

Town of Drumheller

COMMITTEE OF THE WHOLE MEETING

AGENDA

Monday, February 11, 2019 at 4:30 PM
Council Chambers, Town Hall
224 Centre Street, Drumheller, Alberta



Page

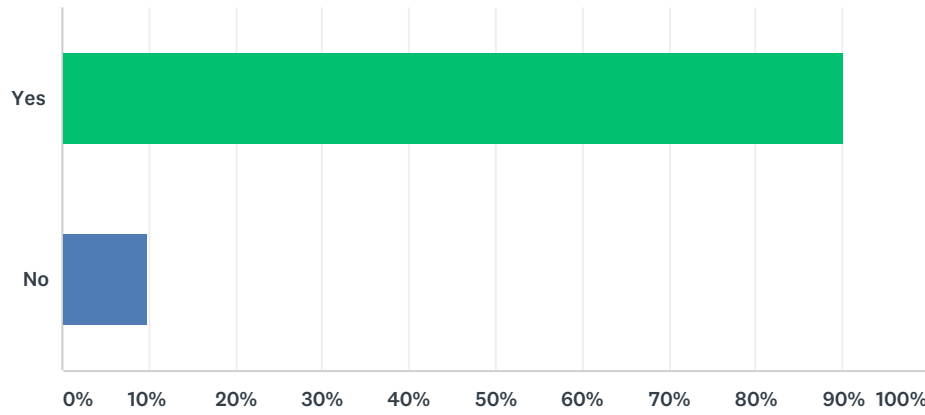
1. **CALL TO ORDER**
2. **REVIEW OF STRATEGIC PLAN WORK PRIORITIES**
 - 2.1 Recycling Options Survey
[Recycling Survey Responses 2019](#)
 - 2.2 Parking Pay and Play
3. **DELEGATIONS**
4. **REPORTS FROM ADMINISTRATION**
 - 4.1 **CAO'S REPORT**
 - 4.11 Draft Public Behaviour Bylaw 02.19 (Discussion only)
[Bylaw 02-19 Public Behaviour Bylaw Draft for Council](#)
 - 4.12 Draft Tourism Corridor Bylaw 04.19 (Discussion only)
[Draft Bylaw 04.19 Property Standards for Tourism Corridor A](#)
 - 4.2 **DEPUTY CAO/DIRECTOR OF CORPORATE SERVICES' REPORT**
 - 4.3 **DIRECTOR OF INFRASTRUCTURE SERVICES' REPORT**
 - 4.4 **DIRECTOR OF EMERGENCY / PROTECTIVE SERVICES' REPORT**
 - 4.5 **EDO / COMMUNICATION OFFICER**
5. **ANNUAL BUDGET REVIEW**
6. **COUNCIL MEMBERS ROUND TABLE DISCUSSION**
 - 6.1 Councillor Fred Makowecki - DDSWMA Representative Two Discussion Items
 - Extended Producer Responsibility
 - SAEWA Membership
 - [Extended Producer Responsibility](#)
 - 6.2 Mayor Heather Colberg - Accounts Receivable Policy
[Council Policy C-07-04 Accounts Collections and Write Off](#)
7. **IN-CAMERA MATTERS**

Q1 If you are interested in having your name put into the draw for a compost bin please write your name and contact details below.

Answered: 466 Skipped: 500

Q2 Do you currently recycle?

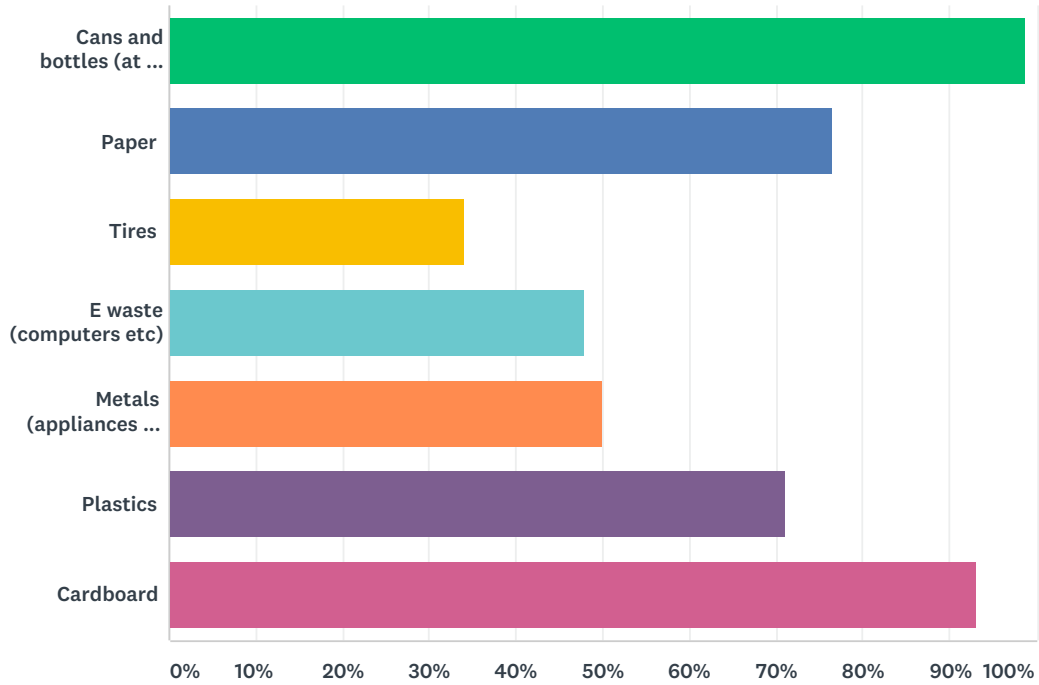
Answered: 931 Skipped: 35



| ANSWER CHOICES | RESPONSES | |
|----------------|-----------|-----|
| Yes | 90.12% | 839 |
| No | 9.88% | 92 |
| TOTAL | | 931 |

Q3 What materials do you recycle?

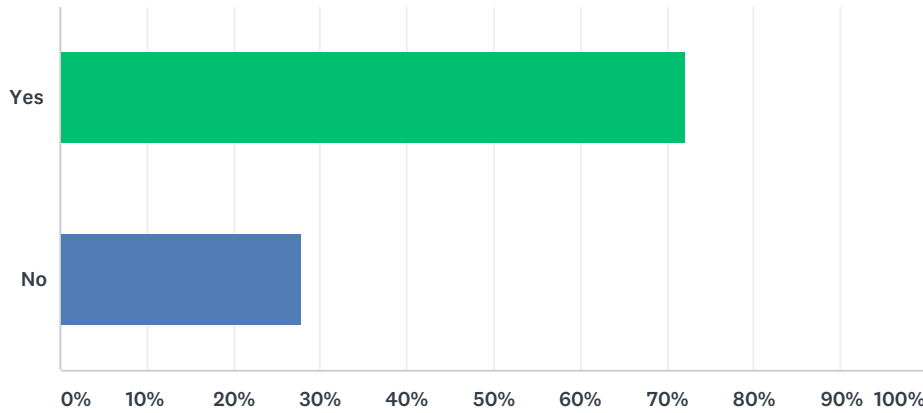
Answered: 861 Skipped: 105



| ANSWER CHOICES | RESPONSES | |
|--|-----------|-----|
| Cans and bottles (at the bottle depot) | 98.84% | 851 |
| Paper | 76.66% | 660 |
| Tires | 34.03% | 293 |
| E waste (computers etc) | 47.85% | 412 |
| Metals (appliances and other) | 50.06% | 431 |
| Plastics | 71.20% | 613 |
| Cardboard | 93.15% | 802 |
| Total Respondents: 861 | | |

Q4 Are you interested in a curbside recycling program being introduced to Drumheller?

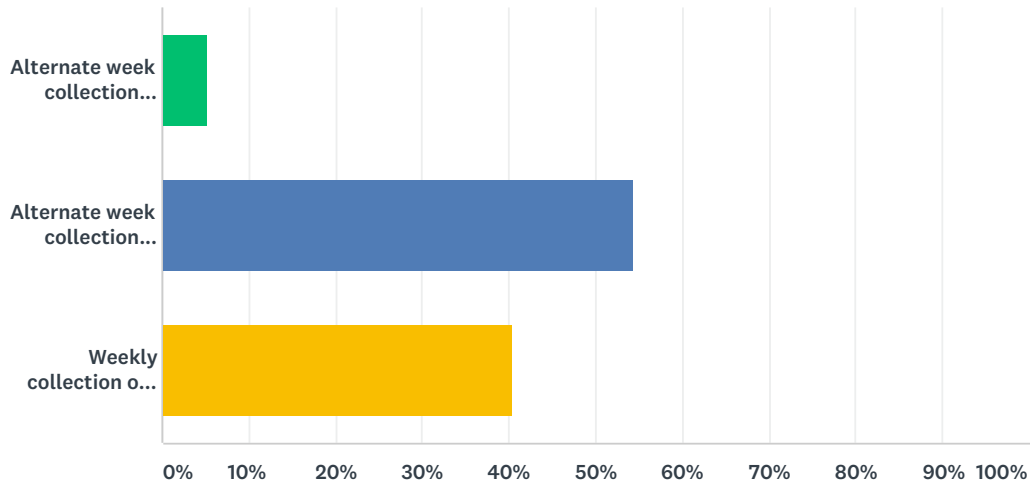
Answered: 855 Skipped: 111



| ANSWER CHOICES | RESPONSES | |
|----------------|-----------|-----|
| Yes | 72.16% | 617 |
| No | 27.84% | 238 |
| TOTAL | | 855 |

Q5 Which collection option you would prefer.

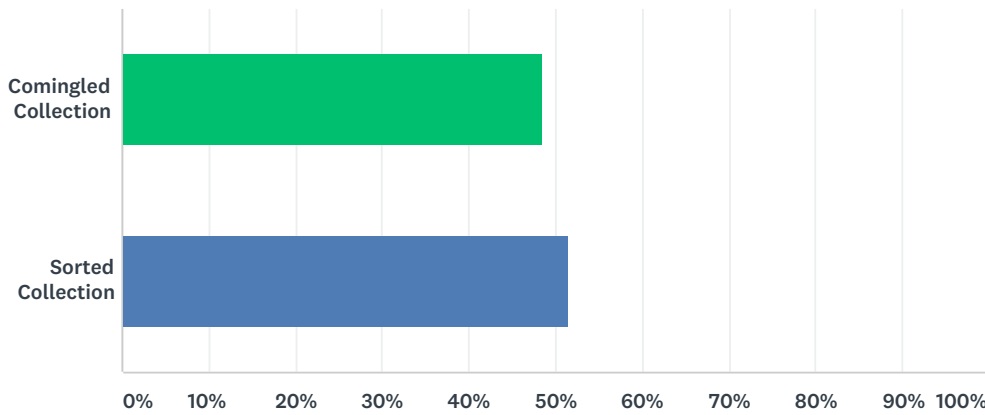
Answered: 636 Skipped: 330



| ANSWER CHOICES | RESPONSES | |
|--|-----------|------------|
| Alternate week collection using the same container (your current garbage bin) | 5.19% | 33 |
| Alternate week collection using different containers (such as blue boxes or a blue cart) | 54.40% | 346 |
| Weekly collection of both | 40.41% | 257 |
| TOTAL | | 636 |

Q6 Co-mingled means that all recycling materials are put into one container by the householder. This is less expensive to collect but more expensive to sort into commodities to sell. Sorted collection means the householder sorts the material into different containers at the home (much like the existing depot collection). This method is more expensive to collect but less expensive to sort and the sorting could be done locally. The commodity price is generally higher as the products have less contamination.

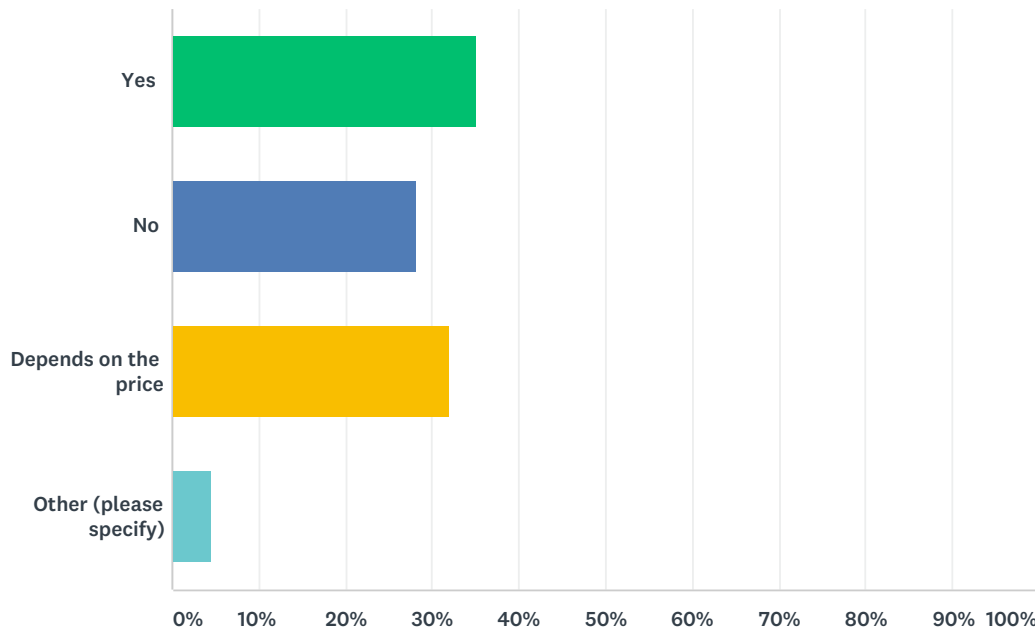
Answered: 633 Skipped: 333



| ANSWER CHOICES | RESPONSES |
|----------------------|------------|
| Comingled Collection | 48.50% 307 |
| Sorted Collection | 51.50% 326 |
| TOTAL | 633 |

Q7 Would you be interested in a curbside garden waste collection program?

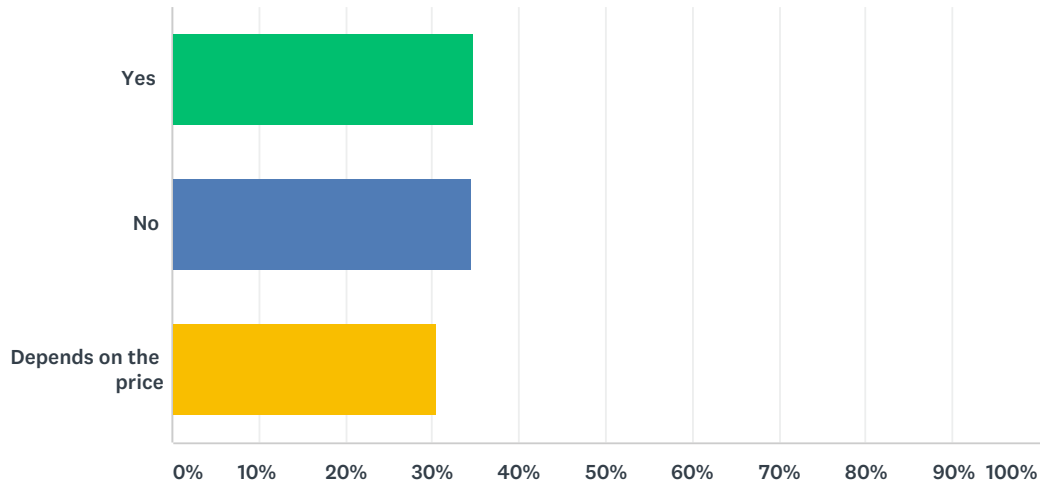
Answered: 654 Skipped: 312



| ANSWER CHOICES | RESPONSES | |
|------------------------|-----------|------------|
| Yes | 35.17% | 230 |
| No | 28.29% | 185 |
| Depends on the price | 31.96% | 209 |
| Other (please specify) | 4.59% | 30 |
| TOTAL | | 654 |

Q8 Would you be interested in a composting program for kitchen waste (fruit, vegetables, pet waste, etc.)

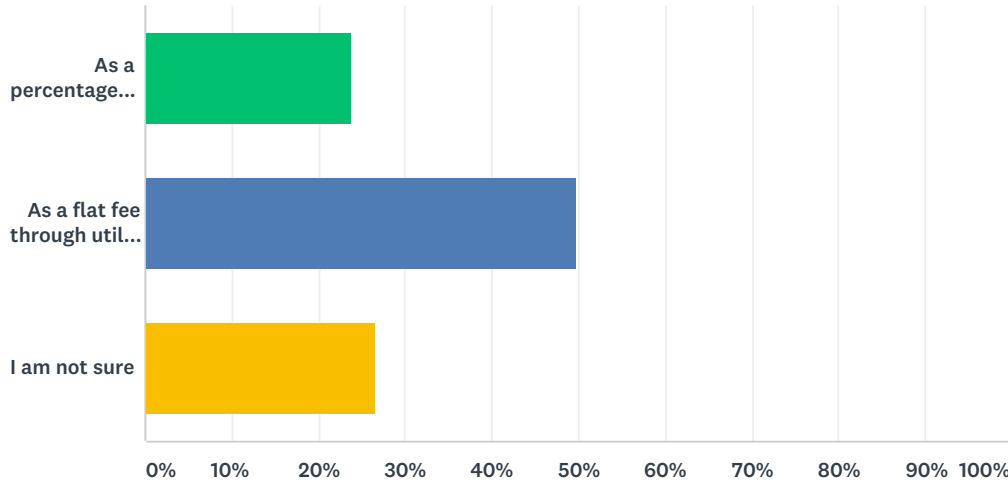
Answered: 647 Skipped: 319



| ANSWER CHOICES | RESPONSES | |
|----------------------|-----------|------------|
| Yes | 34.78% | 225 |
| No | 34.62% | 224 |
| Depends on the price | 30.60% | 198 |
| TOTAL | | 647 |

Q9 How would you prefer to pay fees for garbage and curbside recycling?

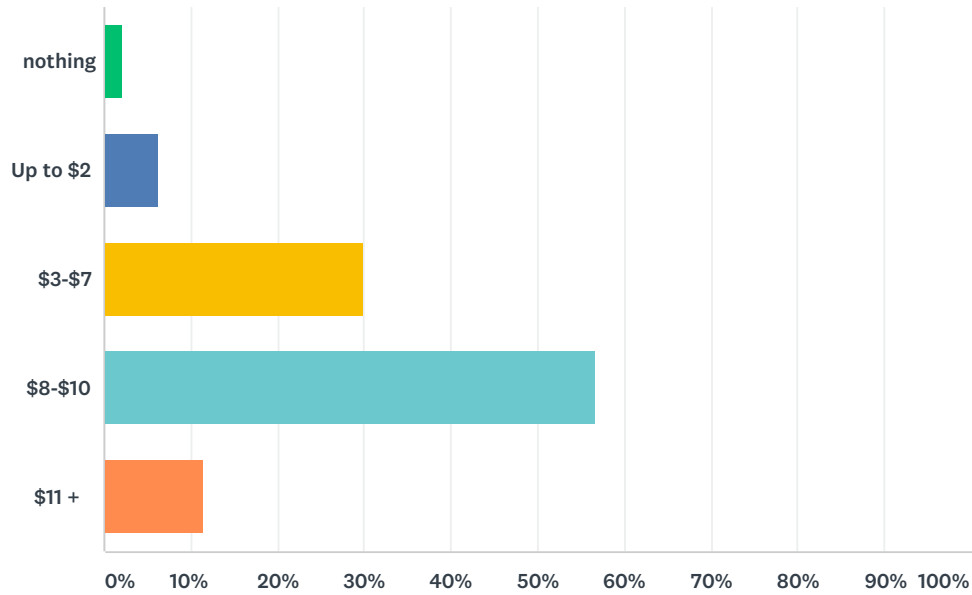
Answered: 644 Skipped: 322



| ANSWER CHOICES | RESPONSES | |
|--|-----------|------------|
| As a percentage through Property Tax bills | 23.76% | 153 |
| As a flat fee through utility bills | 49.69% | 320 |
| I am not sure | 26.55% | 171 |
| TOTAL | | 644 |

Q10 What would you be prepared to pay monthly for a curbside recycling program?

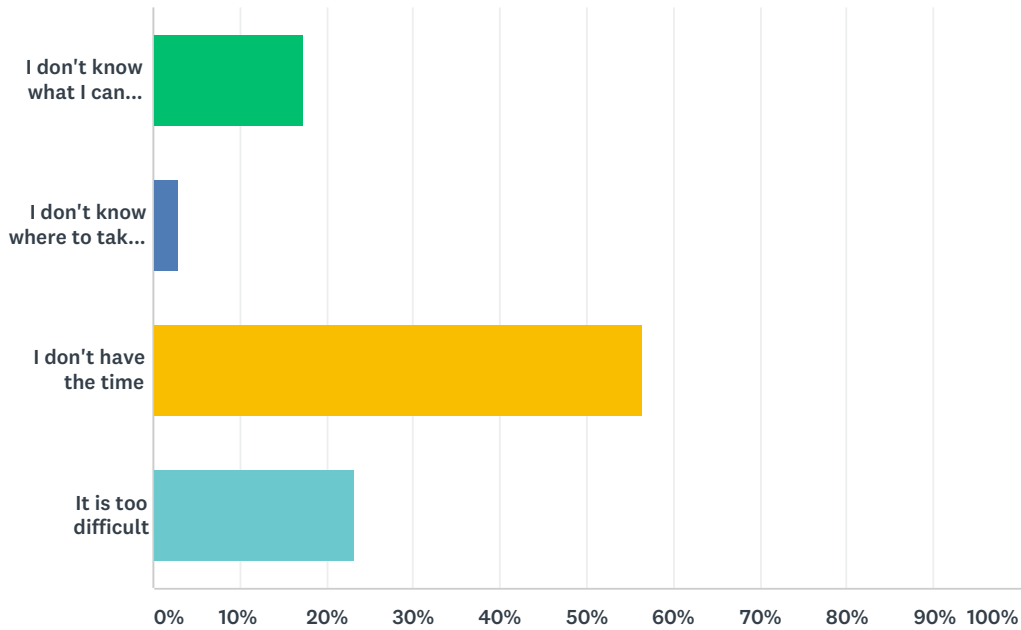
Answered: 647 Skipped: 319



| ANSWER CHOICES | RESPONSES | |
|------------------------|-----------|-----|
| nothing | 2.16% | 14 |
| Up to \$2 | 6.18% | 40 |
| \$3-\$7 | 29.83% | 193 |
| \$8-\$10 | 56.72% | 367 |
| \$11 + | 11.59% | 75 |
| Total Respondents: 647 | | |

Q11 Why don't you recycle?

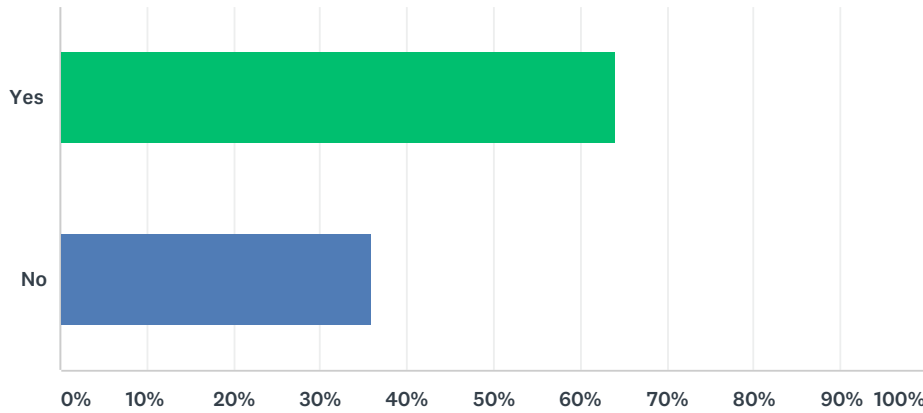
Answered: 69 Skipped: 897



| ANSWER CHOICES | RESPONSES | |
|---|-----------|----|
| I don't know what I can recycle | 17.39% | 12 |
| I don't know where to take my recycling | 2.90% | 2 |
| I don't have the time | 56.52% | 39 |
| It is too difficult | 23.19% | 16 |
| TOTAL | | 69 |

Q12 Even though you don't currently recycle are you interested in a curbside recycling scheme for Drumheller?

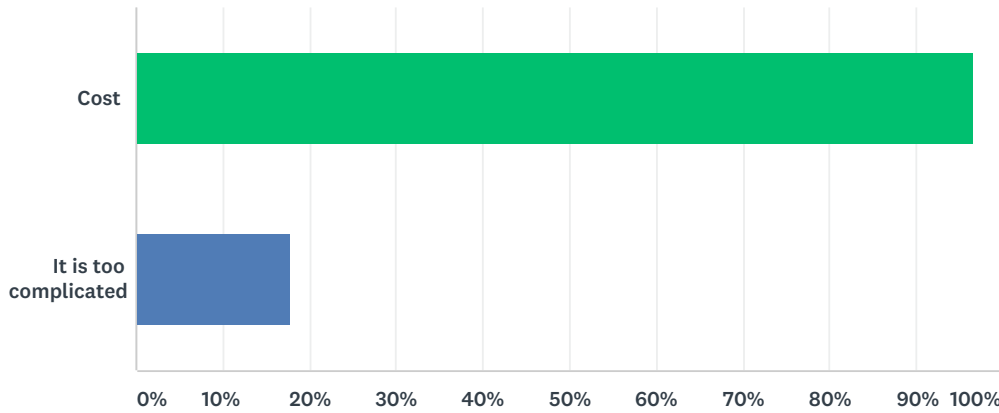
Answered: 89 Skipped: 877



| ANSWER CHOICES | RESPONSES | |
|----------------|-----------|----|
| Yes | 64.04% | 57 |
| No | 35.96% | 32 |
| TOTAL | | 89 |

Q13 Why are you not interested in curbside recycling?

Answered: 214 Skipped: 752



| ANSWER CHOICES | RESPONSES | |
|------------------------|-----------|-----|
| Cost | 96.73% | 207 |
| It is too complicated | 17.76% | 38 |
| Total Respondents: 214 | | |







Black Cart Garbage

AGENDA ITEM #2.1



Yes. Put these end-of-life items in your garbage.

After reusing, composting and recycling, you will easily cut your garbage in half. Only items that have reached the end of their useful life should go in the garbage.



Used packaging/non-stretchy bags



Foam containers or foam packaging



Rubber garden hoses



Used diapers and wipes



Painted and
treated wood
(small quantities)



Fruit or vegetable stickers



Drink lids
Even if it has a recycling symbol.



Lotion and toothpaste tubes



Plastic plates, cutlery
and straws



Vacuum cleaner
dirt and dryer lint

Properly package and bag materials

- Dusty materials (e.g. vacuum dust) need to be double bagged for dust control. Tie the bag closed and place it in your black cart.
- Sharp objects (e.g. broken glass or needles) need to be put in a puncture resistant container such as a plastic tub. Seal tightly and place in your black cart.

AGENDA ITEM #2.1

Black Cart
Garbage



No. Keep these items OUT of your garbage.

For the safety of your collector and collection truck, the following items are not accepted through residential collection.



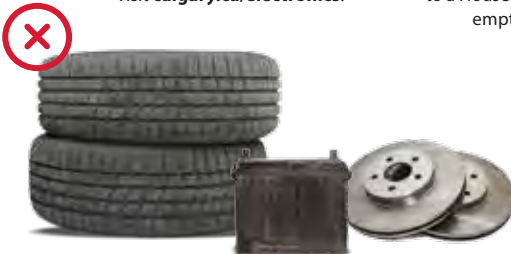
No electronics

For recycling drop-off locations visit calgary.ca/electronics.



No household hazardous waste

If an item has a hazard symbol, then it must be taken to a Household Hazardous Waste Drop-off, even if it's empty. Find locations at calgary.ca/hhw.



No automobile waste including parts, tires, batteries and motor oil



No household appliances or furniture



No oversized items

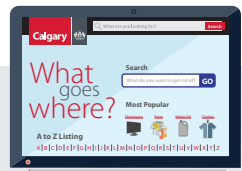
(e.g. items longer than 1.25 metres or heavier than 20 kilograms).



No construction or building materials (large quantities)

If in doubt, check it out.

Go to calgary.ca/whatgoeswhere to find out where to take these items that can't go in the garbage.





Blue Cart Recycling

AGENDA ITEM #2.1



Yes. Put these recyclables into your blue cart.

Put all your recyclables **loose** into your blue cart. See special instructions below for items such as shredded paper and bundled plastic bags.



Paper and cardboard

Shredded paper

Place shredded paper in a see-through plastic bag and tie closed.



Glass jars and bottles



Plastic food containers, jugs and bottles

Labeled with recycling symbols 1-7.



Food cans and foil



Beverage containers

Refundable beverage containers can also be returned to bottle depots for deposit refunds.



Bundled plastic bags/bubble wrap

Bundle plastic bags, bubble wrap and plastic film into one plastic bag and tie the handles closed. **Why?** Loose bags get stuck in the sorting machines. They need to be bagged together so the workers can sort them properly.





⊗ No. Keep these items OUT of your blue cart.

Keep our workers and equipment safe by leaving these items out of your recycling. They can injure a worker, damage equipment, shut down the recycling facility or spoil the quality of good recyclables.



No household hazardous waste

If an item has a hazard symbol, then it must be taken to a Household Hazardous Waste Drop-off, even if it's empty. Find locations at calgary.ca/hhw.



No scrap metal

For recycling drop-off locations visit calgary.ca/whatgoeswhere.



No household items



No bagged recyclables

Except for a bag that contains shredded paper, or a bag that contains other plastic bags, bubble wrap and plastic wrap.



No foam containers or foam packaging



No electronics

For recycling drop-off locations visit calgary.ca/electronics.



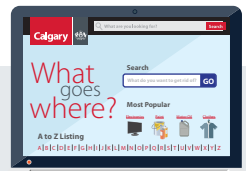
No construction or building materials



No shoes, clothing, toys or sporting goods

If in doubt, check it out.

Go to calgary.ca/whatgoeswhere to find out where it can be composted, recycled or safely disposed.





Green Cart
Food and yard waste

AGENDA ITEM #2.1



Yes. Put these compostables into your green cart.

Remember to include the food from meal preparation, cleaning out the fridge and plate scrapings too.



Plate scrapings



Meat, fish and bones



Fruits and vegetables
Remove any stickers.



Bread and noodles



Eggshells and dairy products



Coffee filters and tea bags



Paper plates, napkins and tissues



Cooking oil, sauces and grease

Tip: Use a paper towel to soak up any fats, oils or grease and put it in your green cart too.



Grass clippings and sod

Want to do more? Leave your grass clippings on the lawn. Clippings decompose within days and return valuable nutrients to the soil.



Branches

Should be smaller than 1.25 metres (4 ft.) and 15 cm (6") in diameter.



Plants and weeds

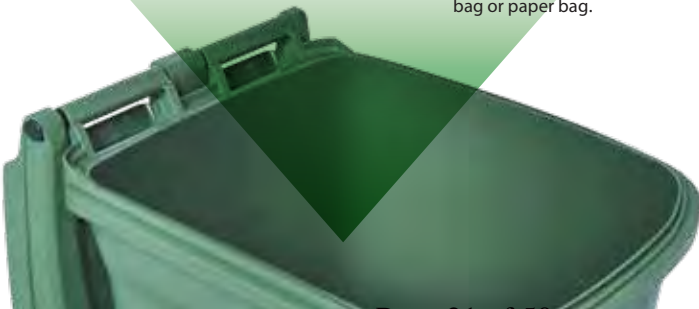


Leaves



Kitty litter (all varieties) and pet waste

Collected in a certified compostable bag or paper bag.



AGENDA ITEM #2.1

Green Cart
Food and yard waste



✗ No. Keep these items OUT of your green cart.

By keeping these items out of your green cart, you're doing your part to ensure we can produce the highest quality compost possible that will be used at local farms, gardens and in our community.



No plastic or biodegradable bags
If using a bag to line your kitchen pail, only use **certified compostable bags**.



No food or beverage packaging



No diapers or wipes



No painted or treated wood

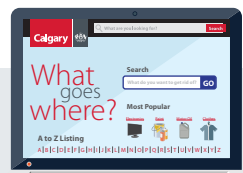


No plastic plates or cutlery



No fruit or vegetable stickers

If in doubt, check it out.
Go to calgary.ca/whatgoeswhere to find out where it can be composted, recycled or safely disposed.



**TOWN OF DRUMHELLER
Public Behaviour Bylaw
Bylaw Number 02-19**

Being a Bylaw of the Town of Drumheller in the Province of Alberta for the purposes of respecting the safety, health and welfare of people, and the protection of people and property.

WHEREAS the *Municipal Government Act*, being Chapter M-26 or the revised Statutes of Alberta and amendments thereto, provide that the Council of a municipality may pass bylaws respecting safety, health and welfare of people and protection of people and property;

WHEREAS the *Municipal Government Act* authorizes a municipality to pass bylaws respecting the people, activities and things in, on, or near a public place or place that is open to the public;

AND WHEREAS it is desirable to establish a Bylaw to regulate problematic social behaviours that may have a negative impact on the enjoyment of public spaces within the municipal boundary;

NOW THEREFORE the Council of the Town of Drumheller, in the Province of Alberta, duly assembled, enacts the following:

PART 1 – INTERPRETATION

- 1.1 This Bylaw shall be cited as the “Public Behaviour Bylaw”.
- 1.2 Nothing in this Bylaw shall be interpreted as conflicting with any Provincial or Federal legislation.
- 1.3 Where any provision of this Bylaw conflicts with any Provincial or Federal legislation, the Provincial or Federal legislation shall take precedence.
- 1.4 Each provision of this Bylaw is independent of all other provisions and if any provision is declared invalid for any reason by a Court of competent jurisdiction, all other provisions of this Bylaw remain valid and in force.
- 1.5 Nothing in this Bylaw relieves a Person from complying with any provisions of any Provincial or Federal legislation or regulation, other bylaw or any requirement of any lawful permit, order or license.
- 1.6 All of the schedules attached to this Bylaw form a part of this bylaw.

PART 2 – DEFINITIONS

“Bullying” means the harassment of others by the real or threatened infliction of physical violence and attacks, racially or ethnically-based verbal abuse, name calling and gender-based put-downs, written or electronically transmitted, emotional abuse, extortion, stealing of money and possessions.

“Bylaw Violation Tag” is a ticket or summons issued for an allegation of a Bylaw infraction and is issued by a Peace Officer and only enforceable in the Town.

“Cannabis” as defined in the Cannabis Act.

“Cannabis Act” means Bill C-45, an Act respecting Cannabis and to amend the controlled Drugs and Substances Act, the Criminal Code and Other Acts’

“Cannabis Consumption” means to “smoke” or “vape” cannabis.

“Chief Administrative Officer” shall mean a Municipal Official employed by the Town of Drumheller in the position of Chief Administrative Officer, or in his/her absence, the person appointed as Acting Chief Administrative Officer; or designate.

“Council” means the Municipal Council of the Town of Drumheller.

“Court” shall mean any Provincial Court of Alberta.

“Defecate” means to discharge waste matter from the bowels.

“Electronic Smoking Device” means an electronic device used to deliver nicotine, cannabis, tobacco, or other substances to the person inhaling from the device, but not limited to an electronic cigarette, vaporizer, cigar, cigarillo or pipe.

“Fight” means any confrontation involving violent and physical contact between two or more people.

“Loiter” means a person(s) remaining in a place or location for no apparent purposeful activity.

“Notice” shall mean a notice issued pursuant to this bylaw to remedy a condition that is not in compliance with any provision of this bylaw.

“Peace Officer” shall mean a Community Peace Officer, Bylaw Enforcement Officer, Police of Jurisdiction or other person appointed by the Town and who is authorized to enforce Bylaws of the Town of Drumheller.

“Person” shall mean an individual person, a corporation, association, partnership or other recognized legal entity.

“*Provincial Offences Procedure Act*” means the Provincial Offences Procedure Act, R.S.A. 2000, Chapter P-34 and the regulations thereof, as amended or replaced from time to time.

“Public Place” means any place within the Town to which the public may have either express or implied access including, but not limited to, areas such as streets, sidewalks, pathways, trails, and any fixture or sculpture located in such area.

“Sidewalk” means that part of the highway especially adapted to the use of or ordinarily used by pedestrians and includes that part of a highway between the curb line or, where there is no curb line, the edge of the roadway, and the adjacent property line whether or not it is paved or unpaved.

“Spit” means to eject phlegm, saliva, chewing tobacco juice or any other substance from the mouth and/or nose.

“Smoke or Smoking” means inhaling or exhaling the smoke produced by burning a substance; holding or otherwise having control of any device or thing containing a lit substance.

“Tobacco” means a product composed in whole or in part of tobacco, including tobacco leaves and any extract of tobacco leaves, but does not include any product for use in nicotine replacement therapy.

“Tobacco Consumption” means to “smoke” or “vape” tobacco.

“Town” means the Town of Drumheller, a municipal corporation and, where the context so requires, the area included within the boundaries of the said municipal corporation.

“Urinate” means to discharge urine from the body.

“Vape or Vaping” means: inhaling or exhaling the vapor, emissions or aerosol produced from an electronic smoking device; holding or otherwise having control of an electronic device that is producing vapor, emissions or aerosol.

“Violation Ticket” means an offence notice issued by means of a Violation Ticket as described in Part 2 of the *Provincial Offences Procedure Act*.

PART 3 – PUBLIC OFFENCES

BULLYING

3.01 No Person shall bully any person in any Public Place.

3.02 No Person shall participate in or encourage by verbal or public means in the bullying of any person in any Public Place.

CANNABIS CONSUMPTION

3.03 No Person shall smoke or vape cannabis in a Public Place.

3.04 A person who is entitled to use Cannabis pursuant to the Access to Cannabis for Medical Purposes Regulations SOR/2016-230 is not subject to 3.45 of this bylaw, but must adhere to the Provincial Regulations that govern public consumption.

3.05 A person referred to in 3.04, must, on demand of a Peace Officer, produce a copy of their authorizing medical documentation.

FIGHTING, ASSEMBLY of PERSONS, and LOITERING

3.06 No Person shall participate in a fight or any physical or verbal confrontation in any Public Place.

3.07 No Person shall be a member of an assembly of three or more persons in any Public Place or any place to which the public is allowed access where a Peace Officer has reasonable grounds to believe the assembly will disturb the peace of the neighborhood, and any such Person shall disperse as requested by a Peace Officer.

3.08 No Person shall loiter and thereby obstruct any other Person in any Public Place.

SPITTING/URINATING/DEFECATE

3.09 No Person shall spit, urinate or deposit any human waste in any Public Place.

TOBACCO CONSUMPTION

3.10 No Person shall smoke or vape tobacco in a Public Place or within five (5) meters of an entrance to exit to the Public Place.

PART 4 – POWERS OF PEACE OFFICERS**ISSUANCE OF BYLAW VIOLATION TAG/PROVINCIAL VIOLATION TICKET**

4.01 A Peace Officer is authorized to issue a Bylaw Violation Tag to any Person that the Peace Officer believes on reasonable and probable grounds has contravened any provision of this Bylaw.

- a) Notwithstanding any other provision of this Bylaw a Peace Officer is authorized to immediately issue a Province of Alberta Violation Ticket pursuant to the *Provincial Offences Procedure Act*.
- b) A Bylaw Violation Tag may be issued to a Person personally, or by mailing a copy to the person at his or her last known address.
- c) Nothing in this Bylaw shall prevent a Peace Officer from issuing a Bylaw Violation Tag or Provincial Violation Ticket for the mandatory court appearance of any person who contravenes any provision of this Bylaw.

- d) If the penalty specified on the Bylaw Violation Tag served to a Person is not paid within a prescribed time period then a Peace Officer is authorized to issue a Provincial Violation Ticket pursuant to the *Provincial Offences Procedures Act*.

GENERAL PENALTY PROVISION

4.02 Any Person who contravenes any provision of this Bylaw is guilty of a summary conviction offence punishable by a fine of not less than fifty dollars and not exceeding five thousand dollars or to imprisonment for a period not exceeding six (6) months or both. Mandatory minimum penalties for offences of this Bylaw are listed in Schedule 'A'.

4.03 Offences of a continuing nature shall be deemed to constitute a separate offence for each day or part of a day that the offence continues.

4.04 Any Person who is found in contravention of the same section of this Bylaw on more than one occasion will be liable to an increased penalty for that contravention if the Section violated in Schedule 'A' stipulates increased fines for second and third offences.

PART 5 - COMMENCEMENTS

This bylaw shall take effect on the date of the 3rd and final reading

The invalidity of any provision of this Bylaw shall not affect the validity of the remainder.

- 1) Cannabis Bylaw 10.18, Community Standards Bylaw 16-10 and Amendments are hereby repealed.

The Bylaw shall come into force and effect upon final passing.

Read a first time this 11th day of February, 2019

Read a second time this day of February, 2019.

Read a third time this day of February, 2019.

Mayor

Chief Administrative Officer

Schedule A

PUBLIC BEHAVIOUR BYLAW FINES

| | | |
|--|-----------|------------|
| Bullying | 3.01-3.02 | \$ 500.00 |
| a) Second and subsequent offences within 1 year | | \$1,000.00 |
| Cannabis Consumption | 3.03 | \$ 50.00 |
| a) Second and subsequent offences within 1 year | | \$ 100.00 |
| Fighting in a Public Place | 3.06 | \$ 500.00 |
| a) Second offence within 1 year | | \$ 750.00 |
| b) Third and subsequent offences within 1 year | | \$1,000.00 |
| Being a member of an assembly and failing to disperse as requested by a Peace Officer | 3.07 | \$ 250.00 |
| a) Second offence within 1 year | | \$ 500.00 |
| b) Third and subsequent offences within 1 year | | \$ 750.00 |
| Loitering | 3.08 | \$ 250.00 |
| a) Second offence within 1 year | | \$ 300.00 |
| b) Third and subsequent offences within 1 year | | \$ 600.00 |
| Spit/Urinate/Defecate | 3.09 | \$ 250.00 |
| a) second offence within 1 year | | \$ 500.00 |
| b) Third and subsequent offences within 1 year | | \$ 750.00 |
| Tobacco Consumption | 3.10 | \$ 50.00 |
| b) Second and subsequent offences within 1 year | | \$ 100.00 |

***The fine for the first offence may be waived if the offender successfully completes and anti-bullying educational program approved by an accredited agency.

*The fine for the first offence may be waived if the offender successfully completes Community Service Hours as directed by the Town.

**TOWN OF DRUMHELLER
Tourism Corridor Property Standards
Bylaw Number 04.19**

Being a Bylaw of the Town of Drumheller in the Province of Alberta for the purposes of establishing property standards along Drumheller's Tourism Corridor so that these areas will be well maintained and attractive to citizens and visitors.

WHEREAS the Municipal Government Act, being Chapter M-26 or the revised Statutes of Alberta and amendments thereto, provide that the Council of a municipality may pass bylaws for municipal purposes respecting nuisances, including unsightly property for industrial, commercial and residential within the Tourism Corridor .

WHEREAS the Municipal Government Act authorizes a municipality to pass bylaws respecting businesses, business activities and Persons engaged in business;

WHEREAS the Municipal Government Act authorizes a municipality to pass bylaws respecting the remedying of contraventions of bylaws;

WHEREAS the Traffic Safety Act authorizes a municipality to pass bylaws with respect to Highways under its direction including the maintenance of boulevards;

WHEREAS the Safety Codes Act authorizes a municipality to pass bylaws respecting the minimum maintenance standards for buildings; and unsightly or derelict buildings;

AND WHEREAS property standards are intended to be reviewed regularly and amended as Council deems appropriate as it is Council's desire to enhance the appearance of Drumheller's Tourism Corridor;

NOW THEREFORE the Council of the Town of Drumheller, in the Province of Alberta, duly assembled, enact the following:

PART 1 – INTERPRETATION

- 1.1 This Bylaw shall be cited as the "Tourism Corridor Bylaw".
- 1.2 This Bylaw applies to all Premises within the corporate boundaries of the Town of Drumheller that are situated along the Tourism Corridor as identified in Schedule A - Priority Area #1 and Priority Area #2. Unless otherwise stated, all Premises within the Priority Area #2 must adhere to the Community Standards Bylaw 07.18.
- 1.3 Nothing in this Bylaw shall be interpreted as conflicting with any Provincial or Federal legislation.

- 1.4 Where any provision of this Bylaw conflicts with any Provincial or Federal legislation, the Provincial or Federal legislation shall take precedence.
- 1.5 Each provision of this Bylaw is independent of all other provisions and if any provision is declared invalid for any reason by a Court of competent jurisdiction, all other provisions of this Bylaw remain valid and in force.
- 1.6 Nothing in this Bylaw relieves a Person from complying with any provisions of any Provincial or Federal legislation or regulation, other bylaw or any requirement of any lawful permit, Order or license.
- 1.7 All of the schedules attached to this Bylaw form a part of this bylaw.
- 1.8 If there is a conflict between a provision in this Bylaw and a provision of any other Municipal Bylaw, the provision that establishes the highest standard shall apply for those Premises within the Tourism Corridor.

PART 2 – DEFINITIONS

“Appeal” means the appeal of;

- (i) An Order issued pursuant to the Tourism Corridor Bylaw;
- (ii) An Order issued pursuant to Section 545 of the Municipal Government Act regarding contraventions of other bylaws or enactments that the Town is authorized to enforce; or
- (iii) An Order issued pursuant to Section 546 of the Municipal Government Act;

“Appeal Board” shall mean the Community Standards Appeal Board as established by the Community Standards Appeal Bylaw.

“Boulevard” means that part of a Highway that is not a roadway.

“Business” as stated in the Municipal Government Act Section 1(a.1) means a commercial, merchandising or industrial activity or undertaking; a profession, trade occupation, calling or employment; or an activity providing goods or services.

“Bylaw Violation Tag” means a ticket or summons issued for an allegation of a Bylaw infraction and is issued by a Peace Officer and only enforceable in the Town.

“Chief Administrative Officer” shall mean a Municipal Official employed by the Town of Drumheller in the position of Chief Administrative Officer, or in his/her absence, the Person appointed as Acting Chief Administrative Officer; or designate.

“Council” means the Municipal Council of the Town of Drumheller.

“Court” shall mean any Provincial Court of Alberta.

“Highway” as stated in the Traffic Safety Act, R.S.A. 2000, c T-6 means any thoroughfare, street, road, trail, avenue, parkway, driveway, viaduct, lane, alley, square, bridge, causeway, trestle way or other place or any part of any of them, whether publicly or privately owned, that the public is ordinarily entitled or permitted to use for passage or parking of vehicles and includes:

- (i) a sidewalk, including a boulevard adjacent to the sidewalk;
- (ii) if a ditch lies adjacent to an parallel with the roadway, the ditch, and
- (iii) if a highway right of way is contained between fences or between a fence and one side of the roadway, all the land between the fences, or all the land between the fence and the edge of the roadway, as the case may be,

but does not include a place declared by regulation not to be a highway.

“Landscaping Standards” as set out in the Town of Drumheller’s Landscaping Policy.

“Land Use Bylaw” means the Town of Drumheller Land Use bylaw and any amendment to the Land Use Bylaw.

“Lane” shall mean an alley intended primarily for access to the rear of Premises located adjacent to the alley;

“Notice” shall mean a notice issued pursuant to this bylaw to remedy a condition that is not in compliance with any provision of this bylaw.

“Nuisance” for the purpose of this bylaw includes any use of or activity upon any Premises which is offensive to any Person, or has or may have a detrimental impact upon any Person or other Premises in the neighborhood.

“Occupier” is a person in possession or control of the Premises.

“Order” means a written order identifying a contravention of this Bylaw and stipulating the actions that the Owner or Occupier shall take to remedy the contravention;

“Owner” of the Premises is a Person who is registered under the Land Titles Act as the Owner of the Premises;

“Peace Officer” shall mean a Community Peace Officer, Bylaw Enforcement Officer, Police of Jurisdiction or other Person appointed by the Town and who is authorized to enforce Bylaws of the Town of Drumheller.

“Person” shall mean an individual person, corporation, association, partnership or other recognized legal entity.

“Premises” shall mean any land situated in whole or in part within the Town including the external surface of all buildings and land immediately adjacent to any building or buildings and including any land or buildings owned or leased by the Town.

“*Provincial Offences Procedure Act*” means the Provincial Offences Procedure Act, R.S.A. 2000, Chapter P-34 and the regulations thereof, as amended or replaced from time to time.

“Tourism Corridor” as identified on the attached Schedule A with Priority 1 and Priority 2 areas located within the Town of Drumheller corporate limits, as the context requires.

“Town” means the Town of Drumheller, a municipal corporation and, where the context so requires, the area included within the boundaries of the said Municipal Corporation.

“Violation Ticket” means an offence notice issued by means of a Violation Ticket as described in Part 2 of the *Provincial Offences Procedure Act*.

PART 3 – CARE OF PREMISES

UNSIGHTLY PREMISES / ACCUMULATION OF BUILDING MATERIAL / DERELICT EQUIPMENT

3.01 Interpretation for the purpose of this section

- (a) “Unsightly Premises” means in respect of a building, includes a building whose exterior shows signs of significant physical deterioration, and in respect of land, includes land that shows signs of a serious disregard for general maintenance or upkeep.
- (b) “Building Material” means all construction and demolition material including the packaging material accumulated on Premises arising from the construction, alteration, repair or demolition of any structure and includes, but is not limited to, earth, vegetation or rock displaced during such construction, alteration, repair or demolition;
- (c) “Derelict Equipment” means equipment or machinery, which has been rendered inoperative by reason of its disassembly, damage, age or mechanical condition, and includes, but is not limited to, any household appliance stored outside of a residence or other structure.

3.02 The Owner or Occupier of the Premises, including any parking area, shall not cause, allow or permit their Premises to become or to continue to be an Unsightly Premises or become detrimental to the surrounding area. Unsightly Premises will be given a Remedy Order with a compliance date within a two (2) week period.

3.03 The Owner or Occupier of the Premises shall remove any Building Material not being used for business operations from the Premises including but not limited to concrete blocks, wood, metal, and Derelict Equipment.

3.03 The Owner or Occupier of the Premises must keep the Premises, including that portion of the Lane and street adjacent to the Premises, free from the

accumulation of Building Material to the point where an unsightly condition develops.

- 3.04 The provisions of this Bylaw shall not be interpreted to prevent bona fide and permitted commercial, industrial, agricultural, construction, demolition, renovation, landscaping, clean-up, storage or other related activities from being carried out on, or in relation to the Premises, provided all reasonable steps are taken to minimize the duration and visual impact of any resulting untidiness or unsightliness of the Premises.

WASTE COLLECTION

- 3.05 Interpretation for the purpose of this section:

- (a) "Waste" as stated in the Environmental Protection and Enhancement Act, R.S.A. 2000, Chapter E-12 means any solid or liquid material or product or combination of solid or liquid material or product, including, but not limited to, rubbish, refuse, garbage, paper, packaging, containers, bottles, cans, manure, human or animal excrement, sewage or the whole or a part of an animal carcass, or the whole or part of any article, raw or processed material, vehicle or other machinery that is disposed of an any other thing that is designated as waste in the regulations.
- (b) "Waste Collection Cart" means a cart that is supplied by the Town designed to receive Waste then rolled to a collection point and emptied by an automated collection truck.
- (c) "Waste Container" means a commercial bin provided by the Occupier specifically marketed to store Waste and excludes containers that are meant for other purposes:
- (d) "Screened" means a fence, wall, berm, hedge or other barrier providing visual and / or acoustic separation of sites.

- 3.06 No Owner or Occupier of the Premises shall allow residential Waste to be stored in such a manner that allows any material to be blown, spilled or otherwise dispersed from the Waste Collection Cart. The Owner or Occupier of the Premises shall remove the Waste Collection Cart from the collection point by the end of the collection day, or sooner if possible.

- 3.07 No Owner or Occupier of the Premises shall allow commercial Waste to be stored in such a manner that allows any material to be blown, spilled or otherwise dispersed from the Waste Container. No Owner or Occupier is permitted to overfill the Waste Receptacle beyond its normal, lid closed capacity. All Waste Containers must be Screened

GRASS, TREES AND WEEDS

- 3.08 Interpretation for the purpose of this section:

- (a) “Weeds” means plants designated as noxious and nuisance weeds as defined in the *Weed Control Act*, RSA 2000 cW-5 and Alberta Regulation 171/2001, as amended or replaced from time to time.
- (b) “Yard Waste” shall mean any waste material of an organic nature formed as a result of gardening, horticultural pursuits, or agricultural activities including grass, tree and hedge cuttings, waste sod and decomposing plants, leaves and weeds.
- 3.09 For Priority Area #1, from Victoria Day to Labour Day, the Owner or Occupier of the Premises shall cut the grass and weeds in order to maintain a standard of 15 centimeters.
- 3.10 The Owner or Occupier of the Premises shall remove all dead branches and trees, shrub, and other types of vegetation that has any rot or deterioration. Upon notification of a Remedy Order, the Owner or Occupier will have seven (7) days to comply with the Order.
- 3.11 The Owner or Occupier of the Premises shall remove all Yard Waste on the Premises and on any boulevard which abuts or adjoins the property, including up to the center of lanes or alleys at the rear or side of the property prior to Victoria Day.
- 3.12 Planting of all Boulevard trees shall be carried out by the Town or its agents. An Owner may plant a Boulevard tree but only with written permission of the Town. The selection of Boulevard tree types shall be at the discretion of the Town.
- 3.13 All trees on Town Premises are the property of the Town and the maintenance of such trees is the responsibility of the Town. No Person shall destroy or damage any trees, shrubs, plants, flowers or damage the lawn on any boulevard, public park or public garden in the Town. No Person other than a duly authorized employee or agent of the Town shall prune, repair, clip or perform any other work on any boulevard tree. The Owner or Occupier of the Premises adjacent to the boulevard tree, may, at the sole discretion of the Town, be authorized to perform work on the Boulevard tree to the satisfaction of the Town.
- 3.14 The Town of Drumheller has established landscaping standards to be adhered to by residential, commercial and industrial developers. Landscaped areas must comply with the requirements of the Town’s Landscaping Policy. If the Owner has not complied with the condition as outlined in the Notice of Decision following the construction of a new residential, commercial and industrial building, the Town will undertake the work and all costs associated with the landscaping requirements will be applied against the taxes.

REPAIR AND MAINTENANCE OF BUILDINGS AND FENCES

- 3.15 Interpretation for the purpose of this Section:

- (a) “Good Repair” means a condition where a fence or building does not exhibit:
- (i) significant damage,
 - (ii) peeling surfaces,
 - (iii) broken, missing, or fallen parts,
 - (iv) rot or other significant deterioration,
 - (v) openings which are not secured or
 - (vi) other visual evidence of a lack of general maintenance.
- (b) “Building” means any structure used or intended for supporting or sheltering any use or occupation;
- (c) “Screened” means a fence, wall, berm, hedge or other barrier providing visual and / or acoustic separation of sites.
- 3.16 By May 1st annually, every Owner or Occupier of the Premises shall ensure the following are maintained in Good Repair and shall obtain the required permits under the Land Use Bylaw for its repair:
- (i) Fences;
 - (ii) Building - Exterior walls and their components including doors and windows.
- 3.17 If a Building has any door or window opening in disrepair the Owner or Occupier shall repair the damage within seven (7) days to the satisfaction of the Development Officer.
- 3.18 No Owner or Occupier shall use plywood to board up windows and doors for more than a seven (7) day period.
- 3.19 Where any building is unoccupied, the Owner shall ensure that appropriate window displays are visible including but not limited to art work, posters, or other displays that meets the satisfaction of the Town from Victoria Day to Labour Day annually.
- 3.20 Fences on construction sites shall be Screened so that the site is not readily visible to the public. Screens shall be aesthetically pleasing and may not contain advertising except to identify the Premises being constructed.

GRAFFITI ABATEMENT

- 3.21 For the purposes of this Section, “Graffiti” means words, figures, letters, drawings or stickers applied, scribbled, scratched, etched, sprayed or attached on or to a surface without permission of the owner and in public view.
- 3.22 For Priority Areas #1 and #2, every Owner or Occupier of the Premises shall, within two (2) business days of being notified by a Peace Officer, ensure that Graffiti placed on their Premises is removed, painted over, or otherwise permanently blocked from public view.

SIGNAGE

- 3.23 For Priority Areas #1 and #2, installation of any sign must be in compliance with the intent of the Town of Drumheller Land Use Bylaw and every Person shall apply for and obtain a development permit.
- (i) Every Person shall apply for and obtain a building permit before constructing, repairing, erecting, allowing, installing, placing, moving, rebuilding, reconstructing or altering a sign;
 - (ii) Despite sentence (i), a permit is not required for changing or repairing the lettering of a sign or the internal equipment of the sign.
- 3.24 Placement of standardized business signs on Town roads will be allowed conditional upon;
- (i) the sign be a standardized sign as approved by Alberta Transportation;
 - (ii) the applicant provides the standardized sign at their expense and commit to ongoing sign maintenance/replacement to the satisfaction of Town of Drumheller. The applicant is responsible to install or remove sign if required.
 - (iii) A maximum of two sign (one from each direction of travel).
- 3.24 If a business has ceased operations the sign must be removed within a two (2) week period following the date of closure or the Town will have the sign removed and the costs ensued for the removal of the sign will be the responsibility of the Owner.
- 3.25 If a business does not install a sign in accordance with the Land Use Bylaw, the Owner, once notified by the Town, will have two (2) weeks to be in compliance with any approved plans, drawings, and specifications.
- 3.26 The Owner shall maintain, or ensure that the sign is maintained in a proper state of repair and if not, the Owner will have a period of two (2) weeks in which to comply with the Remedial Order.

LITTERING

- 3.27 The Owner or Occupier of a business which offers for sale food, refreshments or tobacco products shall ensure that the Premises, including the building, land and all adjoining public property is kept free of discarded cartons, containers, papers or other garbage originating from the business by collecting and disposing of garbage found in that area each day that the business is open for business.
- 3.28 No Owner or Occupier of a non-paved parking lot shall allow vehicle access or egress when normal vehicle traffic may cause mud from the surface of the parking lot to be tracked onto any Highway.

- 3.29 No Owner or Occupier of a Premises shall sweep or place dirt or litter on the road or on the sidewalk.

PART 4 – POWERS OF PEACE OFFICERS

INSPECTIONS

- 4.01 A Peace Officer and Chief Administrative Officer are hereby authorized in accordance with Section 542 of the Municipal Government Act to enter any Premises after giving reasonable notice to the Owner or Occupier of the Premises to be inspected; and to inspect for conditions that may contravene or fail to comply with the provisions of this Bylaw upon having reasonable and probable grounds.
- 4.02 If a Peace Officer considers any Premises to be in contravention of any section of this Bylaw, the Peace Officer may issue a verbal or written Order to the Owner or Occupier to remedy any condition(s) of the subject Premises that have been found to be in contravention of this Bylaw.
- 4.03 If a Person
- (a) Refuses to allow or interferes with the entry, inspection, enforcement or action referred to in Sections 4.1 or 4.2, or
 - (b) Refuses to produce anything to assist in the inspection, remedy, enforcement or action referred to in Sections 4.1 or 4.2, the municipality may apply to the Court of Queen's Bench for an Order under Section 543(2) of the Municipal Government Act.

ISSUANCE OF BYLAW VIOLATION TAG/PROVINCIAL VIOLATION TICKET

- 4.04 A Peace Officer is authorized to issue a Bylaw Violation Tag to any Person that the Peace Officer believes on reasonable and probable grounds has contravened any provision of this Bylaw.
- a) Notwithstanding any other provision of this Bylaw a Peace Officer is authorized to immediately issue a Province of Alberta Violation Ticket pursuant to the *Provincial Offences Procedure Act*.
 - b) A Bylaw Violation Tag may be issued to a Person Personally, or by mailing a copy to the Person at his or her last known address.
 - c) Nothing in this Bylaw shall prevent a Peace Officer from issuing a Bylaw Violation Tag or Provincial Violation Ticket for the mandatory court appearance of any Person who contravenes any provision of this Bylaw.
 - d) If the penalty specified on the Bylaw Violation Tag served to a Person is not paid within a prescribed time period then a Peace Officer is authorized to issue a Provincial Violation Ticket pursuant to the *Provincial Offences Procedures Act*.

ORDERS BY PEACE OFFICER

- 4.05 Where Premises are found to be in violation of any provisions of this Bylaw, the Peace Office may in accordance with Section 545 of the Municipal Government Act issue a written Order to the Owner or Occupier of the Premises to remedy the condition on the Premises which violates this Bylaw.
- 4.06 An Order written pursuant to Section 4.5 may:
- (a) Direct a Person to stop doing something, or to change the way in which the Person is doing it;
 - (b) Direct a Person to take any action or measures necessary to remedy the contravention of the enactment or bylaw, including the removal or demolition of a building that has been erected or placed in contravention of a bylaw, and if necessary, to prevent a reoccurrence of the contravention;
 - (c) State a time within which the Person must comply with the directions;
 - (d) State that if the Person does not comply with the directions within a specified time, the municipality will take the action or measure at the expense of the Person.
- 4.07 Without limiting the powers under Section 4.5 and 4.6, an Order written pursuant to Section 4.5 may:
- (a) Require the owner of a Building in disrepair to eliminate the danger to the public safety in the matter specified, or remove and demolish the Building and level the site;
 - (b) Require the Owner of the Premises that contains the excavation or hole to eliminate the danger to public safety in the manner specified, or fill in the excavation or hole and level the site;
 - (c) Require the Owner of Premises that is in an unsightly condition improve the appearance of the Premises in the manner specified, or if the Premises is a Building, remove or demolish the Building and level the site.

SERVICE OF AN ORDER

- 4.08 Service of an Order upon an Owner shall be sufficient if it is:
- (i) Personally served upon the Owner or Occupier;
 - (ii) Only served by mail if the Premises is not occupied by the Owner;
- (a) Left with a competent Person residing with said Owner or Occupier; or
 - (b) Posted to the door of the Premises or in any other conspicuous place on the Premises.
- 4.09 Such Order shall be deemed to have been received:
- (a) seven (7) days from the date of mailing; or
 - (b) on the day it is left with a competent Person residing with an Owner or Occupier or posted on the Premises.

4.10 Each Order shall:

- (a) Describe the Premises by its municipal address and legal description;
- (b) Identify the date that it is issued;
- (c) State how the Premises contravenes the provisions of this By-law;
- (d) Give reasonable particulars of the extent of the clean-up, removal, clearing or other actions required to be made;
- (e) State the time within which the clean-up, removal, clearing or other actions are to be done;
- (f) State that if the required actions are not done within the time specified, the Town may:
 - (i) Carry out the actions required and charge the cost thereof against the Owner or Occupier; or
 - (ii) Cause a Violation Ticket to be served upon the Owner or Occupier pursuant to Part 2 of the *Provincial Offences Procedure Act*;

FAILURE TO COMPLY WITH AN ORDER

- 4.11 When an Owner or Occupier fails to remedy a contravention of this Bylaw within the time allowed in an Order issued under Section 4.9 of this Bylaw, the Town may exercise its powers under s 546.1, 549 or 550 of the Municipal Government Act in its discretion, including but not limited to entering upon the Premises to perform or complete the work necessary to remedy the violation of this Bylaw. The costs incurred by the Town to remedy the violation, as well as any applicable fines under this Bylaw, will be billed to the Person registered under the *Land Titles Act* and will be amounts owing to the Town. If the costs are not paid in the time specified by the Town, the costs may be charged against the property as a special assessment to be recovered in the same manner as other taxes and in accordance with Section 553, 553.1 or 553.2 of the MGA.
- 4.12 Every Person who fails to comply with a written Order issued pursuant to this section within the time set out in the written Order commits an offence.
- 4.13 An Owner or Occupier served with an Order may comply with the Order by entering into a written agreement with the Town, for the Town to carry out the actions required by the Order.
- 4.14 The Chief Administrative Officer may take whatever actions or measures necessary to eliminate any danger to public or deal with unsightly conditions of the Premises in accordance to powers and authority provided to a municipality through the *Municipal Government Act* Section 550. Pursuant to the Section 551 of the *Municipal Government Act*, in an emergency the municipality may take whatever actions or measures are necessary to eliminate the emergency.

REVIEW BY COUNCIL

- 4.15 A Person who receives a written Order to comply with section 545 of the *Municipal Government Act* may by written notice within 14 days after the date the Order is received, request Council to review the Order.
- 4.16 A Person who receives a written Order to comply with section 546 of the *Municipal Government Act* may by written notice within 7 days after the date the Order is received, request Council to review the Order.
- 4.17 After reviewing the Order, Council may confirm, vary, substitute or cancel the Order.
- 4.18 If a Person considers himself aggrieved by a decision under 4.16, he may appeal the decision by originating notice to the Court of Queen's Bench:
- i) in the case of an Appeal of an Order under section 545 of the *Municipal Government Act*, within 30 days after the date the decision under section 547 of the *Municipal Government Act* is served on the Person affected by the decision, and,
 - ii) in the case of an Appeal of an Order under section 546 of the *Municipal Government Act*, within 15 days after the date the decision under section 547 of the *Municipal Government Act* is served on the Person affected by the decision.
- 4.19 For the purposes of this Bylaw, an act or omission by an employee or agent of a Person is deemed also to be an act or omission of the Person if the act or omission occurred in the course of the employee's employment with the Person, or in the course of the agent's exercising the powers or performing the duties on behalf of the Person under their agency relationship.

GENERAL PENALTY PROVISION

- 4.21 Any Person who contravenes any provision of this Bylaw is guilty of a summary conviction offence punishable by a fine of not less than fifty dollars and not exceeding five thousand dollars or to imprisonment for a period not exceeding six (6) months or both. Mandatory minimum penalties for offences of this Bylaw are listed in Schedule 'B'.
- 4.22 Offences of a continuing nature shall be deemed to constitute a separate offence for each day or part of a day that the offence continues.
- 4.23 Any Person who is found in contravention of the same section of this Bylaw on more than one occasion will be liable to an increased penalty for that contravention if the Section violated in Schedule 'A' stipulates increased fines for second and third offences.

APPEALS UNDER THE WEED CONTROL ACT

4.24 Community Standards Appeal Board:

- (a) Shall constitute the independent committee contemplated by Section 19 of the *Weed Control Act* to hear appeals of orders or notices relating to this Section and the *Act*.
- (b) Any appeal filed pursuant to the *Act* or this Section shall be heard by the Community Standards Appeal Board within five (5) days of the receipt of the notice of appeal by the Chief Administrative Officer.
- (c) A notice of appeal respecting this Section must be delivered personally or sent by certified or registered mail to the Chief Administrative Officer within 10 days of the issuance of the Order or Notice.
- (d) Pursuant to the *Act* and the Regulation, any notice of appeal filed with respect to a notice under this Section or the *Weed Control Act* shall be accompanied by a deposit in the amount of \$500.00, which shall be refunded if the applicant’s appeal is successful.

PART 5 - COMMENCEMENTS

This bylaw shall take effect on the date of the 3rd and final reading

The invalidity of any provision of this Bylaw shall not affect the validity of the remainder.

The Bylaw shall come into force and effect upon final passing.

Read a first time this day of , 2019

Read a second time this day of , 2019.

Read a third time this day of , 2019.

Mayor

Chief Administrative Officer

**Schedule A
Tourism Corridor Priority Area 1 and Priority Area 2**

DRAFT

Schedule B

TOURISM CORRIDOR BYLAW FINES

| | |
|---|------------|
| Unsightly Premises / Accumulation of Building Material | |
| Derelict Equipment Infractions | \$ 250.00 |
| a) second offence | \$ 500.00 |
| b) third and subsequent offences | \$1,000.00 |
| Waste Collection Infraction | |
| a) second offence | \$ 250.00 |
| b) third and subsequent offences within same calendar year | \$ 500.00 |
| | \$1,000.00 |
| Failure to Maintain Grass, Trees and Weeds | |
| a) second offence within same calendar year | \$ 250.00 |
| b) third and subsequent offences within same calendar year | \$ 500.00 |
| | \$ 750.00 |
| Failure to Maintain Buildings and Fences | |
| a) second offence within same calendar year | \$ 250.00 |
| b) third and subsequent offences within same calendar year | \$ 500.00 |
| | \$ 750.00 |
| Failure to Remove Graffiti | |
| a) second offence within same calendar year | \$ 500.00 |
| b) third and subsequent offences within same calendar year | \$1,000.00 |
| | \$2,500.00 |
| Signage Infractions | |
| a) second offence within same calendar year | \$ 250.00 |
| b) third and subsequent offences within same calendar year | \$ 500.00 |
| | \$ 750.00 |
| Littering Infractions | |
| c) second offence within same calendar year | \$ 250.00 |
| d) third and subsequent offences within same calendar year | \$ 500.00 |
| | \$ 750.00 |

Linda Handy

From: Heather Colberg
Sent: January-31-19 10:35 AM
To: Linda Handy
Subject: Fwd: Extended Producer Responsibility
Attachments: 20190129112948.pdf

*Thanx and Take care
Heather Colberg
Mayor of Drumheller
403-823-0811
www.dinosaurvalley.com*

Feb. 11th COW



Begin forwarded message:

From: Fred Makowecki <FMakowecki@dinosaurvalley.com>
Subject: FW: Extended Producer Responsibility
Date: January 30, 2019 at 10:51:03 AM MST
To: Mayor and Council <MayorAndCouncil@dinosaurvalley.com>, Darryl Drohomerski <DDrohomerski@dinosaurvalley.com>

I believe this is in keeping with our drive to remove burden to our tax payers by examining alternate means of offsetting of costs.

Please read the letter of support from Acme and the initiative started by City of Calgary Councillor Peter Demong.

I would like this on an upcoming Town of Drumheller Council meeting to discuss so I am clear on the position we want to take within DDSWMA and if we want to follow Acme's lead and draft a letter of support.

Fred Makowecki
Town of Drumheller Councillor
403-820-2386

From: Tammi Nygaard [tnygaard@telusplanet.net]
Sent: January 30, 2019 10:04 AM

AGENDA ITEM #6.1

To: Annette Plachner; BEN ARMSTRONG; Bill Goodfellow (rockyford); Bonnie Munro (Trochu); Brandon Duffala; Bryan Peever (Carbon); Darryl Drohomerski; Darwyn Moon (Linden); David Sisley (Delia); Debbie Penner (Kneehill); Fred Makowecki; Howard Helton (Morrin); Jason Bates; KERRY McLELLAN; STEVE HAYES (MUNSON); Steve Wannstrom; Tim Frank (Hussar); Warren Wise (Beiseker)

Subject: FW: Extended Producer Responsibility

Dear Directors:

Attached please find a letter of support to the Hon. Peter Demong from the Village of Acme, in support of Extended Producer Responsibility. Mr. Demong is requesting written support from all Municipalities in an effort to get the Alberta Government to introduce EPR in Alberta. The Association, the Recycling Council of Alberta, AUMA, and numerous Municipalities have been trying to get the Provincial government to follow the same direction as all of the other Provinces in Canada.

Please discuss this initiative with your Councils, if you are in agreement with EPR for Alberta please write and submit your letter to:

Hon. Peter Demong
Councillor, Ward 14
City of Calgary

For further information please visit Mr. Demong's website at

<http://www.calgary.ca/citycouncil/ward-14/Pages/WardDefault.aspx>

He has FAQ on the website that will provide further information. If you choose to support this initiative and send a letter of support, please cc a copy of the letter to myself.

The Association has written several letters and I am prepared to write another should the members agree.

Thank you,
Tammi



VILLAGE OF ACME
Box 299, Acme, AB T0M 0A0
Phone (403)546-3783 Fax (403)546-3014
Email: assistcao@acme.ca

January 16, 2019

Hon. Peter Demong
Councillor, Ward 14
City of Calgary

RE: Extended Producer Responsibility

Dear Councillor Demong:

On behalf of the Village of Acme Council I would like to thank you for lending your voice to the movement toward Extended Producer Responsibility in Alberta. Please be aware that the Village of Acme Council has passed the following motion numbered 012-2019:

that the Village of Acme cooperate in and support AUMA's Extended Producer Responsibility research and forward the information to Drumheller Solid Waste.

The Village recognizes the importance of EPR programs in creating a clear price incentive for producers to improve the way their goods are managed after their useful life, leading to the user of more recyclable and compostable materials.

I am forwarding a copy of this letter of support to our colleagues at the Drumheller and District Solid Waste Management Association for their consideration.

Should you have any questions, please contact the Village Office at 403-546-3783.

Respectfully,

A handwritten signature in blue ink, appearing to read 'Bruce McLeod', is written over a circular blue stamp or seal. The signature is fluid and cursive.

Hon. Bruce McLeod
Mayor, Village of Acme

Cc Tammi Nygaard, Operations Manager, Drumheller and District Solid Waste Management Association



DRUMHELLER

COUNCIL POLICY



COUNCIL POLICY # C-07-04

ACCOUNTS COLLECTIONS AND WRITE OFF

POLICY STATEMENT:

To Promote and encourage timely payment of receivable accounts, to pursue delinquent accounts in a prudent and diligent manner and to establish provisions for bad and doubtful accounts.

PROCEDURE:

I. Collections

A. Scope

This Policy shall apply to all debts and obligations owed to the Town and are more than 30 days outstanding from invoice date with the following exceptions:

1. Property Taxes and Grants in Lieu levied in accordance with Part X of the Municipal Government Act.
2. Business Taxes levied in accordance with Part X of the Municipal Government Act.
3. Utility Charges levied in accordance with Town of Drumheller Bylaw #6-98.

B. Guidelines

1. When an account remains unpaid after 30 days from the date of invoice an interest charge of 1.5% per month (18% per annum) shall be added to the account.
2. When an account remains unpaid after 60 days from the date of invoice a telephone contact shall be made and/or a letter inquiring/requesting prompt payment is written.
3. When an account remains unpaid after 90 days from the date of invoice a letter shall be written indicating that one or more of the following actions will be undertaken if the account is not paid within 15 days:

- a) Account will be referred to a collection agency;
 - b) Distress and sales of goods and chattels;
 - c) Court Action
4. The Town shall be sensitive to the customer's circumstances and the Director of Corporate Services shall be authorized to approve payment arrangements as circumstances permit.
 5. The Director of Corporate Services shall provide report of all payment arrangements on a quarterly basis to the Chief Administrative Officer.

II. Provision for Bad and Doubtful Accounts

A. Scope

This Policy shall apply to all debts and obligations owed to the Town and are outstanding. Debts shall include but not limited to the following:

1. Property and Business taxes outstanding after December 31st of the year they are levied.
2. Utility Charges outstanding after 90 days from the date of invoice.
3. General accounts receivable obligations outstanding after 90 days from the date of invoice.

B. Guidelines

1. Provision for bad debts and doubtful accounts will be determined on an annual basis.
2. Estimates of the portion for each type of outstanding obligation identified under II (A) that will likely become uncollectible will be determined by the Director of Corporate Services.
3. The provision amount is calculated to be the amount that will reduce the accounts receivable to their estimated net realizable value.
4. Annual estimates are to be included in the Town's Annual Operating Budget for Council Approval.

5. Any write off of an uncollectible account shall be applied against this provision.

III. Write-off and Remission

A. Scope

This Policy shall apply to all debts and obligations owed to the Town and have become uncollectible. Debts shall include but not limited to the following:

1. Property and Business taxes.
2. Utility Charges.
3. General accounts receivable obligations.

B. Guidelines

1. Accounts deemed uncollectible will be submitted to Council for approval prior to write off upon the recommendation of the Director of Corporate Services. Accounts for write off will be submitted to Council on an annual basis or more frequently as required.
2. Write off is the removal of all or part of a debt or obligation owed to the Town. A Write off does not extinguish the right of the Town to collect the debt, obligation, or claim at a later time.
3. Where it is in the public interest, the Chief Administrative Officer can recommend the cancellation of an outstanding obligation to Council. Council has final approval of any cancellation.
4. Cancellation is the forgiveness of a tax, licenses, fee, penalty or other sum due to the Town. The cancellation may be conditional or unconditional, complete or partial. If all conditions are met, cancellation extinguishes the debt and the Town's right to collect.
5. Debts and obligations discharged through the courts under bankruptcy does not require write off approval from Council but will be reported to Council by the Director of Corporate Services on annual basis.

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Policy C-07-04
Accounts Collection and Write Offs

Adopted by Council

Date: December 13, 2004



MAYOR OF DRUMHELLER



CHIEF ADMINISTRATIVE OFFICER