



**TOWN OF DRUMHELLER**  
**COMMITTEE OF THE WHOLE MEETING**

**MINUTES**

TIME & DATE: 4:30 PM – Tuesday, November 14, 2023

LOCATION: Council Chambers, 224 Centre St and ZOOM Platform and  
[Live Stream on Drumheller Valley YouTube Channel](#)

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**IN ATTENDANCE**

Mayor Heather Colberg

Councillor Patrick Kolafa

Councillor Stephanie Price

Councillor Tony Lacher (Regrets)

Councillor Crystal Sereda (Remote)

Councillor Lisa Hansen-Zacharuk

Councillor Tom Zariski

Chief Administrative Officer: Darryl Drohomerski

Dir. of Corporate & Community Services: Victoria Chan (Remote)

Acting Director of Infrastructure: Kevin Blanchett

Director of Emergency and Protective Services: Greg Peters

Flood Mitigation Project Manager: Deighen Blakely

Communication Officer: Bret Crowle (Regrets)

Legislative Services: Denise Lines

Reality Bytes IT: David Vidal

Recording Secretary: Mitchell Visser

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1. **CALL TO ORDER**

H. Colberg called the meeting to order at 4:30 PM

2. **OPENING COMMENTS**

Flood Mitigation meeting regarding Rosedale and Hospital area Dyke is taking place November 15, 2023.

Thank you to the participants of the RCMP Service Awards Ceremony at the Badlands Community Facility (BCF) that took place November 14, 2023.

The Alberta Emergency Services Medal (AESM) honours emergency services personnel who are involved in supporting the prevention of, preparedness for and response to day to day emergencies in partnership with the Alberta Emergency Service organizations. They are nominated by their peers. Individuals are eligible for the Alberta Emergency Services Medals after 12 years of service. Once awarded an AESM medal and have met the required service criteria, individuals may be eligible for the Bronze Bar at 22 years of service, the Silver Bar at 32 years of service, and the Gold Bar following 40 years of service.

The following medals and service bars were presented to the following 3 members of the Drumheller Fire Department:

- Captain Randy Fournier - 12 Year Medal
- Mervin Smith - 22 Year Service Bar
- Richard Schinnour - 32 Year Service Bar

3. ADDITIONS TO THE AGENDA

4. ADOPTION OF AGENDA

4.1 Agenda for November 14, 2023 Committee of the Whole Meeting

M2023.289 Moved by Councilor Zariski, Councillor Hansen-Zacharuk  
That Council adopt the agenda for the November 14, 2023 Committee of the Whole meeting as presented.

CARRIED UNANIMOUSLY

5. MEETING MINUTES

5.1 Minutes for October 10, 2023, Committee of the Whole meeting, as presented.

Agenda attachment: Committee of the Whole Meeting – October 10, 2023 – Minutes.

M2023.290 Moved by Councillor Kolafa, Councillor Price  
That Council adopt the minutes for the October 10, 2023 Committee of the Whole meeting as presented.

CARRIED UNANIMOUSLY

6. COUNCIL BOARDS AND COMMITTEES

Timestamp: [10:29](#)

6.1.1 Minutes: Drumheller and District Senior Foundation – August 2023

M2023.291 Moved by Councilor Zariski, Councillor Price  
That Council accept as information the Drumheller and District Senior Foundation minutes of the August 2023 meeting as presented.

CARRIED UNANIMOUSLY

7. DELEGATIONS

Timestamp: [10:54](#)

7.1.1 Travel Drumheller & Destination Drumheller Updates

Agenda Attachments: Presentation

Executive Director, Julia Fielding and Destination Drumheller Plan Coordinator Lana Phillips, presented the Travel Drumheller & Destination Drumheller Updates for October 2023

## COUNCIL REPORTS

### 8. REPORTS FROM ADMINISTRATION

#### OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

#### 8.1 Manager of Economic Development

Timestamp: [41:28](#)

##### 8.1.1 Request for Direction: Business Licence Bylaw 06.23 – Short Term Rentals Information Update

Agenda Attachments: Request-for-Direction; Draft Bylaw 06.23

Manager of Economic Development, Reg Johnston, presented a Request-for-Direction on the draft of Business Licence Bylaw 06.23 and Short-Term Rentals (STRs).

#### 8.2 INFRASTRUCTURE DEPARTMENT

Timestamp: [1:01:41](#)

##### 8.2.1 Update - Drumheller Municipal Airport (CEG4)

Agenda Attachments: Introduction and Presentation

Airport Manager, Denis Dilworth, presented an update on the operations of the Drumheller Municipal Airport.

The meeting adjourned for a break at 5:52 PM

The meeting returned from break at 6:09 PM

#### 8.3 CORPORATE AND COMMUNITY SERVICES DEPARTMENT

Timestamp: [1:40:44](#)

##### 8.3.1 Request for Direction: DRAFT - 2024 Capital Budget Presentation

Agenda Attachments: 2024 Capital Budget Request Forms - Link to Website, 2024 Capital Budget + 10 Year Capital Plan – DRAFT, Appendix 2 – 6 Graphs

CAO, Darryl Drohomerski and the Director of Corporate and Community Services, Victoria Chan, presented a draft of the Town of Drumheller's 2024 Capital Budget in conjunction with Town Managers.

## EMERGENCY AND PROTECTIVE SERVICES

### 9. CLOSED SESSION

#### 9.1 Personnel Evaluation

FOIP 17 – Disclosure harmful to personal privacy

FOIP 23 – Local public body confidences

FOIP 24 – Advice from Officials

M2023.292 Moved by Councillor Kolafa, Councillor Price

That Council close the meeting to the public to discuss Personnel and Labour Relations as per FOIP 17 – Disclosure harmful to personal privacy, FOIP 23 – Local public body confidences, FOIP 24 – Advice from Officials.

CARRIED UNANIMOUSLY

Council closed the meeting to the public at 7:58 PM

M2023.293 Moved by Councillor Kolafa, Councillor Hansen-Zacharuk

that Council open the meeting to the public

CARRIED UNANIMOUSLY

Council opened the meeting to the public at 9:13 PM

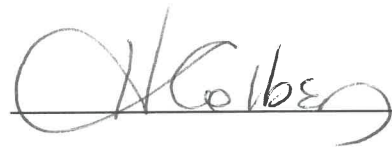
### 9. ADJOURNMENT

M2023.294 Moved by Councilor Zariski, Councillor Price

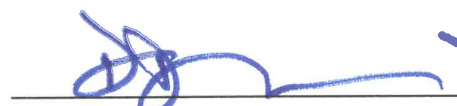
That Council adjourn the meeting.

CARRIED UNANIMOUSLY

Council adjourned the meeting at 9:14 PM



MAYOR



CHIEF ADMINISTRATIVE OFFICER