



**TOWN OF DRUMHELLER**  
**REGULAR COUNCIL MEETING**

**AGENDA**

TIME & DATE: 4:30 PM – Monday May 15, 2023

LOCATION: Council Chambers, 224 Centre St and ZOOM Platform and Live Stream on Drumheller Valley YouTube Channel

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1. CALL TO ORDER

2. OPENING COMMENTS

Freedom of the Town – Correction Service of Canada, Drumheller Institution

3. ADDITIONS TO THE AGENDA

4. ADOPTION OF AGENDA

4.1 Agenda for May 29, 2023, Regular Council Meeting

**Proposed Motion:** That Council adopt the agenda for the May 29, 2023, Regular Council meeting as presented.

5. MEETING MINUTES

5.1 Minutes for May 15, 2023, Regular Council as presented.

[Regular Council Meeting – May 15, 2023 - Minutes](#)

**Proposed Motion:** Move that Council approve the minutes for the May 15, 2023, Regular Council meeting as presented.

5.2 2023 Meeting Schedule Update

[Meeting Schedule](#)

**Proposed Motion:** Move that Council approve the revised 2023 Council Meeting Schedule Version 2 as presented.

COUNCIL BOARDS AND COMMITTEES

DELEGATION

## REPORTS FROM ADMINISTRATION

### 6. OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

#### 6.1 Flood Mitigation Project Manager

##### 6.1.1 Request for Decision

Flood Mitigation Downtown Berm and Centennial Park Upgrades Tender Award

##### [Request for Decision](#)

##### **Proposed Motion:**

moves that Council approve the Downtown Berm and Centennial Park Upgrades tender be awarded to Wilco Contractors Southwest Inc. in the amount of \$7,293,322.60 excluding GST and that Council further allocates an additional \$135,000 of capital budget to allow for the full scope of the Centennial Park Upgrades to be completed as a part of this contract.

##### 6.1.2 Request for Decision

Resolution and Notice of Intention to Expropriate Plan 2721JK, Block 1, Lot 4 (87 Michichi Drive)

##### [Request for Decision](#)

##### [Resolution and NOITE](#)

##### **Proposed Motion:**

Moves that Council approve the Resolution for Expropriation and Notice of Intention to Expropriate pertaining to a portion of land described as Lot 4, Block 1, Plan 2721JK, Title 991 204 272.

##### 6.1.3 Request for Decision

Resolution and Notice of Intention to Expropriate Meridian 4 Range 20 Township 29 Section 10 that portion of the northerly 150 feet of the south east quarter which lies to the north east of a strip of land 25 feet wide adjoining the Red Deer River as shown on the Township Plan approved at Ottawa 30 September 1930 containing 0.441 of a hectare (1.09 acres) more or less (129 9 Street Northwest)

##### [Request for Decision](#)

##### [Resolution and NOITE](#)

**Proposed Motion:**

moves that Council approve the Resolution for Expropriation and Notice of Intention to Expropriate pertaining to a portion of land described as Meridian 4 Range, 20 Township 29 Section 10 that portion of the northerly 150 feet of the south east quarter which lies to the north east of a strip of land 25 feet wide adjoining the Red Deer River as shown on the Township Plan approved at Ottawa 30 September 1930 containing 0.441 of a hectare (1.09 acres) more or less; Title 181 197 602.

CORPORATE AND COMMUNITY SERVICES DEPARTMENT

EMERGENCY AND PROTECTIVE SERVICES

INFRASTRUCTURE DEPARTMENT

6.2 Director of Infrastructure  
Infrastructure Project Manager

6.2.1 Request for Decision: Stirling and Second Avenue Ditch Repairs

[Request for Decision](#)

**Proposed Motion:**

moves that Council approve the award of the Stirling & Second Avenue Ditch to Kaon Infrastructure Ltd. for the amount of \$ 348,591.97 excluding GST.

6.2.2 Request for Decision: Alberta Community Partnership Grant Support: Trail Viability Study

[Request for Decision](#)

**Proposed Motion:**

Moves that Council supports Administration in undertaking the Alberta Community Partnership grant application as the managing partner in support of the regional trail system study from Rosedale to Rosebud.

CLOSED SESSION

7. ADJOURNMENT

**Proposed Motion:** That Council adjourn the meeting.



**TOWN OF DRUMHELLER**  
**REGULAR COUNCIL MEETING**

**MINUTES**

TIME & DATE: 4:30 PM – Monday May 15, 2023

LOCATION: Council Chambers, 224 Centre St and ZOOM Platform and Live Stream on Drumheller Valley YouTube Channel

<https://www.youtube.com/watch?v=NXi9VEwWWZQ>

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**IN ATTENDANCE**

Mayor Heather Colberg

Councillor Patrick Kolafa

Councillor Stephanie Price

Councillor Tony Lacher

Councillor Crystal Sereda

Councillor Lisa Hansen-Zacharuk

Councillor Tom Zariski

Chief Administrative Officer: Darryl Drohomerski

Director of Corporate and Community Services: Mauricio Reyes  
(Regrets)

Director of Infrastructure: Dave Brett

Director of Emergency and Protective Services: Greg Peters

Flood Resiliency Project Director: Deighen Blakely

Communication Officer: Brett Crowle (Regrets)

Legislative Services: Denise Lines

Reality Bytes IT: David Vidal

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1. CALL TO ORDER

The Mayor called the meeting to order 4:30pm

2. OPENING COMMENTS

Public Works Week – May 21-27, 2023

Regular Meeting – May 29, 2023

Thank you to the Drumheller Fire Fighters that are being dispatched to Northern Alberta.

Sunshine Lodge – Strawberry Tea and Bake Sale Fundraiser, May 19 at 2pm

Chainsaw Wizards – Tree Carving Event – May 19-22 in the Plaza

3. ADDITIONS TO THE AGENDA

4. ADOPTION OF AGENDA

4.1 Agenda for May 15, 2023, Regular Council Meeting

M2023.107 Moved by Councillor Lacher, Councillor Price;  
that Council adopt the agenda for the May 15, 2023, Regular Council meeting as  
presented.

Carried unanimously

5. MEETING MINUTES

5.1 Minutes for May 1, 2023, Regular Council as presented.

Agenda attachment: Regular Council Meeting – May 1, 2023 - Minutes

M2023.108 Moved by Councillor Hansen-Zacharuk, Councillor Hansen-Zacharuk; that Council approve the minutes for the May 1, 2023, Regular Council meeting as presented.

Carried unanimously

COUNCIL BOARDS AND COMMITTEES

DELEGATION

REPORTS FROM ADMINISTRATION

6. OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

6.1 Flood Mitigation Project Manager

<https://www.youtube.com/live/NXi9VEwWWZQ?feature=share&t=273>

6.1.1 Request for Decision: Resolution and Notice of Intention to Expropriate Plan 801 1334, Block 2, Lot 5; 245 River Drive, East Coulee

Agenda attachment: Request for Decision; Resolution and NOITE

M2023.109 Moved by Councillor Zariski, Councillor Sereda; that Council approve the Resolution for Expropriation and Notice of Intention to Expropriate pertaining to a portion of the land described as Lot 5, Block 2, Plan 801 1334; Title 191 245 422.

Carried unanimously

6.2 Manager of Economic Development

6.2.1 Request For Direction

Amendment of Residential Development Incentive Bylaw 13.20

The changes being introduced include: removal of price caps on residential listings, removal of price caps and size cap on rentals, titled RV lots.

Agenda attachment: Request for Direction

- M2023.110 Moved by Councillor Kolafa, Councillor Price;  
that Administration bring back an amended Residential Incentive Bylaw 13.20 to reflect changes that will better meet the goals of the Drumheller Housing Strategy.

Carried unanimously

CORPORATE AND COMMUNITY SERVICES DEPARTMENT

EMERGENCY AND PROTECTIVE SERVICES

- 6.3 Director of Emergency and Protective Services  
Fire Chief

<https://www.youtube.com/live/NXi9VEwWWZQ?feature=share&t=1099>

- 6.3.1 Request For Decision  
Fire Rescue Unit Award

Agenda attachment: Request for Decision

- M2023.111 Moved by Councillor Lacher, Councillor Hansen-Zacharuk;  
that Council transfers \$10,000 in order to fund the over expenditure of a new Fire Rescue Unit and \$18,000 for the purchase of additional options for the Unit, with funds coming from the Equipment Reserve.

Carried unanimously

- M2023.112 Moved by Councillor Price, Councillor Zariski;  
that Council approve the award for delivery of one (1) new Fire Rescue Unit to Dependable Emergency Vehicles for the total amount of \$ 517,878.00, excluding GST.

Carried unanimously

INFRASTRUCTURE DEPARTMENT

7. CLOSED SESSION

- 7.1 Third Party Contracts and Personnel  
FOIP 16 – Disclosure harmful to business interests of a third party  
FOIP 23 – Local public body confidences  
FOIP 24 – Advice from Officials

M2023.113 Moved by Councillor Sereda, Councillor Hansen-Zacharuk;  
that Council close the meeting to the public to discuss third party contracts and  
personnel as per FOIP 16 – Disclosure harmful to business interests of a third  
party, FOIP 23 – Local public body confidences, FOIP 24 – Advice from Officials  
Time: 4:57pm

Carried unanimously

M2023.114 Moved by Councillor Hansen-Zacharuk, Councillor Price;  
that Council open the meeting to the public. Time 8:26pm

Carried unanimously

8. ADJOURNMENT

M2023.115 Moved by Councillor Lacher, Councillor Zariski;  
that Council adjourn the meeting. 8:26pm

Carried unanimously

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER



2023

Meetings are held on Monday unless otherwise specified.

Regular Council Meetings	Committee of the Whole
January 9 January 23	January 16
February 6 <i>Tuesday February 21</i>	February 13
March 6 March 20	March 13
April 3 April 17	<i>Tuesday April 11</i>
May 1 May 15	May 8
June 5 June 19	June 12
<del>Tuesday July 4</del> <b>JULY 10</b> <del>July 17</del> <b>JULY 24</b>	<del>July 10</del> — CANCELLED
<del>Tuesday August 8</del> <b>AUGUST 14</b> <del>August 21</del> <b>AUGUST 28</b>	<del>August 14</del> — CANCELLED
<i>Tuesday September 5</i> September 18	September 11
October 2 October 16	<i>Tuesday October 10</i>
November 6 November 20	November 13
December 4 December 18	December 11



## REQUEST FOR DECISION

<b>TITLE:</b>	DRFM Downtown Berm and Centennial Park Upgrades Tender Award
<b>DATE:</b>	May 29, 2023
<b>PRESENTED BY:</b>	Deighen Blakely, P.Eng., Project Director
<b>ATTACHMENTS:</b>	none

### SUMMARY:

As part of the Flood Mitigation Program the Town is tendering two (2) projects for construction 2023 including the East Coulee Berm and the Downtown Berm.

The Downtown Berm runs along the Red Deer River from the Aquaplex building, behind the Arena, Curling Club and Badlands Community Facility, then adjacent to Riverview Terrace Condominiums, following the Riverside Drive alignment, to tie into higher ground behind the Town's sanitary lift station near Riverside Drive and 4<sup>th</sup> Ave East. The berm design includes an approximately 240m long section of retaining wall, to allow Riverside Drive to maintain 2-way traffic, at a reduced lane width. Phase 1 of the Downtown Berm was originally tendered in the spring of 2022; however, the tender was cancelled when pricing came back well above the engineer's estimate, and design optimizations for cost savings were sought. The current tender includes both Phase 1 and Phase 2 of the project, combined into one package.

Tree clearing for Phase 1 of the Downtown Berm was initially completed by Wright Tree Service in the spring of 2022. Additional tree clearing for Phase 2 of the Downtown Berm and clearing needed for areas of Phase 1, which was redesigned to accommodate future Curling Club location, was completed by Wilco Contractors Southwest in the spring of 2023. The total tree clearing cost to date is \$266,000.

As the Downtown Berm project significantly impacts the Centennial Park area located between the Badlands Community Facility and the Red Deer River, the Town has opted to include upgrades to Centennial Park together with the Downtown Berm project tender.

On March 28, 2023, a Request for Tender for the construction of the Downtown Berm and Centennial Park Upgrades was advertised on the Town website and on the Alberta Purchasing Connection. The tender closed on May 9, 2023, with two (2) bids being received. The bid results are as follows, compared to the engineer's estimate:

Contractor	Tendered Amount (excluding GST)
Wilco Contractors Southwest Inc.	\$ 7,293,322.60*
Pidherney's Inc.	\$ 7,929,938.20*
Engineering Pre-Tender Estimate	\$ 9,142,132.50

\*Bid price has been corrected to account for arithmetic errors on submission form

Not included in the tender submission were storm sewer upgrades at the Riverside Drive/3 Ave E intersection. The additional cost of this work is \$121,105 for a total Downtown Berm amount of \$6,814,622.60. The breakdown of the low bid by project area is as follows:

Project Area	Tendered Amount(excluding GST)
Downtown Berm Construction	\$6,814,622.60
Centennial Park Upgrades	\$ 599,765.00
<b>Total Contract Amount</b>	<b>\$7,414,427.60</b>

Construction is scheduled to commence in late June with the contractor mobilizing to the area and beginning early works, with earthfill haul and placement to begin in July. The contractor plans to complete work by the end of November 2023, depending on the receipt of regulatory authorizations for in-stream rock placement this summer. Centennial Park landscaping is to be completed by the end of 2023 to ensure that the park is available for 2024.

SweetTech Engineering has reviewed the low bid and found it to be compliant with the tender requirements and is recommending an award to Wilco Contractors Southwest Inc. (Wilco). Wilco has had previous experience working for the Town of Drumheller on the Grove Plaza, Midland and Willow Estates Berm projects, as well as having relevant landscaping construction experience, and is expected to be well suited to complete the work.

#### **FINANCIAL IMPACT:**

The Downtown Berm construction is funded under the \$55.0M DRFM project grant funding program which has recently received an additional \$27M in funding from the Government of Alberta.

The Centennial Park upgrades tender price is currently over the Council-approved capital budget for the project of \$500,000, which includes \$35,000 of Landscape Architect design and construction administration time, leaving \$465,000 for construction costs.

Administration has sought cost-saving measures on the Centennial Park portion of the work; however, deferring some of the park upgrade components and completing the above-mentioned work at a later date would be more costly, as it would require a contractor to remobilize to site at a later date and to complete excavation work on the newly seeded/sodded areas. This would also require disturbance and possible closure of Centennial Park on another occasion.

#### **RECOMMENDATION:**

Administration recommends that the Downtown Berm and complete Centennial Park tender package be awarded to Wilco Contractors Southwest in the amount of \$7,414,427.60 excl. GST.

Administration further recommends that Council allocate an additional \$135,000 of capital budget to complete the entire Centennial Park landscape package as designed.

#### **STRATEGIC POLICY ALIGNMENT:**

Awarding the project to Wilco Contractors Southwest Inc. aligns with Council's strategic priority to protect Drumheller from future flooding through a proactive, sustainable, flood-mitigation

strategy. Together, we will shape the future of our community by protecting our people, our property, our economic growth, our environment, and our cultural heritage.

The Centennial Park work aligns with the Council strategic priority of Drumheller being the “To be the cleanest, friendliest, most sought after community in Alberta”. In addition, the Centennial Park aligns with Councils Bylaw regarding the Downtown Area Revitalization Plan bylaw.

**COMMUNICATION STRATEGY:**


An extensive public communication strategy has been employed for the past construction work, and a similar program will be used for the Downtown Berm construction. This will especially be key for work in the area around the Aquaplex in the fall of 2023 when other projects are on-going in the area, and for the temporary closure of Riverside Drive, required in the late summer/early fall of 2023 to construct the retaining wall, install stormwater infrastructure and regrade the roadway surface. The communication strategy includes:


- Utility bill mailout
- “Construction Notice” on bulletins around town and delivered to nearby residents
- Construction sign at the project site that includes the project name, budget, and timeline
- Pre-construction stakeholder groups meeting with recreational facility user groups
- Pre-construction presentation with Riverview Terrace Condominium residents
- Pre-construction walking tour for the public
- Pre-construction vibration inspections
- Full time design team personnel on site during construction
- News page & latest updates page on the flood readiness website
- Social media posts
- Email newsletter
- Newspaper ad


In addition, the Contractor is required to have their own communication program to keep residents informed of project schedule and potential impacts, especially ahead of proposed road closures and to reroute pedestrian traffic around the park closure.

**MOTION:** Councilor: \_\_\_\_\_ moves that Council approve the Downtown Berm and Centennial Park Upgrades tender be awarded to Wilco Contractors Southwest Inc. in the amount of \$7,293,322.60 excluding GST and that Council further allocates an additional \$135,000 of capital budget to allow for the full scope of the Centennial Park Upgrades to be completed as a part of this contract.

**SECONDED:**

  
\_\_\_\_\_  
Prepared by:  
Deighen Blakely, P. Eng  
DRFM Project Director

  
\_\_\_\_\_  
Reviewed By:  
Dave Brett, P. Eng  
Director of Infrastructure Services

  
\_\_\_\_\_  
Approved by:  
Darryl E. Drohomerski, C.E.T.  
Chief Administrative Officer

## REQUEST FOR DECISION

<b>TITLE:</b>	Drumheller Resiliency and Flood Mitigation Program – Resolution for Expropriation of a Partial Parcel for Berm Construction affecting Plan 2721JK, Block 1, Lot 4 87 Michichi Drive, Drumheller
<b>DATE:</b>	May 29 <sup>th</sup> , 2023
<b>PRESENTED BY:</b>	Deighen Blakely, P.Eng., Project Director Flood Resiliency Program
<b>ATTACHMENTS:</b>	Resolution to Expropriate Notice of Intent to Expropriate Parcel Map – Schedule ‘A’

### **SUMMARY:**

Through the Drumheller Resiliency and Flood Mitigation Program, The Town of Drumheller is undertaking construction of structural flood mitigation in the form of berms. To proceed with construction of the Michichi Creek West Berm starting in the spring of 2024, partial acquisition of one parcel and securing temporary workspace are required. Negotiations with these impacted landowners began in November 2022, and have been on-going over the past several months. The subject partial acquisition property owners have rejected our purchase offers of Fair Market Value, as determined by an appraisal, for the portion of the property needed for berm construction. As such, the next step in obtaining the land required for Michichi Creek West Berm construction is expropriation. A Resolution Approving Expropriation must be passed by Council directing its officers and solicitors to take all necessary steps to complete the expropriation.

### **RECOMMENDATION:**

Administration recommends that Council approve the Resolution for Expropriation and Notice of Intention to Expropriate pertaining to a portion of 87 Michichi Drive (2721JK;1;4) as presented.

### **DISCUSSION:**

Under Council Policy C-03-22 for Land Acquisition for the Drumheller Resiliency and Flood Mitigation Program, and the Provincial Grant Funding Agreement for 18GRSTR41, partial parcel acquisitions can be made at the higher of the appraised or assessed value. Temporary workspace compensation is calculated using a formula based on annual tax rates paid by the owner. An offer has been made to the impacted property owner for the Michichi Creek West Berm project on this basis and the offer has been rejected. Expropriation is the next step in acquiring the property needed to construct the berm.

### **FINANCIAL IMPACT:**

The costs of the land purchase and associated legal fees for the proceedings are eligible for 100% funding under the Alberta Government 18GRSTR41 Grant. Alberta Environment and Protected Areas has indicated that they will not compensate for land acquisition over and above the appraised value of the land which has been their practice for all other flood mitigation projects undertaken in the Province. Damages awarded to plaintiffs due to expropriation of their property may be considered for funding on a case-by-case basis by the Alberta Government. Alberta Environment and Protected Areas’ legal team will review the particulars behind any damage award before a decision on whether 18GRSTR41 can be used to support these costs. Any costs deemed ineligible will be the responsibility of the Town.

**STRATEGIC POLICY ALIGNMENT:**

Town Bylaw 11.21 states that Council's Vision is "through a proactive flood-mitigation strategy, we are committed to changing the channel on flood readiness with a sustainable plan to protect Drumheller from future flooding. Together, we will shape the future of our community by protecting our people, our property, our economic growth, our environment and our cultural heritage". Completing the expropriation is required to obtain the property necessary for the berm construction and will allow the Town free access to manage and maintain the new berms and associated infrastructure moving forward.

**COMMUNICATION STRATEGY:**

Direct notice of the intended expropriation will be provided to the affected property owner via legal representatives as soon as practicably possible given the legislated considerations and the registration delays at Land Titles. Concurrent with the affected property owner being served with Notice of the Intention to Expropriate, same will be advertised twice in the local newspaper 7-14 days apart, as contemplated in the Expropriation Act.

**MOTION:**

Councillor \_\_\_\_\_ moves that Council approve the Resolution for Expropriation and Notice of Intention to Expropriate pertaining to a portion of land described as Lot 4, Block 1, Plan 2721JK, Title 991 204 272.

**SECONDED:**



Prepared by:  
Deighen Blakely, P.Eng.  
DRFMO Project Director



Approved by:  
Darryl E. Drohomerski, C.E.T.  
Chief Administrative Officer

**RESOLUTION**

REGARDING EXPROPRIATION FOR THE PURPOSE OF ACQUIRING A FEE SIMPLE ESTATE  
AND A TEMPORARY WORKSPACE EASEMENT OVER CERTAIN LANDS LOCATED WITHIN THE  
TOWN OF DRUMHELLER

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WHEREAS the **TOWN OF DRUMHELLER** is desirous of acquiring a fee simple estate, as well as a temporary workspace easement to conduct and complete flood mitigation works, for the purposes of facilitating the construction of flood mitigation works to protect surrounding lands from future flooding events in those portions of the following lands as shown on the plan attached as Schedule 'A' to this Resolution:

THAT PORTION OF:

"PLAN 2721JK  
BLOCK 1  
LOT 4  
EXCEPTING THEREOUT ALL MINES AND MINERALS"

FEE SIMPLE ESTATE WHICH LIES WITHIN:

PLAN .....  
AREA 'A'  
EXCEPTING THEREOUT ALL MINES AND MINERALS

AND

TEMPORARY WORKSPACE EASEMENT WHICH LIES WITHIN:

PLAN .....  
R.W. 'B'  
EXCEPTING THEREOUT ALL MINES AND MINERALS

(such lands to be the subject of the taking hereinafter referred to as "the Lands").

AND WHEREAS pursuant to the provisions of the *Municipal Government Act*, RSA 2000, c. M-26, as amended, the **TOWN OF DRUMHELLER** has the authority to acquire a fee simple estate and a temporary workspace easement with respect to the Lands by expropriation;

AND WHEREAS the **TOWN OF DRUMHELLER** deems it to be in the public interest and good that the estate in fee simple and a temporary workspace easement in the Lands be acquired by expropriation;

AND WHEREAS the **TOWN OF DRUMHELLER** is desirous of acquiring the Lands pursuant to the provisions of the *Expropriation Act*, RSA 2000, c. E-13, as amended;

**NOW THEREFORE BE IT RESOLVED:**

1. THAT the proceedings shall be commenced by the **TOWN OF DRUMHELLER**, its servants, officers or agents to expropriate the Lands, in fee simple estate and a temporary workspace easement.
2. THAT the officers, servants or agents of the **TOWN OF DRUMHELLER** and the solicitors for the **TOWN OF DRUMHELLER** be, and are hereby authorized and directed to do all things necessary to initiate, carry out and conclude the expropriation proceedings under the provisions of the *Expropriation Act*, and they are hereby authorized and empowered to sign, seal, serve and publish the necessary documents to initiate, proceed with and conclude the said expropriation, as applicable.

EXPROPRIATION ACT  
R.S.A. 2000, Chapter E-13, as amended

**RESOLUTION**

REGARDING EXPROPRIATION FOR THE PURPOSE OF ACQUIRING A FEE SIMPLE ESTATE  
AND A TEMPORARY WORKSPACE EASEMENT OVER CERTAIN LANDS LOCATED WITHIN THE  
TOWN OF DRUMHELLER

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MOVED AND PASSED by Council this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

**TOWN OF DRUMHELLER**

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Heather Colberg, Mayor

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Darryl Drohomerski, C.E.T.,  
Chief Administrative Officer

*THE EXPROPRIATION ACT*  
RSA 2000, Ch. E-13 (Section 8)

**NOTICE OF INTENTION TO EXPROPRIATE**

1. TAKE NOTICE that the **TOWN OF DRUMHELLER** as Expropriating Authority intends to expropriate the following lands depicted on Schedule 'A' attached hereto and more particularly described as:

THAT PORTION OF:

"PLAN 2721JK  
BLOCK 1  
LOT 4  
EXCEPTING THEREOUT ALL MINES AND MINERALS"

FEE SIMPLE ESTATE WHICH LIES WITHIN:

PLAN .....  
AREA 'A'  
EXCEPTING THEREOUT ALL MINES AND MINERALS

AND

TEMPORARY WORKSPACE EASEMENT WHICH LIES WITHIN:

PLAN .....  
R.W. 'B'  
EXCEPTING THEREOUT ALL MINES AND MINERALS

(such lands to be the subject of the taking hereinafter referred to as "the Lands")

2. The nature of the interest in the Lands intended to be expropriated is:
  - a. The fee simple estate shown and marked as Area 'A' on Schedule 'A'; and
  - b. An easement for temporary working space until December 31, 2025, over the area shown and marked as R.W. 'B' on Schedule 'A'.
3. The work or purpose for which the interest in the Lands is required is:
  - Construction and/or enhancement of existing dikes, berms, retaining walls, erosion protection, overland drainage courses, storm water outfalls, control structures and associated appurtenances;
  - for the retention and development of Natural Areas, Environmental Reserves, Municipal Reserves, Public Utility Lots, and other uses as approved by approval authorities; and
  - access for purposes of construction and/or maintenance of the above.
4. Section 6 of the *Expropriation Act* provides that:
  - "6(1) No person may in any proceedings under this Act dispute the right of an expropriating authority to have recourse to expropriate.
  - (2) In any proceedings under this Act the owner may question whether the taking of the land, or the estate or interest therein, is fair, sound and reasonably necessary in the achievement of the objectives of the expropriating authority."



5. Section 10 of the *Expropriation Act* provides that:

“10(1) An owner who desires an inquiry shall serve the approving authority with a notice of objection,

(a) in the case of an owner served in accordance with section 8(2), within 21 days after service on the owner of the notice of intention; and

(b) in any other case, within 21 days after the first publication of the notice of intention.

(2) The notice of objection shall state:

(a) the name and address of the person objecting;

(b) the nature of the objection;

(c) the grounds on which the objection is based; and

(d) the nature of the interest of the person objecting.

6. A person affected by the proposed expropriation does not need to serve an objection to the expropriation in order to preserve his right to have the amount of compensation payable determined by the Alberta Land and Property Rights Tribunal or the Court, as the case may be.

7. The Approving Authority with respect to this expropriation is the **TOWN OF DRUMHELLER** located at 224 Centre Street, Drumheller, Alberta, T0J 0Y4

Dated at the Town of Drumheller, in the Province of Alberta, this \_\_\_\_ day of \_\_\_\_\_, 2023.

**TOWN OF DRUMHELLER**

Per: \_\_\_\_\_  
Heather Colberg, Mayor (c/s)

Per: \_\_\_\_\_  
Darryl Drohomerski, C.E.T., Chief Administrative Officer

The full name and address of the expropriating authority is:

**TOWN OF DRUMHELLER**  
Attention: Darryl Drohomerski, C.E.T.  
Chief Administrative Officer  
224 Centre Street  
Drumheller, AB T0J 0Y4  
Phone: 403-823-1312  
Fax: 403-823-7739  
[ddrohomerski@drumheller.ca](mailto:ddrohomerski@drumheller.ca)

DRUMHELLER, ALBERTA


PLAN SHOWING AREA TO BE EXPROPRIATED FOR FLOOD MITIGATION PURPOSES AFFECTING PART OF LOT 4, BLOCK 1, PLAN 2721 J.K. WITHIN THE N.W.1/4 SEC.11, TWP.29, RGE.20, W.4M.


SCALE= 1:2000 W.R.HUNTER, A.L.S.


LEGEND:

Distances are in metres and decimals thereof.

Acquisition by Expropriation:

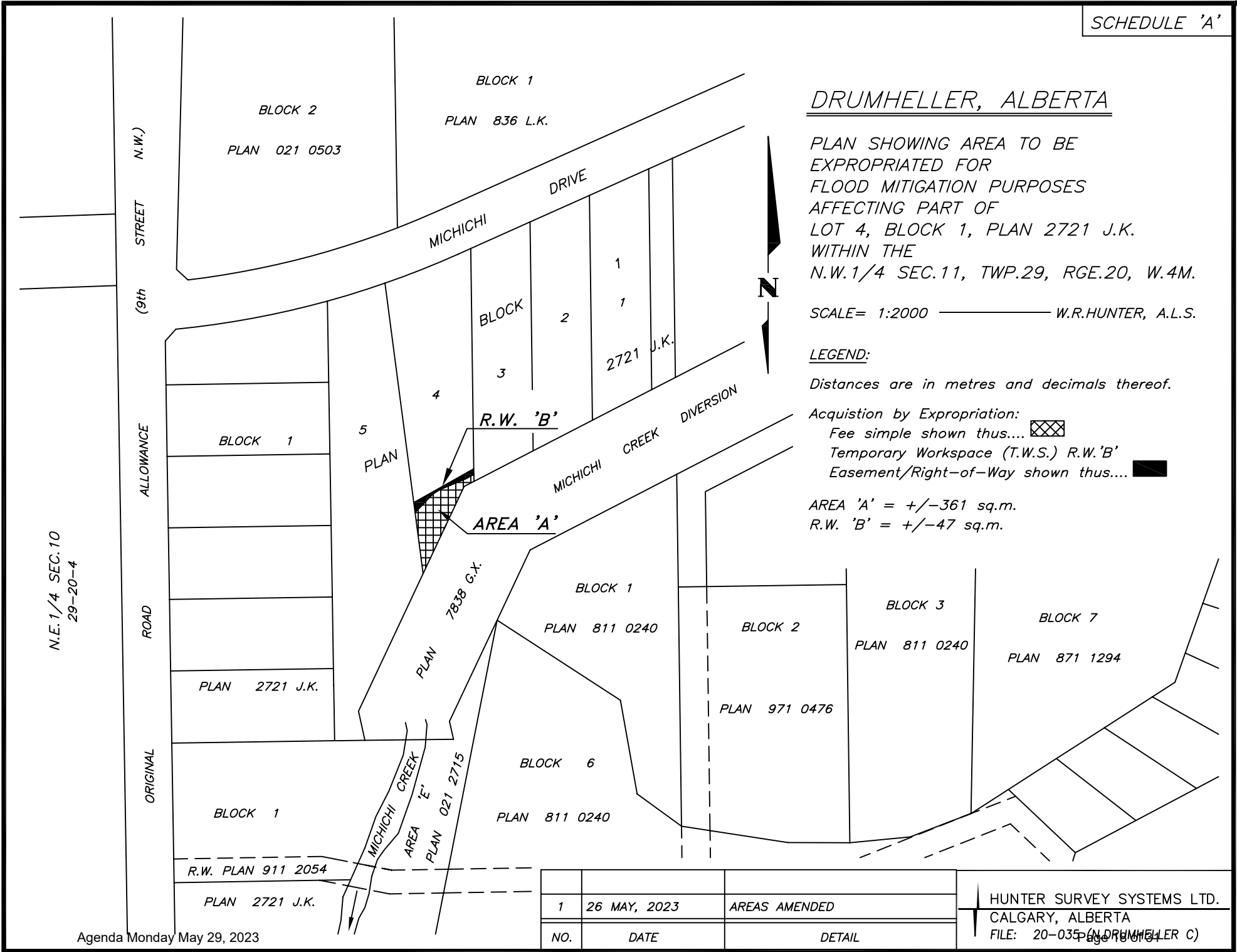
Fee simple shown thus... 

Temporary Workspace (T.W.S.) R.W.'B' 

Easement/Right-of-Way shown thus... 

AREA 'A' = +/-361 sq.m.

R.W. 'B' = +/-47 sq.m.



N.E.1/4 SEC.10  
29-20-4

N.W.)  
STREET  
(9th  
ALLOWANCE  
ROAD  
ORIGINAL

BLOCK 1  
PLAN 836 L.K.

BLOCK 2  
PLAN 021 0503

MICHICHI DRIVE

BLOCK 2  
PLAN 2721 J.K.

BLOCK 1  
PLAN 2721 J.K.

BLOCK 1  
PLAN 811 0240

BLOCK 2  
PLAN 811 0240

BLOCK 3  
PLAN 811 0240

BLOCK 7  
PLAN 871 1294

BLOCK 6  
PLAN 811 0240

BLOCK 1  
PLAN 811 0240

BLOCK 1  
PLAN 2721 J.K.

BLOCK 1  
PLAN 911 2054

BLOCK 1  
PLAN 2721 J.K.

MICHICHI CREEK

MICHICHI CREEK DIVERSION

R.W. 'B'

AREA 'A'

AREA 'E'

PLAN 7838 G.X.

PLAN 021 2715

NO.	DATE	DETAIL
1	26 MAY, 2023	AREAS AMENDED

HUNTER SURVEY SYSTEMS LTD.  
CALGARY, ALBERTA  
FILE: 20-035-DRUMHELLER C)

## REQUEST FOR DECISION

<b>TITLE:</b>	Drumheller Resiliency and Flood Mitigation Program – Resolution for Expropriation of a Partial Parcel for Berm Construction affecting Meridian 4 Range 20 Township 29 Section 10 that portion of the northerly 150 feet of the south east quarter which lies to the north east of a strip of land 25 feet wide adjoining the Red Deer River as shown on the Township Plan approved at Ottawa 30 September 1930 containing 0.441 of a hectare (1.09 acres) more or less 129 9 Street Northwest, Drumheller
<b>DATE:</b>	May 29 <sup>th</sup> , 2023
<b>PRESENTED BY:</b>	Deighen Blakely, P.Eng., Project Director Flood Resiliency Program
<b>ATTACHMENTS:</b>	Resolution to Expropriate Notice of Intent to Expropriate Parcel Map – Schedule 'A'

### SUMMARY:

Through the Drumheller Resiliency and Flood Mitigation Program, The Town of Drumheller is undertaking construction of structural flood mitigation in the form of berms. To proceed with construction of the Hospital Berm Extension starting in the spring of 2024, partial acquisition of one parcel and securing temporary workspace are required. Negotiations with these impacted landowners began in November 2022, and have been on-going over the past several months. The subject partial acquisition property owner has rejected our purchase offer of Fair Market Value, as determined by an appraisal, for the portion of the property needed for berm construction. As such, the next step in obtaining the land required for Hospital Berm Extension construction is expropriation. A Resolution Approving Expropriation must be passed by Council directing its officers and solicitors to take all necessary steps to complete the expropriation.

### RECOMMENDATION:

Administration recommends that Council approve the Resolution for Expropriation and Notice of Intention to Expropriate pertaining to a portion of 129 9 Street Northwest (Meridian 4 Range 20 Township 29 Section 10 that portion of the northerly 150 feet of the south east quarter which lies to the north east of a strip of land 25 feet wide adjoining the Red Deer River as shown on the Township Plan approved at Ottawa 30 September 1930 containing 0.441 of a hectare (1.09 acres) more or less) as presented.

### DISCUSSION:

Under Council Policy C-03-22 for Land Acquisition for the Drumheller Resiliency and Flood Mitigation Program, and the Provincial Grant Funding Agreement for 18GRSTR41, partial parcel acquisitions can be made at the higher of the appraised or assessed value. Temporary workspace compensation is calculated using a formula based on annual tax rates paid by the owner. An offer has been made to the impacted property owner for the Hospital Berm Extension project on this basis and the offer has been rejected. Expropriation is the next step in acquiring the property needed to construct the berm.

**FINANCIAL IMPACT:**

The costs of the land purchase and associated legal fees for the proceedings are eligible for 100% funding under the Alberta Government 18GRSTR41 Grant. Alberta Environment and Protected Areas has indicated that they will not compensate for land acquisition over and above the appraised value of the land which has been their practice for all other flood mitigation projects undertaken in the Province. Damages awarded to plaintiffs due to expropriation of their property may be considered for funding on a case-by-case basis by the Alberta Government. Alberta Environment and Protected Areas' legal team will review the particulars behind any damage award before a decision on whether 18GRSTR41 can be used to support these costs. Any costs deemed ineligible will be the responsibility of the Town.

**STRATEGIC POLICY ALIGNMENT:**

Town Bylaw 11.21 states that Council's Vision is "*through a proactive flood-mitigation strategy, we are committed to changing the channel on flood readiness with a sustainable plan to protect Drumheller from future flooding. Together, we will shape the future of our community by protecting our people, our property, our economic growth, our environment and our cultural heritage*". Completing the expropriation is required to obtain the property necessary for the berm construction and will allow the Town free access to manage and maintain the new berms and associated infrastructure moving forward.

**COMMUNICATION STRATEGY:**

Direct notice of the intended expropriation will be provided to the affected property owner via legal representatives as soon as practicably possible given the legislated considerations and the registration delays at Land Titles. Concurrent with the affected property owner being served with Notice of the Intention to Expropriate, same will be advertised twice in the local newspaper 7-14 days apart, as contemplated in the Expropriation Act.

**MOTION:**

Councillor \_\_\_\_\_ moves that Council approve the Resolution for Expropriation and Notice of Intention to Expropriate pertaining to a portion of land described as Meridian 4 Range 20 Township 29 Section 10 that portion of the northerly 150 feet of the south east quarter which lies to the north east of a strip of land 25 feet wide adjoining the Red Deer River as shown on the Township Plan approved at Ottawa 30 September 1930 containing 0.441 of a hectare (1.09 acres) more or less; Title 181 197 602.

**SECONDED:**



Prepared by:  
Deighen Blakely, P.Eng.  
DRFMO Project Director



Approved by:  
Darryl E. Drohomerski, C.E.T.  
Chief Administrative Officer

**RESOLUTION**

REGARDING EXPROPRIATION FOR THE PURPOSE OF ACQUIRING A FEE SIMPLE ESTATE  
AND A TEMPORARY WORKSPACE EASEMENT OVER CERTAIN LANDS LOCATED WITHIN THE  
TOWN OF DRUMHELLER

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WHEREAS the **TOWN OF DRUMHELLER** is desirous of acquiring a fee simple estate, as well as a temporary workspace easement to conduct and complete flood mitigation works, for the purposes of facilitating the construction of flood mitigation works to protect surrounding lands from future flooding events in those portions of the following lands as shown on the plan attached as Schedule 'A' to this Resolution:

THAT PORTION OF:

"MERIDIAN 4 RANGE 20 TOWNSHIP 29 SECTION 10 THAT PORTION OF THE NORTHERLY 150 FEET OF THE SOUTH EAST QUARTER WHICH LIES TO THE NORTH EAST OF A STRIP OF LAND 25 FEET WIDE ADJOINING THE RED DEER RIVER AS SHOWN ON THE TOWNSHIP PLAN APPROVED AT OTTAWA 30 SEPTEMBER 1930 CONTAINING 0.441 OF A HECTARE (1.09 ACRES) MORE OR LESS EXCEPTING THEREOUT ALL MINES AND MINERALS"

FEE SIMPLE ESTATE WHICH LIES WITHIN:

PLAN .....  
AREA 'A'  
EXCEPTING THEREOUT ALL MINES AND MINERALS

AND

TEMPORARY WORKSPACE EASEMENT WHICH LIES WITHIN:

PLAN .....  
R.W. 'B'  
EXCEPTING THEREOUT ALL MINES AND MINERALS

(such lands to be the subject of the taking hereinafter referred to as "the Lands").

AND WHEREAS pursuant to the provisions of the *Municipal Government Act*, RSA 2000, c. M-26, as amended, the **TOWN OF DRUMHELLER** has the authority to acquire a fee simple estate and a temporary workspace easement with respect to the Lands by expropriation;

AND WHEREAS the **TOWN OF DRUMHELLER** deems it to be in the public interest and good that the estate in fee simple and a temporary workspace easement in the Lands be acquired by expropriation;

AND WHEREAS the **TOWN OF DRUMHELLER** is desirous of acquiring the Lands pursuant to the provisions of the *Expropriation Act*, RSA 2000, c. E-13, as amended;

**NOW THEREFORE BE IT RESOLVED:**

1. THAT the proceedings shall be commenced by the **TOWN OF DRUMHELLER**, its servants, officers or agents to expropriate the Lands, in fee simple estate and a temporary workspace easement.
2. THAT the officers, servants or agents of the **TOWN OF DRUMHELLER** and the solicitors for the **TOWN OF DRUMHELLER** be, and are hereby authorized and directed to do all things necessary to initiate, carry out and conclude the expropriation proceedings under the provisions of the *Expropriation Act*, and they are hereby authorized and empowered to sign, seal, serve and publish the proceedings documents to initiate, proceed with and conclude the said expropriation, as applicable.

EXPROPRIATION ACT  
R.S.A. 2000, Chapter E-13, as amended

**RESOLUTION**

REGARDING EXPROPRIATION FOR THE PURPOSE OF ACQUIRING A FEE SIMPLE ESTATE  
AND A TEMPORARY WORKSPACE EASEMENT OVER CERTAIN LANDS LOCATED WITHIN THE  
TOWN OF DRUMHELLER

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MOVED AND PASSED by Council this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

**TOWN OF DRUMHELLER**

---

Heather Colberg, Mayor

---

Darryl Drohomerski, C.E.T.,  
Chief Administrative Officer

*THE EXPROPRIATION ACT*  
RSA 2000, Ch. E-13 (Section 8)

**NOTICE OF INTENTION TO EXPROPRIATE**

1. TAKE NOTICE that the **TOWN OF DRUMHELLER** as Expropriating Authority intends to expropriate the following lands depicted on Schedule 'A' attached hereto and more particularly described as:

THAT PORTION OF:

“MERIDIAN 4 RANGE 20 TOWNSHIP 29 SECTION 10 THAT PORTION OF THE NORTHERLY 150 FEET OF THE SOUTH EAST QUARTER WHICH LIES TO THE NORTH EAST OF A STRIP OF LAND 25 FEET WIDE ADJOINING THE RED DEER RIVER AS SHOWN ON THE TOWNSHIP PLAN APPROVED AT OTTAWA 30 SEPTEMBER 1930 CONTAINING 0.441 OF A HECTARE (1.09 ACRES) MORE OR LESS EXCEPTING THEREOUT ALL MINES AND MINERALS”

FEE SIMPLE ESTATE WHICH LIES WITHIN:

PLAN .....  
AREA 'A'  
EXCEPTING THEREOUT ALL MINES AND MINERALS

AND

TEMPORARY WORKSPACE EASEMENT WHICH LIES WITHIN:

PLAN .....  
R.W. 'B'  
EXCEPTING THEREOUT ALL MINES AND MINERALS

(such lands to be the subject of the taking hereinafter referred to as “the Lands”).

2. The nature of the interest in the Lands intended to be expropriated is:
  - a. The fee simple estate shown and marked as Area 'A' on Schedule 'A'; and
  - b. An easement for temporary working space until December 31, 2025, over the area shown and marked as R.W. 'B' on Schedule 'A'.
3. The work or purpose for which the interest in the Lands is required is:
  - Construction and/or enhancement of existing dikes, berms, retaining walls, erosion protection, overland drainage courses, storm water outfalls, control structures and associated appurtenances;
  - for the retention and development of Natural Areas, Environmental Reserves, Municipal Reserves, Public Utility Lots, and other uses as approved by approval authorities; and
  - access for purposes of construction and/or maintenance of the above.
4. Section 6 of the *Expropriation Act* provides that:

“6(1) No person may in any proceedings under this Act dispute the right of an expropriating authority to have recourse to expropriate.

(2) In any proceedings under this Act the owner may question whether the taking of the land, or the estate or interest therein, is fair, sound and reasonably necessary in the achievement of the objectives of the expropriating authority.”

5. Section 10 of the *Expropriation Act* provides that:

“10(1) An owner who desires an inquiry shall serve the approving authority with a notice of objection,

(a) in the case of an owner served in accordance with section 8(2), within 21 days after service on the owner of the notice of intention; and

(b) in any other case, within 21 days after the first publication of the notice of intention.

(2) The notice of objection shall state:

(a) the name and address of the person objecting;

(b) the nature of the objection;

(c) the grounds on which the objection is based; and

(d) the nature of the interest of the person objecting.

6. A person affected by the proposed expropriation does not need to serve an objection to the expropriation in order to preserve his right to have the amount of compensation payable determined by the Alberta Land and Property Rights Tribunal or the Court, as the case may be.

7. The Approving Authority with respect to this expropriation is the **TOWN OF DRUMHELLER** located at 224 Centre Street, Drumheller, Alberta, T0J 0Y4

Dated at the Town of Drumheller, in the Province of Alberta, this \_\_\_\_ day of \_\_\_\_\_, 2023.

**TOWN OF DRUMHELLER**

Per: \_\_\_\_\_  
Heather Colberg, Mayor (c/s)

Per: \_\_\_\_\_  
Darryl Drohomerski, C.E.T., Chief Administrative Officer

The full name and address of the expropriating authority is:

**TOWN OF DRUMHELLER**  
Attention: Darryl Drohomerski, C.E.T.  
Chief Administrative Officer  
224 Centre Street  
Drumheller, AB T0J 0Y4  
Phone: 403-823-1312  
Fax: 403-823-7739  
[ddrohomerski@drumheller.ca](mailto:ddrohomerski@drumheller.ca)



DRUMHELLER, ALBERTA


PLAN SHOWING AREA TO BE EXPROPRIATED FOR FLOOD MITIGATION PURPOSES AFFECTING PART OF THE S.E.1/4 SEC.10, TWP.29, RGE.20, W.4M.


SCALE= 1:2000 ————— W.R.HUNTER, A.L.S.


LEGEND:

Distances are in metres and decimals thereof.

Acquisition by Expropriation:

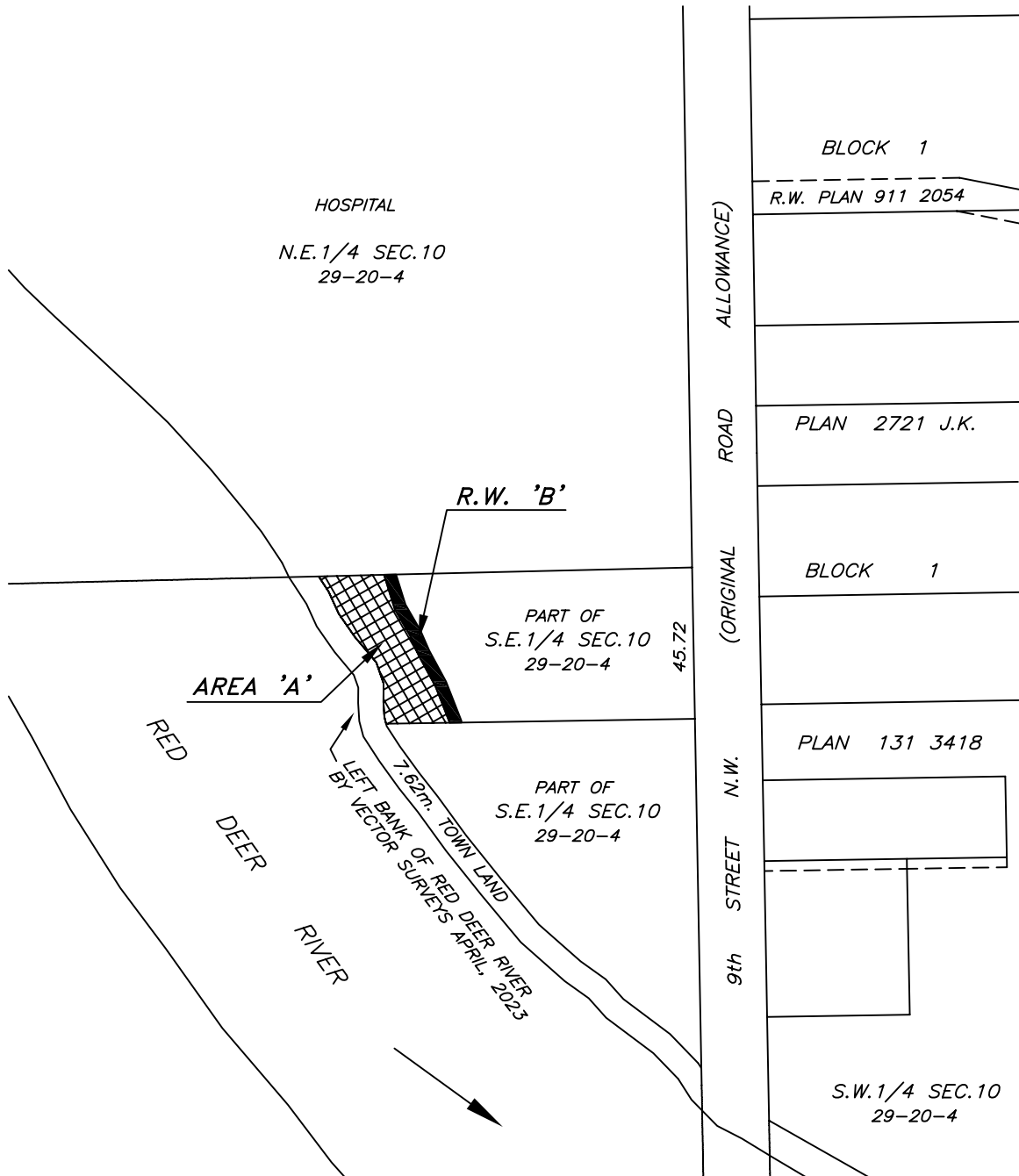
Fee simple shown thus... 

Temporary Workspace (T.W.S.) R.W.'B' 

Easement/Right-of-Way shown thus... 

AREA 'A' = +/-753 sq.m.

R.W. 'B' = +/-174 sq.m.



ALLOWANCE ROAD (ORIGINAL) N.W. 9th STREET

1	26 MAY, 2023	AREAS AMENDED
NO.	DATE	DETAIL

HUNTER SURVEY SYSTEMS LTD. CALGARY, ALBERTA FILE: 20-035P (DRUMHELLER B)
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## REQUEST FOR DECISION

<b>TITLE:</b>	<b>Stirling &amp; 2 Avenue Ditch</b>
<b>DATE:</b>	May 18, 2023
<b>PRESENTED BY:</b>	Kelcie Wilson, C.E.T., Capital Project Manager
<b>ATTACHMENT:</b>	KWL Recommendation Letter

**SUMMARY:**

Stirling Ditch is a drainage ditch that runs North/South between 724 Hunter Drive & 748 Hunter Drive. This ditch has been neglected for many years and requires realignment to protect the adjacent garage on 748 Hunter Drive and to ensure proper drainage into the Red Deer River.

2 Avenue also has a drainage ditch that runs East/West along the South side of 2 Avenue where it discharges into Stirling Ditch. This ditch requires minor work to ensure positive drainage is achieved.

During the tendering period it was determined that Water Act Approval was needed for Stirling Ditch. This application process can take up to 8 – 10 months and as such it was determined that this project would turn into a two phased approach. Phase 1 would see the completion of 2 Avenue Ditch, sidewalk work and the extension of 2 Avenue. Phase 2 would include the completion of Stirling Ditch. The tender closed on May 18 where administration received two bids.

Contractor	Tendered Amount (excluding GST)
<b>Kaon Infrastructure</b>	<b>\$ 348,591.97</b>
Farm Boy Landscaping & Maintenance	\$ 368,707.18

The successful contractor (pending available manpower and resources) should be able to start the construction of 2 Avenue ditch and associated work by June 19, 2023.

**RECOMMENDATION:**

Administration recommends that the Town award Stirling & 2 Avenue Ditch project to Kaon Infrastructure Ltd. for the total amount of \$ 348,591.97 excluding GST.

**DISCUSSION:**

The goal of the project will be to upgrade Stirling & 2 Avenue Ditch.

**FINANCIAL IMPACT:**

The total cost of the project is \$ 348,591.97 for construction, excluding GST. This cost includes \$ 45,468.52 contingency.

**WORKFORCE AND RESOURCES IMPACT:**

The workforce and labour impact will be negligible, as we will just have staff observe and oversee the work as it is performed.

**STRATEGIC POLICY ALIGNMENT:**

Stirling & 2 Avenue Ditch was identified as an operational strategic priority.

**COMMUNICATION STRATEGY:**

Upon award, a Letter of Award will be provided to the successful proponent, and Letters of Non-Award provided to the unsuccessful proponents. Administration has been in direct communication with the homeowners of 724 & 748 Hunter Drive and will continue to do so as this project progresses.

**COUNCIL MOTION:**

**MOTION:**

**Councilor:** \_\_\_\_\_ moves that Council approve the award of the Stirling & 2 Avenue Ditch to Kaon Infrastructure Ltd. for the amount of \$ 348,591.97 excluding GST.


**Seconded:**

*Kelcie Wilson*

Prepared by:  
Kelcie Wilson, C.E.T.  
Capital Project Manager

*Dave Brett*

Reviewed by:  
Dave Brett, P. Eng, PMP  
Director of Infrastructure Services



Approved by:  
Darryl Drohomerski, C.E.T.  
Chief Administrative Officer

May 24, 2023

Kelcie Wilson, C.E.T.  
Town of Drumheller  
702 Premier Way  
Drumheller, AB T0J 0Y4

**RE: Stirling Ditch & 2<sup>nd</sup> Ave  
Tender No. 2023-031  
KWL File 3446.012**

On May 18, 2023, a total of two supply bids for the above-noted project were received by the Town of Drumheller. The bids were solicited based on an open bid process on Alberta Purchasing Connection website, which closed May 18, 2023.

Each bid was accompanied by the necessary Bid Bond for ten per cent (10%) of the tender value, and the Consent of Surety. All supply bids were therefore judged to be valid and complied with bidding requirements. The bids were checked for arithmetic errors and recorded as follows:

**Table 1: Bid Check**

Rank	Bidder	Bid Price	Expedited Delivery Adder	Total Bid Price	Notes
1.	Kaon Infrastructure Ltd.	\$348,591.97	\$0	\$348,591.97	1.
2.	Farmboy Landscaping & Maintenance	\$368,707.18	\$0	\$368,707.18	1.
<b>Notes:</b>					
1. Bid prices are exclusive of GST					

A copy of the bid form submitted by the low bidder, Kaon Infrastructure Ltd., and a comparison of all bids is presented in the attached Table 2.

## Analysis of Low Tender

Kaon's bid is complete, and contained the required Bid Bond, Consent of Surety, Proof of Insurance and Addenda. The bid price is within the expected budget that the Town has set aside for this project. The following points are noted:

1. The Town of Drumheller Project Manager has previous experience working with Kaon; and
2. Kaon has not listed any subcontractors.



May 24, 2023  
Kelcie Wilson, C.E.T.  
Tender No. 2023-031

## Recommendation

Based on the foregoing, we recommend that the Town of Drumheller award the contract to Kaon Infrastructure Ltd. subject only to availability of funding.

Please review our recommendation at your earliest convenience so that we may complete the following tasks on the Town of Drumheller's behalf:

1. Issue a 'Notice of Acceptance' to the Vendor which allows the Contractor to prepare shop drawings, labour, and equipment. This should be completed by June 2, 2023 to maintain the proposed schedule from Kaon.
2. Prepare a Purchase Order from the Town of Drumheller to the Contractor.

In closing, we trust that this provides a clear analysis of the bids. We would be pleased to discuss the matter to elaborate on any points for which you have questions. We await your instructions to act on your behalf in awarding the contract.

Yours truly,

**KERR WOOD LEIDAL ASSOCIATES LTD.**

Chris Sullivan, M.A.Sc., P.Eng., EP  
Water Resources Engineer

CSUL/csul

Encl. Table 2: Tender Evaluation

**KERR WOOD LEIDAL ASSOCIATES LTD.**  
consulting engineers

## REQUEST FOR DECISION

<b>TITLE:</b>	<b>Alberta Community Partnership Grant Support</b>
<b>DATE:</b>	May 23, 2023
<b>PRESENTED BY:</b>	Kelcie Wilson, C.E.T., Capital Project Manager
<b>ATTACHMENTS:</b>	NA

### SUMMARY:

Administration applied for the Alberta Community Partnership program under the Intermunicipal Collaboration (IC) Component. Administration was a successful recipient of this grant application and received their requested amount of \$200,000. The focus of this grant is to undertake a regional trail system study with the focus on the newly acquired CN Rail line from Rosedale to Wayne, additionally it will look at expanding the trail network out to Rosebud from a planning perspective. The Town would be the managing partner on this application with Wheatland County in a supporting role.

### RECOMMENDATION:

That Council supports Administration in undertaking the Alberta Community Partnership grant as the managing partner in support of the regional trail system study from Rosedale to Rosebud.

### DISCUSSION:

The Alberta Community Partnership is a program offered through the Government of Alberta whose objective “is to improve the viability and long-term sustainability of municipalities by providing support for regional collaboration and capacity building initiatives”<sup>1</sup>. There are multiple funding components through this program but the one being targeted by the CSMI Cooperative is the Intermunicipal Collaboration (IC) component. This component is directed towards multiple communities working together to create regional plans or frameworks which support broader regional initiatives.

The expected project output of the regional trail system study includes a planning document which focuses on:

1. Regional recreational trail system data collection and analysis, surveys, geometric design, utility and site evaluations, and environmental analysis.
2. Regional recreational trail system study with detailed designs, cost models, and recommendations.
3. Updated 10-year capital plans.
4. Stakeholder consultation summary report.

This regional recreational trail system study provides a framework to guide infrastructure planning to ensure it occurs in an orderly, economic, efficient, and harmonious manner that is sustainable. The regional recreational trail system study is a regional collaboration and planning tool that will benefit both partners with jointly recognizing infrastructure and land use concerns, promote efficient planning, and identify cost saving strategies. Municipal cost savings, because of infrastructure and service sharing, will also provide residents with a higher quality of life.

<sup>1</sup> Alberta, “Alberta Community Partnership Program Guidelines”, 8.  
Agenda Monday May 29, 2023

The Town of Drumheller will be the managing partner for this application with Wheatland County being the supporting partner.

**FINANCIAL IMPACT:**

Funding for this project will solely come from the grant.

**WORKFORCE AND RESOURCES IMPACT:**

The responsibility of the Town as the managing partner will primarily be an administrator overseeing the project. The Town will be required to enter into a grant agreement, receive the funds from the program, and provide reports to the ministry on project expenditures and outcomes. These tasks are not expected to take a significant amount of staff time.

**STRATEGIC POLICY ALIGNMENT:**

This project is in alignment with the Town's strategic goals of development of the CN Rail to Trail line.

**COMMUNICATION STRATEGY:**

Administration has already held a pre-kickoff meeting with Wheatland County to discuss their roles and responsibilities regarding the grant. Administration will also seek input from the Badlands Trail Society which is part of the grant requirement.

**COUNCIL MOTION:**

**MOTION:**

**Councilor:** \_\_\_\_\_ moves that Council supports Administration in undertaking the Alberta Community Partnership grant application as the managing partner in support of the regional trial system study from Rosedale to Rosebud.

**Seconded:**

*Kelcie Wilson*

\_\_\_\_\_  
Prepared by:  
Kelcie Wilson, C.E.T.  
Capital Project Manager

*Dave Brett*

\_\_\_\_\_  
Approved by:  
Dave Brett, P. Eng, PMP  
Director of Infrastructure Services