

# Town of Drumheller COUNCIL MEETING AGENDA

Monday, January 20, 2020 at 4:30 PM  
Council Chamber, Town Hall  
224 Centre Street, Drumheller, Alberta



Page

1. **CALL TO ORDER**
2. **MAYOR'S OPENING REMARK**
  - 2.1. Notification of Special Council Meeting on January 27, 2020
3. **ADOPTION OF AGENDA**
4. **MINUTES**
  - 4.1. Minutes of January 6, 2019, Regular Council Meeting  
[Regular Council - 06 Jan 2020 - Minutes](#)
- 3 - 7
- 4.1. **ADOPTION OF REGULAR COUNCIL MEETING MINUTES**
- 4.2. **MINUTES OF MEETING PRESENTED FOR INFORMATION**
- 4.3. **BUSINESS ARISING FROM THE MINUTES**
5. **DELEGATIONS**
6. **REQUEST FOR DECISION REPORTS**
  - 6.1. **CAO**
    - 6.1.1. Bylaw 01.20 LUB Amendment - Rezone RV Sands - First Reading  
[Bylaw 01.20 LUB Amendment Rezoning RV Sands](#)
    - 6.1.2. Expropriation of Grazing Lease Lands - Solar Farm Project  
[RFD - Expropriation of Land - Solar Farm 2020-01-17](#)
  - 6.2. **DEPUTY CAO / DIRECTOR OF CORPORATE SERVICES**
    - 6.2.1. Presentation of 2020 Operational Budget - Tax Supported  
[2020 Operational Budget - Tax Supported](#)
  - 6.3. **DIRECTOR OF INFRASTRUCTURE SERVICES**
  - 6.4. **DIRECTOR OF EMERGENCY / PROTECTIVE SERVICES**
  - 6.5. **MANAGER OF ECONOMIC DEVELOPMENT**
  - 6.6. **CHIEF FLOOD MITIGATION & RESILIENCY OFFICER**
    - 6.6.1. Purchasing Policy - Drumheller Resiliency and Flood Mitigation office  
[20200120\\_rfd\\_DRFMProgram\\_PurchasingPolicy](#)
    - 6.6.2. Land Acquisition Policy - Drumheller Resiliency and flood Mitigation Office  
[20200120\\_rpt\\_Land\\_Acquisition\\_Approach\\_Policy\\_v2](#)
  - 6.7. **OTHER REPORTS FROM ADMINISTRATION**
- 8 - 17
- 18 - 26
- 27 - 125
- 126 - 138
- 139 - 149

**6.8.**

REVIEW OF STRATEGIC PRIORITIES

**7. PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION**

**8. PUBLIC HEARING TO COMMENCE AT 5:30 PM**

**9. PUBLIC HEARING DECISIONS**

**10. UNFINISHED BUSINESS**

**11. NOTICE OF MOTION**

**12. COUNCILLOR REPORTS**

**13. IN-CAMERA MATTERS**

**Town of Drumheller  
COUNCIL MEETING  
MINUTES**

**January 6, 2020, 2018 at 4:30 PM**  
Council Chamber, Town Hall  
224 Centre Street, Drumheller, AB, T0J 0Y4



**PRESENT:**

**MAYOR:**

Heather Colberg

**COUNCIL:**

Kristyne DeMott

Jay Garbutt

Lisa Hansen-Zacharuk

Tony Lacher

Fred Makowecki

Tom Zariski

**CHIEF ADMINISTRATIVE OFFICER:**

Darryl Drohomerski

**DEPUTY CAO / DIRECTOR OF CORPORATE SERVICES:**

Barb Miller

**DIRECTOR OF INFRASTRUCTURE SERVICES:**

Dave Brett

**DIRECTOR OF EMERGENCY AND PROTECTIVE SERVICES:**

Greg Peters

**COMMUNICATIONS OFFICER:**

Julia Fielding

**MANAGER OF ECONOMIC DEVELOPMENT:**

Sean Wallace

**RECORDING SECRETARY:**

Libby Vant

**1. CALL TO ORDER**

Mayor Colberg called the meeting to order at 4:30 PM.

**2. MAYOR'S OPENING REMARK**

Mayor Colberg provided her opening remarks.

**2.1. Deputy Mayor Swearing In - Councillor Tom Zariski for January and February 2020**

Mayor Colberg swore in Councillor Tom Zariski as Deputy Mayor for January and February of 2020.

**2.2. Cancellation of January 13, 2020 Committee Meeting**

Regular Council Meeting Minutes  
January 6, 2020

Mayor Colberg advised that the January 13, 2020 Committee Meeting would be cancelled in order to accommodate a Communications Strategic Training session for Council on that date.

**3. ADOPTION OF AGENDA**

**M2020.01** Hansen-Zacharuk, DeMott moved to approve the agenda as presented.  
Carried unanimously.

**4. MINUTES**

**4.1. ADOPTION OF REGULAR COUNCIL MEETING MINUTES**

**4.1.1.** Minutes of December 9, 2019, Regular Council Meeting

**M2020.02** Lacher, Hansen-Zacharuk moved to approve the Minutes of the December 9, 2019, Regular Council Meeting as presented.  
Carried unanimously.

**4.1.2.** Minutes of December 16, 2019, Special Council Meeting

**M2020.03** Zariski, Makowecki moved to approve the Minutes of the December 16, 2019, Special Council Meeting as presented.  
Carried unanimously.

**4.2. MINUTES OF MEETING PRESENTED FOR INFORMATION**

**4.3. BUSINESS ARISING FROM THE MINUTES**

**5. DELEGATIONS**

**6. REQUEST FOR DECISION REPORTS**

**6.1. CAO**

**6.1.1.** Request for Decision - Development Officer Designation Change Due to Vacancy

D. Drohomerski presented a Request for Decision for a change in the Development Officer designation due to vacancy.

**M2020.13** Hansen-Zacharuk, Makowecki moved that Council remove Tracy Breese as the Council appointed Development Officer, effective January 6, 2020, and approve the Chief Administrative Officer as the designated officer until such time that the Development Officer position is filled.  
Carried unanimously.

**6.2. DEPUTY CAO / DIRECTOR OF CORPORATE SERVICES**

Regular Council Meeting Minutes  
January 6, 2020

**6.2.1. Request for Decision - Request for Relief of Utility Consumption for Account No. 022 0050504 000**

B. Miller presented a Request for Decision for the Request for Relief of Utility Consumption for Account No. 022 0050504 000. Discussion took place on this matter.

**M2020.14** Zariski, Lacher moved to grant the request for utility billing relief from the owner of Account No. 022 0050504 000.

DEFEATED

**6.3. DIRECTOR OF INFRASTRUCTURE SERVICES**

**6.3.1. Spring Clean Up**

D. Drohomerski put forward the idea of pushing spring clean up to the fall rather than in spring due to the staff being all hands on deck at the peak time where the staff is getting ready with all of the spring projects and plantings. D. Brett advised that moving the community clean up to late September would be beneficial from labour management and work process management perspectives. Discussion took place on this matter. Council directed Administration to conduct a Fall Clean Up as a pilot program in 2020 and provide four (4) landfill fee-amnesty chits to each household for use throughout the year which will be sent out via mail and email to residents through their utility bill.

**6.4. DIRECTOR OF EMERGENCY / PROTECTIVE SERVICES**

**6.5. MANAGER OF ECONOMIC DEVELOPMENT**

**6.5.1. Bylaw 19.19 Non-residential Development Incentive and Schedule A - Policy C-09-19 and Schedule B - Policy C-10-19 - First Reading**

S. Wallace presented Bylaw 19.19 Non-residential Development Incentive and attendant schedules, which would repeal Bylaws 17.18 and 22.18. He advised that this change is due to changes in the Municipal Government Act.

**M2020.04** Lacher, Zariski moved to repeal Bylaw 17.18 and Bylaw 22.18.  
Carried unanimously.

**M2020.05** Hansen-Zacharuk, DeMott moved to adopt Bylaw 19.19 Non-residential Development Incentive and Schedule A denoted as Commercial Development Incentive Policy C-09-19 and Schedule B denoted as the New Business Vacant Building Incentive Policy C-10-19.

Carried unanimously.

**M2020.06** Lacher, DeMott moved first reading of Bylaw 19.19 Non-residential Development Incentive.

Carried unanimously.

**M2020.07** Hansen-Zacharuk, Zariski moved second reading of Bylaw 19.19 Non-residential Development Incentive.

Regular Council Meeting Minutes  
January 6, 2020

Carried unanimously.

**M2020.08** Zariski, DeMott moved no objection to third reading of Bylaw 19.19 Non-residential Development Incentive.

Carried unanimously

**M2020.10** DeMott, Makowecki moved third and final reading of Bylaw 19.19 Non-residential Development Incentive.

Carried unanimously.

**6.5.2. Policy C-08-19 Storefront Enhancement**

S. Wallace presented Policy C-08-19 Storefront Enhancement for Council's consideration. Discussion took place on this matter.

**M2020.11** DeMott, Hansen-Zacharuk moved to adopt Policy C-08-19 Storefront Enhancement as presented.

Carried unanimously.

Friendly amendment on motion DeMott, Hansen-Zacharuk to strike item 4.2 of Policy C-08-19 Storefront Enhancement.

Carried unanimously.

**6.5.3. Request for Decision - Establishment of the Downtown Area Revitalization Advisory Committee (DARAC)**

S. Wallace provided a Request for Decision to Establish the Downtown Area Revitalization Advisory Committee (DARAC) and its Terms of Reference.

**M2020.12** Zariski, Hansen-Zacharuk moved to establish the Downtown Area Advisory Committee and accompanying Terms of Reference.

Carried unanimously.

**6.6. COMMUNICATIONS OFFICER**

**6.7. REVIEW OF STRATEGIC PRIORITIES**

**7. PRESENTATION OF QUARTERLY REPORTS BY ADMINISTRATION**

**8. PUBLIC HEARING TO COMMENCE AT 5:30 PM**

**9. PUBLIC HEARING DECISIONS**

**10. UNFINISHED BUSINESS**

**11. IN-CAMERA MATTERS**

Regular Council Meeting Minutes  
January 6, 2020

**M2020.15** Hansen-Zacharuk, DeMott moved to go In Camera at 5:45 PM.  
Carried unanimously.

11.1. Labour Matter - Chief Administrative Officer - Check In  
*(FOIPP Act Sec. 24(1) Advice from Officials)*

11.2. Legal Matter - Golf Course  
*(FOIPP Act Sec. 16(1) Disclosure Harmful to Business Interests of a Third Party)*

**M2020.16** Hansen-Zacharuk, DeMott moved to return to an open meeting at 7:43 PM.  
Carried unanimously.

**12. ADJOURNMENT**

**M2020.17** Lacher, Makowecki moved to adjourn the meeting at 7:43 PM.  
Carried unanimously.

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Chief Administrative Officer

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Mayor

**Town of Drumheller**

**BYLAW NUMBER 01.20**

BEING A BYLAW TO AMEND LAND USE BYLAW 10-08 FOR THE TOWN OF DRUMHELLER IN THE PROVINCE OF ALBERTA.

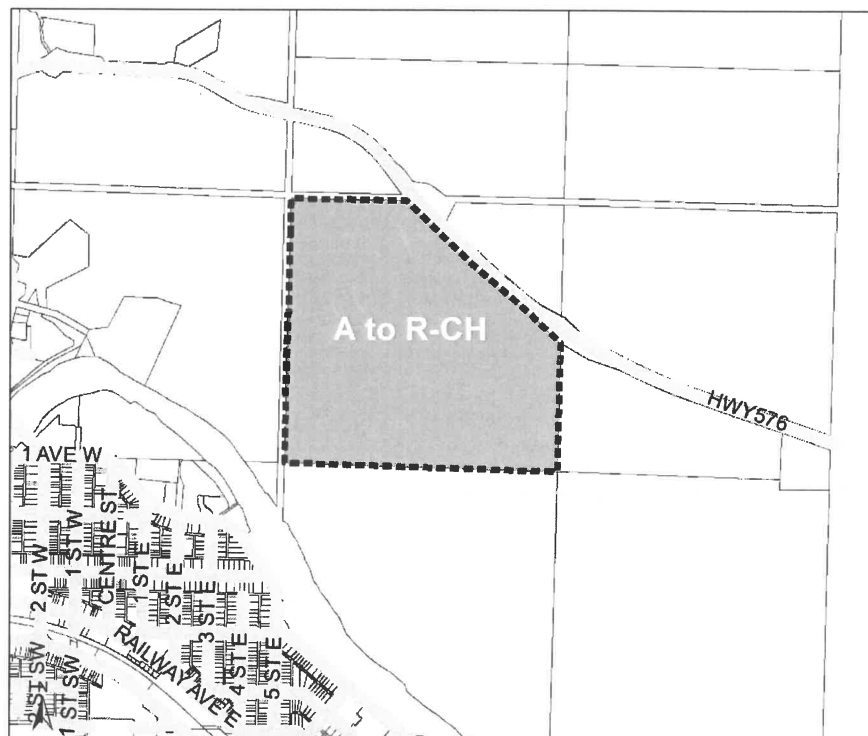
**WHEREAS** pursuant to the provision of Section 639 of the *Municipal Government Act*, RSA 2000, Chapter M-26, the Council of the Town of Drumheller (hereinafter called the Council), has adopted Land Use Bylaw No. 10-08;

**AND WHEREAS** the Council deems it desirable to amend Land Use Bylaw 10-08; and

**NOW THEREFORE** the Council hereby amends Land Use Bylaw 10-08 as follows:

In Schedule A, Land Use Districts Map, re-designate that portion of the NW-12-29-20-W4 which lies to the south west of the north east limit of the roadway as shown on plan 7042 BM containing 58.4 hectares (144.3 acres) more or less, in the Town of Drumheller, from Agricultural District (A) to Residential-Cottage Housing District (R-CH) as shown on the plan below:

**PROPOSED LAND USE BYLAW AMENDMENT  
BYLAW 01.20**



 Amendment Area

**LEGAL:** That portion of the NW-12-29-20-W4 which lies to the south west of the north east limit of the roadway as shown on plan 7042 BM containing 58.4 hectares (144.3 acres) more or less

**From:** Agricultural District (A)  
**To:** Residential-Cottage Housing District (R-CH)



**AGENDA ITEM #6.1.1.**

READ A FIRST TIME THIS \_\_\_<sup>th</sup> DAY OF \_\_\_\_\_, 2020

READ A SECOND TIME THIS \_\_\_<sup>th</sup> DAY OF \_\_\_\_\_, 2020.

READ A THIRD TIME AND PASSED THIS \_\_\_<sup>th</sup> DAY OF \_\_\_\_\_, 2020.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER



**Land Use Bylaw/ Statutory Plan Amendment  
Application Form**

FOR OFFICE USE ONLY			
Date received:		File Number	
Date accepted as complete:		Receipt Number:	Fee Paid:

**OWNER AND APPLICANT INFORMATION**

Name of Registered Owner : <u>M &amp; D Sands Inc</u>	
Phone: Home /Cell: <u>403-823-0050</u>	Address: <u>Box 810</u>
Work / Fax: _____	City: <u>Rosedale</u> Province <u>AB</u>
Email Address: <u>dssands84@gmail.com</u>	Postal Code <u>T0J 2V0</u>
Name of Agent Authorized to Act On Behalf of Registered Owner : <u>Bob Doornenbal</u>	
Phone: Home /Cell: <u>403-671-3291</u>	Address: <u>672 River Heights Crescent</u>
Work / Fax: _____	City: <u>Cochrane</u> Province <u>AB</u>
Email Address: <u>mrbobdoo@gmail.com</u>	Postal Code <u>T4C 0R7</u>

**LEGAL LAND DESCRIPTION**

Qtr / LSD	Sec.	Twp.	Rge.	Meridian	Lot:	Block:	Plan:
NW	12	29	20	W 4 <sup>th</sup> M			
MUNICIPALITY					Drumheller		

**LAND USE**

Existing Use of Land	<input checked="" type="checkbox"/> Agriculture <input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Recreational Other: _____
Proposed Use of Land	<input type="checkbox"/> Agriculture <input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Recreational Other: <u>Residential Cottage Housing District</u>
TO THE COUNCIL AND PALLISER REGIONAL MUNICIPAL SERVICES, PLEASE ACCEPT THIS APPLICATION TO:	
Amend from <u>Agriculture</u> to <u>Residential Cottage Housing District</u>	

<p><b>SIZE OF THE EXISTING PARCEL (S)</b> <u>139 acres</u></p> <p><b>PROPOSAL:</b> <u>To build a 3 season private recreational community consisting of recreational vehicles, park models and cottages. Development, servicing and maintenance will be the sole responsibility of the developer and subsequently the Co-owners Association upon completion</u></p> <p>I / WE SUBMIT THE FOLLOWING IN SUPPORT OF MY/OUR APPLICATION: _____</p> <p>(Attach any additional information.)</p>
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I / We certify that the information given on this form and attachments hereto are full and complete and are to the best of my/our knowledge a true statement of the facts concerning this application, and I / we are the registered owner(s).

**REGISTERED OWNER OR PERSON ACTING ON THE REGISTERED OWNER'S BEHALF**

I Bob Doornenbal hereby certify that  I am the registered owner, or  I am the agent authorized to act on behalf of the registered owner and that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for subdivision.

Address Cochrane, AB (Signed) [Signature]

Phone No. 1-403-671-3291 Date January 8, 2020

**RIGHT OF ENTRY**

I hereby authorize representatives of Palliser Regional Municipal Services and referral agencies to enter my land for the purpose of conducting a site inspection with respect to my subdivision application.

This right is granted pursuant to Section 653(2) of the Municipal Government Act.

\_\_\_\_\_  
Registered Owner's Signature

Further information may be provided by the Applicant on the reverse of this form.

**Mail or deliver the completed application form, detailed sketch and required fee to:**

115 Palliser Trail, P.O. Drawer 1900, Hanna, Alberta T0J 1P0  
tel 403-854-3371 fax 403-854-4684 toll free 1-877-854-3371 www.palliserservices.ca



**Land Use Bylaw/ Statutory Plan Amendment  
Application Form**

**PURPOSE OF THE PROPOSED AMENDMENT (Attach a detailed sketch if related to a specific parcel of land)**

In the space below please provide a detailed summary of the purpose of your amendment application. Then attach a detailed sketch that **must show the location, dimensions, and boundaries of the proposed amendment** in relation to the existing title. The sketch should also **show all buildings, structures and other improvements on the land**, and indicate if they are to remain or to be demolished; the location of any existing sewage disposal systems on the land, the location of any wells, and the location of other features such as shelter belts, railways, creeks or other waterbodies, low land, other significant natural features, and any rights of way.

The currezoning of this land as Agriculture does allow for campground as a discretionary use. Campground is defined as "a recreational development for the purpose of providing temporary accomodation for recreational vehicles or tents". Camping has changed from the transient weekender to families who want to get in the car and go without hooking up and hauling the large RV's they have today. Upgrading this zoning to RCHD allows families to own title to their RV, park model or recreational cottage site for sporadic or extended use throughout spring, summer and fall. Having title to a small recreational property adds pride of ownership and belonging to a likeminded community, all within well defined boundaries and regulations set forth in both the zoning requirements and the Co-owners Association bylaws. Re-zoning to RCHD will also greatly benefit the Drumheller area both economically and in the practical sense that long term recreational site owners do indeed contribute to and become part of the greater community as well.

See attached aerial photo and land perimeters. Parcel B is the land for proposee rezoning

**THE FOLLOWING SHOULD ACCOMPANY THIS APPLICATION**

1. A photocopy of the title for the property.
2. A non-refundable **application fee** made payable to **Palliser Regional Municipal Services**

**THIS SECTION FOR OFFICIAL USE:**

**DECISION: Circulated (date)** \_\_\_\_\_

**Public Hearing (date)** \_\_\_\_\_

**1<sup>st</sup> Reading of Bylaw No.** \_\_\_\_\_ **(date)** \_\_\_\_\_

**2<sup>nd</sup> Reading of Bylaw No.** \_\_\_\_\_ **(date)** \_\_\_\_\_

**The reasons for this decision are stated in the attached memorandum**

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
**(Authorized Officer of Approving Authority)**

**Mail or deliver the completed application form, detailed sketch and required fee to:**  
115 Palliser Trail, P.O. Drawer 1900, Hanna, Alberta T0J 1P0  
tel 403-854-3371 fax 403-854-4684 toll free 1-877-854-3371 www.palliserservices.ca

**SUMMARY OF SALIENT FACTS AND IMPORTANT CONCLUSIONS**



**Reference #:** C12593

**Type of Property:** Vacant Land (Currently used for Agriculture)

**Date of Valuation:** August 9, 2016

**Size of Land:**  
 Parcel A: SE 14-29-20-W4M  
 Parcel B: NW 12-29-20-W4M  
 Parcel C: SW 12-29-20-W4M  
 Parcel D: Ptn. NW 1-29-20-W4M

**and Use Classification:**  
 Parcel A, C and D are UT – Urban Transitional District  
 Parcel B is A – Agricultural District

**estimated Highest and Best Use:** See discussion of Highest and Best Use in the body of this report

Parcel	Legal	Size (acres)	CLI Rating	Value
A	SE 14-29-20-W4M	60.91	7 <sup>8t</sup> , 6 <sup>2m</sup>	
B	NW 12-29-20-W4M	138.857	7 <sup>8t</sup> , 6 <sup>2m</sup> , 4t	
C	SW 12-29-20-W4M	120.60	7 <sup>8t</sup> , 6 <sup>2m</sup> , 4t, 8b	
D	Ptn. NW 1-29-20-W4M	4.30	8b	

January 8, 2020

To whom it may concern,

Pease allow this to serve as notice that we, Dale and Suzanne Sands, have given first right of refusal to Bob Doornenbal any corporations or subsidiaries he represent to purchase and develop the following properties:

SE 14-29-20-W4M  
NW 12-29-20-W4M  
SW 12-29-20-W4M  
Ptn. NW 1-29-20-W4M

As the legal owners we hereby appoint them as agent on our behalf for all matters, costs, liabilities and information relating to any development permits and applications for all of these properties.

Regards,

---

Dale Sands

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Suzanne Sands



<b>Abandoned Well Map</b>	Base Data provided by: Government of Alberta	
	<b>Author</b> XXX	<b>Printing Date:</b> 1/9/2020
<b>Legend</b> ◆ Abandoned Well (Large Scale) ○ Revised Well Location (Large Scale) — Revised Location Pointer — Road Paved — Road Gravel — Road Other — Driveway - - Winter Road or Truck Trail — Unimproved or Unclassified Road <b>Rail Line</b> + Rail Line	<b>Date Date (if applicable)</b>	
	The Alberta Energy Regulator (AER) has not verified and makes no representation or warranty as to the accuracy, completeness, or reliability of any information or data in this document or that it will be suitable for any particular purpose or use. The AER is not responsible for any inaccuracies, errors or omissions in the information or data and is not liable for any direct or indirect losses arising out of any use of this information. For additional information about the limitations and restrictions applicable to this document, please refer to the AER Copyright & Disclaimer webpage: <a href="http://www.aer.ca/copyright-disclaimer">http://www.aer.ca/copyright-disclaimer</a> .	<b>Scale:</b> 9,027.98 0.14 Kilometers    0 
		<b>Projection and Datum:</b> WGS84 Web Mercator Auxiliary Sphere



**LAND TITLE CERTIFICATE**

<b>S</b>		
<b>LINC</b>	<b>SHORT LEGAL</b>	<b>TITLE NUMBER</b>
0032 175 540	4;20;29;12;NW	071 012 235 +6

**LEGAL DESCRIPTION**

THAT PORTION OF THE NORTH WEST QUARTER OF SECTION 12  
 IN TOWNSHIP 29  
 RANGE 20  
 WEST OF THE FOURTH MERIDIAN  
 WHICH LIES TO THE SOUTH WEST OF THE NORTH EAST LIMIT OF  
 THE ROADWAY AS SHOWN ON PLAN 7042 BM  
 CONTAINING 58.4 HECTARES (144.3 ACRES) MORE OR LESS  
 EXCEPTING THEREOUT:

PLAN	NUMBER	HECTARES	ACRES (MORE OR LESS)
ROAD	8311244	2.06	5.1
ROAD	0710107	0.139	0.343

EXCEPTING THEREOUT ALL MINES AND MINERALS

ESTATE: FEE SIMPLE

MUNICIPALITY: TOWN OF DRUMHELLER

REFERENCE NUMBER: 931 223 394 +3

-----  
 REGISTERED OWNER(S)  
 REGISTRATION      DATE (DMY)      DOCUMENT TYPE      VALUE      CONSIDERATION  
 -----

071 012 235      09/01/2007      ROAD PLAN

OWNERS

M & D SANDS INC.  
 OF BOX 810  
 ROSEDALE  
 ALBERTA T0J 2V0

-----  
 ENCUMBRANCES, LIENS & INTERESTS

REGISTRATION	NUMBER	DATE (D/M/Y)	PARTICULARS
	283IR	27/11/1962	CAVEAT

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( CONTINUED )

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**ENCUMBRANCES, LIENS & INTERESTS**

**PAGE 2**  
**# 071 012 235 +6**

**REGISTRATION**

**NUMBER          DATE (D/M/Y)          PARTICULARS**  
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**CAVEATOR - CANADIAN UTILITIES LIMITED.**

542JE .          12/11/1964 CAVEAT  
 CAVEATOR - CICT SUB INC.  
 222-23 STREET N.E.  
 CALGARY  
 ALBERTA T2E7N2  
 AFFECTED PLAN:          3032JK  
 "PTN WITHIN TELEVISION TOWER SITE"  
 (DATA UPDATED BY: CHANGE OF NAME 001217234)  
 (DATA UPDATED BY: TRANSFER OF CAVEAT  
 001217241)

3808JC .          18/11/1964 CAVEAT  
 CAVEATOR - CICT SUB INC.  
 222-23 STREET N.E.  
 CALGARY  
 ALBERTA T2E7N2  
 AFFECTED PLAN:          3032JK  
 "PTN DESCRIBED"  
 (DATA UPDATED BY: CHANGE OF NAME 001217234)  
 (DATA UPDATED BY: TRANSFER OF CAVEAT  
 001217240)

751 061 474          19/06/1975 UTILITY RIGHT OF WAY  
 GRANTEE - BIG COUNTRY GAS CO-OP LTD.

891 118 879          26/06/1989 UTILITY RIGHT OF WAY  
 GRANTEE - STARLAND COUNTY.  
 (DATA UPDATED BY: TRANSFER OF UTILITY RIGHT  
 OF WAY 061340301)

**TOTAL INSTRUMENTS: 005**

**THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN  
 ACCURATE REPRODUCTION OF THE CERTIFICATE OF  
 TITLE REPRESENTED HEREIN THIS 8 DAY OF  
 JANUARY, 2020 AT 04:34 P.M.**

**ORDER NUMBER:          38612281**

**CUSTOMER FILE NUMBER:          80-2020-001**



**\*END OF CERTIFICATE\***

**( CONTINUED )**



THIS ELECTRONICALLY TRANSMITTED LAND TITLES PRODUCT IS INTENDED FOR THE SOLE USE OF THE ORIGINAL PURCHASER, AND NONE OTHER, SUBJECT TO WHAT IS SET OUT IN THE PARAGRAPH BELOW.

THE ABOVE PROVISIONS DO NOT PROHIBIT THE ORIGINAL PURCHASER FROM INCLUDING THIS UNMODIFIED PRODUCT IN ANY REPORT, OPINION, APPRAISAL OR OTHER ADVICE PREPARED BY THE ORIGINAL PURCHASER AS PART OF THE ORIGINAL PURCHASER APPLYING PROFESSIONAL, CONSULTING OR TECHNICAL EXPERTISE FOR THE BENEFIT OF CLIENT(S).



**Town of Drumheller  
REQUEST FOR DECISION**

<b>TITLE:</b>	<b>Resolution for Expropriation of Land for Solar Farm Project</b>
<b>DATE:</b>	January 17, 2020
<b>PRESENTED BY:</b>	Darryl Drohomerski, C.E.T., Chief Administrative Officer
<b>ATTACHMENT:</b>	Resolution and Certificate of Approval for Expropriation of Land

**SUMMARY**

On November 14, 2019 the Town of Drumheller issued a Notice of Intention to Expropriate the reacquisition of grazing lease lands 8211457;1, 8211457;2 and 8211457;3 in order to accommodate a solar farm project. The Notice was advertised, no objections were filed and the requirements to the *Expropriation Act* were fully completed on December 30, 2019 with the registration of the Notice against the Lands. The Town is now ready to move ahead with the next steps.

A Resolution Approving Expropriation must be passed by Council directing its officers and solicitors to take all necessary steps to complete the expropriation of the leasehold interest. Once the Resolution has been passed by Council, the Chief Administrative Officer may endorse the Certificate of Approval. Both documents are attached for Council's consideration.

**RECOMMENDATION:**

Administration recommends that Council approve the Resolution Approving Expropriation as presented.

**DISCUSSION (OPTIONS / BENEFITS / DISADVANTAGES):**

The Certificate of Approval must be registered by March 24, 2020 or else the expropriation is considered abandoned, according to the Expropriation Act. It is the best interest of the Town of Drumheller to proceed with the expropriation of the lands.

**FINANCIAL IMPACT:**

The solar farm project will provide an income, through taxes and lease payments, to the Town for the next 25 years.

Request for Decision  
Page 2

**STRATEGIC POLICY ALIGNMENT:**

Good governance and protection of people and property.

**MOTION:**

That Council approve the Resolution Approving Expropriation of grazing lease lands 8211457;1, 8211457;2 and 8211457;3 as presented.

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Prepared By: Libby Vant,  
Senior Administrative Assistant



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Approved: Darryl Drohomerski, C.E.T.  
Chief Administrative Officer

**RESOLUTION**

REGARDING EXPROPRIATION FOR THE PURPOSE OF ACQUIRING A LEASEHOLD INTEREST OVER CERTAIN LANDS LOCATED WITHIN THE TOWN OF DRUMHELLER

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WHEREAS the **TOWN OF DRUMHELLER** is desirous of acquiring the entire leasehold interest of Grant Dekeyser over the lands legally described below for the development of a solar farm and associated appurtenances which Council has determined will provide services, facilities or other things that, in the opinion of Council, are necessary or desirable for all or a part of the Town:

<b>Short Legal</b> <b>8211457;1</b>	<b>Title Number</b> <b>821 187 433</b>
--	---

**PLAN 8211457  
BLOCK 1  
EXCEPTING THEREOUT ALL MINES AND MINERALS  
AREA: 3.77 HECTARES (9.32 ACRES) MORE OR LESS**

- and -

<b>Short Legal</b> <b>8211457;2</b>	<b>Title Number</b> <b>821 187 433 A</b>
--	---

**PLAN 8211457  
BLOCK TWO (2)  
CONTAINING 35.6 HECTARES MORE OR LESS  
ALSO EXCEPTING PORTION OUT OF SAID BLOCK TWO (2)  
FOR ROAD ON PLAN 8410046  
EXCEPTING THEREOUT ALL MINES AND MINERALS**

- and -

<b>Short Legal</b> <b>8211457;3</b>	<b>Title Number</b> <b>821 187 433 B</b>
--	---

**PLAN 8211457  
BLOCK 3  
EXCEPTING THEREOUT ALL MINES AND MINERALS  
AREA: 28.4 HECTARES (70.18 ACRES) MORE OR LESS**

(such lands to be the subject of the taking hereinafter referred to as the "Lands").

AND WHEREAS pursuant to the provisions of the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended, the **TOWN OF DRUMHELLER** has the authority to acquire the leasehold interest of Grant Dekeyser (the "Leasehold Interest") over the Lands by expropriation;

AND WHEREAS a Notice of Intention to Expropriate lands was filed within the Land Titles Office of the Alberta Land Registration District and due notice has been served upon all persons having an interest in the Lands and due notice has been published in a newspaper having general circulation in the **TOWN OF DRUMHELLER** all in accordance with the *Expropriation Act*, R.S.A. 2000, c. E-13, as amended (the "*Expropriation Act*");

AND WHEREAS the **TOWN OF DRUMHELLER** has not been served with a Notice of Objection from any person with an interest in the Lands;

AND WHEREAS the Council of the **TOWN OF DRUMHELLER** has had regard to the circumstances that appeared to it to be relevant to the proposed expropriation, including that which Council considered to be in the public interest and good, and including whether or not the proposed expropriation is fair, sound or reasonably necessary in the achievements of the objectives of the Town;

NOW THEREFORE BE IT RESOLVED:

1. THAT a Certificate of Approval be issued to effect the expropriation of the Leasehold Interest of Grant Dekeyser in the following lands:

**Short Legal  
8211457;1**

**Title Number  
821 187 433**

**PLAN 8211457  
BLOCK 1  
EXCEPTING THEREOUT ALL MINES AND MINERALS  
AREA: 3.77 HECTARES (9.32 ACRES) MORE OR LESS**

- and -

**Short Legal  
8211457;2**

**Title Number  
821 187 433 A**

**PLAN 8211457  
BLOCK TWO (2)  
CONTAINING 35.6 HECTARES MORE OR LESS  
ALSO EXCEPTING PORTION OUT OF SAID BLOCK TWO (2)  
FOR ROAD ON PLAN 8410046**

**EXCEPTING THEREOUT ALL MINES AND MINERALS**

- and -

**Short Legal  
8211457;3**

**Title Number  
821 187 433 B**

**PLAN 8211457  
BLOCK 3  
EXCEPTING THEREOUT ALL MINES AND MINERALS  
AREA: 28.4 HECTARES (70.18 ACRES) MORE OR LESS**

2. THAT the expropriation of the Leasehold Interest is approved for the development of a solar farm and associated appurtenances which Council has determined will provide services, facilities or other things that, in the opinion of Council, are necessary or desirable for all or a part of the Town.
3. THAT the proper Officers of the **TOWN OF DRUMHELLER** are hereby authorized and empowered to sign and seal the Certificate of Approval, and its Officers and Solicitors are further authorized and empowered to sign and seal all other documents and plans and to carry out all necessary acts required by the *Expropriation Act* or otherwise in order to complete this expropriation.
4. THAT the proper Officers of the **TOWN OF DRUMHELLER** and its Solicitors are hereby authorized and empowered to arrange the necessary appraisal of the Leasehold Interest and to make a proposed payment pursuant to the provisions of the *Expropriation Act* to Mr. Dekeyser or such compensation as may be ascertained and determined by the Land Compensation Board, or as may be agreed upon between the **TOWN OF DRUMHELLER** and Mr. Dekeyser.

5. THAT the proper Officers of the **TOWN OF DRUMHELLER** are hereby authorized and directed to do all things necessary to obtain possession of the Lands.

DONE AND PASSED by the Council this \_\_\_\_ day of \_\_\_\_\_, 2020.

**TOWN OF DRUMHELLER**

Per:

\_\_\_\_\_  
Name:

Per:

\_\_\_\_\_  
Name:

CERTIFIED to be a true copy of the Original of which it purports to be a copy of this \_\_\_\_ day of \_\_\_\_\_, 2020

\_\_\_\_\_  
Commissioner for Oaths in and for Alberta

THE EXPROPRIATION ACT  
R.S.A. 2000, Chapter E-13, as amended, Section 18  
(Form 4)

**CERTIFICATE OF APPROVAL**

REGARDING EXPROPRIATION FOR THE PURPOSE OF ACQUIRING A LEASEHOLD  
INTEREST OVER CERTAIN LANDS LOCATED WITHIN THE TOWN OF DRUMHELLER

---

The **TOWN OF DRUMHELLER**, of 224 Centre Street, Drumheller, Alberta, T0J 0Y4, hereby approves the expropriation of the entire leasehold interest of Grant Dekeyser over the following lands:

<b>Short Legal</b>	<b>Title Number</b>
<b>8211457;1</b>	<b>821 187 433</b>

**PLAN 8211457  
BLOCK 1  
EXCEPTING THEREOUT ALL MINES AND MINERALS  
AREA: 3.77 HECTARES (9.32 ACRES) MORE OR LESS**

- and -

<b>Short Legal</b>	<b>Title Number</b>
<b>8211457;2</b>	<b>821 187 433 A</b>

**PLAN 8211457  
BLOCK TWO (2)  
CONTAINING 35.6 HECTARES MORE OR LESS  
ALSO EXCEPTING PORTION OUT OF SAID BLOCK TWO (2)  
FOR ROAD ON PLAN 8410046  
EXCEPTING THEREOUT ALL MINES AND MINERALS**

- and -

<b>Short Legal</b>	<b>Title Number</b>
<b>8211457;3</b>	<b>821 187 433 B</b>

**PLAN 8211457  
BLOCK 3  
EXCEPTING THEREOUT ALL MINES AND MINERALS  
AREA: 28.4 HECTARES (70.18 ACRES) MORE OR LESS**

(such lands to be the subject to the taking hereinafter referred to as the "Lands")

1. The nature of the interest in the Lands expropriated is the leasehold estate of Grant Dekeyser (the "Leasehold Interest").



2. The work or purpose for which the interest in the Lands is required is for the development of a solar farm and associated appurtenances which Council has determined will provide services, facilities or other things that, in the opinion of council, are necessary or desirable for all or a part of the Town.
3. The expropriating authority is the **TOWN OF DRUMHELLER**, of 224 Centre Street, Drumheller, Alberta, T0J 0Y4.
4. The Lands stand in the Register of the Alberta Land Registration District in the name of the City of Drumheller of Drumheller, Alberta, T0J 0Y0.
5. The Council of the **TOWN OF DRUMHELLER** passed a Resolution approving expropriation of the Leasehold Interest, a certified copy of which is attached as Schedule "A" to this Certificate.
6. Upon registration of this Certificate of Approval, the Leasehold Interest is vested in the expropriating authority as herein specified and the Registrar is hereby directed to carry out such acts as may be necessary to evidence such vesting of the Interest.

DATED THIS \_\_\_\_ day of \_\_\_\_\_, 2020.

**TOWN OF DRUMHELLER**

Per:

\_\_\_\_\_  
Darryl Drohomerski, CAO

c/s

Approving Authority: TOWN OF DRUMHELLER  
Attention: Darryl Drohomerski  
224 Centre Street  
Drumheller, AB, T0J 0Y4

**SCHEDULE "A"  
Council Resolution**

General Revenue (0001)

**General Revenue (0001)**

<b>2019</b>		
	Budget	(11,663,210)
	<i>Projected final</i>	<i>(11,700,000)</i>

<b>2020</b>		
	Budget request	(11,924,680)
	Total Change over 2019 budget	(261,470)
	Less change in Global expenses	0
	Less change in amortization	n/a
	<b>Remaining change over 2019 budget</b>	<b>(261,470) (b)</b>

2018 Actual	(11,624,883)
2017 Actual	(10,956,527)
2016 Actual	(10,841,047)
2015 Actual	(10,547,147)
5 year average	(11,133,921)

**Mentionable Variances**

		(183,470)	1.95% increase to municipal requisition
1-111	(r) Residential		
1-112	(r) Commercial	(32,235)	linear - net of estimated loss due to shallow gas well and pipeline reassessments
1-113	(r) Industrial	2,925	
		9,895	
1-114	(r) Linear		
1-115	(r) Farmland	(420)	GILT - net of estimated loss due to program funding reduction
1-117	(r) Grants: Property Tax Residential	(6,040)	
		36,100	
1-118	(r) Grants: Property Tax Non-Residential		
1-119	(r) DI Properties Requisition	(1,725)	
1-521	(r) License (specify)	3,000	revenue reduced slightly based on 2019 actuals
1-541	(r) Franchise Tax: Electrical/Gas	(34,500)	increase to better align with historical actuals
1-551	(r) Interest on Investments	(55,000)	increase based on current investments

balance of variance \$ (261,470) (b)



2020 Operating Budget

	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
1 0001 General Municipal Revenues									
2 1-111 Residential	-5,240,508	-5,257,202	-5,422,033	-5,541,010	-5,500,280	-5,683,750	-5,792,485	-5,908,335	-6,017,639
3 1-112 Commercial	-2,318,776	-2,315,838	-2,362,006	-2,407,381	-2,433,705	-2,465,940	-2,514,430	-2,564,715	-2,612,150
4 1-113 Industrial	-32,562	-32,069	-34,935	-30,653	-34,175	-31,250	-31,720	-32,350	-32,950
5 1-114 Linear	-429,071	-415,389	-431,270	-439,806	-450,350	-440,455	-497,060	-507,000	-516,375
6 1-116 Farmland	-10,620	-10,718	-11,100	-11,385	-11,150	-11,570	-11,745	-11,975	-12,200
7 1-117 Grants: Property Tax Residential	-61,086	-60,624	-65,283	-68,813	-64,110	-70,150	-71,200	-72,625	-73,965
8 1-118 Grants: Property Tax Non-Residential	-372,216	-364,604	-370,156	-388,278	-390,665	-354,565	-324,910	-331,400	-337,530
9 1-119 DI Properties Requisition			-1,274	-2,864	-1,275	-3,000	-3,000	-3,000	-3,000
10 1-511 Penalties	-150,992	-164,601	-145,708	-149,619	-145,000	-145,000	-145,000	-145,000	-145,000
11 1-521 License (specify)	-146,441	-140,389	-129,475	-130,989	-131,500	-128,500	-129,500	-130,000	-130,200
12 1-541 Franchise Tax: Electrical/Gas	-1,518,105	-1,616,724	-1,731,291	-1,605,332	-1,685,000	-1,719,500	-1,736,695	-1,771,375	-1,806,555
13 1-551 Interest on Investments	-273,735	-318,771	-488,670	-486,296	-385,000	-440,000	-415,000	-390,000	-380,000
14 1-961 Transfer from (specify department)	-170,000	-170,000	-288,750	-288,720	-288,750	-288,750	-288,750	-288,750	-288,750
15 1-962 Transfer from (specify department)	-70,000	-70,000	-123,750	-123,720	-123,750	-123,750	-123,750	-123,750	-123,750
16 1-991 Other Income	-28,960	-2,520	-2,323	-2,730	-1,700	-1,700	-1,700	-1,700	-1,700
17 1-992 Contributions: Community Organizations	-17,975	-17,078	-16,859	-16,832	-16,800	-16,800	-16,800	-16,800	-16,800
18 <b>Total 0001 General Municipal Revenues</b>	<b>-10,841,047</b>	<b>-10,956,527</b>	<b>-11,624,883</b>	<b>-11,694,428</b>	<b>-11,663,210</b>	<b>-11,924,680</b>	<b>-12,103,745</b>	<b>-12,298,775</b>	<b>-12,498,564</b>

**Legislative (1101)**

<b>2019</b>		
Budget		348,020
<i>Projected final</i>		<i>331,000</i>

2018 Actual	\$	276,874
2017 Actual	\$	289,905
2016 Actual	\$	240,539
2015 Actual	\$	223,921

election year

5 year average      \$      272,448

<b>2020</b>		
Budget request		320,635
Total Change over 2019 budget		(27,385)
Less change in Global expenses		24,265
Less change in amortization		0
<b>Remaining change over 2019 budget</b>		<b>(3,120) (b)</b>

**Mentionable Variances**

2-214	(e)	Conventions/Registrations	175
2-217	(e)	Travel and Subsistence	525
2-221	(e)	Advertising & Promotion	425
2-291	(e)	Other General Services	55
2-295	(e)	Project: (specify)	100
2-515	(e)	Stationery, Office Supplies	-4,400
			<b>-3,120 (b)</b>
balance of variance			\$ -

provision is for the cell phone and office supply allowance - has been trsf to Council honorarium

Salaries, Wages & Benefits	-24,315	Global account
Telephone	0	Global account
Fuel	0	Global account
Insurance	50	Global account
Utilities	0	Global account
	<u>-24,265</u>	

2-295 Projecis	1,000	special projects/sponsorships
	1,500	volunteer recognition
Provision total	<u>\$2,500</u>	

	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
19 1101 Legislative									
20 1-991 Other Income		-10,882	-15						
21 2-111 Salaries		2,756		49,745	53,700	33,650	34,320	35,180	35,880
22 2-151 Payroll Benefits	33,540	36,348	36,979	47,073	50,250	42,700	43,550	44,640	45,530
23 2-171 Council Wages	173,655	179,626	174,085	193,853	197,820	201,105	205,380	215,435	213,745
24 2-214 Conventions/Registrations	5,683	11,740	7,426	8,296	9,600	9,775	9,950	10,125	10,300
25 2-217 Travel and Subsistence	8,108	17,596	15,991	17,465	16,625	17,150	17,500	17,500	17,850
26 2-221 Advertising and Promotion				5,973	6,325	6,750	10,250	7,350	7,500
27 2-272 Insurance and Bond Premiums	525	525	525	481	550	600	630	660	690
28 2-291 Other General Services		18,164	382			55	25,055	55	55
29 2-295 Project: (specify)	10,644	12,892	19,751	3,858	2,500	2,600	2,650	2,700	2,700
30 2-296 Project: (specify)				3,800	5,000	5,000	5,000	5,000	5,000
31 2-515 Stationery, Office Supplies	79	640	750	69	5,650	1,250	1,250	1,350	1,400
32 2-771 Grant: (specify) individuals, community	8,305	20,500	21,000						
33 <b>Total 1101 Legislative</b>	240,539	289,905	276,874	330,613	348,020	320,635	355,535	339,995	340,650

### Administration (1201)

<b>2019</b>		
Budget		1,029,828
<i>Projected final</i>		<i>884,000</i>

<b>2020</b>		
Budget request		1,114,975
Total Change over 2019 budget		85,147
Less change in Global expenses		-95,132
Less change in amortization		0
<b>Remaining change over 2019 budget</b>		<b>(9,985) (b)</b>

2018 Actual	\$	1,108,438
2017 Actual	\$	923,791
2016 Actual	\$	979,715
2015 Actual	\$	1,395,542

5 year average                      \$                      1,058,297

**Mentionable Variances**

1-843	(r)	Conditional Programs	-135,000	MSI operating
2-218	(e)	Meeting Expense	-1,100	
2-232	(e)	Assessors	1,975	
2-234	(e)	Education	-1,500	
2-237	(e)	Legal and Collection	50,000	
2-239	(e)	Other Professional	-8,800	
2-252	(e)	Repairs - Equipment	2,000	
2-295	(e)	2-295 Project: (specify)	85,000	FOIP Section
2-515	(e)	2-515 Stationery, Office Supplies	-2,500	
2-812	(e)	2-812 Penalties, Interest, Overdraft	2,400	
2-911	(e)	2-911 Rebates	3,100	provision for tax cancellation (ie: Sandstone Manor)
2-912	(e)	2-912 Discounts	-5,000	elimination of provision for discount given on early pymnt of property tax
			<b>(9,425) (b)</b>	
		balance of variance	-\$ 560	

Salaries, Wages & Benefits	96,342	Global account
Telephone	1,200	Global account
Fuel		Global account
Insurance	-2,410	Global account
Utilities		Global account
	<u>95,132</u>	



2020 Operating Budget

	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
34 1201 General Administration									
35 1-431 Sale of Service	-21,072	-20,225	-25,266	-24,870	-20,000	-20,000	-20,000	-20,000	-20,000
36 1-446 Developers Agreements			-13,003	-10,632					
37 1-843 Conditional Programs	-66,650	-225,236	-68,459	-258,647	-65,000	-200,000	-210,000	-100,000	-75,000
38 1-961 Transfer from (specify department)				-1,200	-1,200	-1,200	-1,200	-1,200	-1,200
39 1-991 Other Income	-79,271	-59,479	-26,907	-16,948	-7,450	-7,450	-7,450	-7,450	-7,450
40 1-992 Contributions: Community Organizations		-5,000	-230						
41 2-111 Salaries	387,274	489,288	502,636	469,974	480,230	569,375	581,280	596,460	608,900
42 2-151 Payroll Benefits	90,635	102,491	111,718	106,254	99,588	106,785	108,955	111,715	113,975
43 2-152 Wellness Program	1,442	1,213	1,657	952	1,500	1,500	1,500	1,500	1,500
44 2-214 Conventions/Registrations	6,664	5,021	1,922	2,285	6,070	6,000	6,110	6,200	6,235
45 2-215 Postage	8,948	8,864	8,711	10,308	9,250	9,250	9,250	9,500	9,500
46 2-216 Telephone	18,141	15,900	20,473	16,507	19,000	20,200	19,420	20,660	20,920
47 2-217 Travel and Subsistence	8,439	7,818	2,237	5,866	7,200	7,600	7,700	7,800	7,950
48 2-218 Meeting Expense	6,524	5,155	5,474	1,383	5,000	3,900	3,950	4,000	4,000
49 2-221 Advertising and Promotion	25,652	28,579	25,344	1,112	2,000	1,500	1,500	1,500	1,500
50 2-222 Municipal Membership Fees	15,650	20,230	16,249	14,930	20,250	20,250	20,750	20,750	20,750
51 2-223 Printing and Binding	11,762	1,131	6,462	5,458	8,500	8,000	8,000	8,150	8,150
52 2-231 Accounting and Audit	24,500	27,000	26,400	26,400	29,000	29,000	29,000	29,000	29,000
53 2-232 Assessors	108,132	107,029	110,457	112,567	118,025	120,000	120,000	120,000	120,000
54 2-234 Education	3,405	3,050	2,552	2,392	5,000	3,500	3,525	3,550	3,550
55 2-237 Legal and Collection	21,270	16,757	17,099	34,133	21,000	71,000	21,000	22,500	22,500
56 2-238 Medical	4,032	4,272	5,040	5,242	4,590	5,200	5,200	5,200	5,200
57 2-239 Other Professional	30,397	40,606	16,115	41,979	31,700	22,900	31,700	25,400	27,900
58 2-252 Repairs: Equipment	1,694	833	1,814	2,864	1,400	3,400	3,500	3,500	3,550
59 2-262 Rental/Lease: Equipment/Furnishings	4,460	4,914	4,290	3,738	4,325	4,325	4,325	4,325	4,325
60 2-272 Insurance and Bond Premiums	16,010	3,968	2,273	1,260	4,000	1,590	1,670	1,750	1,840
61 2-291 Other General Services	21,644	34,468	4,352	7,146	12,250	11,750	11,750	11,750	11,750
62 2-295 Project: (specify)		80		6,000	7,500	92,500	7,500	7,500	7,500
63 2-515 Stationery, Office Supplies	20,276	22,002	16,418	18,764	21,000	18,500	19,250	19,250	19,750
64 2-519 Other General Supplies	2,252	2,206	1,184	1,278	2,500	2,500	2,500	2,500	2,500
65 2-761 Contributed to Capital Reserves	64,500	73,845	77,503	75,132					
66 2-812 Penalties, Interest, Overdraft	11,919	10,826	15,518	11,411	12,600	15,000	15,500	16,000	16,500



	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
67 2-813 POS - Over/Short	69	75	-130	-78					
68 2-911 Rebates	18,107	9,384	10,156	33,727	12,000	15,100	15,350	15,675	15,925
69 2-912 Discounts	25,450	5,110	3,257	3,239	5,000				
70 2-926 Uncollectable Accounts	16,394	13,897	80,051						
71 2-930 Amortization Expense	166,066	162,719	140,071	166,068	168,000	168,000	168,000	168,000	168,000
72 2-961 Transfer to (specify department)	5,000	5,000	5,000	4,980	5,000	5,000	5,000	5,000	5,000
73 <b>Total 1201 General Administration</b>	<b>979,715</b>	<b>923,791</b>	<b>1,108,438</b>	<b>880,974</b>	<b>1,029,828</b>	<b>1,114,975</b>	<b>994,535</b>	<b>1,120,485</b>	<b>1,164,520</b>

**Town Hall (1202)**

<b>2019</b>		
Budget		149,635
<i>Projected final</i>		<i>128,000</i>

2018 Actual	\$	137,613
2017 Actual	\$	123,542
2016 Actual	\$	125,671
2015 Actual	\$	113,425

<b>2020</b>		
Budget request		158,220
Total Change over 2019 budget		8,585
Less change in Global expenses		(17,775)
Less change in amortization		0
<b>Remaining change over 2020 budget</b>		<b>(9,190) (b)</b>

5 year average                    \$                    125,650

**Mentionable Variances**

2-251	(e)	2-251 Repairs: Buildings	-8,000	2019 - 1 time provision for roof
2-252	(e)	2-252 Repairs: Equipment	-1,850	2019 - \$2k provision for tri-annual genset load test
			<b>-9,850 (b)</b>	
balance of variance			\$                    660	

Salaries, Wages & Benefits	3,255	Global account
Telephone	0	Global account
Fuel	-50	Global account
Insurance	1,500	Global account
Utilities	13,070	Global account
	<u>17,775</u>	

	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
74 1202 Town Hall									
75 1-991 Other Income		-120	-46	-12					
76 2-111 Salaries	15,187	16,326	16,583	19,796	16,960	19,825	20,220	20,720	21,130
77 2-151 Payroll Benefits	3,593	4,086	3,951	4,230	3,220	3,610	3,680	3,770	3,850
78 2-152 Wellness Program	75	75	75	53	75	75	75	75	75
79 2-216 Telephone	2,419	2,189	2,199	1,747	1,750	1,750	1,780	1,810	1,840
80 2-241 Janitorial Services	28,972	28,781	29,381	29,751	36,900	37,460	37,460	37,460	37,460
81 2-251 Repairs: Buildings	9,861	3,579	4,195	2,766	17,150	9,150	9,150	9,150	9,150
82 2-252 Repairs: Equipment	1,324	230	4,796	184	3,500	1,650	2,850	4,150	2,650
83 2-253 Repairs: Other	6,088	5,609	801	4,494	5,000	5,150	5,150	5,150	5,150
84 2-272 Insurance and Bond Premiums	6,042	5,506	4,852	5,582	5,500	7,000	7,350	7,720	8,110
85 2-291 Other General Services	8,927	12,360	10,442	9,544	10,550	10,500	10,500	14,000	10,560
86 2-511 Safety Materials, Clothing & Shoes	573	380	1,054	768	800	800	825	850	875
87 2-518 Janitorial Supplies		11	89	13	200	200	200	225	225
88 2-519 Other General Supplies	2,271	1,040	1,309	4,132	1,000	1,000	1,000	1,000	1,000
89 2-521 Fuel Oil Grease	993	726	1,199	899	1,050	1,000	1,020	1,040	1,060
90 2-531 Chemicals and Salts	213	625		31	750	750	750	750	750
91 2-541 Utilities: Electricity	27,820	27,169	32,670	26,810	28,915	34,960	33,636	34,365	34,900
92 2-542 Utilities: Gas	10,159	13,561	22,049	15,020	14,115	21,340	23,270	25,035	25,465
93 2-543 Utilities: Water and Sewer	1,154	1,409	2,014	1,474	2,200	2,000	2,040	2,080	2,120
94 <b>Total 1202 Town Hall</b>	<b>125,671</b>	<b>123,542</b>	<b>137,613</b>	<b>127,282</b>	<b>149,635</b>	<b>158,220</b>	<b>160,956</b>	<b>169,350</b>	<b>166,370</b>

**Computer Services (1203)**

<b>2019</b>	Budget	232,900
	<i>Projected final</i>	203,000

<b>2020</b>	Budget request	233,300	
	Total Change over 2019 budget	400	
	Less change in Global expenses	0	
	Less change in amortization	0	
	<b>Remaining change over 2019 budget</b>	<b>400</b>	<b>(b)</b>

<b>2018 Actual</b>	\$	210,146
<b>2017 Actual</b>	\$	186,373
<b>2016 Actual</b>	\$	197,564
<b>2015 Actual</b>	\$	195,311

**5 year average**                    \$                    198,479

**Mentionable Variances**

2-226	(e)	Internet	120	
2-227	(e)	Software and Upgrades	955	
2-234	(e)	Education	-1,000	
2-252	(e)	Repairs Equipment	250	
2-275	(e)	Software Support/Upgrades	75	
2-515	(e)	Stationery, Office Supplies	-500	
2-519	(e)	Other General Supplies	500	

2019 Provision for 365 & Office 2019 upgrade

400 (b)  
 balance of variance    \$                    -

Salaries, Wages & Benefits	0	Global account
Telephone	0	Global account
Fuel	0	Global account
Insurance	0	Global account
Utilities	0	Global account
	<u>0</u>	

	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
95 1203 Computer Services									
96 1-451 Custom Work	-4,221	-704	-300	-1,395					
97 1-961 Transfer from (specify department)	-1,200	-1,200	-1,200	-1,200	-1,200	-1,200	-1,200	-1,200	-1,200
98 1-963 Transfer from (specify department)	-8,000	-8,000	-8,000	-7,980	-8,000	-8,000	-8,000	-8,000	-8,000
99 1-964 Transfer from (specify department)	-8,000	-8,000	-8,000	-7,980	-8,000	-8,000	-8,000	-8,000	-8,000
100 1-991 Other Income			-15	-352					
101 2-226 Internet	30,734	26,396	26,130	21,399	25,160	25,280	25,650	25,650	26,070
102 2-227 Software and Upgrades	70,812	74,137	70,020	64,714	77,955	78,910	82,565	84,200	84,625
103 2-234 Education	1,650		1,230		7,500	6,500	6,000	6,000	6,000
104 2-252 Repairs: Equipment	14,583	6,138	13,131	11,013	11,450	11,700	11,700	11,700	11,700
105 2-275 Software Support/Upgrades	95,159	87,082	96,238	94,197	107,035	107,110	107,960	107,960	107,960
106 2-291 Other General Services	60								
107 2-515 Stationery, Office Supplies	4,001	1,816		1,449	2,500	2,000	2,000	2,000	2,000
108 2-519 Other General Supplies	786	8,708	20,912	27,827	18,500	19,000	25,500	21,500	20,000
109 <b>Total 1203 Computer Services</b>	<b>196,364</b>	<b>186,373</b>	<b>210,146</b>	<b>201,692</b>	<b>232,900</b>	<b>233,300</b>	<b>244,175</b>	<b>241,810</b>	<b>241,155</b>

**Communications (1204)**

<b>2019</b>		
Budget		142,230
<i>Projected final</i>		140,000

<b>2018 Actual</b>	\$	-
<b>2017 Actual</b>	\$	-
<b>2016 Actual</b>		
<b>2015 Actual</b>		

**5 year average**                      \$                      -

<b>2020</b>		
Budget request		148,805
Total Change over 2019 budget		6,575
Less change in Global expenses		(2,725)
Less change in amortization		0
<b>Remaining change over 2019 budget</b>		<b>3,850 (b)</b>

**Mentionable Variances**

2-221	(e)	Advertising	-2,000	better allocation of budget to applicable departments
2-223	(e)	Printing and Binding	-2,000	provision for creation of posters/leaflets
2-234	(e)	Education	-1,000	budget constraints
2-275	(e)	Software Support/Upgrades	6,150	*new - \$5k budget software (public participation)
2-295	(e)	Project	2,000	increased provision for public participation

3,150 (b)  
 balance of variance      \$                      700

Salaries, Wages & Benefits	1,975	Global account
Telephone	750	Global account
Fuel	0	Global account
Insurance	0	Global account
Utilities	0	Global account
	2,725	



	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
110 1204 Communications/Public Relations									
111 1-991 Other Income				-521					
112 2-111 Salaries				68,217	68,800	70,755	72,170	73,970	75,450
113 2-151 Payroll Benefits				23,163	17,730	17,750	18,010	18,340	18,610
114 2-152 Wellness Program					500	500	500	500	500
115 2-214 Conventions/Registrations					1,400	1,600	1,600	1,600	1,600
116 2-216 Telephone				371	800	1,550	565	580	1,595
117 2-217 Travel and Subsistence				1,242	1,000	1,200	1,200	1,300	1,300
118 2-218 Meeting Expense				93		300	300	300	300
119 2-221 Advertising and Promotion				27,869	34,000	32,000	32,000	32,500	33,000
120 2-222 Municipal Membership Fees				73					
121 2-223 Printing and Binding					2,000				
122 2-234 Education				1,659	2,000	1,000	1,050	1,100	1,100
123 2-239 Other Professional				8,950					
124 2-275 Software Support/Upgrades				1,718	9,500	15,650	15,840	15,840	15,840
125 2-295 Project: (specify)				5,153	4,000	6,000	6,000	6,000	6,000
126 2-515 Stationery, Office Supplies				597	500	500	500	500	500
127 <b>Total 1204 Communications/Public Relations</b>				138,584	142,230	148,805	149,735	152,530	155,795

**Police Services (2101)**

<b>2019</b>		
Budget		1,165,718
<i>Projected final</i>		<i>1,180,000</i>

2018 Actual	\$	779,847
2017 Actual	\$	1,271,528
2016 Actual	\$	1,166,443
2015 Actual	\$	1,060,631

5 year average                      \$                      1,091,690

<b>2020</b>		
Budget request		1,208,143
Total Change over 2019 budget		42,425
Less change in Global expenses		(23,650)
Less change in amortization		0
<b>Remaining change over 2019 budget</b>		<b>18,775 (b)</b>

**Mentionable Variances**

1-531	(r)	Fines: Own	5,000	
2-217	(e)	Travel and Subsistence	-1,000	
2-333	(e)	Police Services (RCMP contract)	21,745	
2-511	(e)	Safety Materials, Clothing & Shoes	-1,000	
2-519	(e)	Other General Supplies	-6,250	
			<b>18,495 (b)</b>	
balance of variance			\$	280

province has decreased % distributed back to municipalities

2019 included 1 time provisions for truck cap and radios

Salaries, Wages & Benefits	23,190	Global account
Telephone	0	Global account
Fuel	0	Global account
Insurance	460	Global account
Utilities	0	Global account
	<u>23,650</u>	





Presentation of 2020 Operational Budget  
 Tax Supported  
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	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
28 2101 Police Services									
29 1-432 Sale of Information	-10,118	-13,953	-10,944	-19,238	-11,300	-11,300	-12,300	-12,500	-12,800
30 1-521 License (specify)	-1,428								
31 1-531 Fines: Own	-163,124	-167,984	-138,958	-159,174	-145,000	-140,000	-141,500	-142,000	-142,500
32 1-843 Conditional Programs	-364,232	-364,232	-363,950	-364,200	-364,232	-364,232	-364,232	-364,232	-364,232
33 1-961 Transfer from (specify department)	-5,000	-5,025	-5,000	-4,980	-5,000	-5,000	-5,000	-5,000	-5,000
34 1-962 Transfer from (specify department)	-6,000	-6,000	-6,000	-6,000	-6,000	-6,000	-6,000	-6,000	-6,000
35 1-963 Transfer from (specify department)	-17,000	-17,000	-17,000	-16,980	-17,000	-17,000	-17,000	-17,000	-17,000
36 1-964 Transfer from (specify department)	-1,200	-1,200	-1,200	-1,200	-1,200	-1,200	-1,200	-1,200	-1,200
37 1-965 Transfer from (specify department)	-800	-800	-800	-780	-800	-800	-800	-800	-800
38 1-966 Transfer from (specify department)	-4,000	-4,000	-4,000	-4,020	-4,000	-4,000	-4,000	-4,000	-4,000
39 1-991 Other Income	-2,137	-2,189	-805	-188					
140 2-111 Salaries	257,342	278,508	261,678	278,597	268,220	277,900	283,460	290,540	296,350
141 2-151 Payroll Benefits	67,155	62,931	64,197	61,066	50,860	63,870	64,880	66,170	67,230
142 2-152 Wellness Program	1,788	1,059	1,050	1,722	1,000	1,500	1,500	1,500	1,500
143 2-212 Communication System	68	293	1,053	1,349	3,400	3,400	3,400	3,400	3,400
144 2-214 Conventions/Registrations	275	250	202		250	250	250	250	250
145 2-215 Postage		54	150	139	100	100	100	100	100
146 2-216 Telephone	2,912	3,978	3,011	4,010	3,150	3,150	2,190	3,230	3,270
147 2-217 Travel and Subsistence	913	2,909	2,162	2,169	4,000	3,000	3,000	3,100	3,125
148 2-222 Municipal Membership Fees		100		100	120	125	125	125	125
149 2-227 Software and Upgrades		2,279							
150 2-234 Education	488	2,471	1,692	5,284	2,500	1,750	1,750	1,750	1,750
151 2-239 Other Professional	2,940	5,196	298						
152 2-252 Repairs: Equipment	1,634	2,265	1,083	2,716	3,800	3,800	3,800	3,800	3,800
153 2-272 Insurance and Bond Premiums	5,362	6,012	4,290	3,952	4,500	4,960	5,210	5,470	5,740
154 2-275 Software Support/Upgrades	2,440		2,158	1,868	2,400	2,800	2,825	2,825	2,875
155 2-291 Other General Services	65	298	814	397	300	325	325	325	325
56 2-333 Police Services	1,350,136	1,435,724	936,883	1,335,000	1,319,000	1,340,745	1,355,685	1,359,560	1,364,000
57 2-511 Safety Materials, Clothing & Shoes	393	2,841	1,513	1,090	4,250	3,250	3,250	3,250	3,250
58 2-515 Stationery, Office Supplies	155	2,018	950	3,658	1,600	1,800	1,800	1,800	1,800
59 2-519 Other General Supplies	282	1,085	1,367	5,518	7,000	750	750	750	750
60 2-521 Fuel Oil Grease	8,059	7,848	6,448	5,768	8,000	8,000	8,160	8,320	8,490

# DRUMHELLER



## 2020 Operating Budget

	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
61 2-771 Grant: (specify) individuals, community	914	1,214	5,132	1,270	800	1,200	1,200	1,000	1,000
62 2-930 Amortization Expense	38,161	34,578	32,373	38,160	35,000	35,000	35,000	35,000	35,000
63 <b>Total 2101 Police Services</b>	<b>1,166,443</b>	<b>1,271,528</b>	<b>779,847</b>	<b>1,177,073</b>	<b>1,165,718</b>	<b>1,208,143</b>	<b>1,226,628</b>	<b>1,239,533</b>	<b>1,250,598</b>

**Fire Services (2301)**

<b>2019</b>		
	Budget	432,300
	<i>Projected final</i>	393,500

<b>2020</b>		
	Budget request	468,240
	Total Change over 2019 budget	35,940
	Less change in Global expenses	4,850
	Less change in amortization	(26,750)
	<b>Remaining change over 2019 budget</b>	<b>- 14,040 (b)</b>

2018 Actual	\$	389,500
2017 Actual	\$	385,108
2016 Actual	\$	350,804
2015 Actual	\$	326,953

5 year average                    \$            369,173

**Mentionable Variances**

1-351	(r)	(specify) [fire, road, utility, etc]	6,500	reduced fire service agreement
1-431	(r)	Sale of Service	2,000	reduction based on 2019 actuals
2-212	(e)	Communication System	-1,015	
				1time provision for OH door - EC hall
				elimination of 1time provision (\$3,200) for flooring
2-251	(e)	Repairs: Buildings	7,700	increased annual provision (\$3k) for door mtce
2-291	(e)	Other General Services	1,755	provision for roof inspection
		Safety Materials, Clothing & Shoes		reduced provision for turn out gear
2-511	(e)		-2,000	provision overspent in 2019 (timing)
			<b>14,940 (b)</b>	
		balance of variance	-\$ 900	

Salaries, Wages & Benefits	-2,535	Global account
Telephone	-410	Global account
Fuel	-2,000	Global account
Insurance	-1,250	Global account
Utilities	1,345	Global account
	<u>-4,850</u>	



	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
64 2301 Fire Protection									
65 1-351 (specify) [fire, road, utility, etc]	-11,269	-9,325	-12,681	-9,016	-8,000	-1,500	-1,500	-1,500	-1,500
66 1-431 Sale of Service	-37,689	-33,621	-35,603	-29,151	-30,000	-28,000	-28,000	-29,000	-29,000
67 1-461 Fire	-1,000	-300	-800	-2,600	-500	-500	-500	-500	-500
68 1-591 Gifts/General Donations			-113						
69 1-991 Other Income	-1,696	-3,727	-723	-9,732					
70 2-111 Salaries	149,058	186,948	206,726	191,145	201,520	198,985	202,970	208,050	212,210
71 2-151 Payroll Benefits	19,945	22,267	20,623	17,737	22,860	22,860	23,580	24,500	25,260
72 2-152 Wellness Program	225			217					
73 2-212 Communication System	7,670	11,979	8,682	7,734	12,240	11,225	11,225	11,225	11,225
74 2-215 Postage	122		213		250	250	250	250	250
75 2-216 Telephone	9,059	7,342	5,448	4,017	7,410	7,000	7,090	7,180	7,270
76 2-217 Travel and Subsistence	2,283	1,151	484	1,214	2,500	1,800	1,800	1,800	1,800
77 2-222 Municipal Membership Fees	3,169	3,269	3,810	3,808	3,900	4,000	4,020	4,050	4,100
78 2-234 Education	3,398	4,048	5,176	4,425	5,800	5,500	5,500	5,500	5,500
79 2-241 Janitorial Services	3,763	3,600	3,600	3,600	3,600	3,600	3,600	3,600	3,600
80 2-249 Contracted Service (Specify)	20,118	18,868	19,597	18,403	20,275	20,275	20,915	21,552	22,190
81 2-251 Repairs: Buildings	5,816	4,499	10,150	13,254	12,200	19,900	4,200	4,200	4,200
82 2-252 Repairs: Equipment	14,286	4,046	6,652	12,762	13,500	13,500	13,750	14,000	14,000
83 2-253 Repairs: Other	1,096	7,140	385	562	2,250	2,250	2,250	2,250	2,250
84 2-255 Repairs: Capital Reinvestment Program	8,640								
85 2-272 Insurance and Bond Premiums	20,836	20,359	27,872	21,274	28,000	26,750	28,090	29,490	30,960
86 2-291 Other General Services	9,007	10,277	3,003	5,408	9,325	11,080	9,330	11,115	9,330
87 2-511 Safety Materials, Clothing & Shoes	15,935	14,689	12,249	17,467	12,000	10,000	12,000	12,000	12,000
88 2-519 Other General Supplies	7,287	7,804	5,130	8,588	7,150	7,150	7,150	7,300	7,300
89 2-521 Fuel Oil Grease	4,998	7,355	8,038	4,430	8,000	6,000	6,120	6,240	6,370
90 2-524 Consumable, Small Tools	261	214	929	176	1,000	1,000	1,000	1,000	1,000
91 2-541 Utilities: Electricity	15,351	14,971	17,089	14,633	15,010	13,970	13,365	13,400	13,435
92 2-542 Utilities: Gas	8,985	9,970	12,956	11,318	10,160	12,545	13,515	14,405	14,640
93 2-543 Utilities: Water and Sewer	439	448	457	388	600	600	610	620	630
94 2-926 Uncollectable Accounts			2,598						
95 2-930 Amortization Expense	70,711	70,837	57,553	70,716	71,250	98,000	98,000	98,000	98,000
96 <b>Total 2301 Fire Protection</b>	<b>350,804</b>	<b>385,108</b>	<b>389,500</b>	<b>382,777</b>	<b>432,300</b>	<b>468,240</b>	<b>460,330</b>	<b>470,727</b>	<b>476,520</b>

**Disaster Services (2401)**

<b>2019</b>		
Budget		113,180
<i>Projected final</i>		<i>69,000</i>

<b>2020</b>		
Budget request		65,115
Total Change over 2019 budget		(48,065)
Less change in Global expenses		46,285
Less change in amortization		0
<b>Remaining change over 2019 budget</b>		<b>(1,780) (b)</b>

2018 Actual	\$	53,016
2017 Actual	\$	43,964
2016 Actual	\$	41,452
2015 Actual	-\$	11,585

4 year average                      \$                      39,169

**Mentionable Variances**

2-226	(e)	Internet	720	
2-831	(e)	Interest	-2,800	
			<u>-2,080 (b)</u>	
balance of variance			\$	300

\*new - Emergency Operations Centre  
Flood mitigation debentures not yet exercised

Salaries, Wages & Benefits	-46,465	Global account
Telephone	180	Global account
Fuel	0	Global account
Insurance	0	Global account
Utilities	0	Global account
	<u>-46,285</u>	

	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
97 2401 Disaster Services - Risk Management									
98 1-451 Custom Work	-90								
99 1-843 Conditional Programs	-46,578	-52,700	-144,930	-5,000					
00 1-991 Other Income	-1,339	-1,086	-70	-47					
01 2-111 Salaries	26,728	25,143	65,580	27,488	66,770	27,895	28,450	29,150	29,740
02 2-151 Payroll Benefits	5,753	5,535	9,487	4,761	12,660	5,070	5,170	5,300	5,410
03 2-152 Wellness Program	25		18	24					
04 2-216 Telephone						180	180	180	180
05 2-217 Travel and Subsistence	1,894	2,205	755	396	1,500	1,500	1,500	1,500	1,500
06 2-222 Municipal Membership Fees		75		48					
07 2-226 Internet						720	740	760	780
08 2-234 Education	7,283	7,795	4,635	11,379	7,700	7,700	7,700	7,700	7,700
09 2-239 Other Professional	46,043	56,241	1,251	1,612	3,000	3,000	3,000	3,100	3,100
10 2-252 Repairs: Equipment				84					
11 2-291 Other General Services	1,075		25	805		250	250	250	250
12 2-295 Project: (specify)	209		111,330	17,120					
13 2-519 Other General Supplies	449	756	4,399	8,314	4,150	4,200	4,200	4,250	4,250
14 2-831 Interest					17,400	14,600	34,400	39,315	38,490
15 2-930 Amortization Expense			536						
16 <b>Total 2401 Disaster Services - Risk Management</b>	<b>41,452</b>	<b>43,964</b>	<b>53,016</b>	<b>66,984</b>	<b>113,180</b>	<b>65,115</b>	<b>85,590</b>	<b>91,505</b>	<b>91,400</b>

**Safety Codes Drumheller (2601)**

<b>2019</b>		
Budget		14,185
<i>Projected final</i>		<i>20,481</i>

<b>2020</b>		
Budget request		14,495
Total Change over 2019 budget		310
Less change in Global expenses		240
Less change in amortization		
<b>Remaining change over 2019 budget</b>		<b>550 (b)</b>

2018 Actual	-\$	16,250
2017 Actual	-\$	37,419
2016 Actual	\$	6,887
2015 Actual	\$	17,063

5 year average                      -\$                      1,848

**Mentionable Variances**

1-522	(r)	Permits (Electrical)	-6,500	based on 2019 actuals
1-525	(r)	Permits (Building)	8,000	based on 2019 actuals
			<u>1,500 (b)</u>	
		balance of variance	-\$ 950	

Salaries, Wages & Benefits	-215	Global account
Telephone	-25	Global account
Fuel		Global account
Insurance	0	Global account
Utilities	0	Global account
	<u>-240</u>	



Presentation of 2020 Operational Budget  
 Tax Supported

	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
17 2601 Safety Codes - Drumheller									
18 1-431 Sale of Service	-30	-100	-600	-60					
19 1-521 License (specify)	-3,265	-6,184	-5,014	-6,272	-6,000	-6,150	-6,150	-6,150	-6,150
20 1-522 Permits (specify)	-13,725	-24,078	-35,761	-32,058	-18,500	-25,000	-25,500	-26,000	-27,000
21 1-525 Permits (specify)	-43,305	-91,668	-41,393	-45,654	-55,000	-47,000	-48,000	-49,000	-50,000
22 1-526 Permits (specify)	-2,950	-4,662	-3,590	-4,307	-4,500	-4,500	-4,500	-4,500	-4,500
23 1-991 Other Income	-1,243	-512	-2,074	-13					
24 1-993 Gain (Loss) on Disposal of Asset			-1,000						
25 2-111 Salaries	24,140	24,217	18,344	24,815	25,900	25,885	26,400	27,060	27,600
26 2-151 Payroll Benefits	5,203	7,471	4,070	3,816	4,910	4,710	4,800	4,920	5,020
27 2-152 Wellness Program	196	194	25		200	200	200	200	200
28 2-215 Postage	100	153	100	8	150	150	150	150	150
29 2-216 Telephone	638	518	442	323	525	500	510	520	530
30 2-217 Travel and Subsistence					300	300	300	300	300
31 2-222 Municipal Membership Fees		19							
32 2-223 Printing and Binding		200	786	819	800	800	800	800	800
33 2-234 Education	1,360			405	1,000	500	500	500	500
34 2-239 Other Professional	35,383	52,066	44,831	33,075	58,800	58,500	58,900	59,950	61,350
35 2-291 Other General Services			147		200	200	202	204	206
36 2-295 Project: (specify)	2,574	3,900	3,311	3,446	3,800	3,800	3,838	3,876	3,915
37 2-515 Stationery, Office Supplies	764		91	85	500	500	500	500	500
38 2-930 Amortization Expense	1,047	1,047	1,035	1,044	1,100	1,100	1,100	1,100	1,100
39 <b>Total 2601 Safety Codes - Drumheller</b>	<b>6,887</b>	<b>-37,419</b>	<b>-16,250</b>	<b>-20,528</b>	<b>14,185</b>	<b>14,495</b>	<b>14,050</b>	<b>14,430</b>	<b>14,521</b>

AGENDA ITEM #6.2.1.



**Safety Codes Palliser (2602)**

<b>2019</b>		
Budget		10,475
<i>Projected final</i>		12,000

<b>2020</b>		
Budget request		9,945
Total Change over 2019 budget		(530)
Less change in Global expenses		1,090
Less change in amortization		0
<b>Remaining change over 2019 budget</b>		<b>560 (b)</b>

2018 Actual	\$	3,764
2017 Actual	\$	12,402
2016 Actual	\$	10,632
2015 Actual	\$	8,100

4 year average                      \$                      9,380

**Mentionable Variances**

1-431	(r)	Sale of Service	-1,050	
2-223	(e)	Printing and Binding	1,400	*new - allocation of copy charges
			<u>350 (b)</u>	
		balance of variance	\$ 210	

Salaries, Wages & Benefits	-960	Global account
Telephone	-130	Global account
Fuel		Global account
Insurance		Global account
Utilities	0	Global account
	<u>-1,090</u>	



Presentation of 2020 Operational Budget Tax Supported

	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
2602 Safety Codes - Palliser									
1-431 Sale of Service	-66,967	-67,637	-68,990	-52,829	-69,900	-70,950	-72,350	-73,800	-75,275
1-521 License (specify)	-35,299	-31,048	-28,079	-116,826					
1-522 Permits (specify)	-95,328	-129,327	-138,661	-147,103					
1-525 Permits (specify)	-159,231	-178,327	-145,763	-218,764					
1-526 Permits (specify)	-12,853	-14,852	-12,581	-11,651					
1-527 Permits	-3,718	-6,240	-2,891	-3,183					
1-599 Government Rebates	306,514	359,794	327,975	484,346					
1-991 Other Income		-424	-169	-41					
2-111 Salaries	59,363	60,281	56,586	61,796	62,810	62,410	63,660	65,250	66,560
2-151 Payroll Benefits	14,190	15,527	12,303	11,314	11,910	11,350	11,580	11,870	12,110
2-152 Wellness Program	485	471	90		500	500	500	500	500
2-214 Conventions/Registrations					250	450	450	450	450
2-215 Postage	500	338	84	34	500	510	520	520	520
2-216 Telephone	1,642	1,565	1,295	1,118	1,430	1,300	1,320	1,340	1,360
2-217 Travel and Subsistence		85		343	500	500	500	500	500
2-223 Printing and Binding		500	1,179	1,228		1,400	1,450	1,500	1,550
2-234 Education				715	275	275	275	275	275
2-291 Other General Services	90		95		500	500	500	500	500
2-515 Stationery, Office Supplies	44	496	91		500	500	500	500	500
2-961 Transfer to (specify department)	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200
<b>Total 2602 Safety Codes - Palliser</b>	<b>10,632</b>	<b>12,402</b>	<b>3,764</b>	<b>11,697</b>	<b>10,475</b>	<b>9,945</b>	<b>10,105</b>	<b>10,605</b>	<b>10,750</b>

**Development Permits (2603)**

<b>2019</b>		
Budget		67,890
<i>Projected final</i>		54,500

<b>2020</b>		
Budget request		66,135
Total Change over 2019 budget		(1,755)
Less change in Global expenses		1,455
Less change in amortization		0
<b>Remaining change over 2019 budget</b>		<b>(300) (b)</b>

2018 Actual	\$	42,424
2017 Actual	\$	72,573
2016 Actual	\$	66,876
2015 Actual	\$	52,432

5 year average                      \$                      57,761

**Mentionable Variances**

	0 (b)
balance of variance	-\$ 300

Salaries, Wages & Benefits	-490	Global account
Telephone	-965	Global account
Fuel		Global account
Insurance		Global account
Utilities		Global account
	-1,455	

# DRUMHELLER



## 2020 Operating Budget

	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
262 2603 Development Permits									
263 1-521 License (specify)			-2,230	-1,800					
264 1-523 Permits (specify)	-21,000	-24,284	-19,791	-13,569	-12,500	-13,000	-13,250	-13,500	-13,750
265 1-524 Permits (specify)	-3,675	-3,696	-3,080	-3,972	-3,250	-3,500	-3,550	-3,600	-3,675
266 1-991 Other Income		-457	-178	-162					
267 2-111 Salaries	63,278	63,718	39,496	50,333	53,550	53,480	54,550	55,910	57,030
268 2-151 Payroll Benefits	12,430	20,032	9,182	6,525	10,150	9,730	9,920	10,170	10,370
269 2-152 Wellness Program	445	444	8		500	500	500	500	500
270 2-214 Conventions/Registrations	914	450			725	725	725	725	725
271 2-215 Postage		506	455	263	500	500	500	500	500
272 2-216 Telephone	571	637	556	1,366	1,490	525	540	1,555	570
273 2-217 Travel and Subsistence	1,588	629	2,157	-6	1,000	1,000	1,000	1,000	1,000
274 2-218 Meeting Expense	1,907	1,997	1,688	1,962	2,000	2,050	2,050	2,100	2,100
275 2-221 Advertising and Promotion	9,181	9,962	10,786	9,355	10,250	10,500	10,750	10,750	10,750
276 2-222 Municipal Membership Fees	385	295			425	425	425	425	425
277 2-223 Printing and Binding		700	1,571	1,637	1,700	1,700	1,700	1,700	1,700
278 2-234 Education	765	645	795	869	1,000	1,000	1,000	1,000	1,000
279 2-291 Other General Services		375	734	250					
280 2-515 Stationery, Office Supplies	87	620	275	752	350	500	500	500	500
281 2-519 Other General Supplies				105					
282 <b>Total 2603 Development Permits</b>	<b>66,876</b>	<b>72,573</b>	<b>42,424</b>	<b>53,908</b>	<b>67,890</b>	<b>66,135</b>	<b>67,360</b>	<b>69,735</b>	<b>69,745</b>

**Animal Control (2610)**

<b>2019</b>		
Budget		15,800
<i>Projected final</i>		<i>13,000</i>

<b>2020</b>		
Budget request		15,800
Total Change over 2019 budget		0
Less change in Global expenses		0
Less change in amortization		0
<b>Remaining change over 2019 budget</b>		<b>0 (b)</b>

2018 Actual	\$	10,966
2017 Actual	\$	11,802
2016 Actual	\$	8,323
2015 Actual	\$	9,648

5 year average                      \$                      10,748

**Mentionable Variances**

	<u>0 (b)</u>
balance of variance	\$ -

Salaries, Wages & Benefits	0	Global account
Telephone	0	Global account
Fuel	0	Global account
Insurance	0	Global account
Utilities	0	Global account
	<u>0</u>	



Presentation of 2020 Operational Budget Tax Supported

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	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
2610 Animal Control									
1-521 License (specify)	-11,489	-10,329	-8,688	-10,536	-10,500	-10,500	-10,650	-10,900	-11,150
2-215 Postage	400	450	248	245	500	500	500	525	525
2-239 Other Professional		1,454	425	3,500	5,000	5,000	5,000	5,000	5,000
2-291 Other General Services	2,071	1,183	1,043	1,570	2,800	2,800	2,800	2,800	2,800
2-519 Other General Supplies	341	2,044	938	552	1,000	1,000	1,000	1,000	1,000
2-961 Transfer to (specify department)	17,000	17,000	17,000	16,980	17,000	17,000	17,000	17,000	17,000
<b>Total 2610 Animal Control</b>	<b>8,323</b>	<b>11,802</b>	<b>10,966</b>	<b>12,311</b>	<b>15,800</b>	<b>15,800</b>	<b>15,650</b>	<b>15,425</b>	<b>15,175</b>

**Weed Control (2611)**

<b>2019</b>		
	Budget	32,270
	<i>Projected final</i>	15,480

<b>2020</b>		
	Budget request	27,130
	Total Change over 2019 budget	(5,140)
	Less change in Global expenses	(610)
	Less change in amortization	0
	<b>Remaining change over 2019 budget</b>	<b>(5,750) (b)</b>

2018 Actual	\$	20,537
2017 Actual	\$	20,469
2016 Actual	\$	30,589
2015 Actual	\$	38,829

5 year average                      \$                      25,181

**Mentionable Variances**

2-291	(e)	Other General Services	-7,000	
			<u>-7,000 (b)</u>	
		balance of variance	\$	1,250

reduction in provision for weed control based on historical expenditures

Salaries, Wages & Benefits	1,360	Global account
Telephone		Global account
Fuel	-100	Global account
Insurance	-650	Global account
Utilities	<u>610</u>	Global account

	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
2611 Weed Control									
1-451 Custom Work	-11,676	-11,154	-7,774	-6,887	-10,000	-10,000	-10,000	-10,000	-10,000
1-991 Other Income		-19	-7						
2-111 Salaries	1,078	2,543	471	1,418	480	1,630	1,660	1,700	1,730
2-151 Payroll Benefits	227	379	74	133	90	300	310	320	330
2-215 Postage		722	499		500	500	500	500	500
2-234 Education		398		1,285	550	1,000	1,000	1,000	1,000
2-252 Repairs: Equipment	86	206			500	500	500	500	500
2-272 Insurance and Bond Premiums	2,213	1,679	1,123	674	1,500	850	890	930	980
2-291 Other General Services	31,988	19,177	18,867	11,437	31,100	24,100	24,100	24,100	24,100
2-511 Safety Materials, Clothing & Shoes				168		200	200	200	200
2-519 Other General Supplies		27	538	714	750	1,350	1,350	1,375	1,375
2-521 Fuel Oil Grease	673	511	746	399	800	700	715	730	745
2-531 Chemicals and Salts				139					
2-961 Transfer to (specify department)	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
<b>Total 2611 Weed Control</b>	<b>30,589</b>	<b>20,469</b>	<b>20,537</b>	<b>15,480</b>	<b>32,270</b>	<b>27,130</b>	<b>27,225</b>	<b>27,355</b>	<b>27,460</b>



**Mosquito Control (2612)**

<b>2019</b>		
Budget		57,570
<i>Projected final</i>		6,200

<b>2020</b>		
Budget request		55,450
Total Change over 2019 budget		(2,120)
Less change in Global expenses		1,620
Less change in amortization		0
<b>Remaining change over 2019 budget</b>		<b>(500) (b)</b>

**Mentionable Variances**

	0 (b)
balance of variance	-\$ 500

Salaries, Wages & Benefits	-1,620	Global account
Telephone		Global account
Fuel		Global account
Insurance		Global account
Utilities		Global account
	-1,620	

2018 Actual	\$	5,676
2017 Actual	\$	15,299
2016 Actual	\$	54,599
2015 Actual	\$	30,710

5 year average                      \$                      22,497



Presentation of 2020 Operational Budget Tax Supported

	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
2612 Mosquito Control									
1-991 Other Income		-69	-27	-3					
2-111 Salaries	16,094	9,475	3,727	3,343	3,800	2,450	2,500	2,560	2,610
2-151 Payroll Benefits	2,947	1,754	710	413	720	450	460	470	480
2-234 Education	1,389	1,347	858	387	1,500	1,000	1,000	1,050	1,075
2-242 Contract: (specify)	23,013				25,000	25,000	30,000	30,000	30,000
2-252 Repairs: Equipment	50		372	1,266	650	650	650	650	650
2-291 Other General Services	49			547	300	300	300	300	300
2-511 Safety Materials, Clothing & Shoes	80	164		64	250	250	250	250	250
2-519 Other General Supplies	1,210	78		122	350	350	350	350	350
2-521 Fuel Oil Grease			36						
2-531 Chemicals and Salts	9,767	2,550			25,000	25,000	25,000	25,000	25,000
<b>Total 2612 Mosquito Control</b>	<b>54,599</b>	<b>15,299</b>	<b>5,676</b>	<b>6,139</b>	<b>57,570</b>	<b>55,450</b>	<b>60,510</b>	<b>60,630</b>	<b>60,715</b>

### Engineering Admin (3101)

<b>2019</b>		
Budget		604,040
<i>Projected final</i>		555,000

<b>2020</b>		
Budget request		686,895
Total Change over 2019 budget		82,855
Less change in Global expenses		(94,780)
Less change in amortization		10,000
<b>Remaining change over 2019 budget</b>		<b>(1,925) (b)</b>

2018 Actual	\$	506,193
2017 Actual	\$	551,628
2016 Actual	\$	606,478
2015 Actual	\$	473,395

5 year average                      \$                      538,539

#### Mentionable Variances

2-217	(e)	Travel and Subsistence	-2,250	
2-234	(e)	Education	1,000	reversal 2019 - 1 time provision for relocation assistance CPE requirements
			<b>-1,250 (b)</b>	
		balance of variance	-\$ 675	

Salaries, Wages & Benefits	96,030	Global account
Telephone	-1,250	Global account
Fuel		Global account
Insurance		Global account
Utilities		Global account
	94,780	

# DRUMHELLER



## 2020 Operating Budget

	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
<b>3101 Engineering Administration</b>									
1-331 Sale to Provincial Government	-8,500	-8,520	-8,500	-8,500	-8,500	-8,500	-8,500	-8,500	-8,500
1-991 Other Income	-2,850	-4,894	-4,132	-173					
2-111 Salaries	310,370	262,997	240,183	271,232	295,220	373,895	381,370	390,900	398,720
2-151 Payroll Benefits	55,585	56,832	55,985	57,192	55,970	73,325	74,685	76,415	77,835
2-152 Wellness Program	1,227	661	539	763	1,000	1,000	1,000	1,000	1,000
2-212 Communication System	15,748	12,158	10,809	3,707	12,625	12,750	12,950	12,950	12,950
2-214 Conventions/Registrations	974	1,400	20	300	1,650	1,000	1,000	1,000	1,000
2-215 Postage		676	122	811	350	750	750	775	775
2-216 Telephone	12,355	11,354	9,610	6,368	9,750	8,500	8,620	8,740	8,860
2-217 Travel and Subsistence	496	873	2,148	693	3,750	1,500	1,500	1,500	1,500
2-222 Municipal Membership Fees	1,136	438	1,151	796	1,225	1,225	1,225	1,225	1,225
2-223 Printing and Binding		521	527	339	1,200	900	900	900	900
2-234 Education	175			108		1,000	1,000	1,000	1,000
2-239 Other Professional	1,800	18,472	17,917	4,874	10,250	10,000	10,000	10,000	10,000
2-252 Repairs: Equipment			43						
2-291 Other General Services	3,532	4,215	128	65	2,000	2,000	2,000	2,000	2,000
2-515 Stationery, Office Supplies	181	2,564	3,599	813	2,400	2,400	2,400	2,400	2,400
2-519 Other General Supplies	40		476	89	150	150	150	150	150
2-930 Amortization Expense	214,209	191,881	175,568	214,212	215,000	205,000	215,000	215,000	215,000
<b>Total 3101 Engineering Administration</b>	<b>606,478</b>	<b>551,628</b>	<b>506,193</b>	<b>553,689</b>	<b>604,040</b>	<b>686,895</b>	<b>706,050</b>	<b>717,455</b>	<b>726,815</b>

**Workshop (3102)**

<b>2019</b>	Budget	337,080
	Projected final	380,000

<b>2020</b>	Budget request	334,290
	Total Change over 2019 budget	(2,790)
	Less change in Global expenses	5,295
	Less change in amortization	0
	<b>Remaining change over 2019 budget</b>	<b>2,505 (b)</b>

2018 Actual	\$	349,203
2017 Actual	\$	291,858
2016 Actual	\$	250,630
2015 Actual	\$	225,406

5 year average                      \$                      299,419

**Mentionable Variances**

2-291	(e)	Other General Services	3,005		
			<u>3,005 (b)</u>		
		balance of variance	-\$	500	

\*new - \$5k HVAC mtce contract  
 \*new - \$1,300 Fire Alarm inspection mtce  
 \$2,500 reduction in provision for fire suppression mtce (new shop)

Salaries, Wages & Benefits	-69,455	Global account
Telephone	800	Global account
Fuel	11,000	Global account
Insurance	2,580	Global account
Utilities	49,780	Global account
	<u>-5,295</u>	

Presentation of 2020 Operational Budget - Tax Supported

	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
341 3102 Workshop and Yards									
342 1-422 Programs (Taxable)			-300	-1,200	-1,200	-1,200	-1,200	-1,200	-1,200
343 1-451 Custom Work	-439	-2,464		-391	-500	-500	-500	-500	-500
344 1-991 Other Income	-1,069	-961	-335	-107					
345 2-111 Salaries	97,290	119,580	148,542	137,262	152,480	94,705	96,600	99,020	101,000
346 2-151 Payroll Benefits	19,240	27,018	30,731	25,649	28,910	17,230	17,570	18,010	18,370
347 2-152 Wellness Program	1,000	2	1,000	500	500	500	500	500	500
348 2-212 Communication System			769						
349 2-216 Telephone	534	501	1,076	1,215	600	1,400	1,425	1,450	1,475
350 2-223 Printing and Binding	462	921	874	532					
351 2-234 Education	676	2,739	370	1,163	1,500	1,500	1,500	1,500	1,500
352 2-241 Janitorial Services	6,231	4,680	5,949	9,519	5,150	5,150	5,150	5,150	5,150
353 2-251 Repairs: Buildings	9,648	3,132	6,910	17,873	8,050	8,050	8,050	8,050	8,050
354 2-252 Repairs: Equipment	11,435	10,620	12,030	13,677	12,000	12,000	12,000	12,000	12,000
355 2-253 Repairs: Other	5,748	5,201	4,201	8,951	3,350	3,350	3,350	3,350	3,350
356 2-254 Repairs: Structures		333	216	40	2,100	1,200	1,200	1,200	1,200
357 2-255 Repairs: Capital Reinvestment Program	6,339								
358 2-272 Insurance and Bond Premiums	13,469	13,966	15,537	16,405	18,000	20,580	21,610	22,690	23,820
359 2-291 Other General Services	6,302	9,469	6,196	14,695	17,695	20,700	20,700	20,700	20,700
360 2-511 Safety Materials, Clothing & Shoes	4,053	7,050	4,133	5,106	7,000	7,000	7,000	7,000	7,000
361 2-518 Janitorial Supplies		1,550	1,398	826	1,500	1,500	1,500	1,500	1,500
362 2-519 Other General Supplies	4,609	10,459	6,026	12,511	5,000	5,400	5,550	5,550	5,550
363 2-521 Fuel Oil Grease	19,016	21,618	23,848	30,555	24,000	35,000	35,700	36,415	37,145
364 2-524 Consumable, Small Tools	6,090	8,932	4,442	6,474	6,000	6,000	6,000	6,000	6,000
365 2-541 Utilities: Electricity	22,758	25,431	43,212	39,343	20,440	51,190	49,385	50,455	51,255
366 2-542 Utilities: Gas	8,901	15,246	23,860	28,587	15,505	33,935	36,260	38,390	38,905
367 2-543 Utilities: Water and Sewer	4,337	2,835	4,518	4,661	5,000	5,600	5,710	5,825	5,945
368 2-961 Transfer to (specify department)	4,000	4,000	4,000	4,020	4,000	4,000	4,000	4,000	4,000
369 <b>Total 3102 Workshop and Yards</b>	<b>250,630</b>	<b>291,858</b>	<b>349,203</b>	<b>377,866</b>	<b>337,080</b>	<b>334,290</b>	<b>339,060</b>	<b>347,055</b>	<b>352,715</b>

AGENDA ITEM #6.2.4.

**Roads (3202)**

<b>2019</b>	Budget	1,097,315
	<i>Projected final</i>	1,724,000

<b>2020</b>	Budget request	1,112,760
	Total Change over 2019 budget	15,445
	Less change in Global expenses	52,055
	Less change in amortization	(10,000)
	<b>Remaining change over 2019 budget</b>	<b>57,500 (b)</b>

2018 Actual	\$	1,677,798
2017 Actual	\$	1,934,514
2016 Actual	\$	1,881,736
2015 Actual	\$	1,588,257

5 year average                      \$              1,761,261

**Mentionable Variances**

2-242	(e)	Contract: (specify)	-2,100	provision for bylaw snow removal to better align with offsetting revenue bud
				\$15k increase in provision for bridge inspection and repair
				\$4,500 increase in provision for concrete milling to address trip hazards
				\$1k provision for catch basins
2-254	(e)	Repairs: Structures	54,200	*new - \$8,700 provision for bridge cleaning #9-11
2-535	(e)	Sand and Gravel	5,000	*new - \$25k provision for dyke/berm mtce
				*new \$5k provision for SSI dust control (asphalt milling roads)
			<u>57,100 (b)</u>	
		balance of variance	\$              400	

Salaries, Wages & Benefits	-29,405	Global account
Telephone	100	Global account
Fuel	-15,000	Global account
Insurance	-7,750	Global account
Utilities		Global account
	<u>-52,055</u>	



Presentation of 2020 Operating Budget Tax Supported

	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
3202 Roads and Streets									
1-451 Custom Work	-6,989	-8,277	-9,568	-3,889	-7,500	-7,500	-7,500	-7,500	-7,500
1-991 Other Income	-6,950	-4,609	-5,972	-1,339					
1-993 Gain (Loss) on Disposal of Asset		-34,672	-30,805						
2-111 Salaries	233,145	313,591	306,632	318,174	290,380	275,885	282,400	290,710	297,530
2-151 Payroll Benefits	61,572	69,505	69,426	52,348	65,090	50,180	51,180	52,460	53,510
2-152 Wellness Program	428	631	269	275	500	500	500	500	500
2-215 Postage				4					
2-216 Telephone	528	494	442	275	400	500	510	520	530
2-242 Contract: (specify)	11,783	33,396	31,329	58,991	43,600	41,500	41,500	41,500	41,500
2-252 Repairs: Equipment	70,269	62,516	97,144	71,633	77,500	77,500	77,500	77,500	77,500
2-254 Repairs: Structures	77,462	19,167	38,429	47,618	45,000	99,200	86,600	99,200	99,600
2-255 Repairs: Capital Reinvestment Program	222,523	262,939		169					
2-272 Insurance and Bond Premiums	19,706	23,828	22,391	12,158	23,000	15,250	16,010	16,810	17,650
2-291 Other General Services	4,058	3,517	2,753	14,394	4,400	4,700	4,400	4,400	4,400
2-511 Safety Materials, Clothing & Shoes	1,394	1,158	1,278	853	1,500	1,600	1,700	1,700	1,700
2-519 Other General Supplies	7,454	9,019	5,530	1,684	6,700	6,700	6,700	6,700	6,700
2-521 Fuel Oil Grease	36,669	48,803	54,214	34,349	55,000	40,000	40,800	41,600	42,400
2-531 Chemicals and Salts	7,990	13,688	2,635	7,522	15,000	15,000	15,250	15,250	15,250
2-535 Sand and Gravel	58,312	50,560	55,519	24,951	58,000	63,000	63,000	63,000	63,000
2-930 Amortization Expense	1,082,382	1,069,260	1,036,532	1,082,376	418,745	428,745	470,445	428,745	428,745
2-993 Loss on Disposal of Asset			-380						
<b>Total 3202 Roads and Streets</b>	<b>1,881,736</b>	<b>1,934,514</b>	<b>1,677,798</b>	<b>1,722,546</b>	<b>1,097,315</b>	<b>1,112,760</b>	<b>1,150,995</b>	<b>1,133,095</b>	<b>1,143,015</b>



**Street Lighting (3203)**

<b>2019</b>	Budget	519,650
	<i>Projected final</i>	420,000

<b>2020</b>	Budget request	458,270
	Total Change over 2019 budget	(61,380)
	Less change in Global expenses	64,080
	Less change in amortization	0
	<b>Remaining change over 2019 budget</b>	<b>2,700 (b)</b>

2018 Actual	\$	429,186
2017 Actual	\$	358,638
2016 Actual	\$	410,702
2015 Actual	\$	395,692

5 year average                      \$                      402,844

**Mentionable Variances**

2-254 (e) Repairs: Structures    2,700      increase to provision for Christmas decorations

2,700 (b)  
 balance of variance      \$                      -

Salaries, Wages & Benefits	-6,915	Global account
Telephone		Global account
Fuel		Global account
Insurance		Global account
Utilities	<u>-57,165</u>	Global account
	-64,080	



Presentation of 2020 Operational Budget Tax Supported

	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
3203 Street Lighting									
1-991 Other Income	-17,932	-71,491	-3,485	-3	-10,000	-10,000	-10,000	-10,000	-10,000
2-111 Salaries	4,792	10,838	4,557	6,863	6,380	575	590	600	610
2-151 Payroll Benefits	970	2,428	1,003	925	1,210	100	100	100	100
2-254 Repairs: Structures	6,109	6,077	10,963	5,822	10,000	12,700	12,700	12,700	12,700
2-291 Other General Services	604	7,964		3,672	1,600	1,600	1,600	1,600	1,600
2-519 Other General Supplies	62	17	240	1,525	300	300	300	300	300
2-541 Utilities: Electricity	416,097	402,805	415,908	396,473	510,160	452,995	457,145	473,465	485,435
<b>Total 3203 Street Lighting</b>	<b>410,702</b>	<b>358,638</b>	<b>429,186</b>	<b>415,277</b>	<b>519,650</b>	<b>458,270</b>	<b>462,435</b>	<b>478,765</b>	<b>490,745</b>

Tax Supported

**Traffic Services (3204)**

<b>2019</b>		
Budget		49,560
<i>Projected final</i>		47,500

<b>2020</b>		
Budget request		46,655
Total Change over 2019 budget		(2,905)
Less change in Global expenses		2,905
Less change in amortization		0
<b>Remaining change over 2019 budget</b>		<b>0 (b)</b>

2018 Actual	\$	42,760
2017 Actual	\$	54,989
2016 Actual	\$	47,580
2015 Actual	\$	51,027

5 year average                      \$                      48,771

**Mentionable Variances**

balance of variance      0 (b)  
    \$                      -

Salaries, Wages & Benefits	-2,735	Global account
Telephone		Global account
Fuel		Global account
Insurance	-170	Global account
Utilities		Global account
	<u>-2,905</u>	



Presentation of 2020 Operational Budget - Tax Supported

	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
3204 Traffic Services									
1-991 Other Income		-199	-76	-636					
2-111 Salaries	16,009	27,233	18,054	16,126	18,380	16,185	16,510	16,920	17,260
2-151 Payroll Benefits	3,905	6,247	4,170	3,288	3,480	2,940	3,000	3,080	3,140
2-152 Wellness Program	50	50	50	35	50	50	50	50	50
2-252 Repairs: Equipment		248	150		450	450	450	450	450
2-254 Repairs: Structures	1,782	5,698	4,993	11,146	6,900	6,900	6,900	6,900	6,900
2-272 Insurance and Bond Premiums	89	141	137	27	200	30	30	30	30
2-291 Other General Services	25,114	15,131	15,193	16,498	19,500	19,500	20,000	20,300	20,500
2-519 Other General Supplies	452	440	89	427	600	600	600	600	600
2-521 Fuel Oil Grease	179								
<b>Total 3204 Traffic Services</b>	<b>47,580</b>	<b>54,989</b>	<b>42,760</b>	<b>46,911</b>	<b>49,560</b>	<b>46,655</b>	<b>47,540</b>	<b>48,330</b>	<b>48,930</b>
3211 Primary/Secondary Highways									
1-331 Sale to Provincial Government		-539,329	-609,305						
2-242 Contract: (specify)		539,329	609,305						
<b>Total 3211 Primary/Secondary Highways</b>									

**Airport (3301)**

<b>2019</b>		
	Budget	132,660
	<i>Projected final</i>	105,434

<b>2020</b>		
	Budget request	125,780
	Total Change over 2019 budget	(6,880)
	Less change in Global expenses	2,680
	Less change in amortization	
	<b>Remaining change over 2019 budget</b>	<b>(4,200) (b)</b>

2018 Actual	\$	116,969
2017 Actual	\$	128,848
2016 Actual	\$	126,041
2015 Actual	\$	95,475

5 year average                    \$                    114,553

**Mentionable Variances**

1-441	(r)	Sale of Utility	12,000	to better align with actual results
2-242	(e)	Contract: (specify)	-5,000	reallocation of provision for line painting
2-251	(e)	Repairs: Buildings	-6,500	elimination of 1 time provision for sump pump
				\$5k reduction in provision for terminal/garage mtce
2-254	(e)	Repairs: Structures	5,000	increase to provision for crack filling
2-512	(e)	Goods for Re-Sale	-11,240	to better align with actual results
2-812	(e)	Penalties, Interest, Overdraft	1,500	*new - cardlock transactions fees
			<b>-4,240 (b)</b>	
		balance of variance	\$                    40	

Salaries, Wages & Benefits	1,160	Global account	
Telephone	-970	Global account	should be a budget
Fuel		Global account	
Insurance	-2,560	Global account	
Utilities	-310	Global account	
	<u>-2,680</u>		



Presentation of 2020 Operational Budget Tax Supported  
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	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
3301 Airport									
1-441 Sale of Utility	-41,420	-20,705	-29,151	-19,191	-39,000	-27,000	-27,000	-27,500	-27,500
1-569 Rental: Other	-1,925	-2,100	-3,025	-3,000	-2,100	-2,250	-2,250	-2,250	-2,250
1-991 Other Income		-52	-20	-6					
2-111 Salaries	8,595	7,054	8,458	9,102	8,540	9,580	9,770	10,010	10,210
2-151 Payroll Benefits	1,795	1,263	1,443	1,459	1,620	1,740	1,770	1,810	1,850
2-212 Communication System	164	164	164	164	180	200	200	200	200
2-216 Telephone	1,982	1,982	1,285		970				
2-222 Municipal Membership Fees	390	190	200	200	250	250	250	250	250
2-226 Internet				495		660	665	670	675
2-241 Janitorial Services	126								
2-242 Contract: (specify)			8,724		5,000				
2-251 Repairs: Buildings	6,158	967	1,088	1,492	8,655	2,155	2,155	2,155	2,155
2-253 Repairs: Other	280	4,746	92	138	1,500	1,500	1,500	1,500	1,500
2-254 Repairs: Structures	2,704	14,571	11,305	1,682	10,200	15,200	15,200	15,200	15,200
2-255 Repairs: Capital Reinvestment Program	10,000								
2-272 Insurance and Bond Premiums	9,609	9,233	9,045	5,928	10,000	7,440	7,810	8,200	8,610
2-291 Other General Services	12,713	17,927	8,930	6,610	15,000	14,510	14,535	14,535	14,535
2-512 Goods for Re-Sale	40,582	19,238	25,012	25,438	37,240	26,000	26,000	26,675	26,675
2-518 Janitorial Supplies		650	311	178	500	500	500	500	500
2-519 Other General Supplies	796			794					
2-521 Fuel Oil Grease				5					
2-541 Utilities: Electricity	6,018	5,883	6,247	5,697	5,745	5,745	5,605	5,625	5,640
2-542 Utilities: Gas	756	1,198	1,393	1,011	1,500	1,200	1,200	1,200	1,200
2-543 Utilities: Water and Sewer	184	206	190	172	260	250	255	260	265
2-812 Penalties, Interest, Overdraft			1,045	1,073		1,500	1,525	1,550	1,575
2-926 Uncollectable Accounts			-50						
2-930 Amortization Expense	66,534	66,433	64,283	66,540	66,600	66,600	66,600	66,600	66,600
<b>Total 3301 Airport</b>	<b>126,041</b>	<b>128,848</b>	<b>116,969</b>	<b>105,981</b>	<b>132,660</b>	<b>125,780</b>	<b>126,290</b>	<b>127,190</b>	<b>127,890</b>

**Garbage (4301)**

<b>2019</b>		
Budget		300,500
Projected final		267,500

<b>2020</b>		
Budget request		275,980
Total Change over 2019 budget		(24,520)
Less change in Global expenses		410
Less change in amortization		0
<b>Remaining change over 2019 budget</b>		<b>(24,110) (b)</b>

2018 Actual	\$	328,055
2017 Actual	\$	306,538
2016 Actual	\$	284,996
2015 Actual	\$	279,021

5 year average                      \$                      293,222

**Mentionable Variances**

1-441	(r)	Sale of Utility	-10,500	monthly recycle fee
2-222	(e)	Municipal Membership Fees	-12,960	DDSWA requisition
2-252	(e)	Repairs: Equipment	-1,400	provision for cart replacements

-24,860 (b)  
 balance of variance      \$                      750

Salaries, Wages & Benefits	-410	Global account
Telephone		Global account
Fuel		Global account
Insurance		Global account
Utilities		Global account
	-410	

# DRUMHELLER



## 2020 Operating Budget

	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
47 4301 Garbage Collection									
48 1-441 Sale of Utility	-89,908	-89,993	-90,250	-112,393	-115,200	-125,700	-125,700	-125,700	-125,700
49 1-991 Other Income		-169	-65	-18					
50 2-111 Salaries	21,802	23,043	24,434	21,583	24,920	24,730	25,220	25,850	26,370
51 2-151 Payroll Benefits	4,990	5,566	5,246	4,439	4,720	4,500	4,590	4,700	4,790
52 2-214 Conventions/Registrations			667	575		750	750	775	775
53 2-222 Municipal Membership Fees	160,124	162,587	166,343	153,828	167,760	154,800	158,675	163,425	166,675
54 2-239 Other Professional	186,156	205,504	217,804	198,132	213,900	213,900	213,900	213,900	213,900
55 2-252 Repairs: Equipment			3,876		4,400	3,000	3,000	3,000	3,000
56 2-521 Fuel Oil Grease	1,832								
57 <b>Total 4301 Garbage Collection</b>	<b>284,996</b>	<b>306,538</b>	<b>328,055</b>	<b>266,146</b>	<b>300,500</b>	<b>275,980</b>	<b>280,435</b>	<b>285,950</b>	<b>289,810</b>



### FCSS Admin (5101)

<b>2019</b>		
	Budget	(72,855)
	Projected final	(53,500)

2018 Actual	-\$	96,079
2017 Actual	-\$	105,521
2016 Actual	-\$	108,081
2015 Actual	-\$	95,645

<b>2020</b>		
	Budget request	(73,550)
	Total Change over 2019 budget	(695)
	Less change in Global expenses	(210)
	Less change in amortization	0
	<b>Remaining change over 2019 budget</b>	<b>(905) (b)</b>

5 year average                   -\$                   91,765

**Mentionable Variances**

2-217	(e)	Travel and Subsistence	-1,000
2-221	(e)	Advertising and Promotion	1,000
2-231	(e)	Accounting and Audit	-1,000
2-969	(e)	Transfer to BCF for room rentals	
			<b>-1,000 (b)</b>
		balance of variance	\$ 95

elimination of 2019 placeholder to meet minimum contribution obligations  
\*new provision to reflect actual expenditures

Salaries, Wages & Benefits	2,560	Global account
Telephone	-510	Global account
Fuel		Global account
Insurance	-1,840	Global account
Utilities		Global account
	<u>210</u>	



2020 Operating Budget

	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
5101 FCSS Administration									
1-843 Conditional Programs	-234,050	-234,050	-235,101	-198,000	-234,050	-234,050	-234,050	-234,050	-234,050
1-991 Other Income	-1,462	-3,328	-657	-3,427					
2-111 Salaries	89,761	92,519	101,608	108,453	116,100	118,000	121,000	124,000	126,290
2-151 Payroll Benefits	21,428	21,314	21,481	27,388	25,625	25,985	26,505	27,165	27,710
2-152 Wellness Program	465	251	135	642	700	1,000	1,000	1,000	1,000
2-214 Conventions/Registrations	1,350		1,351	1,391	1,215	1,325	1,325	1,325	1,325
2-215 Postage		94	157	76	250	150	160	160	160
2-216 Telephone	1,249	1,368	2,025	1,472	2,360	1,850	4,940	5,970	5,000
2-217 Travel and Subsistence	2,352	3,276	2,835	335	3,000	2,000	3,030	3,060	3,090
2-221 Advertising and Promotion	394	650	254	177	850	1,850	1,870	1,890	1,910
2-222 Municipal Membership Fees	833	1,109	1,098	741	825	1,355	1,855	1,855	1,855
2-223 Printing and Binding		633	527	308	400	400	400	400	400
2-231 Accounting and Audit	2,000	2,075	2,250	2,250	2,250	1,250	1,250	1,250	1,250
2-234 Education		90	1,000	325	600	1,200	1,210	1,230	1,250
2-272 Insurance and Bond Premiums	2,500	4,615	2,250	115	2,000	160	170	180	190
2-291 Other General Services	4,926	1,931	1,030	4,042	2,000	1,580	1,580	1,580	1,580
2-515 Stationery, Office Supplies	306	915	954	270	1,000	375	385	395	400
2-519 Other General Supplies	867	1,017	724	236	820	820	820	820	820
2-961 Transfer to (specify department)				1,200	1,200	1,200	1,200	1,200	1,200
<b>Total 5101 FCSS Administration</b>	<b>-107,081</b>	<b>-105,521</b>	<b>-96,079</b>	<b>-52,006</b>	<b>-72,855</b>	<b>-73,550</b>	<b>-65,350</b>	<b>-60,570</b>	<b>-58,620</b>

**Seniors Services (5103)**

<b>2019</b>	Budget	76,540
	Projected final	69,226

2018 Actual	\$	94,280
2017 Actual	\$	83,027
2016 Actual	\$	94,355
2015 Actual	\$	70,214

5 year average      \$                      82,220

<b>2020</b>	Budget request	76,295
	Total Change over 2019 budget	(245)
	Less change in Global expenses	(2,250)
	Less change in amortization	0
	<b>Remaining change over 2019 budget</b>	<b>(2,495) (b)</b>

**Mentionable Variances**

2-295	(e)	2-295 Project: (specify)	-1,850
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- Total budget = \$5,150
- \$350 volunteer recognition (flowers)
- \$650 Christmas lunch
- \$800 seniors week
- \$1,000 seniors wellness fair
- \*new - \$500 Dementia day program

-1,850 (b)

balance of variance    -\$                      645

Salaries, Wages & Benefits	940	Global account
Telephone	1,310	Global account
Fuel		Global account
Insurance		Global account
Utilities	2,250	Global account

# DRUMHELLER



## 2020 Operating Budget

	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
5103 Seniors Services									
1-991 Other Income		-414	-186	-47					
2-111 Salaries	41,020	57,514	65,385	48,912	50,000	50,820	52,830	52,830	52,830
2-151 Payroll Benefits	9,808	14,737	15,600	12,167	11,100	11,220	11,445	11,730	11,965
2-152 Wellness Program	50	9	534	144	500	500	500	500	500
2-214 Conventions/Registrations	624		379		300	300	303	306	309
2-215 Postage		10	66	11	100	75	75	75	75
2-216 Telephone	556	514	453	275	390	1,700	710	720	730
2-217 Travel and Subsistence	805	212	401		750	500	750	760	775
2-221 Advertising and Promotion	936	637	543	191	775	700	725	735	735
2-234 Education	285			35	500	600	600	605	615
2-291 Other General Services	3,751	2,513				80	80	80	80
2-295 Project: (specify)	7,960	4,379	5,427	3,542	5,150	3,300	3,360	3,420	3,475
2-296 Project: (specify)		1,843	1,535	1,205	2,000	2,000	2,020	2,040	2,060
2-514 Program Materials			3,602	2,535	4,025	3,800	3,839	3,878	3,917
2-515 Stationery, Office Supplies	454	403	448	317	750	500	859	514	873
2-519 Other General Supplies	598	670	93	83	200	200	202	204	206
<b>Total 5103 Seniors Services</b>	<b>66,847</b>	<b>83,027</b>	<b>94,280</b>	<b>69,370</b>	<b>76,540</b>	<b>76,295</b>	<b>78,298</b>	<b>78,397</b>	<b>79,145</b>

**Seasonal FCSS (5105)**

<b>2019</b>	Budget	27,325
	<i>Projected final</i>	8,500

<b>2020</b>	Budget request	11,205
	Total Change over 2019 budget	(16,120)
	Less change in Global expenses	0
	Less change in amortization	0
	<b>Remaining change over 2019 budget</b>	<b>(16,120) (b)</b>

2018 Actual	\$	23,739
2017 Actual	\$	19,271
2016 Actual	\$	23,031
2015 Actual	\$	16,246

5 year average                    \$                    18,157

**Mentionable Variances**

2-234	(e)	Education Project: (specify)	-4,000
2-295	(e)		-12,195
			<b>-16,195 (b)</b>
balance of variance			\$ 75

provision for Roots of Empathy reallocated  
volunteers trained in 2019

Total budget = \$8,175  
elimination of 2019 provision to place mark funds (\$13,495) in order to  
ensure budgeted for minimum Town contribution as required

Salaries, Wages & Benefits	Global account
Telephone	Global account
Fuel	Global account
Insurance	Global account
Utilities	Global account
	0



Presentation of 2020 Operational Budget - Tax Supported

	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
5105 Seasonal FCSS Programs									
1-421 Programs (Taxable)				-11,290					
1-433 Advertising	-6,887	-6,895	-7,251	-12,206	-6,500	-6,500	-6,565	-6,630	-6,695
1-595 Grants: Individuals/Service Organization	-400	-8,035	-2,400	-2,400	-330	-330	-330	-330	-330
1-991 Other Income		-50	-594	-1,566					
2-111 Salaries	7,062	6,890	11,960						
2-151 Payroll Benefits	1,682	1,652	2,664						
2-152 Wellness Program	37	8	50	42					
2-215 Postage			46						
2-217 Travel and Subsistence			120	243	500	500	505	510	515
2-221 Advertising and Promotion		153	357	359	250	250	250	250	250
2-222 Municipal Membership Fees					100	100			
2-223 Printing and Binding	9,808	10,488	9,758	12,318	7,835	7,910	7,990	8,070	8,150
2-234 Education	4,100	324		255	4,000		4,040	4,080	4,120
2-272 Insurance and Bond Premiums		1,000							
2-291 Other General Services			30						
2-295 Project: (specify)	7,020	13,210	8,798	17,853	20,370	8,175	8,255	8,340	8,420
2-514 Program Materials	500	5	117	1,603	800	800	800	800	800
2-519 Other General Supplies	109	521	84	257	300	300	300	300	300
2-812 Penalties, Interest, Overdraft				27					
<b>517 Total 5105 Seasonal FCSS Programs</b>	<b>23,031</b>	<b>19,271</b>	<b>23,739</b>	<b>5,495</b>	<b>27,325</b>	<b>11,205</b>	<b>15,245</b>	<b>15,390</b>	<b>15,530</b>

**Youth (5106)**

<b>2019</b>		
	Budget	0
	Projected final	(12)

2018 Actual	\$	11,037
2017 Actual	\$	28,362
2016 Actual	\$	19,894
2015 Actual	\$	25,226

5 year average                      \$                      16,901

<b>2020</b>		
	Budget request	27,760
	Total Change over 2019 budget	27,760
	Less change in Global expenses	(8,510)
	Less change in amortization	0
	<b>Remaining change over 2019 budget</b>	<b>19,250 (b)</b>

Program has ended

**Mentionable Variances**

1-431	(r)	Sale of Service	-250
2-217	(e)	Travel and Subsistence	70
2-291	(e)	Other General Services	80
2-514	(e)	Program Materials	175
2-519	(e)	Other General Supplies	19,175
			<b>19,250 (b)</b>
		balance of variance	\$ -

Salaries, Wages & Benefits	8,360	Global account
Telephone	150	Global account
Fuel		Global account
Insurance		Global account
Utilities	<u>8,510</u>	Global account

	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
518 5106 After School Care									
519 1-431 Sale of Service	-40,156	-45,672	-27,413	-12					
520 1-991 Other Income		-398	-170			-250	-1,000	-1,500	-2,000
521 2-111 Salaries	47,096	60,689	29,299			7,275			
522 2-151 Payroll Benefits	7,982	8,935	4,971			1,085			
523 2-152 Wellness Program	82	91	29						
524 2-216 Telephone	1,212	379	179			150			
525 2-217 Travel and Subsistence	19	299	337			70			
526 2-234 Education		210	280						
527 2-291 Other General Services	778	770	761			80	80	80	80
528 2-514 Program Materials	786	956	557			175	175	180	185
529 2-519 Other General Supplies	2,095	2,103	1,176			19,175			
530 2-926 Uncollectable Accounts			1,031						
531 <b>Total 5106 After School Care</b>	<b>19,894</b>	<b>28,362</b>	<b>11,037</b>	<b>-12</b>		<b>27,760</b>	<b>-745</b>	<b>-1,240</b>	<b>-1,735</b>



**Indirect Programs (5121)**

<b>2019</b>	Budget	55,000
	Projected final	51,000

<b>2020</b>	Budget request	42,600	
	Total Change over 2019 budget	(12,400)	
	Less change in Global expenses	0	
	Less change in amortization	0	
	<b>Remaining change over 2019 budget</b>	<b>(12,400)</b>	<b>(b)</b>

2018 Actual	\$	45,463
2017 Actual	\$	33,738
2016 Actual	\$	34,103
2015 Actual	\$	33,711

5 year average                      \$                      39,603

**Mentionable Variances**

2-771	(e)	Grant: (specify) individuals, community	-12,000	reallocation of grants to external agencies
			<u>-12,000</u> (b)	
		balance of variance	-\$ 400	

Salaries, Wages & Benefits	Global account
Telephone	Global account
Fuel	Global account
Insurance	Global account
Utilities	Global account
_____	
0	



Presentation of 2020 Operational Budget Tax Supported

	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
5121 Indirect Programs									
1-595 Grants: Individuals/Service Organization	-1,444								
1-991 Other Income				-240					
2-223 Printing and Binding	11,373	9,738	1,317		3,500	3,100	3,100	3,100	3,100
2-295 Project: (specify)			20,146	27,240	27,500	27,500	27,500	27,500	27,500
2-771 Grant: (specify) individuals, community	24,000	24,000	24,000	24,000	24,000	12,000	24,000	24,000	24,000
2-775 Grant: (specify) individuals, community	174								
<b>Total 5121 Indirect Programs</b>	<b>34,103</b>	<b>33,738</b>	<b>45,463</b>	<b>51,000</b>	<b>55,000</b>	<b>42,600</b>	<b>54,600</b>	<b>54,600</b>	<b>54,600</b>
5301 Seniors Foundation									
1-111 Residential	-500,266	-520,180	-539,293	-536,866	-536,726	-530,620	-530,620	-530,620	-530,620
2-781 Requisition: (specify)	499,890	520,505	540,273	491,999	536,726	530,620	530,620	530,620	530,620
<b>Total 5301 Seniors Foundation</b>	<b>-376</b>	<b>325</b>	<b>980</b>	<b>-44,867</b>					

**Non FCSS Programs - CBI (5302)**

<b>2019</b>		
Budget		12,825
Projected final		12,900

2018 Actual	\$	3,465
2017 Actual	\$	9,925
2016 Actual	\$	3
2015 Actual	\$	1

5 year average                      \$                      5,259

<b>2020</b>		
Budget request		3,039
Total Change over 2019 budget		(9,786)
Less change in Global expenses		0
Less change in amortization		0
<b>Remaining change over 2019 budget</b>		<b>(9,786) (b)</b>

**Mentionable Variances**

1-841	(r)	Wage Subsidies
1-991	(r)	Other Income
2-217	(e)	Travel and Subsistence
2-221	(e)	Advertising and Promotion
2-234	(e)	Education
2-291	(e)	Other General Services
2-295	(e)	Project: (specify)
2-519	(e)	Other General Supplies

Grant program ceases March 31/2020

balance of variance      0 (b)  
 -\$                      9,786

Salaries, Wages & Benefits	Global account
Telephone	Global account
Fuel	Global account
Insurance	Global account
Utilities	Global account
_____	
0	

# DRUMHELLER



## 2020 Operating Budget

	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
544 5302 Non-FCSS Programs - CBI									
545 1-421 Programs (Taxable)	-1,560								
546 1-595 Grants: Individuals/Service Organization	-3,450								
547 1-841 Wage Subsidies	-71,722	-44,625	-42,129	-44,171	-42,685	-10,671			
548 1-991 Other Income		-232	-120	-25					
549 2-111 Salaries	18,190	42,746	35,381	38,356	37,900	10,310			
550 2-151 Payroll Benefits	3,788	7,142	5,694	11,844	8,315	3,000			
551 2-152 Wellness Program		301	117	400	400	100			
552 2-216 Telephone	1,215	1,387	1,103	1,424	1,245	150			
553 2-217 Travel and Subsistence	747	2,679	263	2,208	1,500	75			
554 2-221 Advertising and Promotion			1,007	385	650	75			
555 2-234 Education	229	509	20	456	1,000				
556 2-291 Other General Services	47,510	18		44					
557 2-515 Stationery, Office Supplies				345					
558 2-519 Other General Supplies	5,056		2,129	1,461	4,500				
559 <b>Total 5302 Non-FCSS Programs - CBI</b>	<b>3</b>	<b>9,925</b>	<b>3,465</b>	<b>12,727</b>	<b>12,825</b>	<b>3,039</b>			
560 5303 Non-FCSS Programs - FASD									
561 1-841 Wage Subsidies		-12,750							
562 2-291 Other General Services		12,750							
563 <b>Total 5303 Non-FCSS Programs - FASD</b>									

**Cemetery (5601)**

<b>2019</b>		
Budget		18,410
Projected final		25,000

<b>2020</b>		
Budget request		36,360
Total Change over 2019 budget		17,950
Less change in Global expenses		(13,900)
Less change in amortization		(250)
<b>Remaining change over 2019 budget</b>		<b>3,800 (b)</b>

2018 Actual	\$	21,268
2017 Actual	\$	31,336
2016 Actual	\$	31,152
2015 Actual	\$	24,081

5 year average                      \$                      26,567

**Mentionable Variances**

1-443	(r)	1-443 Sale of Land	3,500	reduction based on actual
2-239	(e)	2-239 Other Professional	2,700	increased provision for gopher control
2-291	(e)	2-291 Other General Services	-2,400	reallocated to Other professional

**3,800 (b)**

balance of variance                      \$                      -

Salaries, Wages & Benefits	15,200	Global account
Telephone		Global account
Fuel	-1,200	Global account
Insurance	-100	Global account
Utilities		Global account
	<u>13,900</u>	

# DRUMHELLER



## 2020 Operating Budget

	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
564 5601 Cemetery									
565 1-443 Sale of Land	-46,283	-38,785	-29,678	-29,345	-37,000	-33,500	-35,000	-35,800	-37,800
566 1-991 Other Income		-311	-119	-69					
567 2-111 Salaries	34,144	42,613	25,848	33,511	25,770	38,800	39,580	40,570	41,380
568 2-151 Payroll Benefits	5,683	6,860	4,484	5,480	4,890	7,060	7,200	7,380	7,530
569 2-239 Other Professional				3,000	300	3,000	3,000	3,000	3,000
570 2-252 Repairs: Equipment	338	183		739	500	500	500	500	500
571 2-254 Repairs: Structures	9,253	1,940	202	2,288	2,600	2,600	2,600	2,600	2,600
572 2-272 Insurance and Bond Premiums	548	944	856	720	1,000	900	950	1,000	1,050
573 2-291 Other General Services	19,933	3,843	9,857	4,802	9,250	6,850	6,905	6,930	7,000
574 2-519 Other General Supplies	4,499	7,627	3,853	170	5,000	5,000	5,000	5,000	5,000
575 2-521 Fuel Oil Grease	1,756	4,534	3,854	1,508	4,200	3,000	3,060	3,120	3,185
576 2-930 Amortization Expense	1,281	1,888	2,111	1,284	1,900	2,150	2,150	2,150	2,150
577 <b>Total 5601 Cemetery</b>	<b>31,152</b>	<b>31,336</b>	<b>21,268</b>	<b>24,088</b>	<b>18,410</b>	<b>36,360</b>	<b>35,945</b>	<b>36,450</b>	<b>35,595</b>

**Municipal Planning (6101)**

<b>2019</b>	Budget	111,725
	Projected final	102,412

<b>2020</b>	Budget request	111,725
	Total Change over 2019 budget	0
	Less change in Global expenses	0
	Less change in amortization	0
	<b>Remaining change over 2019 budget</b>	<b>0 (b)</b>

**Mentionable Variances**

	0 (b)
balance of variance	\$ -

Salaries, Wages & Benefits	Global account
Telephone	Global account
Fuel	Global account
Insurance	Global account
Utilities	Global account
	0

2018 Actual	\$	109,532
2017 Actual	\$	107,384
2016 Actual	\$	105,279
2015 Actual	\$	105,279

5 year average                      \$                      105,977

### Ec Development (6201)

<b>2019</b>		
Budget		189,190
Projected final		120,500

<b>2020</b>		
Budget request		208,125
Total Change over 2019 budget		18,935
Less change in Global expenses		(26,555)
Less change in amortization		0
<b>Remaining change over 2019 budget</b>		<b>(7,620) (b)</b>

2018 Actual	\$	136,734
2017 Actual	\$	124,267
2016 Actual	\$	71,830
2015 Actual	\$	69,937

5 year average                      \$                      104,654

**Mentionable Variances**

1-843	(r)	Conditional Programs	40,000
2-217	(e)	Travel and Subsistence	-4,000
2-222	(e)	Municipal Membership Fees	-3,320
2-295	(e)	Project: (specify)	-40,000
2-969	(e)	Transfer to BCF (room rentals)	-
			<b>-7,320 (b)</b>
balance of variance			-\$ 300

elimination of provision for Roger Brooks (TIBRE grant)  
 elimination of 1 time provision of \$7,500 for relocation allowance  
 provision for Local intel (micro site) \$5,800  
 elimination of 1 time provision for Roger brooks

Salaries, Wages & Benefits	27,345	Global account
Telephone	-790	Global account
Fuel		Global account
Insurance		Global account
Utilities		Global account
	<u>26,555</u>	

<b>2-295</b>		
Film attraction & location support		4,000
Leverage funding for matching grant(s)		10,000
Community meetings (Realtors etc)		1,000
Heritage Bldg plaques		1,500
		<u>16,500</u>





Presentation of 2020 Operating Budget Text Supported

	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
6101 Municipal Planning									
2-771 Grant: (specify) individuals, community	105,279	107,384	109,532	102,412	111,725	111,725	114,125	116,425	118,775
<b>Total 6101 Municipal Planning</b>	<b>105,279</b>	<b>107,384</b>	<b>109,532</b>	<b>102,412</b>	<b>111,725</b>	<b>111,725</b>	<b>114,125</b>	<b>116,425</b>	<b>118,775</b>
6201 Economic Development									
1-843 Conditional Programs		-17,442	-2,250	-40,000	-40,000				
1-991 Other Income		-334	-3,966	-21,541					
2-111 Salaries	33,079	49,986	56,971	83,883	80,000	103,095	105,150	107,780	109,930
2-151 Payroll Benefits	5,761	11,526	13,443	11,701	17,900	21,750	22,130	22,610	23,000
2-152 Wellness Program	50	62	350	84	100	500	500	500	500
2-214 Conventions/Registrations	1,447	2,089	703	1,272	6,330	6,330	6,380	6,430	6,500
2-215 Postage					750	750	750	750	750
2-216 Telephone	1,431	874	627	1,632	1,690	900	920	1,940	960
2-217 Travel and Subsistence	1,775	2,604	1,111	14,169	16,000	12,000	12,100	12,300	12,300
2-221 Advertising and Promotion	5,094	1,640	5,358	1,324	20,400	20,400	20,400	20,400	20,400
2-222 Municipal Membership Fees	3,807	6,126	9,470	8,453	10,020	6,700	6,775	6,850	6,925
2-234 Education	260		242	530	1,800	1,500	1,500	1,500	1,500
2-239 Other Professional			8,975	2,297					
2-291 Other General Services		11,868		2,279					
2-295 Project: (specify)	1,060	40,571	22,794	47,320	56,500	16,500	16,500	16,500	16,500
2-515 Stationery, Office Supplies				652	1,000	1,000	1,000	1,000	1,000
2-519 Other General Supplies					1,000	1,000	1,000	1,000	1,000
2-771 Grant: (specify) individuals, community	17,066	9,235	12,906	5,332	10,000	10,000	10,000	10,000	10,000
2-911 Rebates	1,000	5,462	10,000		5,700	5,700	5,700	5,700	5,700
<b>Total 6201 Economic Development</b>	<b>71,830</b>	<b>124,267</b>	<b>136,734</b>	<b>119,387</b>	<b>189,190</b>	<b>208,125</b>	<b>210,805</b>	<b>215,260</b>	<b>216,965</b>

**Valley Bus (6202)**

<b>2019</b>	Budget	81,490
	Projected final	72,000

<b>2020</b>	Budget request	78,575
	Total Change over 2019 budget	(2,915)
	Less change in Global expenses	(160)
	Less change in amortization	0
	<b>Remaining change over 2019 budget</b>	<b>(3,075) (b)</b>

2018 Actual	\$	77,532
2017 Actual	\$	72,344
2016 Actual	\$	74,440
2015 Actual	\$	72,710

5 year average                      \$                      73,805

**Mentionable Variances**

1-451	(r)	Custom Work	-3,075
			<u>-3,075 (b)</u>
		balance of variance	\$ -

Salaries, Wages & Benefits	2,260	Global account
Telephone	-2,100	Global account
Fuel		Global account
Insurance		Global account
Utilities		Global account
	<u>160</u>	



Presentation of 2020 Operating Budget Tax Supported

	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
6202 Valley Bus Society									
1-451 Custom Work	-270	-3,856	-9,696	-8,083	-4,600	-7,675	-7,675	-7,675	-7,675
1-991 Other Income				-2					
2-111 Salaries			3,321	4,663	2,710	4,640	4,730	4,850	4,950
2-151 Payroll Benefits			617	1,020	510	840	860	880	900
2-212 Communication System	270	270	1,931	270	270	270	270	270	270
2-216 Telephone			1,920		2,100				
2-252 Repairs: Equipment			1,989	1,301	1,500	1,500	1,500	1,500	1,500
2-771 Grant: (specify) individuals, community	74,440	75,930	77,450	72,417	79,000	79,000	79,000	79,000	79,000
<b>Total 6202 Valley Bus Society</b>	<b>74,440</b>	<b>72,344</b>	<b>77,532</b>	<b>71,586</b>	<b>81,490</b>	<b>78,575</b>	<b>78,685</b>	<b>78,825</b>	<b>78,945</b>

**Tourism (6204)**

<b>2019</b>	Budget	127,585
	Projected final	28,500

<b>2020</b>	Budget request	64,675
	Total Change over 2019 budget	(62,910)
	Less change in Global expenses	28,315
	Less change in amortization	0
	<b>Remaining change over 2019 budget</b>	<b>(34,595) (b)</b>

2018 Actual	\$	109,110
2017 Actual	\$	115,334
2016 Actual	\$	112,435
2015 Actual	\$	214,263

5 year average                      \$                      115,928

**Mentionable Variances**

1-843	(r)	Conditional Programs	-55,000	provision - TIBRE (for Ambassadors & job fair)
1-991	(r)	Other Income	-40,000	Hoodoo revenue
2-221	(e)	Advertising and Promotion	-3,300	elimination of provision for Dinosaur Project signs
2-242	(e)	Contract: Chamber Commerce	-8,520	CPI contractual increase - \$1,170
2-291	(e)	Other General Services	6,500	elimination of 1 time additional funding \$9,600
2-519	(e)	Other General Supplies	2,800	provision for portable washrooms at Hoodoos
2-761	(e)	Transfer to Reserve	12,750	1 time provision \$2,200 for shed for parking attendants
				*new - parking proceeds
				50% reduction in annual grant funding per past Council directive
2-771	(e)	Grant: Travel Drumheller	50,000	\$55k provision Tourism - TIBRE grant
			<b>-34,770 (b)</b>	
		balance of variance	\$                      175	

Salaries, Wages & Benefits	-28,475	Global account
Telephone	160	Global account
Fuel		Global account
Insurance		Global account
Utilities		Global account
	<b>-28,315</b>	



Presentation of 2020 Operational Budget Tax Supported

	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
6204 Tourism									
1-843 Conditional Programs				-66,128		-225,000			
1-991 Other Income		-180	-4,102	-41,717		-40,000	-40,000	-40,000	-40,000
1-993 Gain (Loss) on Disposal of Asset			-2,500	2,500					
2-111 Salaries	17,423	25,743	26,890	12,907	38,320	14,485	14,780	15,150	15,450
2-151 Payroll Benefits	2,477	5,970	7,105	1,226	7,270	2,630	2,680	2,750	2,810
2-152 Wellness Program			200						
2-212 Communication System	962	956	710	440	1,025	1,000	1,000	1,000	1,000
2-214 Conventions/Registrations			835		600	600	600	600	600
2-216 Telephone	458	461	551	529	470	630	640	650	660
2-217 Travel and Subsistence			795		1,000	1,000	1,000	1,000	1,000
2-221 Advertising and Promotion	1,240	2,012	7,292		7,150	3,850	3,850	3,850	3,850
2-222 Municipal Membership Fees	4,175	4,215	4,296	4,024	4,250	4,250	4,250	4,250	4,250
2-239 Other Professional				13,998		170,000			
2-242 Contract: (specify)		46,157	46,896	77,708	57,500	48,980	49,960	50,960	51,980
2-275 Software Support/Upgrades			142	331					
2-291 Other General Services	45,700			5,995		6,500	6,680	6,800	6,980
2-519 Other General Supplies				6,276		2,800	600	600	600
2-761 Contributed to Capital Reserves						12,750	13,000	13,825	13,825
2-771 Grant: (specify) individuals, community	40,000	30,000	20,000	9,167	10,000	60,000			
2-812 Penalties, Interest, Overdraft				43		200	215	225	235
<b>Total 6204 Tourism</b>	<b>112,435</b>	<b>115,334</b>	<b>109,110</b>	<b>27,299</b>	<b>127,585</b>	<b>64,675</b>	<b>59,255</b>	<b>61,660</b>	<b>63,240</b>

AGENDA ITEM #6.2.1

**Subdivision (6601)**

<b>2019</b>	Budget	12,700
	Projected final	14,074

<b>2020</b>	Budget request	12,700
	Total Change over 2019 budget	0
	Less change in Global expenses	0
	Less change in amortization	0
	<b>Remaining change over 2019 budget</b>	<b>0 (b)</b>

2018 Actual	\$	15,716
2017 Actual	\$	18,533
2016 Actual	\$	26,355
2015 Actual	\$	14,651

5 year average                      \$                      17,866

**Mentionable Variances**

balance of variance                      0 (b)  
 \$                      -

Salaries, Wages & Benefits	Global account
Telephone	Global account
Fuel	Global account
Insurance	Global account
Utilities	Global account
<u>0</u>	

**Land Rentals (6602)**

<b>2019</b>		
	Budget	(3,700)
	Projected final	(5,875)

<b>2020</b>		
	Budget request	(15,100)
	Total Change over 2019 budget	(11,400)
	Less change in Global expenses	0
	Less change in amortization	0
	<b>Remaining change over 2019 budget</b>	<b>(11,400) (b)</b>

2018 Actual	-\$	4,225
2017 Actual	-\$	3,925
2016 Actual	-\$	4,000
2015 Actual	-\$	3,900

5 year average                   -\$                   4,385

**Mentionable Variances**

1-562	(r)	Rental: Commercial Land	-11,400
			<b>-11,400 (b)</b>
		balance of variance	\$ -

Salaries, Wages & Benefits	Global account
Telephone	Global account
Fuel	Global account
Insurance	Global account
Utilities	Global account
	0

	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
<b>601 Subdivisions and Developments</b>									
635 1-443 Sale of Land	-172,663		-126,265	-49,400	-350,000	-350,000	-350,000	-350,000	-350,000
636 1-991 Other Income	-10,236		-750	-750					
637 2-111 Salaries	6,407								
638 2-221 Advertising and Promotion	1,801								
639 2-237 Legal and Collection	1,961		957	536	4,500	4,500	4,500	4,500	4,500
640 2-239 Other Professional		1,300	3,194	2,140					
641 2-539 Adjustments to Land Inventory	148,221		43,191	39,617	305,000	305,000	305,000	305,000	305,000
642 2-761 Contributed to Capital Reserves	32,236		78,749	9,247	40,500	40,500	40,500	40,500	40,500
643 2-831 Interest	5,940	4,545	3,952						
644 2-930 Amortization Expense	12,688	12,688	12,688	12,684	12,700	12,700	12,700	12,700	12,700
<b>645 Total 6601 Subdivisions and Developments</b>	<b>26,355</b>	<b>18,533</b>	<b>15,716</b>	<b>14,074</b>	<b>12,700</b>	<b>12,700</b>	<b>12,700</b>	<b>12,700</b>	<b>12,700</b>
<b>6602 Land Rentals</b>									
647 1-561 Rental: Residential Land	-900	-900	-900	-900	-900	-900	-900	-900	-900
648 1-562 Rental: Commercial Land	-3,100	-3,025	-3,325	-4,975	-2,800	-14,200	-25,600	-25,600	-25,600
<b>649 Total 6602 Land Rentals</b>	<b>-4,000</b>	<b>-3,925</b>	<b>-4,225</b>	<b>-5,875</b>	<b>-3,700</b>	<b>-15,100</b>	<b>-26,500</b>	<b>-26,500</b>	<b>-26,500</b>



**Public Housing (6701)**

<b>2019</b>		
	Budget	92,669
	Projected final	94,500

<b>2020</b>		
	Budget request	94,859
	Total Change over 2019 budget	2,190
	Less change in Global expenses	(3,610)
	Less change in amortization	0
	<b>Remaining change over 2019 budget</b>	<b>(1,420) (b)</b>

2018 Actual	\$	93,627
2017 Actual	\$	87,235
2016 Actual	\$	132,879
2015 Actual	\$	73,164

5 year average                    \$                    96,281

**Mentionable Variances**

2-831	(e)	Interest	-1,420
			<b>-1,420 (b)</b>
		balance of variance	\$ -

Salaries, Wages & Benefits		Global account
Telephone		Global account
Fuel		Global account
Insurance	3,610	Global account
Utilities		Global account
	<u>3,610</u>	

# DRUMHELLER



## 2020 Operating Budget

	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
650 6701 Public Housing									
651 1-843 Conditional Programs	-22,346	-22,346	-22,346	-11,173	-22,346	-22,346			
652 1-991 Other Income	20,000	-103,862		-30,000					
653 2-111 Salaries		1,131							
654 2-151 Payroll Benefits		219							
655 2-242 Contract: (specify)		2,332	12,119		11,000	11,000	12,000	12,000	15,000
656 2-251 Repairs: Buildings	650	18,807							
657 2-272 Insurance and Bond Premiums	8,562	8,812	8,411	10,050	9,000	12,610	13,240	13,900	14,600
658 2-291 Other General Services	27,269								
659 2-763 VADIM CONVERTED		85,000		30,000					
660 2-831 Interest	7,148	5,930	4,615	3,194	4,615	3,195	1,660		
661 2-930 Amortization Expense	91,596	91,212	90,828	91,596	90,400	90,400	90,400	90,400	90,400
662 <b>Total 6701 Public Housing</b>	<b>132,879</b>	<b>87,235</b>	<b>93,627</b>	<b>93,667</b>	<b>92,669</b>	<b>94,859</b>	<b>117,300</b>	<b>116,300</b>	<b>120,000</b>

**Chamber (Tourism) Bldg (6902)**

<b>2019</b>		
Budget		1,600
Projected final		5,600

<b>2020</b>		
Budget request		5,465
Total Change over 2019 budget		3,865
Less change in Global expenses		(3,865)
Less change in amortization		0
<b>Remaining change over 2019 budget</b>		<b>0 (b)</b>

**Mentionable Variances**

	<b>0 (b)</b>
balance of variance	\$ -

Salaries, Wages & Benefits	75	Global account
Telephone		Global account
Fuel		Global account
Insurance	790	Global account
Utilities	<u>3,000</u>	Global account
	<u>3,865</u>	

2018 Actual	\$	12,496
2017 Actual	\$	2,542
2016 Actual	\$	2,072
2015 Actual	\$	1,813

5 year average                      \$                      4,905



Presentation of 2020 Operational Budget

Tax Supported

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	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
63 6902 Tourist Info / DRCDT									
64 1-991 Other Income		-4							
65 2-111 Salaries		543	32	1,085		75	80	80	80
66 2-151 Payroll Benefits		129	8	152					
67 2-251 Repairs: Buildings		316	10,971	73					
68 2-272 Insurance and Bond Premiums	2,072	1,558	1,485	1,906	1,600	2,390	2,510	2,640	2,770
69 2-543 Utilities: Water and Sewer				2,362		3,000	3,060	3,125	3,195
70 <b>Total 6902 Tourist Info / DRCDT</b>	<b>2,072</b>	<b>2,542</b>	<b>12,496</b>	<b>5,578</b>	<b>1,600</b>	<b>5,465</b>	<b>5,650</b>	<b>5,845</b>	<b>6,045</b>

**Old Cells (6904)**

<b>2019</b>		
Budget		4,827
<i>Projected final</i>		3,400

<b>2020</b>		
Budget request		4,095
Total Change over 2019 budget		(732)
Less change in Global expenses		720
Less change in amortization		0
<b>Remaining change over 2019 budget</b>		<b>(12) (b)</b>

<b>2018 Actual</b>	\$	6,466
<b>2017 Actual</b>	\$	3,914
<b>2016 Actual</b>	\$	3,245
<b>2015 Actual</b>	\$	3,677

**5 year average**                      \$                      4,140

**Mentionable Variances**

	<u>0 (b)</u>
balance of variance	-\$ 12

Salaries, Wages & Benefits	-880	Global account
Telephone		Global account
Fuel		Global account
Insurance		Global account
Utilities	160	Global account
	<u>-720</u>	



Presentation of 2020 Operational Budget - Tax Supported

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	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
6904 Old Cells									
2-111 Salaries					880				
2-251 Repairs: Buildings		389	2,120		450	450	450	450	450
2-253 Repairs: Other			512		250	250	250	250	250
2-541 Utilities: Electricity	1,988	2,049	2,369	2,065	1,800	1,905	2,005	2,055	2,105
2-542 Utilities: Gas	1,257	1,476	1,465	1,276	1,435	1,490	1,600	1,705	1,740
<b>Total 6904 Old Cells</b>	<b>3,245</b>	<b>3,914</b>	<b>6,466</b>	<b>3,341</b>	<b>4,815</b>	<b>4,095</b>	<b>4,305</b>	<b>4,460</b>	<b>4,545</b>

**RCMP Building (6905)**

<b>2019</b>		
Budget		37,668
<i>Projected final</i>		<i>50,500</i>

2018 Actual	\$	38,107
2017 Actual	\$	35,501
2016 Actual	\$	37,521
2015 Actual	\$	28,021

5 year average      \$                      37,930

<b>2020</b>		
Budget request		59,565
Total Change over 2019 budget		21,897
Less change in Global expenses		(7,235)
Less change in amortization		0
<b>Remaining change over 2019 budget</b>		<b>14,662 (b)</b>

**Mentionable Variances**

	(e)	2-251 Repairs: Buildings	15,000
		<b>15,000 (b)</b>	
		balance of variance	-\$ 338

1 time provisions  
 \$7k - paint/plaster bldg exterior  
 \$8k - sidewalk repair

Salaries, Wages & Benefits	4,485	Global account
Telephone		Global account
Fuel		Global account
Insurance	1,850	Global account
Utilities	900	Global account
	<u>7,235</u>	



Presentation of 2020 Operational Budget Tax Supported

	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
6905 RCMP Building									
1-451 Custom Work	-2,367			-2,137					
1-564 Rental: Buildings	-42,552	-42,552	-42,552	-42,552	-42,552	-42,550	-42,550	-42,550	-42,550
1-991 Other Income		-34	-11	-2					
2-111 Salaries	5,809	3,789	2,543	5,994	2,600	6,555	6,690	6,860	7,000
2-151 Payroll Benefits	1,152	1,086	463	1,253	660	1,190	1,210	1,240	1,260
2-241 Janitorial Services	21,480	21,480	21,845	21,845	23,700	23,700	23,700	23,700	23,700
2-251 Repairs: Buildings	11,423	6,851	7,242	13,336	5,500	20,500	8,500	8,500	8,500
2-253 Repairs: Other	1,169	33	1,810	7,764	3,000	3,000	3,000	3,000	3,000
2-272 Insurance and Bond Premiums	3,207	3,941	3,757	4,821	4,200	6,050	6,350	6,670	7,000
2-291 Other General Services	11,181	11,278	10,581	10,570	13,405	13,065	13,065	13,065	13,065
2-511 Safety Materials, Clothing & Shoes	208	327	879	743	300	300	300	300	300
2-519 Other General Supplies	469	669	504	213	650	650	650	650	650
2-531 Chemicals and Salts		100		244	100	100	100	100	100
2-541 Utilities: Electricity	18,581	17,459	18,467	17,336	13,655	15,290	15,290	15,510	15,680
2-542 Utilities: Gas	6,877	9,550	9,498	9,215	9,450	9,715	10,580	11,370	11,570
2-543 Utilities: Water and Sewer	884	1,524	3,081	1,326	3,000	2,000	2,040	2,080	2,120
<b>Total 6905 RCMP Building</b>	<b>37,521</b>	<b>35,501</b>	<b>38,107</b>	<b>49,969</b>	<b>37,668</b>	<b>59,565</b>	<b>48,925</b>	<b>50,495</b>	<b>51,395</b>



**Recreation Admin (7201)**

<b>2019</b>	Budget	742,335
	Projected final	720,500

2018 Actual	\$	341,018
2017 Actual	\$	401,199
2016 Actual	\$	428,527
2015 Actual	\$	373,787

5 year average      \$      453,006

<b>2020</b>	Budget request	894,305	
	Total Change over 2019 budget	151,970	
	Less change in Global expenses	(136,855)	
	Less change in amortization	(15,000)	
	<b>Remaining change over 2019 budget</b>	<b>115</b>	<b>(b)</b>

**Mentionable Variances**

balance of variance      \$      115

Salaries, Wages & Benefits	136,305	Global account
Telephone	610	Global account
Fuel	0	Global account
Insurance	-60	Global account
Utilities		Global account
	<u>136,855</u>	

# DRUMHELLER



## 2020 Operating Budget

	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
7201 Recreation Administration									
1-421 Programs (Taxable)	-2,264	-2,643	-690	-667					
1-991 Other Income		-494	-193	-27					
1-993 Gain (Loss) on Disposal of Asset	-620		-2,571						
2-111 Salaries	64,561	68,768	37,062	10,691	34,540	139,460	142,250	145,810	148,730
2-151 Payroll Benefits	16,363	16,641	11,763	2,729	4,310	35,695	36,205	36,855	37,385
2-152 Wellness Program	400	272	50	84	300	300	300	300	300
2-214 Conventions/Registrations	575	845	1,047	1,000	1,000	700	700	700	700
2-216 Telephone	1,104	1,115	601	282	800	1,410	420	430	1,440
2-217 Travel and Subsistence	1,721	1,403			500	1,000	1,000	1,000	1,000
2-221 Advertising and Promotion	176				500				
2-222 Municipal Membership Fees	928	823	318		850	850	850	850	850
2-223 Printing and Binding		388	652	339	2,585	2,000	2,000	2,000	2,000
2-234 Education			242	510		500	500	500	500
2-252 Repairs: Equipment	168	124	159		350	350	350	350	350
2-272 Insurance and Bond Premiums	417	728	758	626	850	790	830	870	910
2-515 Stationery, Office Supplies	267			17	250	750	750	750	750
2-519 Other General Supplies	186	225							
2-521 Fuel Oil Grease	571	370	165	416	500	500	510	520	535
2-926 Uncollectable Accounts		2,881							
2-930 Amortization Expense	343,974	309,753	291,655	703,764	695,000	710,000	710,000	710,000	710,000
<b>717 Total 7201 Recreation Administration</b>	<b>428,527</b>	<b>401,199</b>	<b>341,018</b>	<b>719,764</b>	<b>742,335</b>	<b>894,305</b>	<b>896,665</b>	<b>900,935</b>	<b>905,450</b>

### Aquaplex (7202)

<b>2019</b>		
	Budget	676,370
	<i>Projected final</i>	<i>918,500</i>

<b>2020</b>		
	Budget request	778,545
	Total Change over 2019 budget	102,175
	Less change in Global expenses	(89,285)
	Less change in amortization	0
	<b>Remaining change over 2019 budget</b>	<b>12,890 (b)</b>

2018 Actual	\$	341,018
2017 Actual	\$	591,271
2016 Actual	\$	603,480
2015 Actual	\$	643,362

5 year average                      \$                      619,526

#### Mentionable Variances

1-411	(r)	Admissions (taxable)	0
1-421	(r)	Programs (Taxable)	-400
1-423	(r)	Programs (Taxable)	0
1-425	(r)	Programs (specify) (non-taxable)	1,100
1-442	(r)	Concession Sales	0
1-444	(r)	Sale of Materials	1,500
1-564	(r)	Rental: Buildings	-3,000
1-841	(r)	Wage Subsidies	2,200
1-942	(r)	Drawn from Capital Reserve	295,000
1-991	(r)	Other Income	-5,000
2-214	(e)	Conventions/Registrations	600
2-215	(e)	Postage	0
2-217	(e)	Travel and Subsistence	-1,200
2-221	(e)	Advertising and Promotion	300
2-222	(e)	Municipal Membership Fees	250
2-223	(e)	Printing and Binding	0
2-227	(e)	Software and Upgrades	0
2-234	(e)	Education	-2,500
2-241	(e)	Janitorial Services	0
2-242	(e)	Contract: (specify)	
2-251	(e)	Repairs: Buildings	5,500
2-252	(e)	Repairs: Equipment	0
2-253	(e)	Repairs: Other	0
2-255	(e)	Repairs: Capital Reinvestment Program	-295,000
2-291	(e)	Other General Services	-1,375
2-295	(e)	Project: (specify)	

2-511	(e)	Safety Materials, Clothing & Shoes	-750
2-512	(e)	Goods for Re-Sale	0
2-513	(e)	Goods for Re-Sale: Concession	0
2-514	(e)	Program Materials	300
2-515	(e)	Stationery, Office Supplies	50
2-518	(e)	Janitorial Supplies	3,000
2-519	(e)	Other General Supplies	4,000
2-531	(e)	Chemicals and Salts	7,865
2-812	(e)	Penalties, Interest, Overdraft	
2-813	(e)	POS - Over/Short	0
2-926	(e)	Uncollectable Accts	0
			<u>12,440 (b)</u>
			\$ 450

Salaries, Wages & Benefits	75,065	Global account
Telephone	-1,200	Global account
Fuel		Global account
Insurance	1,590	Global account
Utilities	13,830	Global account
	<u>89,285</u>	



2020 Operating Budget

	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
7202 Aquaplex									
1-411 Admissions (taxable)	-87,304	-54,036	-101,506	-80,712	-90,000	-90,000	-91,840	-93,720	-96,020
1-421 Programs (Taxable)	-5,121	-4,164	-6,947	-6,461	-5,000	-5,400	-5,550	-5,650	-5,750
1-423 Programs (Taxable)	-69,886	-57,780	-66,260	-57,908	-60,000	-60,000	-61,200	-62,200	-63,350
1-425 Programs (specify) (non-taxable)	-46,907	-38,633	-54,655	-46,689	-55,000	-53,900	-55,000	-56,100	-57,300
1-442 Concession Sales	-9,930	-5,857	-9,477	-7,633	-9,000	-9,000	-9,000	-9,000	-9,000
1-444 Sale of Materials	-5,556	-4,023	-5,867	-4,140	-6,500	-5,000	-5,000	-5,000	-5,000
1-564 Rental: Buildings	-23,393	-19,073	-22,540	-29,161	-22,000	-25,000	-25,000	-25,000	-25,000
1-841 Wage Subsidies	-4,059	-2,196	-1,614		-2,200				
1-942 Drawn from Capital Reserve					-295,000				
1-991 Other Income	-3,862	-8,091	-1,253	-1,034		-5,000			
2-111 Salaries	474,318	447,559	575,589	557,207	531,010	611,090	623,320	638,900	651,670
2-151 Payroll Benefits	74,816	78,953	86,646	81,900	113,570	108,555	110,775	113,605	115,925
2-152 Wellness Program	1,075	723	735	1,703	2,000	2,000	2,000	2,000	2,000
2-214 Conventions/Registrations	360	80	538	1,100	800	1,400	1,450	1,450	1,450
2-215 Postage		68	56	8	100	100	100	100	100
2-216 Telephone	2,286	1,510	1,988	1,915	2,350	1,150	1,175	2,200	1,225
2-217 Travel and Subsistence	1,913	1,718	984	1,299	2,350	1,250	1,275	1,300	1,300
2-221 Advertising and Promotion	467	790	295	1,057	1,000	1,300	1,000	1,000	1,000
2-222 Municipal Membership Fees		1,196	1,043	803	1,320	1,570	1,720	1,720	1,720
2-223 Printing and Binding	300				500	500	500	500	500
2-227 Software and Upgrades	2,668	3,082	4,647	3,472	5,100	5,100	5,175	5,175	5,175
2-234 Education	3,417	6,098	5,531	3,141	6,500	4,000	5,275	4,150	5,425
2-241 Janitorial Services	8,835	1,636	1,555	1,791	2,500	2,500	2,500	2,500	2,500
2-242 Contract: (specify)	3,549		3,254						
2-251 Repairs: Buildings	16,195	11,876	11,931	12,816	15,050	20,550	20,550	20,550	20,550
2-252 Repairs: Equipment	3,271	11,955	2,761	262,383	10,500	10,500	10,500	10,500	10,500
2-253 Repairs: Other	35,607	27,266	53,855	31,662	17,850	17,850	18,050	18,300	18,550
2-255 Repairs: Capital Reinvestment Program	2,511			890	295,000				
2-272 Insurance and Bond Premiums	7,705	7,451	7,121	7,645	8,000	9,590	10,070	10,570	11,100
2-291 Other General Services	7,801	10,469	2,424	6,237	8,600	7,225	7,225	7,225	7,225
2-511 Safety Materials, Clothing & Shoes	1,648	4,222	4,247	1,753	5,000	4,250	4,300	4,400	4,500
2-512 Goods for Re-Sale	6,771	606	3,912	3,155	6,500	6,500	6,500	6,500	6,500

# DRUMHELLER



## 2020 Operating Budget

	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
51 2-513 Goods for Re-Sale: Concession	6,734	3,688	6,441	4,269	6,000	6,000	6,000	6,000	6,000
52 2-514 Program Materials	7,108	5,514	5,975	7,164	7,300	7,600	7,750	7,905	8,065
53 2-515 Stationery, Office Supplies	743	745	1,698	774	900	950	1,000	1,000	1,000
54 2-518 Janitorial Supplies		3,106	8,146	5,736	4,000	7,000	7,000	7,000	7,000
55 2-519 Other General Supplies	7,634	6,517	6,384	3,936	8,000	12,000	7,000	7,000	7,000
56 2-531 Chemicals and Salts	22,734	19,990	26,834	24,132	26,355	34,220	34,430	35,230	35,980
57 2-541 Utilities: Electricity	58,201	39,317	54,002	46,572	41,850	54,480	52,130	53,210	53,995
758 2-542 Utilities: Gas	70,810	55,083	44,086	40,946	49,890	47,590	51,785	55,625	56,615
59 2-543 Utilities: Water and Sewer	29,584	33,024	36,860	33,528	38,500	42,000	42,840	43,700	44,570
60 2-812 Penalties, Interest, Overdraft	1,511	1,039	1,967	2,098	2,000	2,350	2,375	2,400	2,450
61 2-813 POS - Over/Short	-1,074	-399	111	-86	175	175	175	175	175
62 2-926 Uncollectable Accounts		242	6,841		500	500	500	500	500
763 <b>Total 7202 Aquaplex</b>	<b>603,480</b>	<b>591,271</b>	<b>698,338</b>	<b>917,268</b>	<b>676,370</b>	<b>778,545</b>	<b>793,855</b>	<b>815,720</b>	<b>830,845</b>

**Arena (7203)**

<b>2019</b>		
Budget		588,725
Projected final		455,000

2018 Actual	\$	623,668
2017 Actual	\$	445,969
2016 Actual	\$	500,353
2015 Actual	\$	429,419

<b>2020</b>		
Budget request		527,955
Total Change over 2019 budget		(60,770)
Less change in Global expenses		93,370
Less change in amortization		0
<b>Remaining change over 2019 budget</b>		<b>32,600 (b)</b>

5 year average                   \$                   490,882

**Mentionable Variances**

		28,600	1time provisions \$15k for Containment wall (isolate compressor room in ammonia event) \$6k for aisleway railings \$4,500 scuppers on building side
2-251	(e)		
2-253	(e)	7,000	1time provision to replace ammonia sensor
2-519	(e)	-1,800	1 time provision for nets (\$1,350) elimination 1 time provision for flag pole (\$2,700)
		<b>33,800 (b)</b>	
	balance of variance	-\$ 1,200	

Salaries, Wages & Benefits	-88,500	Global account
Telephone	350	Global account
Fuel	-1,200	Global account
Insurance	-11,600	Global account
Utilities	7,580	Global account
	<u>-93,370</u>	

# DRUMHELLER



## 2020 Operating Budget

	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
<b>7203 Arena</b>									
1-411 Admissions (taxable)	-5,714	-6,000	-6,000	-6,000	-6,000	-6,000	-6,000	-6,000	-6,000
1-564 Rental: Buildings	-138,901	-139,703	-160,563	-150,898	-145,000	-145,000	-147,900	-150,100	-152,450
1-991 Other Income	-2,137	-2,452	-5,587	-2,678					
2-111 Salaries	257,821	248,875	247,655	275,140	355,610	283,060	288,720	295,940	301,860
2-151 Payroll Benefits	48,926	50,254	47,053	53,260	67,430	51,480	52,510	53,820	54,900
2-152 Wellness Program	575	1,128	575	603	1,000	1,000	1,000	1,000	1,000
2-214 Conventions/Registrations				700	500	600	600	600	600
2-216 Telephone	5,325	6,362	6,086	6,682	5,400	5,750	5,845	5,945	6,050
2-217 Travel and Subsistence	1,957	2,378	1,319	2,315	2,000	1,500	1,525	1,550	1,550
2-222 Municipal Membership Fees	540	360	495	588	700	700	700	700	700
2-234 Education	876	2,815	262	2,545	3,550	2,800	1,250	1,250	1,350
2-241 Janitorial Services	9,690	2,465	2,210	3,337	3,200	3,200	3,200	3,200	3,200
2-251 Repairs: Buildings	32,031	30,105	67,836	28,369	57,100	85,700	24,200	24,200	27,700
2-252 Repairs: Equipment	6,941	3,894	4,186	2,812	6,000	6,500	9,000	9,000	9,000
2-253 Repairs: Other	45,405	27,213	13,965	21,292	20,800	27,800	20,800	20,800	20,800
2-255 Repairs: Capital Reinvestment Program	22,470		190,720	17,720					
2-272 Insurance and Bond Premiums	27,866	27,823	26,726	13,070	28,000	16,400	17,220	18,080	18,980
2-291 Other General Services	35,974	24,662	25,640	22,401	28,400	28,000	28,000	28,000	28,000
2-511 Safety Materials, Clothing & Shoes	5,339	3,873	4,388	3,205	5,000	5,000	3,750	3,750	3,750
2-518 Janitorial Supplies		7,539	6,926	4,516	6,700	6,700	6,700	6,700	6,700
2-519 Other General Supplies	6,131	10,578	5,007	12,063	5,060	3,260	3,400	3,450	3,550
2-521 Fuel Oil Grease	2,306	3,175	1,461	928	3,200	2,000	2,040	2,080	2,120
2-524 Consumable, Small Tools	1,167	386	273	101	900	750	800	800	825
2-531 Chemicals and Salts	6,353	6,067	5,674	3,842	6,700	6,700	6,700	6,700	6,700
2-541 Utilities: Electricity	71,527	65,924	66,933	69,769	67,210	69,265	66,215	68,100	69,480
2-542 Utilities: Gas	29,443	35,871	38,884	34,681	36,265	38,790	42,330	45,565	46,325
2-543 Utilities: Water and Sewer	28,442	26,522	27,354	25,141	28,500	31,500	32,130	32,770	33,420
2-926 Uncollectable Accounts		5,855	4,190		500	500	500	500	500
<b>Total 7203 Arena</b>	<b>500,353</b>	<b>445,969</b>	<b>623,668</b>	<b>445,504</b>	<b>588,725</b>	<b>527,955</b>	<b>465,235</b>	<b>478,400</b>	<b>490,610</b>



**Parks (7204)**

<b>2019</b>	Budget	538,045
	Projected final	415,000

<b>2020</b>	Budget request	571,170
	Total Change over 2019 budget	33,125
	Less change in Global expenses	(14,925)
	Less change in amortization	0
	<b>Remaining change over 2019 budget</b>	<b>18,200 (b)</b>

2018 Actual	\$	445,106
2017 Actual	\$	516,346
2016 Actual	\$	476,526
2015 Actual	\$	667,918

5 year average                    \$                    504,179

**Mentionable Variances**

1-841	(r)	Wage Subsidies	7,200	elimination of Step grants
1-991	(r)	Other Income	1,500	bench sales - based on actual
2-254	(e)	Repairs: Structures	8,000	1 time provision \$7k for spray park nozzle heads increased provision for ball parks
2-519	(e)	Other General Supplies	1,500	increase to provision for bedding plants

**18,200 (b)**


\$ -

Salaries, Wages & Benefits	28,765	Global account
Telephone		Global account
Fuel	-2,000	Global account
Insurance	-2,060	Global account
Utilities	-9,780	Global account
	<u>14,925</u>	



Presentation of 2020 Operational Budget Tax Supported  
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	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
7204 Parks and Playgrounds									
1-451 Custom Work		-320		-710					
1-564 Rental: Buildings	-13,125	-8,536	-8,991	-10,671	-9,000	-9,500	-9,700	-9,900	-10,100
1-565 Rental: Equipment		-800							
1-841 Wage Subsidies	-16,613	-23,196	-21,000		-7,200				
1-843 Conditional Programs	-2,229								
1-991 Other Income	-15,829	-20,481	-12,041	-27,893	-10,000	-8,500	-9,000	-9,000	-9,000
1-992 Contributions: Community Organizations				-10,000					
2-111 Salaries	270,957	273,392	235,744	226,008	238,140	274,605	280,090	287,100	292,840
2-151 Payroll Benefits	40,536	44,250	32,741	30,740	57,650	49,950	50,950	52,220	53,260
2-217 Travel and Subsistence		685	74						
2-234 Education	1,297	785	405		850	850	850	850	850
2-241 Janitorial Services	11,589								
2-252 Repairs: Equipment	13,877	11,594	11,631	15,728	13,000	13,000	13,000	13,000	13,000
2-253 Repairs: Other	1,227	48	376		1,400	1,400	1,400	1,400	1,400
2-254 Repairs: Structures	39,584	33,356	30,316	34,545	42,800	50,800	43,800	43,800	43,800
2-262 Rental/Lease: Equipment/Furnishings	205	185			750	750	750	750	750
2-272 Insurance and Bond Premiums	8,971	8,943	13,023	9,258	14,000	11,940	12,540	13,170	13,830
2-291 Other General Services	17,951	17,470	44,514	37,648	36,475	36,475	36,475	36,475	36,475
2-292 Contracted Service (Specify)	6,000	6,451		6,600	6,600	6,600	6,600	6,600	6,600
2-511 Safety Materials, Clothing & Shoes	1,850	1,666	1,784	1,873	3,000	3,000	3,000	3,000	3,000
2-518 Janitorial Supplies		5,093	9,186	6,193	6,800	6,800	6,800	6,800	6,800
2-519 Other General Supplies	30,624	19,855	25,406	22,522	17,100	18,600	18,600	18,600	18,600
2-521 Fuel Oil Grease	9,104	9,580	4,983	4,657	10,000	8,000	8,160	8,325	8,490
2-524 Consumable, Small Tools	1,041	1,047	1,126	1,098	2,000	2,000	2,000	2,000	2,000
2-531 Chemicals and Salts	9,373	14,446	2,123	907	15,400	15,400	15,400	15,400	15,400
2-535 Sand and Gravel				1,850	500	1,000	1,000	1,000	1,000
2-541 Utilities: Electricity	14,119	18,025	15,832	13,434	17,150	10,255	9,745	9,645	10,365
2-542 Utilities: Gas	587	633	661	592	630	645	675	710	730
2-543 Utilities: Water and Sewer	45,430	102,175	57,897	25,529	80,000	77,100	80,750	82,330	83,925
2-926 Uncollectable Accounts			-684						
<b>Total 7204 Parks and Playgrounds</b>	<b>476,526</b>	<b>516,346</b>	<b>445,106</b>	<b>389,908</b>	<b>538,045</b>	<b>571,170</b>	<b>573,885</b>	<b>584,275</b>	<b>594,015</b>

**Seasonal Rec Programs (7205)**

<b>2019</b>		
Budget		8,460
Projected final		9,000

<b>2020</b>		
Budget request		9,410
Total Change over 2019 budget		950
Less change in Global expenses		(2,950)
Less change in amortization		0
<b>Remaining change over 2019 budget</b>		<b>(2,000) (b)</b>

2018 Actual	\$	7,717
2017 Actual	\$	9,255
2016 Actual	\$	12,232
2015 Actual	\$	11,441

5 year average                      \$                      9,929

**Mentionable Variances**

1-425	(r)	Programs (specify) (non-taxable)	-5,000	Summer fun prgm revenue
1-841	(r)	Wage Subsidies	2,200	elimination of Step grant

		<u>-2,800 (b)</u>	
balance of variance	\$	800	

Salaries, Wages & Benefits	3,000	Global account
Telephone	-50	Global account
Fuel		Global account
Insurance		Global account
Utilities	<u>2,950</u>	Global account



Presentation of 2020 Operational Budget Tax Supported

	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
7205 Seasonal Recreation Programs									
1-425 Programs (specify) (non-taxable)	-25,941	-18,821	-24,040	-27,804	-28,000	-33,000	-33,500	-34,000	-35,000
1-841 Wage Subsidies		-2,196	-3,228		-2,200				
1-991 Other Income	-280	-342	-150	-18	-150				
2-111 Salaries	29,072	24,839	24,444	26,200	24,930	27,170	27,770	28,540	29,170
2-151 Payroll Benefits	2,722	1,901	2,080	2,164	4,730	5,490	5,600	5,740	5,850
2-216 Telephone	8	5,407	210	24	250	200	205	210	215
2-217 Travel and Subsistence	2,636	1,945	2,076	2,844	2,200	2,500	2,700	2,700	3,000
2-221 Advertising and Promotion	595	583	1,067	15	900	900	900	900	900
2-234 Education	281				200	500	500	500	500
2-291 Other General Services	2,812	273	450	419	1,500	750	750	750	950
2-295 Project: (specify)			630						
2-514 Program Materials	1,862	2,689	3,055	4,941	3,600	4,400	4,600	4,600	5,300
2-519 Other General Supplies	26	507	400		500	500	500	500	500
2-926 Uncollectable Accounts			723						
<b>Total 7205 Seasonal Recreation Programs</b>	<b>13,793</b>	<b>16,785</b>	<b>7,717</b>	<b>8,785</b>	<b>8,460</b>	<b>9,410</b>	<b>10,025</b>	<b>10,440</b>	<b>11,385</b>

**Curling (7206)**

<b>2019</b>		
Budget		15,520
Projected final		9,500

2018 Actual	\$	13,035
2017 Actual	\$	9,255
2016 Actual	\$	12,232
2015 Actual	\$	11,441

5 year average      \$                      11,093

<b>2020</b>		
Budget request		10,860
Total Change over 2019 budget		(4,660)
Less change in Global expenses		4,640
Less change in amortization		0
<b>Remaining change over 2019 budget</b>		<b>(20) (b)</b>

**Mentionable Variances**

	0 (b)
balance of variance	-\$                      20

Salaries, Wages & Benefits		Global account
Telephone		Global account
Fuel		Global account
Insurance	-5,140	Global account
Utilities	500	Global account
	<u>-4,640</u>	

	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
7206 Curling Club									
1-441 Sale of Utility	-15,947	-23,178	-15,263	-7,808	-18,380	-18,380	-18,380	-18,380	-18,380
2-111 Salaries		53		170					
2-151 Payroll Benefits		16		21					
2-239 Other Professional				15,400					
2-251 Repairs: Buildings	104	3,510	332	3,616	2,500	2,500	2,500	2,500	2,500
2-272 Insurance and Bond Premiums	11,315	12,051	11,621	5,468	12,000	6,860	7,200	7,560	7,940
2-291 Other General Services	813	971	1,082	917	1,020	1,000	1,000	1,000	1,000
2-541 Utilities: Electricity	15,947	15,832	15,263	7,808	18,380	18,380	18,380	18,380	18,380
2-543 Utilities: Water and Sewer				345		500	510	520	530
<b>Total 7206 Curling Club</b>	<b>12,232</b>	<b>9,255</b>	<b>13,035</b>	<b>25,937</b>	<b>15,520</b>	<b>10,860</b>	<b>11,210</b>	<b>11,580</b>	<b>11,970</b>

**Library (7402)**

<b>2019</b>	Budget	323,240
	Projected final	317,396

<b>2020</b>	Budget request	323,810
	Total Change over 2019 budget	570
	Less change in Global expenses	0
	Less change in amortization	0
	<b>Remaining change over 2019 budget</b>	<b>570 (b)</b>

2018 Actual	\$	302,446
2017 Actual	\$	272,898
2016 Actual	\$	311,975
2015 Actual	\$	301,203

5 year average                    \$                    301,184

**Mentionable Variances**

2-771 (e) Grant: (specify) individuals, community                    570                    increase to Marigold provision

570 (b)  
 balance of variance                    \$                    -

Salaries, Wages & Benefits		Global account
Telephone	0	Global account
Fuel		Global account
Insurance		Global account
Utilities	_____	Global account
	0	



Presentation of 2020 Operational Budget - Tax Supported

	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
53 7402 Library									
54 1-991 Other Income	-2,482	-2,373	-1,960	-1,196	-1,600	-1,600	-1,630	-1,660	-1,690
55 2-216 Telephone	2,482	2,374	1,960	1,196	1,600	1,600	1,630	1,660	1,690
56 2-261 Rental/Lease: Buildings	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000
57 2-771 Grant: (specify) individuals, community	236,975	197,897	227,446	241,999	248,240	248,810	249,525	250,025	253,550
58 <b>Total 7402 Library</b>	<b>311,975</b>	<b>272,898</b>	<b>302,446</b>	<b>316,999</b>	<b>323,240</b>	<b>323,810</b>	<b>324,525</b>	<b>325,025</b>	<b>328,550</b>



**BCF (7404)**

<b>2019</b>	Budget	970,100
	Projected final	845,000

<b>2020</b>	Budget request	1,050,110
	Total Change over 2019 budget	80,010
	Less change in Global expenses	(75,415)
	Less change in amortization	0
	<b>Remaining change over 2019 budget</b>	<b>4,595 (b)</b>

2018 Actual	\$	1,208,463
2017 Actual	\$	1,309,702
2016 Actual	\$	1,246,228
2015 Actual	\$	1,228,049

5 year average \$ 1,167,488

**Mentionable Variances**

1-421	(r)	Programs (Taxable)	-7,000	
1-422	(r)	Programs (Taxable)	-3,000	
1-425	(r)	Programs (non taxable)	5,000	
1-564	(r)	Rental: Buildings	-8,000	
1-569	(r)	Rental: Other	-10,000	revenues to better reflect actuals
2-214	(e)	Conventions/Registrations	-1,000	
2-217	(e)	Travel and Subsistence	-1,000	budget constraint
2-227	(e)	Software and Upgrades	-2,350	for increased transactions fees (correlated to sales)
2-234	(e)	Education	-2,300	budget constraints
2-241	(e)	Janitorial Services	4,910	1 time provision \$3k for carpet cleaning
				1 time provision \$4,800 for kiosk sink & install
				1 time provision \$10k for install accessible door - Library
2-251	(e)	Repairs: Buildings	13,200	\$1,500 reduction in provision for interior bldg repair
				*new - \$5k provision for banquet hall equipment replacement
2-252	(e)	Repairs: Equipment	10,000	\$5k provision for kitchen equipment replacement
				\$2,500 increase to fire suppression provision
2-291	(e)	Other General Services	4,440	\$1,200 increase in provision for kitchen hood power wash
2-295	(e)	Project: Program Instructors (Paint night etc)	4,000	program delivery instructors
2-514	(e)	Program Materials	1,000	
2-515	(e)	Stationery, Office Supplies	-1,000	
		Grant: (specify) individuals, community		
2-771	(e)		8,000	increase to provision for donated room rentals
2-831	(e)	Interest	-12,005	

**2,895 (b)**

balance of variance \$ 1,700

Salaries, Wages & Benefits	56,390	Global account
Telephone	180	Global account
Fuel		Global account
Insurance	8,690	Global account
Utilities	10,155	Global account
	<u>75,415</u>	



2020 Operating Budget

	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
7404 Community Facility									
1-411 Admissions (taxable)	-33,045	-38,217	-42,497	-39,565	-38,500	-38,500	-39,270	-40,050	-40,850
1-421 Programs (Taxable)	-9,093	-16,149	-18,090	-29,041	-16,000	-23,000	-23,500	-24,000	-24,500
1-422 Programs (Taxable)	-80,000	-78,800	-78,700	-78,600	-75,000	-78,000	-78,000	-78,000	-78,000
1-423 Programs (Taxable)	-287,150	-283,878	-300,238	-280,740	-290,000	-290,000	-295,600	-301,300	-307,125
1-425 Programs (specify) (non-taxable)	-8,349	-13,787	-6,592	-4,606	-10,000	-5,000	-6,000	-6,000	-6,000
1-433 Advertising		-238	-1,598	-95	-1,000	-250	-250	-250	-250
1-442 Concession Sales	-2,166	-3,637	-3,330	-2,701	-3,000	-3,500	-3,500	-3,500	-3,500
1-444 Sale of Materials	-406	-89	-62	-19	-250				
1-445 Sale of Conservation Items		-2,200	-200						
1-564 Rental: Buildings	-117,436	-104,800	-113,442	-166,095	-110,000	-118,000	-120,000	-122,000	-124,000
1-569 Rental: Other	-3,813	-8,322	-15,809	-27,782	-10,000	-20,000	-20,000	-20,000	-20,000
1-991 Other Income	-34,112	-16,907	-6,855	-6,231					
2-111 Salaries	579,420	596,237	644,649	656,461	612,380	674,435	687,870	705,000	719,030
2-151 Payroll Benefits	97,637	121,330	122,096	119,308	129,090	123,425	125,845	128,935	131,465
2-152 Wellness Program	2,219	2,648	2,324	2,278	2,500	2,500	2,500	2,500	2,500
2-212 Communication System	123	123	332						
2-214 Conventions/Registrations	50	1,697	1,338		2,400	1,400	1,400	1,400	1,400
2-215 Postage		203	10	5					
2-216 Telephone	7,302	8,092	5,675	4,546	5,130	5,310	4,400	5,495	5,590
2-217 Travel and Subsistence	4,897	3,522	3,366	1,834	4,500	3,500	3,550	3,550	3,600
2-218 Meeting Expense		55	36	54	200	200	200	200	200
2-221 Advertising and Promotion	30,619	23,263	26,160	19,941	26,300	26,300	26,800	28,300	27,300
2-222 Municipal Membership Fees	811	1,045	1,011	819	1,960	1,960	1,960	1,960	1,960
2-223 Printing and Binding	381	2,651	2,352	2,861	3,000	3,000	3,000	3,000	3,000
2-227 Software and Upgrades	18,167	21,745	28,734	18,938	25,810	23,460	23,460	23,460	23,460
2-234 Education	4,358	1,405	2,102	3,329	7,300	5,000	4,100	4,200	4,200
2-239 Other Professional	15,000								
2-241 Janitorial Services	96,538	97,894	93,714	100,338	108,370	113,280	112,235	112,235	112,235
2-251 Repairs: Buildings	33,216	40,263	33,147	33,586	32,800	46,000	35,650	33,150	33,150
2-252 Repairs: Equipment	24,501	16,079	17,629	21,670	18,500	28,500	30,000	30,000	30,500
2-253 Repairs: Other	21,091	33,257	22,347	5,495	33,600	33,600	33,600	33,600	33,600
2-254 Repairs: Structures	941	1,719	150	2,800	5,000	5,000	5,000	5,000	5,000



Presentation of 2020 Operating Budget

	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
992 2-255 Repairs: Capital Reinvestment Program			4,500						
993 2-272 Insurance and Bond Premiums	30,248	32,580	31,141	34,029	34,000	42,690	44,820	47,060	49,410
994 2-291 Other General Services	62,191	55,800	62,482	63,519	50,560	55,000	55,585	55,185	55,685
995 2-295 Project: (specify)	5,017	14,894	7,892	17,139	10,000	14,000	14,000	14,000	14,000
996 2-511 Safety Materials, Clothing & Shoes	1,220	5,505	1,718	2,558	5,500	5,750	5,850	5,850	5,850
997 2-512 Goods for Re-Sale		458	468		300	300			
998 2-513 Goods for Re-Sale: Concession	517	2,011	2,389	1,907	2,500	2,500	2,700	2,700	2,700
999 2-514 Program Materials	2,375	4,232	4,240	5,180	5,000	6,000	6,000	6,000	6,000
000 2-515 Stationery, Office Supplies	4,205	6,087	3,500	3,019	6,500	5,500	5,500	5,600	5,700
001 2-518 Janitorial Supplies	10,147	10,611	12,383	9,933	12,000	12,000	12,000	12,000	12,000
002 2-519 Other General Supplies	9,851	23,246	32,074	22,209	33,250	33,250	33,750	34,750	35,550
003 2-524 Consumable, Small Tools	718	837	222	270	1,300	1,300	1,300	1,300	1,300
904 2-531 Chemicals and Salts	1,257		628	1,553	1,800	2,000	2,000	2,000	2,000
905 2-541 Utilities: Electricity	115,719	109,928	115,520	106,451	119,425	120,865	115,965	118,430	120,245
906 2-542 Utilities: Gas	28,892	28,677	36,644	30,275	28,850	37,465	40,880	43,995	44,740
907 2-543 Utilities: Water and Sewer	5,082	4,727	5,109	4,320	5,400	5,500	5,610	5,725	5,840
908 2-765 VADIM CONVERTED	32,300	10,000							
909 2-771 Grant: (specify) individuals, community	3,813	8,322	14,628		8,000	16,000	16,000	16,000	16,000
910 2-812 Penalties, Interest, Overdraft	9,487	10,553	10,710	7,105	11,300	11,300	11,300	11,300	11,300
911 2-813 POS - Over/Short	-123	-407	-126	-75	250	250	250	250	250
912 2-831 Interest	201,741	191,141	180,084	168,555	169,075	157,070	144,550	131,495	117,875
913 2-926 Uncollectable Accounts	71	24,497	-9,680			750	750	750	750
914 2-930 Amortization Expense	359,799	359,799	272,178						
915 <b>Total 7404 Community Facility</b>	<b>1,246,228</b>	<b>1,309,702</b>	<b>1,208,463</b>	<b>836,735</b>	<b>970,100</b>	<b>1,050,110</b>	<b>1,034,260</b>	<b>1,041,275</b>	<b>1,041,160</b>

### Community Events (7411)

<b>2019</b>	Budget	174,610
	Projected final	162,000

<b>2020</b>	Budget request	262,280
	Total Change over 2019 budget	87,670
	Less change in Global expenses	(92,770)
	Less change in amortization	0
	<b>Remaining change over 2019 budget</b>	<b>(5,100) (b)</b>

2018 Actual	\$	75,530
2017 Actual	\$	87,216
2016 Actual	\$	71,373
2015 Actual	\$	56,628

5 year average                      \$                      90,549

#### Mentionable Variances

2-295	(e)	Project (specify)	-5,000	elimination of 1 time cash Community Support donation (\$5k - Salvation Army)
2-297	(e)	Project:	-10,000	elimination of 1 time provision for 100th celebration (Fire)
2-298	(e)	Project:	10,000	increase to provision for events/activities
			<b>-5,000 (b)</b>	
balance of variance			-\$ 100	

Salaries, Wages & Benefits	89,820	Global account
Telephone		Global account
Fuel		Global account
Insurance	2,950	Global account
Utilities		Global account
	<u>92,770</u>	

2-295	9,000	Canada Day - Fireworks
	33,000	Canada Day - Entertainment
	30,000	Community Support
	<u>\$72,000</u>	

# DRUMHELLER



## 2020 Operating Budget

	2016	2017	2018	2019	2019	2020	2021	2022	2023
	YTD Actuals	YTD Actuals	YTD Actuals	YTD Actuals	Draft Budget	Draft Budget	Draft Budget	Draft Budget	Draft Budget
7411 Community Events									
1-442 Concession Sales				-920					
1-445 Sale of Conservation Items	-600			-150					
1-833 Conditional Programs	-4,900	-4,900	-5,000	-5,860	-4,900	-5,000	-5,000	-5,000	-5,000
1-991 Other Income	-1,015	-13,220	-2,521	-2,840					
2-111 Salaries	25,517	29,739	26,355	72,181	57,410	136,395	137,600	139,140	140,410
2-151 Payroll Benefits	4,318	5,782	3,073	9,782	10,600	21,435	21,835	22,345	22,765
2-272 Insurance and Bond Premiums	2,500	2,000	2,250	4,339	2,500	5,450	5,720	6,010	6,310
2-295 Project: (specify)	35,297	67,815	49,373	55,890	77,000	72,000	73,000	73,000	75,000
2-296 Project: (specify)				5,781	7,000	7,000	7,000	8,000	8,000
2-297 Project: (specify)	10,256			3,033	10,000				
2-298 Project: (specify)				18,316	15,000	25,000	25,500	26,000	26,500
<b>Total 7411 Community Events</b>	<b>71,373</b>	<b>87,216</b>	<b>73,530</b>	<b>159,552</b>	<b>174,610</b>	<b>262,280</b>	<b>265,655</b>	<b>269,495</b>	<b>273,985</b>
9702 EDUCATION REQUISITION									
1-111 Residential	-1,753,860	-1,749,412	-1,801,982	-1,794,208	-1,850,000	-1,850,000	-1,850,000	-1,850,000	-1,850,000
1-112 Commercial	-947,909	-947,510	-930,000	-884,274	-950,000	-950,000	-950,000	-950,000	-950,000
2-781 Requisition: (specify)	2,705,283	2,699,640	2,740,985	2,676,421	2,800,000	2,800,000	2,800,000	2,800,000	2,800,000
<b>Total 9702 EDUCATION REQUISITION</b>	<b>3,514</b>	<b>2,718</b>	<b>9,003</b>	<b>-2,061</b>					
<b>Total Tax Supported</b>	<b>343,540</b>	<b>306,774</b>	<b>-730,596</b>	<b>-455,402</b>	<b>-12</b>	<b>199,176</b>	<b>2</b>	<b>58,822</b>	<b>75,373</b>



# DRUMHELLER

**RESILIENCY AND FLOOD MITIGATION OFFICE**



<b>TITLE:</b>	DRFM Program – Purchasing Policy
<b>DATE:</b>	January 20, 2019
<b>PRESENTED BY:</b>	Darwin Durnie
<b>ATTACHMENT:</b>	DRFM Program - Proposed Purchasing Policy
<b>DRM Reference #</b>	38/01/213.01

**SUMMARY:**

The Chief Resiliency and Flood Mitigation Officer is seeking a resolution of Council authorizing a purchasing policy to specifically meet the needs of the Drumheller Resiliency and Flood Mitigation Program. It is imperative that the operations of the program are able to be responsive and effective while demonstrating adherence to established procedures and protocols of the Town.

**BACKGROUND:**

The Town of Drumheller has chosen to make significant investment to Mitigate Flooding and adapt to a changing Climate and is moving forward to implement this initiative through the Drumheller Resiliency and Flood Mitigation Program (Program). Council has established a specific Resiliency and Flood Mitigation Office (Office) to administer the Program and has created the position of Chief Resiliency and Flood Mitigation Officer (CRFM Officer) with responsibility and authority for the implementation of the DRFM Program.

To facilitate the procurement of goods and services for the Program, a separate purchasing policy is proposed which would govern the purchasing process of the Program. The proposed policy is essentially the existing Council Purchasing Policy #C-02-17 with the substitution of references to the Chief Administrative Officer and Director of Corporate Services with references to the CRFM Officer, management team and office. For ease of identification of changes, areas of change from the existing policy are shown in **red text**.

Changes of note include:

1. Section 14 provides that Council allocates resources through the approval of the Program Budget and through the direct authorization of purchases that exceed the CRFM Officer’s authority.
2. Sections 15 – 18 assigns responsibility for the Program and purchasing activities to the CRFM Officer.

## **AGENDA ITEM #6.6.1.**

3. Sections 20 and 21 expand prohibitions and consequences for violation of the Purchasing Policy to contractors as well.
4. Section 27 includes the requirements to also post purchasing opportunities and decisions on the Program's website.
5. As the CRFM Officer is the only approving authority for purchases, the table in Section 30 has been modified. The limits for Direct Purchase have been raised to \$20,000 from \$5,000 in the Town's current policy. As with the current policy, Council approves the decision on bids exceeding \$250,000.
6. Section 33 on Sole Source Purchases has been expanded to identify a broader set of circumstances where sole source purchases can be made. Of particular note is clause g. which identifies suppliers which have already had involvement flood mitigation planning and projects and know the Town well. It makes sense to have these suppliers continue their work under this new Program. This purchasing approach must still be consistent with the requirements of the funding programs.

### **RECOMMENDATIONS:**

It is recommended that Council approve the recommended policy.

### **DISCUSSION (OPTIONS/BENEFITS/DISADVANTAGES):**

The intent of establishing a separate Program with its own management has been to allow the implementation of the Program and the development of the flood mitigation measures to move forward quickly and to reduce as much as possible the impact and burden on the existing administrative resources of the Town. Purchasing for the Program under the current policy will require additional management and administrative time of the CAO and Corporate Services Director and would include additional administrative steps of the CRFM Officer and the Program management team. Final authority and responsibility for purchasing decisions would come into question.

### **FINANCIAL IMPACT:**

There is no financial impact in adopting the policy. The expenditures of the Program will be made whether under a new policy or the old policy. There will be an increased management and administrative time on the part of both the existing Town management and the DRFM Program management if purchasing is to continue under the existing policy.

**STRATEGIC POLICY ALIGNMENT:**

The policy statement in the current Town Policy is:

“The Town of Drumheller will make every effort to ensure that the procurement of goods and services is conducted using purchasing practices that are fair, consistent, transparent and in accordance with applicable provincial and federal legislation, while seeking to obtain the Best Value for the municipality.”

The proposed policy continues to reflect that goal in the purchasing process for the Program.

**COMMUNICATION PLAN:**

The revised process set out in the new policy will be explained to vendors and prospective vendors as the Program moves forward in its purchasing activities.

**MOTION**

**Moved by Councillor** \_\_\_\_\_ that the Council of the Town of Drumheller adopt the Purchasing Policy # \_\_\_\_\_ for the Drumheller Resiliency and Flood Mitigation Program as proposed.

**Seconded by Councillor** \_\_\_\_\_

Prepared by: Robert Jenkins, Rhonda King - DRFM Program Management Team

Reviewed by: Darwin Durnie, Chief Resiliency and Flood Mitigation Officer

Approved by: Darwin Durnie, Chief Resiliency and Flood Mitigation Officer







# **DRUMHELLER**

**RESILIENCY AND FLOOD MITIGATION OFFICE**



**COUNCIL POLICY# **XXXX****

**DRFM Program Purchasing**

**POLICY STATEMENT**

1. The Town of Drumheller (Town) will make every effort to ensure that the procurement of goods and services **for the Drumheller Resiliency and Flood Mitigation Program** is conducted using purchasing practices that are fair, consistent, transparent and in accordance with applicable provincial and federal legislation, while seeking to obtain the Best Value for the municipality.

**PURPOSE AND APPLICATION OF POLICY**

2. This purchasing policy is a guide to the **Drumheller Resiliency and Flood Mitigation Office (DRFM Office)** purchasing methods and **supersedes existing Council Policy # C-02-17 with respect to the Drumheller Resiliency and Flood Mitigation Program (Program)**. The policy will enable the **DRFM Office** to obtain needed materials, equipment, supplies, and services efficiently and economically and will provide the foundation for sound purchasing procedures.

**POLICY GUIDING PRINCIPLES**

3. Ensure a high level of accountability is maintained;
4. Procure the necessary quality and quantity of goods and services in an efficient, timely and cost effective manner, while maintaining the controls necessary for a public institution;
5. Encourage an open, non-discriminatory bidding process practicable for the acquisition of goods and services;
6. Recognize the value of supporting local businesses wherever possible, subject to the terms and conditions of this policy;

7. Ensure the maximum value of an acquisition is obtained by determining the total cost of performing the intended function over the lifetime of the task, including, but not be limited to: acquisition cost, training cost, maintenance cost, operating cost, quality of performance and environmental impact;
8. Be subject to all applicable Town policies and bylaws, any specific provisions of the *Municipal Government Act*, and other relevant legislation ;
9. Promote positive vendor relations, cultivated by informed and fair buying practices and strict maintenance of ethical standards.
10. The Town is bound by legislated trade agreements such as the Agreement on Internal Trade (AIT), the New West Partnership Trade Agreement (NWPTA) or any other like agreement entered into by a higher order of government that requires fair and open tendering of procurement opportunities. Purchases over the thresholds of \$75,000 for goods and services and \$200,000 for construction are subject to the requirements of the NWPTA that requires non-discrimination and transparency in procurement policies and practices.
11. The Town is a trade member of the **Rural Municipalities of Alberta (RMA)** and the Alberta Urban Municipalities Association (AUMA) who, on behalf of their trade members, have negotiated competitive and bulk pricing agreements with numerous suppliers. Whenever possible and where the best value for the municipality is obtained by doing so, purchases may be made directly from the supplier under the negotiated terms and conditions, without seeking additional competitive pricing.
12. This policy does not apply to real estate transactions, investment or borrowing, postage, membership and subscription payments or grants to non-profit organizations.

### DEFINITIONS

#### 13. In this Policy

- a. **“Agreement on Internal Trade (AIT)”** means an intergovernmental agreement between the federal government and the provinces with a purpose of ensuring equal access to government procurement for all Canadian suppliers by reducing and eliminating barriers to the free movement of people, goods and services within Canada by way of legislated requirements such as electronic tendering.
- b. **“Alberta Purchasing Connection”** or **“APC”** means a Government of Alberta electronic tendering system that meets the interprovincial tendering requirements of the Agreement on Internal Trade.

- c. **“Best Value for the Municipality”** means the most advantageous balance between quality, specifications, service, timely delivery, assurance of supply and delivery, experience and price.
- d. **“Bid Opportunity”** means one of the following:
  - (i) **“Request for Quotation” or “RFQ”** means a request for a supplier to provide pricing on specific product and/or services that is clearly defined and where the purchase is of low value or risk to the Town.
  - (ii) **“Request for Proposal” or “RFP”** means an invitation for a supplier to showcase their expertise by proposing how their services, products and methods can provide a solution to a problem, requirement or objective. The scope of the project, the deliverables and the criteria by which submissions will be evaluated against are defined within the proposal.
  - (iii) **“Request for Tender” or “RFT”** means a formal public invitation to suppliers to bid on the provision of a service at a specific price based on detailed specifications and is used where goods or services are of a high value and/or high risk and results in a formal contract for which little flexibility is required.
- e. **“Chief Resiliency and Flood Mitigation Officer”, “CRFM Officer” or “CRFMO”** means the person appointed by Council under Bylaw 15.19 to manage the Program or that person designated by the CRFM Officer to act in place of the CRFM Officer when the CRFM Officer is absent.
- f. **“Construction Project”** means infrastructure construction including dikes, berms embankments and other flood mitigation measures that result in a tangible capital asset.
- g. **“Direct Purchase”** means a purchase of a good or service direct from a supplier without the sourcing of comparative pricing and is typically the method used for small, incidental, low value purchases where the cost of sourcing comparative pricing outweighs the benefit.
- h. **“Drumheller Resiliency and Flood Mitigation Office” or “DRFM Office”** means the organization established to implement the Program.
- i. **“Emergency Purchase”** means an expenditure that is a result of an immediate risk to the health or safety of the general public or municipal employee(s) or to mitigate the level of damage to municipal or private property or the environment.

- j. **“Freedom of Information and Protection of Privacy”** or **“FOIP”** means the Act public bodies including municipalities, universities and school boards are governed by.
- k. **“Goods and Services”** means all purchases including professional services and operational contracts, with the exception of construction.
- l. **“Goods and Services Tax”** or **“GST”** means the Goods and Services Tax or Harmonized Sales Tax as enacted under the *Excise Tax Act*, R.S.C 1985, c. E-15.
- m. **“Lowest Evaluated Cost”** means the price offered by a supplier, service provider, or contractor that is found to be the lowest after consideration of all relevant factors and the calculation of any weighting for these factors, provided that such factors have been specified in the bid documents.
- n. **“New West Partnership Trade Agreement”** or **“NWPTA”** (formerly the Trade, Investment and Labour Mobility Agreement (TILMA)), means the interprovincial agreement between Alberta, BC , Saskatchewan and Manitoba ensuring fair and open tendering and procurement by way of tendering requirements outlined for prescribed financial thresholds.
- o. **“Negotiation Method”** means the purchase of goods or services through the negotiation of an agreement with a supplier where there is no open competition.
- p. **“Procurement Card”** means a corporate credit card or other purchasing card such as fuel card issued to authorized purchaser.
- q. **“Program”** means the Drumheller Resiliency and Flood Mitigation Program
- r. **“Program Management Team”** means those individuals engaged either through the services of the CRFM Officer or directly by the Program to manage certain projects, programs or other aspects of the Program
- s. **“Sole Source”** means that there is a single supplier of a required product or service that the Town requires and where terms and conditions of purchase are negotiated.
- t. **“Total Acquisition Cost”** means the value of all costs including but not limited to price, trade- in values, delivery, installation and training, consumable consumption, service and ongoing maintenance, warranty and disposal.

## DEFINITION OF RESPONSIBILITIES

14. The Council for the Town of Drumheller is responsible for approving this policy and the allocation of resources through the adoption of the **annual budget of the Program** and to authorize purchases that exceed the **Chief Resiliency and Flood Mitigation** Officer's delegated level of authority.
15. The **CRFM** Officer is responsible for the overall oversight of all **Program** operations and staff under the direction of the Mayor and Council, as per the approved budget, policies and procedures of the Town, to oversee the formal bid process including advertising for bids, accepting bid opportunities, and the opening of bids, and to authorize purchases for the **Program**.
16. The **CRFM Officer** is responsible for all aspects of the financial operations of the **Resiliency and Flood Mitigation Office of the** Town of Drumheller in accordance with the *Municipal Government Act*, all applicable laws and agreements, and all related Bylaws. In addition, the **CRFM Officer** is responsible for;
  - a. Ensuring accounts for authorized expenditures referred to in Section 248 of the *Municipal Government Act* are paid in accordance with the *Municipal Government Act*, Town Bylaws, policies and contracts;
  - b. Monitoring the bid process to ensure compliance with this policy. The **CRFM Officer** may review in detail any bid or bid award.
17. The **CRFM Officer** will coordinate the procurement of goods and services for the **Program**.
18. The **CRFM Officer** is responsible to ensure the **Program** complies with the following:
  - a. Ensure that all contractual obligations are supported by an appropriation that authorizes the expenditure,
  - b. Comply with all Town purchasing procedures covering procurement and disposal,
  - c. Establish guidelines for maintaining appropriate levels of inventory supplies where appropriate,
  - d. Ensure the maintenance of adequate purchasing records, are prepared to be submitted to the Town Finance department,
  - e. Assists with conducting negotiations with vendors concerning prices, bids, terms, deliveries, and adjustments,

- f. Ensure all purchases are in accordance with this policy,
  - g. Keep on file vendor information, catalogues, samples, price quotes, etc,
  - h. Conduct the formal bid process for, including advertising for bids, notifying vendors, accepting bid opportunities and serving as a primary resource for questions from vendors,
  - i. Requisition goods and services in such a way as to allow time for competitive bidding, ordering, and delivery of materials, and
  - j. Obtain these goods based upon competitive bids and to give consideration to product price, value, quality, performance and delivery.
19. The CRFM Officer may delegate all or some of the duties and responsibilities in Sections 17 and 18 to other members of the Program Management Team.

### PROHIBITIONS

- 20. No employee or contractor shall benefit personally either directly or indirectly from purchases made on behalf of the Program.
- 21. In the case of employees, violations of the purchasing policy may result in disciplinary action, up to and including dismissal. In the case of contractors, violations of the purchasing policy may result in the CRFM Officer suspending or terminating any agreement or other arrangement for the supply of goods and services to the Program.

### PURCHASING REQUIREMENTS

- 22. All expenditures shall be authorized through the adoption of the annual Program budget unless otherwise approved by Council resolution or is deemed to be an emergency purchase ;
- 23. Purchasing awards shall be made for equipment, supplies and services that will give the best value based on quality, specifications, service, price and timely delivery;
- 24. Obtaining annual fixed pricing for goods and services up to a maximum determined quantity can be arranged, subject to the terms and conditions of the purchasing policy;
- 25. The procurement of a goods, service or construction project that is to be funded in part or in whole by the Federal or Provincial Government shall be made following the regulations outlined by the granting body. Typically, this will require an award to the lowest evaluated cost received.

## LOCAL PREFERENCE

26. Preference will be given to suppliers operating from taxable property within Drumheller where all bids or quotations offered for consideration are deemed equal. Local suppliers will be granted a pre-tax price differential preference of 5% over other suppliers on individual purchases up to Twenty-Five thousand (\$25,000), provided that with the exception of price, all things are considered equal once specifications and terms have been reviewed.

## ADVERTISING

- 27. A notice of all Requests for Proposal (RFP) and Requests for Tender (RFT) opportunities shall be posted on the Town web site at [www.drumheller.ca/bidopp](http://www.drumheller.ca/bidopp); and at the Program's web site at <http://floodreadiness.drumheller.ca/staged>.
- 28. Request for Proposals (RFP) and Tenders (RFT) estimated to be Seventy-Five Thousand Dollars (\$75,000) or greater in value must be posted on the Alberta Purchasing Connection.
- 29. Requests for Quotation, Request for Proposals and Requests for Tender award results shall be advertised on the Program's web site at <http://floodreadiness.drumheller.ca/staged>.

## PURCHASING PROCEDURE AND AUTHORITY

30. The table below outlines the method of procurement required in relation to type of purchase and the total acquisition cost of the expenditure.

Total Purchase Value (excluding G.S.T.)	Procurement Method	Additional Requirements	Required Approval
Up to \$20,000	Direct Purchase or, Procurement Card or Negotiation at the CRFMO discretion		CRFMO or delegate
\$20,000 to \$75,000	Request for Quotation (RFQ) or Request for Proposal (RFP)	Notice of opportunity posted on Town and Program websites	CRFMO



\$75,000 or greater	Request for Proposal (RFP) or Tender (RFT)	Notice of opportunity posted on Town and Program websites and Advertised on APC	CRFMO
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- 31. Providing that the successful bid is the lowest evaluated cost, meets all of the terms and conditions of the bid, the purchase or project has been approved by Council and sufficient funds are available in the budget, the CRFMO can award bids up to \$250,000.
- 32. Any bid that exceeds \$250,000, that is not the lowest evaluated bid received or exceeds the budgeted figure must receive prior approval of Council before being awarded.

**SOLE SOURCE PURCHASES**

- 33. Subject to the requirements of any funding agreement, sole source purchasing may occur where:
  - a. purchases are of such small value that competitive purchase approaches are not a cost effective use of management time;
  - b. purchases are for locally obtained goods and services where there is only one supplier;
  - c. professional qualifications or expertise are of a paramount consideration;
  - d. proprietary goods and services are required and are only available from a single supplier;
  - e. compatibility with existing equipment, facilities, or services is a paramount consideration;
  - f. the quality of goods or services provided by one supplier is significantly higher than other suppliers;
  - g. purchases are of a continuing nature with a supplier which has had previous involvement in the Town’s flood mitigation planning and projects, which has valuable familiarity with the Town and community and which has provided satisfactory service, supply and cost competitiveness.
- 34. Negotiation shall be relied upon for sole source purchasing.

35. Direct Purchases exceeding \$75,000 shall be approved by Council.

## PROCUREMENT/CORPORATE CREDIT CARDS

36. Procurement cards or corporate credit cards may be issued to the **CRFM Officer and other members of the Program Management Team** in order to better facilitate the processing of small or routine purchases. The issuance of procurement or credit cards is *outlined within the corporate credit card policy*.

## EMERGENCY PURCHASING PROCEDURE

37. If the **CRFM Officer** determines that an emergency exists, the competitive bidding requirement for purchases may be waived at his/her discretion.
38. Immediately following the procurement, the **CRFM Officer** shall prepare and submit a Request for Decision together with supporting documentation to the Council for ratification at its next Council meeting.

## INFORMATION AND CONFIDENTIALITY

39. The **CRFM Office** is subject to FOIP legislation. Any and all release of information shall be in accordance to FOIP. In general, the name of the bidder and the total bid amount is released.
40. During the procurement process, any information made available to a prospective vendor that may influence other prospective vendor's responses shall be made available to all prospective vendors.
41. Information that may create unfair advantage will remain confidential and will not be released to the public or a single potential vendor.



# DRUMHELLER

**RESILIENCY AND FLOOD MITIGATION OFFICE**



<b>TITLE:</b>	Approach, Policy and Process for the Acquisition of Lands for the Drumheller Resiliency and Flood Mitigation Program
<b>DATE:</b>	January 20, 2020
<b>PRESENTED BY:</b>	Darwin Durnie
<b>ATTACHMENT:</b>	Land Acquisition Policy
<b>DRM Reference #</b>	38/41/195

**SUMMARY:**

The acquisition of land is a major aspect of the Drumheller Resiliency and Flood Mitigation Program (Program). The Land Acquisition Policy sets out the purposes for which land will need to be acquired, identifies the considerations for the selection of properties at significant flood risk to be bought out and defines the process by which the lands required will be purchased.

**BACKGROUND:**

The construction and development of the proposed flood mitigation infrastructure and other flood mitigation measures will require the Town to acquire lands:

- a. for construction of Flood Mitigation Infrastructure including dikes and berms,
- b. to increase the conveyance capacity of the River by providing additional floodway area, removal of impediments to flow and improvements in channel flow,
- c. to remove occupants and development that are at high risk from flooding,
- d. for the retention and development of Natural Areas and Parks,
- e. for borrow areas to provide fill for present and future dike installations, and
- f. for development areas to accommodate displaced residents and businesses,

The Town has been approved for funding of up to \$20 Million from the Alberta Flood Mitigation Program for the “Purchase of lands, and associated expenditures including remediation and/or reclamation.” The Town has also been approved for funding of up to \$22 Million from the Disaster Mitigation and Adaptation Fund Program for flood mitigation under which the purchase of lands linked to the development of natural infrastructure is an eligible expense.

The purchase and acquisition of private lands is recognized as a politically sensitive activity and that confidentiality during the acquisition process is paramount. The purpose of the policy is to set out the basis for deciding on which lands will be needed for the Program, define the basis for determining the Purchase Price for each Property and setting out the process for purchasing the lands identified for acquisition. The Land Acquisition Policy will:

- Provide a clear basis for selecting which lands to acquire for the Program,

- Provide comfort to Members of the Program Advisory Committee, to Council and to Town administration and to the Public that the purchase process is objective, fair and straightforward,
- Ensure transparency of the acquisition process and decision making while maintaining confidentiality until acquisition transactions are complete,
- Maintain separation of decisions and transactions from Committee Members, Council and administration, and
- Satisfy the expectations and requirements of the Governments of Canada and Alberta funding programs.

The Policy proposed reflects the presentations to and deliberation of the Program Advisory Committee and to other Members of Council.

The policy once adopted by Council will require approval by the Government of Alberta. The proposed policy has been reviewed with staff at Alberta Environment and Parks responsible for administering the funding agreement and have incorporated the changes that they had identified. The time frame for receiving approval is expected to be short.

**RECOMMENDATIONS:**

There are three actions for Council to consider. The first decision is approval of the policy and it is recommended that Council approve the proposed Land Acquisition Policy as presented.

The second decision relates to the proposed use of the Drumheller Land Corporation as part of the purchasing process. The Board of the Land Corporation will need to authorize this. Accordingly it is recommended that Council request the Board of the Drumheller Land Corporation (Land Corporation) to:

- Authorize the proposed role of the Land Corporation as purchaser of properties on behalf of the DRFM Program
- Appoint Darwin Durnie as Manager of the Land Corporation and authorize the Manager to:
  - execute purchase agreements and other instruments that may be required to complete purchase transactions, and
  - Approve disbursement of funds to the Town Solicitor for completion of the purchase transaction

As well it is recommended that Council authorize the progressive transfer of funds to the Land Corporation as needed to a maximum total of \$17,660,000 with funding drawn from funds provided by the Government of Alberta Flood Relocation / Mitigation Buyouts Agreement.

The wording of the resolutions below have been reviewed by the Town’s Solicitor.

**DISCUSSION (OPTIONS/BENEFITS/DISADVANTAGES):**

Adoption of the Policy will allow the land acquisition process to proceed once sign off by Alberta Environment and Parks is secured.

**FINANCIAL IMPACT:**

The Alberta grant will provide funding up to \$20 Million. Of that, the budget for the Program, to be presented on January 27 to Council, identifies \$2.34 Million for expenses related to the land acquisition process including expenses for the land agent, appraisers, legal and conveyancing fees, communications, and project management. This would leave up to \$17.66 Million in funds for the purchase of Properties.

**COMMUNICATION PLAN:**

The Program will issue a press release upon Council’s approval of the policy. There will be Frequently Asked Questions page posted on the Program’s Website and contact information provided for further information. The Program will also contact directly those owners that had previously been approached on the possible acquisition of properties as part of the planning for the earlier flood mitigation project to advise that the land acquisition process will commence and that they may be contacted by the Program’s land agents, Scott Land and Lease Ltd.

**MOTION #1**

**Moved by Councillor** \_\_\_\_\_ that the Council of the Town of Drumheller approve the proposed Land Acquisition Policy for the Drumheller Resiliency and Flood Mitigation Program (DRM Land Acquisition Policy) as presented.

**Seconded by Councillor** \_\_\_\_\_

**MOTION #2**

**Moved by Councillor** \_\_\_\_\_ that the Council of the Town of Drumheller request the Board of the Drumheller Land Corporation, being 878947 Alberta Ltd. (Land Corporation) to:

- 1) Authorize the role of the Land Corporation as purchaser of properties on behalf of the DRM Program as identified in the DRM Land Acquisition Policy.

- 2) Appoint Darwin Durnie as Manager of the Land Corporation to and authorize the Manager to :
- a) execute purchase agreements and other instruments that may be required to complete purchase transactions, and
  - b) Approve disbursement of funds to the Town’s Solicitor for completion of the purchase transactions.
  - c) Manage the acquired lands in terms of the DRM Program requirements.

**Seconded by Councillor** \_\_\_\_\_

**MOTION #3**

**Moved by Councillor**\_\_\_\_\_ that the Council of the Town of Drumheller authorize the progressive transfer of funds to the Land Corporation as needed to a maximum total of \$17,660,000 with funding drawn from funds provided by the Government of Alberta Flood Relocation / Mitigation Buyouts Agreement.

**Seconded by Councillor** \_\_\_\_\_

Prepared by: Robert Jenkins

Reviewed by: Darwin Durnie, Chief Resiliency and Flood Mitigation Officer

Approved by: Darwin Durnie, Chief Resiliency and Flood Mitigation Officer



# **DRUMHELLER**

**RESILIENCY AND FLOOD MITIGATION OFFICE**



**P R O P O S E D**

**COUNCIL POLICY No. \_\_\_\_\_**

**Drumheller Resiliency and Flood Mitigation Program  
Land Acquisition Policy**

**POLICY STATEMENT**

1.0 The Town of Drumheller (Town) will ensure a fair and objective process for selecting and acquiring lands that will be required for the implementation of the Drumheller Resiliency and Flood Mitigation Program (Program).

**PURPOSE OF POLICY**

2.0 The purchase and acquisition of private lands is recognized as a politically sensitive activity and that confidentiality during the acquisition process is paramount.

3.0 The Land Acquisition Policy will:

3.1 Provide a clear basis for selecting which lands to acquire for the Program,

3.2 Provide comfort to Members of the Program Advisory Committee, to Council and to Town administration and to the Public that the purchase process is objective, fair and straightforward,

3.3 Ensure transparency of the acquisition process and decision making while maintaining confidentiality until acquisition transactions are complete,

3.4 Maintain separation of decisions and transactions from Committee Members, Council and administration, and

3.5 Satisfy the expectations and requirements of the Governments of Canada and Alberta funding programs.

**BACKGROUND**

- 4.0 The Town of Drumheller has chosen to make a significant investment to mitigate flooding and adapt to a changing climate and is moving forward to implement this initiative through the Drumheller Resiliency and Flood Mitigation Program (Program).
- 5.0 A major aspect of the Program will be the need to acquire lands for the construction of flood mitigation infrastructure and development of other flood mitigation measures and for the buy outs of properties at significant risk from flooding.
- 6.0 The Government of Alberta (Alberta) has agreed to provide funding to the Town under the Alberta Flood Mitigation Program for the “Purchase of lands, and associated expenditures including remediation and/or reclamation” Lands acquired under this funding program to be designated as Environmental Reserve or another “suitable mechanism” as may be approved by the Province.
- 7.0 The Government of Canada (Canada) has agreed to provide funding to the Town under the Disaster Mitigation and Adaptation Fund Program to undertake measures to mitigate potential damage from future flooding including the acquisition of land. The costs of land acquired that are directly linked to the development of Natural Infrastructure are eligible expenses. The use of the lands acquired are to be protected by the Town for at least 40 years

**DEFINITIONS**

- 8.0 In this Policy:
- 8.1 **“2014 Assessed Value”** means the value of the Property as set out in the 2014 Assessment Roll of the Town as prepared in accordance with the *Municipal Government Act*,
- 8.2 **“Chief Resiliency and Flood Mitigation Officer”** or **“CRFM Officer”** means the Chief Resiliency and Flood Mitigation Officer appointed under the provisions of Bylaw 15.19 of the Town,
- 8.3 **“Drumheller Land Corporation”** or **“Land Corporation”** means the corporation registered as 878947 Alberta Ltd which is controlled by the Town,
- 8.4 **“Municipal Government Act”** means the *Municipal Government Act*, R.S.A 2000, c. M-26,
- 8.5 **“Owner”** means the owner or owners of a parcel or parcels of land under a single title that are to be acquired under this Policy,
- 8.6 **“Property”** means a parcel of land or parcels of land under a title,



8.7 **“River”** means the Red Deer River, Rosebud River, Michichi Creek or Willow Creek, and

8.8 **“Town”** means the Town of Drumheller

#### **IDENTIFYING LANDS TO BE ACQUIRED AND ESTABLISHING THE PRIORITY OF ACQUISITION**

9.0 To mitigate the potential for damage from future flood events and prepare the community to respond to future flood emergencies, the Town will acquire land:

9.1 for construction of Flood Mitigation Infrastructure including dikes and berms,

9.2 to increase the conveyance capacity of the River by providing additional floodway area, removal of impediments to flow and improvements in channel flow,

9.3 to remove occupants and development that are at high risk from flooding,

9.4 for the retention and development of Natural Areas and Parks,

9.5 for borrow areas to provide fill for present and future dike installations, and

9.6 for development areas to accommodate displaced residents and businesses,

10.0 The Town acknowledges that some acquisitions for purposes set out in Section 9 may not be fully eligible for funding under the Canada or Alberta funding agreements.

11.0 The required lands will be acquired in the following stages as referenced to Figure 1 following:

11.1 In Stage 1, the Town will acquire lands:

a) required for the enhancement of existing dikes and berms and the construction of new dikes, berms and other flood mitigation infrastructure,

b) needed to enhance the ability of the River to give room for the river, and

c) buy out Properties at significant risk from flooding.

11.2 In Stage 2, the Town will acquire lands:

a) for construction of further dikes, berms and embankments,

b) to be a source of fill for the construction of permanent dikes, berms and embankments, and

c) to be a source and location of stockpiled fill for dikes, berms and embankments that may need to be constructed hastily in an emergency flood situation.

11.3 In Stage 3, the Town will acquire lands to complete System 2100, to provide linkages and continuity for the trail system and to provide sites for Flood Mitigation interpretation installations and Education Plazas.

Figure 1  
Land Acquisition



**SELECTION OF BUY OUT LANDS**

12.0 The properties to be acquired under Section 9.1 c) above will be chosen in concert with decisions on the various infrastructure projects to be undertaken and will be selected based on an assessment of relative risk which will consider the factors of Life, Property, Environment and Economy with considerations of Life and safety being the highest priority and economic considerations being the lowest and then weigh these considerations against whether a property is:

- a) certain, near certain, likely or less likely to be flooded, and
- b) if flooded, how severe will be the impact.

**AUTHORIZATION TO THE CHIEF RESILIENCY AND FLOOD MITIGATION OFFICER**

13.0 Reflecting the assessment relative risk in Section 12.0, the Chief Resiliency and Flood Mitigation Officer is authorized to select the Properties that will be purchased as buy outs under Section 9.1 c) and to move forward with acquisition within the funding available for acquisition.

14.0 The CRFM Officer is authorized to select the Properties that will be required for the other purposes in Section 9.0 and to move forward with acquisition within the funding available for acquisition.

15.0 All Properties once identified for acquisition under this Policy must be acquired.

**PROCESS FOR THE PURCHASE OF LANDS**

16.0 The Town will engage an independent land services contractor to:

16.1 undertake initial contact with owners,

16.2 conduct negotiations, and

16.3 secure signed purchase agreements.

17.0 The Drumheller Land Corporation will be the purchaser of all lands acquired under this Policy and title to the acquired Property will be issued initially in the name of the Land Corporation.

18.0 The Town's Solicitor will handle conveyancing of the title of the properties acquired and provide the necessary legal services to complete the sales agreements.

19.0 Funds will be transferred from the Town to the Solicitor to be held in trust from which to pay out the Purchase Price of acquired Properties.

20.0 Properties intended for municipal purposes will be subsequently conveyed to the Town as Environmental Reserve or, as may be approved by Alberta, in a form appropriate to the use of the land including:

20.1 Public Utility Lots,

20.2 Municipal Reserves, or

20.3 Rights of way.

21.0 Lands may also be acquired which are not needed for long term municipal use or environmental protection such as :

21.1 Portions of Parcels not needed for Infrastructure Construction,

21.2 Portions of Parcels not at risk from flooding,

21.3 Public Lands for land development, and

- 21.4 Private properties expediently acquired to facilitate overall land acquisition and project development.
- 22.0 Properties not intended for municipal purposes will remain titled to the Land Corporation and considered for subsequent disposition or development.
- 23.0 Where only a portion of a Property is intended for municipal purposes, the Property will be subsequently subdivided and the portion intended for municipal purposes will be conveyed to the Town and the remainder will remain with the Land Corporation.

**SETTING THE PURCHASE PRICE AND COMPENSATION**

- 24.0 The Canada and Alberta funding agreements require that properties be purchased at Market Value.
- 25.0 To determine Market Value, the Town will engage an independent appraiser or appraisers to establish Market Value for each Property.
- 26.0 Recognizing that many of the Owners of Properties that may be considered for acquisition have, in earlier contacts with the Town, been given indications that the purchase price would be the 2014 Assessed Value, the Purchase Price for a Property will be either the Market Value as determined by the independent appraiser or the 2014 Assessed Value, whichever is greater.
- 27.0 Other conditions of sale or particular arrangements may be considered and included in the sales agreement terms provided they do not alter in any appreciable way the compensation given to the Owner.
- 28.0 Requests from Owners for the right of salvage from the Properties will be addressed on a case by case basis and the value of the salvage to be deducted from the Purchase Price will be determined in consultation with Alberta, based on approaches used and experience gained by Alberta.
- 29.0 For Properties acquired in contemplation of Section 21.0 and where subdivision is necessary as contemplated in Section 23.0, the allocation of Purchase Price among the resulting parcels will be determined in consultation with Alberta.

- 30.0 Where a purchase cannot be achieved, the Town will undertake expropriation.

**PURCHASE OF LANDS FOR EXPEDIENCY**

- 31.0 The CRFM Officer may authorize the Land Corporation to acquire a property in advance of finalization of all properties to be acquired if listed for sale or offered for sale at a price that is likely to be fair market value.

32.0 The CRFM Officer may authorize the Land Corporation to acquire a property that may not be required to be purchased but the purchase of which may expedite or facilitate a larger sequence of purchases or the development of infrastructure.

**REPORTING TO CANADA AND ALBERTA**

33.0 The CRFM Officer will fulfill the interim and final reporting requirements set out in the funding agreements with Canada and Alberta.

34.0 As part of the interim reporting and once the purchase transactions are completed, the CRFM Officer will forward to Canada and Alberta a list of those properties acquired under this Policy the cost of which the Town expects will be eligible under the respective Canada and Alberta funding agreements.

Date: \_\_\_\_\_

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer