



ADMINISTRATION POLICY # A-06-20

Town of Drumheller

Drumheller Municipal Airport Limited Weather Information System Access

PURPOSE:

The Town of Drumheller recognizes the critical public safety nature of the Limited Weather Information System (LWIS), located at the Drumheller Municipal Airport. As such, remote access to the system needs to be managed with a view to cyber security.

POLICY STATEMENT:

The Town of Drumheller shall limit remote access to the Limited Weather Information System (LWIS) to those parties and individuals deemed necessary by the Director of Infrastructure Services, in consultation with the Drumheller Airport Commission. This list will be supplied to the Town's Information Technology provider for information.

AUTHORIZING AUTHORITY:

The Town of Drumheller, Director of Infrastructure Services, shall be the final authority for determining individuals and parties who shall have remote access to the LWIS.

The Director of Infrastructure Services shall make the determination after consultation with the Drumheller Airport Commission.

IMPLEMENTATION:

The Town of Drumheller Information Technology service provider shall maintain a list of authorized individuals and parties, and be responsible for restricting access to the approved parties. The list shall be reviewed annually in January, and updated as necessary.

CORE APPROVED PARTIES:

The core approved parties for access to the LWIS shall be:

- NAV CANADA;
- Town of Drumheller, Operations Manager;
- LWIS maintenance provider, and;
- Drumheller Airport Manager

POLICY REVIEW

This Policy and Procedure is to be reviewed by management and the Airport Commission, and updated every three years.

Date: October 29, 2020

Signed: _____

Chief Administrative Officer