



AGENDA
TOWN OF DRUMHELLER
REGULAR MEETING

TIME & DATE: 4:30 PM – Tuesday, September 6, 2022

LOCATION: Council Chambers, 224 Centre St and ZOOM Platform and Live Stream on Drumheller Valley YouTube Channel

1. CALL TO ORDER

2. OPENING COMMENTS

Community Clean Up and Kick It to the Curb – Sept 9, 10, 11

Coffee with Council is scheduled for the second Monday of the Month –Sept 12th, 10:30am-12pm at Café Ole

Notice of Flags at Half-Mast: Firefighters' National Memorial Day – September 11th

3. ADDITIONS TO THE AGENDA

4. ADOPTION OF AGENDA

4.1 Agenda for September 6, 2022 Regular Council Meeting

Proposed Motion: That Council adopt the agenda for the September 6, 2022 Regular Council meeting as presented.

5. MEETING MINUTES

5.1 Minutes for the August 15, 2022, Regular Council Meeting as presented.

[Regular Council Meeting – 15 August 2022 - Minutes](#)

Proposed Motion: Move that Council approve the minutes for the August 15, 2022, Regular Council Meeting as presented.

6. DELEGATION

6.1 RCMP Community Policing Report – Detachment Commander, Corporal Alex MacDonald

[Letter + Report](#)

[Albert Provincial Police Service Priorities](#)

[Drumheller Municipal Crime Gauge + Q1 Statistics](#)

[Crime Statistics](#)
[Drumheller Penitentiary](#)

7. ADMINISTRATION REPORTS

7.1 ACTING CHIEF ADMINISTRATIVE OFFICER

- 7.1.1 Request for Decision: Introduction and Council Approval of Derian Rosario, Full-Time Fire Chief

[RFD + Policy](#)

Proposed Motion: Move that Council accept and approve the recommendation of Town Administration for Derian Rosario to assume the position of fulltime Fire Chief for the Town of Drumheller.

- 7.1.2 Request for Decision: CN Trail Fundraising Task Force

[RFD + Policy](#)

Proposed Motion: Move that Council approve the creation of a CN Trail Fundraising Task Force to work collaboratively with Town Council and Administration to support the development of the CN Trail system. Members will be appointed by Council for a term ending February 28, 2023.

- 7.1.3 Briefing Note: 2022 & 2023 RCMP Policing Costs

[Briefing Note](#)

7.2 DIRECTOR OF INFRASTRUCTURE

- 7.2.1 Request for Decision: Downtown Cast Iron Replacement / Fire Flow Looping (2022 Cast Iron Replacement)
Introduction of Kelcie Wilson, Capital Project Manager

[RFD + Attachment](#)

Proposed Motion: Moves that Council approve the award of the Downtown Cast Iron Replacement / Fire Flow Looping (2022 Cast Iron Replacement) Project to UG Excavating Ltd. for the amount of \$ 1,222,714.20 excluding GST.

7.3 DIRECTOR OF CORPORATE AND COMMUNITY SERVICES

7.3.1 Request for Direction: Auditor Appointment 2022-2025

RFD

Proposed Motion: Move that Council accept and approve the recommendation of Town Administration to appoint BDO Canada LLP as the Town of Drumheller Auditor for the 2022 to 2025 fiscal years.

8. CLOSED SESSION

- 8.1 Land Negotiation; Personnel; Proposal of Policy Options
FOIP 16 – Disclosure harmful to business interests of a third party
FOIP 23 – Local public body confidences
FOIP 24 – Advice from Officials

Proposed Motion: Move that Council close the meeting to the public to discuss the items in Section 8.1 in the Regular Council Meeting of September 6, 2022 as per FOIP 16 – Disclosure harmful to business interests of a third party, FOIP 23 – Local public body confidences and FOIP 24 – Advice from Officials

9. ADJOURNMENT

- 9.1 **Proposed Motion:** That Council adjourn the meeting.



MINUTES
TOWN OF DRUMHELLER
REGULAR MEETING

TIME & DATE: 4:30 PM – Monday August 15, 2022

LOCATION: Council Chambers, 224 Centre St and ZOOM Platform and Live Stream on Drumheller Valley YouTube Channel Link

https://www.youtube.com/watch?v=SEzIbFQ5_sQ

IN ATTENDANCE

Mayor Heather Colberg
Councillor Patrick Kolafa
Councillor Crystal Sereda
Councillor Tom Zariski

Chief Administrative Officer (CAO): Darryl Drohomerski
Director of Corporate and Community Services: Mauricio Reyes
Resiliency and Flood Mitigation Project Director: Deighen Blakely
Director of Emergency and Protective Services – Greg Peters
Director of Infrastructure: Dave Brett

REMOTE – Zoom Platform
Councillor Tony Lacher

Legislative Assistant: Denise Lines
Reality Bytes IT: David Vidal

APPROVED ABSENCE

Councillor Lisa Hansen-Zacharuk
Councillor Stephanie Price

REMOTE – Zoom Platform

1. **CALL TO ORDER**

The Mayor called the meeting to order at 4:30pm

2. **OPENING COMMENTS**

- Raptor Ridge Resort - Thanks to the people with Raptor Ridge and everyone associated for making this project a reality; including the people in Drumheller and County of Starland, this is very much a joint venture. For more details visit <https://www.raptorridgeresort.ca/>
- Badlands Amphitheatre – There are still tickets available for the Barenaked Ladies and Tom Cochrane. <https://badlandsamp.com/>
- CN Trail Fundraising Task Force – Volunteers that wish to help with fundraising for the CN Rails to Trails project please fill in a Volunteer Application for by Sept 1st
- Deputy Mayor Swearing In for September and October – Councillor Zariski

3. **ADDITIONS TO THE AGENDA**

4. **ADOPTION OF AGENDA**

4.1 Agenda for August 15, 2022 Regular Council Meeting

M2022.178 Moved by Councillor Lacher, Councillor Kolafa;
that Council adopt the agenda for the August 15, 2022 Regular Council meeting as presented.

Carried unanimously

5. MEETING MINUTES

5.1 Minutes for the August 2, 2022, Regular Council Meeting as presented.

[Regular Council Meeting – 2 August 2022 - Minutes](#)

M2022.179 Moved by Councillor Kolafa, Councillor Zariski;
that Council approve the minutes for the August 2, 2022, Regular Council Meeting as presented.

Carried unanimously

6. DELEGATION

Time Stamp: https://youtu.be/SEzIbFQ5_sQ?t=270

6.1 Erica Crocker, Communications Officer – Ethelo Citizen Online Engagement Tool
Website link for Ethelo: <https://drumheller2023.ethelo.net/page/town-of-drumheller-2023-budget>

Survey closes September 5, 2022

Multiple communication tools have been utilized to share information about Ethelo and the survey itself: website, digital signage, all facilities, phone calls communication, paper options, and the library.

Questions:

Is there a way to separate out the people that live in Drumheller? This could possibly be done by working with the Ethelo administrator and filtering out the answers from the demographic portion of the survey but if someone chose not to fill it in then it won't be accurate.

7. ADMINISTRATION REPORTS

Time Stamp: https://youtu.be/SEzIbFQ5_sQ?t=1013

7.1 CHIEF ADMINISTRATIVE OFFICER

7.1.1 Request for Decision: Remuneration and Expense Allowance for Mayor and Council Policy C-06-22

Agenda Attachments: RFD + Policy C-06-22, Policy C-01-19

M2022.180 Moved by Councillor Zariski, Councillor Sereda;
that Council approve the Renumeration, and Expense Allowance for Mayor and
Council C-06-22 as presented.

Carried unanimously

7.2 RESILIENCY AND FLOOD MITIGATION PROJECT DIRECTOR

Time Stamp: https://youtu.be/SEzlbFQ5_sQ?t=1173

7.2.1 Request for Decision: Engineering Consultant Scope Change: Midland Berm Construction
Services

Agenda Attachments: RFD

M2022.181 Moved by Councillor Kolafa, Councillor Sereda;
that the Midland Berm construction services be awarded to Klohn Crippen Berger
through a scope change in the amount of \$275,741.50 excluding G.S.T.

Carried unanimously

7.2.2 Request for Decision: Engineering Consultant Scope Change: Willow Estates Berm
Construction Services

Agenda Attachments: RFD

M2022.182 Moved by Councillor Lacher, Councillor Kolafa;
that the Willow Estates Berm construction services be awarded to Wood
Environment and Infrastructure Solutions Canada Ltd through a scope change in
the amount of \$360,990.00 excluding G.S.T.

Carried unanimously

7.2.3 For Information Only: Engineering Consultant Scope Change: North Drumheller Grove
Plaza Berm C – Construction Services

Agenda Attachment: For Information Only Document

7.2.4 For Information Only: Engineering Consultant Scope Change: Newcastle Berm
Construction Services

Contractor information for each Berm is located at the site.

Agenda Attachment: For Information Only Document

7.3 DIRECTOR OF CORPORATE AND COMMUNITY SERVICES

Time Stamp: https://youtu.be/SEzlbFQ5_sQ

7.3.1 Financial Report – 2022 Second Quarter – January to June 2022

M. Reyes presented the information for 2022 Second Quarter. All of the information can be found in the report attached to the Agenda.

The Town is on track to be within the budget by the end of the year. This report does not include information about reserves or amortization.

An unexpected expense that will need to be factored into the budget is an increase in the Royal Canadian Mounted Police (RCMP) expenses. This information is new and still being processed, a report will be brought back for Council.

We expect to be on budget by the end of the year.

Even when interest rates change our borrowing rates are locked in.

There is no information at this time that the Municipal Sustainability Initiative (MSI) is going to be increased.

There are still funds within personnel due to the job vacancies at the Town that we were hoping to fill in April that have yet to be filled.

Council recognizes and thanks M. Reyes for the well structured and easy to understand information.

Agenda Attachment: Report

7.3.2 Request for Decision: Investment Policy C-05-22

M. Reyes spoke with other municipalities and the Town investment company to create a Policy that sets out to formalize the process for the Town's investment principles

Agenda Attachment: RFD + Policy

M2022.183 Moved by Councillor Kolafa, Councillor Sereda;
that Council approve Investment Policy C-05-22 as presented

Carried unanimously

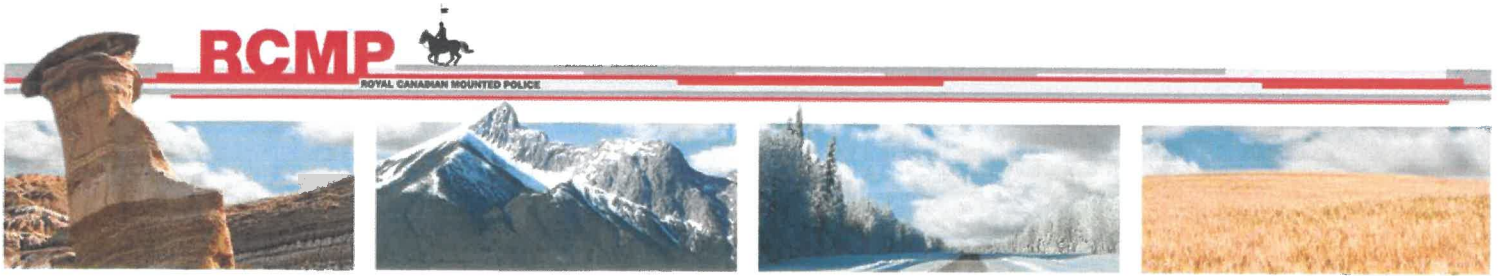
8. ADJOURNMENT

M2022.184 Moved by Councillor Kolafa, Councillor Lacher;
that Council adjourn the meeting. 5:26pm

Carried unanimously

MAYOR

CHIEF ADMINISTRATIVE OFFICER



2022-07-27

Cpl. Alex MacDonald
Acting Detachment Commander
Drumheller, AB

Dear Mr. D. Drohomerski,

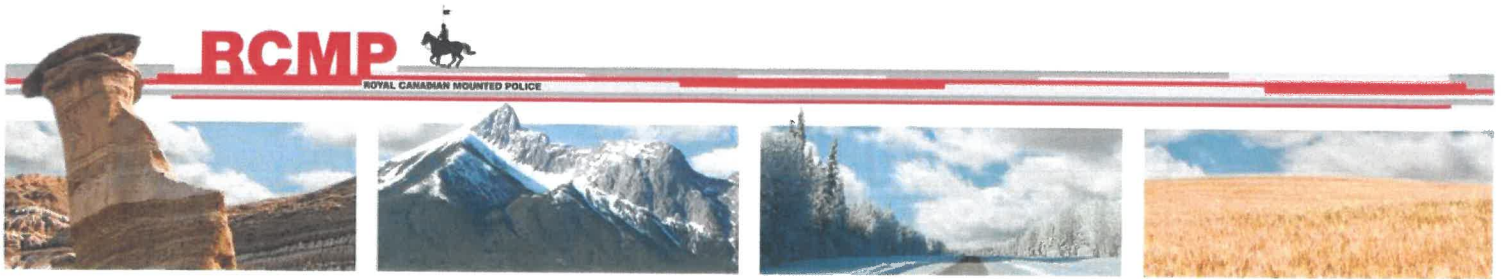
Please find attached the quarterly Community Policing Report that covers the April 1st to June 30th, 2022 reporting period. The attached report serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for Drumheller, AB.

In addition to the local priorities established collaboratively between your community and our local Detachment team, the Alberta RCMP has developed broader priorities for the provincial police service. Also attached as an appendix is the Alberta RCMP/Alberta Justice and Solicitor General 2022-2025 Joint Business Plan (JBP), which has been finalized and is now in effect. Created through a united effort between the Alberta RCMP and Justice and Solicitor General, this three-year plan is focused on ensuring Albertans are safe and protected.

Meetings with subject matter experts from the Alberta RCMP, Justice and Solicitor General, and community partners were a foundational aspect in developing collective priorities for the next three years. These meetings, in addition to recommendations from the Interim Police Advisory Board, helped identify emerging trends and best practices while providing clarity on the needs of our communities.

The 2022-2025 Joint Business Plan is focused on the following six priorities:

- **Enhancing Engagement and Communication with Communities and Stakeholders:** Engaging with our communities to collectively develop policing priorities that are community-led and enhancing communication about matters related to local policing services.
- **Community Safety and Well-Being:** Working with partners in an integrated, multifaceted manner to interrupt the cycle of crime and victimization.
- **Indigenous Communities:** Strengthening relationships, working together in support of Reconciliation, and responding to the needs of Indigenous communities in Alberta.



- **Equity, Diversity, and Inclusion:** Promoting inclusion and building trust with diverse communities by addressing the behaviours that threaten their sense of safety and belonging.
- **Crime Reduction:** Understanding the drivers of crime and focusing on priority offenders to increase community safety.
- **Enhancing Service Delivery:** Ensuring service delivery models and strategies effectively meet the policing needs of our communities.

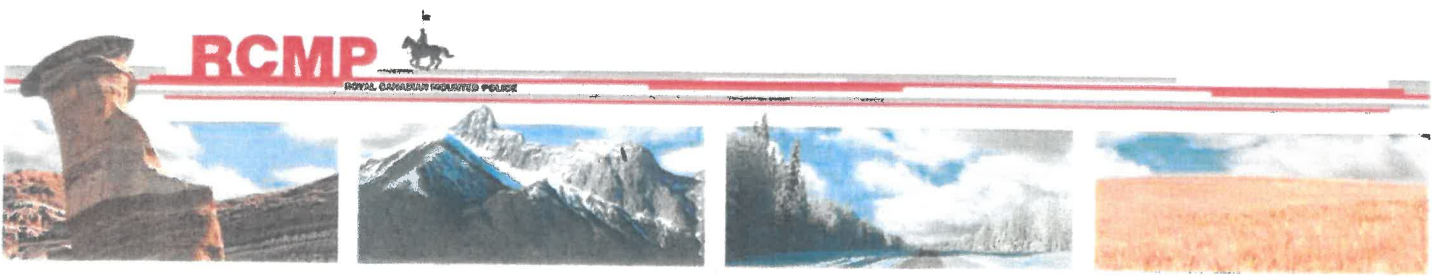
The Alberta RCMP is committed to a transparent and collaborative approach in assessing performance, including establishing appropriate indicators to track progress in achieving these goals. As such, the Alberta RCMP has secured an external Consultant to assist in developing performance metrics with ongoing consultations with the Rural Municipalities of Alberta and Alberta Municipalities to ensure alignment with the needs and expectations of our communities.

The result of our collaborative efforts is a plan that is robust, responsive to community needs, and in alignment with Ministry and partner plans and priorities. You can download a full copy of the 2022-2025 Joint Business Plan at: <https://www.rcmp-grc.gc.ca/ab/publications/joint-business-plan-2022-25-plan-d'activites-conjoint-eng.htm>.

As the Chief of Police for your community, please feel free to contact me if you have any questions or concerns.

Sincerely,

Cpl. Alex MacDonald
Acting Detachment Commander
Drumheller RCMP

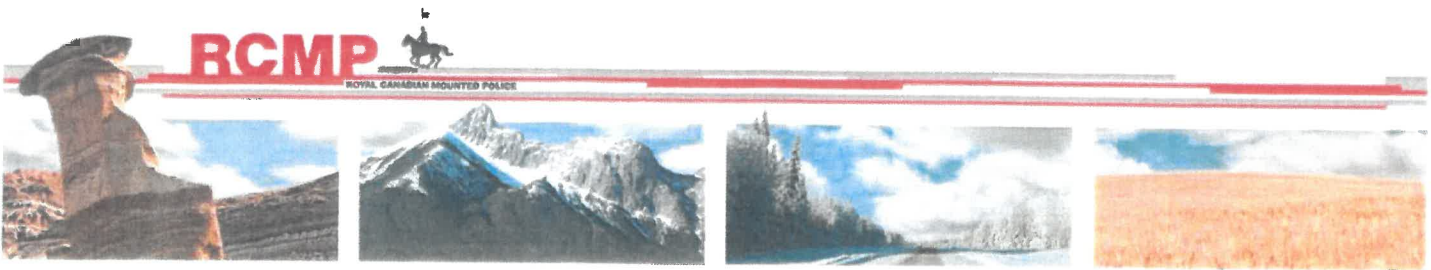


RCMP Municipal Policing Report

Detachment	Drumheller Municipal
Detachment Commander	Cpl. Alex MacDonald
Quarter	Q1 2022
Date of Report	2022-07-29

Community Consultations

Date	2022-07-29
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	Police updates/meet and greet as the new acting detachment commander
Attendees	CAO Darryl Drohomerski
Notes/Comments	Met with town of Drumheller CAO, introduced myself as new acting detachment commander. Listened to concerns/feedback and offered my assistance where I could.



Community Priorities

Priority 1

Reduce Substance Abuse

Current Status & Results

Due to resource gaps, the CRU team has not been up and running since effectively March of 2022. Once new cadets are trained up, this will allow Cst. Selbee to commence working with the assistance of CRU et al. A new GIS Cpl who is very involved and has started multiple CDSA projects. GIS has been helping with property crime as well as conducting covert surveillance to assist the GD members.

Priority 2

Enhance Awareness and Education

Current Status & Results

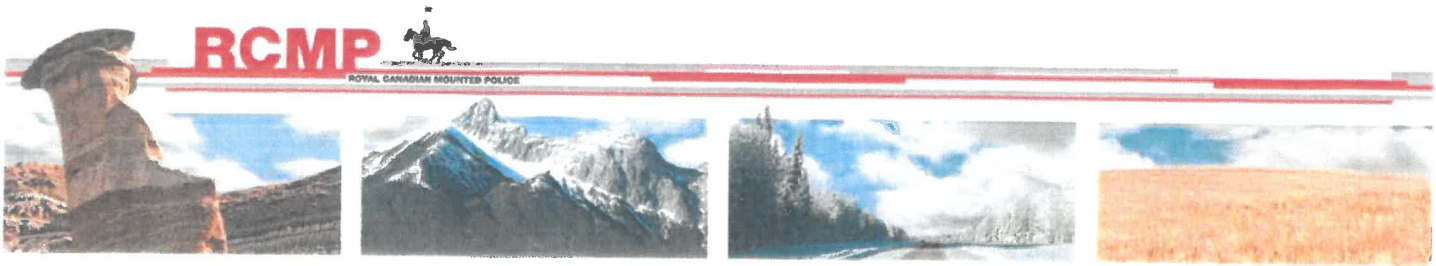
Ensure community engagement patrols are commenced again, with members getting involved with their community schools, CAO, et al. IE: Morrin requires backfill for Cst. Mike Gendron (LWOP).

Priority 3

Be Clear, Accountable, and Transparent

Current Status & Results

Hold (virtual) town halls, presentations to mayors / reeves & council, meet with ASSET youth, BCAVA, COP, Rural Crime Watch, etc. Supervisors have been attending all in person and virtual meetings with the different organizations.



Crime Statistics¹

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	April - June			January - December		
	2021	2022	% Change Year-over-Year	2020	2021	% Change Year-over-Year
Total Criminal Code	202	232	15%	763	832	9%
<i>Persons Crime</i>	58	59	2%	153	243	59%
<i>Property Crime</i>	88	120	36%	437	392	-10%
<i>Other Criminal Code</i>	56	53	-5%	173	197	14%
Traffic Offences						
<i>Criminal Code Traffic</i>	13	9	-31%	45	42	-7%
<i>Provincial Code Traffic</i>	76	143	88%	1,453	530	-64%
<i>Other Traffic</i>	0	1	N/A	1	2	100%
CDSA Offences	15	5	-69%	71	39	-45%
Other Federal Acts	48	15	-69%	95	98	3%
Other Provincial Acts	68	70	3%	297	235	-21%
Municipal By-Laws	12	12	0%	56	34	-39%
Motor Vehicle Collisions	23	38	65%	111	129	16%

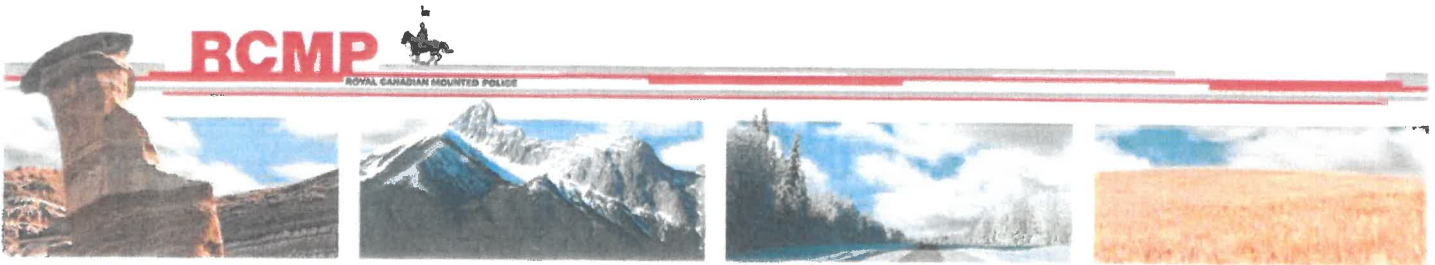
¹ Data extracted from a live database (PROS) and is subject to change over time.

Trends/Points of Interest

There are no significant increases or decreases between 2021 and 2022.

There is an increase in provincial traffic offenses due to the traffic position being properly staffed once again along with members being more visible and initiating more traffic stops.

CDSA and Federal offenses have decreased due to the Crime Reduction Member transferring and several other vacancies that did not allow us to replace that member.



Municipal Overview: Human Resources²

Staffing Category	Established Positions	Working	Special Leave ³	Hard Vacancies ⁴	Revised Plan at Q1	2022 FTE Utilization Plan
Police Officers	11	11	0	1	11	11
Detachment Support	4	3	1	0	4	4

² Data extracted on June 30, 2022 and is subject to change.

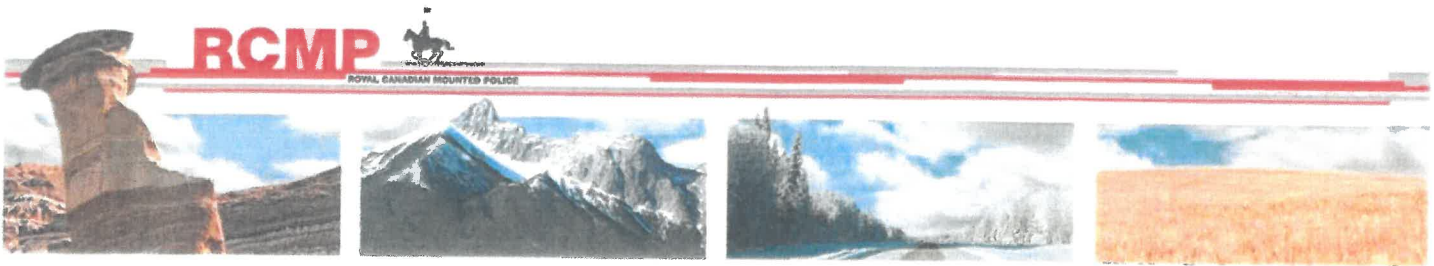
³ Once members are placed on "Special Leave" (eg. Maternity/paternity, medical >30 days, leave without pay, graduated return to work) they are not included in the FTE count and their pay is not charged directly to each location. However, any salary expenditures associated with these employees while on leave is included as an "indirect cost" and billed within the Divisional Administration rate, charged to all contracts.

⁴ Hard vacancies reflect positions that do not have an employee attached and need to be filled.

Comments

Police Officers - Of the 11 established positions, there are 12 officers working. 2 positions have 2 officers assigned to each. The annual plan for Drumheller is based on 11 working officers.

We currently are showing one hard vacancy for the S/Sgt position. It has been advertised and interested candidates have been identified. The process is under way and in a few months a new S/Sgt should be named.



Municipal Overview: Financial/O&M

As a municipality with a population under 15,000, the community benefits from the pooling of several costs, which are allocated on a per capita basis. Overtime and commissionaire guarding costs are direct costs to the municipality, and are not included as pooled costs.

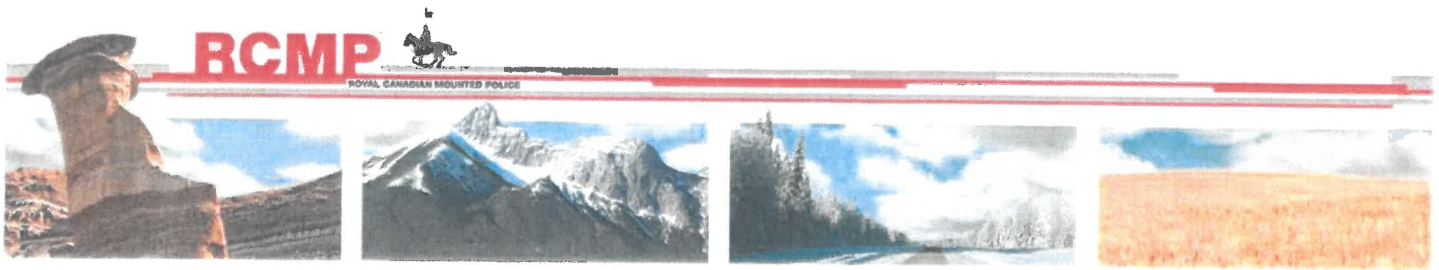
Municipal	Year to Date Expenditures ⁵	Revised Plan at Q1	2022 Financial Plan
Pay	310,498	1,215,411	1,215,411
Overtime	32,625	170,000	170,000
Operating and Maintenance	27,768	117,987	117,987
Commissionaire Guarding	1,410	55,000	55,000
Equipment	6,213	101,283	101,283
Other	1,829	25,321	25,321
Div. Admin & Indirect Costs	187,976	738,409	738,409
Total (in 100% terms)	1,132,246	2,435,168	2,510,168
<i>Total (with applicable cost share ratio of 70% applied)</i>	<i>792,995</i>	<i>1,721,117</i>	<i>1,721,117</i>

⁵ Includes expenditures up to June 30, 2022.

Comments

The financial plans as identified above are in alignment with the recent multi-year financial plan and 2022/23 forecast. The forecast includes the approximate 4% pay-raise increase for Non-Commissioned Officers which was effective as of April 1, 2022, as per the collective bargaining agreement. Quarter 1 invoicing for the 2022/23 fiscal year as well as the 2021/22 reconciliation package, will be distributed no later than August 23rd.

Inquiries regarding the retroactive pay-raise can be directed to the to the CMC Secretariat at ps.cmcsec-cgesecc.sp@ps-sp.gc.ca.



Definitions

Municipal Overview: Human Resources

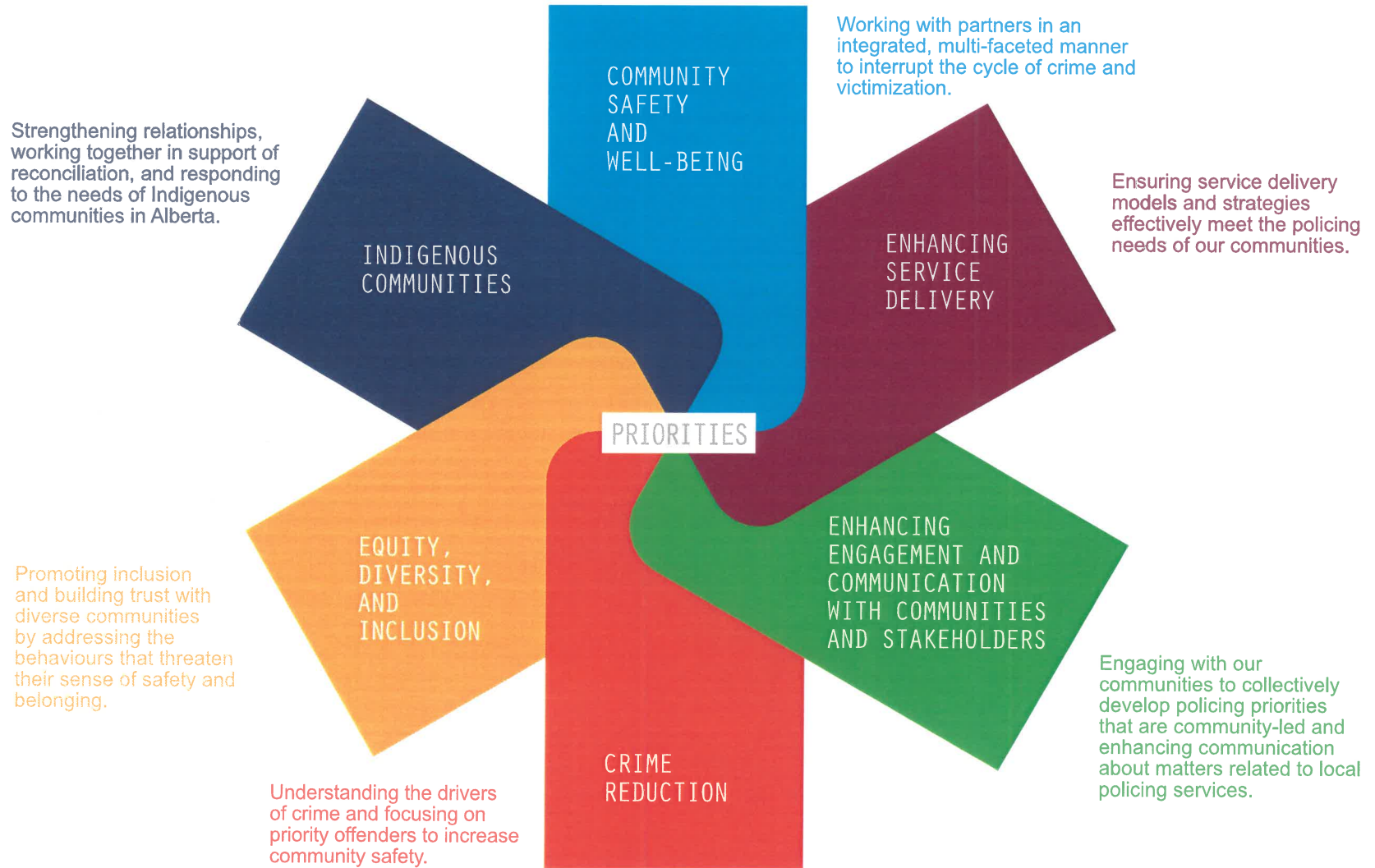
FTE Utilization	A full-time equivalent (FTE) employee is defined by the number of months in a fiscal year that a position is filled. The FTE utilization level refers to the total months filled for all positions within the detachment/unit.
2021/22 FTE Utilization Plan	This reflects the number of working FTEs planned to be in place for the fiscal year.
Revised Plan at Q1	This reflects any adjustments to the planned number of working FTEs, which may vary as hard and soft vacancies fluctuate throughout the year.

Municipal Overview: Financial/O&M

Year-To-Date (YTD) Expenditures	YTD expenditures reflect the actual expenditures within each category, as of the date of the report.
Revised Plan at Q1	This reflects any adjustments to the forecasted spending plan for the relevant category, which may vary as expenditures are realized throughout the year.
2021/22 Financial Plan	This reflects the target spending levels set for each category of expenditure, and the initial financial plan for the 2021/22 fiscal year.
Pay	Includes salary costs and associated allowances for police officers and civilian support.
Overtime	Includes direct overtime costs for police officers.
Operating and Maintenance	Reflects all unit operating costs, including items such as travel, fuel and vehicle repairs.
Commissionaire Guarding	Reflects the costs of guarding prisoners within detachments.
Equipment	Include expenditures for operational and technology equipment, police vehicles and the fit-up of those vehicles.
Div. Admin & Indirect Costs	This reflects the division administration charges associated to core administration costs, special leaves and health services costs, and the indirect costs associated to all employees, including benefits, Canada Pension Plan and Employment Insurance rates.
Other	This includes all remaining expenditures including applicable training costs, secret expenditures and air services costs if applicable.
Total	Reflects the total costs of all categories of expenditures.



Alberta Provincial Police Service Priorities Alberta RCMP and JSG Joint Business Plan (2022-2025)



For more information about the Alberta RCMP's provincial policing priorities, please visit:
<https://www.rcmp-grc.gc.ca/ab/publications/joint-business-plan-2022-25-plan-d-activites-conjoint-eng.htm>



Drumheller Municipal Crime Gauge

2021 vs. 2020
January to December

Criminal Code Offences



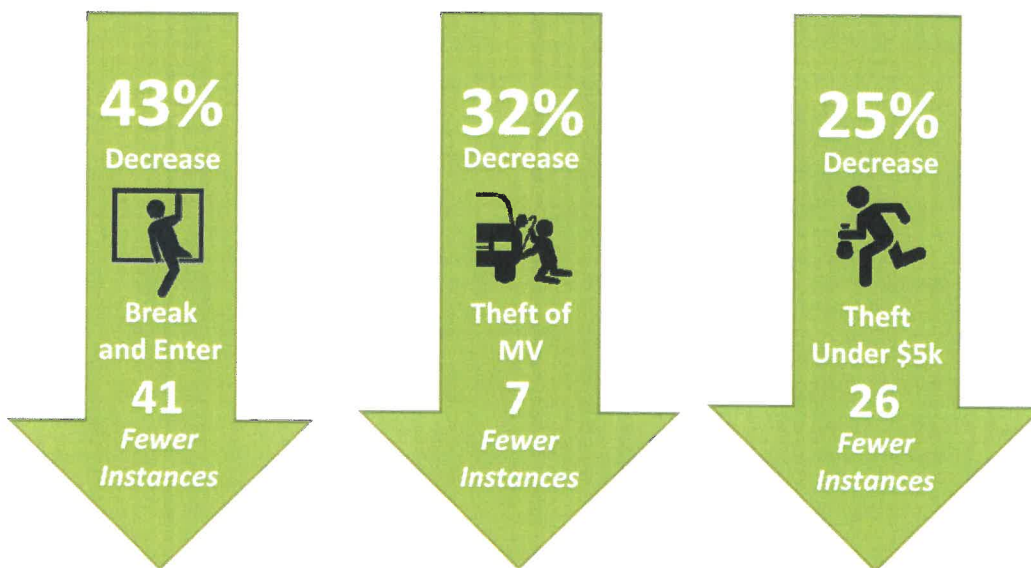
Total Criminal Code Offences:

9%

Increase

When compared to
January to December, 2020

Select Property Crime



NOTE: If in both 2020 and 2021 a category had fewer than 20 offences, a percent change is not shown. All numbers without a '%' beside them represent counts.



Drumheller Municipal Detachment Crime Statistics (Actual) April to June (Q1): 2018 - 2022

All categories contain "Attempted" and/or "Completed"

July 7, 2022

CATEGORY	Trend	2018	2019	2020	2021	2022	% Change 2018 - 2022	% Change 2021 - 2022	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	2	1	0	0	N/A	N/A	-0.2
Sexual Assaults		1	3	6	4	1	0%	-75%	0.1
Other Sexual Offences		3	4	1	4	0	-100%	-100%	-0.6
Assault		26	29	24	36	29	12%	-19%	1.3
Kidnapping/Hostage/Abduction		0	2	0	0	0	N/A	N/A	-0.2
Extortion		0	0	0	0	1	N/A	N/A	0.2
Criminal Harassment		11	4	1	6	12	9%	100%	0.4
Uttering Threats		12	6	5	8	16	33%	100%	1.0
TOTAL PERSONS		53	50	38	58	59	11%	2%	2.0
Break & Enter		16	18	13	13	18	13%	38%	-0.1
Theft of Motor Vehicle		10	8	3	3	3	-70%	0%	-1.9
Theft Over \$5,000		12	3	3	0	3	-75%	N/A	-2.1
Theft Under \$5,000		82	39	27	20	39	-52%	95%	-10.5
Possn Stn Goods		17	7	10	4	5	-71%	25%	-2.7
Fraud		18	17	16	13	16	-11%	23%	-0.8
Arson		0	0	0	1	0	N/A	-100%	0.1
Mischief - Damage To Property		0	0	14	16	20	N/A	25%	5.6
Mischief - Other		40	31	16	18	16	-60%	-11%	-6.1
TOTAL PROPERTY		195	123	102	88	120	-38%	36%	-18.5
Offensive Weapons		1	7	1	6	2	100%	-67%	0.1
Disturbing the peace		19	17	16	15	16	-16%	7%	-0.8
Fail to Comply & Breaches		2	9	16	21	28	1300%	33%	6.4
OTHER CRIMINAL CODE		9	11	9	14	7	-22%	-50%	-0.1
TOTAL OTHER CRIMINAL CODE		31	44	42	56	53	71%	-5%	5.6
TOTAL CRIMINAL CODE		279	217	182	202	232	-17%	15%	-10.9

Drumheller Municipal Detachment Clearance Rates 2021

All categories contain "Attempted" and/or "Completed"

CATEGORY	Trend	Jan - Mar	Apr - Jun	Jul - Sep	Oct - Dec
Homicides & Offences Related to Death		-	-	-	100.0%
Robbery		-	-	100.0%	-
Sexual Assaults		300.0%	-	300.0%	100.0%
Other Sexual Offences		50.0%	0.0%	-	100.0%
Assault		59.1%	54.8%	34.6%	64.7%
Kidnapping/Hostage/Abduction		-	-	-	-
Extortion		-	-	-	-
Criminal Harassment		9.1%	33.3%	29.4%	30.0%
Uttering Threats		73.7%	33.3%	50.0%	28.6%
TOTAL PERSONS		62.1%	47.7%	45.1%	55.0%
Break & Enter		50.0%	9.1%	23.1%	36.4%
Theft of Motor Vehicle		0.0%	100.0%	0.0%	25.0%
Theft Over \$5,000		0.0%	-	0.0%	0.0%
Theft Under \$5,000		38.9%	33.3%	9.5%	0.0%
Possn Stn Goods		25.0%	33.3%	50.0%	-
Fraud		6.7%	15.4%	6.7%	0.0%
Arson		-	100.0%	-	-
Mischief To Property		41.2%	26.7%	18.9%	8.8%
TOTAL PROPERTY		34.8%	26.0%	15.2%	10.4%
Offensive Weapons		100.0%	100.0%	100.0%	-
Disturbing the peace		25.0%	33.3%	17.4%	8.3%
Fail to Comply & Breaches		150.0%	78.6%	90.5%	89.5%
OTHER CRIMINAL CODE		50.0%	40.0%	0.0%	0.0%
TOTAL OTHER CRIMINAL CODE		57.7%	55.8%	48.1%	45.0%
TOTAL CRIMINAL CODE		47.4%	39.6%	30.2%	30.6%

Drumheller Municipal Detachment Actual Offence Counts (Line 1 Only) 2021

All categories contain "Attempted" and/or "Completed"

CATEGORY	Trend	Jan - Mar	Apr - Jun	Jul - Sep	Oct - Dec
Homicides & Offences Related to Death		0	0	0	1
Robbery		0	0	1	0
Sexual Assaults		2	0	1	3
Other Sexual Offences		4	1	0	2
Assault		22	31	26	17
Kidnapping/Hostage/Abduction		0	0	0	0
Extortion		0	0	0	0
Criminal Harassment		11	6	17	10
Uttering Threats		19	6	6	7
TOTAL PERSONS		58	44	51	40
Break & Enter		16	11	13	11
Theft of Motor Vehicle		1	1	6	4
Theft Over \$5,000		1	0	2	1
Theft Under \$5,000		18	18	21	12
Possn Stn Goods		4	3	2	0
Fraud		15	13	15	15
Arson		0	1	0	0
Mischief To Property		34	30	53	34
TOTAL PROPERTY		89	77	112	77
Offensive Weapons		2	4	2	0
Disturbing the peace		12	15	23	12
Fail to Comply & Breaches		4	14	21	19
OTHER CRIMINAL CODE		8	10	6	9
TOTAL OTHER CRIMINAL CODE		26	43	52	40
TOTAL CRIMINAL CODE		173	164	215	157

**Drumheller Municipal Detachment
Crime Statistics (Actual)
Q4: 2017 - 2021**

All categories contain "Attempted" and/or "Completed"

January 6, 2022

CATEGORY	Trend	2017	2018	2019	2020	2021	% Change 2017 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Homicides & Offences Related to Death		0	0	0	0	1	N/A	N/A	0.2
Robbery		0	4	1	1	0	N/A	-100%	-0.3
Sexual Assaults		5	4	5	0	3	-40%	N/A	-0.8
Other Sexual Offences		1	0	3	0	2	100%	N/A	0.2
Assault		24	17	7	14	20	-17%	43%	-1.1
Kidnapping/Hostage/Abduction		1	0	0	1	0	-100%	-100%	-0.1
Extortion		0	1	0	0	0	N/A	N/A	-0.1
Criminal Harassment		2	11	8	6	11	450%	83%	1.3
Uttering Threats		12	15	5	13	8	-33%	-38%	-1.0
TOTAL PERSONS		45	52	29	35	45	0%	29%	-1.7
Break & Enter		18	34	20	25	11	-39%	-56%	-2.3
Theft of Motor Vehicle		7	22	11	3	4	-43%	33%	-2.5
Theft Over \$5,000		1	2	2	2	2	100%	0%	0.2
Theft Under \$5,000		36	37	29	22	12	-67%	-45%	-6.3
Possn Stn Goods		2	15	7	6	0	-100%	-100%	-1.3
Fraud		10	19	11	15	15	50%	0%	0.6
Arson		0	1	0	0	0	N/A	N/A	-0.1
Mischief - Damage To Property		0	1	8	12	21	N/A	75%	5.3
Mischief - Other		30	37	6	16	17	-43%	6%	-4.7
TOTAL PROPERTY		104	168	94	101	82	-21%	-19%	-11.1
Offensive Weapons		12	2	6	5	0	-100%	-100%	-2.1
Disturbing the peace		8	15	13	20	12	50%	-40%	1.3
Fail to Comply & Breaches		12	16	13	17	23	92%	35%	2.3
OTHER CRIMINAL CODE		9	10	5	12	12	33%	0%	0.8
TOTAL OTHER CRIMINAL CODE		41	43	37	54	47	15%	-13%	2.3
TOTAL CRIMINAL CODE		190	263	160	190	174	-8%	-8%	-10.5

**Drumheller Municipal Detachment
Crime Statistics (Actual)
Q4: 2017 - 2021**

All categories contain "Attempted" and/or "Completed"

January 6, 2022

CATEGORY	Trend	2017	2018	2019	2020	2021	% Change 2017 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Drug Enforcement - Production		0	0	1	1	0	N/A	-100%	0.1
Drug Enforcement - Possession		1	2	1	9	1	0%	-89%	0.7
Drug Enforcement - Trafficking		5	5	10	14	3	-40%	-79%	0.5
Drug Enforcement - Other		1	0	0	0	0	-100%	N/A	-0.2
Total Drugs		7	7	12	24	4	-43%	-83%	1.1
Cannabis Enforcement		0	0	1	2	0	N/A	-100%	0.2
Federal - General		5	0	1	5	14	180%	180%	2.3
TOTAL FEDERAL		12	7	14	31	18	50%	-42%	3.6
Liquor Act		3	1	1	5	1	-67%	-80%	0.0
Cannabis Act		0	0	0	2	1	N/A	-50%	0.4
Mental Health Act		17	23	20	29	25	47%	-14%	2.2
Other Provincial Stats		42	56	32	37	14	-67%	-62%	-7.5
Total Provincial Stats		62	80	53	73	41	-34%	-44%	-4.9
Municipal By-laws Traffic		0	0	1	1	2	N/A	100%	0.5
Municipal By-laws		8	8	9	10	1	-88%	-90%	-1.2
Total Municipal		8	8	10	11	3	-63%	-73%	-0.7
Fatals		0	0	1	0	0	N/A	N/A	0.0
Injury MVC		1	3	2	1	0	-100%	-100%	-0.4
Property Damage MVC (Reportable)		62	50	47	23	37	-40%	61%	-7.7
Property Damage MVC (Non Reportable)		8	3	4	2	6	-25%	200%	-0.5
TOTAL MVC		71	56	54	26	43	-39%	65%	-8.6
Roadside Suspension - Alcohol (Prov)		0	0	0	0	0	N/A	N/A	0.0
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
Total Provincial Traffic		340	301	225	292	51	-85%	-83%	-58.7
Other Traffic		3	0	2	1	0	-100%	-100%	-0.5
Criminal Code Traffic		18	15	20	7	7	-61%	0%	-3.0
Common Police Activities									
False Alarms		49	15	14	24	15	-69%	-38%	-5.9
False/Abandoned 911 Call and 911 Act		35	24	25	19	8	-77%	-58%	-5.9
Suspicious Person/Vehicle/Property		34	51	30	48	30	-12%	-38%	-1.1
Persons Reported Missing		6	5	4	8	7	17%	-13%	0.5
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		21	25	23	10	33	57%	230%	0.9
Form 10 (MHA) (Reported)		0	0	0	0	0	N/A	N/A	0.0

Drumheller Municipal Detachment - Break and Enters (includes unlawfully in a dwelling place)

All categories contain "Attempted" and/or "Completed"

January 6, 2022

2020												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	13	9	16	5	5	3	9	10	0	12	6	7
Running Total	13	22	38	43	48	51	60	70	70	82	88	95
Quarter	38			13			19			25		
2021												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	5	4	7	4	3	6	5	4	5	3	7	1
Running Total	5	9	16	20	23	29	34	38	43	46	53	54
Quarter	16			13			14			11		
Year over Year % Change	-62%	-59%	-58%	-53%	-52%	-43%	-43%	-46%	-39%	-44%	-40%	-43%

Drumheller Municipal Detachment - Theft of Motor Vehicles (includes taking without consent)

All categories contain "Attempted" and/or "Completed"

January 6, 2022

2020												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	6	3	1	1	1	1	1	4	1	3	0	0
Running Total	6	9	10	11	12	13	14	18	19	22	22	22
Quarter	10			3			6			3		
2021												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	0	2	0	1	1	1	2	3	1	3	0	1
Running Total	0	2	2	3	4	5	7	10	11	14	14	15
Quarter	2			3			6			4		
Year over Year % Change	-100%	-78%	-80%	-73%	-67%	-62%	-50%	-44%	-42%	-36%	-36%	-32%

Drumheller Municipal Detachment - Theft Under \$5,000

All categories contain "Attempted" and/or "Completed"

January 6, 2022

2020												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	5	11	12	6	7	14	14	8	5	8	7	7
Running Total	5	16	28	34	41	55	69	77	82	90	97	104
Quarter	28			27			27			22		
2021												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	2	11	8	7	3	10	11	9	5	6	3	3
Running Total	2	13	21	28	31	41	52	61	66	72	75	78
Quarter	21			20			25			12		
Year over Year % Change	-60%	-19%	-25%	-18%	-24%	-25%	-25%	-21%	-20%	-20%	-23%	-25%

Drumheller Municipal Detachment - Theft from Motor Vehicles

All categories contain "Attempted" and/or "Completed"

January 6, 2022

2020												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	2	2	8	0	1	2	3	2	2	0	0	0
Running Total	2	4	12	12	13	15	18	20	22	22	22	22
Quarter	12			3			7			0		
2021												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	0	1	0	0	0	0	1	1	1	0	0	0
Running Total	0	1	1	1	1	1	2	3	4	4	4	4
Quarter	1			0			3			0		
Year over Year % Change	-100%	-75%	-92%	-92%	-92%	-93%	-89%	-85%	-82%	-82%	-82%	-82%

**Drumheller Municipal Detachment
Crime Statistics (Actual)
January to December: 2017 - 2021**

All categories contain "Attempted" and/or "Completed"

January 6, 2022

CATEGORY	Trend	2017	2018	2019	2020	2021	% Change 2017 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Homicides & Offences Related to Death		0	1	1	0	1	N/A	N/A	0.1
Robbery		2	6	3	3	1	-50%	-67%	-0.5
Sexual Assaults		13	9	17	12	13	0%	8%	0.3
Other Sexual Offences		8	6	12	5	14	75%	180%	1.1
Assault		96	104	102	74	118	23%	59%	1.4
Kidnapping/Hostage/Abduction		1	0	3	2	0	-100%	-100%	0.0
Extortion		1	3	0	0	0	-100%	N/A	-0.5
Criminal Harassment		18	36	19	18	48	167%	167%	4.2
Uttering Threats		39	42	28	39	48	23%	23%	1.5
TOTAL PERSONS		178	207	185	153	243	37%	59%	7.6
Break & Enter		58	109	84	95	54	-7%	-43%	-2.2
Theft of Motor Vehicle		23	70	45	22	15	-35%	-32%	-6.4
Theft Over \$5,000		6	21	10	6	5	-17%	-17%	-1.7
Theft Under \$5,000		161	248	164	104	78	-52%	-25%	-31.0
Possn Strn Goods		14	51	35	44	17	21%	-61%	-0.1
Fraud		58	75	63	66	61	5%	-8%	-0.3
Arson		2	1	0	0	1	-50%	N/A	-0.3
Mischief - Damage To Property		0	1	30	54	66	N/A	22%	18.5
Mischief - Other		111	150	89	46	95	-14%	107%	-13.6
TOTAL PROPERTY		433	726	520	437	392	-9%	-10%	-37.1
Offensive Weapons		16	10	15	16	15	-6%	-6%	0.4
Disturbing the peace		63	68	63	51	65	3%	27%	-1.3
Fail to Comply & Breaches		42	51	55	68	75	79%	10%	8.3
OTHER CRIMINAL CODE		29	44	35	38	42	45%	11%	2.0
TOTAL OTHER CRIMINAL CODE		150	173	168	173	197	31%	14%	9.4
TOTAL CRIMINAL CODE		761	1,106	873	763	832	9%	9%	-20.1

**Drumheller Municipal Detachment
Crime Statistics (Actual)
January to December: 2017 - 2021**

All categories contain "Attempted" and/or "Completed"

January 6, 2022

CATEGORY	Trend	2017	2018	2019	2020	2021	% Change 2017 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Drug Enforcement - Production		1	2	3	2	0	-100%	-100%	-0.2
Drug Enforcement - Possession		18	34	23	29	9	-50%	-69%	-2.3
Drug Enforcement - Trafficking		12	19	29	38	30	150%	-21%	5.5
Drug Enforcement - Other		1	0	1	2	0	-100%	-100%	0.0
Total Drugs		32	55	56	71	39	22%	-45%	3.0
Cannabis Enforcement		0	0	6	2	0	N/A	-100%	0.2
Federal - General		14	9	11	22	59	321%	168%	10.3
TOTAL FEDERAL		46	64	73	95	98	113%	3%	13.5
Liquor Act		21	16	2	25	9	-57%	-64%	-1.5
Cannabis Act		0	0	2	3	2	N/A	-33%	0.7
Mental Health Act		95	85	91	107	99	4%	-7%	3.0
Other Provincial Stats		182	242	220	162	125	-31%	-23%	-19.4
Total Provincial Stats		298	343	315	297	235	-21%	-21%	-17.2
Municipal By-laws Traffic		3	0	3	3	8	167%	167%	1.3
Municipal By-laws		52	61	51	53	26	-50%	-51%	-6.0
Total Municipal		55	61	54	56	34	-38%	-39%	-4.7
Fatals		0	0	1	2	0	N/A	-100%	0.2
Injury MVC		5	4	3	4	4	-20%	0%	-0.2
Property Damage MVC (Reportable)		189	168	156	97	111	-41%	14%	-22.7
Property Damage MVC (Non Reportable)		28	12	24	8	14	-50%	75%	-3.2
TOTAL MVC		222	184	184	111	129	-42%	16%	-25.9
Roadside Suspension - Alcohol (Prov)		0	0	0	0	0	N/A	N/A	0.0
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
Total Provincial Traffic		1,620	1,444	1,249	1,453	530	-67%	-64%	-217.1
Other Traffic		14	5	10	1	2	-86%	100%	-2.8
Criminal Code Traffic		58	66	58	45	42	-28%	-7%	-5.3
Common Police Activities									
False Alarms		228	146	73	86	77	-66%	-10%	-36.2
False/Abandoned 911 Call and 911 Act		134	112	176	97	40	-70%	-59%	-20.3
Suspicious Person/Vehicle/Property		123	153	213	197	141	15%	-28%	8.0
Persons Reported Missing		32	21	22	23	17	-47%	-26%	-2.8
Search Warrants		1	2	3	0	0	-100%	N/A	-0.4
Spousal Abuse - Survey Code (Reported)		100	97	117	47	86	-14%	83%	-7.8
Form 10 (MHA) (Reported)		0	0	0	0	0	N/A	N/A	0.0

**Drumheller Municipal Detachment
Crime Statistics (Actual)
January to December: 2017 - 2021**

All categories contain "Attempted" and/or "Completed"

January 6, 2022

Category	Trend	2017	2018	2019	2020	2021	FLAG
Theft Motor Vehicle (Total)		23	70	45	22	15	Within Norm
Auto		2	7	4	4	2	Within Norm
Truck		10	29	21	6	6	Within Norm
SUV		3	6	5	3	1	Within Norm
Van		0	1	1	1	0	Within Norm
Motorcycle		0	2	2	0	0	Within Norm
Other		6	21	11	4	6	Within Norm
Take Auto without Consent		2	4	1	4	0	Within Norm
Break and Enter (Total)*		58	109	84	95	54	Within Norm
Business		22	49	25	32	13	Within Norm
Residence		25	37	38	41	31	Within Norm
Cottage or Seasonal Residence		0	0	0	2	1	Within Norm
Other		8	20	16	15	6	Within Norm
Theft Over & Under \$5,000 (Total)		167	269	174	110	83	Within Norm
Theft from a motor vehicle		22	29	30	22	4	Within Norm
Shoplifting		28	27	19	15	7	Within Norm
Mail Theft (includes all Mail offences)		1	0	0	0	1	Issue
Theft of bicycle		5	22	10	3	8	Within Norm
Other Theft		111	191	115	70	63	Within Norm

Mischief To Property		111	151	119	100	161	Issue
Suspicious Person/ Vehicle/ Property		123	153	213	197	141	Within Norm
Fail to Comply/Breach		42	51	55	68	75	Issue
Wellbeing Check		30	54	67	78	92	Issue
Mental Health Act		95	85	91	107	99	Within Norm
False Alarms		228	146	73	86	77	Within Norm

Traffic	Trend	2017	2018	2019	2020	2021	FLAG
Roadside Suspensions - alcohol related - No grounds to charge*		1	0	1	2	5	Issue
Occupant Restraint/Seatbelt Violations*		117	115	115	103	30	Within Norm
Speeding Violations*		374	385	387	374	125	Within Norm
Intersection Related Violations*		152	112	41	38	19	Within Norm
Other Non-Moving Violation*		384	396	363	543	151	Within Norm
Pursuits**		2	2	3	9	7	Within Norm
Other CC Traffic**		8	8	13	15	10	Within Norm

Actual" *Reported"

Categories flagged with "Issue" only indicate that the current number of offences are higher the statistical norm based on previous years.

**Drumheller Penitentiary - Drumheller Detachment
Crime Statistics (Actual)
January to December: 2018 - 2021**

All categories contain "Attempted" and/or "Completed"

January 13, 2022

CATEGORY	Trend	2018	2019	2020	2021	% Change 2018 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Homicides & Offences Related to Death		0	1	0	0	N/A	N/A	-0.1
Robbery		1	0	0	0	-100%	N/A	-0.3
Sexual Assaults		0	2	1	2	N/A	100%	0.5
Other Sexual Offences		0	0	0	0	N/A	N/A	0.0
Assault		21	30	13	29	38%	123%	0.7
Kidnapping/Hostage/Abduction		0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	N/A	N/A	0.0
Criminal Harassment		0	0	0	3	N/A	N/A	0.9
Uttering Threats		6	1	1	5	-17%	400%	-0.3
TOTAL PERSONS		28	34	15	39	39%	160%	1.4
Break & Enter		0	0	0	0	N/A	N/A	0.0
Theft of Motor Vehicle		0	0	0	0	N/A	N/A	0.0
Theft Over \$5,000		0	0	0	0	N/A	N/A	0.0
Theft Under \$5,000		0	1	0	1	N/A	N/A	0.2
Possn Stn Goods		0	0	0	3	N/A	N/A	0.9
Fraud		0	0	3	2	N/A	-33%	0.9
Arson		0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		0	0	2	1	N/A	-50%	0.5
Mischief - Other		1	1	0	0	-100%	N/A	-0.4
TOTAL PROPERTY		1	2	5	7	600%	40%	2.1
Offensive Weapons		3	0	0	5	67%	N/A	0.6
Disturbing the peace		0	0	0	0	N/A	N/A	0.0
Fail to Comply & Breaches		0	0	0	0	N/A	N/A	0.0
OTHER CRIMINAL CODE		0	1	0	2	N/A	N/A	0.5
TOTAL OTHER CRIMINAL CODE		3	1	0	7	133%	N/A	1.1
TOTAL CRIMINAL CODE		32	37	20	53	66%	165%	4.6

**Drumheller Penitentiary - Drumheller Detachment
Crime Statistics (Actual)
January to December: 2018 - 2021**

All categories contain "Attempted" and/or "Completed"

January 13, 2022

CATEGORY	Trend	2018	2019	2020	2021	% Change 2018 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		17	1	5	4	-76%	-20%	-3.5
Drug Enforcement - Trafficking		10	1	10	5	-50%	-50%	-0.6
Drug Enforcement - Other		0	0	1	0	N/A	-100%	0.1
Total Drugs		27	2	16	9	-67%	-44%	-4.0
Cannabis Enforcement		N/A	N/A	1	0	N/A	-100%	-0.1
Federal - General		N/A	N/A	13	54	N/A	315%	16.4
TOTAL FEDERAL		N/A	N/A	30	63	N/A	110%	12.3
Liquor Act		N/A	N/A	3	4	N/A	33%	1.5
Cannabis Act		N/A	N/A	0	0	N/A	N/A	-0.1
Mental Health Act		N/A	N/A	1	6	N/A	500%	1.9
Other Provincial Stats		N/A	N/A	2	5	N/A	150%	1.1
Total Provincial Stats		N/A	N/A	6	15	N/A	150%	4.4
Municipal By-laws Traffic		N/A	N/A	0	0	N/A	N/A	0.0
Municipal By-laws		N/A	N/A	0	0	N/A	N/A	0.0
Total Municipal		N/A	N/A	0	0	N/A	N/A	0.0
Fatals		0	0	0	0	N/A	N/A	0.0
Injury MVC		0	0	0	1	N/A	N/A	0.3
Property Damage MVC (Reportable)		N/A	N/A	1	4	N/A	300%	1.3
Property Damage MVC (Non Reportable)		N/A	N/A	0	0	N/A	N/A	0.0
TOTAL MVC		N/A	N/A	1	5	N/A	400%	1.6
Roadside Suspension - Alcohol (Prov)		N/A	N/A	0	0	N/A	N/A	0.0
Roadside Suspension - Drugs (Prov)		N/A	N/A	0	0	N/A	N/A	0.0
Total Provincial Traffic		N/A	N/A	0	0	N/A	N/A	0.0
Other Traffic		N/A	N/A	0	0	N/A	N/A	0.0
Criminal Code Traffic		0	0	0	0	N/A	N/A	0.0
Common Police Activities								
False Alarms		N/A	N/A	0	0	N/A	N/A	0.0
False/Abandoned 911 Call and 911 Act		N/A	N/A	1	2	N/A	100%	0.7
Suspicious Person/Vehicle/Property		N/A	N/A	1	2	N/A	100%	0.7
Persons Reported Missing		N/A	N/A	0	0	N/A	N/A	0.0

REQUEST FOR DECISION

TITLE:	Introduction and Council Approval of Derian Rosario, Full Time Fire Chief
DATE:	06 September, 2022
PRESENTED BY:	Greg Peters, Director of Emergency and Protective Services Acting CAO
ATTACHMENT:	

SUMMARY

The Town of Drumheller recently hired a full time Fire Chief, this person will be the first to serve in that capacity within the Community.

RECOMMENDATION

That Council accepts the recommendation of Town Administration for Derian Rosario to assume the position of fulltime Fire Chief for Town of Drumheller Fire Chief.

DISCUSSION

Our new Fire Chief, Derian Rosario, was selected from an extensive list of fire professionals from various parts of the country that applied for the position.

D. Rosario brings approximately 38 years of experience in fire services to the position. He has served as a regional fire chief and has previous experience with emergency management. Most recently, D. Rosario worked as a fire services advisor with the First Nations Technical Services Advisory Group Inc.

Administration looks forward to having D. Rosario add his depth of experience to enhance the existing quality of fire service delivery.

FINANCIAL IMPACT

There are increased costs associated with the hiring of a new full time Fire Chief that have been accounted for within the current budget cycle.

STRATEGIC POLICY ALIGNMENT

Public safety and good governance

COMMUNICATION STRATEGY:

Members of our fire service and staff were informed at the commencement of D. Rosario in the position. In coming weeks we shall undertake to see that our community is well acquainted with the name and face of our new chief.

PROPOSED COUNCIL MOTION:

Move that Council accept and approve the recommendation of Town Administration for Derian Rosario to assume the position of fulltime Fire Chief for the Town of Drumheller.

SECONDED:

Prepared By:

Denise Lines

Denise Lines
Legislative Services

Approved By:



Greg Peters
Director of Emergency and
Protective Services

REQUEST FOR DECISION

TITLE:	Council Task Force - CN Trail Fundraising Task Force
DATE:	September 6, 2022
PRESENTED BY:	Greg Peters, Director of Emergency and Protective Services Acting CAO
SUPPORTED BY:	Mayor Colberg, Councillor Kolafa, Councillor Sereda

SUMMARY

The Town of Drumheller and CN Rail recently completed negotiations on a long- term lease of the abandoned rail line within the Drumheller Valley Corporate Limits. The general terms of the lease include the following:

- 25 year lease of all lands with an option to extend/renew lease
- Includes all rail bed and bridge structures
- Only use is active transportation trail. No cars, trucks, or emergency vehicles allowed
- Town to develop trail system and any rest stops, garbage/recycling

In June 2022, Administration brought forward a recommendation to submit an application to the Trans Canada Trail for a local trail extension along the CN Rail Lines within the Town limits. This application will be reviewed by the Trans Canada Board of Directors in September.

The Trans Canada Trail attracts tens of thousands of visitors each year, and its website showcases the 15,000 connected communities through “Trails Stories” and a variety of other media posts. Creating an extension of the Trans Canada Trail within Drumheller will have significant positive impacts to local tourism, brand recognition, and promotion of the valley. The proposed trail extension will provide an additional 20 kilometres of accessible trails for user groups of all abilities and ages. The trail will motivate residents and tourists to embrace the outdoors, to discover the diversity of our land and people, to enhance their health and well-being, and to share their stories along this iconic trail network.

By creating a fundraising Task Force there is the opportunity for community members to help contribute to this exciting project.

RECOMMENDATION

Council members, with the support of Administration recommend assembling a Task Force to raise funds for accessory items to help create a high quality and welcoming Trail system for the Drumheller Valley.

DISCUSSION

The intent of a Task Force is to investigate and report on special tasks assigned by Council. The purpose of the CN Fundraising Task Force is to fundraise specifically for items that will complement the CN Trail system. By assembling a Task Force made up of Council members and community members, with the support of Administration Drumheller can increase awareness of the Trail while building a sustainable infrastructure.

As this is a Council Special Task Force the Council & Committee Meeting Procedure Bylaw will guide the creation of the Task Force and a complete Terms of Reference will be created with input from the members that will be approved by Council.

The Task Force would start the day that Council approves its creation and would continue to February 28, 2023, at that time the Terms of Reference will be re-evaluated.

The Task Force members will be appointed by Council. This is a volunteer role and people who are interested in participating are asked to fill submit a Volunteer Application. The Chief Elected Official shall be an ex-officio member of all Special Task Forces without the right to vote upon all questions.

The Task Force will bring reports and recommendations forward to administration and Council.

FINANCIAL IMPACT:

Resources from the Town in support of the Taskforce or any member thereof are limited to available meeting space, stationary, photocopier & coffee supplies expense to a maximum of \$1000.00.

The Town of Drumheller is qualified to issue official donation receipts

WORKFORCE AND RESOURCES IMPACT:

Ideally the Taskforce would consist of a minimum of 5 members at large, this may vary and will depend on the amount of volunteer applications received. As well as representatives from Town Council.

STRATEGIC POLICY ALIGNMENT:

The creation of a local trail system has been identified as one of Council's strategic priorities.

COMMUNICATION STRATEGY:

Advertising for volunteers will be placed on our website as well as in the newspaper.

Appointments to the Task Force will be made on September 19th, 2022.

The Task Force will be in communication with the community through events such as the Sports Expo.

COUNCIL MOTION:

That Council approve the creation of a CN Trail Fundraising Task Force to work collaboratively with Town Council and Administration in the development of the CN Trail system. Members will be appointed by Council for a term ending February 28, 2023

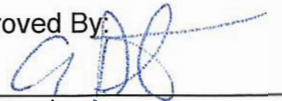
Seconded:

Prepared By:

Denise Lines

Denise Lines
Legislative Services

Approved By:



Greg Peters
Director of Emergency and Protective Services

BRIEFING NOTE

DATE:	September 6, 2022
TITLE:	2022 & 2023 Policing Costs
DEPARTMENT:	Corporate Services/Emergency and Protective Services
PRESENTED BY:	Greg Peters, Acting CAO Mauricio Reyes, Director of Corporate & Community Services
ATTACHMENT:	

BACKGROUND

The RCMP to whom we contract Municipal Policing services operated without an agreement on wage rates for the past 5 years. As part of the new collective agreement, officers are due up to five years of back pay.

As it stands, the 47 municipalities across the province that use the police force will have to shell out millions, which many see as unfair because they do not set salaries and weren't at the bargaining table. Many Alberta municipalities on the hook for back pay are looking for answers, ultimately hoping the federal government will pick up the bill.

At this time, Drumheller has not been billed for the retro pays costs for the years 2016 to the present. Of note, however, is that these retro increases have compounded, resulting in a material increase in 2022.

DISCUSSION

Earlier this year, Public Safety Minister Marco Mendicino commented that the federal government was at work behind the scenes to address the added costs to municipalities. At this time, however, nothing has been received to indicate that any decision has been reached. There was no mention in the 2022 federal budget.

In 2022, the Town will see the municipal policing costs exceed the budget. This is mainly due to a considerable annual pay increase to as much as \$106,576 or \$20,000 more than what a senior serving constable earned in 2016. Presently we are being billed in our quarterly invoices for policing costs as per the new wage scale.

Retroactive pay will amount to thousands of dollars for RCMP members depending upon their rank and length of service. In prior years, the Town has set up a liability account to cover retro pay, but currently, it is unclear what the total liability will be and if municipalities will be required to cover the entire retroactive pay costs.

The noted wage increases will impact the Town budget for policing costs significantly.

We have dedicatedly put funds aside to be used to help alleviate the impacts, but these costs will increase in the coming years, and we ultimately may see a nearly 25% jump from 2022 to 2026 in our forecast.

FINANCIAL IMPLICATIONS

In 2022, Administration increased the policy contract budget by approximately \$162,000 from the 2021 figure. The amount budgeted was based on the best available estimate when the 2022 budget was prepared. Based on the latest information provided by the RCMP, Administration estimates the total cost of the policing contract to amount to approximately \$1,854,000, resulting in a deficit of approximately \$337,000 over the budgeted amount.

In 2023, Administration estimates policing costs to amount to \$1,945,000, including a \$100,000 contingency for final adjustments. Consequently, Administration estimates the 2023 budget for contracted policing costs will see an increase of approximately \$427,000 over the 2022 budget (\$1,517,632),

COMMUNICATIONS

N/A

REQUEST FOR DECISION

TITLE:	Downtown Cast Iron Replacement / Fire Flow Looping (2022 Cast Iron Replacement)
DATE:	August 25, 2022
PRESENTED BY:	Dave Brett, P. Eng., PMP, Director of Infrastructure Services
ATTACHMENTS:	MPE Engineering Recommendation Letter

SUMMARY:

The Downtown Cast Iron Replacement Program has been ongoing over the past eleven (11) years. The Downtown Cast Iron Replacement Program was identified by MPE Engineering (MPE) in 2010 and has been phased over the past eleven (11) years with some years seeing only engineering design work.

The work identified for 2022 will be the last cast iron replacement for the downtown core, as identified in the Downtown Watermain Rehabilitation Report (2008). This report has seen multiple updates throughout the years to update estimates and design changes. The bulk of the funding has come from the Municipal Sustainability Initiative (MSI) program from the Alberta government. The Alberta government has indicated that the final portions of the cast iron replacement program need to be completed, or the Town risks losing the allocated MSI funding.

This project has been broken down into three (3) sections to successfully facilitate completion with minimal disruptions to the public. The three (3) sections are as follows:

- 1. 3 Street W from South Railway Avenue to the Water Tower**
 - a. This section watermain will be upsized from the existing 150mm Asbestos Cement to 300mm HDPE and upsizing the existing 200 Asbestos Cement to 300 HDPE. This section of the project will be by Directional Drill.
- 2. Railway Avenue W from 3 Street W to 1 Street W.**
 - a. This section of watermain will be upsized from the existing 200mm Cast Iron to 300mm HDPE. A combination of Open Cut and Directional Drill will be used.
- 3. Back-Alley by the water Tower from 3 Street W across Highway 56 to Back-Alley.**
 - a. This section of water main will be upsized from the existing 150mm Cast Iron to 300 HDPE. This section of the project will also connect into the existing water tower service line. This section of the project will be by Directional Drill.

Per our current Purchasing Policy, a Request for Tender was posted on the Alberta Purchasing Connection and the Town websites. On the closing date of August 25, 2022, a total of three (3) bids were received, and are summarized as follows:

Contractor	Tendered Amount (excluding GST)
UG Excavating Ltd.	\$ 1,222,714.20
Wally's Backhoe Services Ltd.	\$ 1,458,090.12
Option Excavating Inc.	\$ 1,646,636.25

It is Administration's recommendation that the Town of Drumheller award the project to UG Excavating Ltd. for the total amount of \$ 1,222,714.20 excluding GST.

DISCUSSION:

The goal of the project will be to complete the Downtown cast iron replacement program by replacing approximately 600 meters of watermain.

FINANCIAL IMPACT:

The total cost of the project is \$ 1,222,714.20 for construction, excluding GST. Engineering costs for the project will be approximately \$ 152,500.00 in total. Engineering consultant work to date has cost approximately \$ 16,408.48. The remaining contract administration and resident inspection cost is approximately \$ 136,091.52.

Funding for the project will come from the MSI which was approved back in 2009 for \$ 5,000,000. The Town of Drumheller has a balance of \$ 1,165,371 MSI approved funding left for the Cast Iron Replacement Program. Council approved \$ 460,000 (under GL project code 2.6.4100.611.7137) for this project in the 2022 Capital Budget, bringing the total project budget to \$ 1,625,371.00.

This will bring the project in under budget by \$ 250,156.80, which will be returned to the Town's reserves.

WORKFORCE AND RESOURCES IMPACT:

The workforce and labour impact will be negligible, as we will just have staff observe and oversee the work as it is performed.

STRATEGIC POLICY ALIGNMENT:

The Downtown Cast Iron Replacement/Fire Flow Looping (2022 Cast Iron Replacement) was identified as an operational strategic priority by Council on the Strategic Priorities Chart in January 2022.

COMMUNICATION STRATEGY:

Upon award, a Letter of Award will be provided to the successful proponent, and Letters of Non-Award provided to the unsuccessful proponents. An award summary will be posted on the Alberta Purchasing Connection website and the Town website. A Notice of Future Construction was already hand delivered to affected residents and businesses. Continued notices will be given to affected residents and businesses as construction progresses. Any road closures will follow Town of Drumheller Road Closure process and be posted on the Town's social media sites.


COUNCIL MOTION:

MOTION:
Councilor: _____ moves that Council approve the award of the Downtown Cast Iron Replacement / Fire Flow Looping (2022 Cast Iron Replacement) Project to UG Excavating Ltd. for the amount of \$ 1,222,714.20 excluding GST.

Seconded:

Kelcie Wilson
Prepared by:
Kelcie Wilson, C.E.T.
Capital Project Manager

Dave Brett
Reviewed by:
Dave Brett, P. Eng, PMP
Director of Infrastructure Services


Approved by:
Greg Peters
Dir. of Emergency & Protective Services
Acting Chief Administrative Officer

Town of Drumheller
224 Centre Street
Drumheller, Alberta
T0J 0Y4

August 25th, 2022
File: N:\2450\057\L01

Attention: Kelcie Wilson
Capital Project Manager

Dear Mr. Brett:

Re: 2450-057-00 - 2022 Utility Upgrades
Tender Summary

Bids for the 2022 Utility Upgrades closed on Thursday August 25, 2022. A total of three bids were received.

The low bid was submitted by UG Excavating Ltd. of Calgary, Alberta. There were no extension errors on any line item amounts. UG Excavating Ltd. has provided the proper bonding and safety qualifications.

Table 1 summarizes the results of the three tenders that were submitted.

Table 1 – Tender Summary

Contractor	Tendered Amount (excluding GST)	Difference from Low Bidder
UG Excavating Ltd.	\$ 1,222,714.20	N/A
Wally's Backhoe Services Ltd.	\$ 1,458,090.12	\$ 235,375.92
Option Excavating Inc.	\$ 1,646,636.25	\$ 423,922.05

The above budget includes a \$100,000 contingency.

Based upon the above, it is our recommendation that the work be awarded to the low bidder, UG Excavating Ltd., in the amount of \$1,222,714.20.

Upon notice from the Town of Drumheller, MPE will prepare the necessary Contract Documents for execution by both parties.

Contact the undersigned at 587-223-4109 if you have any questions or concerns.

Yours truly,

MPE ENGINEERING LTD.



Derek Veldman
Project Engineer
DV/dv

REQUEST FOR DECISION

TITLE:	Auditor Appointment 2022 - 2025
DATE:	August 24, 2022
PRESENTED BY:	Mauricio Reyes, CPA, CMA, CAMP Chief Financial Officer, Director of Corporate and Community Services
ATTACHMENTS:	

SUMMARY:

Section 280(1) of the Municipal Government Act requires that "Each council must appoint one or more auditors for the municipality". The appointment of an independent auditor ensures compliance with the Municipal Government Act, to get a clear, unbiased picture of the Town's financial system's health, and to identify any issues within the Town's and its satellite organizations' financial systems.

RECOMMENDATION:

Administration recommends that Council appoints BDO Canada LLP as the Town's auditors for the fiscal years starting 2022 and ending 2025.

DISCUSSION:

Auditor Appointment

On September 30, 2019, Council appointed RSM Alberta LLP as auditors for the Town of Drumheller and other related engagements for the years 2019 to 2021 with the option of extending the appointment for two 1-year terms. In the spring of 2022, Administration explored the option of extending the audit engagement with no success. Consequently, Administration had to start the procurement for audit services, and present a recommendation to Council for the appointment of new auditors.

After proper due diligence, Administration recommends Council to appoint the new auditors as recommendation above. Alternatively, Council may choose not to accept the recommendation. This, however, may trigger the cancellation of the RFP.

Procurement Process

The procurement process is delegated to Administration through the CAO. The procurement processes for the request for proposal for audit services were in accordance with policy C-09-20, provincial and federal legislation and based on a fair, transparent and consistent practices while seeking to obtain the best value for the Town.

On June 8, 2022, a Request for Proposal for Audit Services 2022 - 2026 was posted on the Town of Drumheller website and the Alberta Purchasing Connection website, per the current purchasing policy. On the closing date of July 12, 2022, one (1) proposal was received. Upon review, the evaluating team concluded that they were unable to recommend award and appointment and as such the RFP was subsequently cancelled.

A second RFP was posted with a shorter service term of 2022-2025 on July 21, 2022. On the closing date of August 23, 2022, the following firms submitted proposals:

- JDP Wasserman LLP (Wetaskiwin)
- BDO Canada LLP (Red Deer)
- Metrix Group LLP (Edmonton)

A summary of the submissions received has been published on the Town's website.

Administration reviewed and applied pre-determined criteria to all submissions received. Submissions received were evaluated and awarded points based on the following criteria:

- Cost – 30%
- Experience & Qualifications – 20%
- Submission Quality – 20%
- References – 20%

As part of administrative services to other organizations, the Town of Drumheller coordinates auditing services to the Drumheller Public Library, the Drumheller & District Solid Waste Management Association, the Red Deer River Municipal Users Group, and the Drumheller Flood Mitigation Office.

Finally, the recommendation to award audit services for years 2022 to 2025 has been submitted to the Acting CAO for approval as per Council Policy C-09-20.

FINANCIAL IMPACT:

The annual audit fees are funded through the operating budget. On average, the Town's audit fee, not including the library and other organizations, will amount to approximately \$34,288 per annum.

WORKFORCE AND RESOURCES IMPACT:

The auditing services for 2022-2025 will be conducted by BDO Canada LLP with assistance as required from the Finance Manager and Chief Financial Officer. The impact on the Town's workforce and resources will be minimal and be limited to a span of a few weeks during each financial year's audit process.

STRATEGIC POLICY ALIGNMENT:

This project is in alignment with Council's strategic priorities of fiscal responsibility, transparency, and good governance.

COMMUNICATION STRATEGY:


A media release will be prepared to announce Council's appointment of new auditors.

PROPOSED COUNCIL MOTION:

Move that Council accept and approve the recommendation of Town Administration to appoint BDO Canada LLP as the Town of Drumheller Auditor for the 2022 to 2025 fiscal years.

Seconded:

Mauricio Reyes
Prepared by:
Mauricio Reyes, CFO
Dir. of Corporate & Community Services


Approved by:
Greg Peters, Acting CAO
Dir. of Emergency & Protective Services