



AGENDA
TOWN OF DRUMHELLER
REGULAR MEETING

TIME & DATE: 4:30 PM – Monday, September 19, 2022

LOCATION: Council Chambers, 224 Centre St and ZOOM Platform and Live Stream on Drumheller Valley YouTube Channel

1. CALL TO ORDER

2. OPENING COMMENTS

Notice of Half Masting – Police and Peace Officers National Memorial Day – September 25

Notice of Half Masting – National Day of Truth and Reconciliation – September 30

Flood Program Groundbreaking Ceremony – September 27 at 1:00pm

3. ADDITIONS TO THE AGENDA

4. ADOPTION OF AGENDA

4.1 Agenda for September 19, 2022 Regular Council Meeting

Proposed Motion: That Council adopt the agenda for the September 19, 2022 Regular Council meeting as presented.

5. MEETING MINUTES

5.1 Minutes for September 6, 2022, Regular Council Meeting as presented.

[Regular Council Meeting – September 6 2022 - Minutes](#)

Proposed Motion: Move that Council approve the minutes for the September 6, 2022, Regular Council Meeting as presented.

6. ADMINISTRATION REPORTS

6.1 CHIEF ADMINISTRATIVE OFFICER

6.1.1 Request for Decision: Councillor Hansen – Zacharuk, Extended Leave of Absence

[Request for Decision Document](#)

Proposed Motion: Be it resolved that Council permit a leave of absence for Councillor Hansen-Zacharuk due to medical issues, as per Municipal Government Act Section 174 (2) with pay for an eight (8) week period.

- 6.1.2 Request for Decision: CN Trail Task Force Members at Large Appointments - Jason Blanke and Madison Colberg

[Request for Decision Document with Applications: J. Blanke and M. Colberg](#)

Proposed Motion: Move that Council approve the appointment of Jason Blanke and Madison Colberg as members at large to the CN Trail Fundraising Task Force for a term ending February 28, 2023.

- 6.2 FLOOD RESILIENCY PROGRAM – PROJECT DIRECTOR

- 6.2.1 Request for Direction: Resolution for Expropriation of Land for Berm Construction

[Request for Decision Document](#)

Proposed Motion: Move that the Resolution Approving Expropriation of the portions of properties noted on the attachment as Short Legal: 2773GT;7 ;3 and 2773GT; 7; 4 be approved as presented.

- 6.3 DIRECTOR OF INFRASTRUCTURE

- 6.3.1 Request for Decision: Bridge 11 Replacement Project

[Request for Decision + Letter from MPE](#)

Proposed Motion:

1. Moves that the Request for Tender for the Bridge 11 Replacement tenders received on September 1, 2022, be rejected, as all tenders exceed the project budget.

2. Moves that the Project Team undertake design revisions to reduce cost and retender in early 2023.

- 6.4 DIRECTOR OF CORPORATE AND COMMUNITY SERVICES

- 6.4.1 Briefing Note: Recreation Master Plan Information

[Briefing Note Document](#)

7. CLOSED SESSION

- 7.1 Personnel Discussion; Recreation Land Transitions; Budget Proposals;
FOIP 16 – Disclosure harmful to business interests of a third party
FOIP 23 – Local public body confidences
FOIP 24 – Advice from Officials

Proposed Motion: Move that Council close the meeting to the public for discussions related to personnel, recreation land transitions and budget proposals as per FOIP 16 – Disclosure harmful to business interests of a third party, FOIP 23 – Local public body confidences and FOIP 24 – Advice from Officials

8. ADJOURNMENT

- 8.1 **Proposed Motion:** That Council adjourn the meeting.



MINUTES
TOWN OF DRUMHELLER
REGULAR MEETING

TIME & DATE: 4:30 PM – Tuesday, September 6, 2022
LOCATION: Council Chambers, 224 Centre St and ZOOM Platform and Live Stream on Drumheller Valley YouTube Channel Link
<https://www.youtube.com/watch?v=k2I71GBtCbM>

IN ATTENDANCE

Mayor Heather Colberg	Acting CAO / Director of Emergency and Protective Services –
Councillor Patrick Kolafa	Greg Peters
Councillor Tony Lacher	Director of Corporate and Community Services: Mauricio Reyes
Councillor Crystal Sereda	Flood Resiliency Program Project Director: Deighen Blakely
Councillor Stephanie Price	Director of Infrastructure: Dave Brett
	Communications: Bret Crowle
REMOTE – Zoom Platform	Legislative Services: Denise Lines
Councillor Tom Zariski	Reality Bytes IT: Oliver Rudkin

APPROVED ABSENCE

Councillor Lisa Hansen-Zacharuk

1. CALL TO ORDER

There were issues with the Crestron equipment and the connection to the YouTube stream. O. Rudkin attempted to fix the problem, D. Vidal remoted into the system. The meeting was not live streamed due to the issues, but it was recorded and will be uploaded to the Drumheller Valley YouTube page.

The Mayor called the meeting to order at 4:36pm.

2. OPENING COMMENTS

- Cricket Match Sept 4 – A Cricket Match was organized by Sasidharan (Sasi) Sivamayam and Harshini Sasidharan. Players from Calgary were invited to play in a T20 Limited Match. Many thanks to the players that came out and the volunteers. Forming a Society is in progress.
- The Government of Alberta declared a half-masting notice to mark the tragic deaths that occurred at James Smith Cree Nation, Saskatchewan on Sunday Sept 4th, 2022.
- Community Clean Up and Kick It to the Curb – Sept 9, 10, 11
- Coffee with Council is scheduled for the second Monday of the Month –Sept 12th. It will take place from 10:30am-12pm at Café Ole.
- Notice of Flags at Half-Mast: Firefighters' National Memorial Day – September 11th

3. ADDITIONS TO THE AGENDA – N/A

4. ADOPTION OF AGENDA

4.1 Agenda for September 6, 2022 Regular Council Meeting

M2022.185 Moved by Councillor Kolafa, Councillor Zariski; that Council adopt the agenda for the September 6, 2022 Regular Council meeting as presented.

Carried unanimously

5. MEETING MINUTES

5.1 Minutes for the August 15, 2022, Regular Council Meeting as presented.

Regular Council Meeting – 15 August 2022 - Minutes

M2022.186 Moved by Councillor Lacher, Councillor Sereda; that Council approve the minutes for the August 15, 2022, Regular Council Meeting as presented.

Carried unanimously

6. DELEGATION

Time Stamp: <https://youtu.be/k2I71GBtCbM?t=267>

6.1 RCMP Community Policing Report – Detachment Commander, Corporal Alex MacDonald

Corporal MacDonald highlighted information from the statistics that stand out including; traffic offenses and property crime increasing and drug offenses are down. By keeping drug crime down the hope is to reduce property crime.

The Corporal also reminded people to protect their valuables by locking car doors and report any issues that are noticed.

The RCMP is on track to being fully staffed, this has helped with workload.

The RCMP continues to liaise with local schools.

Agenda attachments:

Letter + Report

Albert Provincial Police Service Priorities

Drumheller Municipal Crime Gauge + Q1 Statistics
Crime Statistics
Drumheller Penitentiary

7. ADMINISTRATION REPORTS

7.1 ACTING CHIEF ADMINISTRATIVE OFFICER

Time Stamp: <https://youtu.be/k2I71GBtCbM?t=949>

7.1.1 Request for Decision: Introduction and Council Approval of Derian Rosario, Full-Time Fire Chief

G. Peters introduced D. Rosario

Agenda attachments: RFD + Policy

M2022.187 Moved by Councillor Sereda, Councillor Zariski;
that Council accept and approve the recommendation of Town Administration for Derian Rosario to assume the position of fulltime Fire Chief for the Town of Drumheller.

Carried unanimously

7.1.2 Request for Decision: CN Trail Fundraising Task Force

The goal is to appointment Task Force members at the September 19th Regular Council Meeting and to plan a meeting for October.

Agenda attachments: RFD + Policy

M2022.188 Moved by Councillor Price, Councillor Kolafa;
that Council approve the creation of a CN Trail Fundraising Task Force to work collaboratively with Town Council and Administration to support the development of the CN Trail system. Members will be appointed by Council for a term ending February 28, 2023.

Carried unanimously

7.1.3 Briefing Note: 2022 & 2023 RCMP Policing Costs

The RCMP to whom we contract Municipal Policing services operated without an agreement on wage rates for the past 5 years. As part of the new collective agreement, officers are due up to five years of back pay.

Ottawa may contribute to the costs but it is not clear as to what this looks like at this time. As it stands, the 47 municipalities across the province that use the police force will have to shell out millions, which many see as unfair because they do not set salaries and weren't at the bargaining table. Groups like Alberta Municipalities are lobbying on behalf of the municipalities

In 2022, Administration increased the policy contract budget by approximately \$162,000 from the 2021 figure. The amount budgeted was based on the best available estimate when the 2022 budget was prepared. Based on the latest information provided by the RCMP, Administration estimates the total cost of the policing contract to amount to approximately \$1,854,000, resulting in a deficit of approximately \$337,000 over the budgeted amount.

In 2023, Administration estimates policing costs to amount to \$1,945,000, including a \$100,000 contingency for final adjustments. Consequently, Administration estimates the 2023 budget for contracted policing costs will see an increase of approximately \$427,000 over the 2022 budget (\$1,517,632),

Agenda attachment: Briefing Note

7.2 DIRECTOR OF INFRASTRUCTURE

Time Stamp: <https://youtu.be/k2I71GBtCbM?t=2605>

7.2.1 Request for Decision: Downtown Cast Iron Replacement / Fire Flow Looping (2022 Cast Iron Replacement)

Introduction of Kelcie Wilson, Capital Project Manager
Bill Adams, Manager of Utilities

This work has been going on for a number of years and has been primarily funded by the Municipal Sustainability Initiative (MSI). There was delay due to staff changes and covid and now the Alberta government has indicated that the final portions of the program need to be completed, or the Town risks losing the allocated MSI funding. Some of the work will be done in the fall and continued in the Spring.

Agenda attachment: RFD + Attachment

M2022.189 Moved by Councillor Sereda, Councillor Kolafa;
that Council approve the award of the Downtown Cast Iron Replacement / Fire Flow Looping (2022 Cast Iron Replacement) Project to UG Excavating Ltd. for the amount of \$ 1,222,714.20 excluding GST.

Carried unanimously

7.3 DIRECTOR OF CORPORATE AND COMMUNITY SERVICES

7.3.1 Request for Direction: Auditor Appointment 2022-2025

On June 8, 2022, a Request for Proposal for Audit Services 2022 - 2026 was posted on the Town of Drumheller website and the Alberta Purchasing Connection website, per the current purchasing policy. On the closing date of July 12, 2022, one (1) proposal was received. Upon review, the evaluating team concluded that they were unable to recommend award and appointment and as such the RFP was subsequently cancelled.

A second RFP was posted with a shorter service term of 2022-2025 on July 21, 2022. Three bids were received.

Agenda attachment: RFD

M2022.190 Moved by Councillor Lacher, Councillor Price;
that Council accept and approve the recommendation of Town Administration to appoint BDO Canada LLP as the Town of Drumheller Auditor for the 2022 to 2025 fiscal years.

Carried unanimously

8. CLOSED SESSION

8.1 Land Negotiation; Personnel; Proposal of Policy Options
FOIP 16 – Disclosure harmful to business interests of a third party
FOIP 23 – Local public body confidences
FOIP 24 – Advice from Officials

M2022.191 Moved by Councillor Price, Councillor Sereda;
that Council close the meeting to the public to discuss the items in Section 8 in the Regular Council Meeting of September 6, 2022 as per FOIP 16 – Disclosure harmful to business interests of a third party, FOIP 23 – Local public body confidences and FOIP 24 – Advice from Officials
Time: 5:20pm

Carried unanimously

M2022.192 Moved by Councillor Lacher, Councillor Kolafa;
that Council open the meeting to the public.
Time: 6:38pm

Carried unanimously

9. ADJOURNMENT

M2022.193 Moved by Councillor Zariski, Councillor Sereda;
that Council adjourn the meeting. Time 6:38pm

MAYOR

ACTING CHIEF ADMINISTRATIVE OFFICER

REQUEST FOR DECISION

TITLE:	Leave of Absence – Councillor Hansen-Zacharuk
DATE:	September 19, 2022
PRESENTED BY:	Darryl Drohomerski, C.E.T., CAO
ATTACHMENT:	

SUMMARY:

As a result of unforeseen medical reasons, Councillor Hansen-Zacharuk is requesting a leave of absence from her role for approximately an eight-week period. The Municipal Government Act, Section 174 (2) allows for such an absence with a resolution by Council.

RECOMMENDATION:

Administration recommends that Council permit Councillor Hansen-Zacharuk a leave of absence due to medical issues as per Municipal Government Act Section 174 (2) with pay for an eight (8) week period.

DISCUSSION:

Councillor Hansen-Zacharuk is continuing treatments for her medical condition that can prevent her from carrying out her duties as a Councillor over the next several weeks. It is recommended that a leave of absence is granted to allow Councillor Hansen-Zacharuk to concentrate on her wellbeing.

FINANCIAL IMPACT:

There is no financial impact to granting this request

STRATEGIC POLICY ALIGNMENT:

This aligns with Council’s priority of good and proper governance.

COMMUNICATION STRATEGY:

Councillor Hansen-Zacharuk will be notified of the outcome of this resolution.

MOTION:

Be it resolved that Council permit a leave of absence for Councillor Hansen-Zacharuk due to medical issues, as per Municipal Government Act Section 174 (2) with pay for an eight (8) week period.

SECONDED:

Prepared By:

Darryl Drohomerski
Chief Administrative Officer

Approved By:



Darryl Drohomerski
Chief Administrative Officer

REQUEST FOR DECISION

TITLE:	Council Task Force - CN Trail Fundraising Task Force - Appointments
DATE:	September 19, 2022
PRESENTED BY:	Darryl Drohomerski, C.E.T, CAO
SUPPORTED BY:	Mayor Colberg, Councillor Kolafa, Councillor Sereda

SUMMARY

The purpose of the CN Fundraising Task Force is to fundraise specifically for items that will complement the CN Trail system. By assembling a Task Force made up of Council and community members, with the support of Administration, Drumheller can increase awareness of the Trail while building a sustainable infrastructure.

Ideally the Taskforce would consist of a minimum of 5 members at large, this may vary and will depend on the amount of volunteer applications received. There will also be Town Council representation.

Jason Blanke and Madison Colberg have submitted applications to Council for appointment on the Task Force.

RECOMMENDATION

That Council appoint J. Blanke and M. Colberg as members at large to the CN Trail Fundraising Task Force.

DISCUSSION

It is important to the health of Town boards and committees to have a broad representation of community members.

Members of Council attended the recent Sport Expo held at the Badlands Community Facility to discuss the Task Force. People were able to ask questions as well as sign up to be contacted about future activities.

An email will be sent to inform people about the first meeting of the Task Force and applications can still be submitted to join the Board.

FINANCIAL IMPACT:

N/A

WORKFORCE AND RESOURCES IMPACT:

N/A

STRATEGIC POLICY ALIGNMENT:

The creation of a local trail system has been identified as one of Council's strategic priorities. Council recognizes that good governance includes engaging municipal stakeholders in public participation.

COMMUNICATION STRATEGY:

The applicants will be notified, and their names will be added to the website as members of the Task Force

PROPOSED COUNCIL MOTION:

Move that Council approve the appointment of Jason Blanke and Madison Colberg as members at large to the CN Trail Fundraising Task Force for a term ending February 28, 2023.

Seconded:

Prepared By:

Denise Lines

Denise Lines
Legislative Services



TOWN OF DRUMHELLER BOARD / COMMITTEE APPLICATION FORM

Date: September 14, 2022 Board: CN Rail To Trail Task Force

Name of Applicant: Jason Blanke

Full Address: [REDACTED]

Phone Number: [REDACTED] Email: [REDACTED]

Do you have previous Board/Committee experience? Yes No

If yes, please list the Boards and the length of time you served.
DinoArts Board 7 years, Community Futures Big County 5 years,
Royal Tyrrell Museum Cooperating Society 2 years, Drumheller Girls Softball
Association 1 year, Drumheller and District Chamber 2 years, Drumheller
Community Football Association 10 years, Drumheller and District Museum Society
20 years

Briefly explain why you are interested in this position and what particular skills you will bring to this Committee or Board.
I have strong leadership skills and am very involved in the community. I understand finance as I was a Investment Advisor and Financial Representative at the local Credit Union.

Signature: [Signature] Date: September 14, 2022

If you have any questions please contact Denise Lines at 403-823-1339. Please email your completed form to dlines@drumheller.ca or submit it at Town Hall.

Personal information is being collected for the purpose of appointing individuals to Town of Drumheller public service boards under the the authority of Section 33 of the Freedom of Information and Protection of Privacy Act (FOIP). If you have any questions about the collection or use of your personal information, please contact the Town of Drumheller's FOIP Coordinator at 403-823-1339.



TOWN OF DRUMHELLER BOARD / COMMITTEE APPLICATION FORM

Date: September 3, 2022

Board: CN Trail

Name of Applicant: Madison Colberg

Full Address

Phone Number:

Email:

Do you have previous Board/Committee experience?

Yes

No

If yes, please list the Boards and the length of time you served.

Multiple boards and committees throughout my undergraduate degree and law school.
Rotary Celebration of Excellence Committee.

Briefly explain why you are interested in this position and what particular skills you will bring to this Committee or Board.

I am interested in this Committee because I know it will be a trail for Drumheller's locals and tourists to enjoy year round.
I am organized, punctual and direct.

Signature:

Date: September 3, 2022

If you have any questions please contact Denise Lines at 403-823-1339. Please email your completed form to dlines@drumheller.ca or submit it at Town Hall.

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REQUEST FOR DECISION

TITLE:	Drumheller Resiliency and Flood Mitigation Program – Resolution for Expropriation of Land from Two Parcels for Berm Construction
DATE:	Sep 6, 2022
PRESENTED BY:	Deighen Blakely, P.Eng., DRFMO Program Manager
ATTACHMENT:	Resolution for Expropriation

SUMMARY:

Through the Drumheller Resiliency and Flood Mitigation Program, The Town of Drumheller is undertaking construction of structural flood mitigation in the form of berms. To proceed with construction of the Newcastle Berm between fall 2022 and spring 2023, portions of two privately-owned lots are required. The DRFMO has been in discussions with these two landowners over the past number of months regarding purchase of portions of these two properties; however, these landowners have rejected our offers. As such, the next step in obtaining the property required for construction is expropriation. A Resolution Approving Expropriation must be passed by Council directing its officers and solicitors to take all necessary steps to complete the expropriation.

RECOMMENDATION:

Administration recommends that Council approve the Resolution Approving Expropriation of the portions of properties noted on the attachment as Short Legal: 2773GT;7;3 and 2773GT;7;4, as presented.

DISCUSSION:

Under Council Policy C-03-22 for Land Acquisition for the Drumheller Resiliency and Flood Mitigation Program, and the Provincial Grant Funding Agreement for 18GRSTR41, partial parcel acquisitions can be purchased based on land value only for the current year assessed value on a dollar per square foot basis for the space required to construct the berm. The Council directed reduction in the berm top width from 6 m to 4 m has reduced the number of impacted landowners along Newcastle berm from three to two and has significantly reduced the impacted area for these two parcels. Offers have been made to the two impacted property owners for the Newcastle Berm project and they have rejected these offers. Expropriation is the next step in acquiring the property needed to construct these berms.

~~Note that registration delays with the Land Titles Office (up to 3 months at present) may require discussion between the Town lawyers and land owners' lawyers to assure a timely process can be agreed upon and followed for the taking inquiry process. Failing that, an application may be made to the Lieutenant Governor In Council to seek a dispensing of the taking inquiry process on the basis of urgency. Construction is currently on hold in this area pending the registered Notices of Intention to Expropriate.~~

FINANCIAL IMPACT:

The costs of the land purchase and associated legal fees for the proceedings are eligible for 100% funding under the Alberta Government 18GRSTR41 Grant. Alberta Environment has indicated that they will not compensate for land acquisition over and above the assessed value

of the land which has been their practice for all other flood mitigation projects undertaken in the Province. Damages awarded to plaintiffs due to expropriation of their property may be considered for funding on a case-by-case basis by the Alberta Government. Alberta Environment and Parks legal team will review the particulars behind any damage award before a decision on whether 18GRSTR41 can be used to support these costs. Any costs deemed ineligible will be the responsibility of the Town.

STRATEGIC POLICY ALIGNMENT:

Town Bylaw 11.21 states that Council's Vision is *"through a proactive flood-mitigation strategy, we are committed to changing the channel on flood readiness with a sustainable plan to protect Drumheller from future flooding. Together, we will shape the future of our community by protecting our people, our property, our economic growth, our environment and our cultural heritage"*. Completing the expropriation is required to obtain the property necessary for the berm construction and will allow the Town free access to manage and maintain the new berms and associated infrastructure moving forward.

COMMUNICATION STRATEGY:

Direct notice of the intended expropriations will be provided to the two affected land owners via their legal representatives as soon as practicably possible given the legislated considerations and the registration delays at Land Titles

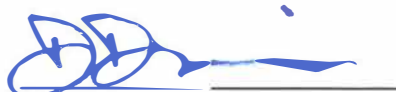
MOTION:

Councillor _____ moves that the Resolution Approving Expropriation of the portions of properties noted on the attachment as Short Legal: 2773GT;7;3 and 2773GT;7;4, be approved as presented.

SECONDED:



Prepared by:
Deighen Blakely, P.Eng.
DRFMO Project Director



Approved by:
Darryl E. Drohomerski, C.E.T.
Chief Administrative Officer

EXPROPRIATION ACT
R.S.A. 2000, Chapter E-13, as amended

RESOLUTION

REGARDING EXPROPRIATION FOR THE PURPOSE OF ACQUIRING CERTAIN LANDS
LOCATED WITHIN THE TOWN OF DRUMHELLER

WHEREAS the **TOWN OF DRUMHELLER** is desirous of acquiring a portion of the following parcels for the purpose of constructing flood control infrastructure and related facilities or other things that, in the opinion of Council, are necessary or desirable for all or a part of the Town:

Short Legal
2773GT;7;3

Title Number
081 420 693

A PORTION OF:
PLAN 2273GT
BLOCK 7
LOT 3
EXCEPTING THEREOUT ALL MINES AND MINERALS
AREA: 19 SQ. M; 0.0019 HECTARES (0.0047 ACRES) MORE OR LESS

- and -

Short Legal
2773GT;7;4

Title Number
851 115 628

A PORTION OF:
PLAN 2773 GT
BLOCK 7
LOT 4
EXCEPTING THEREOUT ALL MINES AND MINERALS
AREA: 39 SQ. M; 0.0039 HECTARES (0.0096 ACRES) MORE OR LESS

(such lands to be subject to the taking hereinafter referred to collectively as the "**Lands**").

AND WHEREAS pursuant to the provisions of the *Municipal Government Act*, RSA 2000, c. M-26, as amended, the **TOWN OF DRUMHELLER** has the authority to acquire the Lands by expropriation;

AND WHEREAS the **TOWN OF DRUMHELLER** deems it to be in the public interest and good that the Lands be acquired by expropriation;

AND WHEREAS the **TOWN OF DRUMHELLER** is desirous of acquiring the said Lands pursuant to the provisions of the *Expropriation Act*, RSA 2000, c. E-13, as amended;

NOW THEREFORE BE IT RESOLVED:

1. THAT the proceedings shall be commenced by the **TOWN OF DRUMHELLER**, its servants, officers or agents to expropriate the Lands.
2. THAT the officers, servants or agents of the **TOWN OF DRUMHELLER** and the solicitors for the **TOWN OF DRUMHELLER** be, and are hereby authorized and directed to do all things necessary to initiate, carry out and conclude the expropriation proceedings under the provisions of the *Expropriation Act*, and they are hereby authorized and empowered to sign, seal, serve and publish the necessary documents to initiate, proceed with and conclude the said expropriation, as applicable.

DONE AND PASSED by Council this _____ day of _____, 2022.

TOWN OF DRUMHELLER

Heather Colberg
Mayor

Darryl Drohomerski
Chief Administrative Officer

CERTIFIED to be a true copy of
The Original of which it purports to
Be a copy of this _____ day of
_____, 2022

Notary Public

REQUEST FOR DECISION

TITLE:	Bridge 11 Replacement Project
DATE:	September 16, 2022
PRESENTED BY:	Dave Brett, P. Eng., PMP, Director of Infrastructure Services
ATTACHMENTS:	MPE Engineering Recommendation Letter

SUMMARY:

In 2020 the Town contracted Bow Valley Bridge Inspection Services to conduct an inspection of Bridge 11 (in Wayne). The inspection results deemed the bridge in need of replacement and recommended an immediate decrease in the bridge's loading capacity. The loading capacity of Bridge 11 was immediately reduced, and signage was placed on either side of the bridge to notify vehicles of the decrease.

As a result of the bridge's condition, in 2021 MPE Engineering was directed to complete a preliminary engineering review of the bridge. Grant funding was sought to assist with the prohibitive cost of this project, estimated at \$ 3,200,000. The Town's application to the Provincial Strategic Transportation Infrastructure Program Local Road Bridge Program (STIP-LRB) was successful, and funding in the amount of \$ 2,409,750.00 was confirmed by the Province. Collaborative funding was also confirmed in the amount of \$ 120,487.50 from Wheatland County.

Engineering work continued throughout 2021 with conceptual design, public engagement events, stakeholder meetings, permitting, and land acquisition. It was determined that the new design of Bridge 11 would match the architecture of existing Highway 10X Bridges (brought to Council for information in August 2021). The work identified for 2022 was to finalize design drawings and tender Bridge 11 for construction.

On July 12, 2022 a Request for Tender for the Replacement of Bridge 11 was posted on the Town of Drumheller website, the MPE Engineering website, the Alberta Purchasing Connection website and the BuildWorks Canada website. During the tendering phase, several suppliers identified that the original substantial completion date of August 31, 2023, could not be met due to global supply chain issues. The Town extended the substantial completion date to December 31, 2023.

In addition, the RFT closing date was extended to August 26, 2022, to encourage as many contractors as possible to submit. A total of four (4) bids were received, and are summarized as follows:

Contractor	Tendered Amount (excluding GST)
Everest Construction Management Ltd.	\$ 6,982,527.00
Volker Stevin Highways Ltd.	\$ 7,144,000.01
CWP Constructors Ltd.	\$ 7,200,654.25
Eiffage Innovative Canada Inc.	\$ 8,185,967.60

As can clearly be seen, all the bids received are significantly over the project budget. The lowest bid is more than double the current total project budget. Construction cost estimates for the project have been ongoing since 2018. At that time, AECOM Engineering estimated the bridge replacement at \$ 2,100,000. In 2019's STIP-LRB grant application, MPE Engineering estimated the bridge replacement at \$ 2,800,000. The Province spent \$ 5,300,000 on the larger Bridge 4 replacement completed in 2020. During the design phase of this project, the effects of COVID-19 pandemic on global supply chain issues and inflation began to have a impacts on the industry.

Given the smaller footprint of Bridge 11, and a post-COVID-19 timeframe, it was felt the grant supported budget amount was still valid. It is now clear that the economic factors were not temporary, and continue to have a greater impact on cost. One significant fact to note is that the received bids were competitive, as the top three contractors' pricing was within 3.0% of each other.

FINANCIAL IMPACT:

The total budgeted cost for this project is \$ 3,200,00, with the funding break down summarized as follows:

Contributor	Amount	Share
Total Budget	\$ 3,200,000.00	100%
Alberta Government STIP - Local Road Bridge Program	\$ 2,409,750.00	75%
Town of Drumheller	\$ 669,762.50	21%
Wheatland County	\$ 120,487.50	4%

The tender submissions as received represent 2.25x the total budget and approximately 3x the construction portion of the allocated budget.

RECOMMENDATION:

It is Administration's recommendation that the Town of Drumheller **not award** the project at this time, due to the significant overbudget bids received. In the attached recommendation letter from MPE Engineering they state that, based on the continued supply chain issues and inflation, they recommend that the project not be awarded at this time, and that the Town engage in discussions with the Province to determine if additional funding will be provided. Council will also need to discuss the potential for increased Town contributions to this project.

DISCUSSION:

As a result of the bids coming in exceeding the grant funded budget, Town Administration is investigating funding options. This will involve discussions with Alberta Transportation and Wheatland County.

WORKFORCE AND RESOURCES IMPACT:

The workforce and labour impact will be negligible, as we will just have staff complete ongoing maintenance on the bridge as has been the case since 2020.

STRATEGIC POLICY ALIGNMENT:

The replacement of Bridge 11 was identified as an operational strategic priority by Council on the Strategic Priorities Chart in January 2022. It also aligns with the Town’s responsibility to provide and maintain safe infrastructure and transportation systems, engage in collaborative partnerships, and employ fiscal responsibility.

COMMUNICATION STRATEGY:

A media release explaining the exceedance of budget and grant funding by the submissions will be communicated to the public. Letters of non-award, indicating the cancellation of RFT, will be provided to the bidders. A notice of the RFT cancellation will be posted on the applicable websites.

COUNCIL MOTION:

MOTION 1:

Councilor: _____ moves that the Request for Tender for the Bridge 11 Replacement tenders received on September 1, 2022, be rejected, as all tenders exceed the project budget.

Seconded:


MOTION 2:

Councilor: _____ moves that the Project Team undertake design revisions to reduce cost and retender in early 2023.

Seconded:

Kelcie Wilson
Prepared by:
Kelcie Wilson, C.E.T.
Capital Project Manager

Dave Brett
Reviewed by:
Dave Brett, P. Eng, PMP
Director of Infrastructure Services


Approved by:
Darryl Drohomerski, C.E.T.
Chief Administrative Officer

Town of Drumheller
224 Centre Street
Drumheller, AB
T0J 0Y4

September 1, 2022
File: N:\2450\047-00\L02

sent via email: dbrett@drumheller.ca

Attention: Dave Brett
Infrastructure Director

Dear Dave,

Re: Wayne Bridge 11 (BF9315)
Tender Results and Recommendation

On September 1st, 2022 at 2:00 p.m., a total of four (4) Tenders were submitted to the Bids and Tenders online bidding system and opened for the above noted project. We have reviewed the tenders and no arithmetic error were found in the submissions. The following summarizes the submitted tenders received from lowest to highest. The tender amounts exclude GST.

<u>Tenders</u>	<u>Tender Amount</u>
Everest Construction Management Ltd.	\$ 6,982,527.00
Volker Stevin Highways Ltd.	\$ 7,144,000.01
CWP Constructors Ltd.	\$ 7,200,654.25
Eiffage Innovative Canada Inc.	\$ 8,185,967.60

Construction cost estimates for the project have been ongoing. In 2018 AECOM estimated the bridge replacement at \$2.1M. In 2019's grant application, MPE estimated the bridge replacement at \$2.8M. During design the effects of COVID-19 deliveries and inflation were noted on the adjacent Wayne Bridge 4 replacement that the province replaced for \$5.3M in 2020. Now at the end of 2022 it appears that these effects were not temporary and continue to increase. It is noted that we did receive a competitive bid with the top three contractors bidding within 3.0% of each-other.

Based on the above we recommend the Town does not award the project at this time while proceeding with discussions with the province to determine if additional funding will be provided. In addition, the town will need to discuss potential increased Town contributions. MPE is available to provide support through this process.

If you have any questions, please contact the undersigned at (403) 317-3603.

Yours truly,

MPE ENGINEERING LTD.



Eric Dyson, P.L.(Eng.)
Transportation Manager

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BRIEFING NOTE

DATE:	September 9, 2022
TITLE:	Parks and Recreation Master Plan
DEPARTMENT:	Corporate and Community Services - Recreation
PRESENTED BY:	Darren Goldthorpe, Manager of Recreation, Arts and Culture
ATTACHMENT:	None

INTRODUCTION / PURPOSE / PRIORITY

In late 2021, Council and Administration identified the need for the development of Parks and Recreation Plan as high strategic priority to the Town. The Plan will be an important document that will identify the needs and wants of the community and address development of parks and recreation resources, and investments over a 20-year horizon. The Master Plan process will assess the current status of parks and recreation within the Town of Drumheller and plan a future that reflects the values and needs of the community.

BACKGROUND / PROBLEM

On June 2, 2022, a Request for Proposal was advertised on the Town website and on the Alberta Purchasing Connection. Proposals closed on July 12, 2022, with four (4) proposals received. The proposals ranged from \$70,494.00 to \$149,000.00. The proponents' names and proposal amounts are available to the public on the Town website. There were no local submissions for this plan.

KEY POINTS / STATUS

Administration thoroughly evaluated all four proposals based on the criteria in the Request for Proposals (RFP) to provide a recommendation.

Adhering to the Town's Purchasing Policy, a Request for Decision (RFD) was submitted and approved by the CAO on August 9, 2022, in the amount of \$70,494.00 for the services of providing the Town with a Parks and Recreation Master Plan. The Master Plan has been awarded to RC Strategies out of Sherwood Park, Alberta.

Initial Stage

Administration met with RC Strategies on August 26 to kick off the project. The initial stage of the project will be focusing on the Town of Drumheller providing reports, facility and parks inventories, current state of and usage data, financial information, and development of the engagement plan. Early efforts are also being made for RC Strategies to provide a cost recovery report of the Aquaplex, Memorial Arena, and Badlands Community Facility so it may be considered during the upcoming 2023-2025 operational budget discussions.

Stakeholder Engagement

The engagement plan will reflect the International Association of Public Participation (IAP2) using a balanced approach with a diversity of tactics. Engagement with residents, community organizations, youth and key stakeholders will provide valuable information to understand the diverse perspectives of those using and benefiting from these quality-of-life services. Engagement will include resident surveys, sounding boards strategically placed in facilities, public open

houses, youth surveys, community group questionnaires, stakeholder discussion sessions and public and stakeholder reviews.

IMPLICATIONS / CONSEQUENCES

The original timeline for the plan to be completed was by December 1, 2022. Based on similar plans in other municipalities taking up to a year to properly complete, our timeline has been adjusted to allow for adequate engagement and plan development. It is anticipated that the Parks and Recreation Master Plan will be completed in spring of 2023.

FINANCIAL

The Parks and Recreation Plan has been awarded to RC Strategies out of Sherwood Park, Alberta within the \$100,000.00 amount approved in 2022 capital budget.

COMMUNICATIONS

Proponents have been notified of the decision by email.

Administration will work with RC Strategies to keep Council and the community informed throughout the process. Communication will be provided to the community regarding upcoming engagement opportunities to have their input into the master plan.