



**TOWN OF DRUMHELLER**  
REGULAR COUNCIL MEETING

**AGENDA**

TIME & DATE: 4:30 PM – Monday January 22, 2024

LOCATION: Council Chambers, 224 Centre St and ZOOM Platform and Live Stream on Drumheller Valley YouTube Channel

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1. CALL TO ORDER

2. OPENING COMMENTS

Addition of Regular Council Meeting January 29, 2024

3. ADDITIONS TO THE AGENDA

4. ADOPTION OF AGENDA

4.1 Agenda for January 22, 2024 Regular Meeting

**Proposed Motion:** That Council adopt the agenda for the January 22, 2024 Regular Council meeting as presented.

5. MEETING MINUTES

5.1 Minutes for January 8, 2024 Regular Council as presented.

[Regular Council Meeting – January 8, 2024 - Minutes](#)

**Proposed Motion:**

Move that Council approve the minutes for the January 8, 2024, Regular Council meeting as presented.

COUNCIL BOARDS AND COMMITTEES

DELEGATION

7. REPORTS FROM ADMINISTRATION

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

Chief Administrative Officer

7.1 Manager of Economic Development

7.1.1 Request for Decision: Proposed Draft Business License Bylaw 06.23

[Request for Decision](#)  
[Bylaw 06.23](#)

**Proposed Motion:**

Move that Council give third and final reading to the Business Licence Bylaw 06.23.

7.2 Flood Resiliency Project Director

7.2.1 Request for Decision: Resolution for Expropriation of a Partial Parcel for Berm Construction affecting Plan 202EO, Parcel D, Containing 4.70 acres more or less, excepting Plan: Drainage - Ditch - Site, Number: 2037 JK, Acres more or less: 0.35 712 Hunter Drive, Nacmine.

[Request for Decision](#)

**Proposed Motion:**

Move that Council approve the Resolution for Expropriation and Notice of Intention to Expropriate pertaining to a portion of land described as Plan 202EO, Parcel D, Containing 4.70 acres more or less, excepting Plan: Drainage - Ditch- Site, Number: 2037 JK, Acres more or less: 0.35; Title Number 021 280 028.

7.2.2 Request for Decision: Resolution for Expropriation of a Partial Parcel for Berm Construction affecting Plan 9242 EW, all that portion of the road adjoining north boundary of Lot 4 748 Hunter Drive, Nacmine

[Request for Decision](#)

**Proposed Motion:**

Move that Council approve the Resolution for Expropriation and Notice of Intention to Expropriate pertaining to a portion of land described as Plan 9242 EW, all that portion of the road adjoining north boundary of Lot 4; Title Number 201 043 264 + 1.

CORPORATE AND COMMUNITY SERVICES DEPARTMENT

7.3 Director of Corporate and Community Services

7.3.1 Request for Decision: 2024 Draft Operating Budget Discussion

[Request for Decision](#)  
[Appendix 1 - 2024 Operating](#)

**Proposed Motion:**

Move that Council adopts the 2024 Operating Budget of \$22,348,727, with a municipal requisition of \$9,962,718 as presented.

7.3.2 Request for Decision: 2024 Draft Fees and Schedule Bylaw

[Request for Decision](#)

[Bylaw 01.24 – Rates, Fees and Charges Bylaw](#)

[Schedule “A” – Service Fee Schedule 2024.](#)

**Proposed Motion:**

Move that Council give first reading to Bylaw 01.24 – Rates, Fees and Charges Bylaw.

**Proposed Motion:**

Move that Council give second reading to Bylaw 01.24 – Rates, Fees and Charges Bylaw.

EMERGENCY AND PROTECTIVE SERVICES

INFRASTRUCTURE DEPARTMENT

8. CLOSED SESSION

- 8.1 Strategic Development and Planning  
FOIP 23 – Local public body confidences  
FOIP 24 – Advice from Officials  
FOIP 25 – Disclosure harmful to economic and other interests of a public body

**Proposed Motion:**

That Council close the meeting to the public to discuss Strategic Development and Planning as per FOIP 23 – Local public body confidences,  
FOIP 24 – Advice from Officials and  
FOIP 25 – Disclosure harmful to economic and other interests of a public body.

9. ADJOURNMENT

**Proposed Motion:** That Council adjourn the meeting.



**TOWN OF DRUMHELLER**  
REGULAR COUNCIL MEETING

**MINUTES**

TIME & DATE: 4:30 PM – Monday January 8, 2024

LOCATION: Council Chambers, 224 Centre St and ZOOM Platform and  
[Live Stream on Drumheller Valley YouTube Channel](#)

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**IN ATTENDANCE**

Mayor Heather Colberg  
Councillor Patrick Kolafa  
Councillor Stephanie Price  
Councillor Tony Lacher  
Councillor Crystal Sereda  
Councillor Lisa Hansen-Zacharuk  
Councillor Tom Zariski

Chief Administrative Officer: Darryl Drohomerski  
Director of Corporate & Community Services: Victoria Chan  
Acting Director of Infrastructure: Kevin Blanchett  
Dir. of Emergency and Protective Services: Greg Peters  
Flood Mitigation Project Manager: Deighen Blakely  
Communication Officer: Bret Crowle  
Manager of Legislative Services: Denise Lines  
Reality Bytes IT: David Vidal  
Recording Secretary: Mitchell Visser

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1. CALL TO ORDER

H. Colberg called the meeting to order at 4:30 PM

2. OPENING COMMENTS

H. Colberg wished everyone the best for 2024 and hopes everyone had a wonderful Christmas and New Years.

3. ADDITIONS TO THE AGENDA

D. Drohomerski requested that the order of agenda items 6.1.1 and 6.1.2 be swapped.

4. ADOPTION OF AGENDA

4.1 Agenda for January 8, 2024 Regular Meeting

M2024.01 Moved by Councilor Zariski, Councillor Sereda  
that Council adopt the amended agenda for the January 8, 2024 Regular Council  
meeting as presented.

CARRIED UNANIMOUSLY

5. MEETING MINUTES

5.1 Minutes for December 18, 2023 Regular Council as presented.

Agenda Attachment: Regular Council Meeting – December 18, 2023 - Minutes

M2024.02 Moved by Councillor Lacher, Councillor Price  
that Council approve the minutes for the December 18, 2023, Regular Council  
meeting as presented.

CARRIED UNANIMOUSLY

COUNCIL BOARDS AND COMMITTEES

DELEGATION

6. REPORTS FROM ADMINISTRATION

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

6.1 Chief Administrative Officer  
Timestamp: [3:36](#)

6.1.1 Request for Decision: Proposed Bylaw 02.24 Nacmine West End Road Closure

Agenda Attachment: Request for Decision; Bylaw 02.24

M2024.03 Moved by Councillor Kolafa, Councillor Hansen-Zacharuk  
that Council give first reading to Bylaw 02.24 Nacmine West End Road Closure and  
set the Public Hearing date for February 5, 2024.

CARRIED UNANIMOUSLY

6.1.2 Request for Decision: Proposed Bylaw 03.24 Nacmine 4th St Road Closure

Agenda Attachment: Request for Decision; Bylaw 03.24

M2024.04 Moved by Councillor Lacher, Councillor Hansen-Zacharuk  
that Council give first reading to Bylaw 03.24 Nacmine 4th Street Road Closure and  
set the Public Hearing date for February 5, 2024.

CARRIED UNANIMOUSLY

6.1.3 Request for Decision: Proposed Bylaw 04.24 Nacmine 8th St Road Closure

Agenda Attachment: Request for Decision; Bylaw 04.24

M2024.05 Moved by Councillor Lacher, Councillor Sereda

that Council give first reading to Bylaw 04.24 Nacmine 8th Street Road Closure and set the Public Hearing date for February 5, 2024.

CARRIED UNANIMOUSLY

6.1.4 Request for Decision: Proposed Bylaw 05.24 Nacmine Hunter Dr Road Closure

Agenda Attachment: Request for Decision; Bylaw 05.24

M2024.06 Moved by Councillor Price, Councillor Hansen-Zacharuk that Council give first reading to Bylaw 05.24 Nacmine Hunter Drive Road Closure and set the Public Hearing date for February 5, 2024.

CARRIED UNANIMOUSLY

6.2 Flood Resiliency Project Director

Timestamp: [12:03](#)

6.2.2 Request for Decision: Tender Award - North Drumheller Flood Improvements Construction

Agenda Attachment: Request for Decision

M2024.07 Moved by Councillor Sereda, Councillor Kolafa that Council award the North Drumheller Flood Improvements Project tender to Wilco Contractors Southwest Inc. in the amount of \$9,407,195.25 excluding GST.

CARRIED UNANIMOUSLY

6.2.1 Request for Decision: Tender Award - North Drumheller Flood Improvements; Engineering Construction Services Scope Change

Agenda Attachment: Request for Decision

M2024.08 Moved by Councilor Zariski, Councillor Kolafa that Council approve the North Drumheller Berm construction services be awarded to Kerr Wood Leidel through a scope change in the amount of \$1,044,810.00 excluding GST.

CARRIED UNANIMOUSLY

6.3 Director of Corporate and Community Services

CLOSED SESSION

6.3.1 Third Party Land Contracts, Personnel Evaluation, Economic Development  
FOIP 19 – Confidential evaluations

FOIP 23 – Local public body confidences,  
FOIP 24 – Advice from Officials

- M2024.09 Moved by Councillor Sereda, Councillor Price  
that Council close the meeting to the public to discuss Land Contracts and Personnel  
Evaluations as per;  
FOIP 16 – Disclosure harmful to business interests of a third party  
FOIP 19 – Confidential evaluations  
FOIP 23 – Local public body confidences,  
FOIP 24 – Advice from Officials

CARRIED UNANIMOUSLY

Council closed the meeting to the public at 4:52 PM

- M2024.10 Moved by Councillor Price, Councillor Kolafa  
that Council open the meeting to the public.

CARRIED UNANIMOUSLY

Council opened the meeting to the public at 5:47 PM

Timestamp: [1:20:00](#)

- M2024.11 Moved by Councillor Sereda, Councillor Kolafa  
that Council approves the write-off of outstanding taxes in the amount of \$8,070.45  
pertaining to the defunct Trident Exploration (Alberta) Corporation for Tax Roll No.  
000-22004204 as bad debt expense.

CARRIED UNANIMOUSLY

- M2024.12 Moved by Councillor Sereda, Councillor Kolafa  
that Council approves the write-off of outstanding taxes in the amount of \$318,167.66  
for Tax Roll No.000-15000409 on Plan 881 0626, Block 1, Lot 2 as bad debt expense.

CARRIED UNANIMOUSLY

- M2024.13 Moved by Councilor Zariski, Councillor Price  
that Council waives the interest portion of the tax arrears totalling \$175,135.51 for the  
property at Lot 2, Block 11, Plan 0510043, Tax Roll No. 000-0100 2855 but is required  
to pay the penalty total of \$18,495.66 as prescribed in the Tax Bylaw; and that  
Council requires the property owners to enroll in the monthly payment plan for  
property taxes for the 2024 tax year and beyond.

6 IN FAVOUR: Councillor Colberg, Kolafa, Sereda, Price, Zariski, Lacher  
1 OPPOSED: Councillor Hansen-Zacharuk

CARRIED

- M2024.14 Moved by Councillor Price, Councillor Lacher  
That Council approve the salary increase for the Chief Administrative Officer, Darryl Drohomerski from Step 4 to Step 5 of the salary grid effective January 1, 2024 (pay period 1).

CARRIED UNANIMOUSLY

EMERGENCY AND PROTECTIVE SERVICES

INFRASTRUCTURE DEPARTMENT

9. ADJOURNMENT

- M2024.15 Moved by Councillor Lacher, Councillor Price  
that Council adjourn the meeting.

CARRIED UNANIMOUSLY

Council adjourned the meeting at 6:04 PM



## REQUEST FOR DECISION

<b>TITLE:</b>	Business License Bylaw 06.23 - 3rd Reading
<b>DATE:</b>	January 18, 2024
<b>PRESENTED BY:</b>	Reg Johnston
<b>ATTACHMENT:</b>	(Draft) Business License Bylaw 06.23 – 3 <sup>rd</sup> Reading

**SUMMARY:**

On January 15<sup>th</sup> at the Committee of the Whole, Council completed a final review of all changes made after 2<sup>nd</sup> reading of Bylaw 06.23. After receiving feedback, Administration is recommending the following changes:

ITEM	COUNCIL SUGGESTION	RESPONSE
Home-Sharing Insurance	Council recommended adding clarity to what “home-sharing insurance” is in order to remove confusion surrounding other forms of accommodation, such as through Home Share Drumheller	Administration has expanded on the definition in our communications deliverables and in Bylaw 06.23 in order to add clarity for applicants. Administration does not recommend removal of the word “home-sharing insurance” from these documents as “home-sharing insurance” and “short-term rental insurance” are both used interchangeably in the insurance industry.
Change 10.5(c)	Change the section from reading “Section 3.5” to “Section 3.1”	As this provision involves posting information in a conspicuous location, Administration recommends this provision reference section 3.5 (remain unchanged).
Clerical fixes to 10.2, 17.1(a), 10.4(ii)	Council suggested changes regarding numbering, addition of a dollar sign and the change from “designed” to “designated”	All of these changes have been made.
Repeat Offenders	Council suggested additional means of dealing with repeat offenders through the revocation of licences and by placing fines on the municipal property tax.	Section 16 of Bylaw 06.23 does address suspension and revocation of business licences in certain scenarios. Additionally, the CAO may refuse applicants if the applicant has failed to comply with the provisions of 06.23. Regarding the tax roll, only certain fines are eligible to be placed on the tax roll, in accordance with the Municipal Government Act. Fines related to business licences are not eligible for placement on the tax roll.
Non-Resident STR Licences	Council asked for clarifications about the Principal, Non-Principal and Non-Resident STRS	Administration added clarification in the definitions of Principal, Non-Principal and Non-Resident STRS in the Bylaw. Please see below

In addition to the changes recommended by Council, Administration has made the following changes to the Bylaw:

SECTION	CHANGE	Type of Change
Throughout	Changed "license" to "licence"	Clerical
2.1(p)	Changed wording to align with other definitions referencing legislation.	Clerical
2.1(w)	Changed wording to align with other definitions referencing legislation.	Clerical
2.1(cc)(ee)(gg)	Added definitions that are consistent with our communications in order to add clarity for applicants.	Addition
2.1(nn)	Added Micro-Business Licence and Home Occupation Licence to align with our <i>Fee Schedule</i> .	Addition
5.2 (b)	Changed wording to align with changes to 2.1(cc)(ee)(gg).	Clerical
9.4	Removal of "a Mobile Business Unit" to fix clerical error.	Clerical
10.2 (c)	Clerical change to align with changes to 2.1(cc)(ee)(gg).	Clerical
10.5	Added "Short-Term" to increase clarity and align with definitions.	Clerical
10.7	Changed "landlord" to "another Person" to strengthen provision.	Clerical
10.8	Changed "for" to "to operate" to increase clarity	Clerical
18.2	Added "on the date the Bylaw comes into force" to fix clerical error.	Clerical
18.3	Change the date the bylaw comes into force to align with our process.	Clerical

**DISCUSSION:**

If a Bylaw is defeated on the 2nd or 3rd reading, any previous readings will be rescinded and the Bylaw approval process will recommence at 1st reading.

**RECOMMENDATION:**

Council proceed with 3<sup>rd</sup> and final reading of Bylaw 06.23 with the suggested changes

**FINANCIAL IMPACT:**

N/A

**STRATEGIC POLICY ALIGNMENT:**

Regulation of Short-Term Rentals was one of the key items resulting from the Drumheller Valley Housing Strategy (DVHS).

**COMMUNICATION STRATEGY:**

A Media Release, Short-Term Rental Landing Page and Good Host Guide will be issued January 22, 2024. Other communications deliverables have been prepared and will be issued in accordance with the Short-Term Rental 2024 Communications Plan.

**PROPOSED COUNCIL MOTION:**

**MOTION:**

Councillor \_\_\_\_\_ move that Council give third and final reading to the Business License Bylaw 06.23 as amended.

**Seconded:**

*Mitchell Visser*

Prepared by:  
Mitchell Visser  
Sr. Administrative Assistant



Reviewed by:  
Reg Johnston  
Manager of Economic Development



Approved by:  
Darryl Drohomerski, C.E.T.  
Chief Administrative Officer

**TOWN OF DRUMHELLER**  
**BYLAW NUMBER 06.23**  
DEPARTMENT: CORPORATE SERVICES

*Repeals Bylaw 04.15*  
*Repeals Bylaw 01-18*

**A BYLAW OF THE TOWN OF DRUMHELLER, IN THE PROVINCE OF ALBERTA, TO  
PROVIDE FOR THE DEVELOPMENT AND REGULATION OF A BUSINESS LICENCE  
REGISTRY.**

**WHEREAS** pursuant to Section 7 and Section 8 of the *Municipal Government Act, R.S.A. 2000, c. M-26*, a municipal council may pass bylaws respecting the regulation of businesses, business activities and persons engaged in business;

**AND WHEREAS**, it is deemed appropriate to require the licensing of businesses operating within the Town of Drumheller;

**NOW, THEREFORE**, the Council of the Town of Drumheller, duly assembled, enacts as follows:

**1. SHORT NAME**

This Bylaw shall be cited as the Town of Drumheller "*Business Licence Bylaw.*"

**2. DEFINITIONS**

2.1 For the purposes of the Bylaw, the following definitions shall apply:

- a) "*Agent*" means every Person who, by mutual consent, acts for the benefit of another, including a sales representative or a Person in care and control of the premises where a Business is being conducted;
- b) "*Annual Licence*" means a Licence that is valid for the period between January 1<sup>st</sup> and December 31<sup>st</sup> of the year it was issued;
- c) "*Applicant*" means a Person who applies for a Business Licence or a renewal of a Business Licence, in accordance with this Bylaw;
- d) "*Application*" means a written request for a Business Licence or a renewal of a Business Licence as required by this Bylaw, in the form prescribed by the Chief Administrative Officer;
- e) "*Business*" means:
  - i) a commercial, merchandising or industrial activity or undertaking;
  - ii) a profession, trade, occupation, calling or employment; or,
  - iii) an activity providing goods or services;
- f) "*Business Premises*" means any store, office, dwelling, warehouse, yard, building, enclosure, Mobile Business Unit or other place occupied or capable of

being occupied for the purpose of carrying on a Business in a permitted and discretionary use in accordance with the *Land Use Bylaw*;

- g) “*Busker*” shall mean a Person who plays music or performs entertainment in a public place while soliciting money;
- h) “*Carry on*”, “*carrying on*”, “*carried on*” and “*carries on*” means:
  - i) to conduct, operate, perform, keep, hold, occupy, deal in or use, for a fee or exchange of benefits, whether as principal or Agent; and,
  - ii) to Advertise for a business, where in the opinion of the Chief Administrative Officer, there is an intent for the Business to be carried out within the Town;
- i) “*Charitable Organization*” means any incorporated or unincorporated organization that is formed for a Charitable Purpose;
- j) “*Charitable Purpose*” includes a philanthropic, benevolent, educational, health, humane, religious, cultural, artistic or recreational purpose;
- k) “*Chief Administrative Officer*” means the Chief Administrative Officer of the Town of Drumheller, or their designates;
- l) “*Community Standards Bylaw*” means the Town of Drumheller Community Standards Bylaw 06.19, as amended from time to time, and its successor legislation;
- m) “*Day Time*” means between the hours of 7:00 AM and 10:00 PM of the same day, on weekdays, and between the hours of 9:00 AM and 10:00 PM of the same day, on weekends;
- n) “*Development Authority*” means the Town of Drumheller Development Officer or the Town of Drumheller Municipal Planning Commission (MPC), as established in the *Land Use Bylaw*;
- o) “*Dwelling Unit*” means one or more rooms used, or designed to be used, as a residence by one or more Persons and containing sleeping areas and that meets the definition(s) established in the *Land Use Bylaw* for the corresponding Land Use District;
- p) “*Fee Schedule*” means the Town of Drumheller *Fees, Rates and Charges Bylaw 01.24*, as amended [annually from time to time](#), and its successor legislation;
- q) “*Home-Sharing Insurance*” or “*Short-Term Rental Insurance*” means insurance offered by an accredited insurance broker intended to cover against losses relating to the rental of homes on a short-term basis that is not otherwise covered by online STR broker;
- r) “*Home Occupation*” means any business of any sector that meets the definitions established in the *Land Use Bylaw* for the corresponding Land Use District;
- s) “*Land Use Bylaw*” means the Town of Drumheller *Land Use Bylaw 16.20* as amended from time to time, and its successor legislation;

- t) *"Licence"* means a Business Licence, issued pursuant to this Bylaw, for the purpose of licensing any Person carrying on Business within the Town;
- u) *"Licensee"* means the holder of a valid and subsisting Business Licence, issued pursuant to this Bylaw;
- v) *"Market"* means the business of providing for rent, stalls, tables, or spaces to merchants displaying for sale, offering for sale, and selling goods to the public;
- w) *"MGA"* means the *Municipal Government Act, R.S.A. 2000, c. M-26, as amended from time to time, and its successor legislation;*
- x) *"Micro Business"* means a Resident Business whose annual revenues are less than \$30,000 per year as verified by the Canada Revenue Agency;
- y) *"Mobile Business Unit"* means a vehicle, temporary structure, display, trailer, cart, or stand from which a business is carried on and for which the Licensee is not listed on the property tax assessment roll;
- z) *"Mobile Vendor"* means a Person who carries on Business from a Mobile Business Unit;
- aa) *"Municipal Enforcement Officer"* means any Person appointed as a Bylaw Enforcement Officer pursuant to Section 555 of the *MGA* or as a Community Peace Officer pursuant to Section 7 of the Peace Officer Act, R.S.A. 2006, c. P-3.5;
- bb) *"Night Time"* means the hours between 10:00 PM and 7:00 AM of the next day, on weekdays, and between the hours of 10:00 PM and 9:00 AM of the next day, on weekends;
- ~~cc) *"Non-Principal Residence"* means any dwelling unit that is not a principal residence;~~
- ~~cc) *"Non-Principal Short-Term Rental"* means a Short-Term Rental that is not the Principal Residence of the property owner, but where the property owner lives within the jurisdiction of the Town;~~
- dd) *"Non-Resident Business"* means a business carried on in whole or in part within the Town, but which does not have Business Premises within the Town and is not listed on the current property tax assessment roll;
- ee) *"Non-Resident Short-Term Rental"* ~~means a Short-Term Rental in which the property owner lives outside the jurisdiction of the Town; means a Short-Term Rental in which the owner's Principal Residence does not reside within the Town;~~
- ff) *"Principal Residence"* means the usual place where an individual makes their home for the majority of a calendar year, and for these purposes, a Person can only have one Principal Residence at any given time;
- ~~gg) *"Principal Short-Term Rental"* means a Short-Term Rental in which the Short-Term Rental is the property owner's Principal Residence;~~
- hh) *"Person"* means a natural person or a corporation and includes a partnership,

an association or a group of persons acting in concert unless the context explicitly or by necessary implication otherwise requires;

- ii) “*Resident Business*” means a Business that is carried on in whole or in part within the Town, and which has a Business Premises within the Town;
- jj) “*Short-Term Rental*” or “*STR*” means the Business of offering a Dwelling Unit or portion of a Dwelling Unit, as defined in the *Land Use Bylaw*, for temporary accommodation to a single party of guests for a period of twenty-eight (28) days or less, and includes those Businesses offering accommodation through an online broker or marketplace, but does not include:
  - a) Campgrounds;
  - b) Bed and Breakfasts; and,
  - c) Hotels/Motels;
- kk) “*Special Event*” means any organized gathering of people:
  - i) with the primary purpose of supporting a community, cultural, recreational or sport experience;
  - ii) that would have a significant impact on public property and/or public safety, in the opinion of the Chief Administrative Officer;
  - iii) that require temporary structures installed in a public space;
  - v) in a private space that generate any impact on pedestrian or vehicular traffic or parking in excess of that which is considered normal for the community, in the opinion of the Chief Administrative Officer; or,
  - vi) that involves temporary changes to the activities or access in a public space, including road closures and noise bylaw exemptions;
- ll) “*Temporary Licence*” means a Resident or Non-Resident Business Licence that is granted for the following temporary period of time:
  - i) one (1) day;
  - ii) one (1) week;
  - iii) one (1) month; and,
  - iv) four (4) months;
- mm) “*Town*” means the Town of Drumheller, a municipal corporation in the Province of Alberta, and includes the area contained within the corporate boundaries of the Town of Drumheller, as the context may require;
- nn) “*Type of Business Licence*” means a Business Licence with distinct provisions, Application process, or fees established, as established in the *Fee Schedule*, and may include a:
  - i) General Business Licence;

- ii) Mobile Vendor Business Licence;
- iii) Charitable Organization Business Licence;
- iv) Busker Business Licence;
- v) Market Business Licence;
- vi) Short-Term Rental Business Licence;
- vii) Special Event Business Licence;
- viii) Contractor Business Licence;
- ix) Micro-Business Licence; and,
- x) Home Occupation Business Licence.

### 3. LICENCE

- 3.1 No Person shall Carry on a Business in the Town or advertise for a Business in the Town unless that Person has a valid and subsisting Licence issued by the Chief Administrative Officer.
- 3.2 Notwithstanding section 3.1, a Business Licence is not required:
  - a) for a Business carried on by the Town; or,
  - b) for a Business carried on by the Government of the Province of Alberta, the Government of Canada, or a Crown Corporation created by either Government.
- 3.3 A Licence is required for each Business Premises where the Business is carried on.
- 3.4 Separate Business Licences are required if two (2) or more Persons are carrying on Businesses from or within the same Business Premises.
- 3.5 Every Licence, issued pursuant to this Bylaw, shall be posted in a conspicuous location in the Business Premises of the Licensee, so as to be clearly visible to the public.
- 3.6 All Licenses shall remain the property of the Town.
- 3.7 A Licence is not transferable from one Person to another Person or between Business Premises or Mobile Business Units.
  - i) If a Licensee is moving Business Premises within the Town, the Chief Administrative Officer, may, at their discretion, reissue a Licence without the associated fee(s), if the move of the Business Premises does not necessitate a change in the Intensity or Use of the Business, as defined in the *Land Use Bylaw*.

### 4. APPLICATION REQUIREMENTS

- 4.1 Every Applicant for a Licence must provide the following information, in the form prescribed by the Chief Administrative Officer:



- a) the civic and legal address for the proposed place of Business;
- b) the trade name(s) under which the proposed Business will operate;
- c) where the Applicant is a sole proprietorship or partnership, the full name, mailing address, telephone number, and email address of the Applicant(s):
  - i) confirmation of this information may be required through presentation of two pieces of identification, one of which must be government issued picture identification;
- d) where the Applicant is a corporation, the full name, mailing address, telephone number, and email address of the principal managing employee(s) or board members:
  - i) confirmation of this information may be required through presentation of two pieces of identification, one of which must be government issued picture identification;
- e) any certificate, authority, licence or other document of qualification under this or any other Bylaw, or under any Statute of the Province of Alberta or the Government of Canada, that may be required in connection with the carrying on of the Business; and,
- f) other such information as the Chief Administrative Officer may reasonably require.

4.2 No Person shall give false information in an Application pursuant to the provisions of this Bylaw.

## 5. LICENCE FEES & TERM

5.1 An Application for a Licence or for a renewal of a Licence shall not be considered by the Chief Administrative Officer until the fee(s), as set out in the *Fee Schedule*, or any fines incurred pursuant to this Bylaw, have been received by the Chief Administrative Officer.

5.2 The Chief Administrative Officer may establish different rates, as outlined in the *Fee Schedule*, for:

- a) Resident Businesses and Non-Resident Businesses;
- b) Short-Term Rentals operated as Principal [Short-Term Rentals-Residences](#), Non-Principal [Short-Term Rentals-Residences](#), and Non-Resident Short-Term Rentals;
  - i) for the purposes of this Bylaw, a Short-Term Rental situated within a Dwelling Unit – Secondary or a Dwelling Unit – Garden, as established in the *Land Use Bylaw*, and situated on the same lot as a Principal Residence, shall be treated as a Principal Residence; and,
- c) any other Type of Business Licence established within this Bylaw.

- 5.3 Every Annual Licence shall be for the period between January 1<sup>st</sup> and December 31<sup>st</sup> of the year in which said Licence was issued and shall be purchased for the full amount set out in the *Fee Schedule*, regardless of the date of purchase.
- 5.4 Every Annual Licence issued, unless revoked, shall terminate at midnight on the 31<sup>st</sup> day of December of the year in which said Licence was issued.
- 5.5 Every Annual Licence that was renewed by the Chief Administrative Officer must be paid by the Licensee by March 31<sup>st</sup> of the year it was renewed.
- 5.6 Every Temporary Licence issued, unless revoked, shall terminate after the prescribed time listed on the Licence, beginning from the date of issuance.
- 5.7 The Licensee must adhere to all conditions prescribed by the Chief Administrative Officer in association with the Licence at the time of approval.
- 5.8 Notwithstanding Section 5.1, any Business exempt from fees under the provisions of any Statute of the Province of Alberta or the Government of Canada, or any Charitable Organization, will be granted an exemption upon providing proof of exemption in a manner deemed sufficient by the Chief Administrative Officer.

## **6. PROVISIONS FOR CHARITABLE ORGANIZATIONS**

- 6.1 Every Charitable Organization carrying on Business within the Town shall require a Business Licence, in accordance with Subsection 3.1.
- 6.2 Charitable Organizations that wish to be exempt from the Business Licence fees, in accordance with subsection 5.8, must provide proof that they are a registered non-profit organization.
- 6.3 A Charitable Organization which receives an exemption under this section must otherwise comply with all provisions of this Bylaw.

## **7. PROVISIONS FOR MOBILE VENDORS**

- 7.1 No Person shall Carry on a Business from a Mobile Business Unit within the Town unless that Person has a valid and subsisting Business Licence, in accordance with Subsection 3.1.
- 7.2 In addition to Subsection 4.1, an Applicant must provide the following items to the Chief Administrative Officer as part of their Application;
  - a) an Alberta Health Services Food Handling Permit, if food will be served or sold from the Mobile Business Unit.
- 7.3 An Applicant must provide Liability Insurance to the Chief Administrative Officer in the manner described under Section 13 of this Bylaw prior to operating on Town property.
- 7.4 A Mobile Vendor shall not sell goods or provide services within ten (10) metres of a brick and mortar Business that sells similar goods or provides similar services, as determined by the Chief Administrative Officer.

- 7.5 A Mobile Vendor that wishes to Carry on Business on Town property must:
- a) remain within the permitted area(s), as approved by the Chief Administrative Officer;
    - i) A Mobile Vendor shall not be granted priority or exclusive rights to Carry on Business in a permitted area(s), but shall have the right to Carry on Business on a first-come, first-served basis; and,
  - b) only operate during Day Time hours.
    - i) A Mobile Vendor shall not leave their Business Premises within the permitted area(s) during Night Time hours.
- 7.6 A Mobile Vendor that wishes to Carry on Business on private property is only permitted within the Neighbourhood Centre District (NCD), Tourism Corridor District (TCD) and the Employment District (EC), as established in the *Land Use Bylaw*, and must provide written authorization from the landowner(s) to the Chief Administrative Officer; indicating,
- a) approval to operate a Mobile Business Unit at the specific address; and,
  - b) any additional requirements of the landowner(s), which will be reviewed by the Chief Administrative Officer.
- 7.7 A Mobile Vendor may be requested to relocate at any time, at the sole discretion of the Chief Administrative Officer, if:
- a) the safety of the Mobile Vendor operator or the general public are at risk;
  - b) the operation of the Mobile Business Unit unreasonably impedes the movement of vehicles or pedestrians; or,
  - c) the operation of the Mobile Business Unit is deemed a Nuisance in accordance with the *Community Standards Bylaw*.

## 8. PROVISIONS FOR BUSKERS

- 8.1 No Person shall Carry on a Business of busking within the Town unless that Person has a valid and subsisting Business Licence, in accordance with Subsection 3.1.
- 8.2 A Busker that wishes to Carry on Business on Town property must:
- a) remain within the permitted area(s), as approved by the Chief Administrative Officer;
    - i) a Busker shall not be granted priority or exclusive rights to Carry on Business in a permitted area(s), but shall have the right to Carry on Business in a first come, first served basis; and,
  - b) only operate during Day Time hours.
- 8.3 A Busker that wishes to Carry on Business on private property must provide written authorization from the landowner(s) to the Chief Administrative Officer, specifying;

- a) approval to busk at the specific address; and,
- b) any additional requirements of the landowner(s), which will be reviewed by the Chief Administrative Officer.

8.4 A Busker may be requested to relocate at any time, at the sole discretion of the Chief Administrative Officer, if:

- a) the safety of the Busker or the general public are at risk;
- b) the operation of the Busker unreasonably impedes the movement of vehicles or pedestrians; or,
- c) the operation of the Busker is deemed a Nuisance in accordance with the *Community Standards Bylaw*.

## 9. PROVISIONS FOR MARKETS

9.1 No Person shall Carry on the Business of operating a Market within the Town unless that Person has a valid and subsisting Business Licence, in accordance with Subsection 3.1.

9.2 A Market Licensee must, upon request, furnish to the Chief Administrative Officer, the following:

- a) the name and address of any operator of any stall, table or space; and
- b) the type of goods, wares or merchandise sold by the operator.

9.3 A Person who rents a stall, table or space in a Market and operates within the Market's hours of operation are not required to obtain an individual Licence.

9.4 A Market that wishes to Carry on Business on private property must provide written authorization from the landowner(s) to the Chief Administrative Officer; indicating,

- a) approval to operate a [Mobile Business Unit](#) at the specific address; and,
- b) any additional requirements of the landowner(s), which will be reviewed by the Chief Administrative Officer.

9.5 For the purposes of this Bylaw, a Market operating on Town Property is considered a "Special Event" and is subject to the provisions in Section 11.

## 10. PROVISIONS FOR SHORT-TERM RENTALS

10.1 No Person shall Carry on the Business of operating a Short-Term Rental within the Town unless that Person has a valid and subsisting Business Licence, in accordance with Subsection 3.1.

10.2 In addition to Subsection 4.1, an Applicant for a Short-Term Rental Business Licence must provide the following items as part of their Application, in a form satisfactory to the Chief Administrative Officer:

- a) a floor plan detailing emergency evacuation routes and the location of fire extinguishers, in case of emergency;
  - b) photos detailing the location of sleeping areas and other facilities, intended to be used by the guest(s) within the Short-Term Rental;
  - c) evidence that the Short-Term Rental is either occupied as a Principal Short-Term Rental, Non-Principal Short-Term Rental or Non-Resident Short-Term Rental; by the operator as their principal residence or is operated as a non-principal residence;
  - d) proof of current Home-Sharing Insurance, in the amount and form deemed appropriate by the Chief Administrative Officer; and,
  - e) any other such information as the Chief Administrative Officer may reasonably require.
- 10.3 A Short-Term Rental Licensee must not allow overlapping bookings, whereby two (2) or more unrelated or unassociated Persons are accommodated in the Dwelling Unit(s) at the same time.
- 10.4 No Person shall Advertise a Short-Term Rental without a valid and subsisting Business Licence, and:
- a) Short-Term Rental Licensee who advertises or causes advertising to be distributed respecting the Short-Term Rental, must include the following within the advertisement, in a conspicuous location:
    - i) the valid Business Licence number; and,
    - ii) a statement directing any complaints regarding *Short-Term Rentals* to a location designed-designated by the Chief Administrative Officer.
- 10.5 A Short-Term Rental Licensee must post, in a conspicuous location within the interior of the Short-Term Rental:
- a) an Emergency Contact List, which includes:
    - i) the name, phone number and email address of an emergency contact who can be reached twenty-four (24) hours per day during rental periods; and,
    - (ii) the contact information for local emergency services in the Town of Drumheller.
  - b) a map detailing emergency evacuation routes and the location of fire extinguishers in case of emergency; and,
  - c) the valid Licence, in accordance with Section 3.5 of this Bylaw.
- 10.6 A Short-Term Rental Licensee must possess and maintain the following within the Rental, to the standard determined by the Chief Administrative Officer.
- a) portable fire extinguisher(s);

- b) smoke detector(s);
  - c) carbon monoxide detector(s);
  - d) exit signage; and,
  - e) a source of emergency lighting.
- 10.7 An applicant for a property owned by ~~another Person a landlord~~ or under a condominium association, homeowner's association, property management company, or similar authority, must submit a letter from their respective affiliation outlining:
- a) the approval to operate a Short-Term Rental at the specific address; and,
  - b) any additional requirements of the landlord, condominium association, homeowner's association or property management company, which will be reviewed by the Chief Administrative Officer.
- 10.8 Only one (1) Short-Term Rental is permitted per parcel unless otherwise specified in the *Land Use Bylaw* for the Land Use District in which the Short-Term Rental is located:
- a) Dwelling Unit – Multiple Unit (Apartment) Uses may be approved to operate for additional Short-Term Rentals per parcel, at the discretion of the Development Authority.
- 10.9 A Short-Term Rental is **only** permitted within approved Dwelling Units, as defined in the *Land Use Bylaw*, which are only permitted within the following Land Use Districts:
- a) Countryside District (CSD);
  - b) Downtown District (DTD);
  - c) Neighborhood Centre District (NCD);
  - d) Neighborhood District (ND); and,
  - e) Rural Development District (RDD).
- 10.10 A Short-Term Rental may be required to undertake an inspection by Alberta Health Services, or a fire inspection by the Town of Drumheller Fire Department, at the discretion of the Chief Administrative Officer.
- 10.11 The Chief Administrative Officer will set an annual cap on the number of Business Licenses distributed to all Short-Term Rental Applicants.
- 10.12 A Short-Term Rental Licensee must not allow more than two guests per bedroom, not including Persons under the age of 12.

## 11. PROVISIONS FOR SPECIAL EVENTS

- 11.1 No Person shall Carry on the Business of operating a Special Event within the Town unless that Person has a valid and subsisting Business Licence, in accordance with Subsection 3.1.
- 11.2 For the purposes of this Bylaw, the location of the Special Event shall be considered the Business Premises of the Special Event.
- 11.3 An Applicant must submit an Application no later than fifteen business (15) days prior to hosting a Special Event; and,
- a) if the Special Event requires a road closure, the Application must be submitted no less than thirty (30) business days prior to hosting a Special Event.
- 11.4 In addition to Subsection 4.1, an Applicant for a Special Events Business Licence must provide the following items as part of their Application, in the form prescribed by the Chief Administrative Officer:
- a) a plan outlining the description, anticipated size and duration of the event and the safety and security measures being taken;
  - b) a map detailing the location of activities, temporary structures, and other details as may be required by the Chief Administrative Officer;
  - c) liability Insurance, in the manner described under Section 13 of this Bylaw;
  - d) an Alberta Health Services Food Handling Permit, if food will be served or sold at the Special Event;
  - e) an Alberta Gambling and Liquor Commission (AGLC) liquor licence, if liquor will be served or sold at the Special Event; and,
  - f) other such information as the Chief Administrative Officer may reasonably require.
- 11.5 Mobile Vendors participating in the Special Event must be licensed in accordance with Section 7 of this Bylaw.
- a) the Chief Administrative Officer may waive the fee for a Mobile Vendor participating in a Special Event, at their own discretion.
- 11.6 Special Events that involve noise that may disturb the peace of the general public, or which involves the use of sound amplifying equipment during the Night Time, must apply for a temporary permit in accordance with the *Community Standards Bylaw*.
- 11.7 In addition to Section 14, The Chief Administrative Officer will evaluate and approve all Applications based on the criteria of this Section as well as the safety, health and welfare of the general public;
- a) road closures and bylaw exemptions shall be granted subject to the time, date and location of the Special Event, in accordance with the *Special Events Policy and Road Closures Policy*.

## 12. PROVISIONS FOR CONTRACTORS

- 12.1 No Person shall Carry on the Business of operating as a contractor within the Town unless that Person has a valid and subsisting Business Licence, in accordance with Subsection 3.1.
- 12.2 A Contractor shall ensure that every sub-contractor it employs has a valid and subsisting Business Licence, in accordance with Subsection 3.1, and
- a) a Contractor must provide an accurate listing of all its sub-contractors to the Chief Administrative Officer prior to being issued a Licence.

## 13. LIABILITY INSURANCE

- 13.1 The Chief Administrative Officer may require a policy of liability insurance to be held in connection with the carrying on of any Business, and:
- a) the Applicant shall furnish the Chief Administrative Officer with evidence of such insurance in a form satisfactory to the Chief Administrative Officer;
- 13.2 The liability insurance policy required to be held by an applicant under this Section must:
- a) be issued by an insurance company registered and licensed to do Business in the Province of Alberta;
  - b) be in an amount sufficient, in the opinion of the Chief Administrative Officer to cover public liability for all personal injury and property damage which may occur by reason of the operation of the Business; and
  - c) include the Town as an additional named insured with thirty (30) days written notice to be given to the Town prior to cancellation of, or material change to, the policy.
- 13.3 Notwithstanding the existence of any liability insurance or the failure of the Town to require the acquisition of such insurance, neither the Town nor any official, servant, employee or Agent of the Town is liable for any damage or loss sustained or suffered by any Person by reason of:
- a) the issuance of any Licence;
  - b) any acts or omissions of a Licensee or Person acting on his behalf; or,
  - c) anything done or not done in any way connected with a Licence or this Bylaw.
- 13.4 Where a policy of liability insurance expires during the Licence year, the Licensee shall provide the Chief Administrative Officer with proof of the renewal. Where a policy of liability insurance expires or is cancelled or terminated, the applicable Licence shall be automatically revoked and the Licensee shall cease carrying on Business until the revocation is lifted or a new Business Licence is issued by the Town.



- 13.5 Where the Chief Administrative Officer requires a policy of liability insurance in connection with the carrying on of any Business, a Licence to Carry on the Business shall not be issued or renewed unless the applicant indemnifies and saves harmless the Town against any and all loss, damage, claims, actions, judgments, costs and expenses suffered or sustained by reason of or in connection with the carrying on of the Business.

#### **14. CONSULTATIONS & APPROVALS**

- 14.1 The Applicant shall, prior to the Chief Administrative Officer issuing a Licence, consult with the Development Authority and ensure that all necessary approvals and permits required under *Land Use Bylaw* have been obtained, and shall provide satisfactory proof thereof to the Chief Administrative Officer.
- 14.2 The Chief Administrative Officer may consult, prior to issuing or renewing a Licence, with the Province of Alberta, the Royal Canadian Mounted Police, Alberta Health Services, the Drumheller Fire Department, any Town Department, or other bodies or Persons the Chief Administrative Officer deems necessary in order to render a decision regarding the renewal or issuance of a Licence.
- 14.3 The Chief Administrative Officer may delegate any of their responsibilities within this Bylaw to employees of the Town of Drumheller.
- 14.4 The Applicant or Licensee is responsible for obtaining and maintaining any certificate, authority, licence, permit, insurance, or other document of qualification under this or any other Bylaw, Statute of the Province of Alberta, or Statute of the Government of Canada, that may be required in connection with the carrying on of their Business.

#### **15. SUSPENSION AND REVOCATION**

- 15.1 The Chief Administrative Officer may refuse, suspend, or revoke, a Licence if:
- a) the Applicant or Licensee fails to comply with the requirements of this Bylaw;
  - b) the Applicant or Licensee fails to comply with the provisions of the *Community Standards Bylaw*, any other Bylaw of the Town, or any applicable Statute of the Province of Alberta or the Government of Canada;
  - c) the Licence has been issued in error; or,
  - d) the Chief Administrative Officer has reasonable grounds to believe that operation of the Business poses a danger to the safety, health or welfare of the general public.
- 15.2 A suspension of a Licence may be:
- a) for a period of time not exceeding the remaining term of the Licence; or,
  - b) where the suspension is for non-compliance with the licensing requirements of this Bylaw, until the holder of the suspended Licence proves compliance to the satisfaction of the Chief Administrative Officer.
- 15.3 The Chief Administrative Officer may make inquiries and receive information, including

information from the Applicant or Licensee, to determine whether there are just and reasonable grounds for the refusal, suspension, or revocation of a Licence.

- 15.4 The Chief Administrative Officer shall notify the Applicant or Licensee, in writing, when there is a refusal, suspension, or revocation of a Licence, which shall include the corresponding reasons for the decision and shall be issued to the Applicant or Licensee by means of:
- a) In-person delivery;
  - b) registered mail; or,
  - c) by leaving it with a Person who appears at least eighteen (18) years of age at the address of the Applicant or Licensee.
- 15.5 After the delivery of a notice of refusal, suspension, or revocation of a Licence, the Business shall not be carried on until such time as a Licence is reissued or the suspended Licence is reinstated.
- 15.6 A Licence that has been revoked, pursuant to this Section, must be returned to the Chief Administrative Officer as soon as reasonably possible.

## 16. APPEALS

- 16.1 Any Applicant or Licensee who wishes to challenge a decision regarding the refusal, suspension, or revocation, of a Licence, shall make a formal appeal through the *Tourism Corridor and Community Standards Appeal Board* as outlined in the *Tourism Corridor and Community Standards Appeal Board Bylaw*.
- 16.2 Where an Applicant Licensee has given notice of an intention to appeal the suspension or revocation of a Licence, the Chief Administrative Officer may, in the Chief Administrative Officer's sole discretion, stay the suspension or revocation of a Licence pending the hearing of the appeal, if the continued operation of the Business does not create a danger to the safety, health or welfare of the public.
- 16.3 All notices of appeal shall be accompanied by a notice of appeal deposit in the amount specified in the *Tourism Corridor and Community Standards Appeal Board Bylaw*.

## 17. VIOLATIONS

- 17.1 A Person who contravenes or fails to comply with a provision of this Bylaw, or who interferes with or obstructs a Municipal Enforcement Officer in the execution of their duties under this Bylaw is guilty of an offence and shall be liable, upon summary conviction:
- a) to a fine not less than three hundred (\$300.00) dollars but not exceeding ten thousand (\$10,000.00) dollars; and,
    - i) the fine for the specific offence, in respect to the contravention of this Bylaw, shall be established in *Schedule A* of this Bylaw.

- 17.2 Where a Municipal Enforcement Officer has reasonable grounds to believe that a Person has contravened or failed to comply with a provision of this Bylaw, that Municipal Enforcement Officer may serve that Person with a Violation Tag by means of:
- a) in-person delivery;
  - b) registered mail; or,
  - c) by leaving it with a Person who appears at least eighteen (18) years of age at the address of the Applicant or Licensee.
- 17.3 The Violation Tag shall be in a form prescribed by the issuing Municipal Enforcement Officer and shall include:
- a) the name of the defendant;
  - b) the nature of the offence;
  - c) the fine for the offence, in accordance with Section 17.1 and *Schedule A*;
  - d) the statement that the penalty shall be paid within thirty (30) days of the issuance of the Violation Tag; and,
  - e) any other information as may be required by the Municipal Enforcement Officer.
- 17.4 A Person convicted multiple times of the same offence, under this Bylaw, within a twenty-four (24) month period shall be subject to a fine:
- a) twice (2x) the amount established in *Schedule A* of this Bylaw, if convicted at least two (2) times; or,
  - b) thrice (3x) the amount established in *Schedule A* of this Bylaw, if convicted at least three (3) times.
- 17.5 Where an issued Violation Tag has not been paid within the prescribed time, the Municipal Enforcement Officer may issue a Violation Ticket in accordance with the *Provincial Offences Procedure Act, R.S.A. 2000, c. P-34*:
- a) nothing in this Section shall prevent a Municipal Enforcement Officer from immediately issuing a Violation Ticket Where a Municipal Enforcement Officer has reasonable grounds to believe that a Person has contravened or failed to comply with a provision of this Bylaw.

## 18. TRANSITIONAL

- 18.1 If any portion of this Bylaw is found to be invalid, that portion shall be severed from the remainder of the Bylaw and shall not invalidate the whole Bylaw.
- 18.2 Bylaw 04-15, Town of Drumheller Business Licence Bylaw, and Bylaw 01-18, Mobile Vendor Bylaw, and all amendments thereto, shall be repealed [on the date this Bylaw comes into force.](#)

18.3 This Bylaw comes into force ~~February 1, 2024, when it receives third reading and is signed by the Mayor and the Chief Administrative Officer.~~

READ A FIRST TIME THIS 10<sup>th</sup> DAY OF JULY, 2023

READ A SECOND TIME THIS 3<sup>rd</sup> DAY OF OCTOBER, 2023

READ A THIRD AND FINAL TIME THIS \_\_\_ DAY OF \_\_\_\_\_

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

DRAFT

## **Schedule “A” Offences**

<b><u>Section</u></b>	<b><u>Offence Description</u></b>	<b><u>Penalty</u></b>
<b>GENERAL OFFENCES</b>		
General Penalties	All bylaw sections not specified in this schedule.	\$300
3.1, 6.1, 7.1, 8.1, 9.1,10.1, 11.1, 12.1	Operate or Advertise a Business without a Licence	\$1000
4.2	Provide false information on a Business Licence Application	\$1000
3.5, 10.4	Failure to advertise Business Licence in conspicuous location	\$300
15.5	Carry on Business while Licence suspended or revoked	\$1000
15.6	Failure to surrender a revoked Licence.	\$300
<b>MOBILE VENDORS &amp; BUSKERS</b>		
7.5 (a), 7.6	Operating outside of a permitted area	\$300
7.5 (b)	Operating outside of the approved times	\$300
7.7	Failure to relocate upon notice	\$1000
<b>MARKETS</b>		
9.2	Failure to furnish information regarding stalls.	\$300
<b>GENERAL CONTRACTORS</b>		
12.2	Failure to furnish information regarding sub-contractors	\$300
<b>SHORT-TERM RENTALS</b>		
10.3	Allowing Overlapping Bookings	\$1000
10.5	Failure to post required information in a conspicuous location	\$1000
10.8	Operating multiple Short-Term Rentals on a single parcel	\$1000

## REQUEST FOR DECISION

<b>TITLE:</b>	Drumheller Resiliency and Flood Mitigation Program – Resolution for Expropriation of a Partial Parcel for Berm Construction affecting Plan 202EO, Parcel D, Containing 4.70 acres more or less, excepting Plan: Drainage - Ditch – Site, Number: 2037JK, Acres more or less: 0.35 712 Hunter Drive, Nacmine
<b>DATE:</b>	January 22 <sup>nd</sup> , 2024
<b>PRESENTED BY:</b>	Deighen Blakely, P.Eng., Project Director Flood Resiliency Program
<b>ATTACHMENTS:</b>	Resolution to Expropriate Notice of Intention to Expropriate Parcel Map – Schedule ‘A’

**SUMMARY:**

Through the Drumheller Resiliency and Flood Mitigation Program, The Town of Drumheller is undertaking construction of structural flood mitigation in the form of berms. To proceed with construction of the Nacmine Berm starting in the spring of 2025, partial acquisition of land from this parcel is required. Negotiations with the impacted landowners began in August 2023, and have been on-going over the past several months. The subject partial acquisition property owners have not accepted our purchase offers of Fair Market Value, as determined by an appraisal, for the portion of the property needed for berm construction within the timelines given. As such, the next step in obtaining the land required for Nacmine Berm construction is expropriation. A Resolution Approving Expropriation must be passed by Council directing its officers and solicitors to take all necessary steps to complete the expropriation.

**RECOMMENDATION:**

Administration recommends that Council approve the Resolution for Expropriation and Notice of Intention to Expropriate pertaining to 712 Hunter Drive (Plan 202EO, Parcel D, Containing 4.70 acres more or less, excepting Plan: Drainage - Ditch – Site, Number: 2037JK, Acres more or less: 0.35), as presented.

**DISCUSSION:**

Under Council Policy C-03-22 for Land Acquisition for the Drumheller Resiliency and Flood Mitigation Program, and the Provincial Grant Funding Agreement for 18GRSTR41, partial parcel acquisitions can be made at the higher of the appraised or assessed value. An offer has been made to the impacted property owners for the Nacmine Berm project on this basis and the offer has been rejected. Expropriation is the next step in acquiring the property needed to construct the berm.

**FINANCIAL IMPACT:**

The costs of the land purchase and associated legal fees for the proceedings are eligible for 100% funding under the Alberta Government 18GRSTR41 Grant. Alberta Environment and Protected Areas has indicated that they will not compensate for land acquisition over and above the appraised value of the land which has been their practice for all other flood mitigation projects undertaken in the Province. Damages awarded to plaintiffs due to expropriation of their property may be considered for funding on a case-by-case basis by the Alberta Government.

Alberta Environment and Protected Areas' legal team will review the particulars behind any damage award before a decision on whether 18GRSTR41 can be used to support these costs. Any costs deemed ineligible will be the responsibility of the Town.

**STRATEGIC POLICY ALIGNMENT:**

Town Bylaw 11.21 states that Council's Vision is *"through a proactive flood-mitigation strategy, we are committed to changing the channel on flood readiness with a sustainable plan to protect Drumheller from future flooding. Together, we will shape the future of our community by protecting our people, our property, our economic growth, our environment and our cultural heritage"*. Completing the expropriation is required to obtain the property necessary for the berm construction and will allow the Town free access to manage and maintain the new berms and associated infrastructure moving forward.


**COMMUNICATION STRATEGY:**

Direct notice of the intended expropriation will be provided to the affected property owners, and all parties with a registered interest in the subject lands, as soon as practically possible given the legislated considerations and the registration delays at Land Titles. Concurrent with the affected property owners being served with Notice of the Intention to Expropriate, same will be advertised twice in the local newspaper 7-14 days apart, as contemplated in the Expropriation Act.

**MOTION:**

Councillor \_\_\_\_\_ moves that Council approve the Resolution for Expropriation and Notice of Intention to Expropriate pertaining to a portion of land described as Plan 202EO, Parcel D, Containing 4.70 acres more or less, excepting Plan: Drainage - Ditch – Site, Number: 2037JK, Acres more or less: 0.35; Title Number 021 280 028.

**SECONDED:**

  
\_\_\_\_\_  
Prepared by:  
Deighen Blakely, P.Eng.  
DRFMO Project Director

  
\_\_\_\_\_  
Approved by:  
Darryl E. Drohomerski, C.E.T.  
Chief Administrative Officer

EXPROPRIATION ACT  
R.S.A. 2000, Chapter E-13, as amended

**RESOLUTION**

REGARDING EXPROPRIATION FOR THE PURPOSE OF ACQUIRING A FEE SIMPLE ESTATE  
OVER CERTAIN LANDS LOCATED WITHIN THE TOWN OF DRUMHELLER

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WHEREAS the **TOWN OF DRUMHELLER** is desirous of acquiring a fee simple estate for the purposes of facilitating the construction of flood mitigation works to protect surrounding lands from future flooding events in the following lands depicted on Schedule 'A' attached hereto and more particularly described as:

THAT PORTION OF:

"PLAN 202EO  
PARCEL D, CONTAINING 4.70 ACRES MORE OR LESS  
EXCEPTING  
PLAN NUMBER ACRES MORE OR LESS  
DRAINAGE - DITCH - SITE 2037JK 0.35  
EXCEPTING THEREOUT ALL MINES AND MINERALS"

INCLUDING:

FEE SIMPLE ESTATE WHICH LIES WITHIN:

PLAN .....  
AREA 'A'  
EXCEPTING THEREOUT ALL MINES AND MINERALS

(such lands to be the subject of the taking hereinafter referred to as "the Lands").

AND WHEREAS pursuant to the provisions of the *Municipal Government Act*, RSA 2000, c. M-26, as amended, the **TOWN OF DRUMHELLER** has the authority to acquire a fee simple estate with respect to the Lands by expropriation;

AND WHEREAS the **TOWN OF DRUMHELLER** deems it to be in the public interest and good that the estate in fee simple in the Lands be acquired by expropriation;

AND WHEREAS the **TOWN OF DRUMHELLER** is desirous of acquiring the Lands pursuant to the provisions of the *Expropriation Act*, RSA 2000, c. E-13, as amended;

**NOW THEREFORE BE IT RESOLVED:**

1. THAT the proceedings shall be commenced by the **TOWN OF DRUMHELLER**, its servants, officers or agents to expropriate the Lands, in fee simple estate.
2. THAT the officers, servants or agents of the **TOWN OF DRUMHELLER** and the solicitors for the **TOWN OF DRUMHELLER** be, and are hereby authorized and directed to do all things necessary to initiate, carry out and conclude the expropriation proceedings under the provisions of the *Expropriation Act*, or otherwise and they are hereby authorized and empowered to sign, seal, serve and publish the necessary documents to initiate, proceed with and conclude the said expropriation, as applicable.



EXPROPRIATION ACT  
R.S.A. 2000, Chapter E-13, as amended

**RESOLUTION**

REGARDING EXPROPRIATION FOR THE PURPOSE OF ACQUIRING A FEE SIMPLE ESTATE  
OVER CERTAIN LANDS LOCATED WITHIN THE TOWN OF DRUMHELLER

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MOVED AND PASSED by Council this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**TOWN OF DRUMHELLER**

---

Heather Colberg, Mayor

---

Darryl Drohomerski, C.E.T.,  
Chief Administrative Officer

*THE EXPROPRIATION ACT*  
RSA 2000, Ch. E-13 (Section 8)

**NOTICE OF INTENTION TO EXPROPRIATE**

1. TAKE NOTICE that the **TOWN OF DRUMHELLER** as Expropriating Authority intends to expropriate the following lands depicted on Schedule 'A' attached hereto and more particularly described as:

THAT PORTION OF:

"PLAN 202EO  
PARCEL D, CONTAINING 4.70 ACRES MORE OR LESS  
EXCEPTING  
PLAN NUMBER ACRES MORE OR LESS  
DRAINAGE - DITCH - SITE 2037JK 0.35  
EXCEPTING THEREOUT ALL MINES AND MINERALS"

INCLUDING:

FEE SIMPLE ESTATE WHICH LIES WITHIN:

PLAN .....  
AREA 'A'  
EXCEPTING THEREOUT ALL MINES AND MINERALS

(such lands to be the subject of the taking hereinafter referred to as "the Lands")

2. The nature of the interest in the Lands intended to be expropriated is: the fee simple estate shown and marked as Area 'A' on Schedule 'A'.
3. The work or purpose for which the interest in the Lands is required is:
- Construction and/or enhancement of existing dikes, berms, retaining walls, erosion protection, overland drainage courses, storm water outfalls, control structures and associated appurtenances;
  - for the retention and development of Natural Areas, Environmental Reserves, Municipal Reserves, Public Utility Lots, and other uses as approved by approval authorities; and
  - access for purposes of construction and/or maintenance of the above.
4. Section 6 of the *Expropriation Act* provides that:
- "6(1) No person may in any proceedings under this Act dispute the right of an expropriating authority to have recourse to expropriate.
- (2) In any proceedings under this Act the owner may question whether the taking of the land, or the estate or interest therein, is fair, sound and reasonably necessary in the achievement of the objectives of the expropriating authority."
5. Section 10 of the *Expropriation Act* provides that:
- "10(1) An owner who desires an inquiry shall serve the approving authority with a notice of objection,
- (a) in the case of an owner served in accordance with section 8(2), within 21 days after service on the owner of the notice of intention; and
- (b) in any other case, within 21 days after the first publication of the notice of intention.

- (2) The notice of objection shall state:
- (a) the name and address of the person objecting;
  - (b) the nature of the objection;
  - (c) the grounds on which the objection is based; and
  - (d) the nature of the interest of the person objecting.

6. A person affected by the proposed expropriation does not need to serve an objection to the expropriation in order to preserve his right to have the amount of compensation payable determined by the Alberta Land and Property Rights Tribunal or the Court, as the case may be.
7. The Approving Authority with respect to this expropriation is the **TOWN OF DRUMHELLER** located at 224 Centre Street, Drumheller, Alberta, T0J 0Y4

Dated at the Town of Drumheller, in the Province of Alberta, this \_\_\_\_ day of \_\_\_\_\_, 2024.

**TOWN OF DRUMHELLER**

Per: \_\_\_\_\_  
Heather Colberg, Mayor (c/s)

Per: \_\_\_\_\_  
Darryl Drohomerski, C.E.T., Chief Administrative Officer

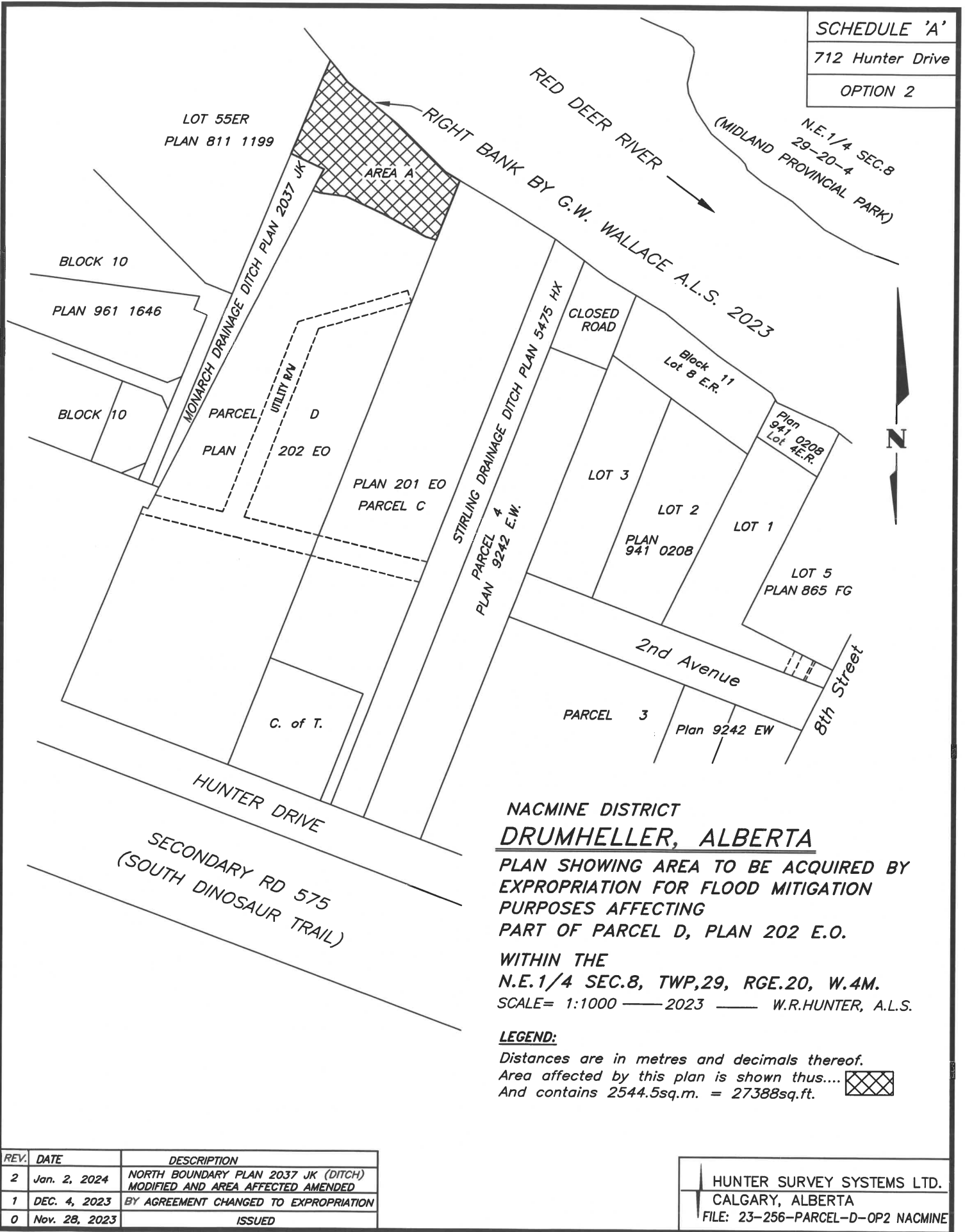
The full name and address of the expropriating authority is:

**TOWN OF DRUMHELLER**  
Attention: Darryl Drohomerski, C.E.T.  
Chief Administrative Officer  
224 Centre Street  
Drumheller, AB T0J 0Y4  
Phone: 403-823-1312  
Fax: 403-823-7739  
[ddrohomerski@drumheller.ca](mailto:ddrohomerski@drumheller.ca)

SCHEDULE 'A'

712 Hunter Drive


OPTION 2



**NACMINE DISTRICT  
 DRUMHELLER, ALBERTA**

**PLAN SHOWING AREA TO BE ACQUIRED BY  
 EXPROPRIATION FOR FLOOD MITIGATION  
 PURPOSES AFFECTING  
 PART OF PARCEL D, PLAN 202 E.O.**

**WITHIN THE  
 N.E.1/4 SEC.8, TWP,29, RGE.20, W.4M.  
 SCALE= 1:1000 — 2023 — W.R.HUNTER, A.L.S.**

**LEGEND:**  
 Distances are in metres and decimals thereof.  
 Area affected by this plan is shown thus...   
 And contains 2544.5sq.m. = 27388sq.ft.

REV.	DATE	DESCRIPTION
2	Jan. 2, 2024	NORTH BOUNDARY PLAN 2037 JK (DITCH) MODIFIED AND AREA AFFECTED AMENDED
1	DEC. 4, 2023	BY AGREEMENT CHANGED TO EXPROPRIATION
0	Nov. 28, 2023	ISSUED

HUNTER SURVEY SYSTEMS LTD.  
 CALGARY, ALBERTA  
 FILE: 23-256-PARCEL-D-OP2 NACMINE

## REQUEST FOR DECISION

<b>TITLE:</b>	Drumheller Resiliency and Flood Mitigation Program – Resolution for Expropriation of a Partial Parcel for Berm Construction affecting Plan 9242 EW, all that portion of the road adjoining north boundary of Lot 4 748 Hunter Drive, Nacmine
<b>DATE:</b>	January 22 <sup>nd</sup> , 2024
<b>PRESENTED BY:</b>	Deighen Blakely, P.Eng., Project Director Flood Resiliency Program
<b>ATTACHMENTS:</b>	Resolution to Expropriate Notice of Intention to Expropriate Parcel Map – Schedule ‘A’

**SUMMARY:**

Through the Drumheller Resiliency and Flood Mitigation Program, The Town of Drumheller is undertaking construction of structural flood mitigation in the form of berms. To proceed with construction of the Nacmine Berm starting in the spring of 2025, partial acquisition of land from this parcel is required. Negotiations with the impacted landowner began in August 2023, and have been on-going over the past several months. The subject partial acquisition property owner has not accepted our purchase offers of Fair Market Value, as determined by an appraisal, for the portion of the property needed for berm construction within the timelines given. As such, the next step in obtaining the land required for Nacmine Berm construction is expropriation. A Resolution Approving Expropriation must be passed by Council directing its officers and solicitors to take all necessary steps to complete the expropriation.

**RECOMMENDATION:**

Administration recommends that Council approve the Resolution for Expropriation and Notice of Intention to Expropriate pertaining to 748 Hunter Drive (Plan 9242 EW, all that portion of the road adjoining north boundary of Lot 4), as presented.

**DISCUSSION:**

Under Council Policy C-03-22 for Land Acquisition for the Drumheller Resiliency and Flood Mitigation Program, and the Provincial Grant Funding Agreement for 18GRSTR41, partial parcel acquisitions can be made at the higher of the appraised or assessed value. An offer has been made to the impacted property owner for the Nacmine Berm project on this basis and the offer has been rejected. Expropriation is the next step in acquiring the property needed to construct the berm.

**FINANCIAL IMPACT:**

The costs of the land purchase and associated legal fees for the proceedings are eligible for 100% funding under the Alberta Government 18GRSTR41 Grant. Alberta Environment and Protected Areas has indicated that they will not compensate for land acquisition over and above the appraised value of the land which has been their practice for all other flood mitigation projects undertaken in the Province. Damages awarded to plaintiffs due to expropriation of their property may be considered for funding on a case-by-case basis by the Alberta Government. Alberta Environment and Protected Areas’ legal team will review the particulars behind any

damage award before a decision on whether 18GRSTR41 can be used to support these costs. Any costs deemed ineligible will be the responsibility of the Town.

**STRATEGIC POLICY ALIGNMENT:**

Town Bylaw 11.21 states that Council's Vision is *"through a proactive flood-mitigation strategy, we are committed to changing the channel on flood readiness with a sustainable plan to protect Drumheller from future flooding. Together, we will shape the future of our community by protecting our people, our property, our economic growth, our environment and our cultural heritage"*. Completing the expropriation is required to obtain the property necessary for the berm construction and will allow the Town free access to manage and maintain the new berms and associated infrastructure moving forward.


**COMMUNICATION STRATEGY:**

Direct notice of the intended expropriation will be provided to the affected property owner, and all parties with a registered interest in the subject lands, as soon as practically possible given the legislated considerations and the registration delays at Land Titles. Concurrent with the affected property owner being served with Notice of the Intention to Expropriate, same will be advertised twice in the local newspaper 7-14 days apart, as contemplated in the Expropriation Act.

**MOTION:**

Councillor \_\_\_\_\_ moves that Council approve the Resolution for Expropriation and Notice of Intention to Expropriate pertaining to a portion of land described as Plan 9242 EW, all that portion of the road adjoining north boundary of Lot 4; Title Number 201 043 264 +1.

**SECONDED:**

  
\_\_\_\_\_  
Prepared by:  
Deighen Blakely, P.Eng.  
DRFMO Project Director

  
\_\_\_\_\_  
Approved by:  
Darryl E. Drohomerski, C.E.T.  
Chief Administrative Officer

EXPROPRIATION ACT  
R.S.A. 2000, Chapter E-13, as amended

**RESOLUTION**

**REGARDING EXPROPRIATION FOR THE PURPOSE OF ACQUIRING A FEE SIMPLE ESTATE  
OVER CERTAIN LANDS LOCATED WITHIN THE TOWN OF DRUMHELLER**

---

WHEREAS the **TOWN OF DRUMHELLER** is desirous of acquiring a fee simple estate for the purposes of facilitating the construction of flood mitigation works to protect surrounding lands from future flooding events in the following lands depicted on Schedule 'A' attached hereto and more particularly described as:

THAT PORTION OF:

"PLAN 9242 EW  
ALL THAT PORTION OF THE ROAD  
ADJOINING NORTH BOUNDARY OF LOT 4  
EXCEPTING THEREOUT ALL MINES AND MINERALS"

INCLUDING:

FEE SIMPLE ESTATE WHICH LIES WITHIN:

PLAN .....  
AREA 'A'  
EXCEPTING THEREOUT ALL MINES AND MINERALS

(such lands to be the subject of the taking hereinafter referred to as "the Lands").

AND WHEREAS pursuant to the provisions of the *Municipal Government Act*, RSA 2000, c. M-26, as amended, the **TOWN OF DRUMHELLER** has the authority to acquire a fee simple estate with respect to the Lands by expropriation;

AND WHEREAS the **TOWN OF DRUMHELLER** deems it to be in the public interest and good that the estate in fee simple in the Lands be acquired by expropriation;

AND WHEREAS the **TOWN OF DRUMHELLER** is desirous of acquiring the Lands pursuant to the provisions of the *Expropriation Act*, RSA 2000, c. E-13, as amended;

**NOW THEREFORE BE IT RESOLVED:**

1. THAT the proceedings shall be commenced by the **TOWN OF DRUMHELLER**, its servants, officers or agents to expropriate the Lands, in fee simple estate.
2. THAT the officers, servants or agents of the **TOWN OF DRUMHELLER** and the solicitors for the **TOWN OF DRUMHELLER** be, and are hereby authorized and directed to do all things necessary to initiate, carry out and conclude the expropriation proceedings under the provisions of the *Expropriation Act*, or otherwise and they are hereby authorized and empowered to sign, seal, serve and publish the necessary documents to initiate, proceed with and conclude the said expropriation, as applicable.

EXPROPRIATION ACT  
R.S.A. 2000, Chapter E-13, as amended

**RESOLUTION**

REGARDING EXPROPRIATION FOR THE PURPOSE OF ACQUIRING A FEE SIMPLE ESTATE  
OVER CERTAIN LANDS LOCATED WITHIN THE TOWN OF DRUMHELLER

---

MOVED AND PASSED by Council this \_\_\_\_ day of \_\_\_\_\_, 2024.

**TOWN OF DRUMHELLER**

---

Heather Colberg, Mayor

---

Darryl Drohomerski, C.E.T.,  
Chief Administrative Officer



THE EXPROPRIATION ACT  
RSA 2000, Ch. E-13 (Section 8)

**NOTICE OF INTENTION TO EXPROPRIATE**

1. TAKE NOTICE that the **TOWN OF DRUMHELLER** as Expropriating Authority intends to expropriate the following lands depicted on Schedule 'A' attached hereto and more particularly described as:

THAT PORTION OF:

"PLAN 9242 EW  
ALL THAT PORTION OF THE ROAD  
ADJOINING NORTH BOUNDARY OF LOT 4  
EXCEPTING THEREOUT ALL MINES AND MINERALS"

INCLUDING:

FEE SIMPLE ESTATE WHICH LIES WITHIN:

PLAN .....  
AREA 'A'  
EXCEPTING THEREOUT ALL MINES AND MINERALS

(such lands to be the subject of the taking hereinafter referred to as "the Lands")

2. The nature of the interest in the Lands intended to be expropriated is: the fee simple estate shown and marked as Area 'A' on Schedule 'A'.
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- Construction and/or enhancement of existing dikes, berms, retaining walls, erosion protection, overland drainage courses, storm water outfalls, control structures and associated appurtenances;
  - for the retention and development of Natural Areas, Environmental Reserves, Municipal Reserves, Public Utility Lots, and other uses as approved by approval authorities; and
  - access for purposes of construction and/or maintenance of the above.
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- (b) the nature of the objection;
- (c) the grounds on which the objection is based; and
- (d) the nature of the interest of the person objecting.

- 6. A person affected by the proposed expropriation does not need to serve an objection to the expropriation in order to preserve his right to have the amount of compensation payable determined by the Alberta Land and Property Rights Tribunal or the Court, as the case may be.
- 7. The Approving Authority with respect to this expropriation is the **TOWN OF DRUMHELLER** located at 224 Centre Street, Drumheller, Alberta, T0J 0Y4

Dated at the Town of Drumheller, in the Province of Alberta, this \_\_\_\_ day of \_\_\_\_\_, 2024.

**TOWN OF DRUMHELLER**

Per: \_\_\_\_\_  
Heather Colberg, Mayor (c/s)

Per: \_\_\_\_\_  
Darryl Drohomerski, C.E.T., Chief Administrative Officer

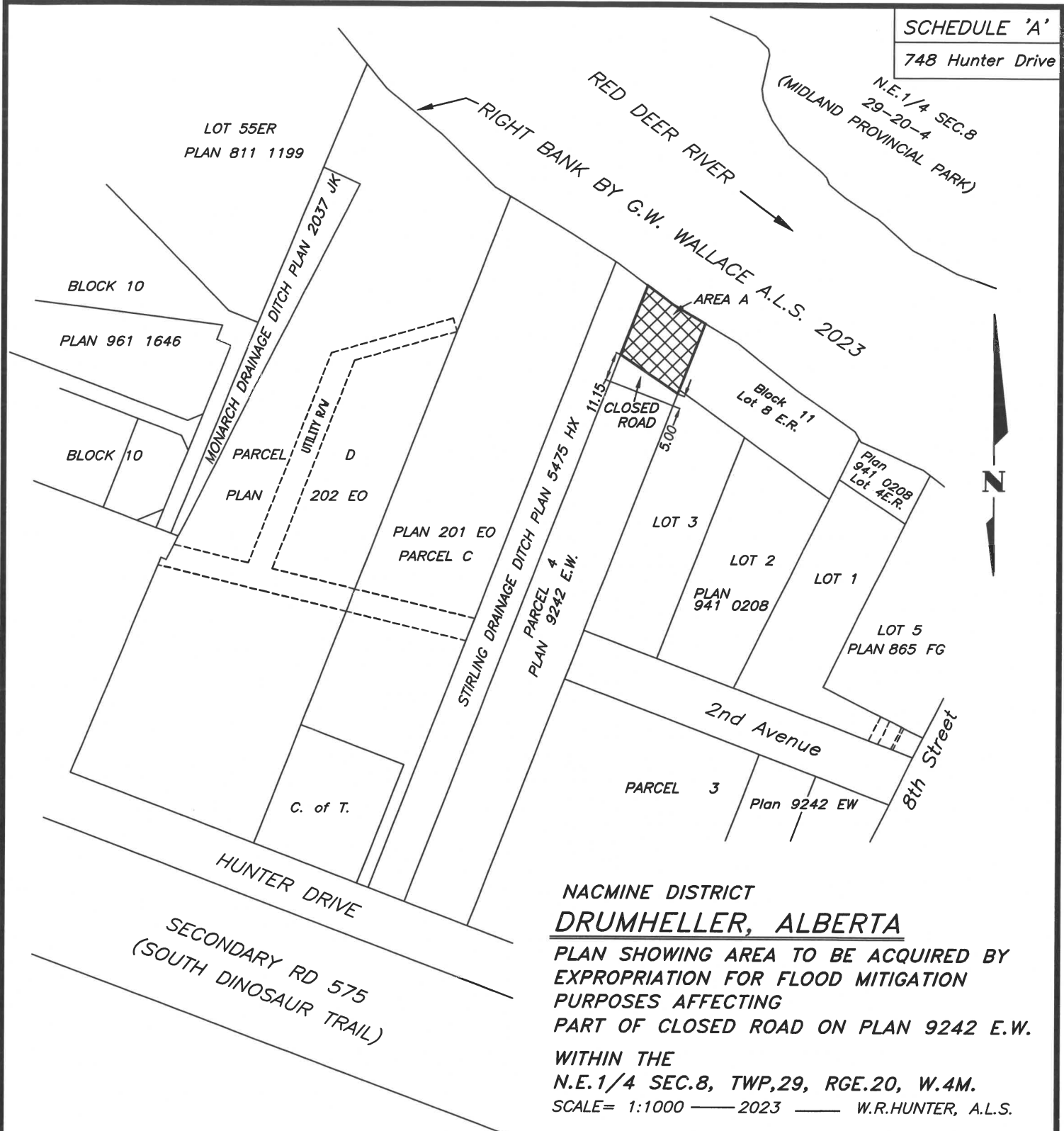
The full name and address of the expropriating authority is:

**TOWN OF DRUMHELLER**  
Attention: Darryl Drohomerski, C.E.T.  
Chief Administrative Officer  
224 Centre Street  
Drumheller, AB T0J 0Y4  
Phone: 403-823-1312  
Fax: 403-823-7739  
[ddrohomerski@drumheller.ca](mailto:ddrohomerski@drumheller.ca)

SCHEDULE 'A'

748 Hunter Drive

N.E.1/4 SEC.8  
29-20-4  
(MIDLAND PROVINCIAL PARK)




**NACMINE DISTRICT  
DRUMHELLER, ALBERTA**

**PLAN SHOWING AREA TO BE ACQUIRED BY  
EXPROPRIATION FOR FLOOD MITIGATION  
PURPOSES AFFECTING  
PART OF CLOSED ROAD ON PLAN 9242 E.W.**

**WITHIN THE  
N.E.1/4 SEC.8, TWP,29, RGE.20, W.4M.  
SCALE= 1:1000 — 2023 — W.R.HUNTER, A.L.S.**

**LEGEND:**

Distances are in metres and decimals thereof.

Area affected by this plan is shown thus...  And contains 722.3sq.m. = 7774sq.ft.

REV.	DATE	DESCRIPTION
3	Jan. 2, 2024	NORTH BOUNDARY PLAN 2037 JK (DITCH) MODIFIED
2	DEC. 4, 2023	"AGREEMENT" CHANGED TO EXPROPRIATION TWO DISTANCES ADDED
1	Nov. 29, 2023	ISSUED BY AGREEMENT WITH WSP BDY
0	Nov. 25, 2023	ISSUED BY AGREEMENT WITH WRH BDY

HUNTER SURVEY SYSTEMS LTD.  
CALGARY, ALBERTA  
FILE: 23-256-ROAD-C NACMINE

## REQUEST FOR DECISION

<b>TITLE:</b>	2024 Operating Budget and 4-Year Financial Plan
<b>DATE:</b>	January 22, 2024
<b>PRESENTED BY:</b>	Victoria Chan, CPA, CGA, LL.B, LL.M Chief Financial Officer / Director, Corporate & Community Services
<b>ATTACHMENT:</b>	Appendix 1 - 2023 Operating Budget

**SUMMARY:**

Administration is seeking Council approval for the 2024 Operating Budget.

**RECOMMENDATION:**

That Council approves the 2024 Operating Budget as presented.

**DISCUSSION:**

Section 245 of the *Municipal Government Act* requires that the Council to adopt an annual operating budget. The MGA also stipulates the balanced budget requirement, and that municipalities are not allowed to finance for operational requirements.

The 2024 Operations Budget (Appendix 1) comprises of the annual operating requirement for each department. The largest single area of our operating expenses is salaries and benefits, representing approximately 33% of the total municipal expenses.

Council has reviewed and provided direction on the 2024 Operating Budget, and Administration has incorporated those changes to present the 2024 Operating Budget for Council's adoption.

**ANALYSIS:**

Based on the operational requirements of the Town of Drumheller as presented in the 2024 Operations Budget, it is anticipated that the Budget will be funded in combination of general taxation revenue with a projected 4% increase in the tax rate, user fees, grants and the remaining drawn from the reserve. It would be able to maintain our tax base and the moderate use of our Municipal Reserve.

## 2024 BUDGET HIGHLIGHTS

The total Operating Budget for 2024 is over \$22.3 million, including requisitions. The Town is responsible for collecting and remitting the provincial requisitions.

### **Municipal Taxes**

As the world experiences the inflationary pressure post-pandemic period, the Town increased tax by 4.8% to meet the municipal operational requirement in 2023. In addressing the inflationary pressure this year, the Administration estimates a 4.0% increase in tax revenue in conjunction with the use of the operating reserve.

Administration has researched 2024 budget increase proposed or approved by other similar municipalities in Alberta. Based on the five selected municipalities (Strathmore, Blackfalds, Morinville, Banff and Devon), the average increase is 5.74%. Please note that at the time of writing, Banff's 2024 Budget is yet to be adopted by their Council.

The following chart shows the size of population, and the proposed/approved increase in percentage:

Municipality	Population	Proposed/Approved Increase
Strathmore	14,853	5.20%
Blackfalds	11,530	2.90%
Morinville	10,442	5.21%
*Banff	8,905	10.40%
Devon	6,632	5.25%
Canmore	14,530	5.5%

### **User Fees & Rentals**

Administration recommends a sensible approach in addressing the user fee based on cost-recovery model instead of heavily relied on the general tax support. A separate Request For Decision for User Fee Schedule is presented to Council for further discussion.

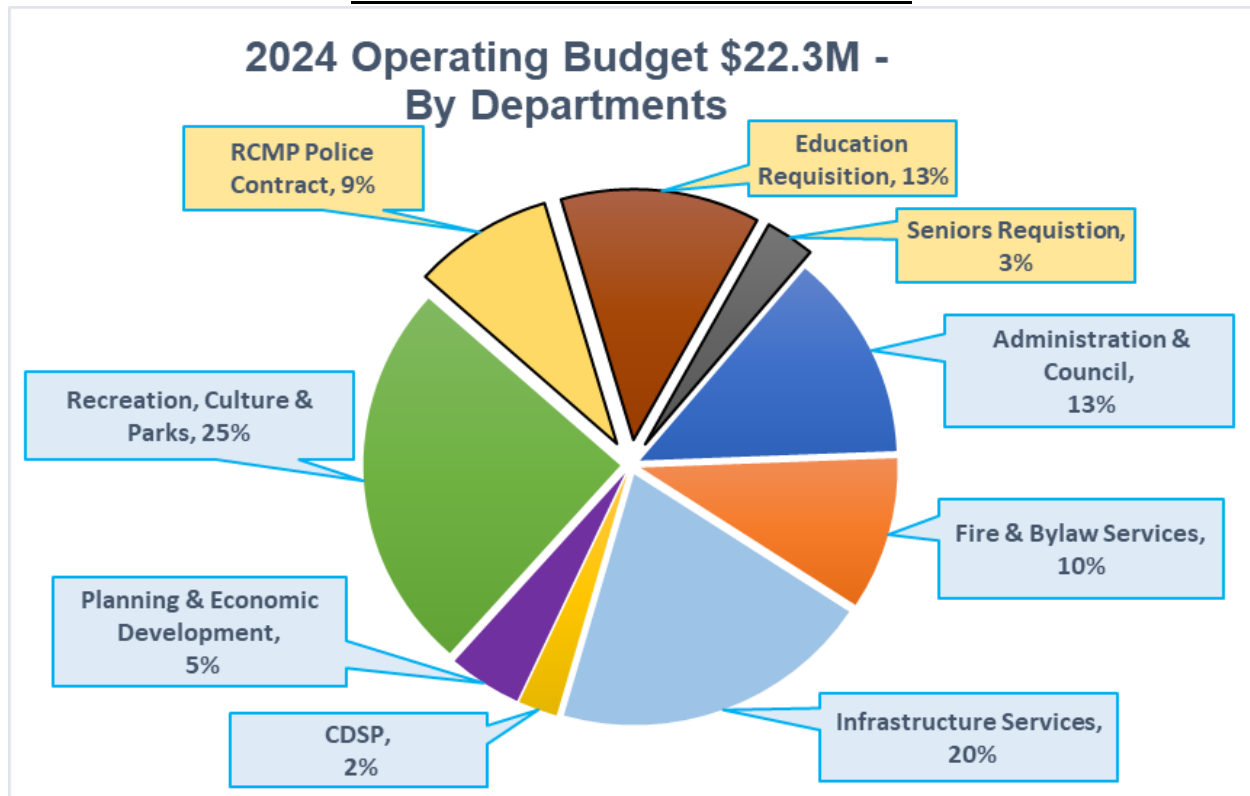
### **Franchise Fees**

2024 Franchise fee rates remain unchanged as decided by Council in June 2023. Administration will begin the review of franchise fee rates in the summer of 2024 and make a recommendation to Council for the 2025 budget year.

### **Investment Revenue**

In 2024, investment revenue is projected to be lower than in 2023 as there are anticipated changes in the market condition in the latter part of 2024. As the Town is going to draw down the reserve to address the operational and capital requirements in 2024, the investment pool will be reduced and thus the corresponding decrease in investment income.

MUNICIPAL EXPENSES HIGHLIGHTS



**Requisition/RCMP Policing Contract**

As the graph above depicts, the Education Requisition (13%), Seniors' Lodge Requisition (3%), and RCMP Policing Contract (9%) represent one-quarter (\$5.475 million) of the Town's 2024 Operating Budget of \$22.3 million. The Town has neither control nor influence over the amount and is obligated to collect such requisitions and remit to respective authorities.

**Departmental Budgets**

The \$22.3 million Operating Budget comprises of the departmental budgets as followed:

Department	Percentage	Proposed Budget
Recreation, Culture & Parks	25%	\$5,599 million
Infrastructure	20%	\$4,510 million
Administration & Council	13%	\$2,969 million
Fire & Protective Services	10%	\$2,195 million
Planning & Economic Development	5%	\$1,039 million
Community Development & Social Planning	2%	\$0.553 million

The above budgeted expenses exclude the grants and contributions the Town will or may receive during the year.

The following table depicts the revenue sources and types of projected expenditures.

Town of Drumheller  
 2024 Tax Supported Operating Budget

	2023 Approved Budget	2024 Proposed Budget	Projected Increase / (Decrease)
<b>REVENUES</b>			
Net Municipal Taxes	\$ 9,587,975	\$ 9,962,718	\$ 374,743
User Fees, Rentals, Licenses and Fines	\$ 1,958,000	\$ 2,446,355	\$ 488,355
Franchise Fees	\$ 1,913,545	\$ 2,056,000	\$ 142,455
Government Transfers	\$ 950,545	\$ 1,296,396	\$ 345,851
Investment Revenue	\$ 500,000	\$ 400,000	\$ (100,000)
Other Revenue & Internal Transfers	\$ 852,942	\$ 1,484,342	\$ 631,400
Transfers from reserves	\$ 363,659	\$ 1,202,132	\$ 838,473
<b>Total Revenues</b>	<b>\$ 16,126,666</b>	<b>\$ 18,847,943</b>	<b>\$ 2,721,277</b>

EXPENSES	2023 Approved Budget	2024 Proposed Budget	Increase/(Decrease)
Salaries, wages & benefits	\$ 6,397,001	\$ 7,434,738	\$ 1,037,737
Policing Contract	\$ 1,869,780	\$ 1,977,591	\$ 107,811
Contracted & general Services	\$ 3,189,899	\$ 3,644,322	\$ 454,423
Utilities	\$ 1,282,200	\$ 1,439,430	\$ 157,230
Materials & goods	\$ 799,607	\$ 876,275	\$ 76,668
Grants to Organizations & Individuals	\$ 641,115	\$ 638,938	\$ (2,177)
Debt Servicing Costs	\$ 192,874	\$ 293,669	\$ 100,795
Amortization	\$ 1,629,960	\$ 1,609,660	\$ (20,300)
Other Expenses	\$ 109,380	\$ 205,595	\$ 96,215
Transfers to reserves	\$ 14,850	\$ 727,725	\$ 712,875
<b>Total Expenses</b>	<b>\$ 16,126,666</b>	<b>\$ 18,847,943</b>	<b>\$ 2,721,277</b>

**Salaries & Benefits – Major Cost-Driver**

The Town’s salaries and benefits cost represents approximately 33.33% of the overall operating costs, which aligns with most of the municipal governments with unionized workforce.

The proposed 2024 operating budget see an increase of over \$1 million in salaries and benefit, of which attributing from the 3% increase in wages because of ratification of two collective agreements, one-time retroactive payment released in 2024 and other employer’s contractual obligations.

The increase in salaries and benefits in 2024 comprises the followings:

1. Overtime/Shift Premiums	\$178,038
2. One-time payout of Long-Service Award (reducing the future post-employment liability)	\$183,866
3. Collective Agreement Ratification – Net Salary Increase for 2024	\$186,458
4. Introduction of Step 5 for CUPE 4604	\$68,116
5. Salaries for Gardener and Inmate Supervisor were not included in 2023 Budget document	\$158,821
6. Reclassification for Bylaw Officers to Peace Officers; Airport Manager position became full-time starting mid-year	\$103,911
7. Two Facility Operators from full-time seasonal to full-time permanent and a new position is created for Assistant CAO	\$101,527
8. Increase in on-call services because of increased Fire Calls	\$57,000

This year, the changes to the Full-Time-Equivalent (FTE) are minimal. Administration is seeking approval to add the following positions:

- Assistant Chief Administrative Officer – This position is introduced as part of the Council’s strategic direction for succession planning. Recognizing the timing of the implementation, the budget for this position is built on the assumption that this would be filled in the second quarter of the year.
- Two seasonal full-time Facility Operators to two permanent full-time Facility Operators. This is to reduce the overtime costs and provide shift-schedule stability for better planning and operational efficiency.

As part of the strategic review of the Community Development & Social Planning, the position of Youth Coordinator has been eliminated for budgeting purposes in 2024, and the vacant position of interim Manager of CDSP is currently on hold until the review is completed.

**Other General Services and Other Professional Services**

The Town deployed the use of third-party contractors in providing general and professional services when it is more cost-effective than developing internal expertise and/or capacity.

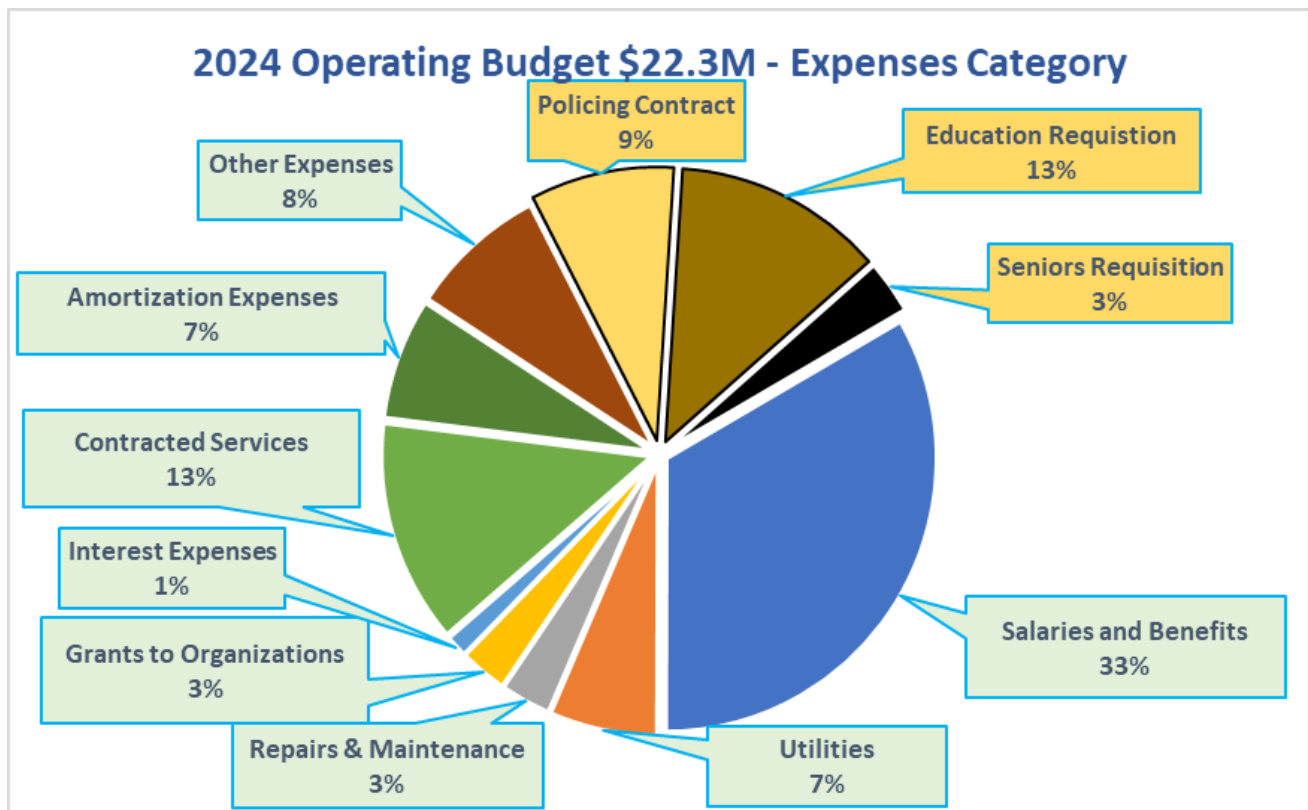
The following Departments budget these recurring expenses based on historical and projected usage:

Department	291- Other General Services	239-Other Professional Services
<b>Administration:</b>	Alberta Registries, shredding, boiler/elevator/ generator inspection and maintenance, Garbage bin rental, etc.	Various consulting, auditing services, etc.



<b>Protective Services:</b>	Kennel/vet fees, elevator/fire extinguisher maintenance, bin rental, Fire alarm testing	Biology case work, Fire Service Review (one-time), animal control, Municipal Emergency plan review (one-time)
<b>Infrastructure Services:</b>	Crane/CVIP vehicle inspections, HVAC maintenance, fire alarm maintenance, weather station, cardlock contract	Consultants, Gopher control
<b>Recreation</b>	Boiler inspection, diving board/water slide inspection, alarm contract, Zamboni blade sharpening, plant room maintenance, elevator service, linen and floor mats	

The next graph shows the type of expense by category. Most of the expenses are fixed in nature, such as contractual obligations, collective agreement provisions, legislative and regulatory requirements to maintain assets for municipal operations and public safety.



Certain Departments run multiple projects throughout the year. For the ease of administration, the Departments have grouped the following projects with specific project codes:

Department	295- Project	296- Project	297- Project	298- Project
<b>FCSS Administration 5101</b>	Welcome week, Drum discovery,	Volunteer Appreciation		
<b>FCSS Seniors program 5103</b>	Seniors Week, Wellness Fair	55 + Home support, Healthy aging Grant (light housekeeping, grocery shopping, meal prep), United way home support	Starland program	55+ Activity Kits
<b>Non FCSS 5303</b>			Hot Meals program	
<b>Community Events 7411</b>	Program Instructors, Canada Day Events	Alberta Culture Days, special events support		Summer at the plaza, chainsaw wizards, sounds system

### Fire Department

The Fire Department costs are mostly driven by the increased volume of fire service calls in 2023. The Department will undergo a Fire Service Review, and replace some of the tools and materials to ensure the functioning of the fire station:

2-519 Other General Supplies	2023 Budget	2024 Proposed Budget
Foam	\$1,900	\$4,000
Hose – 4 x 50-ft of 1.75 hose	\$1,300	\$40,000
Nozzles	\$3,800	\$3,950
Shovels, rakes, brooms	\$500	\$650
Station Blues (uniforms)	\$900	\$1,050
Hand Tools	\$550	\$700
Seacan	\$2,600	\$3,650
Rope		\$11,000
Misc. supplies		\$1,500
<b>Total 2-519 Other General Supplies</b>	<b>\$11,550</b>	<b>\$66,500</b>

**Grants to Organizations**

These expenses consist of cash and in-kind contributions to the community. Examples include the library requisition, the recreation fee assistance program (RFAP), and contributions to Valley Bus Society, to name a few.

The following grants are budgeted under the Recreation, Culture and Parks Department, and the Town provides grants as follows:

<b>7402 – Library</b>	<b>2023 Budget</b>	<b>2024 Proposed Budget</b>
External Audit (Contract expires in 2026)	\$4,650	\$10,000
Drumheller Public Library Requisition	\$216,950	\$223,458
Marigold (Town’s Portion) Requisition	\$50,335	\$51,187
Grant-in-lieu (Rental at BCF)	\$83,750	\$87,550
<b>Total 2-771 Grant</b>	<b>\$355,685</b>	<b>\$372,195</b>

The Town pays for the external audit services on behalf of the Drumheller Public Library, as well as providing the venue at the Badland Community Facility free of charge. The Drumheller Public Library’s 2024 Budget is \$329,244 in total and requesting \$227,221 from the Town for funding support. This request represents a 4.7% increase from 2023 contribution. Administration is recommending a 3% increase which equates to \$223,458 as the Town is already providing additional of \$97,550 in direct and indirect costs in supporting the library services.

The Town usually receives the requisition from Marigold Library System in February, and the projected increase is based on the charge of \$6.35 in 2023 to \$6.46 in 2024 per capita formula.

**Amortization/Transfers to Reserves**

While the MGA does not require municipalities to budget for amortization expense (non-cash expense item), it is a good budgetary practice to set aside funds for future asset replacement and capital requirements. The budgeted amortization expense will become transfers to capital reserves.

The Town currently holds a \$4.1 million in its Contingency Reserve, of which the Administration is recommending transferring net of \$474,407 (the difference between \$1.2 million transfer-out from reserve and \$728K transfer-in for the Street Lighting Project) to address the fiscal shortfall this year.

**Debt Servicing Costs**

In 2024, borrowing costs are expected to be higher, as a new loan will likely take place for the Flood Mitigation Project of \$5 million. This is the Town’s contribution towards the overall project over \$80 million. It is understood that this contribution will require

financing, resulting in the budgetary addition of \$190,000 to satisfy the annual repayment requirement.

For instance, the loan for the Badlands Community Facility, with an original loan amount of \$6 million based on the interest rate of 4.529% for 20 years, will mature in June 2030. The current outstanding balance is \$2.69 million as of December 31, 2023.

### **Budget Risks**

Budget risks include, but are not limited to:

- Increased risk of inflationary pressures and changes in market conditions
- Asset deterioration due to aging infrastructure, deferred maintenance, rehabilitation, restoration, or upgrade
- Unplanned and emergency expenses as related to climate-related events
- Supplies disruptions and shipment delays due to labour and/or political unrest

### **4-Year Operating Plan**

Administration has prepared the 4 Year Operating Plan (“the Operating Plan”) for years starting in 2024 and ending in 2027. The Operating Plan provides Council with a forecast of operating expenditures coming up in the next four years (including 2024) based on the current and future needs of the organization and the community as a whole. The 4-Year Plan does not analyze the service level requirement. By looking at the Operating Plan, Council can take a long-term view before the 2024 Operating Budget is approved.

The Operating Plan provides a snapshot of the operating needs of the community and the organization based on management estimate and assumptions. They are subject to change when they become known by Administration. Administration will attempt to manage the resources from within and will report to Council for any significant changes throughout the year.

### **FINANCIAL IMPACT:**

The tax-supported operating budget of \$22,348,727 reflects a municipal requisition of \$9,962,718 compared to \$9,587,875 (4% increase) and an operating reserve withdrawal of \$1,202,132.

### **WORKFORCE AND RESOURCES IMPACT:**

N/A

**STRATEGIC POLICY ALIGNMENT:**

Once adopted, the 2024 Operating Budget will ensure fiscal accountability and provide Administration with the legal authority to carry out strategic initiatives identified for 2024, as well as informing the development of the property tax rate bylaw as determined in May 2024.

**COMMUNICATION STRATEGY:**

Communication of the adopted budget will include a media release and distribution on social media platforms, and a copy will be uploaded to the Town website at [www.drumheller.ca](http://www.drumheller.ca).

**MOTION:**

Councillor \_\_\_\_\_ moves that Council adopts the 2024 Operating Budget of \$22,348,727, with a municipal requisition of \$9,962,718 as presented.

**Seconded**



Prepared by:  
Victoria Chan, CPA, CGA, LL.B, LL.M  
Chief Financial Officer



Approved By:  
Darryl E. Drohomerski, C.E.T.  
Chief Administrative Officer

	2022	2023	2023	2024	2025	2026	2027
	YTD Actuals	YTD Actuals	Budget	Proposed	Financial	Financial	Financial
				Budget	Plan	Plan	Plan
<b>0001 General Municipal Revenues</b>							
1-111 Residential	-5,685,308	-5,947,830	-5,941,080	<b>-6,176,903</b>	-6,362,210	-6,553,076	-6,749,669
1-112 Commercial	-2,445,060	-2,602,989	-2,623,641	<b>-2,707,109</b>	-2,788,322	-2,871,971	-2,958,131
1-113 Industrial	-37,836	-39,723	-42,661	<b>-41,312</b>	-42,551	-43,828	-45,143
1-114 Linear	-458,081	-501,777	-468,943	<b>-510,900</b>	-526,227	-542,014	-558,276
1-116 Farmland	-12,277	-12,319	-12,862	<b>-13,376</b>	-13,778	-14,191	-14,617
1-117 Grants: Property Tax Residential	-77,551	-79,500	-77,774	<b>-82,680</b>	-85,160	-87,715	-90,347
1-118 Grants: Property Tax Non-Residential	-402,688	-410,998	-421,014	<b>-427,438</b>	-440,261	-453,469	-467,073
1-511 Penalties	-157,181	-169,399	-160,000	<b>-160,000</b>	-160,000	-160,000	-160,000
1-521 Licenses/Permits	-133,667	-131,602	-130,000	<b>-160,000</b>	-160,000	-160,000	-160,000
1-541 Franchise Tax: Electrical/Gas	-2,023,698	-1,813,303	-1,913,545	<b>-2,056,000</b>	-2,159,000	-2,265,000	-2,374,000
1-551 Interest on Investments	-523,273	-134,178	-500,000	<b>-400,000</b>	-550,000	-550,000	-550,000
1-941 Drawn from Operating Reserve			-50,000	<b>-50,000</b>	-50,000	-50,000	-50,000
1-961 Transfer from Water	-311,633	-311,633	-336,633	<b>-311,633</b>	-311,633	-311,633	-311,633
1-962 Transfer from Wastewater	-123,750	-123,750	-148,750	<b>-123,750</b>	-123,750	-123,750	-123,750
1-963 Transfer from Waste Management		-15,000	-15,000	<b>-15,000</b>	-15,000	-15,000	-15,000
1-991 Other Income	-2,892	-33,635	-1,700	<b>-2,000</b>	-2,000	-2,000	-2,000
<b>Total 0001 General Municipal Revenues</b>	<b>-12,394,895</b>	<b>-12,327,636</b>	<b>-12,843,603</b>	<b>-13,238,101</b>	<b>-13,789,892</b>	<b>-14,203,647</b>	<b>-14,629,639</b>
<b>1101 Legislative</b>							
1-991 Other Income	-209	-188					
2-111 Salaries	48,702	51,481	45,263	<b>52,520</b>	53,570	54,640	55,735
2-151 Payroll Benefits	53,513	51,528	48,775	<b>48,554</b>	49,119	49,694	50,284
2-152 Wellness Program	242			<b>350</b>	350	350	350
2-171 Council Wages	200,332	204,868	208,577	<b>213,270</b>	218,965	224,825	230,857
2-214 Conventions/Registrations	8,110	8,675	10,300	<b>10,300</b>	10,300	10,300	10,300
2-217 Travel and Subsistence	10,076	12,430	17,850	<b>17,850</b>	17,850	17,850	17,850
2-221 Advertising and Promotion	5,637	6,868	6,700	<b>6,700</b>	6,700	6,700	6,700
2-272 Insurance and Bond Premiums	525	525	550	<b>540</b>	550	560	570
2-291 Other General Services	3,871	58	55	<b>55</b>	25,055	55	55
2-295 Project: (Volunteer Recognition)	1,380	2,440	2,700	<b>2,700</b>	2,700	2,700	2,700
2-296 Project: (Mayor)	5,576	909	5,000	<b>5,000</b>	5,000	5,000	5,000
2-771 Grant: Grants to Others	91,013	86,812	83,750	<b>71,250</b>	65,000	65,000	65,000
<b>Total 1101 Legislative</b>	<b>429,519</b>	<b>426,406</b>	<b>430,920</b>	<b>429,089</b>	<b>455,159</b>	<b>437,674</b>	<b>445,401</b>
<b>1201 General Administration</b>							
1-431 Sale of Service	-32,737	-29,628	-30,750	<b>-33,760</b>	-36,770	-39,780	-39,780
1-446 Developers Agreements	-5,603	-9,849					
1-843 Grant: Provincial	-297,145	-594,290	-272,145	<b>-529,290</b>	-514,290	-514,290	-514,290
1-991 Other Income (Rail to Trail Fundraising)	-147,290	-87,472	-17,000	<b>-17,000</b>	-17,000	-17,000	-17,000
2-111 Salaries	626,295	652,241	624,254	<b>667,483</b>	774,893	879,284	985,508
2-151 Payroll Benefits	101,514	130,923	128,005	<b>142,658</b>	165,080	186,860	208,899
2-152 Wellness Program	2,270	2,673	2,500	<b>3,000</b>	3,000	3,000	3,000
2-214 Conventions/Registrations	3,476	4,049	6,210	<b>8,535</b>	8,535	8,535	8,535
2-215 Postage	6,375	9,648	11,000	<b>12,500</b>	12,750	13,010	13,270
2-216 Telephone	14,713	10,962	12,400	<b>12,300</b>	11,500	13,700	11,700
2-217 Travel and Subsistence	17,726	22,564	7,950	<b>10,000</b>	10,000	10,000	10,000
2-218 Meeting Expense	3,366	3,639	3,930	<b>3,930</b>	3,930	3,930	3,930
2-221 Advertising and Promotion	9,030	1,703	3,500	<b>3,500</b>	3,500	3,500	3,500
2-222 Municipal Membership Fees	21,222	18,323	20,890	<b>19,840</b>	19,840	19,840	19,840
2-223 Printing and Binding	3,050	3,368	8,150	<b>8,150</b>	8,150	8,150	8,150
2-231 Accounting and Audit	27,450	45,405	31,000	<b>55,000</b>	30,250	33,650	31,150
2-232 Assessors	92,472	98,720	95,660	<b>102,675</b>	103,675	104,635	104,635
2-234 Education	12,135	12,236	20,000	<b>15,000</b>	15,000	15,000	15,000
2-237 Legal and Collection	19,496	49,465	30,000	<b>45,000</b>	45,000	45,000	45,000
2-238 Medical	6,274	6,274	5,300	<b>5,355</b>	5,410	5,465	5,465
2-239 Other Professional	29,767	26,139	22,500	<b>17,500</b>	17,500	17,500	17,500
2-252 Repairs: Equipment	914		3,900	<b>3,925</b>	3,950	3,975	3,975
2-262 Rental/Lease: Equipment/Furnishings	8,314	5,963	6,505	<b>6,505</b>	6,505	6,505	6,505
2-272 Insurance and Bond Premiums	1,153	1,526	1,480	<b>1,560</b>	1,590	1,620	1,650
2-291 Other General Services	13,994	20,615	17,850	<b>17,850</b>	17,850	17,850	17,850
2-295 Project: (Rail to Trail)	30,348	17,639					
2-515 Stationery, Office Supplies	9,298	21,680	19,750	<b>22,000</b>	22,000	22,000	22,000
2-519 Other General Supplies	7,522	1,576	2,500	<b>1,500</b>	1,500	1,500	1,500
2-771 Grant: Grants to Others		10,000	12,500	<b>12,500</b>	12,500	12,500	12,500
2-812 Penalties, Interest, Overdraft	5,999	81,933	8,500	<b>8,500</b>	8,500	8,500	8,500
2-911 Rebates (Exemption)	65,391	45,833	15,925	<b>50,000</b>	50,000	50,000	50,000
2-926 Uncollectable Accounts	113,480	7,973	60,000	<b>50,000</b>	80,000	80,000	80,000
2-930 Amortization Expense	150,821		118,000	<b>118,000</b>	118,000	118,000	118,000

	2022	2023	2023	2024	2025	2026	2027
	YTD Actuals	YTD Actuals	Budget	Proposed	Financial	Financial	Financial
				Budget	Plan	Plan	Plan
<b>Total 1201 General Administration</b>	930,533	591,831	980,264	<b>844,716</b>	992,348	1,122,439	1,246,492
<b>1202 Town Hall</b>							
1-991 Other Income	-17	-202					
2-111 Salaries	979	146					
2-151 Payroll Benefits	100	17					
2-152 Wellness Program			75				
2-216 Telephone	666		1,000	<b>1,020</b>	1,040	1,060	1,060
2-241 Janitorial Services	16,062	22,081	30,650	<b>31,055</b>	31,470	31,470	31,470
2-251 Repairs: Buildings/Structures	8,422	33,694	20,700	<b>20,700</b>	20,700	20,700	20,700
2-252 Repairs: Equipment	350	668	1,400	<b>1,400</b>	3,900	1,400	1,400
2-272 Insurance and Bond Premiums	8,359	10,087	8,690	<b>10,290</b>	10,500	10,710	10,920
2-291 Other General Services	16,445	15,330	9,795	<b>15,000</b>	15,050	15,050	15,050
2-511 Safety Materials, Clothing & Shoes	767	1,224	875	<b>1,500</b>	1,500	1,500	1,500
2-518 Janitorial Supplies	39	2,584	225	<b>225</b>	225	225	225
2-519 Other General Supplies	1,131	781	2,000	<b>3,200</b>	2,000	2,000	2,000
2-521 Fuel Oil Grease	2,046	1,599	2,000	<b>2,040</b>	2,080	2,120	2,120
2-531 Chemicals and Salts		350	750	<b>750</b>	750	750	750
2-541 Utilities: Electricity	23,950	23,878	28,955	<b>29,115</b>	29,555	29,990	30,585
2-542 Utilities: Gas	11,093	15,082	20,580	<b>19,165</b>	20,360	21,560	22,635
2-543 Utilities: Water and Sewer	1,588	1,785	2,000	<b>2,040</b>	2,080	2,120	2,160
<b>Total 1202 Town Hall</b>	95,519	129,104	129,695	<b>137,500</b>	141,210	140,655	142,575
<b>1203 Computer Services</b>							
1-451 Custom Work	-300	-75	-300	<b>-300</b>	-300	-300	-300
1-963 Transfer from Water	-12,000	-20,000	-20,000	<b>-20,000</b>	-20,000	-20,000	-20,000
1-964 Transfer from Wastewater	-8,000	-10,000	-10,000	<b>-10,000</b>	-10,000	-10,000	-10,000
2-216 Telephone		250					
2-226 Internet	15,611	35,502	27,980	<b>36,000</b>	36,540	37,100	37,670
2-227 Software and Upgrades	140,537	137,464	112,125	<b>140,000</b>	141,875	143,770	145,685
2-234 Education			2,000	<b>2,000</b>	2,000	2,000	2,000
2-252 Repairs: Equipment	21,939	709	11,700	<b>1,500</b>	3,500	5,500	7,500
2-275 Software Support/Upgrades	152,837	144,902	143,000	<b>143,000</b>	143,000	143,000	143,000
2-515 Stationery, Office Supplies	2,624	456	2,000	<b>2,000</b>	2,000	2,000	2,000
2-519 Other General Supplies	60,914	27,534	20,000	<b>20,000</b>	20,000	20,000	20,000
<b>Total 1203 Computer Services</b>	372,417	316,742	288,505	<b>314,200</b>	318,615	323,070	327,555
<b>1204 Communications/Public Relations</b>							
1-991 Other Income	-67	-452					
2-111 Salaries	121,236	106,236	117,605	<b>118,638</b>	125,833	129,548	133,233
2-151 Payroll Benefits	25,577	21,964	26,020	<b>28,645</b>	29,890	30,495	31,100
2-152 Wellness Program	917	914	1,000	<b>1,000</b>	1,000	1,000	1,000
2-214 Conventions/Registrations		55	1,600	<b>1,600</b>	1,600	1,600	1,600
2-216 Telephone	611	582	1,000	<b>2,010</b>	2,020	1,030	1,030
2-217 Travel and Subsistence			1,300	<b>1,300</b>	1,300	1,300	1,300
2-218 Meeting Expense	155		300	<b>300</b>	300	300	300
2-221 Advertising and Promotion	51,347	29,676	39,380	<b>40,000</b>	41,500	43,070	44,720
2-222 Municipal Membership Fees	499	7,500	350	<b>350</b>	350	350	350
2-227 Software and Upgrades	8,284	4,365	7,950	<b>8,000</b>	8,050	8,050	8,050
2-234 Education	74		1,100	<b>1,100</b>	1,100	1,100	1,100
2-239 Other Professional		19,760					
2-275 Software Support/Upgrades		1,188					
2-291 Other General Services		5,200					
2-295 Project: (Public Consultation)	6,540		6,000	<b>3,000</b>	4,000	5,000	6,000
2-515 Stationery, Office Supplies	266	194	500	<b>500</b>	500	500	500
2-519 Other General Supplies		199	200	<b>200</b>	200	200	200
<b>Total 1204 Communications/Public Relations</b>	217,094	197,381	204,305	<b>206,643</b>	217,643	223,543	230,483
<b>1205 Human Resources</b>							
2-111 Salaries				<b>40,810</b>	41,475	42,155	42,850
2-151 Payroll Benefits				<b>10,492</b>	10,597	10,712	10,822
2-152 Wellness Program				<b>200</b>	200	200	200
2-214 Conventions/Registrations				<b>4,000</b>	4,000	4,000	4,000
2-216 Telephone				<b>650</b>	650	650	650
2-217 Travel and Subsistence				<b>650</b>	650	650	650
2-221 Advertising and Promotion				<b>5,900</b>	5,900	5,900	5,900
2-222 Municipal Membership Fees				<b>8,850</b>	8,850	8,850	8,850
2-234 Education				<b>22,000</b>	7,500	7,500	7,500
2-291 Other General Services				<b>900</b>	900	900	900
2-519 Other General Supplies				<b>1,200</b>	1,200	1,200	1,200
<b>Total 1205 Human Resources</b>				<b>95,652</b>	81,922	82,717	83,522

	2022	2023	2023	2024	2025	2026	2027
	YTD Actuals	YTD Actuals	Budget	Proposed	Financial	Financial	Financial
				Budget	Plan	Plan	Plan
<b>2101 Bylaw Services</b>							
1-432 Sale of Information (Parking Enforcement)	-11,960			-200,000	-200,000	-200,000	-200,000
1-521 Licenses/Permits		-6,684	-9,225	-11,500	-11,500	-11,500	-11,500
1-531 Fines: Own	-83,849	-5,335	-10,000	-10,000	-10,000	-10,000	-10,000
2-111 Salaries	395,756	410,573	248,786	477,921	503,976	516,516	525,751
2-151 Payroll Benefits	66,607	77,597	47,203	104,811	108,896	110,751	112,061
2-152 Wellness Program	1,282	1,639	1,500	2,000	2,000	2,000	2,000
2-212 Communication System	2,451	5,537	3,400	5,200	5,200	5,200	5,200
2-214 Conventions/Registrations			250	250	250	250	250
2-215 Postage	57	569	350	500	510	520	530
2-216 Telephone	3,894	4,382	6,000	5,535	4,570	4,605	4,605
2-217 Travel and Subsistence	75	1,095	3,900	3,900	3,900	3,900	3,900
2-227 Software and Upgrades			8,500	8,500	8,500	8,500	8,500
2-234 Education	4,713	1,700	8,000	8,000	5,500	5,500	5,500
2-239 Other Professional			3,500	3,500	3,500	3,500	3,500
2-252 Repairs: Equipment	6,205	10,010	4,000	5,000	5,000	5,000	5,000
2-272 Insurance and Bond Premiums	4,328	2,123	4,500	2,170	2,210	2,250	2,300
2-275 Software Support/Upgrades	2,576		2,875	7,900	7,900	7,900	7,900
2-291 Other General Services	25	2,984	6,500	6,500	6,500	6,500	6,500
2-295 Project: (Hot Spot)		8,228					
2-333 Police Services	1,984,259			0			
2-511 Safety Materials, Clothing & Shoes	13,626	8,225	16,750	10,000	3,000	4,000	5,000
2-515 Stationery, Office Supplies	2,235	298	1,800	750	750	750	750
2-519 Other General Supplies	5,924	5,134	9,250	8,500	2,750	3,750	4,750
2-521 Fuel Oil Grease	10,792	9,515	12,000	12,240	12,480	12,730	12,980
2-771 Grant: Grants to Others	116		800				
2-930 Amortization Expense	30,132		6,000	6,000	6,000	6,000	6,000
<b>Total 2101 Bylaw Services</b>	<b>2,040,118</b>	<b>535,405</b>	<b>374,639</b>	<b>457,677</b>	<b>471,892</b>	<b>488,622</b>	<b>501,477</b>
<b>2201 Police Services</b>							
1-432 Sale of Information		-15,760	-13,120	-13,120	-13,120	-13,120	-13,120
1-531 Fines: Own		-135,462	-90,000	-132,500	-132,500	-132,500	-132,500
1-564 Rental: Buildings		-42,552	-42,550	-42,550	-42,550	-42,550	-42,550
1-843 Grant: Provincial		-363,856	-364,232	-364,232	-364,232	-364,232	-364,232
2-111 Salaries		168,653	176,012	174,000	184,340	188,150	190,415
2-151 Payroll Benefits		45,575	30,709	48,741	50,831	51,601	52,026
2-152 Wellness Program		500		1,000	1,000	1,000	1,000
2-216 Telephone		438	600	610	620	630	630
2-217 Travel and Subsistence			725	725	725	725	725
2-222 Municipal Membership Fees			125	125	125	125	125
2-239 Other Professional		14,339	10,000	10,000	10,000	10,000	10,000
2-241 Janitorial Services		37,735	30,990	35,940	39,160	39,160	39,160
2-251 Repairs: Buildings/Structures		2,180	11,500	11,500	11,500	11,500	11,500
2-272 Insurance and Bond Premiums		7,009	6,390	7,150	7,290	7,440	7,590
2-291 Other General Services		18,230	14,165	16,165	16,165	16,165	16,165
2-333 Police Services		1,062,128	1,869,780	1,977,591	2,027,591	2,077,591	2,077,591
2-511 Safety Materials, Clothing & Shoes		826	800	800	800	800	800
2-519 Other General Supplies		679	650	650	650	650	650
2-531 Chemicals and Salts			100	100	100	100	100
2-541 Utilities: Electricity		17,139	19,640	20,110	20,420	20,730	21,145
2-542 Utilities: Gas		9,867	13,795	14,050	14,935	15,820	16,610
2-543 Utilities: Water and Sewer		2,347	2,500	2,550	2,600	2,650	2,700
2-930 Amortization Expense			28,000	28,000	28,000	28,000	28,000
<b>Total 2201 Police Services</b>		<b>830,015</b>	<b>1,706,579</b>	<b>1,797,405</b>	<b>1,864,450</b>	<b>1,920,435</b>	<b>1,924,530</b>
<b>2301 Fire Protection</b>							
1-351 Municipal Agreements	-19,518	-11,454	-18,000	-18,000	-18,000	-18,000	-18,000
1-431 Sale of Service	-43,513	-34,617	-22,050	-29,050	-29,050	-29,050	-29,050
1-461 Fire	-600		-2,050	-2,550	-2,550	-2,550	-2,550
1-991 Other Income	-776	-3,243					
2-111 Salaries	232,986	336,655	244,170	321,248	324,638	328,093	331,618
2-151 Payroll Benefits	20,712	35,823	29,029	32,185	32,690	33,205	33,735
2-152 Wellness Program	118	215		625	625	625	625
2-212 Communication System	6,737	6,961	14,175	15,325	15,325	15,325	15,325
2-215 Postage	11	227	100	200	200	200	200
2-216 Telephone	4,990	4,363	5,500	5,550	5,600	5,650	4,650
2-217 Travel and Subsistence	5,895	5,539	6,000	8,000	8,000	8,000	8,000
2-222 Municipal Membership Fees	3,045	1,184	4,300	3,000	3,000	3,000	3,000
2-234 Education	15,785	21,266	35,000	30,000	30,000	30,000	30,000



	2022	2023	2023	2024	2025	2026	2027
	YTD Actuals	YTD Actuals	Budget	Proposed	Financial	Financial	Financial
				Budget	Plan	Plan	Plan
2-239 Other Professional				50,000			
2-241 Janitorial Services	3,600	3,600	4,250	3,600	3,600	3,600	3,600
2-249 Contracted Service: 911 Dispatch Service	24,180	22,968	30,915	27,830	27,830	27,830	27,830
2-251 Repairs: Buildings/Structures	4,644	7,155	5,000	10,000	10,000	10,000	10,000
2-252 Repairs: Equipment	20,041	43,318	19,000	25,000	25,000	25,000	25,000
2-272 Insurance and Bond Premiums	23,056	15,848	23,730	16,050	16,370	16,700	17,030
2-291 Other General Services	11,442	7,996	15,000	12,000	12,000	12,000	12,000
2-292 Contracted Service				6,000			
2-295 Project: (Fire Prevention/Volunteer Retention)		8,086	11,000	11,000	11,000	11,000	11,000
2-511 Safety Materials, Clothing & Shoes	24,587	19,896	15,000	45,000	25,000	25,000	25,000
2-519 Other General Supplies	13,459	13,445	11,550	66,500	20,000	20,500	20,500
2-521 Fuel Oil Grease	8,113	6,578	6,300	6,430	6,560	6,690	6,820
2-524 Consumable, Small Tools	312	1,095	2,000	5,000	8,000	10,000	10,000
2-541 Utilities: Electricity	14,015	12,762	18,040	17,780	18,135	18,490	18,860
2-542 Utilities: Gas	10,540	10,763	14,300	14,080	14,920	15,765	16,445
2-543 Utilities: Water and Sewer	495	553	600	610	620	630	640
2-930 Amortization Expense	160,060		120,000	120,000	120,000	120,000	120,000
<b>Total 2301 Fire Protection</b>	<b>545,031</b>	<b>536,982</b>	<b>592,859</b>	<b>803,413</b>	<b>689,513</b>	<b>697,703</b>	<b>702,278</b>
<b>2401 Disaster Services - Risk Management</b>							
1-843 Grant: Provincial		-3,124					
1-941 Drawn from Operating Reserve	-466,627						
1-991 Other Income	-27	-145					
2-111 Salaries	38,921	28,286	53,370	28,850	29,430	30,020	30,620
2-151 Payroll Benefits	4,678	5,846	10,997	6,342	6,437	6,532	6,627
2-152 Wellness Program	13	24		125	125	125	125
2-212 Communication System	831	1,081	6,000	1,000	1,000	1,000	1,000
2-217 Travel and Subsistence		98	1,500	3,500	1,500	1,500	1,500
2-222 Municipal Membership Fees	299		325	325	325	325	325
2-234 Education	3,230	12,719	12,500	20,500	21,500	21,500	21,500
2-239 Other Professional	-1,251	4,375	3,100	23,100	3,100	3,100	3,100
2-272 Insurance and Bond Premiums	4,816	5,428	5,010	5,540	5,650	5,760	5,880
2-291 Other General Services		793	3,750	7,250	7,250	7,250	7,250
2-519 Other General Supplies	708	1,611	3,925	3,925	3,925	3,925	3,925
2-831 Interest			75,000	190,000	185,000	186,000	186,000
2-930 Amortization Expense	5,381						
2-993 Loss on Disposal of Asset	2,219,590						
<b>Total 2401 Disaster Services - Risk Management</b>	<b>1,810,562</b>	<b>56,992</b>	<b>175,477</b>	<b>290,457</b>	<b>265,242</b>	<b>267,037</b>	<b>267,852</b>
<b>2601 Safety Codes - Drumheller</b>							
1-431 Sale of Service	-60						
1-521 Licenses/Permits	-6,193	-4,092	-6,305	-6,305	-6,305	-6,305	-6,305
1-522 Permits: Electrical	-32,045	-40,201	-27,675	-32,000	-32,000	-32,000	-32,000
1-525 Permits: Building	-84,975	-36,626	-51,250	-51,250	-51,250	-51,250	-51,250
1-526 Permits: Plumbing	-4,013	-3,224	-4,510	-4,510	-4,510	-4,510	-4,510
1-991 Other Income	-281	-103					
2-111 Salaries	32,915	32,314	48,177	68,487	71,141	71,694	72,296
2-151 Payroll Benefits	6,159	6,319	11,659	16,915	17,349	17,440	17,538
2-152 Wellness Program	199	140	200	200	550	900	1,250
2-215 Postage			50	50	50	50	50
2-216 Telephone	431	875	690	700	710	720	720
2-223 Printing and Binding	486	513	800	800	800	800	800
2-234 Education	200	150	500	500	500	500	500
2-239 Other Professional	72,767	60,322	61,350	61,350	61,350	61,350	61,350
2-291 Other General Services	300		200	200	200	200	200
2-295 Project: (Safety Code Levy)	4,282	3,264	3,915	3,915	3,915	3,915	3,915
2-515 Stationery, Office Supplies	720	73	250	250	250	250	250
2-926 Uncollectable Accounts	131						
2-930 Amortization Expense	-70		1,100				
<b>Total 2601 Safety Codes - Drumheller</b>	<b>-9,047</b>	<b>19,724</b>	<b>39,151</b>	<b>59,302</b>	<b>62,750</b>	<b>63,754</b>	<b>64,804</b>
<b>2603 Development Permits</b>							
1-523 Permits: Development	-10,162	-10,867	-14,310	-14,310	-14,310	-14,310	-14,310
1-524 Permits: Compliance Certificates	-3,590	-3,360	-3,765	-3,765	-3,765	-3,765	-3,765
1-991 Other Income	-954	-1,361					
2-111 Salaries	52,247	47,702	59,046	71,913	77,242	80,375	83,789
2-151 Payroll Benefits	12,278	10,506	14,289	16,785	17,656	18,169	18,727
2-152 Wellness Program	400	340	500	500	500	500	500
2-214 Conventions/Registrations			725	725	725	725	725
2-215 Postage	545	317	700	700	710	720	730

	2022	2023	2023	2024	2025	2026	2027
	YTD Actuals	YTD Actuals	Budget	Proposed	Financial	Financial	Financial
				Budget	Plan	Plan	Plan
2-216 Telephone	358	438	700	710	720	730	730
2-217 Travel and Subsistence			1,000	1,000	1,000	1,000	1,000
2-218 Meeting Expense	129		2,100	0	0	0	0
2-221 Advertising and Promotion	11,935	16,547	11,820	12,695	13,190	13,710	14,265
2-222 Municipal Membership Fees			425	425	425	425	425
2-223 Printing and Binding	972	1,025	1,700	1,700	1,700	1,700	1,700
2-227 Software and Upgrades	21		300				
2-234 Education	1,690	354	1,000	1,000	1,000	1,000	1,000
2-239 Other Professional	5,805						
2-242 Contracted Services		6,784					
2-291 Other General Services		672					
2-515 Stationery, Office Supplies	208	540	500	500	500	500	500
<b>Total 2603 Development Permits</b>	<b>71,882</b>	<b>69,637</b>	<b>76,730</b>	<b>90,578</b>	<b>97,293</b>	<b>101,479</b>	<b>106,016</b>
<b>2611 Weed/Mosquito Control</b>							
1-451 Custom Work	-2,385	-1,150	-5,015	-3,000	-3,000	-3,000	-3,000
2-234 Education	496	992	2,075	2,075	2,075	2,075	2,075
2-242 Contracted Services			20,000	20,000	20,000	20,000	20,000
2-252 Repairs: Equipment			1,150	1,150	1,150	1,150	1,150
2-272 Insurance and Bond Premiums	700	21	730	20	20	20	20
2-291 Other General Services	8,890	9,337	24,400	24,400	24,400	24,400	24,400
2-511 Safety Materials, Clothing & Shoes			450	450	450	450	450
2-519 Other General Supplies	5	153	2,325	2,325	2,325	2,325	2,325
2-521 Fuel Oil Grease	687		1,000	1,020	1,040	1,060	1,080
2-531 Chemicals and Salts			25,000	10,000	25,000	25,000	25,000
<b>Total 2611 Weed/Mosquito Control</b>	<b>14,408</b>	<b>9,353</b>	<b>73,155</b>	<b>58,440</b>	<b>73,460</b>	<b>73,480</b>	<b>73,500</b>
<b>3101 Engineering Administration</b>							
1-331 Sale to Provincial Government	-8,500	-8,500	-8,500	-8,500	-8,500	-8,500	-8,500
1-843 Grant: Provincial		-49,500					
1-942 Drawn from Capital Reserve	-55,146		-313,659	-318,326	-323,086	-323,086	-323,086
1-991 Other Income	-279	-953					
2-111 Salaries	268,309	343,581	416,461	462,389	472,014	480,809	489,779
2-151 Payroll Benefits	58,343	74,129	85,374	103,334	104,844	106,199	107,584
2-152 Wellness Program	1,005	990	1,000	1,000	1,000	1,000	1,000
2-212 Communication System	9,185	6,264	7,900	7,900	7,900	7,900	7,900
2-214 Conventions/Registrations	3,250		1,000	1,000	1,000	1,000	1,000
2-215 Postage	176	156	100	200	200	200	200
2-216 Telephone	2,931	2,928	6,600	5,000	5,080	5,160	6,160
2-217 Travel and Subsistence	52	546	1,500	1,500	1,500	1,500	1,500
2-222 Municipal Membership Fees	3,491	3,329	1,225	1,575	1,575	1,575	1,575
2-223 Printing and Binding	207	281	900	400	400	400	400
2-234 Education	3,860	3,618	1,800	11,800	11,800	11,800	1,800
2-239 Other Professional	54,228	46,264	10,000	10,000	10,000	10,000	10,000
2-252 Repairs: Equipment		408					
2-291 Other General Services	3,617	9,247	2,000	2,000	2,000	2,000	2,000
2-511 Safety Materials, Clothing & Shoes		60					
2-515 Stationery, Office Supplies	1,143	802	1,000	1,000	1,000	1,000	1,000
2-519 Other General Supplies	9,428	746	2,000	2,000	2,000	2,000	2,000
2-930 Amortization Expense	-483,474		232,355	232,355	232,355	232,355	232,355
<b>Total 3101 Engineering Administration</b>	<b>-128,174</b>	<b>434,396</b>	<b>449,056</b>	<b>516,627</b>	<b>523,082</b>	<b>533,312</b>	<b>534,667</b>
<b>3102 Workshop and Yards</b>							
1-422 Programs (Taxable)	-1,200	-400	-1,200				
1-451 Custom Work			-500	-500	-500	-500	-500
1-991 Other Income	-157	-781					
2-111 Salaries	220,014	251,771	249,230	260,145	267,535	268,395	269,275
2-151 Payroll Benefits	42,958	56,153	51,092	62,833	64,048	64,188	64,333
2-152 Wellness Program	523	1,051	500	1,100	1,100	1,100	1,100
2-212 Communication System	433	310					
2-216 Telephone	1,431	2,187	1,670	1,690	1,710	1,730	1,730
2-223 Printing and Binding	1,078	1,057	900	400	400	400	400
2-226 Internet		3,831					
2-234 Education	320	8,632					
2-241 Janitorial Services	11,897	17,693	18,330	18,688	19,052	19,052	19,052
2-251 Repairs: Buildings/Structures	42,187	15,089	40,700	40,700	40,700	40,700	40,700
2-252 Repairs: Equipment	28,867	31,139	13,000	25,000	25,000	25,000	25,000
2-253 Repairs: Other	14,332						
2-254 Repairs: Structures	2,261						
2-272 Insurance and Bond Premiums	21,811	27,221	22,680	27,770	28,330	28,900	29,480

	2022	2023	2023	2024	2025	2026	2027
	YTD Actuals	YTD Actuals	Budget	Proposed	Financial	Financial	Financial
				Budget	Plan	Plan	Plan
2-291 Other General Services	18,346	37,765	22,187	23,621	23,621	23,621	23,621
2-511 Safety Materials, Clothing & Shoes	6,005	8,318	7,000	8,000	8,000	8,000	8,000
2-515 Stationery, Office Supplies	2,146	3,621	1,200	2,000	2,000	2,000	2,000
2-518 Janitorial Supplies	1,270	578	1,500	1,500	1,500	1,500	1,500
2-519 Other General Supplies	7,488	5,595	5,150	10,350	5,150	5,150	5,150
2-521 Fuel Oil Grease	28,747	19,186	29,000	25,000	25,500	26,010	26,530
2-524 Consumable, Small Tools	14,395	9,963	4,450	4,450	4,450	4,450	4,450
2-541 Utilities: Electricity	33,055	30,363	34,530	39,480	40,080	40,675	41,490
2-542 Utilities: Gas	23,469	28,382	33,000	36,620	38,975	41,335	43,400
2-543 Utilities: Water and Sewer	7,717	10,282	7,500	10,770	10,990	11,210	11,430
<b>Total 3102 Workshop and Yards</b>	<b>533,393</b>	<b>569,006</b>	<b>541,919</b>	<b>599,617</b>	<b>607,641</b>	<b>612,916</b>	<b>618,141</b>
<b>3202 Roads and Streets</b>							
1-451 Custom Work	-66,648	-866	-17,520	-17,520	-17,520	-17,520	-17,520
1-991 Other Income	-4,397	-4,903					
1-993 Gain (Loss) on Disposal of Asset	-24,547						
2-111 Salaries	340,747	411,851	268,311	358,421	369,539	370,329	371,129
2-151 Payroll Benefits	64,431	86,639	60,129	90,205	92,215	92,340	92,475
2-152 Wellness Program	500	1,101	500	1,200	1,200	1,200	1,200
2-216 Telephone	820	875	900	920	940	960	960
2-221 Advertising and Promotion		1,862	1,400	1,400	1,400	1,400	1,400
2-234 Education				4,500	4,500	4,500	4,500
2-242 Contracted Services	34,683	27,410	28,000	28,000	28,000	28,000	28,000
2-251 Repairs: Buildings/Structures		24,802	6,500	6,500	6,500	6,500	6,500
2-252 Repairs: Equipment	117,797	149,445	85,050	85,050	85,050	85,050	85,050
2-254 Repairs: Structures	180,977						
2-272 Insurance and Bond Premiums	15,533	14,738	16,150	15,030	15,330	15,640	15,950
2-291 Other General Services	30,336	60,196	14,400	14,400	14,400	14,400	14,400
2-295 Project: (Community Cleanup)			12,500	12,500	12,500	12,500	12,500
2-511 Safety Materials, Clothing & Shoes	798	1,097	1,500	1,500	1,500	1,500	1,500
2-519 Other General Supplies	1,385	6,603	2,450	2,450	2,450	2,450	2,450
2-521 Fuel Oil Grease	73,752	45,876	65,000	50,000	51,000	52,020	53,060
2-531 Chemicals and Salts	23,068	20,813	17,500	17,500	17,500	17,500	17,500
2-535 Sand and Gravel	276,994	5,441	36,000	36,000	36,000	36,000	36,000
2-930 Amortization Expense	1,667,184		330,480	330,480	617,370	1,100,000	1,100,000
<b>Total 3202 Roads and Streets</b>	<b>2,734,230</b>	<b>852,980</b>	<b>929,250</b>	<b>1,038,536</b>	<b>1,339,874</b>	<b>1,824,769</b>	<b>1,827,054</b>
<b>3203 Street Lighting</b>							
1-991 Other Income	-3,162	-13,825	-10,000	-733,875	-10,000	-10,000	-10,000
2-111 Salaries	713	462					
2-151 Payroll Benefits	157	34					
2-251 Repairs: Buildings/Structures		15,091	15,200	15,200	15,200	15,200	15,200
2-254 Repairs: Structures	26,177						
2-291 Other General Services		978	1,600	1,600	1,600	1,600	1,600
2-519 Other General Supplies		21	300	300	300	300	300
2-541 Utilities: Electricity	393,125	382,118	452,910	590,790	602,070	613,355	622,460
2-761 Contributed to Capital Reserves				723,875			
<b>Total 3203 Street Lighting</b>	<b>417,010</b>	<b>384,879</b>	<b>460,010</b>	<b>597,890</b>	<b>609,170</b>	<b>620,455</b>	<b>629,560</b>
<b>3204 Traffic Services</b>							
1-991 Other Income	-20						
2-111 Salaries	1,815		9,280				
2-151 Payroll Benefits	258		2,085				
2-251 Repairs: Buildings/Structures		11,438	10,000	10,000	10,000	10,000	10,000
2-252 Repairs: Equipment			450	450	450	450	450
2-254 Repairs: Structures	12,834						
2-272 Insurance and Bond Premiums	35	36	40	40	40	40	40
2-291 Other General Services	27,678	28,802	30,200	33,200	33,200	33,200	33,200
2-519 Other General Supplies	275		600	600	600	600	600
<b>Total 3204 Traffic Services</b>	<b>42,875</b>	<b>40,276</b>	<b>52,705</b>	<b>44,290</b>	<b>44,290</b>	<b>44,290</b>	<b>44,290</b>
<b>3205 Bridges</b>							
2-239 Other Professional	275						
2-251 Repairs: Buildings/Structures			34,100	25,000	25,000	25,000	25,000
<b>Total 3205 Bridges</b>	<b>275</b>		<b>34,100</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
<b>3206 Snow/Ice Removal</b>							
1-451 Custom Work		-1,461					
2-111 Salaries			25,000	25,000	25,000	25,000	25,000
2-216 Telephone			300	300	300	300	300
2-242 Contracted Services		25,942	22,000	22,000	22,000	22,000	22,000
2-252 Repairs: Equipment			6,400	6,400	6,400	6,400	6,400

	2022	2023	2023	2024	2025	2026	2027
	YTD Actuals	YTD Actuals	Budget	Proposed	Financial	Financial	Financial
				Budget	Plan	Plan	Plan
2-531 Chemicals and Salts		934	2,000	2,000	2,000	2,000	2,000
2-535 Sand and Gravel		20,786	20,000	23,000	23,000	23,000	23,000
<b>Total 3206 Snow/Ice Removal</b>		46,201	75,700	78,700	78,700	78,700	78,700
<b>3301 Airport</b>							
1-431 Sale of Service		-15		-2,500	-2,500	-2,500	-2,500
1-444 Sale of Materials	-154,554	-176,486	-150,000	-170,000	-180,000	-180,000	-180,000
1-569 Rental: Other	-3,300	-3,600	-3,575	-3,575	-3,575	-3,575	-3,575
1-991 Other Income	-5	-150	-2,500	-2,500	-2,500	-2,500	-2,500
2-111 Salaries	837	51,441	42,000	104,065	106,145	108,270	110,435
2-151 Payroll Benefits	83	7,195	8,610	10,857	11,197	11,547	11,897
2-152 Wellness Program				500	500	500	500
2-212 Communication System	176	188	200	200	200	200	200
2-216 Telephone	463	516	500	510	520	530	530
2-222 Municipal Membership Fees		200	250	300	300	300	300
2-226 Internet	3,964	1,416	675	1,500	1,530	1,560	1,590
2-234 Education				600	600	600	600
2-241 Janitorial Services		9,864		13,408	13,670	13,670	13,670
2-251 Repairs: Buildings/Structures	1,964	4,986	14,855	14,855	14,855	14,855	14,855
2-252 Repairs: Equipment		245					
2-253 Repairs: Other	270						
2-254 Repairs: Structures	1,525						
2-272 Insurance and Bond Premiums	6,512	6,345	6,770	6,470	6,600	6,730	6,860
2-291 Other General Services	27,345	23,664	14,510	15,000	15,000	15,000	15,000
2-512 Goods for Re-Sale	142,861	160,102	125,000	134,000	143,000	143,000	143,000
2-518 Janitorial Supplies			500	500	500	500	500
2-519 Other General Supplies	2,064	1,192	1,575	13,000			
2-521 Fuel Oil Grease		638		500	510	520	530
2-541 Utilities: Electricity	6,893	5,865	10,285	7,285	7,460	7,635	7,785
2-542 Utilities: Gas	2,381	1,941	1,940	2,060	2,180	2,310	2,310
2-543 Utilities: Water and Sewer	696	200	250	260	270	280	290
2-812 Penalties, Interest, Overdraft	6,751	8,181	1,575	7,000	7,000	7,000	7,000
2-930 Amortization Expense	6,592		53,000	53,000	53,000	53,000	53,000
<b>Total 3301 Airport</b>	53,518	103,928	126,420	207,295	196,462	199,432	202,277
<b>3701 Storm Sewers</b>							
2-111 Salaries		96					
2-251 Repairs: Buildings/Structures		15,637	35,000	85,000	85,000	85,000	35,000
2-291 Other General Services	4,720						
<b>Total 3701 Storm Sewers</b>	4,720	15,733	35,000	85,000	85,000	85,000	35,000
<b>3801 Flood Resiliency/Climate Adaptation</b>							
2-251 Repairs: Buildings/Structures			25,000		20,000	25,000	25,000
<b>Total 3801 Flood Resiliency/Climate Adaptation</b>			25,000		20,000	25,000	25,000
<b>5101 FCSS Administration</b>							
1-591 Gifts/General Donations				-150	-150	-150	-150
1-751 Other Local Governments	-893		-893				
1-843 Grant: Provincial	-238,176	-245,246	-154,452	-187,581	-187,581	-187,581	-187,581
1-991 Other Income	-2,206	-4,254	-14,984	-14,184	-6,310	-6,320	-6,320
2-111 Salaries	168,822	149,818	148,059	165,997	172,557	177,462	182,432
2-151 Payroll Benefits	43,095	41,707	34,711	44,713	45,988	46,918	47,858
2-152 Wellness Program	972	437	1,100	1,100	1,100	1,100	1,100
2-214 Conventions/Registrations	1,067	1,350	1,829	2,250	2,760	2,270	2,780
2-215 Postage	161	47	50	50	50	50	50
2-216 Telephone	2,238	1,751	3,250	3,000	2,550	3,150	2,650
2-217 Travel and Subsistence	1,892	1,946	4,275	3,570	6,345	6,355	6,365
2-221 Advertising and Promotion	2,568	3,742	3,380	3,250	3,250	3,250	3,250
2-222 Municipal Membership Fees	609	1,401	1,165	1,165	1,215	1,265	1,315
2-223 Printing and Binding	207	227	400	400	400	400	400
2-227 Software and Upgrades	12	3,136	300	300	3,800	300	300
2-231 Accounting and Audit				3,000	3,000	3,000	3,000
2-234 Education	1,382	1,097	2,000	2,000	1,450	1,450	1,450
2-239 Other Professional		12,500					
2-272 Insurance and Bond Premiums				150	150	150	150
2-291 Other General Services	2,601	583	80	80	36,440	36,800	37,160
2-295 Project: (Community programs)	6,058	833	5,170	5,870	5,870	5,870	5,870
2-296 Project: (Volunteers/Family Fun)	120	3,685	6,575	6,400	6,400	6,400	6,400
2-514 Program Materials	1,342	1,601	1,120	1,120	1,120	1,120	1,120
2-515 Stationery, Office Supplies	355	143	390	200	200	200	200
2-519 Other General Supplies	277	39	800	600	600	600	600

	2022	2023	2023	2024	2025	2026	2027
	YTD Actuals	YTD Actuals	Budget	Proposed	Financial	Financial	Financial
				Budget	Plan	Plan	Plan
2-930 Amortization Expense	398			800	800	800	800
<b>Total 5101 FCSS Administration</b>	<b>-5,899</b>	<b>-23,457</b>	<b>44,325</b>	<b>44,100</b>	103,004	105,859	112,199
<b>5103 Seniors Services</b>							
1-422 Programs (Taxable)		-43		-10,085	-2,890	-500	-500
1-591 Gifts/General Donations		-100		-250	-250	-250	-250
1-751 Other Local Governments	-11,206		-11,225				
1-843 Grant: Provincial	-20,996	-62,165	-51,254	-157,698	-79,048	-45,498	-37,998
1-991 Other Income	-53	-397	-750				
2-111 Salaries	55,588	54,906	53,001	58,890	60,510	60,510	60,510
2-151 Payroll Benefits	11,097	11,283	12,826	14,300	14,635	14,635	14,635
2-152 Wellness Program			500	500	500	500	500
2-214 Conventions/Registrations	459		300	350	350	350	350
2-215 Postage			75	75	75	75	75
2-216 Telephone	697	826	1,550	1,065	1,080	1,595	1,095
2-217 Travel and Subsistence	700	1,141	905	880	880	880	880
2-221 Advertising and Promotion	99	620	1,100	850	850	850	850
2-222 Municipal Membership Fees	78						
2-234 Education	37	448	850	600	600	600	600
2-295 Project: (specify)	3,699	2,915	3,450	2,350	2,350	2,350	2,350
2-296 Project: (specify)		1,269	2,000	104,036	37,297	8,750	2,000
2-297 Project: (specify)	423	1,444	645	645	645	645	645
2-298 Project (specify)	3,452	1,389		1,000	1,000	1,000	1,000
2-514 Program Materials	3,291	2,831	3,200	4,200	4,200	4,200	4,200
2-515 Stationery, Office Supplies	698	907	500	1,050	700	1,050	700
2-519 Other General Supplies	92	207	200	200	200	200	200
2-771 Grant: Grants to Others			200	200	200	200	200
<b>Total 5103 Seniors Services</b>	<b>48,155</b>	<b>17,481</b>	<b>18,153</b>	<b>23,158</b>	43,884	52,142	52,042
<b>5106 Youth Services</b>							
1-431 Sale of Service	-3,209	-1,896	-11,800	-1,500	-1,500	-1,500	-1,500
1-751 Other Local Governments	-5,781		-5,800				
1-843 Grant: Provincial	-49,235	-30,530	-28,344				
1-991 Other Income	-349	-13,959	-27,000				
2-111 Salaries	38,453	33,904	48,692				
2-151 Payroll Benefits	5,708	4,826	10,225				
2-152 Wellness Program	128						
2-214 Conventions/Registrations			300				
2-215 Postage			75				
2-216 Telephone	705	591	640				
2-217 Travel and Subsistence	451	220	750				
2-221 Advertising and Promotion	965	439	750				
2-234 Education	610	55	600				
2-291 Other General Services	800	286	12,300				
2-295 Project: (specify)	8,289	4,546	8,100				
2-297 Project: (specify)		600					
2-514 Program Materials	75	1,121	1,500				
2-515 Stationery, Office Supplies	43	68	250				
2-519 Other General Supplies			200				
2-771 Grant: Grants to Others			1,000				
2-812 Penalties, Interest, Overdraft	4						
2-912 Discounts	14						
<b>Total 5106 Youth Services</b>	<b>-2,329</b>	<b>271</b>	<b>12,438</b>	<b>-1,500</b>	-1,500	-1,500	-1,500
<b>5121 Indirect Programs</b>							
1-843 Grant: Provincial				-32,170	-28,570	-27,370	-27,370
1-991 Other Income		-4,500					
2-771 Grant: Grants to Others	24,906	42,700	30,000	44,800	41,200	40,000	40,000
<b>Total 5121 Indirect Programs</b>	<b>24,906</b>	<b>38,200</b>	<b>30,000</b>	<b>12,630</b>	12,630	12,630	12,630
<b>5303 Non-FCSS Programs - Community Social Services</b>							
1-591 Gifts/General Donations		-1,000					
1-751 Other Local Governments		-10,600					
1-843 Grant: Provincial	-11,666	-50,000	-25,000	-13,925	-3,481		
1-991 Other Income	-58,776	-31,091					
2-111 Salaries	24,484	26,010	63,001	19,763	9,595	-38,810	-38,810
2-151 Payroll Benefits	2,543	4,447	12,826	2,509	475	475	475
2-152 Wellness Program				400			
2-216 Telephone	488	605	750				
2-217 Travel and Subsistence	19		350				
2-221 Advertising and Promotion	595		250				

	2022	2023	2023	2024	2025	2026	2027
	YTD Actuals	YTD Actuals	Budget	Proposed	Financial	Financial	Financial
				Budget	Plan	Plan	Plan
2-222 Municipal Membership Fees	1,500	2,000	2,000				
2-234 Education	37	76	500				
2-239 Other Professional	5,800	13,910					
2-291 Other General Services	3,549						
2-295 Project: (specify)	25,795	38,421					
2-296 Project: (Colton's Place)		651		5,000	5,000	5,000	5,000
2-297 Project: (Hot Meal Program)	37,400	14,498		13,925	3,481		
2-519 Other General Supplies	199	45					
2-771 Grant: Grants to Others	17,415	29,307	55,000	30,000	45,000	45,000	45,000
<b>Total 5303 Non-FCSS Programs - Community Social Ser</b>	<b>49,823</b>	<b>37,279</b>	<b>109,744</b>	<b>57,672</b>	<b>60,070</b>	<b>11,665</b>	<b>11,665</b>
<b>5601 Cemetery</b>							
1-443 Sale of Land	-52,211	-60,989	-41,820	-50,000	-50,000	-50,000	-50,000
1-991 Other Income	-27	-118					
2-111 Salaries	31,702	21,866	9,304	24,530	25,930	26,425	26,680
2-151 Payroll Benefits	4,863	3,712	1,908	4,063	4,223	4,308	4,348
2-152 Wellness Program	75	75		75	75	75	75
2-239 Other Professional	7,358	2,857	3,000	8,000	8,000	8,000	8,000
2-251 Repairs: Buildings/Structures		3,887	4,000	4,000	4,000	4,000	4,000
2-252 Repairs: Equipment	62		500	500	500	500	500
2-272 Insurance and Bond Premiums	758	89	790	90	90	90	90
2-291 Other General Services	5,007	7,997	7,000	7,000	7,000	7,000	7,000
2-519 Other General Supplies	3,290	1,205	3,000	3,540	3,000	3,000	3,000
2-521 Fuel Oil Grease	4,862		5,000	5,100	5,200	5,300	5,410
2-930 Amortization Expense	5,441		2,100	2,100	2,100	2,100	2,100
<b>Total 5601 Cemetery</b>	<b>15,478</b>	<b>-19,419</b>	<b>-5,218</b>	<b>8,998</b>	<b>10,118</b>	<b>10,798</b>	<b>11,203</b>
<b>6101 Municipal Planning</b>							
2-239 Other Professional	118,527	120,900	120,900	123,200	125,628	128,128	128,128
<b>Total 6101 Municipal Planning</b>	<b>118,527</b>	<b>120,900</b>	<b>120,900</b>	<b>123,200</b>	<b>125,628</b>	<b>128,128</b>	<b>128,128</b>
<b>6201 Economic Development</b>							
1-431 Sale of Service		-12,018					
1-444 Sale of Materials	-6,330	-1,891					
1-831 Wage Subsidies: Federal		-10,000					
1-843 Grant: Provincial	-18,750						
1-991 Other Income	-50	-715					
2-111 Salaries	109,804	112,749	110,624	120,415	122,825	125,280	127,790
2-151 Payroll Benefits	19,849	25,116	23,313	28,637	29,037	29,437	29,847
2-152 Wellness Program		31	500	500	500	500	500
2-214 Conventions/Registrations		450	2,500	3,000	3,000	3,000	3,000
2-216 Telephone	943	583	1,450	1,275	2,300	1,325	1,325
2-217 Travel and Subsistence		559	5,000	5,000	5,000	5,000	5,000
2-221 Advertising and Promotion	1,366	1,245	10,000	10,000	10,000	10,000	10,000
2-222 Municipal Membership Fees	2,901	5,155	6,720	6,720	6,720	6,720	6,720
2-234 Education	750	125	1,500	1,500	1,500	1,500	1,500
2-239 Other Professional	59,820	8,504					
2-291 Other General Services	693						
2-295 Project: (Film Attraction, Leverage Funding)		22,103	16,500	16,500	16,500	16,500	16,500
2-515 Stationery, Office Supplies	138	25					
2-519 Other General Supplies	27	51	1,000	1,000	1,000	1,000	1,000
2-771 Grant: Grants to Others (Store Front)	10,000	10,000	10,000	10,000	10,000	10,000	10,000
2-911 Rebates (Building Demolition)	-10,000	4,110	4,000	4,000	4,000	4,000	4,000
<b>Total 6201 Economic Development</b>	<b>171,161</b>	<b>166,182</b>	<b>193,107</b>	<b>208,547</b>	<b>212,382</b>	<b>214,262</b>	<b>217,182</b>
<b>6202 Valley Bus Society</b>							
1-451 Custom Work	-14,054	-1,981	-10,025				
2-111 Salaries	931	582					
2-151 Payroll Benefits	102	110					
2-252 Repairs: Equipment	17,107	1,046	8,000				
2-771 Grant: Grants to Others	82,080	85,912	82,180	87,993	87,993	87,993	87,993
<b>Total 6202 Valley Bus Society</b>	<b>86,166</b>	<b>85,669</b>	<b>80,155</b>	<b>87,993</b>	<b>87,993</b>	<b>87,993</b>	<b>87,993</b>
<b>6204 Tourism</b>							
1-431 Sale of Service		-341					
1-843 Grant: Provincial	-3,090						
1-991 Other Income	-131,276	-2,953	-50,125				
2-111 Salaries	96,555		35,000				
2-151 Payroll Benefits	19,722		3,500				
2-216 Telephone	106	129	200	300	310	320	320
2-234 Education			200	400	400	400	400
2-239 Other Professional	3,090						

	2022	2023	2023	2024	2025	2026	2027
	YTD Actuals	YTD Actuals	Budget	Proposed	Financial	Financial	Financial
				Budget	Plan	Plan	Plan
2-242 Contracted Services	57,500	57,500	57,500	57,500	57,500	57,500	57,500
2-272 Insurance and Bond Premiums		3,103	2,830	3,170	3,230	3,290	3,360
2-291 Other General Services			550				
2-519 Other General Supplies	484		600				
2-543 Utilities: Water and Sewer		4,698	5,000	5,100	5,200	5,300	5,410
2-761 Contributed to Capital Reserves	56,429		11,000				
2-771 Grant: Grants to Others		20,000	10,000	10,000	10,000	10,000	10,000
2-812 Penalties, Interest, Overdraft	132	64	150	150	150	150	150
<b>Total 6204 Tourism</b>	<b>99,652</b>	<b>82,200</b>	<b>76,405</b>	<b>76,620</b>	<b>76,790</b>	<b>76,960</b>	<b>77,140</b>
<b>6601 Subdivisions and Developments</b>							
1-443 Sale of Land	-107,389	-684,682	-65,000	-125,000	-125,000	-125,000	-125,000
1-991 Other Income	-25,673						
2-111 Salaries	1,398						
2-237 Legal and Collection	1,665	10,152	4,500	4,500	4,500	4,500	4,500
2-238 Medical	3,395	28,770		15,000	15,000	15,000	15,000
2-239 Other Professional	19,374						
2-539 Adjustments to Land Inventory	41,654	205,748	56,650	56,650	56,650	56,650	56,650
2-761 Contributed to Capital Reserves	2,646	391,976	3,850	3,850	3,850	3,850	3,850
2-930 Amortization Expense	12,688		12,700	12,700	12,700	12,700	12,700
2-993 Loss on Disposal of Asset	1,009,023						
<b>Total 6601 Subdivisions and Developments</b>	<b>958,781</b>	<b>-48,036</b>	<b>12,700</b>	<b>-32,300</b>	<b>-32,300</b>	<b>-32,300</b>	<b>-32,300</b>
<b>6602 Land Rentals</b>							
1-561 Rental: Residential Land	-900	-300	-900	-300	-300	-300	-300
1-562 Rental: Commercial Land	-41,725	-88,519	-36,000	-72,000	-72,000	-72,000	-72,000
2-291 Other General Services	3,810	3,810	4,000	4,000	4,000	4,000	4,000
<b>Total 6602 Land Rentals</b>	<b>-38,815</b>	<b>-85,009</b>	<b>-32,900</b>	<b>-68,300</b>	<b>-68,300</b>	<b>-68,300</b>	<b>-68,300</b>
<b>6701 Public Housing</b>							
1-991 Other Income	-20,000	-40,000		-40,000			
2-242 Contracted Services		-4,435					
2-261 Rental/Lease: Buildings		12,390					
2-272 Insurance and Bond Premiums	14,066	16,029	14,630	16,350	16,680	17,010	17,350
2-763 Contributed to Operating Reserves	20,000	40,000		40,000			
2-930 Amortization Expense	91,212		66,225	66,225	66,225	66,225	66,225
<b>Total 6701 Public Housing</b>	<b>105,278</b>	<b>23,984</b>	<b>80,855</b>	<b>82,575</b>	<b>82,905</b>	<b>83,235</b>	<b>83,575</b>
<b>7201 Recreation Administration</b>							
1-991 Other Income	-11						
2-111 Salaries	3,733	23,737					
2-151 Payroll Benefits	403	4,600					
2-152 Wellness Program			300				
2-216 Telephone	1,798	1,990	2,150	2,200	2,250	2,300	2,300
2-221 Advertising and Promotion		50					
2-223 Printing and Binding	897	281	1,000	3,000	3,000	3,000	3,000
2-272 Insurance and Bond Premiums	680	961	710	980	1,000	1,020	1,040
2-521 Fuel Oil Grease		56					
2-930 Amortization Expense	378,254		320,000	320,000	320,000	320,000	320,000
<b>Total 7201 Recreation Administration</b>	<b>385,754</b>	<b>31,675</b>	<b>324,160</b>	<b>326,180</b>	<b>326,250</b>	<b>326,320</b>	<b>326,340</b>
<b>7202 Aquaplex</b>							
1-411 Admissions: Taxable	-98,959	-71,953	-100,250	-101,250	-102,250	-103,250	-103,250
1-421 Programs: Taxable	-14,416	-16,158	-15,375	-15,475	-15,575	-15,675	-15,675
1-423 Programs: Recreational Memberships	-59,449	-81,770	-92,125	-97,075	-98,075	-99,075	-100,075
1-425 Programs: Non-Taxable	-56,761	-45,508	-58,425	-58,925	-59,425	-59,925	-59,925
1-442 Concession Sales	-3,249	-4,804	-7,500	-5,000	-5,000	-5,000	-5,000
1-444 Sale of Materials	-2,783	-2,759	-5,000	-3,000	-3,000	-3,000	-3,000
1-564 Rental: Buildings	-23,005	-25,658	-25,000	-25,000	-25,000	-25,000	-25,000
1-831 Wage Subsidies: Federal	-12,898		-12,200				
1-991 Other Income	-317	-2,442					
2-111 Salaries	588,165	608,329	562,175	625,579	657,204	674,304	680,049
2-151 Payroll Benefits	75,389	90,503	103,289	116,860	120,790	122,625	123,715
2-152 Wellness Program	1,107	1,339	2,000	2,000	2,000	2,000	2,000
2-214 Conventions/Registrations			1,550	1,550	1,550	1,550	1,550
2-215 Postage	2	28	100				
2-216 Telephone	1,275	1,515	1,650	1,670	2,690	1,710	1,710
2-217 Travel and Subsistence	658		1,250	1,300	1,300	1,300	1,300
2-221 Advertising and Promotion	1,356	177	2,000	3,000	3,000	3,000	3,000
2-222 Municipal Membership Fees	830	471	1,720	1,720	1,720	1,720	1,720
2-223 Printing and Binding			200				
2-227 Software and Upgrades	3,269	2,575	5,175	5,175	5,175	5,175	5,175

	2022	2023	2023	2024	2025	2026	2027
	YTD Actuals	YTD Actuals	Budget	Proposed	Financial	Financial	Financial
				Budget	Plan	Plan	Plan
2-234 Education	3,754	5,373	7,875	6,775	7,975	8,075	8,075
2-241 Janitorial Services	2,185	2,301	2,500	2,500	2,700	2,700	2,700
2-242 Contracted Services	-1,887						
2-251 Repairs: Buildings/Structures	38,619	266,407	56,000	70,000	57,500	57,500	57,500
2-252 Repairs: Equipment	6,387	10,518	13,500	14,000	19,100	14,200	19,800
2-253 Repairs: Other	35,136						
2-272 Insurance and Bond Premiums	9,590	10,156	9,970	10,360	10,570	10,780	11,000
2-291 Other General Services	12,017	37,006	5,750	10,055	8,955	8,955	8,955
2-511 Safety Materials, Clothing & Shoes	2,147	4,074	4,500	4,900	5,000	5,000	5,200
2-512 Goods for Re-Sale	1,505	3,269	4,000	4,000	4,000	4,000	4,000
2-513 Goods for Re-Sale: Concession	2,654	3,073	6,000	4,000	4,000	4,000	4,000
2-514 Program Materials	6,720	8,122	8,000	8,000	8,100	8,100	8,100
2-515 Stationery, Office Supplies	93	352	1,000	1,000	1,000	1,000	1,000
2-518 Janitorial Supplies	10,678	6,645	8,000	8,000	8,000	8,000	8,000
2-519 Other General Supplies	8,255	6,510	7,100	7,500	7,500	7,500	7,500
2-521 Fuel Oil Grease		105					
2-531 Chemicals and Salts	39,674	30,150	37,630	37,630	28,400	28,400	28,400
2-541 Utilities: Electricity	50,204	42,683	51,100	58,200	59,000	59,800	60,995
2-542 Utilities: Gas	68,890	73,746	89,540	94,625	99,270	103,920	108,105
2-543 Utilities: Water and Sewer	40,485	41,185	40,000	42,000	45,900	46,820	47,760
2-812 Penalties, Interest, Overdraft	3,763	3,655	2,600	3,800	3,900	3,900	3,900
2-813 POS - Over/Short	-113	-245	175	200	200	200	200
2-926 Uncollectable Accounts	356		500	500	500	500	500
<b>Total 7202 Aquaplex</b>	<b>741,326</b>	<b>1,008,970</b>	<b>720,974</b>	<b>841,174</b>	<b>868,674</b>	<b>885,809</b>	<b>903,984</b>
<b>7203 Arena</b>							
1-411 Admissions: Taxable	-1,085	-573	-1,025				
1-564 Rental: Buildings	-193,193	-163,904	-160,375	-162,875	-164,875	-166,875	-166,875
1-831 Wage Subsidies: Federal	-2,668						
1-991 Other Income	-2,728	-3,829					
2-111 Salaries	368,535	391,522	282,565	366,992	378,805	380,961	383,164
2-151 Payroll Benefits	62,948	69,886	57,926	86,127	88,242	88,910	89,592
2-152 Wellness Program	524	552	1,000	1,000	1,000	1,000	1,000
2-214 Conventions/Registrations	1,100	599	600	600	600	600	600
2-216 Telephone	2,036	1,909	2,460	2,520	2,580	2,640	2,640
2-217 Travel and Subsistence	371	733	1,325	1,325	1,325	1,325	1,325
2-221 Advertising and Promotion		50	500				
2-222 Municipal Membership Fees	623	866	800	800	800	800	800
2-227 Software and Upgrades		105					
2-234 Education	1,420	3,876	2,840	2,840	2,840	2,840	2,840
2-239 Other Professional	4,588						
2-241 Janitorial Services	6,265	3,720	4,200	2,700	2,700	2,700	2,700
2-251 Repairs: Buildings/Structures	37,821	84,515	84,300	43,300	43,300	43,300	43,300
2-252 Repairs: Equipment	9,105	21,889	6,850	6,850	6,850	6,850	6,850
2-253 Repairs: Other	33,576						
2-262 Rental/Lease: Equipment/Furnishings	24,018	8,035	6,000				
2-272 Insurance and Bond Premiums	16,730	21,910	17,400	22,350	22,800	23,260	23,730
2-291 Other General Services	29,332	32,106	29,886	30,004	30,004	30,004	30,004
2-511 Safety Materials, Clothing & Shoes	3,985	8,554	3,750	3,750	3,750	3,750	3,750
2-518 Janitorial Supplies	9,817	6,660	6,700	6,700	6,700	6,700	6,700
2-519 Other General Supplies	4,069	6,793	3,775	4,875	4,875	4,875	4,875
2-521 Fuel Oil Grease	3,146	1,725	1,200	1,220	1,240	1,260	1,290
2-524 Consumable, Small Tools	103		1,350	925	925	925	925
2-531 Chemicals and Salts	2,921	2,239	6,950	5,250	5,250	5,250	5,250
2-541 Utilities: Electricity	63,653	64,719	73,325	72,000	73,065	73,470	75,510
2-542 Utilities: Gas	56,126	53,886	73,380	64,845	70,320	75,795	80,585
2-543 Utilities: Water and Sewer	24,365	37,985	30,000	40,000	40,800	41,620	42,450
2-812 Penalties, Interest, Overdraft	2	46					
2-926 Uncollectable Accounts	1,199		500	500	500	500	500
<b>Total 7203 Arena</b>	<b>568,704</b>	<b>656,574</b>	<b>538,182</b>	<b>604,598</b>	<b>624,396</b>	<b>632,460</b>	<b>643,505</b>
<b>7204 Parks and Playgrounds</b>							
1-564 Rental: Buildings	-10,579	-9,899	-12,300	-12,300	-12,600	-12,600	-12,600
1-831 Wage Subsidies: Federal	-4,234		-5,000				
1-991 Other Income	-4,295	-18,403	-5,000	-5,000	-5,000	-5,000	-5,000
2-111 Salaries	288,229	258,011	315,268	320,005	330,320	330,520	330,720
2-151 Payroll Benefits	42,220	44,061	64,630	60,167	61,272	61,302	61,337
2-152 Wellness Program	121	267		500	500	500	500
2-217 Travel and Subsistence	80	665	600	600	600	600	600



	2022	2023	2023	2024	2025	2026	2027
	YTD Actuals	YTD Actuals	Budget	Proposed	Financial	Financial	Financial
				Budget	Plan	Plan	Plan
2-234 Education	1,650	2,165	1,335	1,845	1,845	1,845	1,845
2-242 Contracted Services	1,887						
2-251 Repairs: Buildings/Structures		28,706	44,600	46,600	46,600	46,600	46,600
2-252 Repairs: Equipment	25,987	22,450	20,000	20,000	20,000	20,000	20,000
2-254 Repairs: Structures	53,881	11					
2-262 Rental/Lease: Equipment/Furnishings			750	750	750	750	750
2-272 Insurance and Bond Premiums	6,968	11,791	7,250	12,030	12,270	12,520	12,770
2-291 Other General Services	123,799	98,048	79,375	89,375	89,375	89,375	89,375
2-292 Contracted Service	5,171	6,600	7,590	7,590	7,590	7,590	7,590
2-511 Safety Materials, Clothing & Shoes	1,353	3,185	3,000	3,000	3,000	3,000	3,000
2-518 Janitorial Supplies	7,375	6,996	6,800	6,800	6,800	6,800	6,800
2-519 Other General Supplies	26,883	22,060	28,600	41,600	28,600	28,600	28,600
2-521 Fuel Oil Grease	12,792	10,252	15,000	12,000	12,240	12,480	12,730
2-524 Consumable, Small Tools	343	62	3,000	1,000	1,000	1,000	1,000
2-531 Chemicals and Salts	3,487	5,067	7,400	7,400	7,400	7,400	7,400
2-535 Sand and Gravel			1,000	1,000	1,000	1,000	1,000
2-541 Utilities: Electricity	17,751	14,681	25,470	20,000	20,505	21,010	21,510
2-542 Utilities: Gas	768	707	880	925	955	985	1,035
2-543 Utilities: Water and Sewer	49,213	38,518	70,000	50,000	51,200	52,420	53,670
2-926 Uncollectable Accounts	495						
<b>Total 7204 Parks and Playgrounds</b>	<b>651,345</b>	<b>546,001</b>	<b>680,248</b>	<b>685,887</b>	<b>686,222</b>	<b>688,697</b>	<b>691,232</b>
7205 Seasonal Recreation Programs							
1-425 Programs: Non-Taxable	-22,478	-26,471	-25,625	-61,930	-61,930	-62,430	-62,430

	2022	2023	2023	2024	2025	2026	2027
	YTD Actuals	YTD Actuals	Budget	Proposed	Financial	Financial	Financial
				Budget	Plan	Plan	Plan
1-831 Wage Subsidies: Federal	-9,000		-10,000				
1-991 Other Income	-10	-112					
2-111 Salaries	29,949	30,425	33,929	30,304	31,684	32,374	32,374
2-151 Payroll Benefits	2,460	3,065	3,393	2,850	3,005	3,085	3,085
2-216 Telephone	213	265	250	260	270	280	280
2-217 Travel and Subsistence	3,882	4,020	5,700	7,000	7,220	7,440	7,660
2-221 Advertising and Promotion	1,120	352	1,500	1,000	1,000	1,000	1,000
2-234 Education		340	500	500	500	500	500
2-291 Other General Services		893	1,000	1,000	1,050	1,050	1,050
2-514 Program Materials	3,138	3,282	3,400	3,400	3,600	3,600	3,600
2-519 Other General Supplies	321		1,000	1,000	1,200	1,200	1,200
<b>Total 7205 Seasonal Recreation Programs</b>	<b>9,595</b>	<b>16,059</b>	<b>15,047</b>	<b>-14,616</b>	<b>-12,401</b>	<b>-11,901</b>	<b>-11,681</b>
<b>7206 Curling Club</b>							
1-441 Sale of Utility	-16,547	-7,897	-15,160				
2-251 Repairs: Buildings/Structures	8,245	1,357	2,500	1,500	1,500	1,500	1,500
2-272 Insurance and Bond Premiums	6,974	7,950	7,250	8,110	8,270	8,440	8,610
2-291 Other General Services	10,514	37	1,000	1,000	1,000	1,000	1,000
2-541 Utilities: Electricity	23,916	7,897	15,160				
<b>Total 7206 Curling Club</b>	<b>33,197</b>	<b>9,344</b>	<b>10,750</b>	<b>10,610</b>	<b>10,770</b>	<b>10,940</b>	<b>11,110</b>
<b>7402 Library</b>							
1-991 Other Income	-1,383	-1,370	-2,500	-2,500	-2,500	-2,500	-2,500
2-216 Telephone	1,383	1,875	2,500	2,500	2,500	2,500	2,500
2-231 Accounting and Audit	2,975	4,815					
2-261 Rental/Lease: Buildings		75,000					
2-771 Grant: Grants to Others	333,577	267,547	355,685	372,195	375,445	375,595	375,595
<b>Total 7402 Library</b>	<b>336,552</b>	<b>347,867</b>	<b>355,685</b>	<b>372,195</b>	<b>375,445</b>	<b>375,595</b>	<b>375,595</b>
<b>7404 Community Facility</b>							
1-411 Admissions: Taxable	-45,462	-44,110	-43,050	-43,050	-44,050	-45,050	-45,050
1-421 Programs: Taxable	-17,978	-24,858	-23,575	-28,000	-28,500	-29,000	-29,500
1-422 Programs (Taxable)	-82,286	-82,397	-87,950	-95,650	-99,750	-99,750	-99,750
1-423 Programs: Recreational Memberships	-232,652	-373,667	-227,600	-355,625	-366,519	-377,739	-389,296
1-425 Programs: Non-Taxable	-3,729	-3,910	-5,125	-3,500	-3,500	-3,500	-3,500
1-435 Contra Account (Membership Discounts)	19,872	31,468					
1-564 Rental: Buildings	-135,000	-151,792	-153,750	-155,750	-158,750	-161,750	-161,750
1-569 Rental: Other	-11,393	-12,249	-22,000	-20,000	-20,000	-20,000	-20,000
1-991 Other Income	-1,904	-4,556					
2-111 Salaries	569,495	626,064	592,993	618,396	646,456	659,321	667,576
2-151 Payroll Benefits	108,405	119,744	124,947	148,039	152,404	154,109	154,979
2-152 Wellness Program	2,515	2,178	2,500	2,500	2,500	2,500	2,500
2-212 Communication System	132	141					
2-214 Conventions/Registrations			1,400	1,400	1,400	1,400	1,400
2-216 Telephone	2,238	2,094	5,000	2,500	3,585	2,585	2,585
2-217 Travel and Subsistence	140	3,095	3,750	7,050	7,150	7,150	7,150
2-218 Meeting Expense	204	820	250	1,500	1,550	1,550	1,550
2-221 Advertising and Promotion	21,011	15,717	28,800	40,000	41,000	41,000	41,000
2-222 Municipal Membership Fees	1,007	642	9,350	8,000	8,000	8,000	8,000
2-223 Printing and Binding	3,816	5,177	3,500	7,500	7,500	7,500	7,500
2-227 Software and Upgrades	15,479	17,610	23,810	20,000	20,000	20,000	20,000
2-234 Education	1,223	1,115	10,600	5,000	2,500	2,500	2,500
2-241 Janitorial Services	134,400	155,250	155,900	210,000	210,000	210,000	210,000
2-251 Repairs: Buildings/Structures	58,174	64,913	56,750	56,750	56,750	56,750	56,750
2-252 Repairs: Equipment	22,683	23,908	30,500	25,000	26,500	26,500	26,500
2-253 Repairs: Other	17,411						
2-254 Repairs: Structures	280						
2-272 Insurance and Bond Premiums	43,399	49,471	45,130	50,460	51,470	52,500	53,550
2-291 Other General Services	67,162	88,099	56,447	85,000	85,500	85,500	85,500
2-295 Project: (Program Instructor)	11,529	7,867	10,000	10,000	11,000	11,000	11,000
2-511 Safety Materials, Clothing & Shoes	771	2,392	6,050	5,000	6,000	6,000	6,000
2-514 Program Materials	2,034	1,374	6,000	5,000	5,500	5,500	5,500
2-515 Stationery, Office Supplies	3,246	11,670	6,100	7,000	7,200	7,200	7,200
2-518 Janitorial Supplies	5,684	3,395	12,000	7,000	7,500	7,500	7,500
2-519 Other General Supplies	11,616	13,302	33,750	33,750	33,750	33,750	33,750
2-524 Consumable, Small Tools	51	45	1,300	500	500	500	500

	2022	2023	2023	2024	2025	2026	2027
	YTD Actuals	YTD Actuals	Budget	Proposed	Financial	Financial	Financial
				Budget	Plan	Plan	Plan
2-531 Chemicals and Salts	1,949	1,458	2,500	2,500	3,000	3,000	3,000
2-541 Utilities: Electricity	101,244	98,093	97,630	117,365	119,065	120,765	123,180
2-542 Utilities: Gas	37,314	49,080	43,140	55,885	59,485	63,085	66,240
2-543 Utilities: Water and Sewer	3,587	3,806	5,500	5,500	5,610	5,720	5,830
2-812 Penalties, Interest, Overdraft	11,201	14,548	11,300	15,000	15,000	15,000	15,000
2-813 POS - Over/Short	66	12	250	100	100	100	100
2-831 Interest	130,902	117,874	117,874	103,669	88,855	73,404	57,288
2-926 Uncollectable Accounts	3,246		750	750	750	750	750
2-930 Amortization Expense	1,360,792		320,000	320,000	320,000	320,000	320,000
2-993 Loss on Disposal of Asset	10,901						
<b>Total 7404 Community Facility</b>	<b>2,254,775</b>	<b>834,883</b>	<b>1,262,721</b>	<b>1,276,539</b>	<b>1,286,511</b>	<b>1,275,350</b>	<b>1,263,032</b>
<b>7411 Community Events</b>							
1-442 Concession Sales	-6,028						
1-833 Grant: Federal	-30,000	-26,000	-10,000	-10,000	-10,000	-10,000	-10,000
1-843 Grant: Provincial	-15,000						
1-991 Other Income	-12,402	-13,180	-2,500	-3,000	-2,800	-2,800	-2,800
2-111 Salaries	88,780	59,442	63,307	64,110	65,595	65,595	65,595
2-151 Payroll Benefits	15,338	13,285	12,745	13,273	13,583	13,583	13,583
2-152 Wellness Program	233	451	500	500	500	500	500
2-215 Postage			150				
2-216 Telephone	463	438	900	1,915	930	945	945
2-217 Travel and Subsistence		57	500	500	500	500	500
2-221 Advertising and Promotion		11,335	10,200	17,000	16,000	16,000	16,000
2-222 Municipal Membership Fees	120	101	1,500	1,500	1,600	1,600	1,600
2-226 Internet		660		1,000	1,000	1,000	1,000
2-234 Education			1,000				
2-252 Repairs: Equipment	1,213	200	1,100	1,100	1,100	1,100	1,100
2-272 Insurance and Bond Premiums	18	19	20	20	20	20	20
2-291 Other General Services	650		370	370	370	370	370
2-295 Project: (Canada Day)	47,858	54,617	50,000	52,000	55,000	55,000	55,000
2-296 Project: (Alberta Cultural Day)	9,994	7,410	8,500	12,000	12,500	12,500	12,500
2-298 Project (Community Events)	48,487	53,536	74,000	78,000	79,000	79,000	79,000
2-511 Safety Materials, Clothing & Shoes			500	500	500	500	500
2-515 Stationery, Office Supplies	1,172		200	200	200	200	200
2-519 Other General Supplies	56		1,000	500	500	500	500
2-521 Fuel Oil Grease			500	510	520	530	540
2-541 Utilities: Electricity	1,485	2,253	1,250	4,720	4,835	4,950	5,050
2-543 Utilities: Water and Sewer		1,406		1,500	1,530	1,560	1,590
<b>Total 7411 Community Events</b>	<b>161,421</b>	<b>166,030</b>	<b>215,742</b>	<b>238,218</b>	<b>242,983</b>	<b>243,153</b>	<b>243,293</b>
<b>9701 Operating Contingencies</b>							
1-942 Drawn from Capital Reserve				-151,664			
2-111 Salaries			176,402	329,702	184,998	192,167	199,551
<b>Total 9701 Operating Contingencies</b>			<b>176,402</b>	<b>178,038</b>	<b>184,998</b>	<b>192,167</b>	<b>199,551</b>
<b>9702 EDUCATION REQUISITION</b>							
1-111 Residential	-1,789,186	-1,759,815	-1,799,979	-1,852,979	-1,919,645	-1,919,645	-1,919,645
1-112 Commercial	-910,267	-910,601	-921,555	-948,555	-981,889	-981,889	-981,889
2-781 Requisitions	2,661,762	2,075,928	2,721,534	2,801,534	2,901,534	2,901,534	2,901,534
<b>Total 9702 EDUCATION REQUISITION</b>	<b>-37,691</b>	<b>-594,488</b>					
<b>9703 DIP Properties: Requisition</b>							
1-111 Residential	-2,694	-2,810	-3,000	-3,000	-3,000	-3,000	-3,000
2-781 Requisitions	2,698		3,000	3,000	3,000	3,000	3,000
<b>Total 9703 DIP Properties: Requisition</b>	<b>4</b>	<b>-2,810</b>					
<b>9704 Seniors Foundation</b>							
1-111 Residential			-562,979	-696,250	-706,250	-716,250	-726,250
2-781 Requisitions		552,225	562,979	696,250	706,250	716,250	726,250
<b>Total 9704 Seniors Foundation</b>		<b>552,225</b>					
<b>Total 2024 Operating Budget</b>				<b>\$22,348,727.00</b>			

	2022	2023	2023	2024	2025	2026	2027
	YTD Actuals	YTD Actuals	Budget	Proposed	Financial	Financial	Financial
				Budget	Plan	Plan	Plan
<b>Total Funding for the Town of Drumheller 2024</b>							
<b>Revenue Source</b>	<b>\$</b>						
Seniors Requisition	\$ 696,250.00						
Education Requisition	\$ 2,801,534.00						
DIP Requisition	\$ 3,000.00						
Grants Funding (MSI, FCSS, Police grant)	\$ 1,296,396.00						
User Fees and Sale of Services	\$ 2,446,355.00						
Franchise Fees	\$ 2,056,000.00						
Transfers from Utility	\$ 1,884,342.00						
Drawn from Reserves	\$ 1,202,132.00						
Municipal Tax Supported portion	\$ 9,962,718.00						
<b>Total Revenues</b>	<b>\$ 22,348,727.00</b>						

### Request for Decision

<b>TITLE:</b>	Rates, Fees and Charges Bylaw 2024
<b>DATE:</b>	January 22, 2024
<b>PRESENTED BY:</b>	Victoria Chan
<b>ATTACHMENTS:</b>	Bylaw 01.24 – Rates, Fees and Charges Bylaw Schedule “A” - 2024 Service Fee Schedule

**SUMMMARY:**

Administration presented the proposed 2024 Rates, Fees and Charges Bylaw at the Committee of the Whole on January 15, 2024. Administration received feedback from the Committee and incorporated the recommended changes as presented.

The summary of changes to Schedule “A” of the Bylaw 01.24 is followed:

<b>PROPOSED CHANGES</b>	<b>PAGE #</b>
<b>Recreation, Arts and Culture</b>	
Addition of “Non-Resident” Youth and Adult rates for the rental of Ball Diamonds	18
Addition of “Resident” and “Non-Resident” fees for non-profit groups renting small and large meeting rooms at the BCF, and the removal of “town sponsored” rentals for non-profit groups.	20
Addition of “Employer Paid Corporate Memberships”	22
<b>Pet License</b>	
Remove the five-year pet license and reinstitute with the annual pet license to provide more options for residents to suit their circumstance	4
<b>Miscellaneous</b>	
Formalize the Memorial Bench Fees into Schedule “A” under Miscellaneous. Placement of Memorial Benches will be based on a full cost-recovery model and subject to the cost of purchase, installation, maintenance and administrative cost for a bench and plaque.	23

**DISCUSSION:**

Administration is attempting to move towards a Cost-of-Service Model. The increase in fees is a reflection of a movement towards actual costs and increases caused by the current inflationary environment.

**RECOMMENDATION:**

Administration recommends that Council adopts the first and second reading of Bylaw 01.24 – Rates, Fees and Charges Bylaw. And that any further changes be brought to the next Regular Council Meeting on January 29, 2024 for third and final reading.

**FINANCIAL IMPACT:**

The proposed changes are introduced as a progressive cost-neutral method aiming to collect the user fees to starting recovering the overhead, labour and administrative costs. The Cost-of-Service Model would relieve the fiscal pressure on the Town’s property tax base.

**STRATEGIC POLICY ALIGNMENT:**

Good governance, fiscal responsibility, strong economic development practices, and quality of life for all residents.

**COMMUNICATION STRATEGY:**

A Media Release will be issued upon third and final reading. Once approved by Council, the approved 2024 Service Fee Schedule will be posted on the Town website and distributed to all Town departments.

**PROPOSED COUNCIL MOTIONS:**

**MOTION:**

Move that Council give first reading to Bylaw 01.24 – Rates, Fees and Charges Bylaw. as presented.

**Seconded:**

**MOTION:**

Move that Council give second reading to Bylaw 01.24 – Rates, Fees and Charges Bylaw. as presented.

**Seconded:**

*Mitchell Visser*

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Prepared by:  
Mitchell Visser  
Sr. Administrative Assistant



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Reviewed by:  
Victoria Chan  
Chief Financial Officer /  
Director of Corporate and  
Community Services



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Approved by:  
Darryl Drohomerski, C.E.T.,  
Chief Administrative Officer

**TOWN OF DRUMHELLER**  
**BYLAW 01.24**  
DEPARTMENT: FINANCE / CORPORATE SERVICES

*Repeals Bylaw 23.22*

BEING A BYLAW OF THE TOWN OF DRUMHELLER, IN THE PROVINCE OF ALBERTA, TO  
REGULATE FEES, RATES AND CHARGES FOR SERVICES WITHIN THE JURISDICTION  
OF THE TOWN OF DRUMHELLER.

**WHEREAS**, the *Municipal Government Act, R.S.A. 2000, c. M-26* provides for Council to pass a bylaw establishing fees, rates and charges for services, licenses, permits, approvals and appeals;

**NOW THEREFORE**, the Council of the Town of Drumheller, duly assembled, enacts as follows:

**1. CITATION**

1.1 This bylaw may be called the “2024 Fees, Rates and Charges Bylaw.”

**2. PURPOSE**

2.1 The purpose of the Bylaw is to establish fees, rates and charges for services provided by the municipality.

**3. APPLICATION**

3.1 The fees, rates and charges contained in the attached Schedule “A” inclusive are hereby established and are subject to the applicable taxes where appropriate.

3.2 Where this bylaw establishes a fee, rate and charge that also exists in another bylaw or policy that predates the effective date of this bylaw, the fee in this bylaw shall be the applicable fee and the other bylaw or policy is hereby effectively amended.

3.3 The fees, rates and charges contained in Schedule “A” and forming part of this Bylaw, shall be the fees, rates and charges in effect for the provision of goods and services stated.

3.4 The Chief Administrative Officer is authorized to consolidate the bylaws and policies to reflect the fees, rates and charges established and amended by this bylaw.

**4. SEVERABILITY**

4.1 If any clause in this bylaw, including any part of any schedule, is found to be invalid, it shall be severed from the remainder of the bylaw and shall not invalidate the whole bylaw.

**5. TRANSITIONAL**

5.1 This Bylaw repeals Bylaw 23.22.

5.2 This Bylaw shall come into full force and effect upon third and final reading.

READ A FIRST TIME THIS 22<sup>nd</sup> DAY OF JANUARY, 2024

READ A SECOND TIME THIS 22<sup>nd</sup> DAY OF JANUARY, 2024

READ A THIRD TIME AND PASSED THIS \_\_\_\_\_ DAY OF JANUARY, 2024

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER



2024 SERVICE FEE SCHEDULE  
SCHEDULE "A" APPENDIX A

# TOWN OF DRUMHELLER



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## ADMINISTRATION

### Account Management

Payment Transfers <i>(credit balance transfer from utilities to taxes, taxes to utilities)</i>	<u>\$30</u> <del>\$25.75</del>
Balance Transfers (utilities to tax roll) <i>(balance transfer from utilities to tax roll)</i>	<u>\$55</u> <del>\$51.25</del>

### Assessment Appeal

Local Assessment Review Board <i>(LARB - residential)</i> <i>Member of the Central Alberta Regional Assessment Review Board</i>	\$50.00
Commercial Assessment Review Board <i>(CARB -multi residential and commercial)</i>	\$650.00

### Assessment Information Request by Third Party

Information <i>(Legal description, latest assessment and historical assessments)</i>	<u>\$50</u> <del>\$37.50</del>
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### Fax

Per transmission (local or long distance)	<u>\$6</u> <del>\$5.75</del>
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### FOIP Requests

*Freedom of Information and Protection of Privacy Regulation, AR200/95*

Per request submission <i>Additional costs may be determined after review of request.</i>	\$25.00
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<b>NSF Charges</b>	\$35.00
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### Photocopying

Black and white <i>per page</i>	<u>\$0.50</u> <del>\$0.30</del>
Colour <i>per page</i>	<u>\$2.00</u> <del>\$1.00</del>

### Copies of Information other than Photocopies

Reprint fee for invoice, account history or receipt	<u>\$30</u> <del>\$26.50</del>
Per tax certificate	<u>\$50</u> <del>\$39.75</del>

## AIRPORT

### Lot for own hanger

Per year (site improvements not included) \$300.00

### Landing Fees - Based on Maximum Takeoff Weight (MTOW)

*Applies to fixed wing and rotary landings within the boundary of the Drumheller Municipal Airport.  
Does not apply to Alberta Health Services.*

2721 to 11,000 kilograms \$2.50  
per 1000 kilograms

### Classroom Fees Monthly

*Includes use of the Internet*

Monthly Seat \$100.00

### Hangar Rental

Per Night \$10.00

Per Month \$200.00

### Tie down Parking

*Note: This does not apply to day use, but to overnight or multi-night parking only. Does not apply to non-commercial tenants who are parking on ramp temporarily.*

< 2721 kilograms \$300.00/year

>2721 kilograms \$348.00/year

### Vehicle Parking Fees

Daily without power \$1.00/day

Daily with power \$3.00/day

### Ramp Lease Rates - Yearly

*Note: Airside means land leased for the purpose of commercial operations for non-passenger service or aircraft refueling.*

### Land

Airside \$3.00/meters<sup>2</sup>

### Other Fees

Fuel Flowage Fee \$0.05 per L Jet Fuel

Mobile Refueler registration \$0.05/kilogram/gross  
vehicle weight

Pavement sweeping Included in lease

Snow removal Included in lease

Loader Included in lease

## ANIMAL LICENCING

Proof from a veterinarian of alteration (spaying or neutering) and/or proof of microchip or tattooing is required in order to apply for those rates.

<del>Annual Animal Licence</del>	<del>Dogs</del>	<del>Cats</del>
<del>Altered with microchip or tattoo</del>	<del>\$16.50</del>	<del>\$11.00</del>
<del>Altered without microchip or tattoo</del>	<del>\$33.00</del>	<del>\$33.00</del>
<del>Unaltered without microchip or tattoo</del>	<del>\$38.75</del>	<del>\$38.75</del>
<del>Unaltered without microchip or tattoo</del>	<del>\$55.25</del>	<del>\$55.25</del>

Animal Licence (Life)	Dogs	Cats
Altered with microchip or tattoo	\$100	\$80
Unaltered or without microchip or tattoo	\$200	\$180
Animal License (one year)	Dogs	Cats
Altered with microchip or tattoo	<del>\$17.00</del> <del>\$16.50</del>	<del>\$11.50</del> <del>\$11.00</del>
Unaltered or without microchip or tattoo	<del>\$57.00</del> <del>\$55.25</del>	<del>\$57.00</del> <del>\$55.25</del>

## BUSINESS LICENSES (New)

A business license will be required for all business within the Town of Drumheller. Please review all the requirements for your business license application on our website prior to applying for your license

TYPE OF SERVICE	FEE
<b>General Business License</b>	
Resident	\$245
Non-Resident	\$365
Micro-Business	\$55
<b>Temporary License Fees</b>	
1 Day	\$40
1 Week	\$80
1 Month	\$160
4 Months	\$250
<b>Mobile Vendors</b>	
Annual License	\$365
Event License	\$100
Youth License (Under 16 yrs.)	\$50
<b>Short-Term Rentals</b>	
Principal Resident STR	\$245
Non-Principal Resident STR	\$810
Non-Resident STR	\$1,010
<b>Miscellaneous</b>	
Busking License	\$25
Charitable / non-profit organization	\$0
Special Event License	\$0
Markets	\$245

## CEMETERY

A burial permit is required for all burials.

Type of Service	Resident	Non-Resident
<b>Plots</b>		
Full Plot	<u>\$1,000</u> <del>\$945.00</del>	<u>\$1,500</u> <del>\$1,292.00</del>
Open/Close – weekday	<u>\$500</u> <del>\$470.00</del>	<u>\$600</u> <del>\$471.00</del>
Open/Close – weekend, holiday	<u>\$750</u> <del>\$608.00</del>	<u>\$850</u> <del>\$608.00</del>
Winter fee – (Nov 01 to Mar 31)	<u>\$300</u> <del>\$243.00</del>	<u>\$400</u> <del>\$243.00</del>
<b>Cremaains</b>		
Cremaains plot (maximum 2 cremaains)	<u>\$500</u> <del>\$475.00</del>	<u>\$600</u> <del>\$585.00</del>
Open/Close – weekday	<u>\$200</u> <del>\$154.00</del>	<u>\$250</u> <del>\$154.00</del>
Open/Close – weekend, holiday	<u>\$400</u> <del>\$180.00</del>	<u>\$500</u> <del>\$180.00</del>
Winter fee – (Nov 01 – Mar 31)	<u>\$120</u> <del>\$85.00</del>	<u>\$150</u> <del>\$85</del>
<b>Niche</b>		
Top 2 rows – each cremaains – max 2	<u>\$1,500</u> <del>\$1,300.00</del>	<u>\$1,750</u> <del>\$1,450.00</del>
Lower 2 rows – each cremaains – max 2	<u>\$1,300</u> <del>\$1,235.00</del>	<u>\$1,350</u> <del>\$1,380.00</del>
Open/Close – weekday	<u>\$300</u> <del>\$228.00</del>	<u>\$300</u> <del>\$228.00</del>
Open/close – weekend, holiday	<u>\$450</u> <del>\$270.00</del>	<u>\$500</u> <del>\$270.00</del>
Engraving	<u>\$600</u> <del>\$570.00</del>	<u>\$650</u> <del>\$570.00</del>
<b>Memorial Wall</b>		
Plaque engraving for memorial wall	<u>\$300</u> <del>\$243.00</del>	<u>\$350</u> <del>\$243.00</del>
<b>Scatter Garden</b>		
Permit to scatter cremaains in Scatter Garden (no memorial plaque)	<u>\$120</u> <del>\$100.00</del>	<u>\$200</u> <del>\$100.00</del>
Permit to scatter cremaains in Scatter Garden (with memorial plaque)	<u>\$250</u> <del>\$243.00</del>	<u>\$300</u> <del>\$243.00</del>



## DEVELOPMENT PERMITS

### Photocopying

Base maps (black and white - 8 1/2 x 11)	\$12.00
Land Use Bylaw (colour)	\$15.00
Municipal Development Plan (colour)	\$7.00

### Development Permits

Application Type	Fee	
<b>Residential Development</b>		
New Single Detached/Semi-detached Dwelling	\$334.50	
New Multiple Dwelling Unit – 2+ Units	\$334.50 +\$50 per additional unit	
Secondary Suite (Internal or External)	\$200.00	
Dwelling Unit – Manufactured	\$200.00	
<b>Accessory Structures (minimum fee \$80.00)</b>		
Accessory Buildings (Garages, Sheds, Shops etc.)	\$0.20 sqft	
Additions	\$0.20 sqft	
Decks	\$0.20 sqft	
Other Accessory Structures not listed	Based on Construction value	
<b>Home Based Businesses</b>		
Home Occupation - Rural	\$67.00	
Home Occupation - Urban	\$67.00	
<del>Tourist Dwelling</del>	<del>\$100.00</del>	
<b>Commercial, Institutional, Industrial</b>		
New Development	\$200 + \$0.20 sq ft	
Additions	Based on Construction value	
Change of Use/Occupancy	\$100.00	
<b>Signs</b>		
Rebranding of existing signage	Based on Construction value	
New Signs	Based on Construction value	
<b>Variance and/or Discretionary Uses (In addition to above Permit Fees, includes advertising/notification)</b>		
Variance standards – up to 10%	\$100.00	
Variance standards – Greater than 10%	\$200.00	
Discretionary Uses	\$200.00	
<b>Miscellaneous Fees</b>		
Permit Extension (up to 1 year)	\$100.00	
Amendment/Revision to Issued Permit	Additional 50% of original fee	
Commencement without approval (At the Discretion of the Development Authority)	Up to double permit fees	
<b>Refund Requests</b>	Prior to Circulation (if applicable) and Decision	50% Refundable
	After Circulation – Prior to Decision	Non-Refundable
	After Decision	Non-Refundable
<b>Developments not listed (based on construction value)</b>		
Under \$10,000	\$67.00	
\$10,001 - \$50,000	\$87.50	
\$50,001 - \$100,000	\$118.50	
\$100,001 - \$150,000	\$180.25	
\$150,001 - \$200,000	\$273.00	
\$200,001 and over	\$334.75	

**Development Appeal Fee**

*Member of the Palliser Intermunicipal Subdivision and Development Appeal Board*

\$257.50

**Compliance Certificates**

Residential (Regular Service) – 5 Business Days Max.	\$87.50
Residential (Rush Service) – 3 Business Days or less	\$150.00
Non-Residential (Regular Service) – 5 Business Days Max.	\$154.50
Non-Residential (Rush Service) – 3 Business Days or less	\$260.00

**Encroachment Agreement**

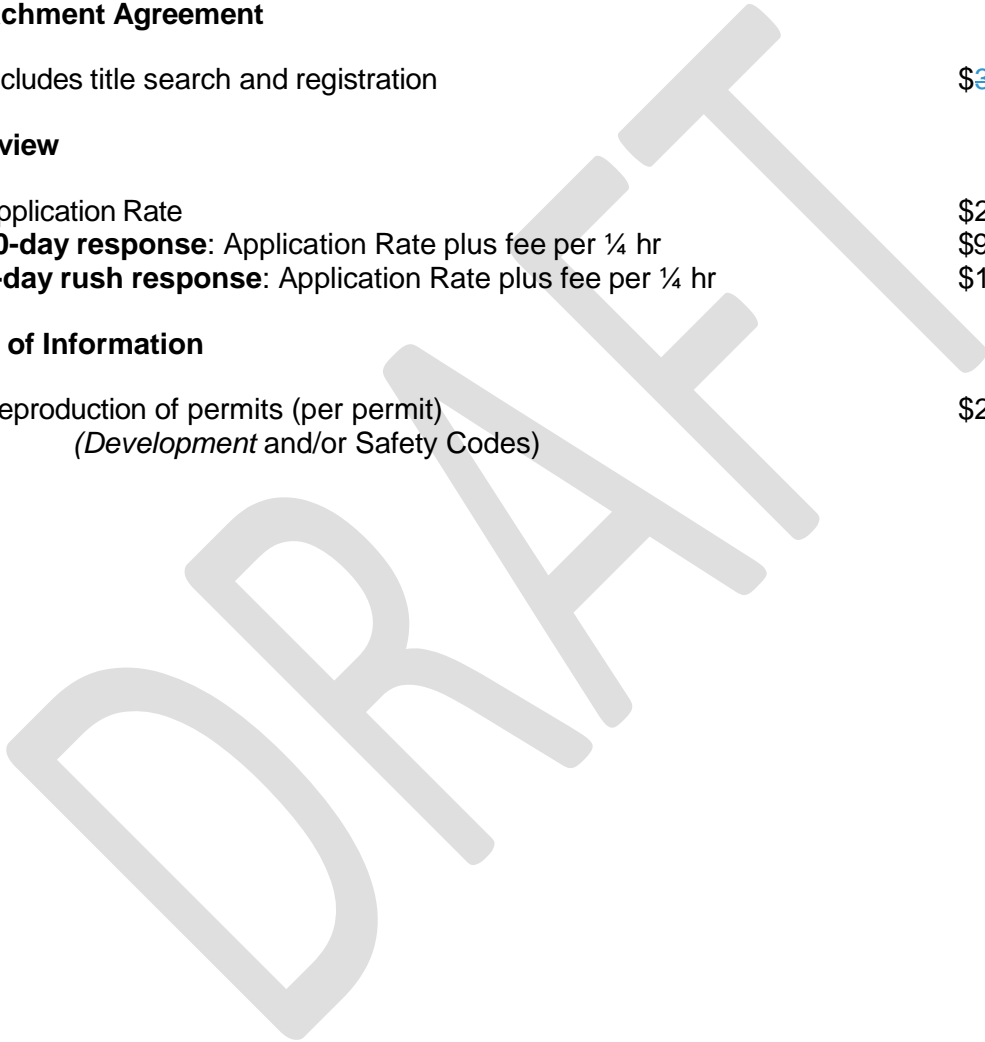
Includes title search and registration	\$ <del>309</del> <u>310</u> .00
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**File Review**

Application Rate	\$27.30
<b>30-day response:</b> Application Rate plus fee per ¼ hr	\$9.50
<b>7-day rush response:</b> Application Rate plus fee per ¼ hr	\$14.50

**Copies of Information**

Reproduction of permits (per permit) <i>(Development and/or Safety Codes)</i>	\$25.00
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## **SAFETY CODE PERMITS**

### **Safety Code Council Levy**

Pursuant to the Alberta Safety Codes Act Section 23(1), a mandatory additional 4% will be added to the cost of all Building, Electrical, Gas and Plumbing permits, with a minimum \$4.50 charge per permit.

### **Building Permit Fees**

#### **Manufactured Home**

Placement (on blocking or piles) \$115.00

#### **Modular Home**

Move-on Relocation (on crawlspace or basement) Minimum Fee \$115.00  
Based on square footage of main floor \$0.30

#### **New Residential Single-Family Dwelling**

Minimum Fee \$115.00  
Based on price per \$1,000.00 of construction value \$8.00

#### **Residential Addition/Renovation/Garage/Multi-Housing Residential and Non-Residential**

Minimum Fee \$115.00  
Based on price per \$1,000.00 of construction value \$8.00

#### **Demolition**

Minimum Fee \$115.00  
Based on price per \$1,000.00 of construction value \$2.50

#### **Oil and Gas**

Minimum Fee \$450.00  
Based on price per \$1,000.00 of construction value \$8.00

## Electrical Permit Fees

### New Residential Single-Family Dwelling

*Based on square footage*

Square Feet	Fees
0 to 1,200 square feet	\$140.00
1,201 to 1,500 square feet	\$160.00
1,501 to 2,000 square feet	\$180.00
2,001 to 2,500 square feet	\$200.00
2,500 to 3,000 square feet	\$225.00
3,001 to 4,000 square feet	\$245.00
4,001 to 5,000 square feet	\$265.00
5,001 square feet and over	\$315.00
Additional homeowner permit	\$75.00

### Miscellaneous

Permanent and Temporary Service Connection	\$95.00
Manufactured Home on blocking or piles	\$95.00

### Residential and Non-Residential – Addition/Renovation/Garage etc.

*Based on contract values. Contract values over \$ 30,000.00 may require a plan review.*

Contract Value	Fees
\$0.00 to \$1,000.00	\$100.00
\$1,000.01 to \$3,000.00	\$120.00
\$3,000.01 to \$3,500.00	\$160.00
\$3,500.01 to \$4,000.00	\$185.00
\$4,000.01 to \$4,500.00	\$230.00
\$ 4,500.01 to \$6,500.00	\$280.00
\$6,500.01 to \$8,500.00	\$335.00
\$8,500.01 to \$10,000.00	\$380.00
\$10,000.01 to \$14,000.00	\$430.00
\$14,000.01 to \$18,000.00	\$490.00
\$18,000.01 to \$22,000.00	\$538.00
\$22,000.01 to \$26,000.00	\$576.00

\$26,000.01 to \$30,000.00	\$646.00
\$30,000.01 to \$34,000.00	\$694.00
\$34,000.01 to \$38,000.00	\$754.00
\$38,000.01 to \$42,000.00	\$802.00
\$42,000.01 to \$46,000.00	\$862.00
\$46,000.01 to \$50,000.00	\$905.00
\$50,000.01 to \$60,000.00	\$1,013.00
\$60,000.01 to \$70,000.00	\$1,109.00
\$70,000.01 to \$80,000.00	\$1,169.00
\$80,000.01 to \$90,000.00	\$2,127.00
\$90,000.01 to \$100,000.00	\$1,325.00
\$100,000.01 to \$110,000.00	\$1,433.00
\$110,000.01 to \$120,000.00	\$1,541.00
\$120,000.01 to \$130,000.00	\$1,589.00
\$130,000.01 to \$140,000.00	\$1,649.00
\$140,000.01 to \$150,000.00	\$1,692.00
\$150,000.01 to \$160,000.00	\$1,740.00
\$160,000.01 to \$170,000.00	\$1,800.00
\$170,000.01 to \$180,000.00	\$1,848.00
\$180,000.01 to \$190,000.00	\$1,908.00
\$190,000.01 to \$200,000.00	\$1,956.00
\$200,000.01 to \$210,000.00	\$2,004.00
\$210,000.01 to \$220,000.00	\$2,064.00
\$220,000.01 to \$230,000.00	\$2,112.00
\$230,000.01 to \$240,000.00	\$2,160.00
\$240,000.01 to \$250,000.00	\$2,220.00
\$250,000.01 to \$300,000.00	\$2,349.00
\$300,000.01 to \$350,000.00	\$2,503.00
\$ 350,000.01 to \$ 400,000.00	\$2,657.00
\$ 400,000.01 to \$ 450,000.00	\$2,811.00

\$ 450,000.01 to \$ 500,000.00	\$2,965.00
\$ 500,000.01 to \$ 550,000.00	\$3,170.00
\$ 550,000.01 to \$ 600,000.00	\$3,390.00
\$ 600,000.01 to \$ 650,000.00	\$3,610.00
\$ 650,000.01 to \$ 700,000.00	\$3,830.00
\$ 700,000.01 to \$ 750,000.00	\$4,050.00
\$ 750,000.01 to \$ 800,000.00	\$4,270.00
\$ 800,000.01 to \$ 850,000.00	\$4,490.00
\$ 850,000.01 to \$ 900,000.00	\$4,710.00
\$ 900,000.01 to \$ 950,000.00	\$4,930.00
\$ 950,000.01 to \$ 1,000,000.00	\$5,150.00
\$ 1,000,001.00 and over	<i>additional \$160.00 per each additional \$100,000 (or portion of \$100,000.00)</i>
Additional homeowner permit	\$75.00

**Fire Permits**

**Fire Discipline – Residential and Non-residential**

Minimum fee per inspection	\$100.00
Occupancy Load – Time and Materials minimum fee	\$100.00
Fire Investigation – Time and Materials minimum fee	\$100.00
Fire Inspection – Time and Materials minimum fee	\$100.00

**Gas Permits**

**Residential**

<b>Number of Outlets</b>	<b>Fees</b>
1	\$90.00
2	\$100.00
3	\$110.00
4	\$120.00
5	\$130.00
6	\$140.00
7	\$150.00
8	\$160.00
9	\$175.00
10	\$185.00
For each outlet over 10	\$10.00

**Miscellaneous**

Secondary Gas Line (Gas Co-op)	\$90.00
Propane Tank Installation	\$90.00

**Non-Residential**

Type of Installation	BTU Input	Fees
	0 – 50,000	\$95.00
	50,001 – 100,000	\$100.00
New Installations	100,001 – 150,000	\$105.00
	150,001 – 200,000	\$130.00
Temporary Heat	200,001 – 250,000	\$150.00
	250,001 – 300,000	\$155.00
Replacement Appliances	300,001 – 350,000	\$160.00
	350,001 – 400,000	\$165.00
	400,000 – 450,000	\$175.00
	450,001 – 500,000	\$180.00
	500,001 – 550,000	\$185.00
	550,001 – 600,000	\$190.00
	600,001 – 650,000	\$195.00
	650,001 – 700,000	\$200.00
	700,001 – 750,000	\$205.00
	750,001 – 800,000	\$210.00
	800,001 – 850,000	\$215.00
	850,001 – 900,000	\$220.00
	900,001 – 950,000	\$225.00
	950,001 – 1,000,000	\$235.00
	1,000,001 or more - each additional portion of 100,000 BTU	\$10.00

**Propane**

Propane Tank Set	\$90.00
Propane Refill Center – 1 inspection	\$90.00



## Plumbing Permits

### Residential and Non-Residential

Number of Fixtures	Fees
1	\$90.00
2	\$95.00
3	\$100.00
4	\$105.00
5	\$115.00
6	\$120.00
7	\$125.00
8	\$135.00
9	\$145.00
10	\$155.00
11	\$160.00
12	\$165.00
13	\$175.00
14	\$180.00
15	\$190.00
16	\$195.00
17	\$200.00
18	\$210.00
19	\$215.00
20	\$225.00
21	\$230.00
22	\$235.00
23	\$245.00
24	\$250.00
25	\$260.00
Each Fixture over 25	\$10.00
Additional Homeowner Permit	\$75.00

## RECREATION FACILITIES

### DRUMHELLER AQUAPLEX

#### Rentals

GST is included in the following three listed prices

Swim Suits (deposit required)	\$4.00
Towel	\$2.75
Shower/use of change-room facilities (no pool access)	\$2.75

#### Pool Rentals

GST is included in the following ~~three~~ listed prices for Swim Club. GST is not charged to the Royal Tyrell Museum Edu-tour.

Swim Club – per hour	\$71.75
Swim Club – per hour – per lane	\$13.00
Royal Tyrell Museum Edu-tour/camp-ins per person April 1-March 31	\$4.00

#### Other Group Pool Rentals

+ GST

Number in Group for Pool Rentals	Resident Groups	Non-resident Groups
1 to 25	<del>\$88.00</del> \$84.00	<del>\$145.00</del> \$126.00
26 to 35	<del>\$126.00</del> \$120.00	<del>\$187.00</del> \$162.75
36 to 45	<del>\$164.00</del> \$156.50	<del>\$228.00</del> \$198.50
46+	<del>\$202.00</del> \$192.75	<del>\$267.00</del> \$232.50

#### Aquaplex Admissions (per swim)

GST is included in prices listed.

Admission	Drop-In	10-Pack Tickets
<u>2</u> and under <i>within arms reach of someone 16yrs+</i>	Free	n/a
(New) <u>Preschool (3- 5 yrs.)</u> <i>within arms reach of someone 16yrs+</i>	<u>2.00</u>	<u>n/a</u>
Youth (ages 6-17yrs) <i>Must be 8+yrs to come unaccompanied</i>	<u>\$5.25</u> \$5.00	<u>\$47.25</u> \$45.00
Adult (ages 18-59yrs)	<u>\$9.20</u> \$8.75	<u>\$82.70</u> \$78.75
Senior (ages 60+)	<u>\$6.55</u> \$6.25	<u>\$59.00</u> \$56.25
Family	<u>\$21.00</u> \$20.00	<u>n/a</u>
Daily rate add-on Single Admission	\$2.50	<u>n/a</u>
Daily rate add-on Family Admission	\$5.50	<u>n/a</u>

## Swimming Lessons

*Swimming lessons for children 14 and under are GST exempt.*

Swimming Lesson Type	Fees
Pre-school/Stroke Proficiency (30 minutes)	<del>\$42.00</del> <del>\$40.00</del>
Swim Kids – 1 to 4 (45 minutes)	<del>\$54</del> <del>\$51.00</del>
Swim Kids – 5 to 7 / Junior Lifeguard Club (60 minutes)	<del>\$68.00</del> <del>\$65.00</del>
Swim Kids – 8 to 10 (90 minutes)	<del>\$93.00</del> <del>\$88.50</del>
Private Lessons – 1 Child (30 minutes)	<del>\$18.00</del> <del>\$17.50</del>
Additional Child (30 minutes)	<del>\$6.50</del> <del>\$6.25</del>
School Lessons (August to June each year)	<del>\$34.00</del> <del>\$32.50</del>
Adult Lesson – Drop-in	<del>\$18.00</del> <del>\$17.50</del>
Adult Session	<del>\$58.00</del> <del>\$55.00</del>

## MEMORIAL ARENA

Memorial Arena Rate Time Period	
<b>ICE Rentals</b>	
<b>Prime Time:</b>	
Weekdays	4:00 pm – 11:30 pm
Weekends	7:00 am – 9:45 pm
Holidays	7:00 am – 11:30 pm
<b>Non - Prime Time:</b>	
Weekdays	6:00 am – 4:00 pm
<b>NO ICE Rentals</b>	
Summer Rates	April 1 – July 31

**Memorial Arena Rental Rates**  
+ GST

User Group	NO ICE	ICE		
	Rental Fees per Hour	Prime Time	Non-Prime Time	Junior "A"
	Summer			
Youth Groups	<del>\$80.00</del> \$75.75	<del>\$100.00</del> \$95.00	<del>\$74.00</del> \$70.75	-
Local Adults Hockey	<del>\$80.00</del> \$75.75	<del>\$202.00</del> \$192.25	<del>\$147.00</del> \$140.00	-
Out of town users	<del>\$87.00</del> \$75.75	<del>\$242.00</del> \$210.00	<del>\$168.00</del> \$160.00	-
Jr "A" Practice	-	-	-	\$125.00
Jr "A" Games	-	-	-	\$175.00

**Memorial Arena Drop-in Admission**  
GST is included in prices listed.

	5 yrs and under	6 yrs and over
Public Skate	FREE	\$5.00
Shinny	FREE	\$5.00
Stick and Puck	FREE	\$5.00

**BALL DIAMONDS**  
+ GST

User Group	Per Game (Each Diamond) 2-3 hour duration	Per Day (Each Diamond)
Youth	<del>\$27.00</del> \$26.00	<del>\$96.00</del> \$91.75
Adult	<del>\$37.00</del> \$35.50	<del>\$128.00</del> \$122.00
Non-Resident Youth	\$30.00	\$105.00
Non-Resident Adult	\$41.00	\$140.00

## BADLANDS COMMUNITY FACILITY

### Rental Definitions:

Resident - a person, business, or entity that resides within the Town's boundaries. Non-resident is a person, business, or entity that resides outside of the Town's boundaries.

### Banquet Hall Room Rentals + GST

Banquet Hall	Weekend/Wedding	Daily	Hourly
<b>Full Hall</b> <i>450 people seated at tables or 600 seated theatre style</i>			
Non-resident	<u>\$2760.00</u> <del>\$2,400.00</del>	<u>\$1242.00</u> <del>\$1,080.00</del>	<u>\$207.00</u> <del>\$180.00</del>
Resident	<u>\$2,184.00</u> <del>\$2,080.00</del>	<u>\$966.00</u> <del>\$920.00</del>	<u>\$161.00</u> <del>\$153.00</del>
Non-Profit	<u>\$2,058.00</u> <del>\$1,960.00</del>	<u>\$908.00</u> <del>\$865.00</del>	<u>\$152.00</u> <del>\$145.00</del>
<b>2/3 Hall</b> <i>330 people seated at tables or 460 seated theatre style</i>			
Non-resident	<u>\$1880.00</u> <del>\$1,635.00</del>	<u>\$828.00</u> <del>\$720.00</del>	<u>\$138.00</u> <del>\$120.00</del>
Resident	<u>\$1,428.00</u> <del>\$1,360.00</del>	<u>\$630.00</u> <del>\$600.00</del>	<u>\$105.00</u> <del>\$100.00</del>
Non-Profit	<u>\$1,365.00</u> <del>\$1,300.00</del>	<u>\$585.00</u> <del>\$557.00</del>	<u>\$101.00</u> <del>\$96.00</del>
<b>1/3 Hall</b> <i>150 people seated at tables or 230 seated theatre style</i>			
Non-resident	<u>\$983.00</u> <del>\$855.00</del>	<u>\$437.00</u> <del>\$380.00</del>	<u>\$71.00</u> <del>\$62.00</del>
Resident	<u>\$756.00</u> <del>\$720.00</del>	<u>\$336.00</u> <del>\$320.00</del>	<u>\$56.00</u> <del>\$53.00</del>
Non-profit	<u>\$711.00</u> <del>\$677.00</del>	<u>\$315.00</u> <del>\$300.00</del>	<u>\$53.00</u> <del>\$50.00</del>
<b>Terrace</b> <i>60 people seated at tables or 100 seated theatre style</i>			
Non-resident	<u>\$845.00</u> <del>\$735.00</del>	<u>\$374.00</u> <del>\$325.00</del>	<u>\$63.00</u> <del>\$55.00</del>
Resident	<u>\$701.00</u> <del>\$668.00</del>	<u>\$310.00</u> <del>\$295.00</del>	<u>\$53.00</u> <del>\$50.00</del>
Non-profit	<u>\$618.00</u> <del>\$589.00</del>	<u>\$273.00</u> <del>\$260.00</del>	<u>\$46.00</u> <del>\$44.00</del>
<b>Kitchen</b>			
per person per meal <u>setting \$1.42</u> <del>\$1.35</del>			
minimum fee <u>of \$94.50</u> <del>\$90.00</del> to a max. fee of <u>\$420.25</u>			

**Meeting Room Rentals**  
+ GST

Meeting Space	Weekend	Daily	Hourly
<b>Large Multi-Purpose Room</b> <i>40 people seated at tables or 60 seated theatre style</i>			
Non-resident	-	<u>\$242.00</u> <del>\$210.00</del>	<u>\$41.00</u> <del>\$36.00</del>
Resident	-	<u>\$189.00</u> <del>\$180.00</del>	<u>\$32.00</u> <del>\$30.00</del>
<u>Non-profit</u>	<u>Town Sponsored</u>		
<u>Resident Non-profit</u>	-	<u>\$90.00</u>	<u>\$15.00</u>
<u>Non-Resident Non-profit</u>	-	<u>\$104.00</u>	<u>\$17.00</u>
<b>Small Multi-Purpose Room</b> <i>15 people seated at tables or 25 seated theatre style</i>			
Non-resident	-	<u>\$121.00</u> <del>\$105.00</del>	<u>\$21.00</u> <del>\$18.50</del>
Resident	-	<u>\$95.00</u> <del>\$90.00</del>	<u>\$15.00</u> <del>\$14.50</del>
<u>Non-profit</u>	<u>Town Sponsored</u>		
<u>Resident Non-profit</u>	-	<u>\$45.00</u>	<u>\$7.00</u>
<u>Non-Resident Non-profit</u>	-	<u>\$52.00</u>	<u>\$8.00</u>
<b>Gallery</b> <i>30 people seated at tables or 50 seated theatre style</i>			
Non-resident	-	<u>\$242.00</u> <del>\$210.25</del>	<u>\$42.00</u> <del>\$36.50</del>
Resident	-	<u>\$188.00</u> <del>\$179.50</del>	<u>\$31.00</u> <del>\$29.75</del>
Non-profit	-	<u>\$79.00</u> <del>\$75.50</del>	<u>\$19.00</u> <del>\$18.50</del>

**Recreation Space Rentals**  
+ GST

Recreation Space	Daily Rates	Hourly Rates		
	Full Space	Full Space/hr	2/3 Space/hr	1/3 Space/hr
<b>Field House</b>				
Non-resident	<u>\$1380.00</u> <del>\$1,200.00</del>	<u>\$210.00</u> <del>\$182.25</del>	<u>\$166.00</u> <del>\$144.25</del>	<u>\$83.00</u> <del>\$72.50</del>
Resident	<u>\$1008.00</u> <del>\$960.00</del>	<u>\$126.00</u> <del>\$120.25</del>	<u>\$101.00</u> <del>\$96.25</del>	<u>\$51.00</u> <del>\$48.25</del>
Adult non-profit	<u>987.00</u> <del>\$940.00</del>	<u>\$95.00</u> <del>\$90.25</del>	<u>76.00</u> <del>\$72.50</del>	<u>\$38.00</u> <del>\$36.50</del>
Youth non-profit	<u>\$945.00</u> <del>\$900.00</del>	<u>\$76.00</u> <del>\$72.75</del>	<u>51.00</u> <del>\$48.25</del>	<u>\$26.00</u> <del>\$24.50</del>
<b>Fitness Studio</b>				
Non-resident	<u>\$690</u> <del>\$600.00</del>	<u>\$69.00</u> <del>\$60.25</del>	-	-
Resident	<u>\$502.00</u> <del>\$478.00</del>	<u>\$51.00</u> <del>\$48.25</del>	-	-

Adult non-profit	<del>\$315.00</del> \$300.00	<del>\$38.00</del> \$36.50	-	-
Youth non-profit	<del>\$190.00</del> \$181.00	<del>\$26.00</del> \$24.50	-	-
<b>Play Space Drop In</b> <i>includes GST</i>				
per child	\$2.50			

## Badlands Community Facility

### Admissions

*GST is included in prices listed.*

Admission Type	Drop In	10 Pack Tickets
5 and under	FREE	n/a
Youth (ages 6-17 yrs)	\$5.00	<del>\$47.25</del> \$45.00
Adult (ages 18-59 yrs)	<del>\$10.50</del> \$10.00	<del>\$94.50</del> \$90.00
Senior (60+)	<del>\$8.40</del> \$8.00	<del>\$75.60</del> \$72.00
Family	<del>\$21.00</del> \$19.75	n/a

## RECREATION FACILITY MEMBERSHIPS

### Drumheller Aquaplex, Memorial Arena and Badlands Community Facility

*GST is included in prices listed.*

Membership Fees – Per Month		
Membership Type	Single Facility (Aquaplex OR Badlands Community Facility)	Multi Facility (Aquaplex, Memorial Arena AND Badlands Community Facility)
5 and under	FREE	FREE
Youth (ages 6-17 yrs)	<del>\$30.20</del> \$28.75	<del>\$42.00</del> \$40.00
Adult (ages 18-59 yrs)	<del>\$46.20</del> \$44.00	<del>\$59.30</del> \$56.50
Senior (ages 60+)	<del>\$30.20</del> \$28.75	<del>\$42.00</del> \$40.00
Family	<del>\$86.10</del> \$82.00	<del>\$107.60</del> \$102.50
Activation Fee*	\$20.00	\$20.00
*applicable when membership is first activated or re-activated after being stopped		

## Corporate Memberships

Corporate Memberships are eligible for a 20% discount on multi-facility memberships upon approval. Single facility memberships are not eligible for discount. Please speak to Aquaplex or Badlands Community Facility staff for eligibility requirements

<u>Corporate Membership Fees – Per Month</u>			
<u>User paid Corporate Membership</u>	<u>Monthly Fee</u>	<u>Employer paid Corporate Membership</u>	<u>Monthly Fee</u>
<u>Adult</u>	<u>\$52.00</u>	<u>2-4 employees</u>	<u>\$40.00</u>
<u>Youth</u>	<u>n/a</u>	<u>5-6 employees</u>	<u>n/a</u>
<u>Senior</u>	<u>\$37.00</u>	<u>7-10 employees</u>	<u>\$37.00</u>
<u>Family</u>	<u>\$84.00</u>	<u>11+ employees</u>	<u>\$84.00</u>



## MISCELLANEOUS

### Memorial Bench Fees

Includes the purchase, delivery and installation of the bench \$1285

### **Custom Work - Infrastructure Services**

*Estimate for work to be prepared prior to work being performed, based on Town labour rates, roadbuilder rates, supplies and equipment, etc.*

Barricade rental deposit \$55.00

### **Electronic Information**

*Computer drafting and programming*

Per hour plus actual costs for materials and supplies \$67.25

### **Information Extraction**

Per hour to extract data from electronic databases \$67.25

### **Search and Retrieval**

Per hour plus actual costs for materials and supplies \$33.65

Per 1/4 hour \$7.85

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