



**TOWN OF DRUMHELLER  
COMMITTEE OF THE WHOLE MEETING**

**MINUTES**

TIME & DATE: 4:30 PM – Monday, March 11, 2024

LOCATION: Council Chambers, 224 Centre St and ZOOM Platform and  
[Live Stream on Drumheller Valley YouTube Channel](#)

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**IN ATTENDANCE**

Mayor Heather Colberg  
Councillor Patrick Kolafa  
Councillor Stephanie Price  
Councillor Tony Lacher  
Councillor Crystal Sereda  
Councillor Lisa Hansen-Zacharuk  
Councillor Tom Zariski (Via Zoom)

Chief Administrative Officer: Darryl Drohomerski  
Director of Corporate & Community Services: Victoria Chan  
Acting Director of Infrastructure: Kevin Blanchett  
Dir. of Emergency and Protective Services: Greg Peters  
Flood Mitigation Project Manager: Deighen Blakely  
Communication Officer: Bret Crowle  
Reality Bytes IT: David Vidal  
Recording Secretary: Mitchell Visser

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1. **CALL TO ORDER**

Mayor Colberg called the meeting to order at 4:30 PM

2. **OPENING COMMENTS**

Travel Drumheller Annual General Meeting (AGM) on Thursday, April 18<sup>th</sup> from 6:00 PM to 7:30 PM at the Badlands Amphitheatre. Board positions are available, interested individuals are encouraged to attend.

March 17<sup>th</sup> is St Patrick's Day, don't forget to "get you green on" and help the Town celebrate.

3. **ADDITIONS TO THE AGENDA**

No additions to the Agenda.

4. **ADOPTION OF AGENDA**

4.1 Agenda for Monday, March 11, 2024, Regular Council Meeting

M2024.103 Moved by Councillor Kolafa, Councillor Price  
that Council adopt the agenda for Monday, March 11, 2024, Committee of the Whole  
meeting as presented.

**CARRIED UNANIMOUSLY**

5. MEETING MINUTES

5.1 Minutes for February 12, 2024, Committee of the Whole meeting

Agenda Attachment: Committee of the Whole meeting – February 12, 2024 - Minutes

M2024.104 Moved by Councillor Lacher, Councillor Hansen-Zacharuk that Council approve the minutes for the February 12, 2024 Committee of the Whole meeting as presented.

CARRIED UNANIMOUSLY

6. COUNCIL BOARDS AND COMMITTEES

6.1 Minutes: Drumheller and District Solid Waste Association (DDWSA)

Agenda Attachments: Regular Meeting – December 14, 2023 – Minutes; Budget Meeting – December 14, 2023 – Minutes.

M2024.105 Moved by Councillor Kolafa, Councillor Hansen-Zacharuk that Council accept as information the Drumheller and District Solid Waste Association (DDWSA) regular meeting minutes of December 14<sup>th</sup>, 2023 and the budget meeting minutes of December 14<sup>th</sup>, 2023 as presented.

CARRIED UNANIMOUSLY

6.2 Minutes: Drumheller and District Seniors Foundation (DDSF)

Agenda Attachment: Regular Meeting – January 31, 2024 – Minutes.

M2024.106 Moved by Councilor Zariski, Councillor Sereda that Council accept as information the Drumheller and District Seniors Foundation (DDSF) regular meeting minutes of January 31, 2024 as presented.

CARRIED UNANIMOUSLY

7. DELEGATION

7.1 Alberta Environment and Protected Areas (EPA) – 2024 Provincial Drought Update

Agenda Attachment: Presentation

Todd Assen and Roger Ramcharita from Alberta Environment presented on the current drought situation in the Province of Alberta and the Red Deer River Basin.

## 7.2 Travel Drumheller – Resident Sentiment Survey

Julia Fielding, Executive Director and Lana Philips, Destination Development Plan Implementation Manager presented the Resident Sentiment Survey and provided an update on the Destination Development Plan.

The Travel Drumheller Annual General Meeting will be taking place on Thursday, April 18<sup>th</sup> at 6:00pm at the Badlands Amphitheatre. Board positions are available, interested individuals are encouraged to attend.

Agenda Attachment: Presentation

## 7.3 Drumheller & District Chamber of Commerce – 2024 Update

Lana Phillips, President and Heather Bitz, Executive Director, presented a 2024 update on the activities of the Drumheller and District Chamber of Commerce (DDCC)

The DDCC Annual General Meeting (AGM) will be taking place on Wednesday, March 27, 2024 at 7:00pm at the Badlands Community Facility (Hall C). The Chamber of Commerce is looking to fill (5) positions on the Board of Directions. The Chamber encouraged all interested individuals to attend.

Agenda Attachment: Presentation

## 8. REPORTS FROM ADMINISTRATION

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

CORPORATE AND COMMUNITY SERVICES DEPARTMENT

EMERGENCY AND PROTECTIVE SERVICES

INFRASTRUCTURE DEPARTMENT

### 8.2 Utilities Manager

#### 8.2.1 Presentation: Town of Drumheller Information on Drought Conditions

Bill Adams, Utility manager, presented on current drought conditions in the Town of Drumheller and in the Red Deer River Basin.

Agenda Attachment: Presentation

8.3 Utilities Manager, Capital Project Manager and Associated Engineering

8.3.1 Briefing Note: Water Distribution System Master Servicing Study

Kelcie Wilson, Capital Project Manager and Associated Engineering provided a high-level overview of the Water Distribution System Master Servicing Study.

Agenda Attachment: Briefing Note; Presentation; Water Master Servicing Study

8.3 Director of Infrastructure

8.3.1 Request for Direction: (Draft) Flag Pole Banner and Decorative Crosswalk Policy IS-C-01

The Mayor stated that, as this is a Committee of the Whole Meeting, the *Flag Pole Banner and Decorative Crosswalk Policy IS-C-01* is only being brought forward for discussion, and is not being voted on at this time. The Policy is being introduced to create a formal process for handling the increasing number of requests for installing flags and decorative crosswalks from members of the general public. The Mayor reiterated that Council has not viewed the Policy in advance, and that Council received the Policy at the same time as the general public. In order for the Policy to move forward, a vote will take place at a Regular Council Meeting.

Darryl Drohomerski, Chief Administrative Officer (CAO) provided an overview of the *Flag Pole Banner and Decorative Crosswalk Policy IS-C-01*.

Agenda Attachment: Request for Direction; (Draft) Policy IS-C-01

CORPORATE AND COMMUNITY SERVICES DEPARTMENT

8.4 Director of Corporate and Community Services

8.4.1 Request for Direction: Asset Retirement Obligation (ARO) Policy - Draft

Victoria Chan, Acting Chief Administrative Officer provided an overview of the draft Asset Retirement Obligation (ARO) policy.

Agenda Attachment: Request for Direction; (Draft) Policy CS-C-01

9. CLOSED SESSION

9.1 Strategic Development and Planning

FOIP 23 – Local public body confidences

FOIP 24 – Advice from Officials

FOIP 25 – Disclosure harmful to economic and other interests of a public body

M2024.107 Moved by Councillor Price, Councillor Hansen-Zacharuk that Council close the meeting to the public to discuss Strategic Development and Planning as per FOIP 23 – Local public body confidences, FOIP 24 – Advice from Officials and FOIP 25 – Disclosure harmful to economic and other interests of a public body.

CARRIED UNANIMOUSLY

Council closed the meeting to the public at 7:08 pm

M2024.108 Moved by Councillor Lacher, Councillor Hansen-Zacharuk that Council open the meeting to the public

CARRIED UNANIMOUSLY


Council opened the meeting to the public at 8:13 PM


10. ADJOURNMENT

M2024.109 Moved by Councillor Kolafa, Councillor Price that Council adjourn the meeting

CARRIED UNANIMOUSLY

Council adjourned the meeting at 8:13 PM

  
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MAYOR

  
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CHIEF ADMINISTRATIVE OFFICER

