



DRUMHELLER

ADMINISTRATION POLICY



ADMINISTRATION POLICY #A-1-99

WEB SITE INFORMATION POLICY

THE PURPOSE OF THIS POLICY IS TO:

Ensure that accurate and current information is on the Town of Drumheller's Web Site.

In fulfilling this commitment, management shall ensure all information is reviewed and approved. This responsibility may be delegated.

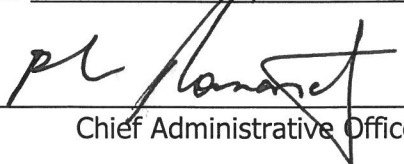
POLICY STATEMENT:

The Web Site Administrator or designated employees, under the direction of management, will be responsible to maintain each department's information for the Web Site.

All approved Council minutes and Bylaws will be transferred to the Web Site. Council minutes will be published for the current and one previous year. The minutes of other Committees, Commissions and Boards will not be published on the Town's Web Site.

Adopted by Management Committee

Date: December 14th, 1999



Chief Administrative Officer