



TOWN OF DRUMHELLER
REGULAR COUNCIL MEETING

AGENDA

TIME & DATE: 4:30 PM – Monday February 5, 2024

LOCATION: Council Chambers, 224 Centre St and ZOOM Platform and Live Stream on Drumheller Valley YouTube Channel

1. CALL TO ORDER

2. OPENING COMMENTS

3. ADDITIONS TO THE AGENDA

4. ADOPTION OF AGENDA

4.1 Agenda for February 5, 2024 Regular Meeting

Proposed Motion: That Council adopt the agenda for the February 5, 2024 Regular Council meeting as presented.

5. MEETING MINUTES

5.1 Minutes for January 29, 2024 Regular Council as presented.

[Regular Council Meeting – January 29, 2024 - Minutes](#)

Proposed Motion:

Move that Council approve the minutes for the January 29, 2024, Regular Council meeting as presented.

DELEGATION

COUNCIL BOARDS AND COMMITTEES

6. **PUBLIC HEARINGS TO COMMENCE AT 5:30 PM**

6.1 Proposed Bylaw 02.24 Nacmine West End, Road Closure

[Link to RFD + Proposed Bylaw 02.24](#)

1. Mayor Opens the Public Hearing and Introduces the Matter
2. Presentation of Information – Chief Administrative Officer
3. Rules of Conduct for Public Participation

All the material related to Public Hearing will be documented and taken into consideration.

4. Public Participation - Registered to Present Remotely
5. Public Participation – Pre - Registered to Present In Person
6. Public Participation - Written Submissions
7. Final Comments
8. Mayor to Call for Public Hearing to Close.

6.2 Proposed Bylaw 03.24 Nacmine 4th Street, Road Closure

[Link to RFD + Proposed Bylaw 03.24](#)

1. Mayor Opens the Public Hearing and Introduces the Matter
2. Presentation of Information – Chief Administrative Officer
3. Rules of Conduct for Public Participation

All the material related to Public Hearing will be documented and taken into consideration.

4. Public Participation - Registered to Present Remotely
5. Public Participation – Pre - Registered to Present In Person
6. Public Participation - Written Submissions
7. Final Comments
8. Mayor to Call for Public Hearing to Close.

6.3 Proposed Bylaw 04.24 Nacmine 8th Street, Road Closure

[Link to RFD + Proposed Bylaw 04.24](#)

1. Mayor Opens the Public Hearing and Introduces the Matter
2. Presentation of Information – Chief Administrative Officer
3. Rules of Conduct for Public Participation

All the material related to Public Hearing will be documented and taken into consideration.

4. Public Participation - Registered to Present Remotely
5. Public Participation – Pre - Registered to Present In Person
6. Public Participation - Written Submissions
7. Final Comments
8. Mayor to Call for Public Hearing to Close.

6.4 Proposed Bylaw 05.24 Nacmine Hunter Drive, Road Closure

[Link to RFD + Proposed Bylaw 05.24](#)

1. Mayor Opens the Public Hearing and Introduces the Matter
2. Presentation of Information – Chief Administrative Officer
3. Rules of Conduct for Public Participation

All the material related to Public Hearing will be documented and taken into consideration.

4. Public Participation - Registered to Present Remotely
5. Public Participation – Pre - Registered to Present In Person
6. Public Participation - Written Submissions
7. Final Comments
8. Mayor to Call for Public Hearing to Close.

7. REPORTS FROM ADMINISTRATION

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

7.1 Chief Administrative Officer

7.1.1 Request for Decision: Proposed Bylaw 06.24 Rosedale Mabbot Rd, Road Closure

[Request for Decision + Bylaw](#)

Proposed Motion: That Council give first reading to Rosedale Mabbott Road - Road Closure Bylaw 06.24 and set the Public Hearing date for March 4, 2024.

7.1.2 Request for Decision: Proposed Bylaw 07.24 Rosedale Pinter Dr, Road Closure

[Request for Decision + Bylaw](#)

Proposed Motion: That Council give first reading to Rosedale Pinter Drive - Road Closure Bylaw 07.24 and set the Public Hearing date for March 4, 2024.

7.1.3 Request for Decision: Proposed Bylaw 09.24 Rosedale 1st Avenue S, Road Closure

[Request for Decision +Bylaw](#)

Proposed Motion:

That Council give first reading to Rosedale 1st Avenue S - Road Closure Bylaw 09.24 and set the Public Hearing date for March 4, 2024.

7.2 Flood Resiliency Project Director

7.2.1 Request for Decision: Resolution for Expropriation and Notice of Intention to Expropriate of Partial Parcel for Berm Construction affecting Plan 865FG, Lot 5 (215 8 Street, Nacmine)

[Request for Decision](#)

Proposed Motion:

Moves that Council approve the Resolution for Expropriation and Notice of Intention to Expropriate pertaining to a portion of land described as Plan 865FG, Lot 5;
Title Number 152U157.

7.2.2 Request for Decision: Resolution for Expropriation and Notice of Intention to Expropriate of Drumheller Resiliency and Flood Mitigation Program – Resolution for Expropriation of a Partial Parcel for Berm Construction affecting Plan 201EO, Parcel C, containing Quarter Section Acres more or less

NE 3.68

SE 0.02

Excepting firstly, the westerly 137 feet of the southerly 160 feet of the said Parcel C, containing 0.05 of an acre more or less

Secondly, those portions on the following plan

Plan Number Acres more or less

NE 1/4 SE 1/4

Drainage Ditch 5475HX 0.85 0.02

(724 Hunter Drive, Nacmine)

[Request for Decision](#)

Proposed Motion:

moves that Council approve the Resolution for Expropriation and Notice of Intention to Expropriate pertaining to a portion of land described as Plan 201EO,

Parcel C, containing

Quarter Section Acres more or less

NE 3.68

SE 0.02

Excepting firstly, the westerly 137 feet of the southerly 160 feet of the said Parcel C, containing

0.05 of an acre more or less

Secondly, those portions on the following plan

Plan Number Acres more or less

NE 1/4 SE 1/4

Drainage Ditch 5475HX 0.85 0.02; Title Number 151 173 810.

CORPORATE AND COMMUNITY SERVICES DEPARTMENT

7.4 Manager of Recreation, Arts and Culture

7.4.1 Request for Decision: 2024 Recreation Master Plan Workplan

[Request for Decision](#)

Proposed Motion:

Moves that Council direct Administration to proceed with the 2024 projects identified in the Parks & Recreation Master Plan as Playgrounds Safety & Compliance, Newcastle Rink Restoration, Newcastle & Rosedale Ball Diamonds and Newcastle Dog Park.

EMERGENCY AND PROTECTIVE SERVICES

7.5 Director of Emergency and Protective Services

Request for Decision: Paid Parking Communications and Implementation Update

[Request for Decision](#)

Proposed Motion:

Move that Council directs Administration to commence the Town of Drumheller paid parking program using the Hotspot Incorporated paid parking system at designated lots in Drumheller commencing May 1 and ending October 31, 2024.

Proposed Motion:

Move that Council directs Administration to administer parking exemptions to Drumheller residents as permitted under the Residential Parking Permit option within the Hotspot Incorporated paid parking system regulations and rules

Proposed Motion:

Move that Council directs Administration to implement parking exemptions for persons having paid memberships or attending specified events at the Badlands Community Facility under the moderated permit option within the Hotspot Incorporated paid parking system regulations and rules.

Proposed Motion:

Move that Council directs Administration to operate the Hotspot Incorporated paid parking system within its existing regulations and rules and that a 15-minute free parking concession at any location in Drumheller not be part of any paid parking system or parking enforcement operation.

INFRASTRUCTURE DEPARTMENT

8.6 Director of Infrastructure

8.6.1 Request for Decision: Concrete Crushing for Stockpiling Request for Tender

Request for Decision

Proposed Motion:

Moves that Council approve additional funds be allocated to the 2024 Concrete Crushing for Stockpiling capital project from Capital Reserves in the amount of \$175,000.00 to be utilized in addition to the existing capital project budget of \$200,000.00 for a total project budget of \$375,000.00.

Proposed Motion:

Moves that Council approve the award of the Concrete Crushing for Stockpiling tender to Park Paving Ltd for the amount of \$358,034.30 exclusive of GST.

8.6.2 Request for Decision: Drumheller Municipal Airport Courtesy Car Purchase.

Request for Decision

Proposed Motion:

Moves that Council approve utilizing donated funds for the purchase of a vehicle for use as a courtesy car at the Drumheller Municipal Airport and that the courtesy car operating costs be added to the Airport operating budget.

9. CLOSED SESSION

9.1 Strategic Development and Planning

FOIP 23 – Local public body confidences

FOIP 24 – Advice from Officials

FOIP 25 – Disclosure harmful to economic and other interests of a public body

Proposed Motion:

That Council close the meeting to the public to discuss Strategic Development and Planning as per FOIP 23 – Local public body confidences,

FOIP 24 – Advice from Officials and

FOIP 25 – Disclosure harmful to economic and other interests of a public body.

10. ADJOURNMENT

Proposed Motion: That Council adjourn the meeting.



TOWN OF DRUMHELLER
REGULAR COUNCIL MEETING

MINUTES

TIME & DATE: 4:30 PM – Monday January 29, 2024

LOCATION: Council Chambers, 224 Centre St and ZOOM Platform and
[Live Stream on Drumheller Valley YouTube Channel](#)

IN ATTENDANCE

Mayor Heather Colberg

Councillor Patrick Kolafa

Councillor Stephanie Price

Councillor Tony Lacher

Councillor Crystal Sereda (Remote)

Councillor Lisa Hansen-Zacharuk

Councillor Tom Zariski

Chief Administrative Officer: Darryl Drohomerski

Director of Corporate & Community Services: Victoria Chan

Acting Director of Infrastructure: Kevin Blanchett

Dir. of Emergency and Protective Services: Greg Peters

Flood Mitigation Project Manager: Deighen Blakely

Communication Officer: Bret Crowle

Manager of Legislative Services: Denise Lines

Reality Bytes IT: David Vidal

Recording Secretary: Mitchell Visser

1. CALL TO ORDER

H. Colberg called the meeting to order at 4:30 PM

2. OPENING COMMENTS

Liquored Up Tour featuring Aaron Pritchett will be taking place at the Badlands Community Facility (BCF) February 16th, 2024. All net proceeds will be donated to the Rails to Trails Project.

Mayor Colberg read a statement objecting to violence and harassment against town employees.

Councillor Hansen-Zacharuk encouraged residents to keep storm drains clear of debris as we are anticipating a melt in the near future.

3. ADDITIONS TO THE AGENDA

4. ADOPTION OF AGENDA

4.1 Agenda for January 29, 2024 Regular Meeting

M2024.35 Moved by Councillor Kolafa, Councillor Hansen-Zacharuk that Council adopt the amended agenda for the January 29, 2024 Regular Council meeting as presented.

CARRIED UNANIMOUSLY

5. MEETING MINUTES

5.1 Minutes for January 22, 2024 Regular Council as presented.

Agenda Attachment: Regular Council Meeting – January 22, 2024 - Minutes

M2024.36 Moved by Councillor Lacher, Councillor Hansen-Zacharuk that Council approve the minutes for the January 22, 2024, Regular Council meeting as presented.

CARRIED UNANIMOUSLY

COUNCIL BOARDS AND COMMITTEES

Timestamp: [4:54](#)

6.1 Request for Decision: Midsize Town's Mayors Caucus

Agenda Attachment: Request for Decision; Terms of Reference

M2024.37 Moved by Councillor Price, Councillor Hansen-Zacharuk that Council approve the membership in the Alberta Mid-Sized Towns Mayors Caucus as per the Terms of Reference and agree to pay the \$250 membership fee.

CARRIED UNANIMOUSLY

6.2 Request for Decision: Board and Committee Appointments
Municipal Planning Commission (MPC)
Municipal Airport Commission (DMAC)

Agenda Attachment: Request for Decision; Board Applications

M2024.38 Moved by Councillor Price, Councillor Lacher that Council reappoint Art Erickson, Shelley Rymal and Andrew Luger to the Municipal Planning Commission (MPC) for a three-year term ending March 22, 2027, December 21, 2026, and October 24, 2025, respectively.

CARRIED UNANIMOUSLY

M2024.39 Moved by Councillor Kolafa, Councillor Lacher that Council reappoint Catherine Bonneville and Robert Graham to the Drumheller Municipal Airport Commission (DMAC) for a three-year term ending January 25, 2027.

CARRIED UNANIMOUSLY

DELEGATION

7. REPORTS FROM ADMINISTRATION

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

7.1 Chief Administrative Officer

Timestamp: [12:14](#)

Request for Decision: 2024 Draft Fees and Schedule Bylaw

Agenda Attachment: Request for Decision; Bylaw 01.23 – Rates, Fees and Charges Bylaw; Schedule “A” – Service Fee Schedule 2024.

M2024.40 Moved by Councillor Lacher, Councillor Price that Council give third reading to Bylaw 01.24 – Rates, Fees and Charges Bylaw as amended.

Council requested that the option for a five (5) year pet licence be added to Schedule “A” of Bylaw 01.24 – Rates, Fees and Charges Bylaw.

Councillor Lacher made a friendly amendment to accept the motion with the above change to Bylaw 01.24.

CARRIED UNANIMOUSLY

7.2 Flood Resiliency Project Director

Timestamp: [16:38](#)

7.2.1 Request for Decision: DRFM Michichi Creek Hwy 838 and Flood Wall Rehabilitation Project

Agenda Attachment: Request for Decision

M2024.41 Moved by Councilor Zariski, Councillor Lacher that the Michichi Creek Hwy 838 bridge and Flood Wall Rehabilitation project be awarded to WSP Canada Inc in the amount of \$1,650,745 excluding GST and Administration enter into funding agreement with the Province of Alberta to fund the project.

CARRIED UNANIMOUSLY

7.2.2 Request for Decision: Drumheller Resiliency and Flood Mitigation Financial Audit January 1 – December 31, 2022.

Agenda Attachment: Request for Decision; Presentation

M2024.42 Moved by Councillor Lacher, Councillor Price that the Drumheller Resiliency and Flood Mitigation Program – Schedule of Disbursements - Year ended December 31, 2022 - be adopted as presented.

CARRIED UNANIMOUSLY

CORPORATE AND COMMUNITY SERVICES DEPARTMENT

EMERGENCY AND PROTECTIVE SERVICES

INFRASTRUCTURE DEPARTMENT

9. ADJOURNMENT

M2024.43 Moved by Councillor Kolafa, Councillor Price that Council adjourn the meeting.

CARRIED UNANIMOUSLY

Council adjourned the meeting at 5:12 PM

MAYOR

CHIEF ADMINISTRATIVE OFFICER

REQUEST FOR DECISION

TITLE:	Proposed Rosedale Mabbott Road - Road Closure Bylaw 06.24
DATE:	January 29, 2024
PRESENTED BY:	Darryl Drohomerski, C.E.T., CAO
ATTACHMENT:	Bylaw 06.24; Schedule 'A'

SUMMARY:

As part of the Town's Flood Mitigation Project and provincial funding agreement, the Province is requiring the Town of Drumheller own the land that current or proposed berms will be placed, including those berms that currently or would sit on Public road rights-of-way. A portion of these rights-of-way need to be closed for the construction of the new berms. This Bylaw deals with closing a portion of the right of way of Mabbott Road between the Red Deer River and southern edge of the Star Mine Suspension Bridge parking lot to allow the berm to be constructed parallel to the river.

RECOMMENDATION:

That Council gives first reading to Rosedale Mabbott Road - Road Closure Bylaw 06.24 and sets the Public Hearing date for Monday, March 4, 2024.

DISCUSSION:

Under the funding agreement between the Town and Alberta Environment, the construction of any new berms shall be placed on land owned by the Town of Drumheller, including any road rights of way. This road closure bylaw will accomplish that task for the Rosedale Berm across the Star Mine Bridge parking lot, which is technically and legally part of the right of way for Mabbott Road. It is unique to have a right of way that includes a parking lot, however, when the Province took over responsibility for the suspension bridge, it also included land on both sides of the river, abutting the bridge.

The parking lot for the suspension bridge will be reduced because of the berm construction that runs parallel to the river, however, the Town owns property adjacent to the parking lot that could be converted for parking if required. Any land not needed for berm construction will remain as a parking lot and the site will be configured for optimal parking on site.

There is an existing access road, as noted by Plan 931 1192, that allows access across the parking lot to the residential property at 515 Mabbott Road. This access will not be affected by this road closure and will continue as shown on Schedule 'A'.

There is a difference between a right of way and a road. A road is the surface that is contained within the right of way and is generally 7-9 meters wide. A right of way is a legal entity under the ownership of the Province and varies from 6 meters (for an alley) to 20-40 meters for a street or avenue and in this case much wider because it included land abutting the Star Mine Suspension Bridge which was eventually turned into a parking lot.

These portions of road closures are necessary to wrap the berm around, and protect, properties in Rosedale that are below the Provincial 1:100 Flood Elevation.

The lands where the berm is being placed will be converted into Public Utility Lot to align with the other land in the valley that berms currently or will reside upon.

FINANCIAL IMPACT:

The costs to convert this land are included with the Flood Mitigation project and is a requirement of the provincial funding agreement.

STRATEGIC POLICY ALIGNMENT:

Flood Mitigation is the key strategic priority of this Council and Administration.

COMMUNICATION STRATEGY:

A notice of the proposed Road Closure and Public hearing will be provided via;

- Newspaper ads in the Drumheller Mail will run on February 14 and 21.
- Letters to properties in the adjacent area will be mailed out.
- Posting on the Town Website, DrumhellerOnline Community Events Page.

MOTION:

That Council give first reading to Rosedale Mabbott Road - Road Closure Bylaw 06.24 and set the Public Hearing date for March 4, 2024.

SECONDED:

Prepared By:

Reviewed By:

Approved By:

Darryl Drohomerski

Denise Lines



Darryl Drohomerski, C.E.T.
Chief Administrative Officer

Denise Lines
Legislative Services

Darryl Drohomerski, C.E.T.
Chief Administrative Officer

TOWN OF DRUMHELLER
BYLAW NUMBER 06.24
DEPARTMENT: FLOOD MITIGATION / DEVELOPMENT

Rosedale Mabbot Road, Road Closure

THIS IS A BYLAW of the TOWN OF DRUMHELLER, in the Province of Alberta for the purpose of closing portions of a road (parking lot) depicted on the attached Schedule 'A' and more particularly described as:

Extra Road – 'A' and Extra Road – 'B' on Plan 931 1192

within S.E. 1/4 Sec. 28, in Township 28. Range 19, West 4th Meridian, to public travel and acquiring title to these lands in the name of the TOWN OF DRUMHELLER pursuant to Section 22 of the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta 2000, as amended.

WHEREAS: the Town of Drumheller, the Province of Alberta and the Government of Canada have entered into an agreement to construct flood mitigation berms along portions of the Red Deer and Rosebud River in the Town of Drumheller to protect properties and the citizens of Drumheller from the ravages of flood waters, and

WHEREAS: the Town of Drumheller requires portions of the aforementioned Extra Roads to provide adequate room for berm construction and redesigning this parking lot for public use and is satisfied the said Extra Roads are not required for access to other lands nor will it be required for public road purposes in the foreseeable future, and

WHEREAS: the Council of the Town of Drumheller is satisfied that this activity is in the best public interest, and no one will be adversely affected by this road closure and parking lot re-design, and

WHEREAS: a notice was published in the Drumheller Mail once a week for two consecutive weeks; on _____ and again on _____ the last of such publications being at least five days before the day fixed for the passing of this Bylaw, and notified adjacent land owners that would likely be affected by this road closure to the public, and

WHEREAS: the Council of the Town of Drumheller held a public hearing on the _____ day of 2024, at their regular or special meeting of Council in which all interested parties were provided an opportunity to be heard, and

WHEREAS: the Council of the Town of Drumheller was not petitioned for an opportunity to be heard by any person prejudicially affected by this Bylaw.

NOW THEREFORE: be it resolved that THE COUNCIL of the TOWN OF DRUMHELLER in the Province of Alberta does hereby enact to close the Extra Roads depicted on Schedule 'A' attached hereto and more particularly described as:

EXTRA ROAD – 'A' and EXTRA ROAD – 'B' ON PLAN 931 1192
EXCEPTING THEREOUT ALL MINES AND MINERALS

to public travel and acquiring a title to these lands in the name of the TOWN OF DRUMHELLER with a mailing address of: 224 Centre Street, DRUMHELLER, ALBERTA. T0J 0Y4 pursuant to Section 22 of the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta 2000, as amended.

SHORT TITLE

This Bylaw may be cited as Rosedale Mabbot Road, Road Closure

TRANSITIONAL

This Bylaw takes effect on the day of the third and final reading.

READ AND PASSED THE FIRST TIME BY THE COUNCIL OF THE TOWN OF DRUMHELLER this 5th day of February 2024.

MAYOR: HEATHER COLBERG

Seal

CHIEF ADMINISTRATIVE OFFICER
DARRYL E. DROHOMERSKI, C.E.T.

APPROVED BY: ALBERTA TRANSPORTATION and ECONOMIC CORRIDORS

Seal

MINISTER OF TRANSPORTATION and ECONOMIC CORRIDORS

READ AND PASSED THE SECOND TIME BY THE COUNCIL OF THE TOWN OF
DRUMHELLER
this day of 2024.

MAYOR: HEATHER COLBERG

Seal

CHIEF ADMINISTRATIVE OFFICER
DARRYL E. DROHOMERSKI, C.E.T.

READ AND PASSED THE THIRD TIME BY THE COUNCIL OF THE TOWN OF
DRUMHELLER
this day of 2024.

MAYOR: HEATHER COLBERG

Seal

CHIEF ADMINISTRATIVE OFFICER
DARRYL E. DROHOMERSKI, C.E.T.

REQUEST FOR DECISION

TITLE:	Proposed Rosedale Pinter Drive - Road Closure Bylaw 07.24
DATE:	February 5, 2024
PRESENTED BY:	Darryl Drohomerski, C.E.T., CAO
ATTACHMENT:	Bylaw 07.24; Schedule 'A'

SUMMARY:

As part of the Town's Flood Mitigation Project and provincial funding agreement, the Province is requiring the Town of Drumheller own the land that current or proposed berms will be placed, including those berms that currently or would sit on Public road rights-of-way. A portion of these rights-of-way need to be closed for the construction of the new berms. This Bylaw deals with closing a portion of the right of way of Pinter Drive north of Lot 1, Block 11, Plan 171 2180 and the Red Deer River to allow the berm to be constructed parallel to the river. A portion of this Road Closure Bylaw is proposing to close the right of way north of the Red Deer River to the edge of the Undeveloped Road Allowance and crosses lands recently acquired by the Town of Drumheller for the Star Mine Suspension Bridge repairs.

RECOMMENDATION:

That Council gives first reading to Rosedale Pinter Drive - Road Closure Bylaw 07.24 and sets the Public Hearing date for Monday March 4, 2024.

DISCUSSION:

Under the funding agreement between the Town and Alberta Environment, the construction of any new berms shall be placed on land owned by the Town of Drumheller, including any road rights of way. This road closure bylaw will accomplish that task for the Rosedale Berm across the right of way for Pinter Drive.

This Bylaw aims to close two sections of the same right of way, on either side of the Red Deer River. Area A and B are required for the Rosedale Berm construction and will be discussed in further detail below. Area C is proposed to be closed to allow for consolidation of the lands recently acquired for the Star Mine Suspension Bridge repairs. The lands adjacent to the Town lands, on either side of this undeveloped right of way belong to the Province, under the title of Alberta Environment and would be granted to them for consolidation as they see fit.

Areas A and B are unique as they are shown as two separate areas of land in this Bylaw. The reason for this is that the original subdivision survey in 1927 shows the Red Deer River traversing through the now "Dry Abandoned Channel" and an island was in existence and surveyed at that time. When the channel dried up and the island became connected to the lands south of the river, ownership of these lands is determined to be the center point of the old river channel according to Alberta Lands and each parcel receives the land from half the riverbed as determined from top of bank to the center of the original channel. Even though this is a public right of way, because of the existence of the old channel, it is shown as two distinct areas to be closed.

There is a difference between a right of way and a road. A road is the surface that is contained within the right of way and is generally 7-9 meters wide. A right of way is a legal entity under the ownership of the Province and varies from 6 meters (for an alley) to 20-40 meters for a street or avenue.

These portions of road closures are necessary to wrap the berm around, and protect, properties in Rosedale that are below the Provincial 1:100 Flood Elevation.

The lands where the berm is being placed will be converted into Public Utility Lot to align with the other land in the valley that berms currently or will reside upon.

FINANCIAL IMPACT:

The costs to convert this land are included with the Flood Mitigation project and is a requirement of the provincial funding agreement.

STRATEGIC POLICY ALIGNMENT:

Flood Mitigation is the key strategic priority of this Council and Administration.

COMMUNICATION STRATEGY:

A notice of the proposed Road Closure and Public hearing will be provided via;

- Newspaper ads in the Drumheller Mail will run on February 14 and 21.
- Letters to properties in the adjacent area will be mailed out.
- Posting on the Town Website, DrumhellerOnline Community Events Page.

MOTION:

That Council give first reading to Rosedale Pinter Drive - Road Closure Bylaw 07.24 and set the Public Hearing date for March 4, 2024.

SECONDED:

Prepared By:

Darryl Drohomerski

Darryl Drohomerski, C.E.T.
Chief Administrative Officer

Reviewed By:

Denise Lines

Denise Lines
Legislative Services

Approved By:

Darryl Drohomerski

Darryl Drohomerski, C.E.T.
Chief Administrative Officer

TOWN OF DRUMHELLER
BYLAW NUMBER 07.24
DEPARTMENT: FLOOD MITIGATION / DEVELOPMENT

Rosedale Pinter Dr, Road Closure

THIS IS A BYLAW of the TOWN OF DRUMHELLER, in the Province of Alberta for the purpose of closing portions of an undeveloped original road allowance depicted as Areas 'A', 'B' and 'C' on the attached Schedule – 'A' and more particularly described as:

PLAN
AREAS 'A', 'B' and 'C'
EXCEPTING THEREOUT ALL MINES AND MNERALS

that lies between the S.E.1/4 Sec. 28 and the N.E.1/4 Sec. 21 in Township 28. Range 19, West 4th Meridian to public travel and acquiring title to these lands in the name of the TOWN OF DRUMHELLER pursuant to Section 22 of the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta 2000, as amended.

WHEREAS; the Town of Drumheller, the Province of Alberta and the Government of Canada have entered into an agreement to construct flood mitigation berms along portions of the Red Deer and Rosebud River in the Town of Drumheller to protect properties and the citizens of Drumheller from the ravages of flood waters, and

WHEREAS; the Town of Drumheller requires portions of the aforementioned undeveloped road allowance to provide adequate room for berm construction and related matter and is satisfied the said undeveloped road allowance is not required for access to other lands nor will it be required for public road purposes in the foreseeable future, and

WHEREAS: the Council of the Town of Drumheller is satisfied that this activity is in the best public interest and no one will be adversely affected by this original road closure, and

WHEREAS; a notice was published in the Drumheller Mail once a week for two consecutive weeks; on _____ and again on _____ the last of such publications being at least five days before the day fixed for the passing of this Bylaw, and notified adjacent land owners that would likely be affected by this road allowance closure to the public, and

WHEREAS: the Council of the Town of Drumheller held a public hearing on the _____ day of _____, 2024. at their regular or special meeting of Council in which all interested parties were provided an opportunity to be heard, and

WHEREAS: the Council of the Town of Drumheller was not petitioned for an opportunity to be heard by any person prejudicially affected by this Bylaw;

READ AND PASSED THE SECOND TIME BY THE COUNCIL OF THE TOWN OF
DRUMHELLER

this day of 2024.

MAYOR: HEATHER COLBERG

Seal

CHIEF ADMINISTRATIVE OFFICER
DARRYL E. DROHOMERSKI, C.E.T.

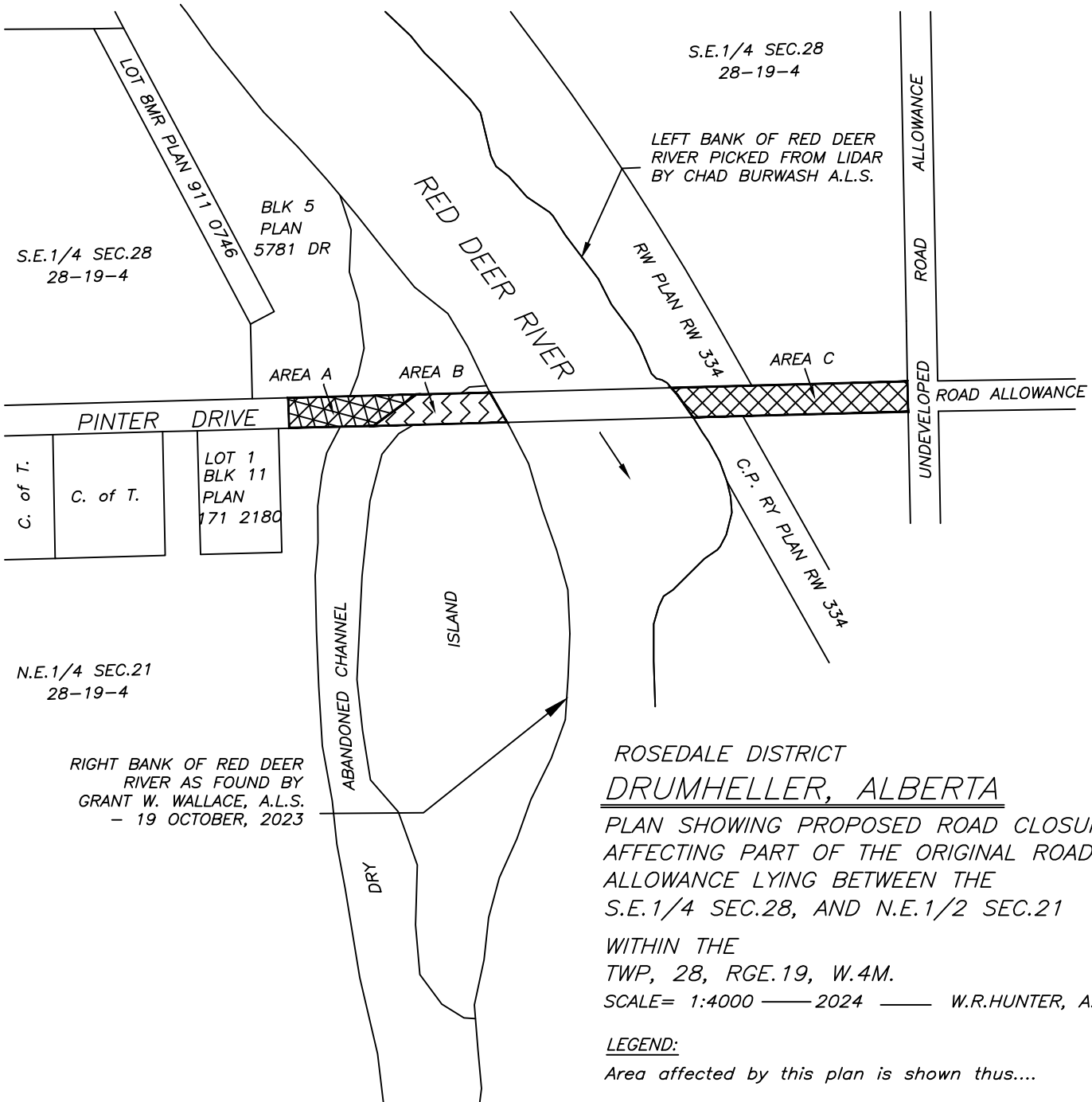
READ AND PASSED THE THIRD TIME BY THE COUNCIL OF THE TOWN OF
DRUMHELLER

this day of 2024.

MAYOR: HEATHER COLBERG




Seal

CHIEF ADMINISTRATIVE OFFICER
DARRYL E. DROHOMERSKI, C.E.T.



ROSEDALE DISTRICT
DRUMHELLER, ALBERTA
 PLAN SHOWING PROPOSED ROAD CLOSURE
 AFFECTING PART OF THE ORIGINAL ROAD
 ALLOWANCE LYING BETWEEN THE
 S.E.1/4 SEC.28, AND N.E.1/2 SEC.21
 WITHIN THE
 TWP, 28, RGE.19, W.4M.
 SCALE= 1:4000 — 2024 — W.R.HUNTER, A.L.S.

LEGEND:
 Area affected by this plan is shown thus...

- Area A... 
- Area B... 
- Area C... 

REVISION TABLE		
1	FEB. 1, 2024	RIVER NAME CORRECTED
0	JAN. 9, 2024	ISSUED

HUNTER SURVEY SYSTEMS LTD.
 CALGARY, ALBERTA
 FILE: 23-260-ROAD-C ROSEDALE

REQUEST FOR DECISION

TITLE:	Proposed Rosedale 1 st Avenue S - Road Closure Bylaw 09.24
DATE:	February 5, 2024
PRESENTED BY:	Darryl Drohomerski, C.E.T., CAO
ATTACHMENT:	Bylaw 09.24; Schedule 'A'

SUMMARY:

As part of the Town’s Flood Mitigation Project and provincial funding agreement, the Province is requiring the Town of Drumheller own the land that current or proposed berms will be placed, including those berms that currently or would sit on Public road rights-of-way. A portion of these rights-of-way need to be closed for the construction of the new berms. This Bylaw deals with closing multiple portions of right of way along 1st Avenue S in Rosedale; historically named 1st Street as shown in Schedule A. Some portions are required for the berm construction (Area E), some have existing town infrastructure located on the right of way (Areas A, M, B, C and D) and the remainder are to clean up remnent parcels that have private structures installed on them.

RECOMMENDATION:

That Council gives first reading to Rosedale 1st Avenue S- Road Closure Bylaw 09.24 and sets the Public Hearing date for Monday March 4, 2024.

DISCUSSION:

Under the funding agreement between the Town and Alberta Environment, the construction of any new berms shall be placed on land owned by the Town of Drumheller, including any road rights of way. This road closure bylaw will accomplish that task for the Rosedale/Scarlett Berm across the right of way of 1st Avenue S.

This Bylaw aims to remedy three issues within this area of Rosedale; one related to the construction of the Rosedale/Scarlett berm that crosses 1st Avenue S; a second related to closing right of way where the MD or Town had constructed municipal infrastructure in the form of a wastewater lift station and lastly, the cleaning up of remanent pieces of right of way that property owners west of the Rosebud river have built structure upon over many years.

To say this area is a legal surveyor’s nightmare would be an understatement! While we do not see these things when out in the area, there are significant differences in the legal plans that were registered with the Province and what is visible today. On the attached Schedule ‘A’, one can see the original Rosebud River, as it was surveyed about 100 years ago, the current location of the river after being realigned by residents and Alberta Transportation over the decades, several residential roads that were never developed or were developed and removed over time. The construction of Highway 10 sometime in the 1950’s went through many of these parcels without cleaning up the parcels properly. This Bylaw aims to correct many of these issues as part of the berm construction and requirement that it is built on town-owned land and not a public right of way.

The berm is proposed to traverse a portion of Area D and E. There are two legal parcels here because the original alignment of the Rosebud River bisected the parcels. With the river being relocated, each parcel now has acquired 50% of the old riverbed land. In addition, small pieces of the road and sidewalk in the north side of 1st Avenue S encroach onto private lands, and the property owners on the south side of the street all encroach into the right of way, so we have

decided to correct all these issues at once. The end result will be to contact the property owners with the expectation to have them consolidate these remnants with their lots and adjust the road right of way in this block.

The lands between the Rosebud River and the CN rail line also consist of many small pieces of right of way that are no longer in use nor required. In fact, a sewage lift station and associated infrastructure was constructed in the middle of a few parcels some time ago. While not directly related to the berm project, completing these changes all at once will save the municipality time and expense compared to completing them separately.

There is a difference between a right of way and a road. A road is the surface that is contained within the right of way and is generally 7-9 meters wide. A right of way is a legal entity under the ownership of the Province and varies from 6 meters (for an alley) to 20-40 meters for a street or avenue.

As noted above, some of these portions of road closures are necessary to wrap the berm around, and protect, properties in Rosedale that are below the Provincial 1:100 Flood Elevation. The remainder are to clean up outstanding issues that are adjacent to the berm construction along the Rosebud River.

The lands where the berm is being placed will be converted into Public Utility Lot to align with the other land in the valley that berms currently or will reside upon. The remaining parcels will be sold to adjacent property owners or consolidated into town land as needed.

FINANCIAL IMPACT:

The costs to convert this land are included with the Flood Mitigation project and is a requirement of the provincial funding agreement.

STRATEGIC POLICY ALIGNMENT:

Flood Mitigation is the key strategic priority of this Council and Administration.

COMMUNICATION STRATEGY:

A notice of the proposed Road Closure and Public hearing will be provided via;

- Newspaper ads in the Drumheller Mail will run on February 14 and 21.
- Letters to properties in the adjacent area will be mailed out.
- Posting on the Town Website, DrumhellerOnline Community Events

Page.

MOTION:

That Council give first reading to Rosedale 1st Avenue S - Road Closure Bylaw 09.24 and set the Public Hearing date for March 4, 2024.

SECONDED:

Prepared By:

Reviewed By:

Approved By:

Darryl Drohomerski

Darryl Drohomerski, C.E.T.
Chief Administrative Officer

Denise Lines

Denise Lines
Legislative Services



Darryl Drohomerski, C.E.T.
Chief Administrative Officer

TOWN OF DRUMHELLER
BYLAW NUMBER 09.24
DEPARTMENT: FLOOD MITIGATION / DEVELOPMENT

Rosedale 1st Ave S, Road Closure (HWY10)

THIS IS A BYLAW of the TOWN OF DRUMHELLER, in the Province of Alberta for the purpose of closing portions of undeveloped Roads, Streets and Lanes created by Plans 2129 E.Q., 7346 H.X., 678 C.H., 2715 B.M, 4676 C.H, and a portion of the original road allowance depicted on the attached SCHEDULE -'A';

all within the S.W.1/4 Sec. 28 and the N.W.1/4 Sec. 21 and the intervening original road allowance in Township 28. Range 19, West 4th Meridian to public travel and acquiring title to these lands in the name of the TOWN OF DRUMHELLER pursuant to Section 22 of the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta 2000, as amended.

WHEREAS; the Town of Drumheller, the Province of Alberta and the Government of Canada have entered into an agreement to construct flood mitigation dikes along portions of the Red Deer and Rosebud River in the Town of Drumheller to protect properties and the citizens of Drumheller from the ravages of flood waters, and

WHEREAS; the Town of Drumheller requires portions of the aforementioned road to provide adequate room for dike construction, related matters and to also resolve some boundary issues in this area and is satisfied the said roads are not required for access to other lands nor will it be required for public road purposes in the foreseeable future, and

WHEREAS: the Council of the Town of Drumheller is satisfied that this activity is in the best public interest and no one will be adversely affected by these road closures and

WHEREAS; a notice was published in the Drumheller Mail once a week for two consecutive weeks; on _____ and again on _____ the last of such publications being at least five days before the day fixed for the passing of this Bylaw, and notified adjacent land owners that would likely be affected by these road closures to the public, and

WHEREAS: the Council of the Town of Drumheller held a public hearing on the _____ day of _____ A.D., 2024. at their regular or special meeting of Council in which all interested parties were provided an opportunity to be heard, and

WHEREAS: the Council of the Town of Drumheller was not petitioned for an opportunity to be heard by any person prejudicially affected by this Bylaw;

NOW THEREFORE; be it resolved that THE COUNCIL of the TOWN OF DRUMHELLER in the Province of Alberta does hereby enact to close the roads depicted on Schedule 'A' attached hereto and more particularly described as:

PLAN
AREAS 'A', 'B', 'C', 'D', 'E', 'F', 'G', 'H', 'J', 'K', 'L' and 'M'.
EXCEPTING THEREOUT ALL MINES AND MINERALS

to public travel and acquiring a title to these lands in the name of the TOWN OF DRUMHELLER with a mailing address of;
224 Centre Street, DRUMHELLER, ALBERTA. T0J 0Y4

SHORT TITLE

This Bylaw may be cited as Rosedale 1st Avenue S, Road Closure

TRANSITIONAL

This Bylaw takes effect on the day of the third and final reading.

READ AND PASSED THE FIRST TIME BY THE COUNCIL OF THE TOWN OF DRUMHELLER

this day of 2024.

MAYOR: HEATHER COLBERG

Seal

CHIEF ADMINISTRATIVE OFFICER
DARRYL E. DROHOMERSKI, C.E.T.

APPROVED BY: ALBERTA TRANSPORTATION and ECONOMIC CORRIDORS

Seal

MINISTER OF TRANSPORTATION and ECONOMIC CORRIDORS

READ AND PASSED THE SECOND TIME BY THE COUNCIL OF THE TOWN OF
DRUMHELLER
this day of 2024.

MAYOR: HEATHER COLBERG

Seal

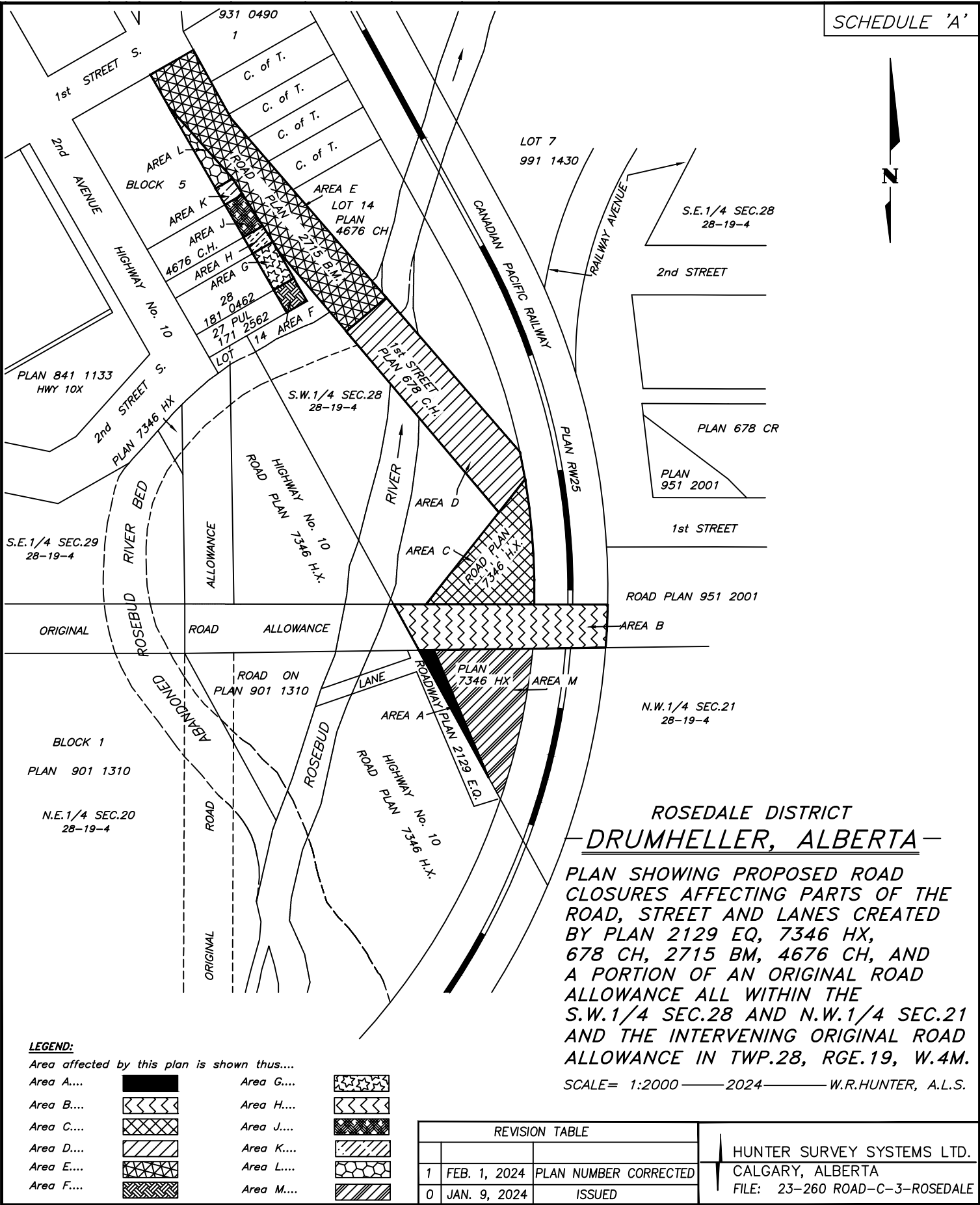
CHIEF ADMINISTRATIVE OFFICER
DARRYL E. DROHOMERSKI, C.E.T.

READ AND PASSED THE THIRD TIME BY THE COUNCIL OF THE TOWN OF
DRUMHELLER
this day of 2024.

MAYOR: HEATHER COLBERG

Seal

CHIEF ADMINISTRATIVE OFFICER
DARRYL E. DROHOMERSKI, C.E.T.



**ROSEDALE DISTRICT
— DRUMHELLER, ALBERTA —**

PLAN SHOWING PROPOSED ROAD CLOSURES AFFECTING PARTS OF THE ROAD, STREET AND LANES CREATED BY PLAN 2129 EQ, 7346 HX, 678 CH, 2715 BM, 4676 CH, AND A PORTION OF AN ORIGINAL ROAD ALLOWANCE ALL WITHIN THE S.W.1/4 SEC.28 AND N.W.1/4 SEC.21 AND THE INTERVENING ORIGINAL ROAD ALLOWANCE IN TWP.28, RGE.19, W.4M.
SCALE= 1:2000 — 2024 — W.R.HUNTER, A.L.S.

LEGEND:

- Area affected by this plan is shown thus....
- Area A.... [Solid black box]
 - Area B.... [Wavy hatching box]
 - Area C.... [Cross-hatch hatching box]
 - Area D.... [Diagonal hatching box]
 - Area E.... [Star pattern hatching box]
 - Area F.... [Grid hatching box]
 - Area G.... [Dotted hatching box]
 - Area H.... [Vertical hatching box]
 - Area J.... [Horizontal hatching box]
 - Area K.... [Diagonal hatching box]
 - Area L.... [Hexagonal hatching box]
 - Area M.... [Diagonal hatching box]

REVISION TABLE		
1	FEB. 1, 2024	PLAN NUMBER CORRECTED
0	JAN. 9, 2024	ISSUED

HUNTER SURVEY SYSTEMS LTD.
CALGARY, ALBERTA
FILE: 23-260 ROAD-C-3-ROSEDALE

REQUEST FOR DECISION

TITLE:	Drumheller Resiliency and Flood Mitigation Program – Resolution for Expropriation of a Partial Parcel for Berm Construction affecting Plan 865FG, Lot 5 215 8 Street, Nacmine
DATE:	February 5 th , 2024
PRESENTED BY:	Deighen Blakely, P.Eng., Project Director Flood Resiliency Program
ATTACHMENTS:	Resolution to Expropriate Notice of Intention to Expropriate Parcel Map – Schedule ‘A’

SUMMARY:

Through the Drumheller Resiliency and Flood Mitigation Program, The Town of Drumheller is undertaking construction of structural flood mitigation in the form of berms. To proceed with construction of the Nacmine Berm starting in the spring of 2025, partial acquisition of land from this parcel is required. Negotiations with the impacted landowner began in August 2023, and have been on-going over the past several months. The subject partial acquisition property owner has not accepted our purchase offers of Fair Market Value, as determined by an appraisal, for the portion of the property needed for berm construction within the timelines given. As such, the next step in obtaining the land required for Nacmine Berm construction is expropriation. A Resolution Approving Expropriation must be passed by Council directing its officers and solicitors to take all necessary steps to complete the expropriation.

RECOMMENDATION:

Administration recommends that Council approve the Resolution for Expropriation and Notice of Intention to Expropriate pertaining to 215 8 Street (Plan 865FG, Lot 5), as presented.

DISCUSSION:

Under Council Policy C-03-22 for Land Acquisition for the Drumheller Resiliency and Flood Mitigation Program, and the Provincial Grant Funding Agreement for 18GRSTR41, partial parcel acquisitions can be made at the higher of the appraised or assessed value. An offer has been made to the impacted property owner for the Nacmine Berm project on this basis and the offer has been rejected. Expropriation is the next step in acquiring the property needed to construct the berm.

FINANCIAL IMPACT:

The costs of the land purchase and associated legal fees for the proceedings are eligible for 100% funding under the Alberta Government 18GRSTR41 Grant. Alberta Environment and Protected Areas has indicated that they will not compensate for land acquisition over and above the appraised value of the land which has been their practice for all other flood mitigation projects undertaken in the Province. Damages awarded to plaintiffs due to expropriation of their property may be considered for funding on a case-by-case basis by the Alberta Government. Alberta Environment and Protected Areas’ legal team will review the particulars behind any damage award before a decision on whether 18GRSTR41 can be used to support these costs. Any costs deemed ineligible will be the responsibility of the Town.

STRATEGIC POLICY ALIGNMENT:

Town Bylaw 11.21 states that Council’s Vision is “*through a proactive flood-mitigation strategy, we are committed to changing the channel on flood readiness with a sustainable plan to protect Drumheller from future flooding. Together, we will shape the future of our community by protecting our people, our property, our economic growth, our environment and our cultural heritage*”. Completing the expropriation is required to obtain the property necessary for the berm construction and will allow the Town free access to manage and maintain the new berms and associated infrastructure moving forward.


COMMUNICATION STRATEGY:

Direct notice of the intended expropriation will be provided to the affected property owner, and all parties with a registered interest in the subject lands, as soon as practicably possible given the legislated considerations and the registration delays at Land Titles. Concurrent with the affected property owner being served with Notice of the Intention to Expropriate, same will be advertised twice in the local newspaper 7-14 days apart, as contemplated in the Expropriation Act.

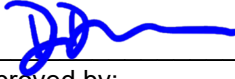
MOTION:

Councillor _____ moves that Council approve the Resolution for Expropriation and Notice of Intention to Expropriate pertaining to a portion of land described as Plan 865FG, Lot 5; Title Number 152U157.

SECONDED:



Prepared by:
Deighen Blakely, P.Eng.
DRFMO Project Director



Approved by:
Darryl E. Drohomerski, C.E.T.
Chief Administrative Officer

RESOLUTION

REGARDING EXPROPRIATION FOR THE PURPOSE OF ACQUIRING A FEE SIMPLE ESTATE
OVER CERTAIN LANDS LOCATED WITHIN THE TOWN OF DRUMHELLER

WHEREAS the **TOWN OF DRUMHELLER** is desirous of acquiring a fee simple estate for the purposes of facilitating the construction of flood mitigation works to protect surrounding lands from future flooding events in the following lands depicted on Schedule 'A' attached hereto and more particularly described as:

THAT PORTION OF:
"PLAN 865FG
LOT 5
EXCEPTING THEREOUT ALL MINES AND MINERALS
AND THE RIGHT TO WORK THE SAME
AREA: 0.308 HECTARES (0.76 ACRES) MORE OR LESS"

INCLUDING:

FEE SIMPLE ESTATE WHICH LIES WITHIN:
PLAN
AREA 'A'
EXCEPTING THEREOUT ALL MINES AND MINERALS
AND THE RIGHT TO WORK THE SAME

(such lands to be the subject of the taking hereinafter referred to as "the Lands").

AND WHEREAS pursuant to the provisions of the *Municipal Government Act*, RSA 2000, c. M-26, as amended, the **TOWN OF DRUMHELLER** has the authority to acquire a fee simple estate with respect to the Lands by expropriation;

AND WHEREAS the **TOWN OF DRUMHELLER** deems it to be in the public interest and good that the estate in fee simple in the Lands be acquired by expropriation;

AND WHEREAS the **TOWN OF DRUMHELLER** is desirous of acquiring the Lands pursuant to the provisions of the *Expropriation Act*, RSA 2000, c. E-13, as amended;

NOW THEREFORE BE IT RESOLVED:

1. THAT the proceedings shall be commenced by the **TOWN OF DRUMHELLER**, its servants, officers or agents to expropriate the Lands, in fee simple estate.
2. THAT the officers, servants or agents of the **TOWN OF DRUMHELLER** and the solicitors for the **TOWN OF DRUMHELLER** be, and are hereby authorized and directed to do all things necessary to initiate, carry out and conclude the expropriation proceedings under the provisions of the *Expropriation Act*, or otherwise and they are hereby authorized and empowered to sign, seal, serve and publish the necessary documents to initiate, proceed with and conclude the said expropriation, as applicable.

EXPROPRIATION ACT
R.S.A. 2000, Chapter E-13, as amended

RESOLUTION

REGARDING EXPROPRIATION FOR THE PURPOSE OF ACQUIRING A FEE SIMPLE ESTATE
OVER CERTAIN LANDS LOCATED WITHIN THE TOWN OF DRUMHELLER

MOVED AND PASSED by Council this _____ day of _____, 2024.

TOWN OF DRUMHELLER

Heather Colberg, Mayor

Darryl Drohomerski, C.E.T.,
Chief Administrative Officer

THE EXPROPRIATION ACT
RSA 2000, Ch. E-13 (Section 8)

NOTICE OF INTENTION TO EXPROPRIATE

1. TAKE NOTICE that the **TOWN OF DRUMHELLER** as Expropriating Authority intends to expropriate the following lands depicted on Schedule 'A' attached hereto and more particularly described as:

THAT PORTION OF:
"PLAN 865FG
LOT 5
EXCEPTING THEREOUT ALL MINES AND MINERALS
AND THE RIGHT TO WORK THE SAME
AREA: 0.308 HECTARES (0.76 ACRES) MORE OR LESS"

INCLUDING:

FEE SIMPLE ESTATE WHICH LIES WITHIN:
PLAN
AREA 'A'
EXCEPTING THEREOUT ALL MINES AND MINERALS
AND THE RIGHT TO WORK THE SAME

(such lands to be the subject of the taking hereinafter referred to as "the Lands")

2. The nature of the interest in the Lands intended to be expropriated is: the fee simple estate shown and marked as Area 'A' on Schedule 'A'.
3. The work or purpose for which the interest in the Lands is required is:
- Construction and/or enhancement of existing dikes, berms, retaining walls, erosion protection, overland drainage courses, storm water outfalls, control structures and associated appurtenances;
 - for the retention and development of Natural Areas, Environmental Reserves, Municipal Reserves, Public Utility Lots, and other uses as approved by approval authorities; and
 - access for purposes of construction and/or maintenance of the above.
4. Section 6 of the *Expropriation Act* provides that:
- "6(1) No person may in any proceedings under this Act dispute the right of an expropriating authority to have recourse to expropriate.
 - (2) In any proceedings under this Act the owner may question whether the taking of the land, or the estate or interest therein, is fair, sound and reasonably necessary in the achievement of the objectives of the expropriating authority."
5. Section 10 of the *Expropriation Act* provides that:
- "10(1) An owner who desires an inquiry shall serve the approving authority with a notice of objection,
 - (a) in the case of an owner served in accordance with section 8(2), within 21 days after service on the owner of the notice of intention; and
 - (b) in any other case, within 21 days after the first publication of the notice of intention.

- (2) The notice of objection shall state:
- (a) the name and address of the person objecting;
 - (b) the nature of the objection;
 - (c) the grounds on which the objection is based; and
 - (d) the nature of the interest of the person objecting.

6. A person affected by the proposed expropriation does not need to serve an objection to the expropriation in order to preserve his right to have the amount of compensation payable determined by the Alberta Land and Property Rights Tribunal or the Court, as the case may be.
7. The Approving Authority with respect to this expropriation is the **TOWN OF DRUMHELLER** located at 224 Centre Street, Drumheller, Alberta, T0J 0Y4

Dated at the Town of Drumheller, in the Province of Alberta, this ____ day of _____, 2024.

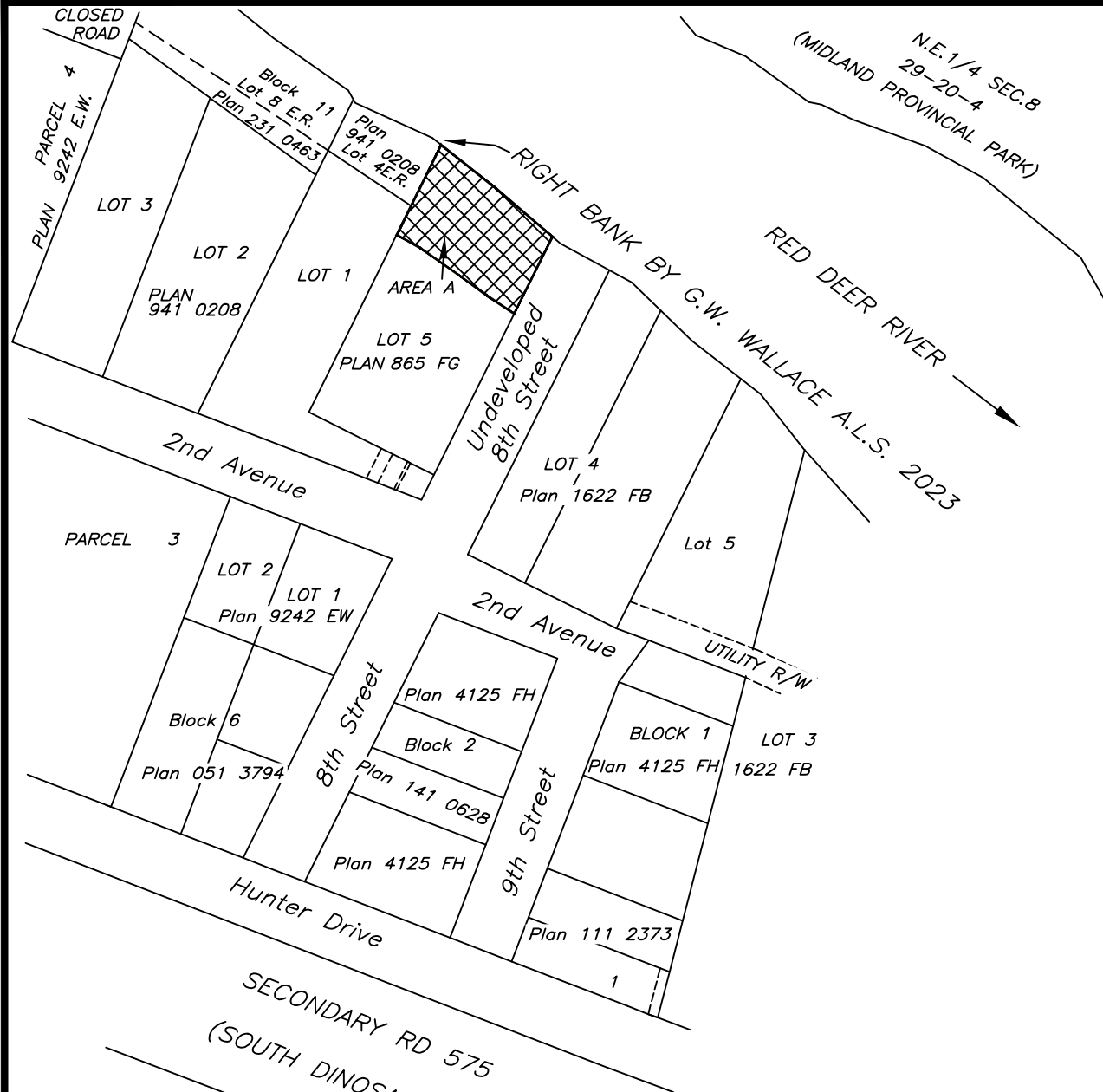
TOWN OF DRUMHELLER

Per: _____
Heather Colberg, Mayor (c/s)

Per: _____
Darryl Drohomerski, C.E.T., Chief Administrative Officer

The full name and address of the expropriating authority is:


TOWN OF DRUMHELLER
Attention: Darryl Drohomerski, C.E.T.
Chief Administrative Officer
224 Centre Street
Drumheller, AB T0J 0Y4
Phone: 403-823-1312
Fax: 403-823-7739
ddrohomerski@drumheller.ca



NACMINE DISTRICT
DRUMHELLER, ALBERTA

PLAN SHOWING AREA TO BE ACQUIRED BY
EXPROPRIATION FOR FLOOD MITIGATION
PURPOSES AFFECTING
PART OF LOT 5, PLAN 865 F.G.

WITHIN THE
N.E.1/4 SEC.8, TWP,29, RGE.20, W.4M.
SCALE= 1:2000 — 2023-24 — W.R.HUNTER, A.L.S.

LEGEND:
Distances are in metres and decimals thereof.
Area affected by this plan is shown thus... 
And contains 1216.8sq.m. = 13097sq.ft

REV.	DATE	DESCRIPTION
2	Jan. 17, 2024	AREA A ADDED
1	Jan. 15, 2024	AGREEMENT CHANGED TO EXPROPRIATION
0	Nov. 25, 2023	Agenda Monday February 5, 2024

DISCUSSION:

Under Council Policy C-03-22 for Land Acquisition for the Drumheller Resiliency and Flood Mitigation Program, and the Provincial Grant Funding Agreement for 18GRSTR41, partial parcel acquisitions can be made at the higher of the appraised or assessed value. An offer has been made to the impacted property owners for the Nacmine Berm project on this basis and the offer has been rejected. Expropriation is the next step in acquiring the property needed to construct the berm.

FINANCIAL IMPACT:

The costs of the land purchase and associated legal fees for the proceedings are eligible for 100% funding under the Alberta Government 18GRSTR41 Grant. Alberta Environment and Protected Areas has indicated that they will not compensate for land acquisition over and above the appraised value of the land which has been their practice for all other flood mitigation projects undertaken in the Province. Damages awarded to plaintiffs due to expropriation of their property may be considered for funding on a case-by-case basis by the Alberta Government. Alberta Environment and Protected Areas' legal team will review the particulars behind any damage award before a decision on whether 18GRSTR41 can be used to support these costs. Any costs deemed ineligible will be the responsibility of the Town.

STRATEGIC POLICY ALIGNMENT:

Town Bylaw 11.21 states that Council's Vision is "*through a proactive flood-mitigation strategy, we are committed to changing the channel on flood readiness with a sustainable plan to protect Drumheller from future flooding. Together, we will shape the future of our community by protecting our people, our property, our economic growth, our environment and our cultural heritage*". Completing the expropriation is required to obtain the property necessary for the berm construction and will allow the Town free access to manage and maintain the new berms and associated infrastructure moving forward.

COMMUNICATION STRATEGY:

Direct notice of the intended expropriation will be provided to the affected property owners, and all parties with a registered interest in the subject lands, as soon as practicably possible given the legislated considerations and the registration delays at Land Titles. Concurrent with the affected property owners being served with Notice of the Intention to Expropriate, same will be advertised twice in the local newspaper 7-14 days apart, as contemplated in the Expropriation Act.

MOTION:

Councillor _____ moves that Council approve the Resolution for Expropriation and Notice of Intention to Expropriate pertaining to a portion of land described as Plan 201EO, Parcel C, containing

Quarter Section	Acres more or less
NE	3.68
SE	0.02

Excepting firstly, the westerly 137 feet of the southerly 160 feet of the said Parcel C, containing 0.05 of an acre more or less

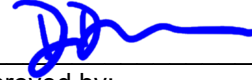
Secondly, those portions on the following plan

Plan	Number	Acres more or less	
		NE 1/4	SE 1/4
Drainage Ditch	5475HX	0.85	0.02; Title Number 151 173 810.

SECONDED:



Prepared by:
Deighen Blakely, P.Eng.
DRFMO Project Director



Approved by:
Darryl E. Drohomerski, C.E.T.
Chief Administrative Officer

necessary to initiate, carry out and conclude the expropriation proceedings under the provisions of the *Expropriation Act*, or otherwise and they are hereby authorized and empowered to sign, seal, serve and publish the necessary documents to initiate, proceed with and conclude the said expropriation, as applicable.

MOVED AND PASSED by Council this _____ day of _____, 2024.

TOWN OF DRUMHELLER

Heather Colberg, Mayor

Darryl Drohomerski, C.E.T.,
Chief Administrative Officer

THE EXPROPRIATION ACT
RSA 2000, Ch. E-13 (Section 8)

NOTICE OF INTENTION TO EXPROPRIATE

1. TAKE NOTICE that the **TOWN OF DRUMHELLER** as Expropriating Authority intends to expropriate the following lands depicted on Schedule 'A' attached hereto and more particularly described as:

THAT PORTION OF:

"PLAN 201EO
PARCEL C
CONTAINING

QUARTER SECTION	ACRES MORE OR LESS
NE	3.68
SE	0.02

EXCEPTING FIRSTLY, THE WESTERLY 137 FEET OF THE SOUTHERLY 160 FEET OF THE SAID PARCEL C, CONTAINING 0.05 OF AN ACRE MORE OR LESS

SECONDLY, THOSE PORTIONS ON THE FOLLOWING PLAN

PLAN	NUMBER	ACRES MORE OR LESS	
		NE 1/4	SE 1/4
DRAINAGE DITCH	5475HX	0.85	0.02

EXCEPTING THEREOUT ALL MINES AND MINERALS
AND THE RIGHT TO WORK THE SAME"

INCLUDING:

FEE SIMPLE ESTATE WHICH LIES WITHIN:

PLAN
AREA 'A'

EXCEPTING THEREOUT ALL MINES AND MINERALS
AND THE RIGHT TO WORK THE SAME

(such lands to be the subject of the taking hereinafter referred to as "the Lands")

2. The nature of the interest in the Lands intended to be expropriated is: the fee simple estate shown and marked as Area 'A' on Schedule 'A'.
3. The work or purpose for which the interest in the Lands is required is:
- Construction and/or enhancement of existing dikes, berms, retaining walls, erosion protection, overland drainage courses, storm water outfalls, control structures and associated appurtenances;
 - for the retention and development of Natural Areas, Environmental Reserves, Municipal Reserves, Public Utility Lots, and other uses as approved by approval authorities; and
 - access for purposes of construction and/or maintenance of the above.
4. Section 6 of the *Expropriation Act* provides that:
- "6(1) No person may in any proceedings under this Act dispute the right of an expropriating authority to have recourse to expropriate.
- (2) In any proceedings under this Act the owner may question whether the taking of the land, or the estate or interest therein, is fair, sound and reasonably necessary in the achievement of the objectives of the expropriating authority."
5. Section 10 of the *Expropriation Act* provides that:

- “10(1) An owner who desires an inquiry shall serve the approving authority with a notice of objection,
- (a) in the case of an owner served in accordance with section 8(2), within 21 days after service on the owner of the notice of intention; and
 - (b) in any other case, within 21 days after the first publication of the notice of intention.
- (2) The notice of objection shall state:
- (a) the name and address of the person objecting;
 - (b) the nature of the objection;
 - (c) the grounds on which the objection is based; and
 - (d) the nature of the interest of the person objecting.
6. A person affected by the proposed expropriation does not need to serve an objection to the expropriation in order to preserve his right to have the amount of compensation payable determined by the Alberta Land and Property Rights Tribunal or the Court, as the case may be.
7. The Approving Authority with respect to this expropriation is the **TOWN OF DRUMHELLER** located at 224 Centre Street, Drumheller, Alberta, T0J 0Y4

Dated at the Town of Drumheller, in the Province of Alberta, this ____ day of _____, 2024.

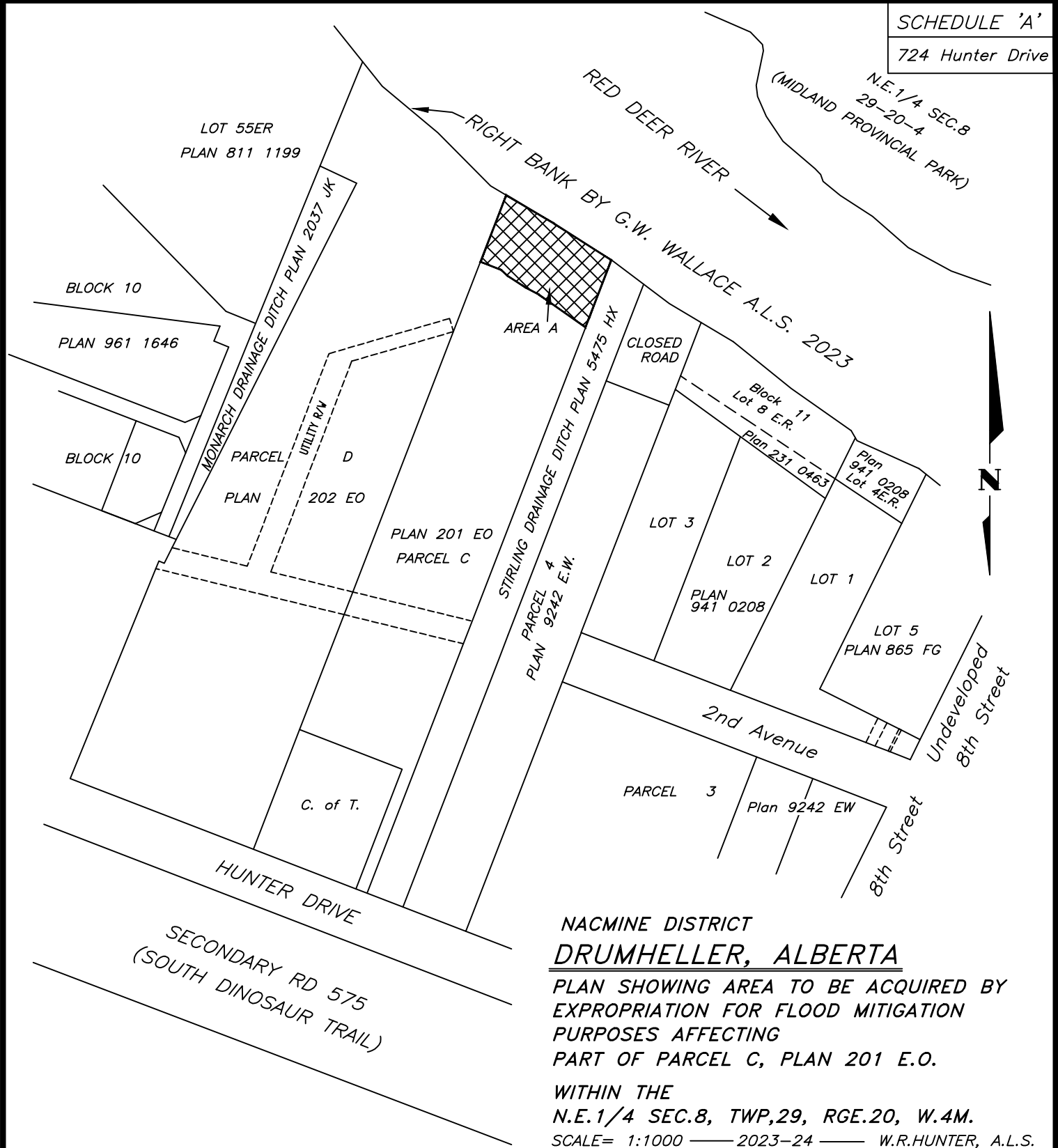
TOWN OF DRUMHELLER

Per: _____
Heather Colberg, Mayor (c/s)

Per: _____
Darryl Drohomerski, C.E.T., Chief Administrative Officer

The full name and address of the expropriating authority is:


TOWN OF DRUMHELLER
Attention: Darryl Drohomerski, C.E.T.
Chief Administrative Officer
224 Centre Street
Drumheller, AB T0J 0Y4
Phone: 403-823-1312
Fax: 403-823-7739
ddrohomerski@drumheller.ca



**NACMINE DISTRICT
DRUMHELLER, ALBERTA**

PLAN SHOWING AREA TO BE ACQUIRED BY
EXPROPRIATION FOR FLOOD MITIGATION
PURPOSES AFFECTING
PART OF PARCEL C, PLAN 201 E.O.

WITHIN THE
N.E.1/4 SEC.8, TWP,29, RGE.20, W.4M.
SCALE= 1:1000 — 2023-24 — W.R.HUNTER, A.L.S.

LEGEND:
Distances are in metres and decimals thereof.
Area affected by this plan is shown thus.... 
And contains 1230.6sq.m. = 13246sq.ft.

REV.	DATE	DESCRIPTION
4	Jan. 17, 2024	AREA A ADDED
3	Jan. 15, 2024	AGREEMENT CHANGED TO EXPROPRIATION
2	Jan. 12, 2024	NORTH BOUNDARY PLAN 2037 JK (DITCH) MODIFIED
1	Nov. 29, 2023	ISSUED BY AGREEMENT WITH WSP BOUNDARY
0	Nov. 25, 2023	ISSUED BY AGREEMENT WITH WSP BOUNDARY

REQUEST FOR DECISION

TITLE:	Parks & Recreation Master Plan
DATE:	February 5, 2024
PRESENTED BY:	Rick Ladouceur, Manager of Recreation, Arts & Culture

SUMMARY:

The Parks & Recreation Master Plan was first adopted by Council at the Regular Council Meeting on July 24, 2023. The Master Plan is a long-range planning document providing direction for managing and developing parks and recreation facilities, programs, infrastructure, resources, and investments over the next 10-year period.

Administration is seeking Council endorsement on the funding allocation of the capital budget for 2024 project activities.

RECOMMENDATION:

Administration recommends proceeding to execute capital projects as supported by the Master Plan with the approved capital budget of \$180,000 (carry-forward from 2023):

- Newcastle Beach - sand, chain link fence, picnic tables;
- Ball Diamonds – repair fencing, safety capping, repair dugouts, repair in-field, gopher control;
- Outdoor Arena repairs/improvements – repair/paint rink boards, pickleball courts/nets, basketball hoops, horseshoe pits; and
- Dog Park expansion – extend fencing, dog park amenities.

DISCUSSION:

The Manager of Recreation, Arts & Culture has been taking the lead in implementing this initiative.

The Capital Budget Request carry-over will be used to complete the identified plan/recommendations of the Parks & Recreation Master Plan and they are as follows:

- | | |
|---|-----------|
| • Dog Park | \$30,000 |
| • Newcastle Recreation Area-Beach Improvement | \$100,000 |
| • Parks & Recreation Master Plan outcomes | \$50,000 |

Recreation, Arts & Culture Department continues working with Infrastructure Department in exploring other grant opportunities to support the Master Plan.

FINANCIAL IMPACT:

2024 Capital Budget Allocation & Project Plan				
PROJECT	Playgrounds Safety & Compliance	Newcastle Rink Restoration	New Castle & Rosedale Ball Diamonds	Newcastle Dog Park
Projected Completion Date	Mid-summer of 2024	Late Fall of 2024	Late Fall of 2024	Late Fall of 2024
Proposed Acquisition / Construction	<ul style="list-style-type: none"> • Safety & Compliance Audit • Parks & Playground enhancement • Certification Inspection • Surfacing, signage, equipment, etc. 	<ul style="list-style-type: none"> • Rink Boards • Pickleball lines • Pickleball nets • Permanent basketball nets • Ball hockey nets • New smart padlocks • Horseshoe pits • Newcastle Beach 	<ul style="list-style-type: none"> • Fencing/post replacement • Capping • Field restoration • Irrigation restoration • Shale • Backstop replacement • Bleacher replacement & restoration 	<ul style="list-style-type: none"> • Fencing expansion • Dog park amenities • Benches
Budgeted Expenditure	\$42,000	\$30,000	\$60,000	\$25,000
Contingency	\$8,000	\$5,000	\$5,000	\$5,000
Total Capital Allocation	\$50,000	\$35,000	\$65,000	\$30,000

STRATEGIC POLICY ALIGNMENT:

The endorsement on capital fund allocation supports the achievement of the Council's strategic priority to focus on projects as outlined in the Parks and Recreation Master Plan.

COMMUNICATION STRATEGY: Communications brief will be developed to advise the public of Master Plan outcomes & execution. Continue to meet with the Newcastle Beach Committee, Slo-Pitch, Drumheller Baseball and Girls Softball organizations on the progress of the improvements and timelines.

MOTION:
Councillor _____ moves that Council direct Administration to proceed with the 2024 projects identified in the Parks & Recreation Master Plan as Playgrounds Safety & Compliance, Newcastle Rink Restoration, Newcastle & Rosedale Ball Diamonds and Newcastle Dog Park.

Seconded:

Prepared By:

Reviewed By:

Approved By:



Rick Ladouceur

Rick Ladouceur
Manager of Recreation,
and Culture

Victoria Chan CPA, CGA, B, LL.M
Chief Financial Officer /
Director of Corporate and
Community Services

Darryl Drohomerski, CET
Chief Administrative Officer

REQUEST FOR DECISION

TITLE:	2024 Paid Parking Program
DATE:	February 5, 2024
PRESENTED BY:	Greg Peters, Director of Emergency & Protective Services
ATTACHMENTS:	Communication Plan - Timelines and Medians

SUMMARY:

In preparation for the May 1, 2024, launch date, EPS and the Communications Department have been meeting to update the website and work on a communications and operations plan. A detailed communications plan has been attached and outlines the anticipated plan moving forward. Prior to commencement of paid parking going live on May 1, 2024, Council will be briefed on the status and any developments since this report was delivered.

RECOMMENDATIONS:

Administration is recommending that the Paid Parking Program operates from May 1 to October 31, 2024. During this time, it is anticipated that Emergency and Protective Services will have extra personnel hired and educated to enforce the paid parking rules. It is our plan to have one officer dedicated to the area around the World's Largest Dinosaur and the Drumheller Memorial Arena to assist people in using and understanding the system. After Labour Day or once the seasonal staff have left and the expected decrease in calls for service, enforcement duties will be incorporated into their regular patrol. With the program operating for six full months, this will give us an opportunity to assess the program and report our findings to Council in the latter part of November 2024.

Parking Exemptions

For the first year of the paid parking program, Administration recommends not administering several exemptions in order to provide accurate grounds for evaluation moving forward. The only two programs that will allow for costs to be absorbed are the Residential Parking Permit and the HotSpot Moderated Permit.

Following the direction of Council, and so as not to impact those with recreation memberships and those hosting events, a HotSpot Moderated Permit option was explored. To offer free parking to those hosting meetings, conferences, weddings and other events, a discount code can be set up to exempt attendees from paying in the Badlands Community Facility parking lot for the duration of the event. This code can be set up to expire at the end of a month or on a monthly renewal schedule.

Administration recommends that, for the first year, exemptions only be granted to Drumheller residents who have registered for a Residential Parking Permit, and those who have obtained a HotSpot Moderated Permit.

Fifteen (15) Minute Parking

Offering the first 15 minutes free would accommodate drivers stopping and letting them monopolize spots that may otherwise go to others who may stay longer and possibly spend more. As most people using the recreation facilities are residents, the 15 minutes would not be applicable, and visitors are more likely to pay for the hour so they can check out the facility and other attractions in the vicinity of the BCF. The likelihood of a visitor receiving a ticket before they have an opportunity to pay is exceptionally low.

Adding a grace period impacts the integrity of the system and complicates enforcement. It is recommended that there be no 15-minute free parking.

DISCUSSION:

The purpose of the paid parking program is to generate revenue at tourist spots to assist with upgrades to infrastructure maintenance throughout the Drumheller Valley. Currently, maintenance and upgrades to infrastructure are primarily being funded by taxes paid by the residents of Drumheller. Taking into consideration taxes and utility rates, the residents of Drumheller are paying substantially more to use facilities than those who do not reside in Drumheller.

Inasmuch as this is the first year of the program to be run full time, it is inevitable there will be some growing pains and finding ways to operate efficiently within the Hotspot system. As the program goes completely in service on May 1, we will have reviewed all operations with Hotspot personnel and all protective services staff including seasonals will be trained to ensure the review process of contested matters is functional and open.

Our communications team has developed a plan that includes timelines and the mediums that will be used to ensure that the public are informed and educated regularly over the next four months. We are confident that with our recommendations and the communication strategy set, we will be able to successfully move forward positively with this endeavor.

FINANCIAL IMPACT:

The total transaction and revenue collected will be assessed after the program closes November 1, 2024.

STRATEGIC POLICY ALIGNMENT:

The Paid Parking Program will support financial sustainability and help offset costs to Drumheller taxpayers.

COMMUNICATION STRATEGY:

The Communications Strategy leading into the launch of the program will consist of a two-tiered approach – the first portion to raise awareness and to remind residents to register for Residential Parking Permits, and the second to reinforce the concepts associated with the enforcement aspect of the program. The Communications Department acknowledges that this program has many impacts, not only on the residents of the Drumheller Valley, but also on visitors, and is dedicated to ensuring that the roll out is as seamless as can be given the timeline and information provided.

The Communications Strategy will be comprised of the following steps and mediums and is broken down into a month-by-month basis:

1. January

January was utilized as a period of preparation in order to flush out what the communications plan would look like leading into the more active and tourist-heavy months.

2. February

Following the approval of the paid parking program, the Communications Department will update the Paid Parking landing page on drumheller.ca with the appropriate information. This will include removing mention of the pilot project, ensuring accurate details and providing information associated with the frequently asked questions. Within the month of February, it is also anticipated that the paid parking attendants' positions will be posted, and this will be reinforced on social media channels so as to fill the positions.

Throughout the month of February, passive advertising regarding the awareness portion of the program will be carried out. This will include messaging pertaining to the Residential Parking Permits and will utilize mediums such as the Town Page, TV monitors at the recreation facilities, announcements at Council Meetings, Two Minutes on the Town and social media campaigns.

3. March

Continuing into the month of March will be the passive advertising regarding the awareness. Previously mentioned mediums will continue to be utilized, though this month will allow the Communications Department the opportunity to appropriately gauge reception of the public and to shift as necessary.

An addition to the communications plan in this month will include the utility bill flyer, as well as a potential lunch and learn session and conversations with the senior lodges to provide some in-person support to residents who may need assistance with registering for the Residential Parking Permit.

4. April

The month of April will follow the same pattern as the previous months, though will begin to incorporate more information regarding the enforcement side of things. It is at this point that the Communications Department will look into building out hard copies of information pamphlets that could be provided at in-person events, activities and at the front desks of any public-facing space. This includes the Badlands Community Facility, Aquaplex, Town Hall and Visitor Information Centre.

5. May

May will be an integral part of the communications plan, as it will be the beginning of the events season, with Chainsaw Wizards and other activities taking place. All previously mentioned avenues and mediums will be utilized during this time, though there will be a push at this point across the socials to cater to the enforcement side of things and reach the visitor aspect. Throughout these final few months, conversations will be engaged and carried out with Travel Drumheller and the Chamber of Commerce in order to completely reach both the residential and visitor markets. These conversations will happen earlier on, but we will hope to see the real impacts of those conversations in these later months.

For a detailed outline, please refer to the attached two documents.

PROPOSED COUNCIL MOTIONS:

1. MOTION:

Councillor: _____ move that Council directs Administration to commence the Town of Drumheller paid parking program using the Hotspot Incorporated paid parking system at designated lots in Drumheller commencing May 1 and ending October 31, 2024.

Seconded:

2. MOTION:

Councillor: _____ move that Council directs Administration to administer parking exemptions to Drumheller residents as permitted under the Residential Parking Permit option within the Hotspot Incorporated paid parking system regulations and rules.

Seconded:

3. MOTION:

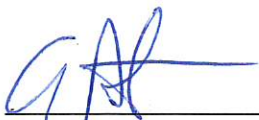
Councillor: _____ move that Council directs Administration to implement parking exemptions for persons having paid memberships or attending specified events at the Badlands Community Facility under the moderated permit option within the Hotspot Incorporated paid parking system regulations and rules.

Seconded:


4. MOTION:

Councillor: _____ move that Council directs Administration to operate the Hotspot Incorporated paid parking system within its existing regulations and rules and that a 15-minute free parking concession at any location in Drumheller not be part of any paid parking system or parking enforcement operation.

Seconded:

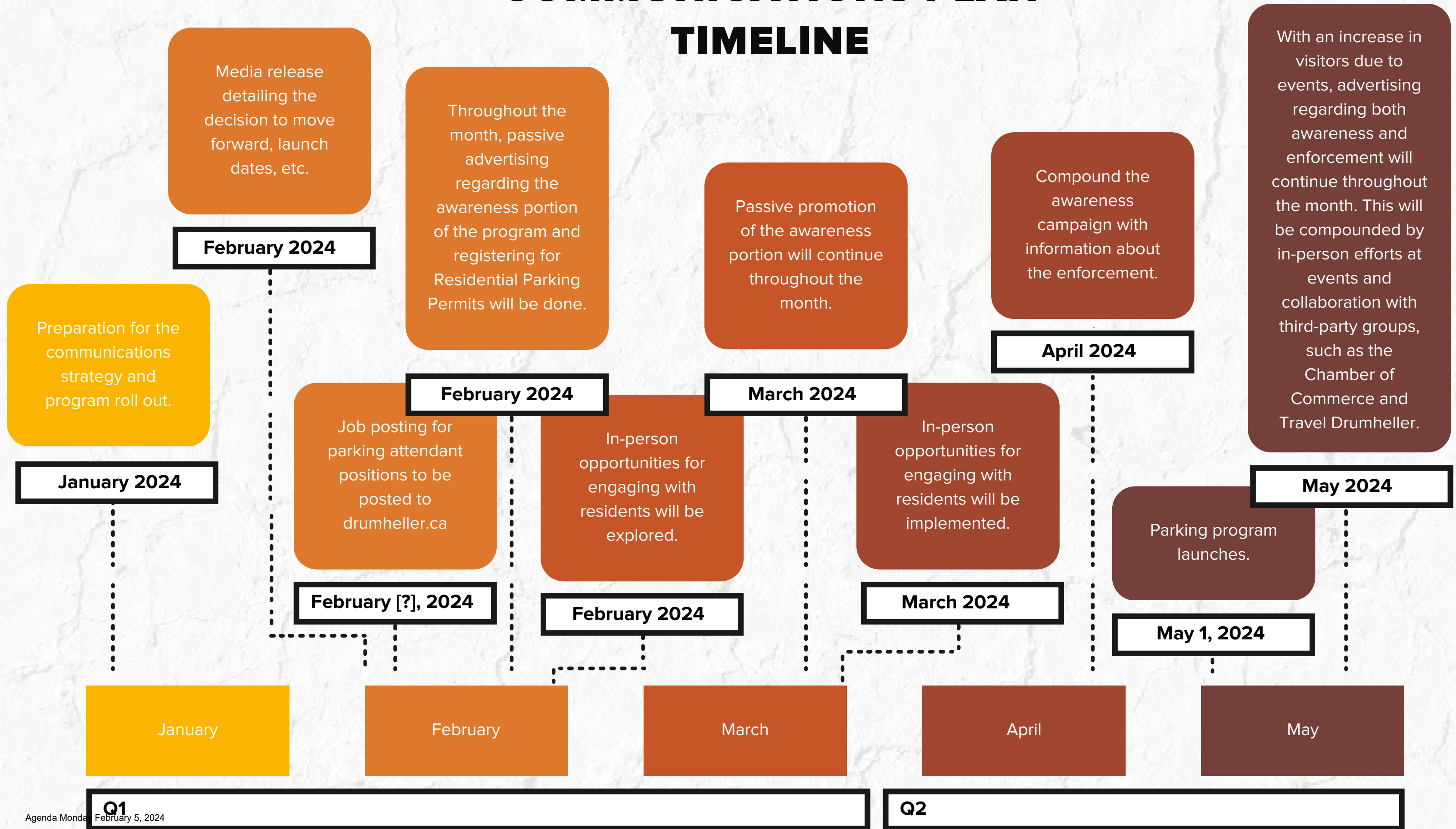


Prepared by:
Greg Peters
Director of Emergency & Protective Services



Approved by:
Darryl Drohomerski, C.E.T.
Chief Administrative Officer

COMMUNICATIONS PLAN TIMELINE



COMMUNICATIONS PLAN

COMMUNICATIONS MEDIUMS AT EACH PHASE

January 2024	February 2024	March 2024	April 2024	May 2024
Communications plan preparation	Town Page	Town Page	Town Page	Town Page
	Monitors at the recreation facilities	Monitors at the recreation facilities	Monitors at the recreation facilities	Monitors at recreation facilities
	Announcements at Council	Announcements at Council	Announcements at Council	Announcements at Council
	Two Mins on the Town	Two Mins on the Town	Two Mins on the Town	Two Mins on the Town
	Social media campaign	Social media campaign	Social media campaign	Social media campaign
	Media release	Lunch and learn opportunities	Lunch and learn opportunities	Utility bill flyer
	Updated landing page on drumheller.ca	Utility bill flyer	Utility bill flyer	Hard copy handouts at front desks at recreation facilities, VIC and at events
			Hard copy handouts at front desks at recreation facilities, VIC and at events	

REQUEST FOR DECISION

TITLE:	Award for Concrete Crushing for Stockpiling Request for Tender
DATE:	January 25, 2024
PRESENTED BY:	Kelcie Wilson, C.E.T., Capital Project Manager
ATTACHMENTS:	

SUMMARY:

The Town maintains a stockpile of concrete at the Drumheller Regional Landfill; these materials come to the Landfill as a result of local construction projects. The stockpile requires crushing to generate gravel, which is then used for various Town projects. On January 9, 2024, the Town of Drumheller posted a Request for Quotations for Concrete Crushing for Stockpiling on the bids&tenders, Alberta Purchasing Connections, and the Town of Drumheller websites as per Purchasing Policy C-02-17. On January 24, 2024, three (3) tender submissions were received and are summarized as follows:

COMAPNY	TOTAL PRICE (excluding GST)
Park Paving Ltd.	\$358,034.30
PME Inc.	\$455,976.79
Concrete Crushers Inc.	\$496,859.00

RECOMMENDATION:

It is Administration's recommendation that the Concrete Crushing for Stockpiling tender be awarded to Park Paving for the amount of \$358,034.30 exclusive of GST.

DISCUSSION:

Awarding this project to Park Paving Ltd. will allow the large stockpile of concrete to be crushed for use in Town projects. Not awarding the project at this time will negatively impact Town Projects that are currently relying on the material for work to be completed. Town projects relying on the crushed concrete material may incur additional costs if this material is not available. The stockpile will continue to increase throughout the construction season as a result of the Street Improvement Program and other projects.

FINANCIAL IMPACT:

The approved 2024 Capital Budget includes an allocation of \$200,000 for this work. An additional \$175,000.00 will need to be transferred from reserves to fully fund the work and contingencies. Portions of this budget will be used for quality control testing and confirming volumes once the project is completed.

WORKFORCE AND RESOURCES IMPACT:

Staffing resources required to complete this project will be minimal and will include project management time.

STRATEGIC POLICY ALIGNMENT:

This project aligns with the strategic priorities of fiscal responsibility and environmental protection. By crushing and re-using the concrete, the Town will not be purchasing "new gravel" and will not contribute to filling the Landfill with recyclable and re-usable materials.

COMMUNICATION STRATEGY:

The successful proponent will be notified through a Letter of Award and the unsuccessful proponent will receive a Letter of Non-Award.

COUNCIL MOTION:

MOTION:

Councillor: _____ moves that Council approve additional funds be allocated to the 2024 Concrete Crushing for Stockpiling capital project from Capital Reserves in the amount of \$175,000.00 to be utilized in addition to the existing capital project budget of \$200,000.00 for a total project budget of \$375,000.00.

Seconded:

MOTION:

Councillor: _____ moves that Council approve the award of the Concrete Crushing for Stockpiling tender to Park Paving Ltd.. for the amount of \$358,034.30 exclusive of GST.

Seconded:



Prepared by:
Kelcie Wilson, C.E.T.
Capital Project Manager



Reviewed by:
Kevin Blanchett
Acting Director of Infrastructure Services



Approved by:
Darryl Drohomerski
Chief Administrative Officer

REQUEST FOR DECISION

TITLE:	Drumheller Municipal Airport Courtesy Car
DATE:	January 28, 2024
PRESENTED BY:	Denis Dilworth Airport Manager
ATTACHMENTS:	

SUMMARY:

At their Regular meeting on January 15, 2024, the Drumheller Municipal Airport Commission (DMAC) passed a motion for members to begin soliciting donations for the purchase of an airport courtesy car with an upset limit of \$12,000.00. The courtesy car will be a vehicle permanently stationed at the Airport for use by visiting pilots to access the Drumheller Valley quickly and easily. There was a courtesy car stationed at the Airport previously, which has since been decommissioned due to the vehicle's condition. When it was in use, the courtesy car was utilized 87 times in 2022, and 67 times in the first half of 2023 before being decommissioned.

DMAC has already collected pledges towards the courtesy car totaling \$9,000.00. These funds will be used towards purchasing a suitable used vehicle. The donations include an advertising opportunity which will be decaded onto the vehicle. Early estimates for the cost of maintenance, registration, and insurance for the courtesy vehicle is in the range of \$4,000.00 - \$5,000.00 per year. These operating costs can be absorbed by the Airport's existing operating budget, with supplemental funds coming from donations.

RECOMMENDATION:

Administration recommends that Council approve adding a courtesy car to the Airport operating budget.

DISCUSSION:

The goal of the project is to purchase a courtesy car and insure it for use by visiting pilots to travel into Town and experience the Drumheller Valley's local attractions, restaurants, and activities. An indemnity waiver will be required prior to any approval being granted for use of the courtesy car limiting the Town's liability. This waiver will also indicate that users of the vehicle will be responsible for any charges such as tickets/fines, damages, third party claims etc., and that the vehicle must be returned with a full tank of fuel. Insurance will be purchased by the Town, but the courtesy vehicle policy will be separate from our fleet insurance. The courtesy car insurance costs will be aided by donations collected throughout the year both at the Airport and at special events.

FINANCIAL IMPACT:

Funding to purchase a vehicle will come from donations from local businesses and private citizens. The Airport budget can absorb the remaining registration, insurance, and maintenance costs which are estimated to be in the range of \$4,000.00 - \$5,000.00 depending on the type of vehicle purchased. Fuel will be purchased by the users, and in the past, fuel costs were not required to be supplemented by the Airport. At the time of this report, the Airport Manager has received insurance quotes for two different vehicles: a 2012 Dodge at \$1,256.00 and 2012 Toyota at \$1,534.00. These quotes have Denis Dilworth as the principal driver of the vehicle with the intention of getting a rough estimate before purchasing a vehicle.

WORKFORCE AND RESOURCES IMPACT:

Staffing resources required to complete this project will include sourcing the courtesy car, researching and implementing insurance on the vehicle, maintenance checks, and issuing the vehicle for use. The maintenance of the vehicle will be completed by the Town’s mechanic shop.

STRATEGIC POLICY ALIGNMENT:

This project aligns with the strategic goals of promoting and enhancing tourism in the Drumheller Valley and increasing traffic into Town from visiting pilots to Drumheller Municipal Airport.


COMMUNICATION STRATEGY:

Once the vehicle has been purchased, insurance is secured, and advertising is installed on the courtesy car, we will provide this information on: Foreflight, flightaware, and skyvector. This information will also be announced on the Town of Drumheller social media platforms and website.


COUNCIL MOTION:

MOTION:
Councillor: _____ moves that Council approve utilizing donated funds for the purchase of a vehicle for use as a courtesy car at the Drumheller Municipal Airport and that the courtesy car operating costs be added to the Airport operating budget.

Seconded:


Prepared by:
Denis Dilworth
Airport Manager


Reviewed by:
Kevin Blanchett
Acting Director of Infrastructure Services


Approved by:
Darryl Drohomerski
Chief Administrative Officer