



**MINUTES  
TOWN OF DRUMHELLER  
REGULAR MEETING**

TIME & DATE: 4:30 PM – Monday June 20, 2022

LOCATION: Council Chambers, 224 Centre St and ZOOM Platform and  
Live Stream on Drumheller Valley YouTube Channel

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IN ATTENDANCE

Mayor Heather Colberg  
Councillor Patrick Kolafa  
Councillor Tony Lacher  
Councillor Stephanie Price  
Councillor Crystal Sereda  
Councillor Tom Zariski

Chief Administrative Officer (CAO): Darryl Drohomerski  
Director of Infrastructure: Dave Brett  
Resiliency and Flood Mitigation Project Manager: Deighen  
Blakely  
Communications Officer: Erica Crocker

Legislative Assistant: Denise Lines  
Reality Bytes IT: David Vidal

APPROVED ABSENCE

Councillor Lisa Hansen-Zacharuk

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1. CALL TO ORDER

The Mayor called the meeting to order at 4:30pm

2. OPENING COMMENTS

July 1<sup>st</sup> – Parade committee thanks for planning the parade this year.

Festival of Lights Meeting – Wed. June 22, 6pm at the Plaza – The Committee is looking for volunteers.

Deputy Mayor - July and August 2022 – Councillor Crystal Sereda was sworn in.

National Day for Remembrance for Victims of Terrorism

2022 Electricity Distribution Rates Resolution is being put forward by the City of Grande Prairie at the Alberta Municipalities Conference – Drumheller will be seconding the motion.

3. ADDITIONS TO THE AGENDA

4. ADOPTION OF AGENDA

4.1 Agenda for June 20, 2022 Regular Council Meeting

**M2022.139** Moved by Councillors Lacher, Councillor Price;  
that Council adopt the agenda for the June 20, 2022 Regular Council meeting as  
presented.

Carried unanimously

5. MEETING MINUTES

5.1 Minutes for the June 13, 2022, Special Council Meeting as presented.

[Special Council Meeting – 13 June 2022 - Minutes](#)

**M2022.140** Moved by Councillor Sereda, Councillor Kolafa;  
move that Council approve the minutes for the June 13, 2022, Special Council  
Meeting as presented.

Carried unanimously

4:34pm Councillor Zariski arrived.

6. DELEGATION

6.1 Drum Discovery

Presented by Travel Drumheller, Executive Director Julia Fielding;  
Town of Drumheller, Volunteer Services Coordinator, Heather Carlson on behalf of all the  
participating organization including; Community Futures Big Country; Drumheller &  
District Chamber of Commerce; MH Enterprises. The Royal Tyrrell Museum delivers the  
program.

The goal of Drum Discovery is to: equip our local employees to help guests make the  
most of their time in Drumheller, coach cross-industry staff to share a passion for the  
Drumheller Valley and area; increase the confidence and sense of belonging of local  
citizens; raise loyalty to local businesses and services for visitors and citizens.

The hope is that this will be an ongoing program, that will run multiple times throughout  
the year.

Pride of Place is a program being hosted by Travel Drumheller in the Fall.

7. ADMINISTRATION REPORTS

Time Stamp: <https://youtu.be/nD7RNGWWF0?t=1432>

## 7.1 CHIEF ADMINISTRATIVE OFFICER

### 7.1.2 Request for Decision: Proposed Borrowing Bylaw for the Penitentiary Water Booster Station Upgrades

The existing Penitentiary booster station and transmission main were constructed in 1963. Due to its age and condition, the penitentiary booster station needs immediate upgrades to continue to provide reliable, continuous, and safe water supply and to support emergency fire service delivery to the Drumheller Penitentiary and the Churchill Co-op Reservoir, as well as the recreational users at the Stampede and Ag Society and DORVA.

The project was approved by Council in January 2022 as part of the Town's 2022 Capital Budget and is to be financed by issuing debentures.

The Town is in the process of contacting the Drumheller Penitentiary and Churchill Co-op (Kneehill County) to ask if there would be interest in contributing to this project.

There is a possibility to lower the borrowing and use more reserves. The Bylaw will not allow the Town to borrow more than what is stated, but less may be borrowed. A debt limit calculation was provided to Council.

There is capacity in the utility budget therefore there will be little impact.

#### Follow Up Items from the Discussion

Review the Debt Management Policy C-02-04 in the Fall. The Policy sets a limit to the amount of debt that can be held by the Town.

There will be a Reserve Policy brought to Council which will recommend minimum and target reserve levels.

Utility Rate Model is being created and will be brought back to Council for approval. The model will be used from 2023 to 2027

- M2022.141** Moved by Councillor Lacher, Councillor Zariski;  
that Council give first reading to Penitentiary Water Booster Station Borrowing Bylaw 08.22 as presented.

Carried unanimously

### 7.1.3 Request for Decision: Proposed 2022 Borrowing Bylaw for the Flood Mitigation Project Time Stamp: <https://youtu.be/nD7RNGWWFf0?t=2135>

The Flood Mitigation Project started near the end of 2019 to design and build infrastructure to protect people and property in the Town of Drumheller. The project aims to build new berms and raise existing berms from 2020 to 2024. The \$5 million is the Town of Drumheller's 10% contribution for the project that is funded 50% by Alberta and 40% by Canada.

Administration recommends Council repeal Bylaw 05.17 and Bylaw 04.18, which were authorized to borrow for previously approved flood mitigation projects under ACRP grants approved in 2017; funds were not borrowed under these bylaws.

- M2022.142** Moved by Councillor Kolafa, Councillor Price;  
that Council give first reading to the 2022 Drumheller Flood Mitigation Borrowing Bylaw 09.22 as presented.

Carried unanimously

## 7.2 DIRECTOR OF CORPORATE & COMMUNITY SERVICES

### 7.2.1 Request for Decision: Sandstone Manor – Cancellation of the Municipal Portion of 2022 Property Taxes

Time Stamp: <https://youtu.be/nD7RNGWWFf0?t=2315>

The Drumheller Housing Administration has requested that the municipal portion of the 2022 property taxes be cancelled for the property occupied by Sandstone Manor.

Cancellation of the municipal tax levy provides financial relief for the Housing Administration in order to keep rental rates charged at Sandstone Manor at an affordable level as mandated by the Province and Municipality.

Thank you to DHA for all the work they do.

In the past, remuneration from the profits of Sandstone Manor have been presented to Council, with the understanding that the money would go into a reserve for Sandstone.

- M2022.143** Moved by Councillor Sereda, Councillor Price;  
that Council approve the cancellation of the 2022 Municipal Tax levied against Roll Number 04029906 (Drumheller Housing Administration) in the amount of \$11,606.78.

Carried unanimously

## 7.3 RESILIENCY AND FLOOD MITIGATION PROJECT MANAGER

Time Stamp: <https://youtu.be/nD7RNGWWFf0?t=2527>

### 7.3.1 Update - Berm Construction Tenders 42

Four tenders for berm construction will be posted this week; Midland, Newcastle, Willow Estate, North Drumheller Grove. The tenders close July 12.

Each tender is for an individual construction project, therefore contractors can choose to bid on one or multiple projects.

The plan is to have award information be brought to Council at the beginning of August, typically contractors will need 2-3 weeks to prepare for the construction to start bringing the timeline to the end of August.

8. CLOSED SESSION

8.1 Land Transactions – FOIP 16 – Disclosure harmful to business interests of a third party

**M2022.144** Moved by Councillor Lacher, Councillor Zariski;  
that Council close the meeting to the public to discuss items under Section 8.1 as  
per FOIP 16 – Disclosure harmful to business interests of a third party.  
Time 5:15pm


Carried unanimously


**M2022.145** Moved by Councillor Lacher, Councillor Sereda;  
that Council open the meeting to the public.  
Time 6:50pm

Carried unanimously

9. ADJOURNMENT

**M2022.146** Moved by Councillor Zariski, Councillor Kolafa;  
that Council adjourn the meeting.  
Time 6:50pm

  
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MAYOR

  
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CHIEF ADMINISTRATIVE OFFICER