



**MINUTES
TOWN OF DRUMHELLER
Regular Council Meeting**

TIME & DATE: 4:30 PM – Monday March 7, 2022

LOCATION: ZOOM Platform and Live Stream on Drumheller Valley
YouTube Channel

IN ATTENDANCE

Mayor Heather Colberg

Councillor Hansen-Zacharuk

Councillor Patrick Kolafa

Councillor Tony Lacher

Councillor Crystal Sereda

Councillor Tom Zariski

Councillor Stephanie Price

Chief Administrative Officer (CAO): Darryl Drohomerski

Communications Officer: Erica Crocker

Director of Corporate Services: Mauricio Reyes

Director of Infrastructure: Dave Brett

Manager of Economic Development: Reg Johnston

Community Development and Social Planning: Tiffany
Scarlett

Manager of Recreation, Arts and Culture: Darren Goldthorpe

Flood Mitigation Project Manger: Deighen Blakely

Flood Mitigation: Mark Steffler

Legislative Assistant: Denise Lines

Reality Bytes IT: Dave Vidal

1. **CALL TO ORDER**

The Mayor called the meeting to order at 4:30pm.

2. **OPENING REMARK**

Oath of Deputy Mayor – Councillor Lacher – March and April 2022

Council In Person Meetings – The AV system in Council Chambers and the Badlands Community Facility Banquet Halls are being upgraded. As with other industries, there have been delays in the delivery of supplies. The plan is to have in person meetings starting in April.

North Drumheller Community Information Session – Thursday March 10th; floodreadiness.ca for more details.

Badlands Community Facility- 10th Anniversary Celebration – Saturday March 12, 1:00pm – Please see the Drumheller.ca website for more details

Oktoberfest – March 25 & 26; Tickets are available online.

2022 Firefighters Awards – The annual awards dinner was held for the first time in a couple of years. Awards were presented that evening.

Flood Mitigation Tree Clearing Information – For ongoing information on the project please go to the floodreadiness.ca website.

3. ADDITIONS TO THE AGENDA – N/A

4. ADOPTION OF AGENDA

4.1 Agenda for March 7, 2022 Regular Council Meeting

M2022.44 Moved by Councillor Zariski, Councillor Lacher;
that Council adopt the agenda for the March 7, 2022 Regular Council meeting as presented.

Carried unanimously

5. MINUTES AND COUNCIL MEETINGS

5.1 Minutes for the February 22, 2022, Regular Council Meeting as presented.

M2022.45 Moved by Councillor Kolafa, Councillor Sereda;
that Council approve the minutes for the February 22, 2022 as presented

Carried unanimously

6. ADMINISTRATION REPORTS

Time Stamp: <https://youtu.be/-VJA0OwavsQ?t=514>

6.1 DIRECTOR OF CORPORATE SERVICES

6.1.1 Request for Direction - 2022 Operating Draft Budget – Presentation

M. Reyes presented information from referencing 4 documents:

- 2022 Operating Budget Summary
- 4 Year Operating Plan Summary
- Detailed Budget and Plan
- 2022 Tax Increases in Comparable Municipalities – The document presented was not the same as the agenda. This document will need more details. The municipalities that were chosen were used to compare the Utility information

In 2021, the municipal requisition remained unchanged from 2020 levels. To meet the municipal requirements in 2022, the municipal requisition needs to increase by 3.2 percent.

Discussion Items

An increase of 1% of taxes equals approximately \$90,000.

Amortization: The budget was decreased from 1.9 to 1.6.

RCMP: Funded by the municipality only.

Facilities: The increase in 2022, revenues will be back to normal and it will off-set the cost to run the Facilities.

Capital Project Managers: To assist the Infrastructure Department in updating the policies and procedures of the department and managing multiple projects. Transfers from Capital Reserves are being used to support these positions.

Contracted and General Services: Examples are IT and Wild Rose Assessors.

Properties acquired by the Flood Program: This will remove these properties from the tax base. Net Municipal Taxes are slightly less due to this fact.

FCSS: Some of the programs were funded under grants that we offered due to COVID incentives. The grants are no longer available.

Recreation Master Plan, Parks and Playgrounds: These items would be under the Capital Budget

Line 1101 Legislative: Added a conservative increase of 2% every year.

Line 2401 Disaster Services – Risk Management: Portion of Fire Chief and Director Protective Services wages allocated there.

Line 3203 Roads and Streets: The decrease is mainly due to amortization.

Line 5303 Non FCSS – A separate line that is not funded by the FCSS program but are items requested by Council

Line 7402 Library: Please review the 12% increase request from the Library and bring back more information to a future Council meeting.

Line 1-843 Conditional Programs: MSI adjustment in conditional grants

Line 1-422 Programs: Rent for the Bikes and Bites and the Library

Line 2-171 Council Wages: Council Honorarium

Line 2-111 Salaries: 2020 increase due to COVID related activities. A grant was applied.

Line 2-541 Flood: Consultants present an estimate of the cost?

Line 2-239 Economic Development Housing Strategy: The department will be applying for grants.

Line 2-831 Interest: Borrowing for flood mitigation project.

Line 2-541 Arena Electricity Supplier: The Town has a contract with the supplier that guarantees the price over a set amount of time.

Line 2-298 Projects Specified – More details needed.

6.2 CHIEF ADMINISTRATIVE OFFICER

Time Stamp: <https://youtu.be/-VJA0OwavsQ?t=5377>

6.2.1. Request for Decision – Drumheller Housing Administration Appointment – P. Wolf

M2022.46 Moved by Councillor Sereda, Councillor Hansen-Zacharuk;
that Council approve the appointment of Patrice Wolf to the Drumheller Housing Administration for a three (3) year term ending in 2025.

Carried unanimously

6.3.2 Request for Decision – Drumheller Public Library Appointment – T. Abildgaard

RFD + Application

M2022.47 Moved by Councillor Price, Councillor Kolafa;
that Council approve the appointment of Tracy Abildgaard to the Drumheller Public Library Board for a term of three (3) years ending in 2025.

Carried unanimously

6.3 DIRECTOR OF INFRASTRUCTURE

Time Stamp: <https://youtu.be/-VJA0OwavsQ?t=5652>

6.3.1 Request for Decision – Municipal Airport Commission Application – P. Cardamone, M. Nell & D. Ostergard

M2022.48 Moved by Councillor Hansen-Zacharuk, Councillor Lacher;
that Council approve the reappointment of Peter Cardamone and Donald Ostergard for further three (3) year terms, and the appointment of Mattys Nell for a three (3) year term with all three terms ending in January 2025.

Carried unanimously

6.4 DRUMHELLER RESILIENCY AND FLOOD MITIGATION

Time Stamp: <https://youtu.be/-VJA0OwavsQ?t=5746>

6.4.1 Request for Decision – Tree Clearing Tender Award

Provincial and Federal regulations require that elm trees be removed prior to March 31 to limit spread of Dutch Elm disease, and other trees shall be removed prior to April 30 to prevent bird nesting period under the Migratory Bird Act. To minimize risk of delays and allow for construction of the Newcastle, Midland and Downtown flood berms to proceed during the summer of 2022, the Flood Office is recommending the trees be cleared prior to construction.

Local companies attended the pre bid and were emailed; none submitted a bid. Council commented that there is a very good communication plan in place to

inform people of the work being done.

There are discussions in place about 3 different ways to use the trees;

- larger trees may be used for carved benches or decorative items,
- some of the wood may be used for Festival of Lights or other events that require Town fire pits,
- mulch will be made available to community members, more details to come

M2022.49 Moved by Councillor Zariski, Councillor Lacher; moves that the Contract for Tree Clearing in Flood Mitigation areas be awarded to Wright Tree Services of Canada Ltd., o/a Arbor Care in the amount of \$599,171.24 excluding GST.

Carried unanimously

6.4.2 Award Report - For Council Information - Environmental Management Services Award

Up until now much of the environmental and historical management services have been provided by the individual design teams. There are several federal and provincial regulatory approvals, each with varying submission requirements and approval timelines that must be coordinated to minimize schedule risks due to approvals and mitigate cumulative effects from the overall program.

To simplify and provide consistency, the Flood Office is proposing to employ a single dedicated environmental consultant to be responsible for overall coordination. This firm would undertake the following work:

- provide a single source of communications with regulatory agencies;
- oversee overall project approvals coordination and scheduling;
- identification of report submission requirements;
- monitor regulatory approvals;
- quality assurance monitoring of contractor work practices;
- preconstruction tree inventory (health, size, location, species) to identify trees to be removed
- within the berm footprints and assist in Urban Forestry tree compensation strategy;
- preclearing bird and wildlife sweeps; and,
- provide assistance with public communication.

7. CLOSED MEETING

7.1 Roadways Information & Flood Activities – FOIP 24 – Advice from officials

Property Management – FOIP 16 – Disclosure harmful to business interest of a third party

M2022.50 Moved by Councillor Sereda, Councillor Price;
that Council close the meeting to the public to discuss the items in Section 7.1 of the
March 7, 2022 agenda as per FOIP 16 and 24. Time 6:21pm

Carried unanimously


Councillor Hansen-Zacharuk left the meeting at 9:09pm.

M2022.51 Moved by Councillor Lacher, Councillor Sereda;
that Council open the meeting to the public. Time 9:13pm

Carried unanimously

8. ADJOURNMENT

M2022.52 Moved by Councillor Zariski, Councillor Kolafa;
that Council adjourn the meeting. Time 9:13pm



MAYOR



CHIEF ADMINISTRATIVE OFFICER