



AGENDA
TOWN OF DRUMHELLER
REGULAR MEETING

TIME & DATE: 4:30 PM – Monday July 4, 2022

LOCATION: Council Chambers, 224 Centre St and ZOOM Platform and Live Stream on Drumheller Valley YouTube Channel

1. CALL TO ORDER

2. OPENING COMMENTS

3. ADDITIONS TO THE AGENDA

4. ADOPTION OF AGENDA

4.1 Agenda for July 4, 2022 Regular Council Meeting

Proposed Motion: That Council adopt the agenda for the July 4, 2022 Regular Council meeting as presented.

5. MEETING MINUTES

5.1 Minutes for the June 20, 2022, Regular Council Meeting as presented.

[Regular Council Meeting – 20 June 2022 - Minutes](#)

Proposed Motion: Move that Council approve the minutes for the June 20, 2022, Regular Council Meeting as presented.

6. ADMINISTRATION REPORTS

6.1 CHIEF ADMINISTRATIVE OFFICER

6.1.2 Request for Decision: Proposed West Newcastle Road Closure Bylaw 11.22

[RFD + Bylaw](#)

Proposed Motion: Move that Council give first reading to the West Newcastle Road Closure Bylaw 11.22 and set a Public Hearing for August 2, 2022 as presented.

6.1.3 Request for Decision: Proposed East Newcastle Road Closure Bylaw 12.22

[RFD + Bylaw](#)

Proposed Motion: Move that Council give first reading to the East Newcastle Road Closure Bylaw 12.22 and set a Public Hearing for August 2, 2022 as presented.

6.1.3 Request for Decision: Proposed Midland Road Closure Bylaw 13.22

[RFD + Bylaw](#)

Proposed Motion: Move that Council give first reading to the Midland Road Closure Bylaw 13.22 and set a Public Hearing for August 2, 2022 as presented.

6.2 DIRECTOR OF CORPORATE & COMMUNITY SERVICES

6.2.1 MANAGER OF COMMUNITY DEVELOPMENT AND SOCIAL PLANNING

Request for Decision: Building Community Resilience by Ending Working Poverty Project (EWP)

[RFD](#)

Proposed Motion: Move that the Town of Drumheller supports the establishment of the Ending Working Poverty Project in Drumheller by allocating funds of \$97, 000 over three (3) years and by providing in-kind support such as IT equipment and Communications team support to the project, as required.

7. QUARTERLY REPORTS

7.1 Chief Administrative Officer

- [Quarterly Report](#)

7.2 Director of Corporate and Community Services

- [Quarterly Report](#)

7.3 Director of Emergency and Protective Services

- [Quarterly Report](#)

7.6 Director of Infrastructure

- [Quarterly Report](#)

7.7 Resilience and Flood Mitigation Project Manager

- [Quarterly Report](#)

8. ADJOURNMENT

8.1 **Proposed Motion:** That Council adjourn the meeting.



MINUTES
TOWN OF DRUMHELLER
REGULAR MEETING

TIME & DATE: 4:30 PM – Monday June 20, 2022

LOCATION: Council Chambers, 224 Centre St and ZOOM Platform and Live Stream on Drumheller Valley YouTube Channel

IN ATTENDANCE

Mayor Heather Colberg

Councillor Patrick Kolafa

Councillor Tony Lacher

Councillor Stephanie Price

Councillor Crystal Sereda

Councillor Tom Zariski

Chief Administrative Officer (CAO): Darryl Drohomerski

Director of Infrastructure: Dave Brett

Resiliency and Flood Mitigation Project Manager: Deighen Blakely

Communications Officer: Erica Crocker

Legislative Assistant: Denise Lines

Reality Bytes IT: David Vidal

APPROVED ABSENCE

Councillor Lisa Hansen-Zacharuk

1. CALL TO ORDER

The Mayor called the meeting to order at 4:30pm

2. OPENING COMMENTS

July 1st – Parade committee thanks for planning the parade this year.

Festival of Lights Meeting – Wed. June 22, 6pm at the Plaza – The Committee is looking for volunteers.

Deputy Mayor - July and August 2022 – Councillor Crystal Sereda was sworn in.

National Day for Remembrance for Victims of Terrorism

2022 Electricity Distribution Rates Resolution is being put forward by the City of Grande Prairie at the Alberta Municipalities Conference – Drumheller will be seconding the motion.

3. ADDITIONS TO THE AGENDA

4. ADOPTION OF AGENDA

4.1 Agenda for June 20, 2022 Regular Council Meeting

M2022.139 Moved by Councillors Lacher, Councillor Price;
that Council adopt the agenda for the June 20, 2022 Regular Council meeting as presented.

Carried unanimously

5. MEETING MINUTES

5.1 Minutes for the June 13, 2022, Special Council Meeting as presented.

[Special Council Meeting – 13 June 2022 - Minutes](#)

M2022.140 Moved by Councillor Sereda, Councillor Kolafa;
move that Council approve the minutes for the June 13, 2022, Special Council Meeting as presented.

Carried unanimously

4:34pm Councillor Zariski arrived.

6. DELEGATION

6.1 Drum Discovery

Presented by Travel Drumheller, Executive Director Julia Fielding;
Town of Drumheller, Volunteer Services Coordinator, Heather Carlson on behalf of all the participating organization including; Community Futures Big Country; Drumheller & District Chamber of Commerce; MH Enterprises. The Royal Tyrrell Museum delivers the program.

The goal of Drum Discovery is to: equip our local employees to help guests make the most of their time in Drumheller, coach cross-industry staff to share a passion for the Drumheller Valley and area; increase the confidence and sense of belonging of local citizens; raise loyalty to local businesses and services for visitors and citizens.

The hope is that this will be an ongoing program, that will run multiple times throughout the year.

Pride of Place is a program being hosted by Travel Drumheller in the Fall.

7. ADMINISTRATION REPORTS

Time Stamp: <https://youtu.be/nD7RNGWWF0?t=1432>

7.1 CHIEF ADMINISTRATIVE OFFICER

7.1.2 Request for Decision: Proposed Borrowing Bylaw for the Penitentiary Water Booster Station Upgrades

The existing Penitentiary booster station and transmission main were constructed in 1963. Due to its age and condition, the penitentiary booster station needs immediate upgrades to continue to provide reliable, continuous, and safe water supply and to support emergency fire service delivery to the Drumheller Penitentiary and the Churchill Co-op Reservoir, as well as the recreational users at the Stampede and Ag Society and DORVA.

The project was approved by Council in January 2022 as part of the Town's 2022 Capital Budget and is to be financed by issuing debentures.

The Town is in the process of contacting the Drumheller Penitentiary and Churchill Co-op (Kneehill County) to ask if there would be interest in contributing to this project.

There is a possibility to lower the borrowing and use more reserves. The Bylaw will not allow the Town to borrow more than what is stated, but less may be borrowed. A debt limit calculation was provided to Council.

There is capacity in the utility budget therefore there will be little impact.

Follow Up Items from the Discussion

Review the Debt Management Policy C-02-04 in the Fall. The Policy sets a limit to the amount of debt that can be held by the Town.

There will be a Reserve Policy brought to Council which will recommend minimum and target reserve levels.

Utility Rate Model is being created and will be brought back to Council for approval. The model will be used from 2023 to 2027

M2022.141 Moved by Councillor Lacher, Councillor Zariski;
that Council give first reading to Penitentiary Water Booster Station Borrowing Bylaw 08.22 as presented.

Carried unanimously

7.1.3 Request for Decision: Proposed 2022 Borrowing Bylaw for the Flood Mitigation Project Time Stamp: <https://youtu.be/nD7RNGWWFf0?t=2135>

The Flood Mitigation Project started near the end of 2019 to design and build infrastructure to protect people and property in the Town of Drumheller. The project aims to build new berms and raise existing berms from 2020 to 2024. The \$5 million is the Town of Drumheller's 10% contribution for the project that is funded 50% by Alberta and 40% by Canada.

Administration recommends Council repeal Bylaw 05.17 and Bylaw 04.18, which were authorized to borrow for previously approved flood mitigation projects under ACRP grants approved in 2017; funds were not borrowed under these bylaws.

- M2022.142** Moved by Councillor Kolafa, Councillor Price;
that Council give first reading to the 2022 Drumheller Flood Mitigation Borrowing Bylaw 09.22 as presented.

Carried unanimously

7.2 DIRECTOR OF CORPORATE & COMMUNITY SERVICES

7.2.1 Request for Decision: Sandstone Manor – Cancellation of the Municipal Portion of 2022 Property Taxes

Time Stamp: <https://youtu.be/nD7RNGWWFf0?t=2315>

The Drumheller Housing Administration has requested that the municipal portion of the 2022 property taxes be cancelled for the property occupied by Sandstone Manor.

Cancellation of the municipal tax levy provides financial relief for the Housing Administration in order to keep rental rates charged at Sandstone Manor at an affordable level as mandated by the Province and Municipality.

Thank you to DHA for all the work they do.

In the past, remuneration from the profits of Sandstone Manor have been presented to Council, with the understanding that the money would go into a reserve for Sandstone.

- M2022.143** Moved by Councillor Sereda, Councillor Price;
that Council approve the cancellation of the 2022 Municipal Tax levied against Roll Number 04029906 (Drumheller Housing Administration) in the amount of \$11,606.78.

Carried unanimously

7.3 RESILIENCY AND FLOOD MITIGATION PROJECT MANAGER

Time Stamp: <https://youtu.be/nD7RNGWWFf0?t=2527>

7.3.1 Update - Berm Construction Tenders

Four tenders for berm construction will be posted this week; Midland, Newcastle, Willow Estate, North Drumheller Grove. The tenders close July 12.

Each tender is for an individual construction project, therefore contractors can choose to bid on one or multiple projects.

The plan is to have award information be brought to Council at the beginning of August, typically contractors will need 2-3 weeks to prepare for the construction to start bringing the timeline to the end of August.

8. CLOSED SESSION

8.1 Land Transactions – FOIP 16 – Disclosure harmful to business interests of a third party

M2022.144 Moved by Councillor Lacher, Councillor Zariski;
that Council close the meeting to the public to discuss items under Section 8.1 as
per FOIP 16 – Disclosure harmful to business interests of a third party.
Time 5:15pm

Carried unanimously

M2022.145 Moved by Councillor Lacher, Councillor Sereda;
that Council open the meeting to the public.
Time 6:50pm

Carried unanimously

9. ADJOURNMENT

M2022.146 Moved by Councillor Zariski, Councillor Kolafa;
that Council adjourn the meeting.
Time 6:50pm

MAYOR

CHIEF ADMINISTRATIVE OFFICER

REQUEST FOR DECISION

TITLE:	Proposed West Newcastle Road Closure Bylaw 11.22
DATE:	June 22, 2022
PRESENTED BY:	Darryl Drohomerski, C.E.T., CAO
ATTACHMENT:	Bylaw 11.22; Schedule 1

SUMMARY:

As part of the Town’s Flood Mitigation Project and provincial funding agreement, the Province is transferring the ownership of several berms that currently sit on Public road rights-of-way. A portion of these rights-of-way need to be closed for the construction of the new berms. This Bylaw deals with closing a portion of the right of way along Riverside Avenue West in West Newcastle.

RECOMMENDATION:

That Council gives First Reading to Bylaw 11.22 West Newcastle Road Closure and sets the Public Hearing date for August 2, 2022.

DISCUSSION:

When the Province of Alberta constructed berms in Drumheller, the berms were largely built on their lands by way of road rights-of-way, especially if adjacent to an existing road. Under the funding agreement between the Town and Alberta Environment, the ownership of the berms is transferred to the Town and as such, the lands they sit on shall also be owned by the Town of Drumheller. This road closure bylaw will accomplish that task for the West Newcastle Berm.

There is a difference between a right of way and a road. A road is the surface that is contained within the right of way and is generally 7-9 meters wide. A right of way is a legal entity under the ownership of the Province and it varies from 6 meters (for an alley) to 20-40 meters for a street or avenue. Many rights of way, at least in Drumheller area, may not have a road contained within the boundary. In the case of rights of way adjacent to the Red Deer River, the right of way extends to the water’s edge as shown in the attached drawings.

The closures in this Bylaw are outlined as thus:

- Parcels ‘A’ and ‘B’ – This is surplus land from the closure that will be made available to the two property owners at fair market value. Parcel ‘B’ is smaller as they had previously acquired some of the right of way from the Town in 2018. Both properties have or had extended their fence line well into the right of way many years ago.
- Parcel ‘C’ – This berm is currently an alley behind two homes. Both homes have front drives, and it appears the garbage truck is the main user of the alley. It is the intent to remove this alley surface when closing the right of way.
- Parcel ‘D’ - There is no change to Riverside Avenue West as the right of way will be closed from the river edge to a line 2 meters from the existing retaining wall to allow for repairs of the wall in the future. There is no physical change to this roadway.

- Parcel 'E' – This right of way is behind four properties on Riverside Avenue West. Closing this legally allows the town to prevent public access to the berm unlike now where it exists as a public road right of way.
- Parcel 'F' – This is a right of way with drainage utilities located within the boundary including a gate structure for flood control.

The land where the berms are being placed or rights of way are being closed will be converted into Public Utility Lots to align with the other land in the valley that berms currently or will reside upon.

FINANCIAL IMPACT:

The costs to convert this land is included with the Flood Mitigation project and is a requirement of the provincial funding agreement.

STRATEGIC POLICY ALIGNMENT:

Flood Mitigation is the key strategic priority of this Council and Administration.

COMMUNICATION STRATEGY:

A notice of the proposed Road Closure and Public hearing will be provided via;

- Newspaper ads in the Drumheller Mail will run on July 20 and July 27
- Letters to properties in the adjacent area will be mailed out by July 6
- Posting on the Town Website, DrumhellerOnline Community Events Page.

MOTION:

That Council gives First Reading to West Newcastle Road Closure Bylaw 11.22 and sets the Public Hearing date for August 2, 2022.

SECONDED:

Prepared By:

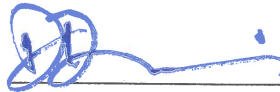
Darryl Drohomerski, C.E.T.
Chief Administrative Officer

Reviewed By:

Denise Lines

Denise Lines
SR. Administrative Assistant

Approved By:



Darryl Drohomerski, C.E.T.
Chief Administrative Officer

**TOWN OF DRUMHELLER
BYLAW NUMBER 11.22**

West Newcastle Road Closure

THIS IS A BYLAW of the TOWN OF DRUMHELLER, in the Province of Alberta for the purpose of closing portions of underdeveloped Streets as depicted on:

SCHEDULE - 1 AREAS – ‘A’, ‘B’, ‘C’, ‘D’, ‘E’ and ‘F’

being “Riverside Avenue” created by Plan 2773 G.T. (now Riverside Avenue and 12th Street W.) and parts of “Avenue” (now Riverside Avenue W.) created by Plan 6561 C.O. and “14th Street W.” (now Riverside Avenue W.) created by Plan 229 L.K.

all within the West Half of Section 10 in Township 29, Range 20, West of the 4th Meridian

to public travel and acquiring title to these lands in the name of the TOWN OF DRUMHELLER pursuant to Sections 22 and 23 of the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta 2000, as amended.

WHEREAS; the Town of Drumheller, the Province of Alberta and the Government of Canada have entered into an agreement to construct flood mitigation dikes along portions of the Red Deer River in the Town of Drumheller to protect properties and the citizens of Drumheller from the ravages of flood waters, and

WHEREAS; it has been found that construction of flood mitigation dikes in the subject areas is impossible without encroaching upon and using parts of the adjacent public streets, and

WHEREAS; the existing dikes already occupy portions of undeveloped streets, and the proposed new dikes and enhancement thereto will continue to occupy portions of undeveloped streets, and

WHEREAS; the parties hereto have agreed that land used for dike construction must be in the name of the Town of Drumheller, and

WHEREAS; the Council of the Town of Drumheller is satisfied that this activity is in the best public interest, and no one will be adversely affected by this road closure By-Law; and

WHEREAS; a notice of these Road closures was published in the Drumheller Mail once a week for two consecutive weeks; on _____ and again on _____ the last of such publications being at least five days before the day fixed for the passing of this Bylaw; and

WHEREAS; the Council of the Town of Drumheller held a public hearing on the _____ day of _____, 2022 at their regular or special meeting of Council in which all interested parties were provided an opportunity to be heard;

NOW THEREFORE; be it resolved that the COUNCIL of the TOWN OF DRUMHELLER, in the Province of Alberta does hereby enact to close those portions of the undeveloped Streets shown depicted on the attached Schedule – 1 which are more particularly describe as:

PLAN

AREAS – ‘A’, ‘B’, ‘C’, ‘D’, ‘E’ and ‘F’
EXCEPTING THEREOUT ALL MINES AND MINERALS

TITLE

This Bylaw may be cited as West Newcastle Road Closure Bylaw 11.22

TRANSITIONAL

This Bylaw takes effect on the day of final passing thereof.

READ AND PASSED THE FIRST TIME BY THE COUNCIL OF THE TOWN DRUMHELLER.
this day of 2022.

MAYOR: HER WORSHIP; HEATHER COLBERG

Seal

DARRYL E. DROHOMERSKI, C.E.T.
CHIEF ADMINISTRATIVE OFFICER

APPROVED BY: ALBERTA INFRASTRUCTURE and TRANSPORTATION

Seal

MINISTER OF ALBERTA INFRASTRUCTURE AND TRANSPORTATION
ROOM 425, LEGISLATIVE BUILDING,
10800 97TH. AVENUE, EDMONTON, ALBERTA. T5K 2B6

**READ AND PASSED THE SECOND TIME BY THE COUNCIL OF THE TOWN
DRUMHELLER.**

this day of 2022.

MAYOR: HER WORSHIP; HEATHER COLBERG

Seal

DARRYL E. DROHOMERSKI, C.E.T.
CHIEF ADMINISTRATIVE OFFICER

READ AND PASSED THE THIRD TIME BY THE COUNCIL OF THE TOWN DRUMHELLER.

this day of 2022.

MAYOR: HER WORSHIP; HEATHER COLBERG

Seal

DARRYL E. DROHOMERSKI, C.E.T.
CHIEF ADMINISTRATIVE OFFICER


NEWCASTLE DISTRICT
— DRUMHELLER, ALBERTA —

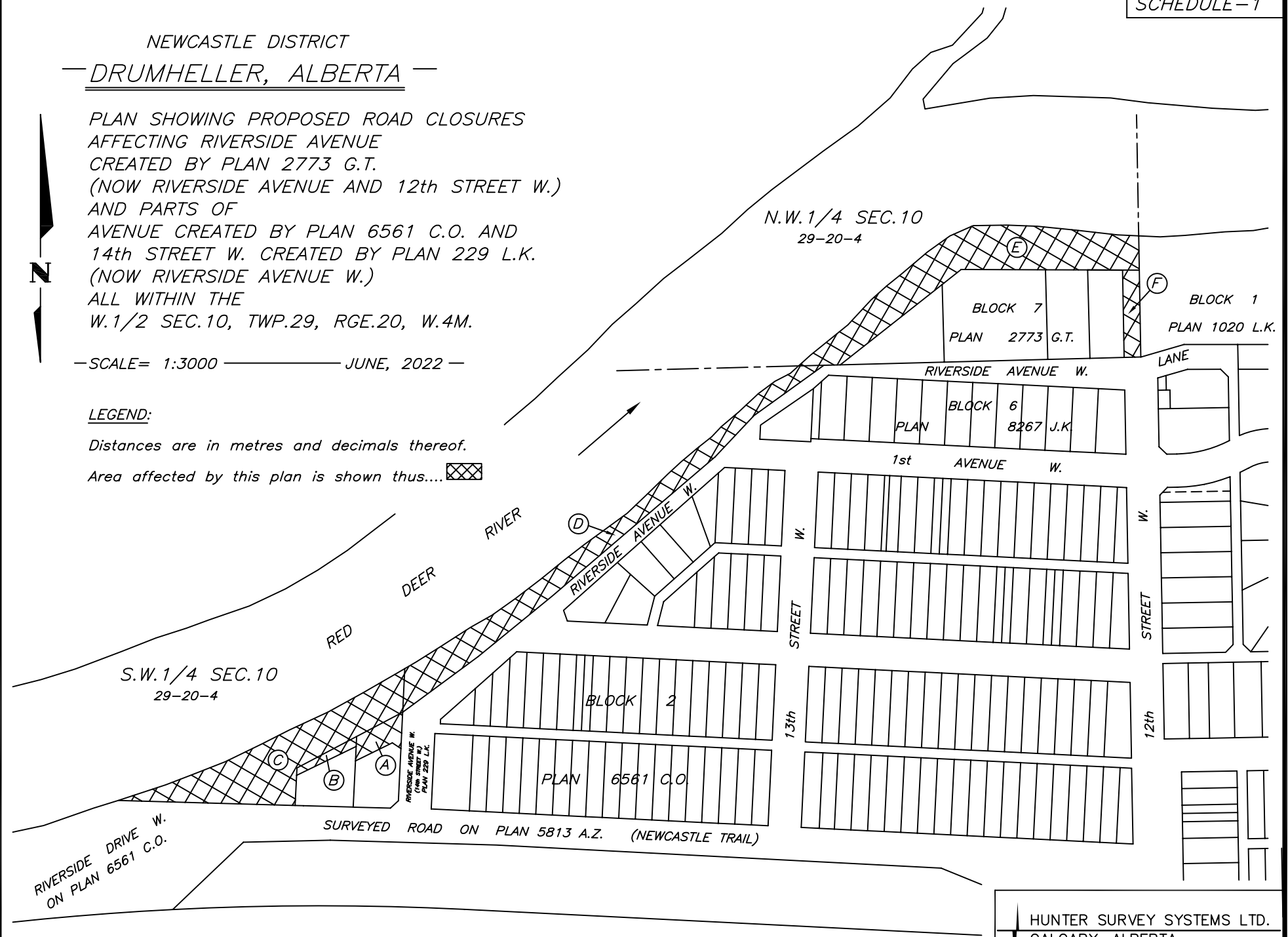
PLAN SHOWING PROPOSED ROAD CLOSURES
AFFECTING RIVERSIDE AVENUE
CREATED BY PLAN 2773 G.T.
(NOW RIVERSIDE AVENUE AND 12th STREET W.)
AND PARTS OF
AVENUE CREATED BY PLAN 6561 C.O. AND
14th STREET W. CREATED BY PLAN 229 L.K.
(NOW RIVERSIDE AVENUE W.)
ALL WITHIN THE
W.1/2 SEC.10, TWP.29, RGE.20, W.4M.



— SCALE= 1:3000 — JUNE, 2022 —

LEGEND:

Distances are in metres and decimals thereof.
Area affected by this plan is shown thus... 



REQUEST FOR DECISION

TITLE:	Proposed East Newcastle Road Closure Bylaw 12.22
DATE:	June 22, 2022
PRESENTED BY:	Darryl Drohomerski, C.E.T., CAO
ATTACHMENT:	Bylaw 12.22; Schedule 2

SUMMARY:

As part of the Town’s Flood Mitigation Project and provincial funding agreement, the Province is transferring the ownership of several berms that currently sit on Public road rights-of-way. A portion of these rights-of-way need to be closed for the construction of the new berms. This Bylaw deals with closing a portion of the right of way along 10th Street West and 2nd Avenue West in East Newcastle. This Bylaw also deals with some ‘housekeeping’ of road rights of way that exist in Newcastle Park as shown on Schedule 2.

RECOMMENDATION:

That Council gives First Reading to Bylaw 12.22 East Newcastle Road Closure and sets the Public Hearing date for August 2, 2022.

DISCUSSION:

When the Province of Alberta constructed berms in Drumheller, the berms were largely built on their lands by way of road rights-of-way, especially if adjacent to an existing road. Under the funding agreement between the Town and Alberta Environment, the ownership of the berms is transferred to the Town and as such, the lands they sit on shall also be owned by the Town of Drumheller. This road closure bylaw will accomplish that task for the East Newcastle Berm.

There is a difference between a right of way and a road. A road is the surface that is contained within the right of way and is generally 7-9 meters wide. A right of way is a legal entity under the ownership of the Province and is varies from 6 meters (for an alley) to 20-40 meters for a street or avenue. Many rights of way, at least in Drumheller area, may not have a road contained within the boundary. In the case of rights of way adjacent to the Red Deer River, the right of way extends to the water’s edge as shown in the attached drawings.

The closures in this Bylaw are outlined as thus:

- Parcels ‘G’ – The existing and proposed berms are on the existing 10th St W right of way. The road actually extends on lots R-16 and R-17 (both Town owned) so closing a portion of this right of way will not affect the travelled road surface.
- Parcel ‘H’ and ‘K’ – This portion of 2nd Avenue West has the existing and proposed berm bisecting the right of way. This road will be closed to vehicular traffic because of the height of the new berm. The remainder of ‘K’ will be closed to clean up the land parcels within the park.
- Parcel ‘J’ – This is an alley right of way that contains utility services but no road and has a portion of the berm bisecting the right of way. There is no change to the water and sewer servicing from these pipes, nor change in access to this area.

- Parcel 'L' – This right of way is being closed as housekeeping only. This large parcel includes some utility lines and is a large natural area. There will be no changes to this area once converted to a utility lot

The land where the berms are being placed or rights of way are being closed will be converted into Public Utility Lots to align with the other land in the valley that berms currently or will reside upon.

FINANCIAL IMPACT:

The costs to convert this land is included with the Flood Mitigation project and is a requirement of the provincial funding agreement.

STRATEGIC POLICY ALIGNMENT:

Flood Mitigation is the key strategic priority of this Council and Administration.

COMMUNICATION STRATEGY:

A notice of the proposed Road Closure and Public hearing will be provided via;

- Newspaper ads in the Drumheller Mail will run on July 20 and July 27
- Letters to properties in the adjacent area will be mailed out by July 6
- Posting on the Town Website, DrumhellerOnline Community Events Page.

MOTION:

That Council gives First Reading to East Newcastle Road Closure Bylaw 12.22 and sets the Public Hearing date for August 2, 2022.

SECONDED:

Prepared By:

Darryl Drohomerski, C.E.T.
Chief Administrative Officer

Reviewed By:

Denise Lines

Denise Lines
SR. Administrative Assistant

Approved By:



Darryl Drohomerski, C.E.T.
Chief Administrative Officer

**TOWN OF DRUMHELLER
BYLAW NUMBER 12.22**

East Newcastle Road Closure

THIS IS A BYLAW of the TOWN OF DRUMHELLER, in the Province of Alberta for the purpose of closing portions of underdeveloped Streets as depicted on:

SCHEDULE - 2 ... AREAS – ‘G’, ‘H’, ‘J’, ‘K’ and ‘L’

being the “Lane” in Block 51, created by Plan 2193 C.C. and parts of 10th Street West created by Plans 2193 C.C. and 8267 J.K., “Road” created by Plan 2290 B.M. (now 2nd Avenue W.) and “Riverside Avenue” created by Plan 2193 C.C. all within the S.E.1/4 Section 10 in Township 29, Range 20, West of the 4th Meridian to public travel and acquiring title to these lands in the name of the TOWN OF DRUMHELLER pursuant to Sections 22 and 23 of the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta 2000, as amended.

WHEREAS; the Town of Drumheller, the Province of Alberta and the Government of Canada have entered into an agreement to construct flood mitigation dikes along portions of the Red Deer River in the Town of Drumheller to protect properties and the citizens of Drumheller from the ravages of flood waters, and

WHEREAS; it has been found that construction of flood mitigation dikes in the subject areas is impossible without encroaching upon and using parts of the adjacent public streets, and

WHEREAS; the existing dikes already occupy portions of undeveloped streets and the proposed new dikes and enhancement thereto will continue to occupy portions of undeveloped streets, and

WHEREAS; the parties hereto have agreed that land used for dike construction must be in the name of the Town of Drumheller, and

WHEREAS; the Council of the Town of Drumheller is satisfied that this activity is in the best public interest and no one will be adversely affected by this road closure Bylaw; and

WHEREAS; a notice of these Road closures was published in the Drumheller Mail once a week for two consecutive weeks; on _____ and again on _____ the last of such publications being at least five days before the day fixed for the passing of this Bylaw; and

WHEREAS; the Council of the Town of Drumheller held a public hearing on the _____ day of _____, 2022 at their regular or special meeting of Council in which all interested parties were provided an opportunity to be heard;

NOW THEREFORE; be it resolved that the COUNCIL of the TOWN OF DRUMHELLER, in the Province of Alberta does hereby enact to close those portions of the undeveloped Streets shown depicted on the attached Schedule – 2 which are more particularly describe as:

PLAN
AREAS – ‘G’, ‘H’, ‘J’, ‘K’, and ‘L’
EXCEPTING THEREOUT ALL MINES AND MINERALS

to public travel and acquiring titles to these lands in the name of the TOWN OF DRUMHELLER with a mailing address of; 224 Centre Street, DRUMHELLER, Alberta T0J 0Y4 pursuant to Sections 22 and 23 of the Municipal Government Act, Chapter M-26, Revised Statues of Alberta 200, as amended.

TITLE

This Bylaw may be cited as East Newcastle Road Closure Bylaw 12.22

TRANSITIONAL

This Bylaw takes effect on the day of final passing thereof.

READ AND PASSED THE FIRST TIME BY THE COUNCIL OF THE TOWN DRUMHELLER.
this day of , 2022.

MAYOR: HER WORSHIP; HEATHER COLBERG

Seal

DARRYL E. DROHOMERSKI, C.E.T.
CHIEF ADMINISTRATIVE OFFICER

APPROVED BY: ALBERTA INFRASTRUCTURE and TRANSPORTATION

Seal

MINISTER OFALBERTA INFRASTRUCTURE AND TRANSPORTATION
ROOM 425, LEGISLATIVE BUILDING,
10800 97TH. AVENUE, EDMONTON, ALBERTA. T5K 2B6

**READ AND PASSED THE SECOND TIME BY THE COUNCIL OF THE TOWN
DRUMHELLER.**
this day of , 2022.

MAYOR: HER WORSHIP; HEATHER COLBERG

Seal

DARRYL E. DROHOMERSKI, C.E.T.
CHIEF ADMINISTRATIVE OFFICER

READ AND PASSED THE THIRD TIME BY THE COUNCIL OF THE TOWN DRUMHELLER.
this day of 2022.

MAYOR: HER WORSHIP; HEATHER COLBERG

Seal

DARRYL E. DROHOMERSKI, C.E.T.
CHIEF ADMINISTRATIVE OFFICER

draft-2022jun29-first reading

NEWCASTLE DISTRICT
DRUMHELLER, ALBERTA

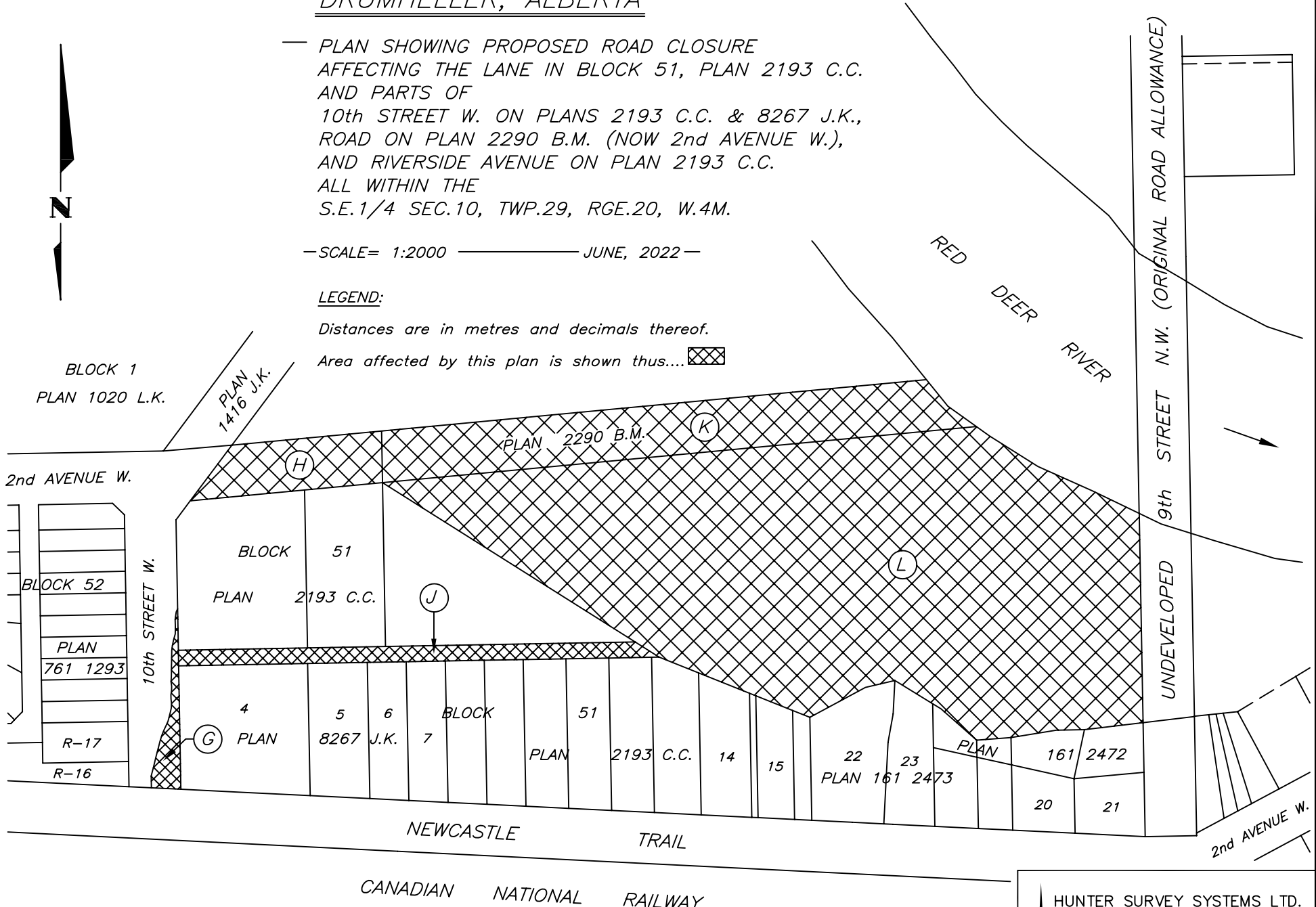
— PLAN SHOWING PROPOSED ROAD CLOSURE
AFFECTING THE LANE IN BLOCK 51, PLAN 2193 C.C.
AND PARTS OF
10th STREET W. ON PLANS 2193 C.C. & 8267 J.K.,
ROAD ON PLAN 2290 B.M. (NOW 2nd AVENUE W.),
AND RIVERSIDE AVENUE ON PLAN 2193 C.C.
ALL WITHIN THE
S.E.1/4 SEC.10, TWP.29, RGE.20, W.4M.

—SCALE= 1:2000 ————— JUNE, 2022 —

LEGEND:

Distances are in metres and decimals thereof.

Area affected by this plan is shown thus.... 



BLOCK 1
PLAN 1020 L.K.

PLAN
1416 J.K.

2nd AVENUE W.

BLOCK 52

PLAN
761 1293

R-17

R-16

10th STREET W.

BLOCK 51
PLAN 2193 C.C.

PLAN 2290 B.M.

4 5 6 7
PLAN 8267 J.K.

BLOCK 51

PLAN 2193 C.C.

14 15 22 23
PLAN 161 2473

PLAN 161 2472

20 21

NEWCASTLE TRAIL

CANADIAN NATIONAL RAILWAY

RED DEER RIVER

9th STREET N.W. (ORIGINAL ROAD ALLOWANCE)

UNDEVELOPED

2nd AVENUE W.

REQUEST FOR DECISION

TITLE:	Proposed Midland Road Closure Bylaw 13.22
DATE:	June 22, 2022
PRESENTED BY:	Darryl Drohomerski, C.E.T., CAO
ATTACHMENT:	Bylaw 13.22; Schedule 3, 4 and 5

SUMMARY:

As part of the Town’s Flood Mitigation Project and provincial funding agreement, the Province is transferring the ownership of several berms that currently sit on Public road rights-of-way. A portion of these rights-of-way need to be closed for the construction of the new berms. This Bylaw deals with closing a portion of the right of way along North River Drive in Midland.

RECOMMENDATION:

That Council gives First Reading to Bylaw 13.22 Midland Road Closure and sets the Public Hearing date for August 2, 2022.

DISCUSSION:

When the Province of Alberta constructed berms in Drumheller, the berms were largely built on their lands by way of road rights-of-way, especially if adjacent to an existing road. Under the funding agreement between the Town and Alberta Environment, the ownership of the berms is transferred to the Town and as such, the lands they sit on shall also be owned by the Town of Drumheller. This road closure bylaw will accomplish that task for the Midland Berm.

There is a difference between a right of way and a road. A road is the surface that is contained within the right of way and is generally 7-9 meters wide. A right of way is a legal entity under the ownership of the Province and is varies from 6 meters (for an alley) to 20-40 meters for a street or avenue. Many rights of way, at least in Drumheller area, may not have a road contained within the boundary. In the case of rights of way adjacent to the Red Deer River, the right of way extends to the water’s edge as shown in the attached drawings.

There is no change to North River Drive, nor 25th St NW, other than the road right-of-way on paper will be reduced to south and west edges of the pavement, respectfully. There is no physical change to the roadways in this area.

The land where the berm is being placed will be converted into Public Utility Lot to align with the other land in the valley that berms currently or will reside upon.

FINANCIAL IMPACT:

The costs to convert this land is included with the Flood Mitigation project and is a requirement of the provincial funding agreement.

STRATEGIC POLICY ALIGNMENT:

Flood Mitigation is the key strategic priority of this Council and Administration.

COMMUNICATION STRATEGY:

A notice of the proposed Road Closure and Public hearing will be provided via;

- Newspaper ads in the Drumheller Mail will run on July 20 and July 27
- Letters to properties in the adjacent area will be mailed out by July 6
- Posting on the Town Website, DrumhellerOnline Community Events Page.

MOTION:

That Council gives First Reading to Midland Road Closure Bylaw 13.22 and sets the Public Hearing date for August 2, 2022.

SECONDED:

Prepared By:

Darryl Drohomerski, C.E.T.
Chief Administrative Officer

Reviewed By:

Denise Lines

Denise Lines
SR. Administrative Assistant

Approved By:



Darryl Drohomerski, C.E.T.
Chief Administrative Officer

**TOWN OF DRUMHELLER
BYLAW NUMBER 13.22**

Midland Road Closure

THIS IS A BYLAW of the TOWN OF DRUMHELLER, in the Province of Alberta for the purpose of closing portions of underdeveloped Streets as depicted on:

SCHEDULE – 3 AREAS – ‘A’, ‘B’ and ‘C’

being part of “Street” created by Plan 7291 C.G. (now North River Drive) and “25th Street” created by Plan 811 0811 and all of “Street” created by Plan 811 0811, and

SCHEDULE – 4 AREA – ‘D’

being part of “Street” created by Plan 7291 C.G. (now North River Drive) all within the W.1/2 Section 9 and the S.E.1/4 Section 9 in Township 29, Range 20, W.4th Meridian, and

SCHEDULE – 5 AREA – ‘E’

being part of “River Drive” created by Plan 1561 J.K. (now North River Drive) and part of the “Original Road Allowance” between the S.E.1/4 Section 9 and the S.W.1/4 Section 10, to public travel and acquiring title to these lands in the name of the TOWN OF DRUMHELLER pursuant to Sections 22 and 23 of the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta 2000, as amended.

WHEREAS; the Town of Drumheller, the Province of Alberta and the Government of Canada have entered into an agreement to construct flood mitigation dikes along portions of the Red Deer River in the Town of Drumheller to protect properties and the citizens of Drumheller from the ravages of flood waters, and

WHEREAS; it has been found that construction of flood mitigation dikes in the subject areas is impossible without encroaching upon and using parts of the adjacent public streets, and

WHEREAS; the existing dikes already occupy portions of undeveloped streets and the proposed new dikes and enhancement thereto will continue to occupy portions of undeveloped streets, and

WHEREAS; the parties hereto have agreed that land used for dike construction must be in the name of the Town of Drumheller, and

WHEREAS; the Council of the Town of Drumheller is satisfied that this activity is in the best public interest, and no one will be adversely affected by this road closure Bylaw; and

WHEREAS; a notice of these Road closures was published in the Drumheller Mail once a week for two consecutive weeks; on _____ and again on _____ the last of such publications being at least five days before the day fixed for the passing of this Bylaw; and

WHEREAS; the Council of the Town of Drumheller held a public hearing on the _____ day of _____, 2022 at their regular or special meeting of Council in which all interested parties were provided an opportunity to be heard;

NOW THEREFORE; be it resolved that the COUNCIL of the TOWN OF DRUMHELLER, in the Province of Alberta does hereby enact to close those portions of the undeveloped Streets shown depicted on the attached Schedules - 3, 4 and 5 which are more particularly describe as:

PLAN
AREAS – ‘A’, ‘B’, ‘C’, ‘D’, and ‘E’
EXCEPTING THEREOUT ALL MINES AND MINERALS

to public travel and acquiring titles to these lands in the name of the TOWN OF DRUMHELLER with a mailing address of; 224 Centre Street, DRUMHELLER, Alberta T0J 0Y4 pursuant to Sections 22 and 23 of the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta 2000, as amended.

TITLE

This Bylaw may be cited as Midland Road Closure Bylaw 13.22

TRANSITIONAL

This Bylaw takes effect on the day of final passing thereof.

READ AND PASSED THE FIRST TIME BY THE COUNCIL OF THE TOWN DRUMHELLER.

this day of ,2022.

MAYOR: HER WORSHIP; HEATHER COLBERG

Seal

DARRYL E. DROHOMERSKI, C.E.T.
CHIEF ADMINISTRATIVE OFFICER

APPROVED BY: ALBERTA INFRASTRUCTURE and TRANSPORTATION

Seal

MINISTER OF ALBERTA INFRASTRUCTURE AND TRANSPORTATION
ROOM 425, LEGISLATIVE BUILDING,
10800 97TH. AVENUE, EDMONTON, ALBERTA. T5K 2B6

READ AND PASSED THE SECOND TIME BY THE COUNCIL OF THE TOWN
DRUMHELLER.

this day of ,2022.

MAYOR: HER WORSHIP; HEATHER COLBERG

Seal

DARRYL E. DROHOMERSKI, C.E.T.
CHIEF ADMINISTRATIVE OFFICER

READ AND PASSED THE THIRD TIME BY THE COUNCIL OF THE TOWN DRUMHELLER.

this day of 2022.

MAYOR: HER WORSHIP; HEATHER COLBERG

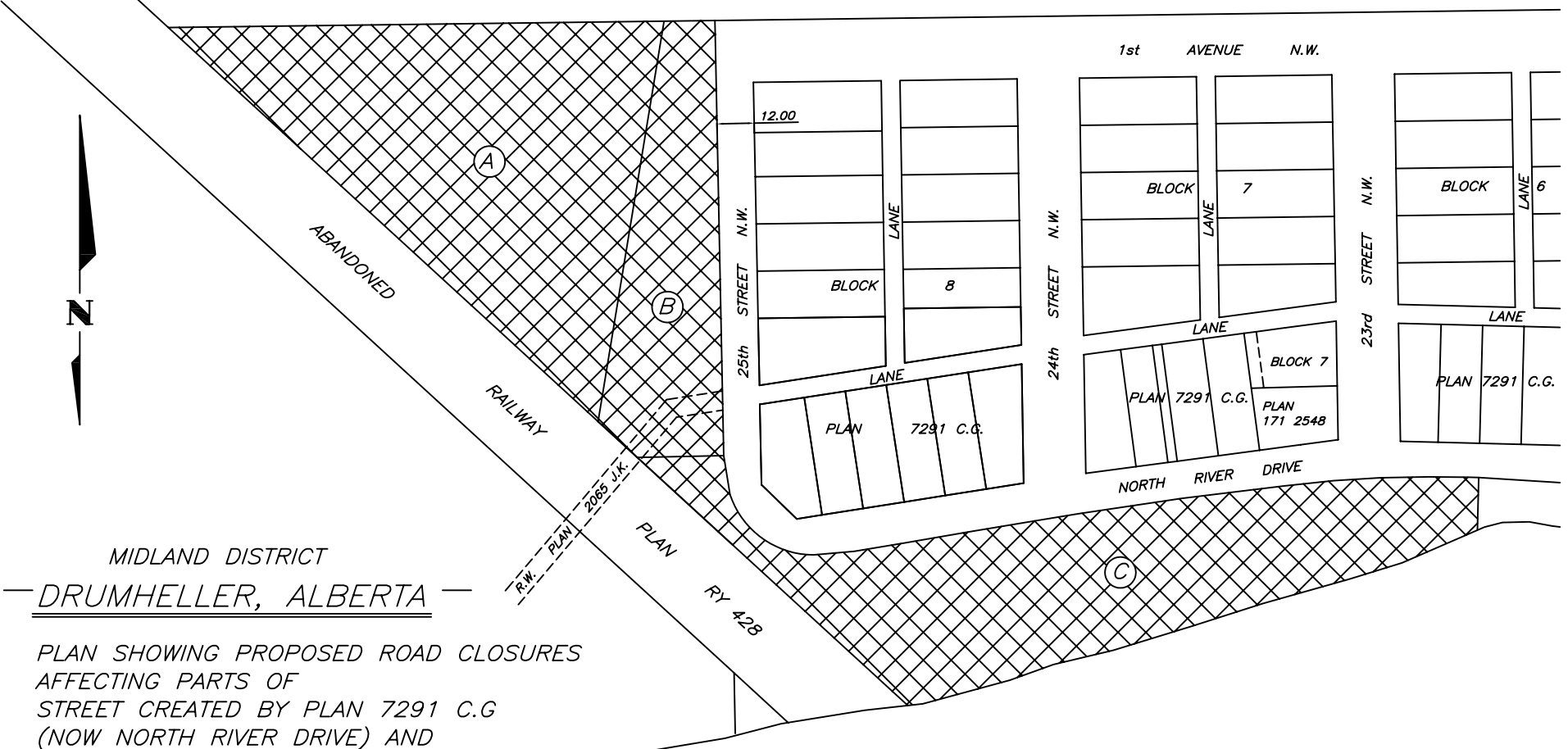
Seal

—

DARRYL E. DROHOMERSKI, C.E.T.
CHIEF ADMINISTRATIVE OFFICER

NORTH DINOSAUR DRIVE

1st AVENUE N.W.



MIDLAND DISTRICT

DRUMHELLER, ALBERTA

PLAN SHOWING PROPOSED ROAD CLOSURES
AFFECTING PARTS OF
STREET CREATED BY PLAN 7291 C.G.
(NOW NORTH RIVER DRIVE) AND
25th STREET CREATED BY PLAN 811 0811
AND ALL OF STREET CREATED BY PLAN 811 0811
ALL WITHIN THE
S.E.1/4 & W.1/2 SEC.9, TWP.29, RGE.20, W.4M.

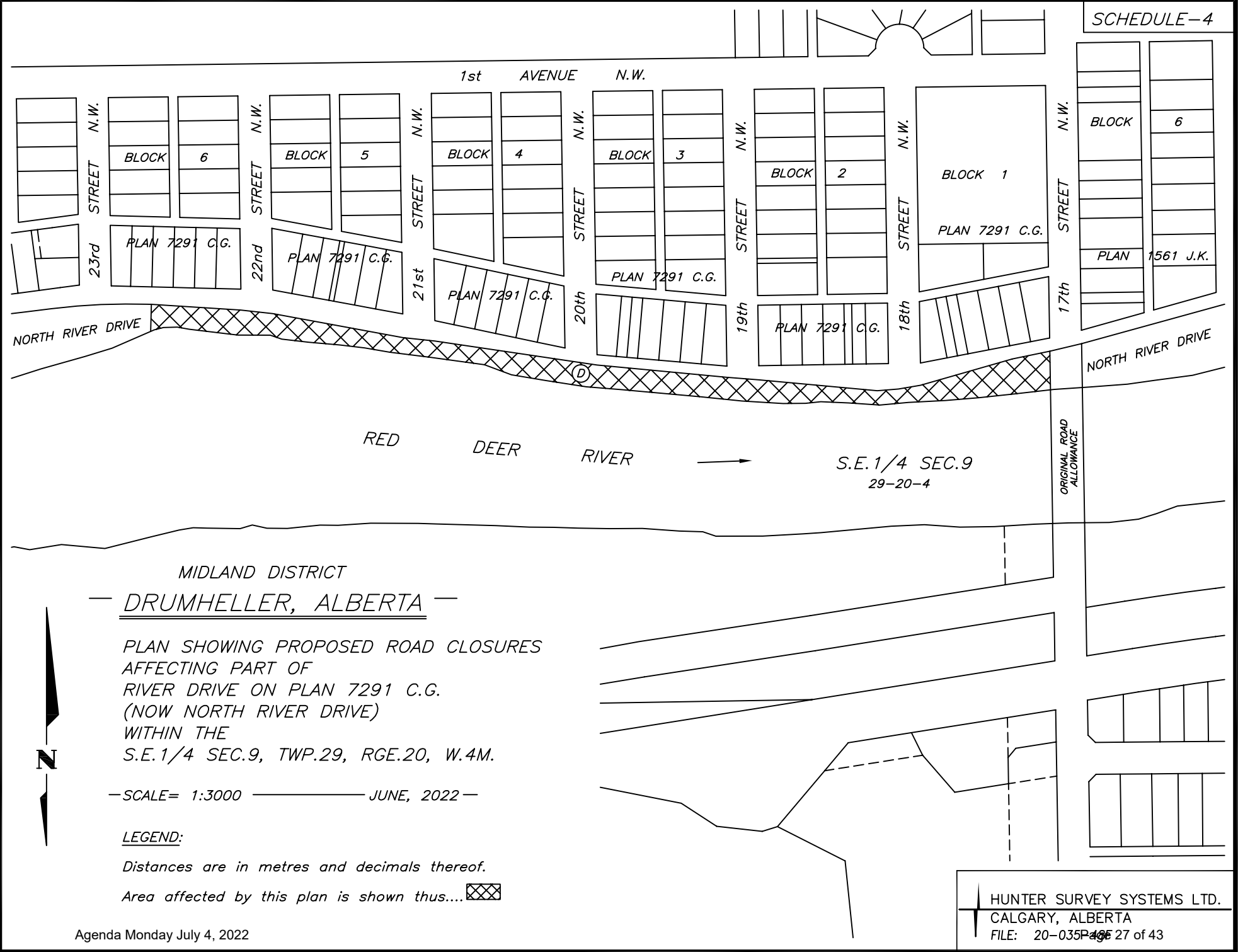
—SCALE= 1:2000 — JUNE, 2022 —

LEGEND:

Distances are in metres and decimals thereof.

Area affected by this plan is shown thus... 

RED DEER RIVER




MIDLAND DISTRICT
 — DRUMHELLER, ALBERTA —

PLAN SHOWING PROPOSED ROAD CLOSURES
 AFFECTING PART OF
 RIVER DRIVE ON PLAN 7291 C.G.
 (NOW NORTH RIVER DRIVE)
 WITHIN THE
 S.E. 1/4 SEC. 9, TWP. 29, RGE. 20, W. 4M.

— SCALE = 1:3000 — JUNE, 2022 —

LEGEND:

Distances are in metres and decimals thereof.
 Area affected by this plan is shown thus... 

HUNTER SURVEY SYSTEMS LTD.
 CALGARY, ALBERTA
 FILE: 20-035P405 Page 27 of 43

MIDLAND DISTRICT
— DRUMHELLER, ALBERTA —

PLAN SHOWING PROPOSED ROAD CLOSURES
AFFECTING PART OF
RIVER DRIVE ON PLAN 1561 J.K.
(NOW NORTH RIVER DRIVE) AND
PART OF ORIGINAL ROAD ALLOWANCE BETWEEN
S.E.1/4 SEC.9 AND S.W.1/4 SEC.10
ALL WITHIN THE S.E.1/4 SEC.9 AND THE
S.W.1/4 SEC.10, TWP.29, RGE.20, W.4M.

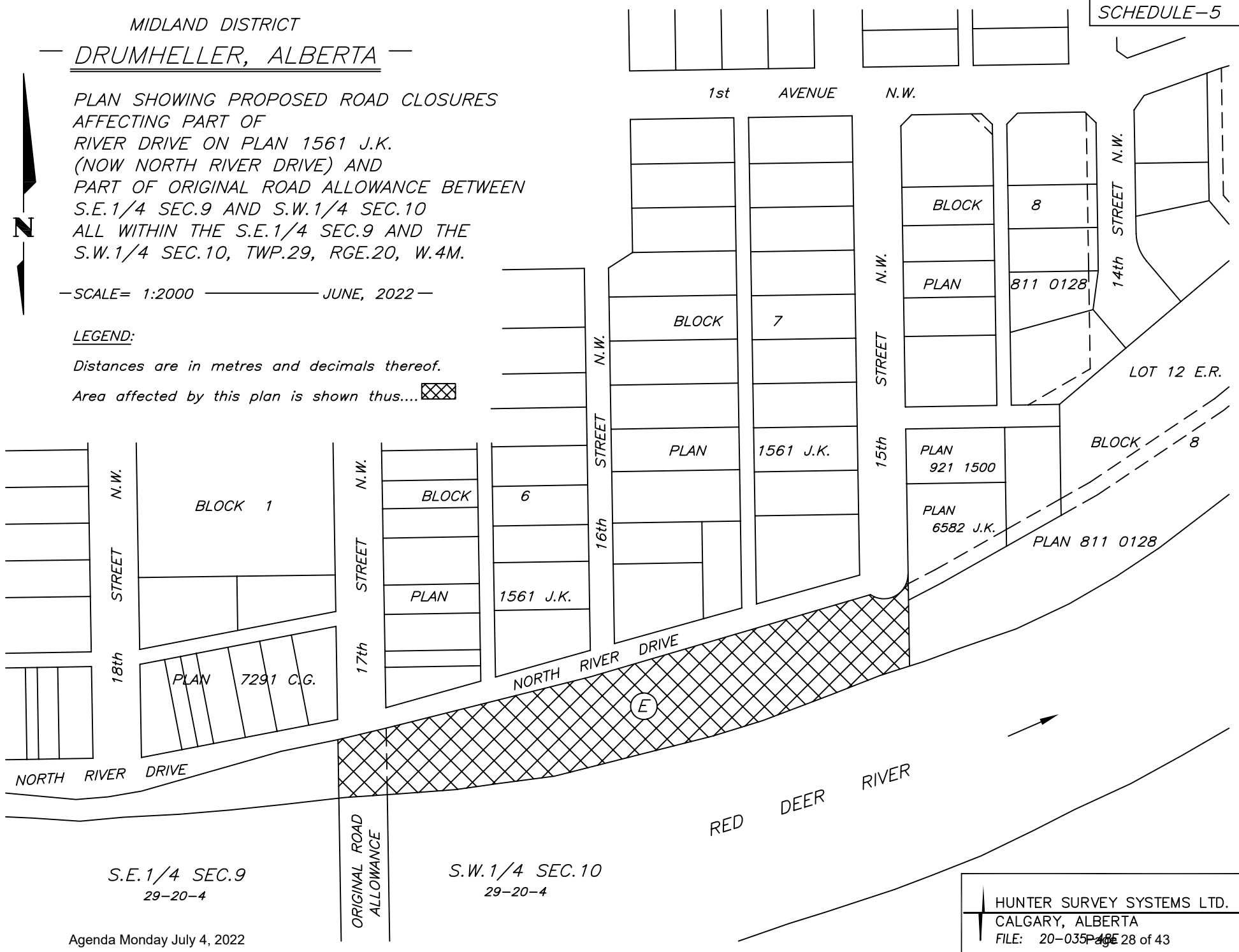


—SCALE= 1:2000 ————— JUNE, 2022 —

LEGEND:

Distances are in metres and decimals thereof.

Area affected by this plan is shown thus... 



REQUEST FOR DECISION

TITLE:	Building Community Resilience by Ending Working Poverty Project (EWP)
DATE:	22 June 2022
PRESENTED BY:	April Harrison
ATTACHMENT:	Communities Ending Poverty Collaboration Agreement for Drumheller & Communities Ending Working Poverty: Budget Year 1

SUMMARY:

EWP will bring together a cohort of five Communities Ending Poverty members from across Canada. Through coaching, capacity building, creating opportunities, and prototyping strategies, the cohort will test whole community approaches with the goal of achieving a 5% reduction in working poverty in each community.

Drumheller’s application to participate in this project has been approved by Tamarack. This secures Coordination funds of \$20,000 per year for three (3) years from Tamarack, which must be at least matched by the applicant.

RECOMMENDATION:

Administration recommends a funding allocation of \$30,750 per year for three (3) years to partially fund a temporary Ending Working Poverty Project Coordinator for 4 days per week (0.8 FTE) plus related costs (provision of a cell phone, training) totaling approximately \$5,000.

Administration further recommends the provision of in-kind support such as IT equipment and Communications team support to the project, as required.

DISCUSSION:

At 42%, the working poor make up the single largest group of people in Canada living in poverty – 1.6 million people (StatsCan). Working poverty is a significant problem in the Drumheller Valley. 15% of households accessing the food bank in the first quarter of 2022 were working either full or part time. According to Stats Can, the unemployment rate in Drumheller in 2021 ranged from 10% in January to 6.5% in June, rising to 8.8% in December. This is indicative of the seasonality of employment (and thereby underemployment and unemployment) in the Valley. The Living Wage is \$19.70/hour but the average starting salary for vacant positions last quarter was \$16/hour, highlighting a significant affordability gap for workers. This gap is underlined by 22% of households that are spending 30% or more of their income on shelter costs and the 12.9% of children aged 0-5 years living in low-income households (Stats Can, 2016).

Working poverty and seasonal employment also impacts business. A recent survey found that 67% of businesses expect to hire in the next 12 months and 92% of them think they will face challenges in hiring. 35% of employers rate the available labour force as ‘poor’. Despite this, 48.5% plan to expand in the next 2 years. This project provides an opportunity to target resources at a tangible goal with the support of experts and in collaboration with 4 other communities across the country. Reducing working poverty will ultimately improve the lives of our residents and ensure that businesses have the qualified workforce that they need.

As part of the local EWP Initiative, with support from Tamarack Managers of Cities (MoCs), coaches, and consultants, Drumheller commits to these ten collaborative goals:

1. Driving toward at least a 5% reduction in working poverty in the community.
2. Collecting working poverty data, improving local data access, and publishing a local working poverty profile.
3. With the cohort, co-developing a shared theory of change and measurement framework for the project.
4. Actively participating in a cohort Community of Practice and in a national collaborative.
5. Developing, implementing, and reporting on an annual local workplan and budget.
6. Developing and prototyping local strategies, projects and initiatives that reduce working poverty (e.g., that improve training, employment, financial well-being, and bankability).
7. Continually building out local networks, partnerships, and capacity.
8. Committing to engaging people with lived/living experience as leaders.
9. Contributing to Communities Ending Poverty learning (e.g., events, case studies, webinars & blogs).
10. Contributing to annual learning reports and a national toolkit that will share challenges and successes, and that will support this work to be scaled to additional communities.

Grant commitments

The successful grant application noted that funding would be allocated to:

- **Hiring an Ending Working Poverty Project Coordinator.**

Tamarack advised that a commitment of at least 0.66 FTE would be required to undertake this project. Administration anticipates that 0.8 FTE is more realistic. Based on the current salary model and anticipated related position costs, the total per year for 4 days (0.8FTE) is \$52,400.

- **A Barrier Reduction Fund** to support project participation and leadership by people with lived/living experience. This might include pay, honoraria, gas cards, childcare, training etc.

People with lived/living experience deeply understand the realities of poverty. Their stories and experiences serve as powerful tools for building compassion, and for disrupting and clarifying a community's understanding of its root causes and scope. The invaluable expertise of these individuals adds strength and resiliency to poverty-reduction work, and their first-hand knowledge of systemic barriers is invaluable in co-creating innovative solutions to overcome them. This fund will ensure that barriers to participation are reduced and that the time of participants with lived/living experience is valued.

- **Supporting capacity building opportunities** as needed for those with lived/living experience.

To facilitate participation and leadership and to improve opportunities for participants to move/remain out of poverty.

To date seven (7) representatives from the community, non-profit and business sectors have committed to the Leadership Team for this project, in addition to the 2 representatives from the Town of Drumheller/Drumheller Valley FCSS.

FINANCIAL IMPACT:

Funding this project will require an additional budget allocation to Poverty Reduction for three (3) years as outlined below:

Project Portion	Tamarack Coordination funds (total for 3 years)	Town of Drumheller Commitment (total for 3 years)
Coordinator Position (3.5 days/wk)	\$60,000.00	\$92,000
Position costs e.g. Cell phone/training	-	\$5,000
TOTAL	\$60,000.00	\$97,000

STRATEGIC POLICY ALIGNMENT:

Working toward a 5% reduction in working poverty directly aligns with Council’s strategic priority on poverty reduction and will support the MDP Vision that Drumheller is a place to discover and a place to grow.

COMMUNICATION STRATEGY:

The position will be posted on the Town website and promoted on various recruitment sites. A media release will be developed to inform the public about the project and successful grant application once the final budget and contract are approved by Tamarack.

MOTION: Councilor _____

Moves that the Town of Drumheller supports the establishment of the Ending Working Poverty Project in Drumheller by allocating funds of \$97,000 over three (3) years and by providing in-kind support such as IT equipment and Communications team support to the project, as required.

SECONDED:



Prepared by:
April Harrison
Manager CDSP

Reviewed by: _____



Approved by:
Darryl E. Drohomerski, C.E.T.
Chief Administrative Officer

Quarterly Report for CAO

Name: Darryl Drohomerski, C.E.T.

Period: April – June 2022

Flood Mitigation – Ongoing Work on Public Hearings, tender packages, land acquisitions and contract work continued in Quarter 2. Met with Ministers in May to request additional funding from the Province.

Service / Staff Capacity Review – Ongoing Organizational reviews are ongoing with some upcoming reorganizations to be rolled out in quarter 2 and 3 of 2022.

CN RAIL: Lease – Completed The Town and CN Rail agreed to a lease, subject to Council approval, in March 2022. The terms are for 25 years at \$1/year and the rail line and bridges may only be used for active transportation (walking, cycling, etc.).

Garbage Disposal Billing – Completed The work was started in January and completed in February. The Town is one of the members of the Solid Waste Association and were served notice that commercial garbage generated in Drumheller would no longer be disposed of at no cost, effective April 1. These changes were communicated to the customers in February.

Key Performance Indicators and Statistics

Emails received by CAO in second quarter	6,755
Emails received by CAO in first quarter	7,127
Development Permits in second quarter	32
Development Permits in first quarter	24

Attachments:

Communications Quarterly Report

Economic Development Quarterly Report

COMMUNICATIONS OFFICER SECOND-QUARTER REPORT, 2022

STRATEGIC PRIORITIES

Internal Communications

- Awaiting CAO to review and an RFD will be prepared
- Internal employee newsletters were launched April 1, followed by May, June and July circulations

Public Participation

- Current policy has been reviewed with edits made
- Draft pending

Promotion of Residential Housing Incentives

- Promotional package draft with CAO and Manager of Economic Development for approval

SOCIAL MEDIA

The official social media accounts for the Town of Drumheller exist on YouTube, Twitter, Instagram and Facebook.

- KPI's Attached

COMMUNICATIONS BRIEFS (KPI)

Briefs Received and completed: 20

Communications objectives completed without briefs: 79

Total objectives: 99

ANALYTICS (KPI'S)

Summary table (April 2 – June 30, 2022)

Amount of Media Releases/Web posts	<ul style="list-style-type: none"> • 16 total news posts • 14 Staff Portal (internal) posts
<p>Engagement</p> <p>*Data pulled from Hootsuite and respective platforms</p>	<p>Twitter</p> <ul style="list-style-type: none"> • 74 tweets • 6K impressions • Overall sentiment: positive • Best Tweet: Additional Triangle Plaza Funding <p>Instagram</p> <ul style="list-style-type: none"> • 6 posts • 28 stories • 187 engagements • Overall sentiment: positive • Best post: Pride Month <p>Facebook</p> <ul style="list-style-type: none"> • 131 posts • + 7,313 engagements • +1.5K clicks • Overall sentiment: neutral • Best post: Public Hearing – Road Closure - Riverside Drive East <p>Drumeller.ca</p> <ul style="list-style-type: none"> • 69,723 pageviews • Top 10 pages: <ol style="list-style-type: none"> 1. Home 2. Aquaplex 3. Badlands Community Facility 4. Tenders 5. Careers 6. Canada Day 7. Contact us 8. Wedding facilities 9. Spray Park 10. Staff Directory
<p>Subscriber/follower counts on Town of Drumheller social media</p> <p>*Data pulled from Hootsuite, Social Blade and respective platforms</p>	<p>YouTube: 154</p> <p>Twitter: 1,723</p> <p>Facebook: +6,3K</p> <p>Instagram: 1,495</p>
Response time to direct messages on social media	<p>Under 24 hours response:</p> <p>Facebook – 39 conversations</p> <p>Instagram – 36 conversations</p>

Quarterly Report for the Manager of Economic Development

Name: Reg Johnston

Period: April 2022 – June 2022

Downtown Triangle Plaza – In Q2 we awarded the construction contract to Landform and much of the demolition work was completed. A sod turning ceremony was arranged and well attended. \$100,000 of additional funding was secured from Canadian Heritage. The Request for Proposal for the washroom was completed and closed June 14, 2022.

Housing Strategy Terms of Reference – This project is to assess and position the Drumheller residential real estate market for future development.

- Awarded to ISL Engineering May 31.
- Engagement Program Design and discovery phase completed.
- Engagement Session with Council completed June 27.

KPI's Q2 –

- Total outreach for the quarter was 84 companies.
- 66 of these companies were met in-person. Approximately 40% of these were contacts made at the Global Energy Show, which require additional follow up.
- 2 of the in-person companies were Residential Developers, and 3 were Real Estate Brokers.

DATE:	July 4, 2022
TITLE:	Quarterly Report
DEPARTMENT:	Corporate & Community Services
PRESENTED BY:	Mauricio Reyes, Director of Corporate & Community Services
ATTACHMENT:	None

STRATEGIC INITIATIVES

Flood Mitigation Overall Project Involvement

In 2022, all departments have some level of involvement in the flood mitigation project. The finance department is very active due to its involvement in financial management, grant reporting, and financial reporting.

Recreation & Parks Master Plan

The request for proposal (RFP) for the recreation master plan was released on June 2, 2022 and will close on July 12th, 2022. As part of the RFP, Administration is requesting cost recovery analysis for Aquaplex and the BCF as per Council's request.

The successful proponent is expected to start working on the engagement in mid-summer and report towards the end of the year.

Poverty Reduction Strategy

The Community Development and Social Planning (CDSP) department is currently working on drafting the RFP for the Poverty Reduction Strategy. The RFP is expected to be completed and released in late June.

Social Needs Assessment

CDSP is currently working on drafting the RFP for the Social Needs Assessment. This will be developed in collaboration with the Drumheller Poverty Reduction Alliance. The RFP is expected to be completed and released in July.

Utility Rate Model

The RFP closed in May and the project was awarded to Intergroup Consultants. The kick-off meeting was held in late May and the work has begun. The final report is expected to be completed in September 2022.

KEY PERFORMANCE INDICATORS

Recreation Arts & Culture

	2022	2021
Aquaplex Bookings	164 hours	89 hours
Aquaplex Usage	9 462 people	1 463 people
BCF Bookings	1015 hours	104 hours
BCF Usage	13 149 people	734 people
Ball Diamond Bookings	428 hours	270 hours
Special Event Applications	17 applications	12 applications

Community Development & Social Planning

	2022	2021
RFAP Participation - Target 50 applications in 2022	32	4
Volunteer database – Target 10% increase in 2022	133% (70)	Initial year (30)
Drum Discovery participants. Target 20 ‘touched’ in 2022	21	0
Participants know how to access the resources they need (PM1) - Target 95%	Data pending	95%
Participants are more connected with others in their community (PM5) - Target 95%	Data pending	99%

Financial Services

	2022	2021
Year over Year Change in Business Licenses (Number of licenses)	5.6% (603)	10.23% (571)
Year over Year Change in Water Volume Sales	9.7%	-0.9%
Preauthorized Payment Program Adoption Rate (Utilities & Taxes)	27.33%	27.3%
Tax Arrears – Tax Revenue Ratio	8.8%	9.8%
Utility Arrears – Utility Revenue Ratio	2.3%	3.1%

Quarterly Report for Emergency & Protective Services – 2022 Strategic Priorities

Name: Greg Peters Director of Protective and Emergency Services

Period: April – June 2022

Spring Emergency Management Readiness - Completed

In cooperation with the flood mitigation team we are working on a new addendum to include the flood mitigation work into the existing plans and have engaged a contractor well versed in the field to assist. This is a multi year undertaking to carry it through. We had a tabletop emergency exercise on March 25 in the ECC simulating a flood and additional jeopardies for staff to work through using the Incident Command System. Staff have taken part in emergency readiness webinars with the province in past weeks as well.

In response to the anticipated low pressure weather event of the week of June 12 public works crews readied our flood mitigation equipment, sandbags were made for public dispersal and the CAO's office, communications and emergency and protective services were working closely together and in regular communication with our AEMA officer and the Dickson dam staff.

Remedial Properties Policy - Completed

This was reviewed by Council and passed in January. This will be communicated to citizens to all are aware of the emphasis placed on clean and tidy properties throughout the valley.

New Traffic Bylaw – For first reading July 18

Municipal enforcement staff are continuing work on this draft and shall bring it to council in July.

Mutual Aid Agreements – Emergency and Fire Services – Incomplete but on schedule

The director has been in discussion with a contractor to complete this review and production of new agreements with our partners.

Fire Chief Position – Replacement process underway

The director and HR manager have worked closely together to compile a job description and the ad for the position is now posted publicly. We have inquiries from several parts of the country and are dedicated to the process to identify a suitable replacement to become our first full-time fire chief.

Statistics - Municipal Enforcement - 237 files

Fire Department - 76 calls

Prepared by:
Greg Peters
Director of Protective and Emergency Services

Approved by:
Darryl Drohomerski
Chief Administrative Officer

Infrastructure Services Quarterly Report Q2 – 2022 (Apr. 1 – Jun. 30)

Strategic Priorities:

INFRASTRUCTURE

1. Flood Mitigation: Overall Project Involvement
 - a. Supporting the Flood Mitigation project through review process and coordination meetings for the various Flood Projects
2. Beautification: 2022 Construction
 - a. Design is ready, locates completed, work planned for first weeks of Q3,
3. Old Hospital - Demolition: Tender
 - a. Tender has been released, mandatory site meetings occurred on Friday June 17, 2022. Significant interest in project based on the number of attendees. Tender is scheduled to close Tuesday June 28, 2022. Demolition permits have been pulled for the various facilities.
 - Trail System: 2022 CN Trail Projects
 - 2022 Street Improvement Project awarded, this work includes the first sections of trail. TransCanada Trail organization has been met with regarding application process for joining and having the CN Trail section recognized as part of the TCT.
 - Asset Management Plan: Inventory
 - Ongoing training for various staff, and development of GIS inventory logs. Discussions held with AT-Bridges group regarding the jointly owned culverts in the jurisdiction.

Airport

Completed: Repaired fuel leak in the piping system of the Airport fuel farm.

In Progress: Update of the Point of Sale system for fuel has been started. Airport Lighting System project & Airport Runway Rehabilitation project (both primarily grant funded), construction of pavement is underway. Planning for summer fly-in activities is underway.

Facilities

Completed: Annual fire drills carried out. Ice removed from the Arena. Inspection and replacement of Town flags carried out. Prepared and opened all outdoor washrooms. Final repairs of fountain completed.

In Progress: Engineering work for the Drumheller Memorial Arena 5th Changing Room. Tender for the BCF Boiler replacement.

Operations

Completed: Annual inspections of picker trucks and hoists. Pre-season preparation of landscaping equipment done. Rodent control at Cemetery, Newcastle Ball Diamonds and Rosedale Ball Diamonds completed. Catch basin steaming and cleaning. Street sign inventory and maintenance. Street sweeping and crack filling completed. Spring check of flood response equipment carried out.

In Progress: CVIP of ToD heavy equipment and VBS vehicles. Flower beds and hanging flowers put out and being maintained. Spring dust control program along with catch basin repairs are ongoing. Prepared to respond to potential flood event, including making sandbags and checks of river flap gates Repairs to irrigation systems in the cemetery and various park spaces.

Utilities

Completed: Fire hydrant flushing completed. Compliance inspection by AEP for the East Coulee WWTP conducted. Confirmed site data for Environment Canada for new weather station.

In Progress: Nacmine Forcemain project commenced. Water Tower and Reservoir inspections being carried out.

Health and Safety

Report Type	Total	Total 2021	Q1	Q1 2021	Q2	Q2 2021	Q3	Q3 2021	Q4	Q4 2021
Incident	1	8	0	2	1	6		0		2
Accident	5	6	2	2	3	2		2		0
First Aid/Injury	5	11	3	2	2	3		6		3
Near Miss	1	6	1	3	0	2		1		2
Work Refusal	0	0	0	0	0	0		0		0
Total Number	12	31	6	9	6	13		9		7

Drumheller Municipal Airport

Report Type	Total	Total 2021	Q1	Q1 2021	Q2	Q2 2021	Q3	Q3 2021	Q4	Q4 2021
Fuel Purchases	\$73,937.26 35,047 L	69,673	0	0	\$73,937.26 35,047 L	35,009		34,664		
Fuel Sales (Litres)	\$41,504.72	50484	14,160	N/A	\$17,009.22 9,412 L	17,651		32,833		
General Aviation	150	998	11	85	139	364		399		150
Visits/Overnight	48	146	4	N/A	42	52		83		11
Events	0	2	0	0	0	0		2		0

- Aircraft Landings do not account for commercial aircraft and aircraft after hours, approximately 20%.
- AHS aircraft have averaged 1 per week.
- 44,00 liters approximately remain in fuel tanks. Net \$92,500.
- Sales include GST which when rebated provides an additional \$6,700 based on sales and fuel stock.

<u>OPERATIONS</u>	<u>Target</u>	<u>2022 Total</u>	<u>2021 Total</u>	<u>2022 Q1</u>	<u>2021 Q1</u>	<u>2022 Q2</u>	<u>2021 Q2</u>	<u>2022 Q3</u>	<u>2021 Q3</u>	<u>2022 Q4</u>	<u>2021 Q4</u>
Mechanical Services											
Work orders (WO)			164		46	78	56		62		
Tree Trimming											
Town Staff (Staff days)			68		54	4	12		2		
Contractor (days)			16		4	2	5		7		
Pot hole repair											
Town staff (Staff days)			20		16	11			4		

Utilities

Work Orders (Vadim – iCity) (Target is 85.0%)

Period	Total 2022	Total 2021	Q1 2022	Q1 2021	Q2 2022	Q2 2021	Q3 2022	Q3 2021	Q4 2022	Q4 2021
Created	232	442	112	120	120	114		123		85
Completed	213	434	110	119	103	109		121		85
Outstanding	19	8	2	1	17	5		2		0
Orders Completed	91.9%	98.2%	98.2%	99.2%	85.8%	95.6%		98.4%		100%


Water and Wastewater Treatment Plant* (to June 21, 2022)

	Total (YTD)	Total 2021	Q1 2022	Q1 2021	Q 2022	Q2 2021	Q3 2022	Q3 2021	Q4 2022	Q4 2021
Water Treatment Plant (cubic meters)	751,024	1,282,015	307,234	270,902	443,790	333,672		382,361		295,080
Wastewater Treatment Plant (cubic meters)_	337,618	789,868	168,025	253,944	165,593	198,068		170,436		167,420
Line Locates	537	1,164	144	122	393	273		769		

Average daily flow Water 4490 m3 Average daily flow wastewater 2005 m3

OPERATIONS: SeeClickFix App (Q2 2022)

Request Category	Created in period	Ack	Closed	SLA length	% closed within SLA	overdue	Open	overdue not closed
Abandoned Vehicle	1	1	1	3 days	100%	0	0	0
Animal Control	3	3	3	2 days	33%	2	0	0
Bylaw	15	12	11	2 weeks	82%	2	4	1
Bylaw - graffiti	1	0	1	3 days	0%	1	0	0
Town Facilities & Buildings	4	2	4	5 days	25%	3	0	0
Garbage Collection - commercial	1	0	1	1 day	0%	1	0	0
Garbage Collection - residential	1	0	1	1 day	100%	0	0	0
Parks Issues	24	5	17	5 days	82%	3	7	3
Roads - gravel surface	11	0	9	5 days	89%	1	2	0
Roads - paved surface	1	1	1	5 days	100%	0	0	0
Roads - pothole	4	1	3	5 days	33%	2	1	0
Roads - sidewalk issues	7	4	3	260 weeks	100%	0	4	0
Street Garbage Bin	1	0	1	1 day	100%	0	0	0
Vegetation	16	1	8	52 weeks	100%	0	8	0
Z- Other	6	6	4	2 days	50%	2	2	1

Report Writer:	Dave Brett	CAO:	Darryl E. Drohomerski, C.E.T.
Position:	Director of Infrastructure Services		

TITLE:	Resiliency and Flood Mitigation Program Quarterly Report
DATE:	July 4, 2022
PRESENTED BY:	Mark Steffler, P. Eng., Flood Resiliency Program – Technical Advisor
ATTACHMENTS:	n/a

This report covers the period from April 1 to June 30, 2022.

2022 Strategic Priorities (January 2022)

- Property Acquisition Policy Update
- LUB/MDP/DARP Amendments
- 2022 Dike Tenders
- 4-year work plan
- 2023 Dike Consultation

Land Purchase

- Floodway Buyout Program:
 - All properties identified for buyouts in Central Rosedale, West Rosedale, and Nacmine have been purchased (10 total); house relocation and/or demolition is underway
 - Lehigh buyouts – four properties purchased to date in 2022, in addition to two purchased in past years, eleven remaining. House removals/demolitions will begin in July.

Design

- Preliminary design of all funded projects has been underway over the past several months, with selected projects scheduled for 2022 construction moving to detailed design and tender preparation in April, May and June.
- Following June 6, 2022 Council update and decision, optimization of four berm projects has been completed (Midland, Newcastle, North Drumheller Grove Place and Willow Estates) and tender packages prepared.
- Optimization of remaining berm projects will proceed through the late summer and fall.

Tenders

- Downtown Dike Phase 1 was tendered in April 2022. Council decided on May 9, 2022 to cancel this tender as pricing came in over the allocated budget to cancel the tender and optimize the design.
- Tenders for four berm projects (Midland, Newcastle, North Drumheller Grove Place and Willow Estates) were posted June 20 and 21 and will close on July 12. The tenders will be brought to Council for approval on August 2.

Grants & Budget

- Based on the Downtown Dike tender pricing construction cost escalation has pushed the Flood Mitigation Program’s budget above the current available budget
- Additional Grant funding has been requested from the Federal Disaster Mitigation and Adaptation Fund during their November 2021 intake. The Mayor and CAO have lobbied the Provincial Government for additional funding in May 2022.
- Council has directed the Flood Mitigation Office to optimize on berm designs to allow for as many berms as possible to be constructed under the available funding. This work is underway and the upcoming four tenders will also provide additional certainty on construction costs.

LUB/MDP/DARP

- Updates to the Provincial Flood Hazard mapping are underway. The Town expects to receive a draft copy for review in the coming weeks. The LUB will be linked to these updated flood hazard maps, once finalized.

Report Writer:	Deighen Blakely, P. Eng.	CAO:	Darryl E. Drohomerski, C.E.T.
Position:	Project Director, Flood Resiliency Program	