinner
Communication Officer: Erica Crocker
Community Development and Social Planning: April Harrison and Tiffany Scarlett
Manager of Recreation: Darren Goldthorpe
Legislative Assistant: Denise Lines

APPROVED LEAVE

Councillor Lisa Hansen-Zacharuk

REGRETS

Councillor Kristyne DeMott

1. CALL TO ORDER

1.1 Mayor called the meeting to order at 4:34pm.

Reflection, acknowledgement and information on available resources in response to the death of three community members due to possible drug overdose.

2. OPENING REMARK

- 2.1. World Thinking Day - February 22, 2021
World Association of Girl Guides and Girl Scouts
- 2.2. Freedom To Read Week, February 21-27
Drumheller Public Library and Marigold Library System

3. ADOPTION OF AGENDA

3.1. Agenda for February 22, 2021 Regular Council Meeting

M2021.31 Moved by Councillor Zariski, Councillor Makowecki that Council adopt the February 22, 2021 Regular Council meeting agenda as presented.

Carried unanimously

4. MINUTES

4.1. Minutes for February 8, 2021 Regular Meeting

M2021.32 Moved by Councillor Makowecki, Councillor Lacher that Council adopt the February 8, 2021 Regular Meeting minutes as presented.

Carried unanimously

5. REQUEST FOR DECISION AND REPORTS

5.1. CHIEF ADMINISTRATIVE OFFICER

5.1.1. Emergency Management Bylaw 02.21 – Update

M2021.33 Moved by Councillor Zariski, Councillor Makowecki that Council give first reading to Emergency Management Bylaw 02.21 as presented.

Carried unanimously

M2021.34 Moved by Councillor Garbutt, Councillor Makowecki that Council give second reading to Emergency Management Bylaw 02.21 as presented.

Carried unanimously

M2021.35 Moved by Councillor Garbutt, Councillor Zariski no objection to third reading of Emergency Management Bylaw 02.21 as presented.

Carried unanimously

M2021.36 Moved by Councillor Zariski, Councillor Makowecki that Council give third reading to Emergency Management Bylaw 02.21 as presented.

Carried unanimously

5.1.2. East Coulee Road Closure Bylaw 16.19

M2021.37 Moved by Councillor Lacher, Councillor Zariski that Council rescind M2020.198 and M2020.199 and give second reading to Road Closure Bylaw 16.19 as presented.

Carried unanimously

M2021.38 Moved by Councillor Garbutt, Councillor Zariski that Council give third reading to Road Closure Bylaw 16.19 as presented.

Carried unanimously

5.1.3. Drumheller Road Closure Bylaw 17.19

M2021.39 Moved by Councillor Lacher, Councillor Zariski that Council rescind M2020.200 and M2020.201 and give second reading to Road Closure Bylaw 17.19 as presented.

Carried unanimously

M2021.39 Moved by Councillor Lacher, Councillor Zariski that Council and give third reading to Road Closure Bylaw 17.19 as presented.

Carried unanimously

5.2. CHIEF RESILIENCY & FLOOD MITIGATION OFFICER

5.2.1. Flood Mitigation Update
CFRMO – D. Durnie

Discussion items included:
Discussions with landowners has begun
Geotechnical drilling on land through appointments with the land owners
Engineering firms are in the field
Due to Covid restrictions, it is difficult to confirm when public forums and discussion will be schedule.

5.3. MANAGER OF FINANCE

5.3.1. 2021 Draft Operating Budget Presentation
Presented by E. Gwinner and D. Drohomerski

The presentation of the draft budget included discussion and questions about each section. After an update is completed, the operating budget will be brought back at a later Council meeting for approval. The follow up discussion with summaries and changes are scheduled for March 8, 2021.

5.4. COMMUNICATION OFFICER

5.4.1. Ethelo Citizen Budget Feedback – Summary

TABLED to Monday March 1, 2021

5.5. DIRECTOR OF EMERGENCY / PROTECTIVE SERVICES

5.5.1. Covid Response Update

CAO, D. Drohomerski confirmed that no new information was released by the province and that it will likely be a week before any new changes are announced.

Due to time constraints with the length of the meeting, Council elected to table items 5.4 and 6.1 to the March 1, 2021 Council Meeting.

6. CLOSED SESSION

6.1. Drumheller Flood Mitigation - FOIP 16(1) - Disclosure harmful to business interests of a third party.

Motion: That Council close the meeting to the public as per FOIP 16 (1).

TABLED to Monday March 21

7. ADJOURNMENT

M2021.40 Moved by Councillor Lacher, Councillor Zariski that Council adjourns the meeting.
Time 8:13pm

Chief Administrative Officer

Mayor

Dinosaur Valley YouTube link: <https://www.youtube.com/watch?v=7nDiCNLu8s0>



**Municipal Planning Commission
MINUTES
Meeting of Thursday January 14, 2021**

Present: Darryl Drohomerski, CAO/Development Officer
Antonia Knight, Development Officer in Training
Linda Taylor, Recording Secretary
Tom Zariski, Chair - Councillor/Member
Tony Lacher, Councillor/Member
Shelley Rymal, Member
Stacey Gallagher, Member
Scott Kuntz, Member
Andrew Luger, Member – enter 12:19 pm
Darwin Durnie - Chief Resiliency & Flood Mitigation Officer
Devin Diano, Palliser Regional Municipal Services Representative – Planner
Albert Frootman

Absent: Sharon Clark, Vice Chair/Member - regrets

Attendee(s):

1.0 CALL TO ORDER – 12:01 pm

T. Zariski presented the Agenda for the January 14, 2021 meeting.

1.1 Agenda – Additions, Deletions or Amendments

Addition – 5.1 In Camera

Deletion - none

Amendment - none

1.2 Acceptance of Agenda

Motion: - S. Kuntz moved to accept the agenda for the January 14, 2021 meeting.

Second: – S. Rymal - Carried

2.0 MINUTES FROM PREVIOUS MEETINGS

2.1 November 18, 2020

Motion: S. Kuntz moved to accept the minutes of November 18, 2020

Second: – S. Gallagher - Carried

2.2 Summary of Development Permits

Motion: T. Lacher moved to accept the Summary of Development Permits for information only

Second: – S. Gallagher - Carried



3.0 DEVELOPMENT PERMITS

3.1 T00129-20D – Home Occupation – Badlands Event Rentals

D. Drohomerski presented Development Permit T00129-20D submitted by Applicant for a home occupation located at 720 Monarch Hill Road, Drumheller on Plan 9412278; Lot 1. Zoning is CR – Country Residential District.

D. Drohomerski advised the business is run from phone and the tents are stored in a trailer in the yard. There is an aerial view of the property in the package.

Municipal Planning Commission discussed the application.

Motion: S. Kuntz moved to approve presented Development Permit T00129-20D submitted by Applicant for a home occupation located at 720 Monarch Hill Road, Drumheller on Plan 9412278; Lot 1 subject to the following conditions;

1. Shall conform to Land Use Bylaw 10-08.
2. Shall conform to the Town of Drumheller Community Standards Bylaw 06-19.
3. An Annual Business License is required.
4. Where the applicant for the home occupation is not the registered owner of the dwelling unit; the applicant shall provide written authorization from the registered owner(s).
5. There shall be no outside storage of materials, commodities or finished products.
6. Signing is restricted to one sign per site attached to the building with a maximum size of 0.9 m (10 sq. ft.). Appearance of the sign shall be of a professional quality to the satisfaction of the Development Officer. Any variation shall be subject to a separate development permit application.
7. If the holder of the permit wishes to make any change in the conduct of the business that departs from the description in the application or from any other condition or restrictions imposed, the holder of the permit must obtain prior permission of the Development Authority.
8. Development to conform to any and all Federal, Provincial and/or Municipal regulations and/or guidelines that may apply.
9. Home Occupations shall be revocable at any time by the Development Authority, if the use is or has become detrimental to the amenities of the neighborhood.
10. A commercial vehicle shall be subject to approval, and shall not be detrimental to the residential character of the neighborhood.

Second: T. Lacher - Carried

**3.2 T00002-21D – Occupancy of Restaurant – Sam’s Kitchen**

D. Drohomerski presented Development Permit T00002-21D submitted by Applicant for occupancy of a restaurant located at 1220 Newcastle Trail, Newcastle on Plan 6561CO; Block 1; Lot 8-11. Zoning is C-1 – Local Commercial District.

D. Drohomerski advised renovations were done in the building to update and occupy the existing restaurant; which has not been in use for some time. A letter was sent to the owner in regards to the requirement of a development permit for occupancy and a building permit for renovations and occupancy of the space. The owner submitted a development permit for occupancy, a sign permit and a building permit, and was willing to become compliant with the requirements. The new restaurant is Sam’s Kitchen.

Municipal Planning Commission discussed the application.

Motion: S. Gallagher moved to approve Development Permit T00002-21D submitted by Applicant for occupancy of a restaurant located at 1220 Newcastle Trail, Newcastle on Plan 6561CO; Block 1; Lot 8-11, subject to the following conditions;

1. Development shall conform to Town of Drumheller Land Use Bylaw 10-08.
2. Development shall conform to the Town of Drumheller Community Standards Bylaw 06-19.
3. Development shall conform to the Town of Drumheller Tourism Corridor Bylaw 04-19.
4. All necessary permits (building, electrical, plumbing, etc.) to be in place prior to any construction/installation.
5. All contractors and/or sub-trades to possess a valid Town of Drumheller Business License.
6. Development to conform and meet the requirements of the Health Authority. Prior to commencement of occupancy and business activities, confirmation must be provided to the Development Officer from the Health Authority that the building is occupiable for such purposes.
7. Applicant to ensure authorization from the property owner is obtained prior to any renovation/modification.
8. If the holder of the permit wishes to make any change in the conduct of the business that departs from the description in the application or from any other condition or restrictions imposed, the holder of the permit must obtain prior permission of the Development Officer/Municipal Planning Commission. An additional development application may be necessary.
9. Development application is required for signage placement and made under separate application prior to placement.
10. Applicant to ensure any/all modifications to water/sewer services to the satisfaction of the Town of Drumheller. Please contact Utilities Manager at 403-823-1330 for approval and specifications.
11. Development to conform to any/all Municipal, Provincial and Federal regulations and/or legislation that may apply.
12. Garbage and waste materials must be stored in weather proof and animal proof containers and screened from adjacent sites and public thoroughfares. Separate containment must be provided for the disposal and recycling of cardboard materials.
13. Annual Business License is required.

Second: S. Rymal – Carried.



4.0 PALLISER REGIONAL MUNICIPAL SERVICES

4.1 No discussion items

5.0 OTHER DISCUSSION ITEMS

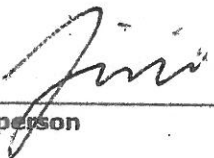
5.1 In Camera

Motion: S. Rymal to go In Camera at 12:25 pm
Second: S. Gallagher - Carried


Motion: T. Lacher to go out of In Camera at 1:00 pm
Second: S. Rymal - Carried

6.0 NEXT MEETING DATE – January 28, 2021

7.0 Adjournment – Meeting adjourned by S. Gallagher at 1:01 pm.
Second by A. Luger - Carried



Chairperson



Development Officer

Attachments:

- Agenda
- Summary of development permits



March 4, 2021

RE: MOTION TO SUPPORT 988 CRISIS HOTLINE

On December 11th, 2020, the House of Commons passed a motion introduced by Conservative MP Todd Doherty, through unanimous consent, to bring a national 3-digit suicide prevention hotline line to Canada;

That, given that the alarming rate of suicide in Canada constitutes a national health crisis, the House call on the government to take immediate action, in collaboration with our provinces, to establish a national suicide prevention hotline that consolidates all suicide crisis numbers into one easy to remember three-digit (988) hot- line that is accessible to all Canadians.

Damien Kurek, MP for Battle River – Crowfoot, has asked that all the municipalities across Battle River – Crowfoot consider passing a motion in order to make 988 a reality.

The proposed motion reads as follows:

WHEREAS the Federal government has passed a motion to adopt 988, a National three-digit suicide and crisis hotline;

AND WHEREAS the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200 per cent;

AND WHEREAS existing suicide prevention hotlines require the user to remember a 10-digit number and go through directories or be placed on hold;

AND WHEREAS in 2022 the United States will have in place a national 988 crisis hotline;

AND WHEREAS Drumheller Council recognizes that it is a significant and important initiative to ensure critical barriers are removed to those in a crisis and seeking help;

NOW THEREFORE BE IT RESOLVED THAT Drumheller Council endorses this 988 crisis line initiative; and that Staff be directed to send a letter indicating such support to the local MP, MLA, Federal Minister of Health, the CRTC and local area municipalities to indicate our support.



REQUEST FOR DECISION

TITLE:	03.21 Bylaw – Environmental Reserve (ER) and Municipal Reserve (MR) adjustment of lands
DATE:	March 4, 2021
PRESENTED BY:	Darryl Drohomerski, C.E.T. CAO

SUMMARY:

The Hillsvew Subdivision on 10th Avenue SE was created in 2015 with a mixture of lots that have front street only access and as well as the more traditional alley access. At that time, the Land Use Bylaw had a front yard set back of 6.0 meters from the property line to the front edge of the building. In 2016/17, the front yard setbacks was changed to 7.6 meters because of the length of vehicles that are parked in the driveway hanging over sidewalks.

As a result of these changes, the homes on the south side of 10th Ave SE are all pushed an additional 1.5 m (5 feet) towards the back of the lot. However, the lots were not designed for a setback of 7.6 meters and all of the homes constructed to date have applied for development variances to allow for the homes to be constructed with the proper front yard setback. With the lot at 149 10th Ave SE being a reverse pie lot, pushing the home towards the rear has created issues with both the side yard and rear yard setback that variances alone cannot alleviate.

Behind these lots is a municipal reserve that was created to allow for equipment to access and clean the open swale at the bottom of the hill. For whatever reason though, the MR designation was not extended to the front street and therefore access to the MR must be accessed across the ER.

RECOMMENDATION:

The proposed bylaw will allow for the home at 149 10th Av SE to meet the front, rear and side yard setback, without significant variances. The extension of the MR to the road allows for permanent access to the rear of the properties and swale.

FINANCIAL IMPACT:

The land will be sold to the builder at fair market value.

COMMUNICATION STRATEGY:

The process for land bylaw approvals include the publishing of advertisements in the newspaper, website and a public hearing to be held on March 22, 2021.

MOTION:

That Council moves first reading of Bylaw 03.21 as presented and set a Public Hearing on this bylaw for 5:30 pm on Monday March 22, 2021.


Presented By: Darryl Drohomerski, C.E.T.
Chief Administrative Officer

TOWN OF DRUMHELLER

BY-LAW NUMBER 03.21

THIS IS A BY-LAW OF THE TOWN OF DRUMHELLER, in the Province of Alberta for the purpose of changing the boundaries of an Environmental Reserve pursuant to Section 676(1)(d) of the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta 2000 to satisfy a proposed building front and side yard setback concern and to create a strip of Municipal Reserve to provide access for drainage ditch maintenance purposes.

WHEREAS: Lot 20 E.R. (Environmental Reserve) in Block 6 was created by Subdivision Plan No. 811 1554 and this boundary change affects only a small amount of that; and

WHEREAS: Section 676(1)(d) of the said Municipal Government Act provides for altering the boundaries of Environmental Reserves to resolve concerns deemed advantageous to the Town of Drumheller; and

WHEREAS: this change of boundaries does not affect a swamp, gully, ravine, coulee, natural drainage course, nor is along the bed of any body of water and this small change in not detrimental to this Environmental Reserve; and

WHEREAS: Council of the Town of Drumheller finds the said Environmental Reserve boundary amendment and dedication of Municipal Reserve beneficial to resolve a building setback requirement for the adjacent Lot and to provide equipment access for drainage ditch maintenance purposes; and

WHEREAS: a notice was published in the Drumheller Mail once a week for two consecutive weeks on March 10, 2021 and again on March 17, 2021 the last of such publications being at least five days before the day fixed for the passing of this By-Law, and a notice was mailed to adjacent owners in the immediate area advising them of this By-Law including the date and location of a meeting to be held where concerns can be heard or alternatively the name and address where any concerns may be sent; and

WHEREAS: the Council of The Town of Drumheller was not petitioned by any person claiming to be adversely or prejudicially affected by this By-Law;

NOW THEREFORE; be it resolved that the Council of the Town of Drumheller in the Province of Alberta does hereby enact to resolve this concern by amending the boundaries of the said Environment Reserve as shown on the attached plan marked "Schedule A" to create the lands more particularly described as:

- 1. "THAT PORTION OF LOT 20 E.R., BLOCK 6, PLAN 811 1554"
THAT LIES WITHIN:
PLAN BLOCK 6, LOT 35
EXCEPTING THEREOUT ALL MINES AND MINERALS.

AND

- 2. "THAT PORTION OF LOT 20 E.R., BLOCK 6, PLAN 811 1554"
THAT LIES WITHIN
PLAN BLOCK 6, LOT 36 M.R.
EXCEPTING THEREOUT ALL MINES AND MINERALS

.....2

TOWN OF DRUMHELLER

BY-LAW NUMBER 03.21

and hereby requests the Registrar of the South Alberta Land Titles District to issue two new Certificates of Title to the Town of Drumheller, a Municipal Body Corporate with a mailing address of: 224 Centre Street, DRUMHELLER, Alberta T0J 0Y4 and to amend the remaining Certificate of Title to the said Lot 20 E.R., Block 6, Plan 811 1554 accordingly.

THIS BY-LAW takes effect on the day it is registered in the Land Titles Office.

READ AND PASSED THE FIRST TIME BY THE
COUNCIL OF THE TOWN OF DRUMHELLER this 8th day of March 2021.

MAYOR: HEATHER COLBERG

Seal

DARRYL E. DROHOMERSKI, C.E.T.
CHIEF ADMINISTRATIVE OFFICER

READ AND PASSED THE SECOND TIME BY THE
COUNCIL OF THE TOWN OF DRUMHELLER this day of 2021.

MAYOR: HEATHER COLBERG

Seal

DARRYL E. DROHOMERSKI, C.E.T.
CHIEF ADMINISTRATIVE OFFICER

READ AND PASSED THE THIRD TIME BY THE
COUNCIL OF THE TOWN OF DRUMHELLER this day of 2021.

MAYOR: HEATHER COLBERG

Seal

DARRYL E. DROHOMERSKI, C.E.T.
CHIEF ADMINISTRATIVE OFFICER

— DRUMHELLER, ALBERTA —

PLAN SHOWING BOUNDARY ADJUSTMENT OF
LOT 20 E.R. (ENVIRONMENTAL RESERVE),
BLOCK 6, PLAN 811 1554
WITHIN THE
N.E.1/4 SEC.2, TWP,29, RGE.20, W.4M.

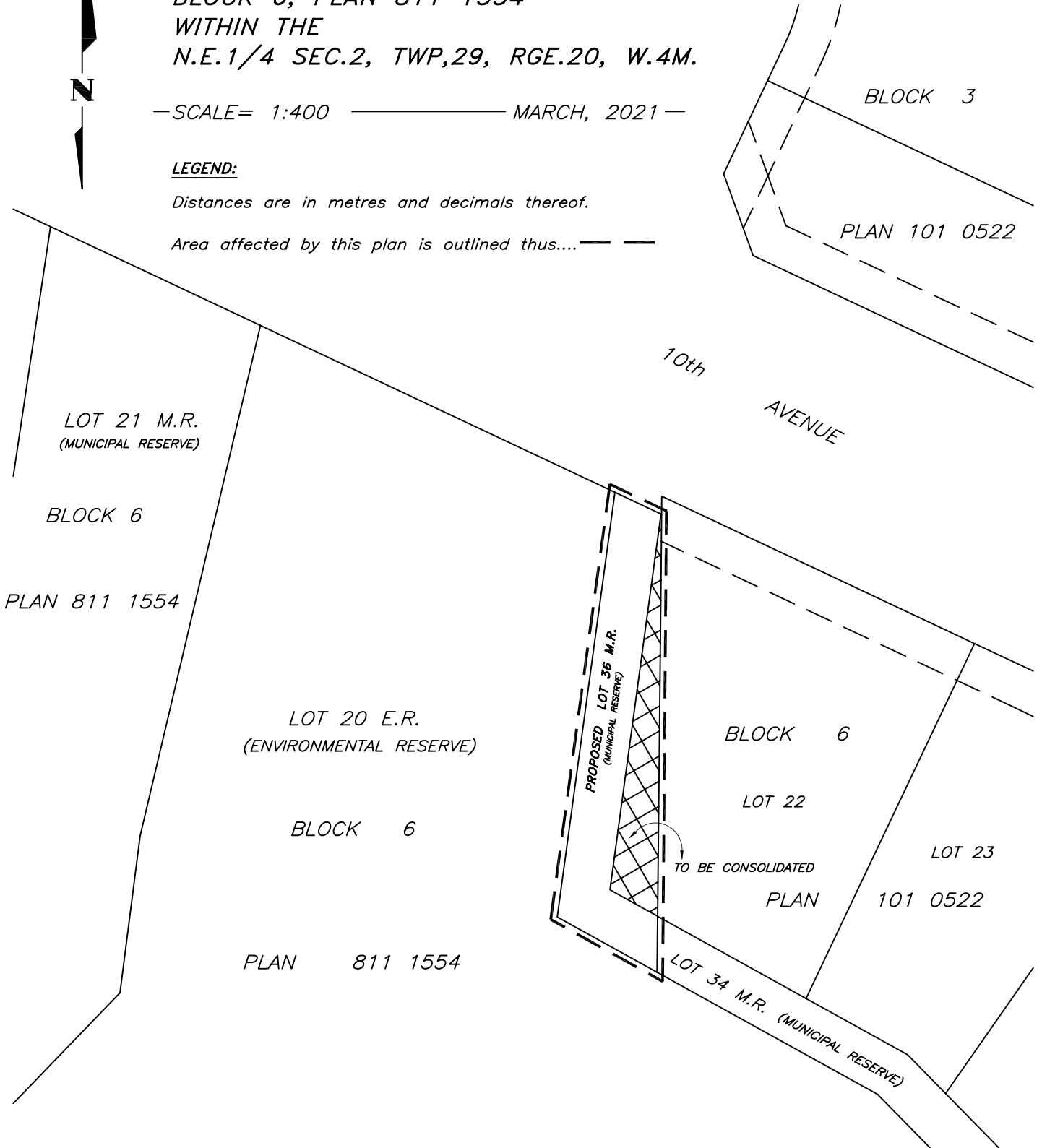


— SCALE = 1:400 — MARCH, 2021 —

LEGEND:

Distances are in metres and decimals thereof.

Area affected by this plan is outlined thus... — — —



HUNTER WALLACE SURVEYS LTD.
DRUMHELLER, ALBERTA
FILE: 21-040

—DRUMHELLER, ALBERTA—

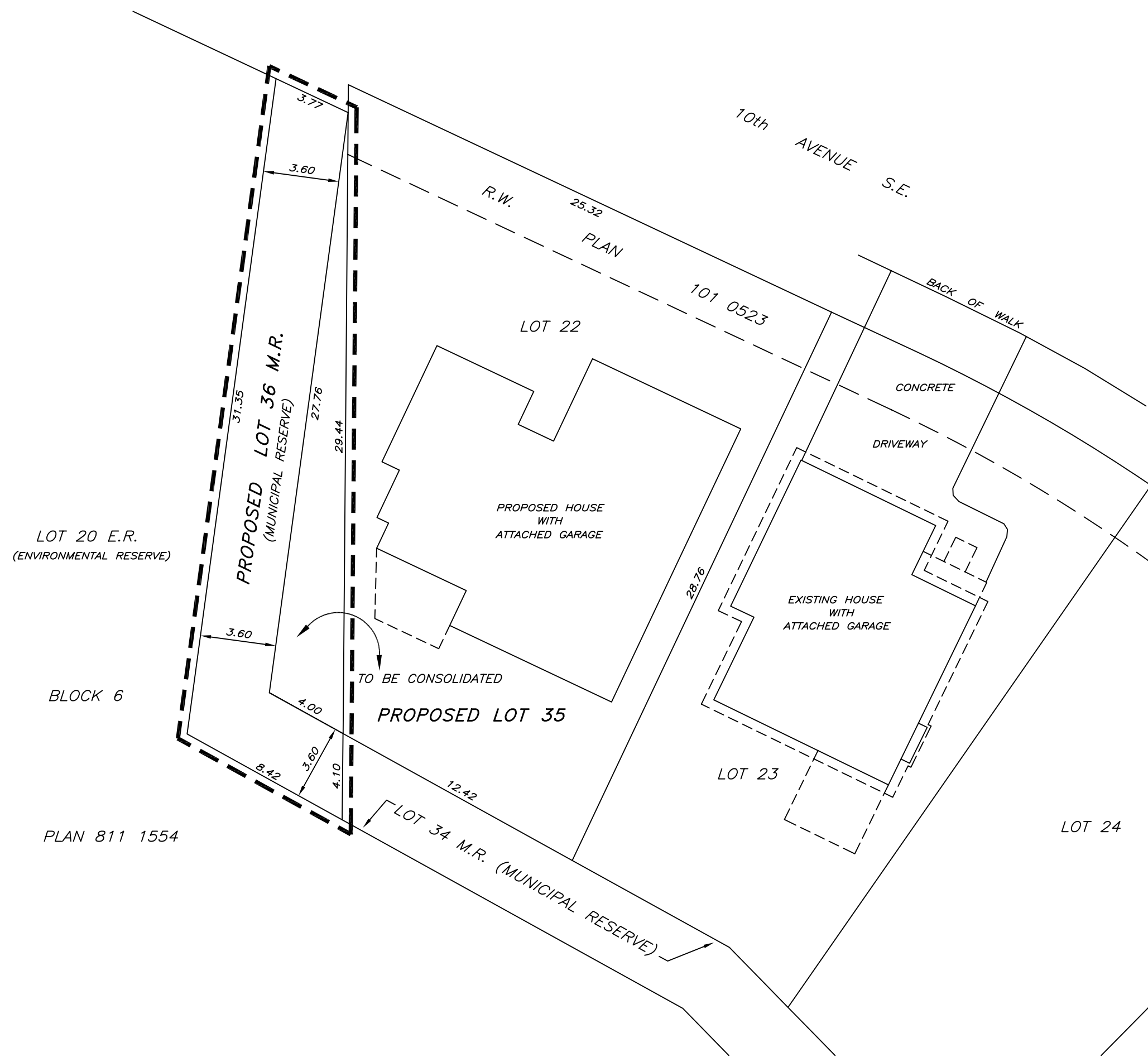
PLAN SHOWING
PROPOSED BOUNDARY ADJUSTMENT
AFFECTING PART OF
LOT 20 E.R., BLOCK 6, PLAN 811 1554,
AND ADJACENT
LOT 22, BLOCK 6, PLAN 101 0522
ALL WITHIN THE
N.E.1/4 SEC.2, TWP.29, RGE.20, W.4M.

—SCALE= 1:200 ————— MARCH, 2021 —

LEGEND:

Distances are in metres and decimals thereof.

Area affected by this plan is outlined thus... — — — —
and contains for: Proposed Lot 35 = 51.73sq.m.
Proposed Lot 36M.R.= 128.75sq.m.
TOTAL = 180.48sq.m.



HUNTER WALLACE SURVEYS LTD.,
DRUMHELLER, ALBERTA
FILE: 21-040

149 10th Av SE - Lot line of existing lot

