



TOWN OF DRUMHELLER
REGULAR COUNCIL MEETING

MINUTES

TIME & DATE: 4:30 PM – Monday July 10, 2023

LOCATION: Council Chambers, 224 Centre St and ZOOM Platform and Live Stream on Drumheller Valley YouTube Channel

<https://www.youtube.com/watch?v=xpWF02clUAE>

IN ATTENDANCE

Mayor Heather Colberg

Councillor Patrick Kolafa

Councillor Stephanie Price

Councillor Tony Lacher

Councillor Crystal Sereda

Councillor Lisa Hansen-Zacharuk

Councillor Tom Zariski

Chief Administrative Officer: Darryl Drohomerski

Director of Corporate and Community Services: Mauricio Reyes

Director of Infrastructure: Dave Brett

Director of Emergency and Protective Services: Greg Peters

Flood Mitigation Project Manager: Deighen Blakely

Communication Officer: Brett Crowle (Regrets)

Legislative Services: Denise Lines

Reality Bytes IT: David Vidal

Recording Secretary: Mitchell Visser

1. CALL TO ORDER

The Mayor called the meeting to order at 4:29 PM.

2. OPENING COMMENTS

Grand opening of the Sunshine Lodge 500 Wing, Sunshine Lodge, Friday, 1:00 PM – 7:00 PM.

Newcastle Block Party BBQ – Newcastle Hall, Saturday, 2:00 PM – 7:00 PM.

Indoor Swimming Pool will be closed until further notice due to maintenance. Outdoor Swimming Pool is still operational.

3. ADDITIONS TO THE AGENDA

No additions to the agenda.

4. ADOPTION OF AGENDA

4.1 Agenda for July 10, 2023, Regular Council Meeting

M2023.160 Moved by Councillor Hansen-Zacharuk, Councillor Price that Council adopt the agenda for the July 10, 2023, Regular Council Meeting as presented.

CARRIED UNANIMOUSLY

5. MEETING MINUTES

Minutes for June 19, 2023, Regular Council as presented.

Agenda attachment: Regular Council Meeting – June 05, 2023 – Minutes.

M2023.161 Moved by Councillor Lacher, Councillor Kolafa
that Council approve the minutes for the June 19, 2023, Regular Council Meeting
as presented.

CARRIED UNANIMOUSLY

6. COUNCIL BOARDS AND COMMITTEES

6.1 Council Boards and Committees Minutes

Agenda Attachment: Municipal Planning Commission: November 2022 – March 2023,
Drumheller and District Seniors Foundation: May 2023

M2023.162 Moved by Councillor Sereda, Councillor Lacher
that Council accept as information the Drumheller Municipal Planning Commission
November to March minutes, and Drumheller and District Seniors Foundation May
minutes as presented.

CARRIED UNANIMOUSLY

7. DELEGATION

Timestamp: [4:36](#)

7.1 Big Country Anti-Violence Association (BCAVA); Drumheller & Area Emergency Unit
Colton's Place

Agenda attachment: Presentation

8. REPORTS FROM ADMINISTRATION

Timestamp: [17:05](#)

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

8.1 Flood Mitigation Project Manager

- 8.1.1 Request for Decision: Expropriation Certificate of Approval and Resolution for Expropriation; Lot 3, Block 3, Plan 8011334 (135 River Drive, East Coulee)

Agenda attachment: Request for Decision; Certificate of Approval and Resolution for Expropriation

- M2023.163 Moved by Councillor Kolafa, Councillor Hansen-Zacharuk that Council approve the Certificate of Approval and Resolution for Expropriation pertaining to the parcel of land described as Lot 3, Block 3, Plan 8011334; Title Number 901 092 160.

CARRIED UNANIMOUSLY

- 8.2 Chief Administrative Officer
Economic Development Manager

- 8.2.1 Request for Decision: Proposed Business Licence Bylaw 06.23
Includes Sections: Proposed Short Term Rental and Mobile Vendor

Agenda attachment: Request for Decision; Proposed Bylaw 06.23; Current Business License Bylaw 04-15; Mobile Vendor Bylaw 01.18

- M2023.164 Moved by Councillor Hansen-Zacharuk, Councillor Price that Council give first reading to Business License Bylaw 06.23 as presented and sets a public hearing date as September 5, 2023.

CARRIED UNANIMOUSLY

- 8.2.2 Request for Decision: Residential Development Incentive Amending Bylaw 04.23 -
Third Reading

Agenda attachment: Request for Decision; Proposed Amending Bylaw 04.23

- M2023.165 Moved by Councilor Zariski, Councillor Lacher that Council give third reading to Residential Development Incentive Amending Bylaw 04.23 as presented

CARRIED UNANIMOUSLY

- 8.2.3 Request for Direction: Residential Housing Construction

Agenda attachment: Request for Decision

M2023.166 Moved by Councillor Sereda, Councillor Hansen-Zacharuk that Council directs Administration to evaluate building residential and commercial real estate.

Councillor Sereda made a friendly amendment to add “commercial” to the motion.

CARRIED UNANIMOUSLY

CORPORATE AND COMMUNITY SERVICES DEPARTMENT

Timestamp: [41:30](#)

8.3 Director of Corporate and Community Services

8.3.1 Parks and Recreation - RC Strategies; Stephen Slawuta “Current State” Research and Engagement Summary Report Parks and Recreation Master Plan

Agenda attachment: Presentation; Link to Website “Current State” Research and Engagement Summary Report; Link to Website Parks and Recreation Master Plan

8.3.2 Request for Decision: 2022 Audited Financial Statements – Financial Report Timestamp: [1:12:26](#)

Agenda attachment: Request for Direction; 2022 Audited Financial Statements

M2023.167 Moved by Councillor Lacher, Councillor Hansen-Zacharuk that Council approve the 2022 Audited Financial Statements as presented.

CARRIED UNANIMOUSLY

The meeting adjourned for a break at 6:18 PM

The meeting reconvened from a break at 6:23 PM

8.4 Manager of Community Development and Social Planning Timestamp: [1:54:02](#)

8.4.1 Request for Decision: Proposed Recreation Fee Assistance Program Policy C-07-21 Revisions

Request to transition the Recreation Fee Assistance Policy from a Council Policy to an Administrative Policy

Agenda attachment: Request for Direction; Policy C-07-21 Revision; Current Policy C-07-21

M2023.168 Moved by Councilor Zariski, Councillor Price
that Council approves the proposed revisions to the Recreation Fee Assistance
Program Policy C-07-21 as presented.

CARRIED UNANIMOUSLY

M2023.169 Moved by Councillor Hansen-Zacharuk, Councillor Price
that the Recreation Fee Assistance Program Policy C-07-21 be transitioned from
a Council policy to an Administrative Policy.

CARRIED UNANIMOUSLY

EMERGENCY AND PROTECTIVE SERVICES

INFRASTRUCTURE DEPARTMENT

8.5 Director of Infrastructure
Timestamp: [2:16:38](#)

8.5.1 Request for Decision: Community Assistance Grant Request – Drumheller Stampede
and Agricultural Society Relocation of the Old Downtown Plaza Stage

Agenda attachment: Request for Decision

M2023.170 Moved by Councillor Lacher, Councillor Price
that Council approve the Drumheller Stampeded and Agricultural Society's
Community Assistance Grant Application for in-kind contribution of \$16, 655.00.

CARRIED UNANIMOUSLY

8.5.2 Request for Decision: Community Assistance Grant Request – Rotary Club of
Drumheller – Concrete Pad for Shade Structure

Agenda attachment: Request for Decision

M2023.171 Moved by Councilor Zariski, Councillor Kolafa
that Council approve the Rotary Club of Drumheller's Community Assistance
Grant Application for in-kind contribution of \$36,843.00.

CARRIED UNANIMOUSLY

8.5.3 Briefing Note: Wayfinding Grant – Design Concept and Community Engagement Plan

Agenda attachment: Briefing Note

9. CLOSED SESSION

9.1 Chief Administrative Officer
Human Resources Manager

9.1.1 Ratification of the Canadian Union of Public Employees (CUPE) 4604 and 135
Collective Agreements CUPE 4604 and CUPE 135 Collective Agreements
FOIP 23 – Local public body confidences
FOIP 24 – Advice from Officials

M2023.172 Moved by Councillor Lacher, Councillor Hansen-Zacharuk
that Council close the meeting to the public to discuss the proposed CUPE 4604
and CUPE 135 agreements as per FOIP 23 – Local public body confidences and
FOIP 24 – Advice from Officials.

CARRIED UNANIMOUSLY

The meeting was closed to the public at 7:01 PM

M2023.173 Moved by Councillor Lacher, Councillor Price
that Council open the meeting to the public.

CARRIED UNANIMOUSLY

The meeting was opened to the public at 7:20 PM

Timestamp: [2:51:24](#)

M2023.174 Moved by Councillor Lacher, Councillor Kolafa
that Council ratify the 3-year agreement (2023-2025) with CUPE Local 4604 as
presented noting the following increases:
January 1, 2023 – 3%
January 1, 2024 – 2.75%
January 1, 2025 – 2.75%

CARRIED UNANIMOUSLY

M2023.175 Moved by Councillor Sereda, Councillor Hansen-Zacharuk
that Council ratify the 3-year agreement (2023-2025) with CUPE Local 135 as
presented noting the following increases:
January 1, 2023 – 3%
January 1, 2024 – 3%
January 1, 2025 – 3%


CARRIED UNANIMOUSLY

10. ADJOURNMENT

M2023.176 Moved by Councillor Lacher, Councillor Price
that Council adjourn the meeting.

CARRIED UNANIMOUSLY

The meeting was adjourned at 7:23 PM



MAYOR



CHIEF ADMINISTRATIVE OFFICER