

Town of Drumheller COUNCIL MEETING AGENDA

Monday, June 8, 2020 at 4:30 PM
Council Chamber, Town Hall
224 Centre Street, Drumheller, Alberta



Page

1. CALL TO ORDER

2. MAYOR'S OPENING REMARK

- 2.1. National Aboriginal History Month

3. ADOPTION OF AGENDA

- 3.1. Agenda for the June 8, 2020 Regular Council Meeting

MOTION:

That Council adopt the agenda for the June 8, 2020 Regular Council Meeting as presented.

4. MINUTES

4.1. ADOPTION OF MEETING MINUTES

2 - 7

- 4.1.1. Minutes for the May 25, 2020 Regular Council Meeting as presented.

MOTION:

That Council adopt the minutes for the May 25, 2020 Regular Council Meeting as presented.

[Regular Council - 25 May 2020 - Minutes](#)

8 - 10

- 4.1.2. Minutes for the June 1, 2020 Special Council Meeting as presented.

MOTION:

That Council adopt the minutes for the June 1, 2020 Special Council Meeting as presented.

[Special Council - 01 Jun 2020 - Minutes](#)

5. DELEGATIONS

- 5.1. Presentation by Travel Drumheller on Post-Covid Tourism

5.1. CHIEF ADMINISTRATIVE OFFICER

11 - 12

- 5.1.1. Borrowing Bylaw 11-20

[Bylaw 11-20 Borrowing Bylaw](#)

5.2. CHIEF RESILIENCY & FLOOD MITIGATION OFFICER

- 5.2.1. Covid - 19 Response and Financial Summary

6. CLOSED SESSION

- 6.1. Records Retention
- 6.2. Covid-19 Response - Labour Matter

MOTION:

That Council close the meeting to the public to discuss labour matters and records retention, per Section 24(1) and 18(1), FOIP, respectively.

**Town of Drumheller
COUNCIL MEETING
MINUTES**

May 25, 2020, 2020 at 4:30 PM
Council Chambers, Town Hall
224 Centre Street, Drumheller, AB, T0J 0Y4



PRESENT:

MAYOR:

Heather Colberg

COUNCIL:

Kristyne DeMott

Jay Garbutt

Lisa Hansen-Zacharuk

Tony Lacher

Fred Makowecki

Tom Zariski

CHIEF ADMINISTRATIVE OFFICER:

Darryl Drohomerski

CHIEF RESILIENCY & FLOOD MITIGATION OFFICER:

Darwin Durnie

DIRECTOR OF EMERGENCY AND PROTECTIVE SERVICES:

Greg Peters

DIRECTOR OF INFRASTRUCTURE SERVICES:

Dave Brett

PUBLIC INFORMATION OFFICER:

Michelle Tetreault

MANAGER OF ECONOMIC DEVELOPMENT:

Sean Wallace

COMMUNICATIONS SUPPORT:

Erica Crocker

SENIOR ADMINISTRATIVE ASSISTANT:

Michael McLean

RECORDING SECRETARY:

Denise Lines

ABSENT:

1. CALL TO ORDER

Mayor Colberg called the meeting to order at 4:30 p.m.

2. AWARD PRESENTATION

- 2.1 Dry Canyon Collectibles – Canadian Badlands

3. MAYOR'S OPENING REMARK

- 3.1 Seniors Week – June 1 to 7, 2020
3.2 Correctional Service of Canada Appreciation Day – June 1, 2020

4. ADOPTION OF AGENDA

- 4.1 Agenda for the May 25, 2020 Regular Council Meeting

M2020.148 Moved by Makowecki, Hansen-Zacharuk that Council adopt the agenda for the May 25, 2020 Regular Council Meeting as presented.

CARRIED UNANIMOUSLY

5. ADOPTION OF MINUTES

- 5.1 Minutes for the May 11, 2020 Regular Council Meeting

M2020.149 Moved by Garbutt, Lacher that Council adopt the minutes for the May 11, 2020 Special Council Meeting as presented.

CARRIED UNANIMOUSLY

- 5.2 Minutes for the May 19, 2020 Special Council Meeting

M2020.150 Moved by Zariski, DeMott that Council adopt the minutes for the May 19, 2020 Special Council Meeting as presented.

CARRIED UNANIMOUSLY

6. MINUTES OF MEETING PRESENTED FOR INFORMATION

- 6.1 Minutes for the April 9, 2020 Municipal Planning Commission Meeting

M2020.151 Moved by Zariski, Lacher that Council accept the minutes of the April 9, 2020 Municipal Planning Commission Meeting for information.

CARRIED UNANIMOUSLY

7. CHIEF ADMINISTRATIVE OFFICER

7.1 Explanation of State of Local Emergency (SOLE)

7.2 Alberta Relaunch Strategy – Drumheller

7.3 Discussion – Waiving of Rent on Shelter Space

8. MANAGER OF ECONOMIC DEVELOPMENT

8.1 RFD – Drumheller Dragons

M2020.152 Moved by Hansen-Zacharuk, Lacher that Council approve the abatement and fee restructure for the Junior “A” 2020/2021 to 2023/2024 hockey seasons as presented.

CARRIED UNANIMOUSLY

9. CLOSED SESSION

M2020.153 Moved by Hansen-Zacharuk, DeMott that Council close the meeting to the public to discuss contractual negotiations per Section 25(1)(c)(iii), FOIP, flood mitigation efforts, per Section 18(1)(b), FOIP, and emergency operations, per section 18(1)(b), FOIP at 5:57 p.m.

CARRIED UNANIMOUSLY

Recess at 5:57 p.m.

Return at 6:05 p.m.

CLOSED SESSION: 6:05 p.m. to 8:28 p.m.

PRESENT

Council: Colberg, DeMott, Garbutt, Hansen-Zacharuk, Lacher, Makowecki, Zariski

Staff: Chief Administrative Officer Darryl E. Drohomerski, Chief Resiliency and Flood Mitigation Officer Darwin Durnie, Manager of Economic Development Sean Wallace, Director of Emergency and Protective Services Greg Peters.

Regular Council Meeting Minutes
May 25, 2020

Alchemy Communications: Kathryn Kolaczek

- 9.1 Marketing
- 9.2 Alberta Infrastructure Strategy Discussion
- 9.3 COVID-19 Response - Community Update

M2020.154 Moved by Zariski, Makowecki that Council return to open session at 8:28 p.m.

CARRIED UNANIMOUSLY

M2020.155 Moved by Garbutt, Hansen-Zacharuk that Council adjourn the meeting at 8:28 p.m.

CARRIED UNANIMOUSLY

Chief Administrative Officer

Mayor

**Town of Drumheller
 REQUEST FOR DECISION**

TITLE:	Abatement and Fee Restructure Junior “A” Hockey
DATE:	May 25, 2020
PRESENTED BY:	Sean Wallace
ATTACHMENT:	None

SUMMARY:

In the May 11, 2020, Council meeting, Mr. Blair Christianson made representations concerning the financial stress placed on Drumheller’s Junior “A” Hockey Team due to the COVID 19 pandemic, which has directly affected the viability of the Team continuing to operate in Drumheller. Mr. Christianson explained that due to lost fundraising opportunities, such as the Dragons Golf Tournament, Spring Hockey Camp, Spring Hockey Academy, miscellaneous raffles and draws and Canada Day Beer Gardens, the Dragons Hockey Team will experience revenue losses between \$330,000 dollars and \$410,000 dollars.

Additionally, the direct, indirect and induced economic gains can be conservatively estimated at a minimum of one million dollars (\$1,000,000) per year and includes spending at hotels, campgrounds, restaurants and bars, gas stations and convenience stores, grocery stores, etc. Other indirect and induced gains include employee economic inputs, sourcing of local contractors and supplies. The Dragons also provide aid to other non-profits and charitable causes both financially and in the provision of volunteers.

Mr. Christianson requested that Council consider options to assist the Team by reducing expenses.

RECOMMENDATION:

That Council approve the following:

1. Abatement of ice rental fees for the 2020/2021 hockey season to a maximum of \$26,513.00;
2. A 75% reduction in ice rental fees for the 2021/2022 hockey season to a maximum of \$19,884.75;
3. A 50% reduction in ice rental fees for the 2022/2023 hockey season to a maximum of \$13,265.50;
4. A 25% reduction in ice rental fees for the 2023/2024 hockey season to a maximum of \$6,628.25;
5. Full fees 2024/2025 hockey season.

Request for Decision

Page 2

FINANCIAL IMPACT:

The financial impact based on the current fee structure is as follows:

- 1. 2020/2021 hockey season – Financial impact: **(\$26,513.00)**
- 2. 2021/2022 hockey season – Financial impact: **(\$19,884.75)**
- 3. 2022/2023 hockey season – Financial impact: **(\$13,265.50)**
- 4. 2023/2024 hockey season – Financial impact: **(\$6,628.25)**
- 5. 2024/2025 hockey season – Financial impact: **(\$0.00)**

Total financial impact: (\$66,291.50) over a four year period

STRATEGIC POLICY ALIGNMENT:

Although no specific strategic policy alignment exists, supporting our community’s Junior “A” hockey team does have measurable positive economic benefits.

COMMUNICATIONS STRATEGY:

NA

MOTION: Councillor _____

That Council approve the abatement and fee restructure for the Junior “A” 2020/2021 to 2023/2024 hockey seasons as presented.

Seconded: _____

Prepared By: Sean Wallace
Manager of Economic Development

Approved By: Darryl E. Drohomerski
Chief Administrative Officer

**Town of Drumheller
SPECIAL COUNCIL MEETING
MINUTES**

June 1, 2020 at 4:30 PM
Council Chamber, Town Hall
224 Centre Street, Drumheller, AB, T0J 0Y4



PRESENT:

MAYOR:
Heather Colberg

COUNCIL:

Kristyne DeMott
Jay Garbutt
Lisa Hansen-Zacharuk
Tony Lacher
Fred Makowecki
Tom Zariski

CHIEF ADMINISTRATIVE OFFICER:

Darryl Drohomerski

CHIEF RESILIENCY & FLOOD MITIGATION OFFICER:

Darwin Durnie

DIRECTOR OF EMERGENCY AND PROTECTIVE SERVICES:

Greg Peters

RECORDING SECRETARY:

Denise Lines

ABSENT:

1. CALL TO ORDER

Mayor Colberg called the meeting to order at 6:25 pm

2. ADOPTION OF AGENDA

2..1 Agenda for the June 1, 2020 Special Council Meeting

SP2020.37 Moved by Lacher, Makowecki that Council adopt the Agenda for the June 1, 2020 special Council Meeting as presented.

CARRIED UNANIMOUSLY

3. CHIEF ADMINISTRATIVE OFFICER

3..1 Discussion of Declaration of State of Local Emergency.

Reappointment of the Director of Emergency Services (DEM)

On March 16, as a result of the CAO being out of the country at the time, Council moved to appoint Darwin Durnie as the Director of Emergency Management for the Town of Drumheller. As the emergency response has now de-escalated, it is determined that the role of DEM should revert back to the CAO. The Emergency Management bylaw states that the CAO is appointed as the DEM, therefore a motion is necessary to reassign the role.

SP2020.40 Moved by Zariski and Hansen-Zacharuk that Council reappoint CAO Darryl Drohomerski as Director of Emergency Management (DEM).

CARRIED UNANIMOUSLY

Status of the State of Local Emergency

Councillors voiced their individual reasons, concerns and questions in regards to the status of the Drumheller State of Local Emergency.

Mayor Colberg and Councillors DeMott, Hansen-Zacharuk, Lacher, Makowecki spoke in favour of rescinding the state of local emergency. Councillors Garbutt and Zariski spoke in opposition to rescinding the state of local emergency.

SP2020.41 Moved by Hansen-Zacharuk and Makowecki that Council rescind the State of Local Emergency effective June 1 2020.

For: Colberg, DeMott, Hansen-Zacharuk, Lacher, Makowecki
Opposed: Garbutt, Zariski

CARRIED

Special Council Meeting Minutes
June 1, 2020

4. ADJOURNMENT

SP2020.41 Moved by Makowecki and DeMott to adjourn the meeting at 6:40pm.

CARRIED UNANIMOUSLY

Chief Administrative Officer

Mayor

**Town of Drumheller
Bylaw No. 11-20**

BYLAW OF THE TOWN OF DRUMHELLER for the Purpose of Borrowing Monies as Permitted by Section 256 of the Municipal Government Act.

WHEREAS the Council of the Town of Drumheller (hereinafter called the "Corporation") in the Province of Alberta, considers it necessary to borrow certain sums of money for the purpose of:

Covering operating expenses pending the collection of monies growing due.

NOW THEREFORE pursuant to the provisions of *The Municipal Government Act*, RSA 2000, Chapter M-26 it is hereby enacted by the Council of the Corporation as a bylaw that:

1. The Corporation borrow from Scotiabank up to the principal sum of \$4,000,000.00 repayable upon demand at a rate of interest per annum not to exceed the Prime Lending Rate from time to time established by Scotiabank, and such interest will be calculated daily and due and payable monthly on the last day of each and every month.
2. The Chief Elected Officer and the Chief Administrative Officer are authorized for and on behalf of the Corporation:
 - (a) to apply to Scotiabank for the aforesaid loan to the Corporation and to arrange with Scotiabank the amount, terms and conditions of the loan and security or securities to be given to Scotiabank;
 - (b) as security for any money borrowed from Scotiabank
 - (i) to execute promissory notes and other negotiable instruments or evidences of debt for such loans and renewals of all such promissory notes and other negotiable instruments or evidences of debts;
 - (ii) to give or furnish to Scotiabank all such securities and promises as Scotiabank may require to secure repayment of such loans and interest thereon; and
 - (iii) to execute all security agreements, hypothecations, debentures, charges, pledges, conveyances, assignments and transfers to and in favour of Scotiabank of all or any property, real or personal, moveable or immovable, now or

hereafter owned by the Corporation or in which the Corporation may have any interest, and any other documents or contracts necessary to give or to furnish to Scotiabank the security or securities required by it.

3. The source or sources of money to be used to repay the principal and interest owing under the borrowing from Scotiabank are:

Taxes, reserves, grants, etc.

4. The amount to be borrowed and the term of the loan will not exceed any restrictions set forth in **The Municipal Government Act, RSA 2000**, Chapter M-26.
5. In the event that **The Municipal Government Act, RSA 2000**, Chapter M-26 permits extension of the term of the loan and in the event the Council of the Corporation decides to extend the loan and Scotiabank is prepared to extend the loan, any renewal or extension, bill, debenture, promissory note, or other obligations executed by the officers designated in paragraph 2 hereof and delivered to Scotiabank will be valid and conclusive proof as against the Corporation of the decision of the Council to extend the loan in accordance with the terms of such renewal or extension, bill, debenture, promissory note, or other obligation, and Scotiabank will not be bound to inquire into the authority of such officers to execute and deliver any such renewal, extension document or security.
6. Town of Drumheller Bylaw No. 18.16 is hereby repealed.
7. This Bylaw comes into force on the date of the third and final reading.

READ A FIRST TIME THIS 8th day of June, 2020.

READ A SECOND TIME THIS ___th day of June, 2020.

READ A THIRD TIME AND PASSED THIS ___th day of June, 2020.

MAYOR

CHIEF ADMINISTRATIVE OFFICER