



TOWN OF DRUMHELLER
REGULAR COUNCIL MEETING

AGENDA

TIME & DATE: 4:30 PM – Monday, July 8, 2024

LOCATION: Council Chambers, 224 Centre St and ZOOM Platform and
[Live Stream on Drumheller Valley YouTube Channel](#)

1. CALL TO ORDER

2. OPENING COMMENTS

3. ADDITIONS TO THE AGENDA

4. ADOPTION OF AGENDA

4.1 Agenda for the July 8, 2024 Regular Meeting of Council

Proposed Motion: That Council adopt the agenda for the July 8, 2024 Regular Meeting of Council as presented.

5. MEETING MINUTES

5.1 Minutes for the June 17, 2024, Regular Meeting of Council

[Regular Council Meeting – June 17, 2024 – Minutes](#)

Proposed Motion: That Council approve the minutes for the June 17, 2024, Regular Meeting of Council as presented.

6. COUNCIL COMMITTEES

6.1 Minutes: Drumheller and District Seniors Foundation

[Drumheller and District Seniors Foundations Meeting – May 23, 2024 - Minutes](#)

Proposed Motion: That Council accept as information the Drumheller and District Seniors Foundation (DDSF) May 23, 2024, regular meeting minutes as presented.

7. REPORTS FROM ADMINISTRATION

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

7.1 Chief Administrative Officer

7.1.1 Request-for-Decision: Bylaw #15.24

[Request-for-Decision](#)

[Bylaw #15.24 – Safety Codes Permit Bylaw \(3rd Reading\)](#)

[Bylaw #01.12 – Safety Codes Permit Bylaw \(Current\)](#)

Proposed Motion:

That Council gives Third Reading to Safety Codes Permit Bylaw #15.24.

7.1.2 Request-for-Decision: Bylaw #19.24

[Request-for-Decision](#)

[Bylaw 19.24 – Midland PUL 2](#)

Proposed Motion:

That Council gives First Reading to Bylaw #19.24 – Midland PUL 2.

Proposed Motion:

That Council gives Second Reading to Bylaw #19.24 – Midland PUL 2.

Proposed Motion:

That Council give unanimous consent for Third Reading of Bylaw #19.24 – Midland PUL 2.

Proposed Motion:

That Council gives Third and Final Reading to Bylaw #19.24 – Midland PUL 2.

7.1.3 Request-for-Decision: Bylaw #20.24

[Request-for-Decision](#)

[Bylaw 20.24 – Midland PUL 1](#)

Proposed Motion:

That Council gives First Reading to Bylaw #20.24 – Midland PUL 1

Proposed Motion:

That Council gives Second Reading to Bylaw #20.24 – Midland PUL 1

Proposed Motion:

That Council give unanimous consent for Third Reading of Bylaw #20.24 – Midland PUL 1

Proposed Motion:

That Council give Third and Final Reading to Bylaw #20.24 – Midland PUL 1

7.1.4 Request-for-Decision: Bylaw #21.24

[Request-for-Decision](#)

[Bylaw 21.24 – Midland ER 2](#)

Proposed Motion:

That Council gives First Reading to Bylaw #21.24 – Midland ER 2

Proposed Motion:

That Council gives Second Reading to Bylaw #21.24 – Midland ER 2

Proposed Motion:

That Council give unanimous consent for Third Reading of Bylaw #21.24 – Midland ER 2

Proposed Motion:

That Council give Third and Final Reading to Bylaw #21.24 – Midland ER 2

7.1.5 Request-for-Decision: Bylaw #22.24 – Cambria Road Closure

[Request-for-Decision](#)

[Bylaw #22.24 – Cambria Road Closure](#)

Proposed Motion:

That Council gives first reading to Bylaw #22.24 – Cambria 6th Avenue E Road Closure and set the Public Hearing date for Monday, August 12, 2024.

7.1.6 Request-for-Decision: Bylaw #19.22 – 9th St NW Road Closure

[Request-for-Decision](#)

[Bylaw #19.22 – 9th St NW Road Closure](#)

Proposed Motion:

That Council gives Second Reading to Road Closure Bylaw #19.22, as presented.

Proposed Motion:

That Council gives Third and Final Reading to Road Closure Bylaw #19.22, as presented.

7.2 Flood Resiliency Project Director

7.2.1 Request for Decision: Flood Grant Application

[Request-for-Decision](#)

8. CLOSED SESSION

8.1.1 Flood Mitigation Land Matters and Business Development

FOIP 17 – Third party personal privacy,

FOIP 23(1)(a) – Local public body confidences,

FOIP 25 (1)(c) – Disclosure harmful to economic and other interests of a public body,

FOIP 27(1)(a) – Privileged Information

Proposed Motion:

That Council close the meeting to the public to discuss Flood Mitigation Land Matters and Business Development as per FOIP 17 – Third party personal privacy, FOIP

23(1)(a) – Local public body confidences, FOIP 25 (1)(c) – Disclosure harmful to economic and other interests of a public body, FOIP 27(1)(a) – Privileged Information.

Proposed Motion:

That Council open the meeting to the public.

9. ADJOURNMENT

Proposed Motion: That Council adjourn the meeting.



TOWN OF DRUMHELLER
REGULAR COUNCIL MEETING

MINUTES

TIME & DATE: 4:30 PM – Monday, June 17, 2024

LOCATION: Council Chambers, 224 Centre St and ZOOM Platform and
[Live Stream on Drumheller Valley YouTube Channel](#)

IN ATTENDANCE

Mayor Heather Colberg

Councillor Patrick Kolafa

Councillor Stephanie Price

Councillor Tony Lacher

Councillor Crystal Sereda

Councillor Lisa Hansen-Zacharuk

Councillor Tom Zariski

Chief Administrative Officer: Darryl Drohomerski

Director of Corporate & Community Services: Victoria Chan

Acting Director of Infrastructure: Kevin Blanchett

Dir. of Emergency and Protective Services: Greg Peters

Flood Mitigation Project Manager: Deighen Blakely (Remote)

Communications Officer: Erica Crocker

Reality Bytes IT: David Vidal

Recording Secretary: Mitchell Visser

1. CALL TO ORDER

Mayor Colberg called the meeting to order at 4:30 PM.

2. OPENING COMMENTS

The Canada Day Parade will be taking place on July 1st 2024. The theme of the parade will be "Dinosaur Capital of the World." The Parade will also be celebrating the 100th anniversary of the Drumheller Rotary Club. The Parade starts at 10:00am on 8th Street East and ends at the 7/11. Everyone who has a dinosaur costume is welcome to walk at the end of the Parade. Anyone who wants to have a float is welcome in the parade. Reminder to keep children off the road.

Canada Day Events will start at 7:00am with the Kinsman Pancake Breakfast. O Canada and Opening Remarks will be at 2:00PM At the Worlds Largest Dinosaur. There will be events throughout the rest of the day. Thank you to the Drumheller Recreation Staff who take the lead on all Canada Day Events. All information will be on our website and our Facebook page regarding Canada Day Events

Thank you to everyone who has attended Coffee with Council over the past few months. Council will be taking a summer break and will be coming back in the fall.

Darryl Drohomerski welcomed back Ericka Crocker from maternity leave and welcomed Jared Brounstein who has joined the Town of Drumheller staff.

Council announced that there will be a special meeting on June 27th, 2024 at 1:00 PM in the Council Chambers to review and approve the 2023 Audit Report.

3. ADDITIONS TO THE AGENDA

No Additions to the Agenda.

4. ADOPTION OF AGENDA

4.1 Agenda for June 17, 2024 Regular Council Meeting

M2024.206 Moved by Councillor Lacher, Councillor Kolafa that Council adopt the agenda for the June 17, 2024, Regular Council meeting as presented.

CARRIED UNANIMOUSLY

5. MEETING MINUTES

5.1 Minutes for the June 03, 2024 Regular Council Meeting

Agenda Attachment: Regular Council Meeting – June 03, 2024 – Minutes

M2024.207 Moved by Councillor Kolafa, Councillor Price That Council approve the minutes for the June 03, 2024 Regular Meeting of Council as presented

CARRIED UNANIMOUSLY

6. REPORTS FROM ADMINISTRATION

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

6.1 Flood Resiliency Project Director
Timestamp: [8:00](#)

6.1.1 Request-for-Decision: Resolution for Expropriation of a Partial Parcel for Berm Construction affecting Lot 7, Plan 9911430
80 Railway Avenue, Rosedale

Agenda Attachments: Request-for-Decision; Resolution to Expropriate; Notice of Intention to Expropriate; Parcel Map – Schedule 'A'

M2024.208 Moved by Councillor Hansen-Zacharuk, Councilor Zariski That Council approve the Resolution for Expropriation and Notice of Intention to Expropriate pertaining to a portion of land described as Lot 7, Plan 9911430; Title Number 171 233 365

CARRIED UNANIMOUSLY

6.2 Chief Administrative Officer

Timestamp: [11:53](#)

6.2.1 Request-for-Decision: Bylaw 18.24

Agenda Attachments: Request-for-Decision; Bylaw 18.24 - Midlandvale Community Hall Road Closure

M2024.209 Moved by Councillor Price, Councillor Sereda
That Council give first reading to Midlandvale Community Hall Road Closure Bylaw #18.24 and set the Public Hearing date for July 22, 2024.

CARRIED UNANIMOUSLY

6.2.2 Request-for-Decision: Bylaw #15.25

Agenda Attachments: Request-for-Decision; Bylaw #15.25 – Safety Codes Permit Bylaw (2nd Reading); Bylaw #01.12 – Safety Codes Permit Bylaw (Current)

M2024.210 Moved by Councillor Lacher, Councillor Kolafa
That Council give 2nd reading to Safety Codes Bylaw #15.24 as amended

CARRIED UNANIMOUSLY

EMERGENCY AND PROTECTIVE SERVICES

6.3 Acting Director of Emergency and Protective Services

Timestamp: [20:03](#)

6.3.1 Briefing: Paid Parking

6.3.2 Request-for-Decision: HS-C-01 – Health and Safety Policy

Agenda Attachments: Request-for-Decision; HS-C-01 – Health and Safety Policy (Proposed); C-09-21 – Health and Safety Policy (Current)

M2024.211 Moved by Councillor Sereda, Councillor Hansen-Zacharuk
that Council adopt the Health and Safety Policy HS-C-01

CARRIED UNANIMOUSLY

CORPORATE AND COMMUNITY SERVICES

6.4 Manager of Recreation, Arts and Culture

Timestamp: [33:36](#)

6.4.1 Request-for-Decision: Drumheller Sports Council Task Force Participants

Agenda Attachments: Request-for-Decision

M2024.212 Moved by Councilor Zariski, Councillor Hansen-Zacharuk
That Council appoint the following individuals to the Drumheller Sports Council Task Force for the purpose of the development of the terms and reference, and the establishment of the Sports Council, for the duration of the Drumheller Sports Council Task Force, or until December 31, 2024:

Linda Traquair, Robert Visser, Kristi Murphy, Debra Walker, Rachel Graf, Ken Fournier, Krymsen Suelzle, Melanie Hardy and Blair Christianson

CARRIED UNANIMOUSLY

7. CLOSED SESSION

7.1.1 Third-Party Agreements and Strategic Planning

FOIP 16 – Disclosure harmful to business interests of a third party

FOIP 23 – Local public body confidences

FOIP 24 – Advice from Officials

FOIP 25 – Disclosure harmful to economic and other interests of a public body

M2024.213 Moved by Councillor Lacher, Councillor Price

That Council close the meeting to the public to discuss Third-Party Agreements and Strategic Planning as per FOIP 16 – Disclosure harmful to business interests of a third party; FOIP 23 – Local public body confidences; FOIP 24 – Advice from Officials and FOIP 25 – Disclosure harmful to economic and other interests of a public body.

CARRIED UNANIMOUSLY

Council closed the meeting to the public at 5:09 PM

M2024.214 Moved by Councillor Lacher, Councillor Price

That Council open the meeting to the public

CARRIED UNANIMOUSLY

Council opened the meeting to the public at 6:45 PM

8. ADJOURNMENT

M2024.215 Moved by Councilor Zariski, Councillor Sereda

That Council adjourn the meeting

CARRIED UNANIMOUSLY

Council adjourned the meeting at 6:45 PM

MAYOR

CHIEF ADMINISTRATIVE OFFICER

DRAFT

DRUMHELLER AND DISTRICT SENIORS' FOUNDATION

REGULAR BOARD MEETING May 23, 2024

PRESENT: TOM ZARISKI, STEVE WANNSTROM, M'LISS EDWARDS, MARY TAYLOR, MELANIE GRAFF, GLENDA YOUNGBERG

1.0 CALL TO ORDER

Meeting called to order at 4:00 by Tom Zariski

2.0 APPROVAL OF AGENDA

Motion by Mary Taylor to approve the agenda.

Seconded by Steve Wannstrom

CARRIED

3.0 Cory Leniuk from JMAA Architect schematic report presentation of plans for the Sunshine Lodge new kitchen.

4.0 MINUTES

4.01 Motion by M'Liss Edwards to approve the April 18, 2024, Regular Meeting Minutes.

Seconded by Mary Taylor

CARRIED

5.0 REPORTS

5.01 Administrator Report on file.

5.02 Managers attended and gave their oral reports.

5.03 Financial Reports

Motion by Mary Taylor to accept the financial reports for April 2024.

Seconded by M'Liss

CARRIED

6.0 CORRESPONDENCE

6.01 *Email MOTION* by Tom Zariski to approve flooring quote #1, from Generations Flooring for the Sunshine lodge hallway carpet replacement.

***SECONDED* by Steve Wannstrom**

CARRIED

7.0 UNFINISHED BUSINESS

none

8.0 NEW BUSINESS

8.01 Discussion on Sunshine kitchen plans. Cory will get an estimate on renovation of the old existing kitchen with expansion. Glenda to get costs on portable kitchens to use while the existing kitchen is being renovated.

8.02 Accreditation for Hillview, Board Governance portion Chapter 1, discussion.

8.03 Motion by M'Liss Edwards to rescind policy 3.25 Covid19 Visitor and Resident Regulations.

Seconded by Mary Taylor

CARRIED

8.04 Motion by Steve Wannstrom to approve Hillview sidewalk and landscaping quote from North Lake Contracting up to \$35,000.

Seconded by Mary Taylor

CARRIED

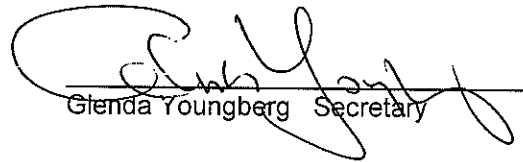
9.0 Motion by Mary Taylor to go In Camera at 6.06pm
Seconded by M'Liss Edwards CARRIED
Motion by M'Liss Edwards to return to regular meeting at 6:16pm
Seconded by Steve Wannstrom CARRIED

Motion by Steve Wannstrom to adjourn the meeting

NEXT MEETING June 27, 2024, at 4pm



Tom Zariski Chairman



Glenda Youngberg Secretary

REQUEST FOR DECISION

TITLE:	Safety Code Bylaw #15.24 (3rd Reading)
DATE:	July 3, 2024
PRESENTED BY:	Darryl Drohomerski, C.E.T., CAO
ATTACHMENTS:	Safety Code Bylaw #15.24 (3rd Reading) Safety Code By-law #01.12

SUMMARY:

On June 17, 2024, Administration presented the 2nd reading for the Safety Codes Bylaw #15.24 to Council. Upon the 2nd reading Council did propose a request for some changes to Bylaw #15.24 at the meeting of June 17, 2024.

Since 2nd reading, Administration is recommending the following amendments:

Section	Description	Type of Change
5.2	The requirement for a building permit can be decided at the discretion of the Development Authority. To omit confusion with the provisions for a building permit, the removal of the subsections will require all building undertakings to be issued a building permit, at the discretion of the Development Authority.	Addition

RECOMMENDATION:

Council gives 3rd reading to Safety Codes Bylaw #15.24.

DISCUSSION:

Administration reviewed all requests made from Council on June 17, 2024, discussion with the Permit Issuers and Planning and Development Department for the changes to Safety Codes Bylaw #15.24.

The Development Authority can decide if a building permit needs to be issued based on the applicant's information and plans. This ensures that applicants who are unsure whether they need a permit still go through the application process. The Development Authority can then review the details and make an informed decision.

FINANCIAL IMPACT:

The updating of this Bylaw will help streamline administrative processes and make the Safety Code experience more effective for the customers and staff..

STRATEGIC POLICY ALIGNMENT:

Changes align with the goals established in the Municipal Development Plan and the Drumheller Valley Housing Strategy.

COMMUNICATION STRATEGY:

After 3rd and final reading, the Bylaw will be updated on our website, internal staff will be notified of the change and the planning and development webpage will be updated to reflect the changes in the Bylaw.

MOTION:

That Council give 3rd and Final reading to Safety Codes Bylaw #15.24.

Connor Schweder

Prepared by:
Administrative Intern



Approved by:
Darryl Drohomerski, C.E.T.
Chief Administrative Officer

TOWN OF DRUMHELLER
BYLAW NUMBER 15.24
DEPARTMENT: DEVELOPMENT AND PLANNING

A BYLAW OF THE TOWN OF DRUMHELLER IN THE PROVINCE OF ALBERTA, TO
REGULATE THE PROVISIONS OF THE SAFETY CODES ACT FOR THE PURPOSE OF
PERMITTING AS AN ACCREDITED MUNICIPALITY

WHEREAS, the Town of Drumheller has been designated as an accredited municipality by the Safety Codes Council of Alberta to administer and enforce the *Safety Codes Act*, RSA 2000, c S-1, and the codes established pursuant to this Act;

AND WHEREAS, pursuant to Section 66 of the *Safety Codes Act*, RSA 200, c S-1 an accredited municipality may pass bylaws respecting minimum maintenance standards for buildings and structures, fees for anything issued or any material or service provided, and respecting the carrying out of the power and duties of an accredited municipality;

AND WHEREAS, pursuant to Section 7 of the *Municipal Government Act*, RSA 2000, c M-26, a council may pass bylaws for municipal purposes respecting the following matters: the safety, health and welfare of people and the protection of people and property and for any services provided by or on behalf of the municipality;

AND WHEREAS, pursuant to Subsection 8(b) of the *Municipal Government Act*, RSA 2000, c M-26, a council may pass bylaws to deal with any development, activity, industry, business or thing in different ways, divide each of them into classes and deal with each class in different ways;

AND WHEREAS, pursuant to Subsection 8(c) of the *Municipal Government Act*, RSA 2000, c M-26, a Council may pass bylaws to provide for a system of licences, permits or approvals.

NOW THEREFORE, THE COUNCIL OF THE TOWN OF DRUMHELLER, DULY
ASSEMBLED, ENACTS AS FOLLOWS:

1. SHORT NAME

1.1 This Bylaw shall be cited as the "Safety Codes Permit Bylaw".

2. DEFINITIONS

2.1 For the purposes of the Bylaw, the following definitions shall apply:

- a) "**Act**" means the *Safety Codes Act*, RSA 2000, c S-1, as amended from time to time and successor legislation;
- b) "**Bylaw**" means the Safety Codes Permit Bylaw;
- c) "**Construction Value**" means a total cost of all labour and materials required to build or construct the project for which the permit is requested or issued;

- d) “**Fee Schedule**” means the Town of Drumheller Fees, Rates and Charges Bylaw 01.24, as amended from time to time, and its successor legislation;
- e) “**Master Electrician**” means a person who is a holder of a Master Electrician Certificate issued by the Board of Certification;
- f) “**Occupancy**” means the use of intended use of a building or any part of a building for the shelter or support of individuals, animals, or property;
- g) “**Owner**” means a person who has care and control of an **undertaking** and includes a lessee, a person in charge, and a person who holds out that the person has the powers and authority of ownership, or who at the time being exercises the power and authority of ownership;
- h) “**Quality Management Plan**” means the Quality Management Plan for the **Town**;
- i) “**Quality Management Plan Manager**” means an employee of the **Town** responsible for the administration of the **Quality Management Plan**;
- j) “**Permit**” means the written authorization from the **permit issuer** to perform work regulated by this **Bylaw**, and may include permits for building, gas, electrical, plumbing, and private sewage;
- k) “**Permit Issuer**” means a **Safety Codes Officer** or a **person** designated to issue **permits** pursuant to the **Act**;
- l) “**Person**” means an individual, partnership, association, corporation, organization, business, cooperative, trustee, executor, administrator, or legal representative;
- m) “**Regulations**” means any regulations passed pursuant to the **Act**, including any codes adopted in such regulations;
- n) “**Safety Codes Officer**” means a certified building, electrical, plumbing, gas, or private sewage Safety Codes Officer pursuant to the **Act** and **Regulations** who is employed either by the **Town** or an accredited agency, contracted by the **Town**, to enforce the **Act**;
- o) “**Single-Family Dwelling**” means a house used or intended to be used by the **owner** of the building with habitable spaces;
- p) “**Skilled Trades and Apprenticeship Education Act**” means the *Skilled Trades and Apprenticeship Education Act*, SA 2021, c S-7.88, as amended from time to time and successor legislation;
- q) “**Town**” means the Town of Drumheller, a municipal corporation in the Province of Alberta, and includes the area contained within the corporate boundaries of the Town, as the context may require; and,
- r) “**Undertaking**” means the construction of a thing, control or operation of a thing, and process or activity to which the **Act** applies.

3. INTERPRETATION

- 3.1 Unless otherwise defined herein, the definitions contained in the **Act** and **Regulations** shall have a similar meaning in this **Bylaw**.
- 3.2 Nothing in this **Bylaw** relieves a **person** from complying with any provision of any federal, provincial, or municipal law or regulation or any requirement of any lawful **permit**, order or licence.
- 3.3 The issuance of **permits**, or the carrying out of any inspections pursuant to this **Bylaw**, shall in no way be construed as a warranty by the **Town** of the fitness or suitability of any plans, designs or construction to meet the **owner's** purposes.
- 3.4 Each provision of this **Bylaw** is independent of all other provisions and if any provision is declared invalid for any reason by a court of competent jurisdiction, all other provisions of this **Bylaw** remain valid and enforceable.
- 3.5 In this **Bylaw**, words in the singular include the plural and words in the plural include the singular.

4. SCOPE

- 4.1 This **Bylaw** applies to the issuance of **permits** respecting:
- a) The construction, demolition, installation, alteration, repair, and removal of a building within the **Town**;
 - b) **Occupancy** or change in use of any building regulated by the **Act** within the **Town**; and,
 - c) The installation, alteration, or repair of electrical, plumbing, and gas equipment and systems regulated by the **Act** within the **Town**.

5. PERMITS REQUIRED

- 5.1 A **person** shall not start any **undertaking** for which a **permit** is required pursuant to the **Act**, the **Regulations**, or this **Bylaw** unless a valid and subsisting permit has been issued and is in effect.
- 5.2 A building **permit** is required to carry out work for any excavation, construction, change in **occupancy**, relocation, alteration, addition, repair, and demolition of any building or structure, **at the discretion of the Development Authority**.
- 5.3 An electrical **permit** is required to install, alter, or add to an electrical system except for:
- a) Communication systems;
 - b) Electrical installations to which the CSA Standard CAN/CSA M421-00(R2000) The Use of Electricity in Mines applies;
 - c) Electrical installations related to an elevating device;
 - d) Extra low voltage, Class 2 electrical circuits unless they are for any of the following:
 - i. safety control;

- ii. locations described as hazardous in the Electrical Code;
 - iii. electro-medical purposes; and,
 - iv. lighting.
- e) The replacement of electrical equipment with units of a similar type if the replacement is made for the purpose of maintaining the system and does not modify the ratings or characteristics of the electrical installation.
- 5.4 A plumbing or private sewage **permit** is required to install, renew, or change any plumbing equipment or system except for:
- a) Repairs or maintenance of a plumbing system or private sewage system; or,
 - b) The replacement of any fixture, water heater, faucet, valve, septic tank, or cistern provided there is no change to the piping system.
- 5.5 A gas **permit** is required to install, alter, or make an addition to any gas installation except:
- a) The replacement of a gas dryer or gas range if there is no design change made to the gas piping and venting system;
 - b) Connection of a residential water heater or residential heating appliance with a similar type;
 - c) Relocation, by a gas utility provider, of a meter from interior to the exterior of a building; or,
 - d) New or replacement of a liquified petroleum tank with a capacity of not more than 300 litres including service line.
- 5.6 Notwithstanding this Section, if there is imminent serious danger to **persons** or property because of any thing, process or activity to which the **Act** applies or because of a fire hazard or risk of an explosion, a **person** may, without a **permit**, start an **undertaking** for which a **permit** is required pursuant to this **Bylaw** but that **person** must apply for a permit as soon as the danger, fire hazard or risk of explosion has been remedied.

6. PERMIT ELIGIBILITY

6.1 A **permit issuer** may issue a **permit** in the building discipline to the following:

- a) A **person** having the appropriate certificate to carry out the **undertaking** as required by the **Skilled Trades and Apprenticeship Education Act**;
- b) An **owner** who resides or intends to reside in a **single-family dwelling** for the installation of building systems in the dwelling; or,
- c) An **owner's** agent.

6.2 A **permit issuer** may issue a **permit** in the electrical discipline to the following:

- a) A **master electrician** for any electrical system within the scope of the **master electrician's** certification;
- b) A restricted **master electrician** for any electrical system within the scope of the restricted **master electrician's** certification;
- c) A rural wireman for an electrical undertaking in a residence, farm building or similar structure, in an area of Alberta prescribed by an administrator, if the service ampacity does not exceed 100 amperes and 300 volts single phase;
- d) An **owner** who resides or intends to reside in a **single-family dwelling** for the installation of building systems in the dwelling;
- e) An **owner** of a farm building served by a single-phase electrical system;
- f) An **owner**, operator or designate of a power line construction company or an electrical utility for the construction of an overhead or underground power system governed by the Alberta Electrical Utility Code; and,
- g) A sign installation technician to perform electrical undertakings within the scope of the technician's duties as permitted by the **Skilled Trades and Apprenticeship Education Act**.

6.3 A **permit issuer** may issue a permit in the gas discipline to the following:

- a) A gasfitter as defined in the **Skilled Trades and Apprenticeship Education Act**;
- b) An **owner** who resides or intends to reside in a **single-family dwelling** if the gas system serves the dwelling;
- c) An **owner** of a farm building if the gas system serves the farm building;
- d) A **person** who has satisfactorily completed a course of training acceptable to the Administrator for the installation of liquefied petroleum tanks;
- e) A **person** who has satisfactorily completed a course of training acceptable to the Administrator for the installation of natural gas secondary lines; or,
- f) A sheet metal worker as defined in the **Skilled Trades and Apprenticeship Education Act** if the **permit** is for the replacement of a furnace in a **single-family dwelling** including, if applicable, the replacement of the gas piping downstream of the shut off valves for the furnace.

6.4 A **permit issuer** may issue a **permit** in the plumbing discipline to the following:

- a) A plumber as defined in the **Skilled Trades and Apprenticeship Education Act**;
- b) An **owner** who resides or intends to reside in a **single-family dwelling** if the plumbing system serves the dwelling;
- c) An **owner** of a farm building if the plumbing system serves the farm building; or,

- d) A **person** holding a valid private sewage installer certificate of competency, in respect of a portion of a plumbing system that is:
 - i. located outside the building; or,
 - ii. required for the treatment, flow control or pressure delivery of wastewater from a plumbing system that discharges into a municipal sewage collection system.

6.5 A **permit issuer** may issue a **permit** in the private sewage discipline to the following:

- a) A certified private sewage system installer;
- b) an **owner** who resides or intends to reside in a **single-family dwelling** for any private sewage system if the private sewage system serves the dwelling; and,
- c) an **owner** of a farm building for any private sewage system if the private sewage disposal system serves the farm building.

7. PERMIT APPLICATION

7.1 In addition to to any other requirement, every **person** applying for a **permit** pursuant to the **Act**, the **Regulations**, or this **Bylaw** must provide to the **permit issuer**:

- a) A completed application for the appropriate discipline;
- b) Plans and specifications as required by the **permit issuer**;
- c) The **construction value** of the proposed **undertaking**;
- d) Any fees or charges outlined in the **fee schedule**; and,
- e) Any additional information deemed necessary by the **permit issuer** for purposes of evaluation or processing of the application.

8. ISSUANCE OF PERMIT

8.1 The **permit issuer** shall issue a **permit** pursuant to the **Act**, the **Regulations**, or this **Bylaw** only when:

- a) The **undertakings** described in the permit application, meets the requirements of the **Act**, the **Regulations**, and this **Bylaw**;
- b) The plans and specifications submitted in the application meet the requirements of the **Act**, the **Regulations**, and this **Bylaw**; and,
- c) Any outstanding fees and charges as outlined in the **fee schedule** are paid in full.

8.2 The **permit issuer** may place a valuation on any **undertakings** for the purpose of calculating the required fee.

8.3 The **permit issuer** may impose any terms and conditions on any **permit** issued under this **Bylaw** as are deemed necessary to ensure compliance with the purpose and intent

of the **Act**, this **Bylaw**, and any other legislative requirements.

9. PERMIT HOLDER OBLIGATIONS

9.1 A **person** to which a **permit** has been issued must:

- a) Comply with the terms and conditions of the **permit**;
- b) Call for inspections as outlined in the **Town's Quality Management Plan** and the **permit** conditions;
- c) Comply with all inspection conditions and recommendations;
- d) Undertake the construction, process, or activity in accordance with the **Act**, the **Regulations**, and this **Bylaw**;
- e) Make at their own expense, the tests necessary to prove compliance with a **permit** or this **Bylaw** and shall promptly file a copy of all such tests or inspection reports with the appropriate **Safety Codes Officer**;
- f) Ensure that all approved plans and specifications are available at the construction site at all reasonable times for inspection by a **Safety Codes Officer**;
- g) Ensure that a **permit** for the building discipline is posted, or other identified at the construction site;
- h) Be responsible for any cost to repair any damage to public property or works located that occur as a result of the **undertaking** for which the **permit** was required; and,
- i) Ensure the civic address for the property for which the **permit** was issued is clearly visible from the roadway to which the property is address.

10. REVISIONS & RE-EXAMINATION

10.1 The **permit issuer** may accept a revision to the construction for which a **permit** has been issued and determine the appropriate fee to be charged for the service.

10.2 Documents submitted with an application for a **permit** are incomplete or contain errors or omissions, the application may be rejected by the **permit issuer**. The documents may be re-submitted for further re-examinations upon payment in full of the required fee.

10.3 Any documents submitted which are incomplete and do not form the basis of the **permit** issued may be destroyed by the **permit issuer**.

11. TRANSFER

11.1 A **person** shall not transfer a **permit** to any other **person** unless the transfer has been authorized in writing by the **permit issuer**.

12. REFUSAL TO ISSUE, SUSPENSION, OR CANCELLATION

12.1 In addition to any powers pursuant to the **Act**, the **permit issuer** may refuse to issue a **permit**, and the **Safety Codes Officer** may revoke, suspend, or cancel a **permit** that has been issued, if:

- a) An addition or alteration is made to an ongoing **undertaking** which renders it unsafe or reduces the level of safety below that which is intended in the **Act** or this **Bylaw**;
- b) The **permit** was issued on the basis of incorrect, inadequate or insufficient information;
- c) Payment in full has not been received for any applicable fee outlined in the **fee schedule**;
- d) There is a contravention of any condition under which the **permit** was issued; or,
- e) The **permit** was issued in error.

13. PERMIT TERM AND EXTENSION

13.1 A **permit**, other than an **occupancy permit**, shall expire according to the expiry date, and terms and conditions set in the **permit**.

- a) In the absence of an expiry date, a **permit** will expire in conformance with the **Act** and **Regulations**.

13.2 A **permit issuer** may extend a **permit** for a fixed period of time that they consider appropriate, if:

- a) A written request from the permit holder is submitted;
- b) The required fee outlined in the **fee schedule** is paid in full; and,
- c) The existing **permit** has not been closed, expired, or revoked.

13.3 A **permit** that has expired may be reinstated by the **permit issuer** at the written request of the applicant within 30 days of expiry of the **permit** provided that:

- a) No changes are made to the original **undertaking** originally applied for; and,
- b) The required fee outlined in the **fee schedule** have been paid in full.

13.4 A closed **permit** may be re-opened in the following circumstances:

- a) The **permit** was closed in error;
- b) Within thirty (30) days after the **permit** was closed, provided the **permit** has not expired; or,
- c) At the **permit issuer's** sole discretion if the **permit** has been closed for more than thirty (30) days.

14. OCCUPANCY PERMIT

14.1 No **person** shall occupy, or allow the **occupancy** of, or use of, any building or portion thereof until:

- a) A final inspection has occurred in all applicable disciplines; and
- b) The building **Safety Codes Officer** has deemed the building or portion thereof ready to use or occupy via a final inspection report.

14.2 No **person** shall allow a change in use, tenancy or the **occupancy** classification is permitted without approval of a building **Safety Codes Officer**.

14.3 A **Safety Codes Officer** shall have the right to inspect the **occupancy permit** at any reasonable time.

15. INSPECTIONS

15.1 Any inspection conducted by the **Safety Codes Officer** shall be conducted in accordance with the **Town's Quality Management Plan**.

16. FEES AND BONDS

16.1 Every application for a **permit** required pursuant to this **Bylaw** must be accompanied by any applicable fees or charges as outlined in the **fee schedule**.

16.2 If any **undertaking** is commenced prior to a **permit** being issued pursuant to this **Bylaw**, the amount payable for the **permit** shall be double the cost of the fee as outlined in the **fee schedule**.

16.3 An additional fee is payable if an additional inspection is required for any of the following reasons:

- a) The municipal address of the parcel for which the **permit** was issued is not displayed; or,
- b) When an inspection has been previously arranged, and:
 - i. the **Safety Codes Officer** is unable to access the building during the scheduled inspection;
 - ii. the **undertaking** is not ready for an inspection upon arrival of the **Safety Codes Officer**, or,
 - iii. A previously identified deficiency has not been corrected.

16.4 The **Quality Management Plan Manager** may require a **person** to file a bond prior to the issuance of any **permit**.

- a) Any bond required pursuant to this Section must be in the form and amount satisfactory to the **Quality Management Plan Manager** and shall be issued by a licensed Alberta bond issuer.

17. REFUNDS

17.1 A **person** who has paid a fee for a **permit** may cancel, withdraw or surrender the **permit** to the **permit issuer**, and make an application in writing for a refund.

- a) The **Town** will maintain a holdback of 50% for any refunds issued.
- b) The Safety Code Levy is non-refundable regardless of amount.
- c) No refund of a fee shall be made if:
 - i. the **permit** has been revoked or has expired;
 - ii. the **occupancy**, relocation, construction, or demolition of the building or the installation of the mechanical equipment systems has commenced;
 - iii. an extension of the **permit** has been granted; or,
 - iv. an inspection has been completed.

18. SAFETY CODE OFFICER AUTHORITY

18.1 A **Safety Codes Officer** may exercise any and all powers given to him or her under the **Act**, and without restricting the generality of the foregoing is empowered to order:

- a) The removal or demolition of any building or part thereof constructed in contravention of this **Bylaw**;
- b) The removal or disconnection of any electrical, plumbing, or gas work **undertaken** in contravention of this **Bylaw**; and,
- c) The cessation of any **occupancy** if any unsafe condition exists because of work being **undertaken** or not completed.

19. OFFENCE

19.1 Any **person** who contravenes the **Act** or regulations made pursuant thereto, including this **Bylaw**, shall be guilty of an offence under the **Act**.

20. GENERAL

20.1 The onus of proving that the **permit issuer** has issued a **permit** in relation to any **undertaking** otherwise regulated, restricted or prohibited by this **Bylaw** is on the person alleging the existence of such a **permit**.

20.2 The onus of proving that a **person** is exempt from the provisions of this **Bylaw** requiring a **permit** is on the **person** alleging the exemption.

21. TRANSITION

21.1 This **Bylaw** shall come into force and effect when it receives third reading and is duly signed.

21.2 Bylaw 01.12 is hereby repealed.

READ A FIRST TIME THIS 21st DAY OF MAY, 2024

READ A SECOND TIME THIS 17th DAY OF JUNE, 2024

READ A THIRD AND FINAL TIME THIS __ DAY OF APRIL, 2024

MAYOR

CHIEF ADMINISTRATIVE OFFICER

**TOWN OF DRUMHELLER
BY-LAW 01.12**

Being a By-law of the Town of Drumheller respecting Safety Codes Services.

Council of the Town of Drumheller enacts as follows:

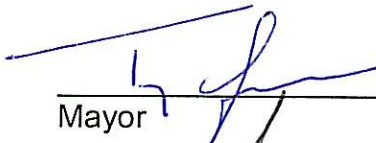
- (1) This By-law may be cited as the "Safety Codes By-law".
- (2) Words used in this By-law shall have the same meaning as ascribed to them in the Safety Codes Act.
- (3) No person shall commence the construction or demolition of any building unless that person is authorized to do so by a permit issued pursuant to the Safety Codes Act, Regulations and this By-law.
- (4) No person shall commence the installation, repair or alteration to any electrical system, gas system, plumbing system or heating/air conditioning system unless that person is authorized to do so by a permit issued pursuant to the Safety Codes Act, Regulations and this By-law.
- (5) Permits may be issued to:
 - (a) A contractor with a current Town of Drumheller business license and those in possession of a certificate of competence in accordance with the Tradesman Qualifications Act, where required.
 - (b) A homeowner to perform work in or within his own owner occupied single family dwelling.
- (6) The fees which shall be paid for permits issued and inspections hereunder are those contained in Schedule "A" attached to and forming part of the By-law.
- (7) The minimum construction value factors contained in Schedule "B" shall be used to estimate construction values for the calculation of Safety Code Permit fees.
- (8) Commence of construction prior to obtaining a permit may result in a fine or a permit fee doubling in required amount.
- (9) An applicant for a permit hereunder shall complete and file with the Town of Drumheller, an application form prescribed by him together with such plans, site plans and specifications and copies thereof as the Safety Codes Officer requires.
- (10) No person, firm or corporation shall use or occupy all or any portion of a new building, or all or any portion of an existing building where there is a change of occupancy for that portion of a building to be occupied unless the owner of the building shall have prior thereto obtained from the Town an occupancy permit issued pursuant to this By-law.

- (11) Any person convicted of a breach of any provision of the Safety Codes Act shall be liable on conviction to a penalty outlined in the Safety Codes Act.
- (12) Council may amend Schedule "A" and "B" by resolution.
- (13) By-law 12.01 is hereby repealed.
- (14) This by-law comes into force upon the final passing hereof.

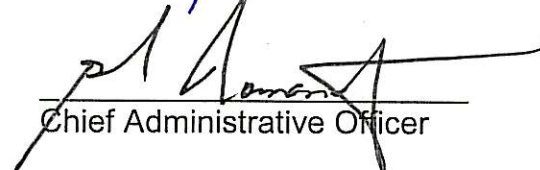
READ A FIRST TIME this 16th day of January, 2012.

READ A SECOND TIME this 16th day of January, 2012.

READ A THIRD AND FINAL TIME this 30th day of January, 2012.



Mayor



Chief Administrative Officer

**TOWN OF DRUMHELLER
BYLAW 01.12
SCHEDULE "A"
SAFETY CODES FEES**

BUILDING PERMIT FEES

- **See Annual Service Fee Schedule**

**TOWN OF DRUMHELLER
BYLAW 12.01
SCHEDULE "B"
(effective February 1, 2012)
PROJECT VALUE DETERMINATION FACTORS**

Residential Occupancies

The project value, when determining the building permit fee, must include all costs associated with the construction of the residential dwelling excluding the cost of the land and any landscaping.

Commercial and Industrial Occupancies

The project value, when determining the building permit fee, must include the costs of all engineering, design, materials, and labour of the following components. These components are regulated by the Alberta Building Code and must be reviewed in accordance with the Safety Codes Act.

SITE

- Temporary buildings and services (tents, skids, stick-built structures, relocatable structures, modulars, sea cans etc.)
- Building access for emergency response vehicles
- Fire hydrants, fire pumps
- Deep services for firewater, hydrants, plumbing, gas for building heat
- Storage of water supply for fire fighting (tanks, ponds reservoirs etc.—if required)
- Other buildings, equipment shelters or facilities for fire fighting

BUILDING/STRUCTURE

- Foundation including site preparation
- Building structure including means of egress (elevators, stairs, landings, catwalks etc.)
- Exterior building envelope (cladding, doors, windows, overhead doors etc.)
- Interior platforms, floor and wall assemblies including fire separations
- Fire-resistance rating of building structural assemblies
- Smoke control
- Structural support of tanks, process equipment, building services etc.

MECHANICAL

- Heating, ventilation & air conditioning
- Smoke and fire control (dampers, duct smoke detection etc.)
- Plumbing system (fixtures, drainage facilities etc.)
- Boilers, furnaces, pumps, and other fuel fired building appliances

ELECTRICAL

- Interior and exterior lighting
- Emergency lighting & exit signs
- Fire alarm & detection systems
- Emergency power supply (batteries, chargers, DC bus)
- Auxiliary power/outlets
- Telephone, radio, data, and security systems

FIRE PROTECTION

- Automatic fire suppression systems (sprinklers)
- Localized or alternate suppression systems (foam, deluge systems etc.)
- Standpipe and hose systems
- Portable fire extinguishers
- Gas detection, emergency shut down, etc. (industrial projects)

EQUIPMENT

- Project value must include the total value of all equipment, appliances, fixtures and other appurtenances required for the operation of the building.
- Process equipment that is directly used to produce the end product in industrial buildings should not be used in determining total project value.

LABOUR

- All costs associated with construction labour throughout the project
- All costs associated with engineering, design & consulting services throughout the project

SAFETY CODES

NOTES:

- Safety Codes Council Levies are not included in permit fees.
- A fax/photo copy fee may be applied to permit where applicable
- A method of payment must accompany all permits before they will be processed. Methods of payment include cash, cheques, visa or master card
- Cancellation and refund of a permit – refund and amount to be determined at the time of cancellation (minimum hold back 33%). No refund will apply after a time lapse of three months of date of issuance.

MINIMUM CONSTRUCTION VALUE FACTORS

(effective February 1, 2012)

Minimum Construction Value Factors	Per Square foot	Per Square Meter
As of May 1, 2010		
Residential Housing		
Single Family	\$150.00	\$1,612.50
Basement Development	\$40.00	\$430.00
Multi-Family (3 storeys or less)	\$170.00	\$1,827.50
Multi-Family (more than 3 storeys)	\$155.00	\$1,666.25
Townhouses or Rows	\$170.00	\$1,827.50
Garages (attached or detached)	\$35.00	\$376.25
Carport	\$35.00	\$376.25
Renovations	\$75.00	\$806.25
Apartments		
Concrete Construction	\$135.00	\$1,451.25
Masonry and Wood Construction	\$135.00	\$1,451.25
Basement Parkade	\$90.00	\$967.50
Above-Ground Parkade	\$90.00	\$967.50
Commercial (Offices, Restaurants, Service Stations, Strip Malls, Warehouses)		
Concrete Construction	\$135.00	\$1,451.25
Masonry Construction	\$135.00	\$1,451.25
Masonry and Wood or Steel Construction	\$135.00	\$1,451.25
Steel Construction	\$135.00	\$1,451.25
Wood Construction	\$120.00	\$1,290.00
Renovations	\$120.00	\$1,290.00
Churches, Hotels, Schools		
Concrete Construction	\$135.00	\$1,451.25
Masonry and Wood or Steel Construction	\$135.00	\$1,451.25
Wood Construction	\$120.00	\$1,290.00
Hospitals		
Concrete Construction	\$270.00	\$2,902.50
Masonry and Wood or Steel Construction	\$245.00	\$2,633.75
Wood Construction	\$215.00	\$2,311.25
Industrial		
Call Superior Safety Codes Inc. at 1-866-999-4777		

REQUEST FOR DECISION

TITLE:	Bylaw 19.24 - Midland PUL 2
DATE:	July 8, 2024
PRESENTED BY:	Darryl Drohomerski, C.E.T., CAO
ATTACHMENTS:	Bylaw # 19.24

SUMMARY:

Portions of undeveloped municipal-right of ways are in the process of being closed through the passing of Road Closure Bylaw #13.22 which was made to facilitate the construction of the Midland Berm. Bylaw #13.22 is currently in the process of being registered with Alberta Land Titles.

As part of the funding agreement with the Province of Alberta and the Government of Canada, land acquired for the flood mitigation project must be dedicated as either Environmental Reserves (ERs), Public Utility Lots (PULs) or another designation satisfactory to the Province.

Therefore, Bylaw 19.24 enacts the conversion of the undeveloped right-of-way into a P.U.L

RECOMMENDATION:

Council pass all three readings of Bylaw 19.24 - Midland PUL 2

DISCUSSION:

In order to comply with the funding agreement established with the Province of Alberta and the Government of Canada, land acquired for the flood mitigation project must be dedicated as either Environmental Reserves (ERs), Public Utility Lots (PULs), or another designation satisfactory to the Province. PULs are titled parcels of land which are owned by the Town of Drumheller and contain public utilities or municipal infrastructure. Wherever possible, land acquired for the use of berms will be converted into PUL lots as the berms are considered municipal infrastructure.

FINANCIAL IMPACT:

The costs to convert this land are included with the Flood Mitigation project and is a requirement of the funding agreement with the Province of Alberta and the Government of Canada.

STRATEGIC POLICY ALIGNMENT:

Flood Mitigation is the key strategic priority of this Council and Administration.

COMMUNICATION STRATEGY:

Once passed, the town will register the PUL with Land Titles. As this is an Administrative Bylaw, notice will be provided to the public as information only.

MOTION:

Moves that Council gives First Reading Bylaw 19.24 - Midland PUL 2

MOTION:

Moves that Council gives Second Reading to Bylaw 19.24 - Midland PUL 2

MOTION:

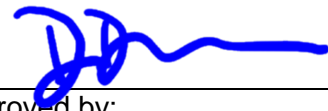
Moves that Council give unanimous consent for Third Reading of Bylaw 19.24 - Midland PUL 2

MOTION:

Moves that Council gives Third Reading to Bylaw 19.24 - Midland PUL 2

Mitchell Visser

Prepared by:
Mitchell Visser
Manager of Legislative Services



Approved by:
Darryl Drohomerski, C.E.T.
Chief Administrative Officer

TOWN OF DRUMHELLER
BYLAW NUMBER 19.24
DEPARTMENT: FLOOD MITIGATION / DEVELOPMENT

Midland PUL 2

THIS IS A BYLAW OF THE TOWN OF DRUMHELLER, in the Province of Alberta for the purpose of creating Public Utility Lots to provide for the operation and maintenance of a flood mitigation berm and appurtenances thereto and holding title to same in the name of the TOWN OF DRUMHELLER pursuant to Section 665 of the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta 2000, as amended;

WHEREAS; the Town of Drumheller, the Province of Alberta and the Government of Canada have entered into an agreement to construct flood mitigation berms along portions of the Red Deer River in the Town of Drumheller to protect properties and the citizens of Drumheller from the ravages of flood waters, and;

WHEREAS: one of the terms of the aforementioned agreement requires that land acquired for this flood mitigation project be dedicated as Environmental Reserves, Public Utility Lots or other designation satisfactory to the Province;

NOW THEREFORE; be it resolved that THE COUNCIL of the TOWN OF DRUMHELLER in the Province of Alberta does hereby enact to create one Public Utility Lot depicted on the attached Schedule – ‘A’ and more particularly described as:

PLAN
BLOCK 16
LOT 2 P.U.L (PUBLIC UTILITY LOT)

EXCEPTING THEREOUT ALL MINES AND MINERALS

and obtain and hold title to same in the name of the TOWN OF DRUMHELLER a Municipal Body Corporate with a mailing address of: 224 Centre Street, Drumheller, Alberta T0J 0Y4

SHORT TITLE
This Bylaw may be cited as “Midland PUL 2”

TRANSITIONAL
This Bylaw takes effect on the day it is registered in the Land Titles Office.

READ AND PASSED THE FIRST TIME BY THE COUNCIL OF THE TOWN OF
DRUMHELLER, THIS _____ DAY OF _____, 2024.

MAYOR: HEATHER COLBERG

Seal

DARRYL E. DROHOMERSKI, C.E.T.
CHIEF ADMINISTRATIVE OFFICER

READ AND PASSED THE SECOND TIME BY THE COUNCIL OF THE TOWN OF
DRUMHELLER, THIS _____ DAY OF _____, 2024.

MAYOR: HEATHER COLBERG

Seal

DARRYL E. DROHOMERSKI, C.E.T.
CHIEF ADMINISTRATIVE OFFICER

READ AND PASSED THE THIRD TIME BY THE COUNCIL OF THE TOWN OF
DRUMHELLER, THIS _____ DAY OF _____, 2024.


MAYOR: HEATHER COLBERG

Seal

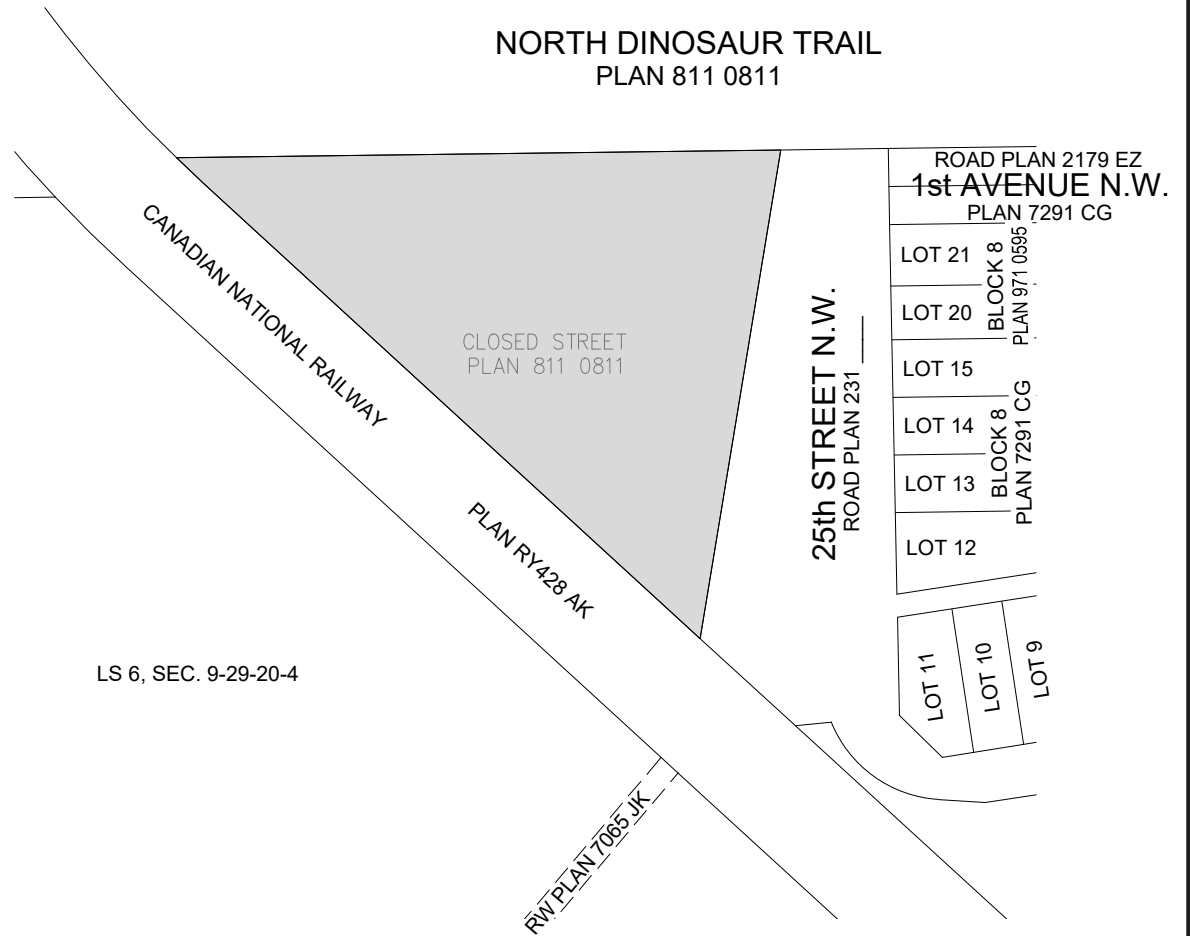
DARRYL E. DROHOMERSKI, C.E.T.
CHIEF ADMINISTRATIVE OFFICER

**DRUMHELLER, ALBERTA
MIDLAND DISTRICT
PLAN SHOWING AREA TO BE DEDICATED AS A PUBLIC
UTILITY LOT BY THIS BY-LAW
AFFECTING
CLOSED STREET ON PLAN 811 0811
WITHIN THE
W. 1/2 SEC. 9, TWP. 29, RGE. 20, W4M.**

LEGEND

PUBLIC UTILITY LOT (PUL) SHOWN THUS 

AREA = APPROXIMATELY 10324m²



SCALE 1:2000



REQUEST FOR DECISION

TITLE:	Bylaw 20.24 - Midland PUL 1
DATE:	June 17, 2024
PRESENTED BY:	Darryl Drohomerski, C.E.T., CAO
ATTACHMENTS:	Bylaw # 20.24

SUMMARY:

Portions of undeveloped municipal-right of ways are in the process of being closed through the passing of Road Closure Bylaw #13.22 which was made to facilitate the construction of the Midland Berm. Bylaw #13.22 is currently in the process of being registered with Alberta Land Titles.

As part of the funding agreement with the Province of Alberta and the Government of Canada, land acquired for the flood mitigation project must be dedicated as either Environmental Reserves (ERs), Public Utility Lots (PULs) or another designation satisfactory to the Province.

Therefore, Bylaw 20.24 enacts the conversion of the undeveloped right-of-way into a P.U.L

RECOMMENDATION:

Council pass all three readings of Bylaw 20.24 - Midland PUL 1

DISCUSSION:

In order to comply with the funding agreement established with the Province of Alberta and the Government of Canada, land acquired for the flood mitigation project must be dedicated as either Environmental Reserves (ERs), Public Utility Lots (PULs), or another designation satisfactory to the Province. PULs are titled parcels of land which are owned by the Town of Drumheller and contain public utilities or municipal infrastructure. Wherever possible, land acquired for the use of berms will be converted into PUL lots as the berms are considered municipal infrastructure.

FINANCIAL IMPACT:

The costs to convert this land are included with the Flood Mitigation project and is a requirement of the funding agreement with the Province of Alberta and the Government of Canada.

STRATEGIC POLICY ALIGNMENT:

Flood Mitigation is the key strategic priority of this Council and Administration.

COMMUNICATION STRATEGY:

Once passed, the town will register the PUL with Land Titles. As this is an Administrative Bylaw, notice will be provided to the public as information only.

MOTION:

Moves that Council gives First Reading to Bylaw 20.24 - Midland PUL 1

MOTION:

Moves that Council gives Second Reading to Bylaw 20.24 - Midland PUL 1

MOTION:

Moves that Council give unanimous consent for Third Reading of Bylaw 20.24 - Midland PUL 1

MOTION:

Moves that Council gives Third Reading to Bylaw 20.24 - Midland PUL 1

Mitchell Visser

Prepared by:
Mitchell Visser
Manager of Legislative Services



Approved by:
Darryl Drohomerski, C.E.T.
Chief Administrative Officer

TOWN OF DRUMHELLER
BYLAW NUMBER 20.24
DEPARTMENT: FLOOD MITIGATION / DEVELOPMENT

Midland PUL 1

THIS IS A BYLAW OF THE TOWN OF DRUMHELLER, in the Province of Alberta for the purpose of creating Public Utility Lots to provide for the operation and maintenance of a flood mitigation berm and appurtenances thereto and holding title to same in the name of the TOWN OF DRUMHELLER pursuant to Section 665 of the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta 2000, as amended;

WHEREAS; the Town of Drumheller, the Province of Alberta and the Government of Canada have entered into an agreement to construct flood mitigation berms along portions of the Red Deer River in the Town of Drumheller to protect properties and the citizens of Drumheller from the ravages of flood waters, and;

WHEREAS: one of the terms of the aforementioned agreement requires that land acquired for this flood mitigation project be dedicated as Environmental Reserves, Public Utility Lots or other designation satisfactory to the Province;

NOW THEREFORE; be it resolved that THE COUNCIL of the TOWN OF DRUMHELLER in the Province of Alberta does hereby enact to create one Public Utility Lot depicted on the attached Schedule – ‘A’ and more particularly described as:

PLAN
BLOCK 16
LOT 1 P.U.L (PUBLIC UTILITY LOT)

EXCEPTING THEREOUT ALL MINES AND MINERALS

and obtain and hold title to same in the name of the TOWN OF DRUMHELLER a Municipal Body Corporate with a mailing address of: 224 Centre Street, Drumheller, Alberta T0J 0Y4

SHORT TITLE

This Bylaw may be cited as “Midland PUL 1”

TRANSITIONAL

This Bylaw takes effect on the day it is registered in the Land Titles Office.

READ AND PASSED THE FIRST TIME BY THE COUNCIL OF THE TOWN OF
DRUMHELLER, THIS _____ DAY OF _____, 2024.

MAYOR: HEATHER COLBERG

Seal

DARRYL E. DROHOMERSKI, C.E.T.
CHIEF ADMINISTRATIVE OFFICER

READ AND PASSED THE SECOND TIME BY THE COUNCIL OF THE TOWN OF
DRUMHELLER, THIS _____ DAY OF _____, 2024.

MAYOR: HEATHER COLBERG

Seal

DARRYL E. DROHOMERSKI, C.E.T.
CHIEF ADMINISTRATIVE OFFICER

READ AND PASSED THE THIRD TIME BY THE COUNCIL OF THE TOWN OF
DRUMHELLER, THIS _____ DAY OF _____, 2024.

MAYOR: HEATHER COLBERG


Seal

DARRYL E. DROHOMERSKI, C.E.T.
CHIEF ADMINISTRATIVE OFFICER

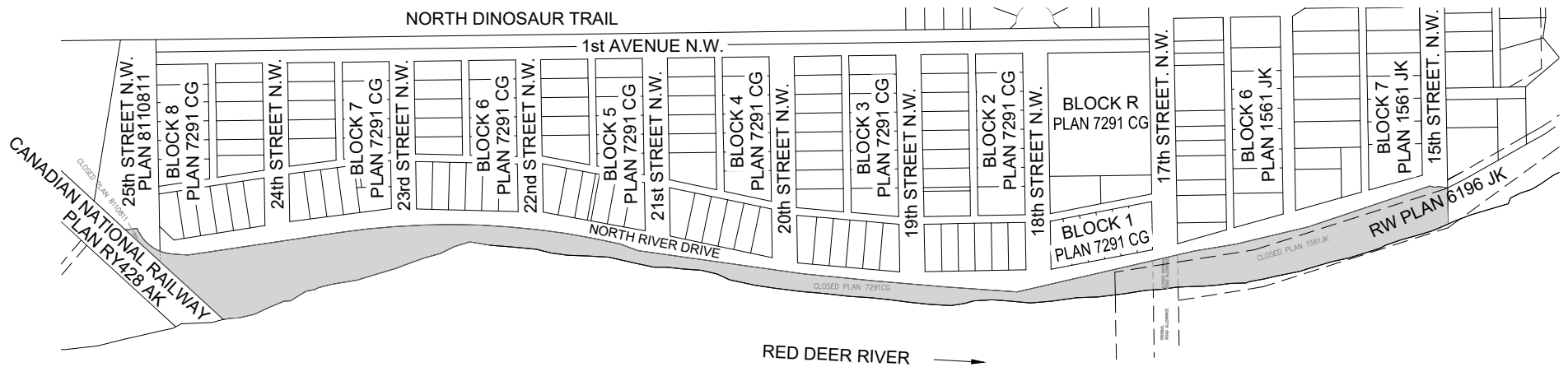
DRUMHELLER, ALBERTA
MIDLAND DISTRICT
PLAN SHOWING AREA TO BE DEDICATED AS A PUBLIC
UTILITY LOT BY THIS BY-LAW AFFECTING PARTS OF
THE FOLLOWING CLOSED STREETS:
STREET (NORTH RIVER DRIVE) ON PLAN 7291 CG;
RIVER DRIVE (NORTH RIVER DRIVE) ON PLAN 1561 JK;
25th. STREET ON PLAN 811 0811;
AND INTERVENING CLOSED ROAD ALLOWANCE
WITHIN THE
S. 1/2 SEC. 9, TWP. 29, RGE. 20, W4M.
S.W. 1/4 SEC. 10, TWP. 29, RGE. 20, W4M.



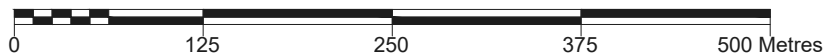
LEGEND

PUBLIC UTILITY LOT (PUL) SHOWN THUS 

AREA =APPROXIMATELY 24884m²



SCALE 1:5000



REQUEST FOR DECISION

TITLE:	Bylaw 21.24 – Midland ER 2
DATE:	June 17, 2024
PRESENTED BY:	Darryl Drohomerski, C.E.T., CAO
ATTACHMENTS:	Bylaw # 21.24

SUMMARY:

Bylaw 21.24 – Midland ER 2 concerns three (3) lots that are currently owned by the Town. Two of these lots are currently designated as environmental reserves and one of these lots is designated as a municipal reserve.

As part of the funding agreement with the Province of Alberta and the Government of Canada, land acquired for the flood mitigation project must be dedicated as either Environmental Reserves (ERs), Public Utility Lots (PULs) or another designation satisfactory to the Province.

Therefore, The Town of Drumheller would like convert all three (3) of these lots into a single environmental reserve.

RECOMMENDATION:

Council pass all three readings of Bylaw 21.24 – Midland ER 2

DISCUSSION:

In order to comply with the funding agreement established with the Province of Alberta and the Government of Canada, land acquired for the flood mitigation project must be dedicated as either Environmental Reserves (ERs), Public Utility Lots (PULs), or another designation satisfactory to the Province. PULs are titled parcels of land which are owned by the Town of Drumheller and contain public utilities or municipal infrastructure. Wherever possible, land acquired for the use of berms will be converted into PUL lots as the berms are considered municipal infrastructure.

FINANCIAL IMPACT:

The costs to convert this land are included with the Flood Mitigation project and is a requirement of the funding agreement with the Province of Alberta and the Government of Canada.

STRATEGIC POLICY ALIGNMENT:

Flood Mitigation is the key strategic priority of this Council and Administration.

COMMUNICATION STRATEGY:

Once passed, the town will register the ER with Land Titles. As this is an Administrative Bylaw, notice will be provided to the public as information only.

MOTION:

Moves that Council gives First Reading to Bylaw 21.24 – Midland ER 2

MOTION:

Moves that Council gives Second Reading to Bylaw 21.24 – Midland ER 2

MOTION:

Moves that Council give unanimous consent for Third Reading of Bylaw 21.24 – Midland ER 2

MOTION:

Moves that Council gives Third Reading to Bylaw 21.24 – Midland ER 2

Mitchell Visser

Prepared by:
Mitchell Visser
Manager of Legislative Services



Approved by:
Darryl Drohomerski, C.E.T.
Chief Administrative Officer

TOWN OF DRUMHELLER
BYLAW NUMBER 21.24
DEPARTMENT: FLOOD MITIGATION / DEVELOPMENT

Midland E.R 2

THIS IS A BYLAW OF THE TOWN OF DRUMHELLER, in the Province of Alberta for the purpose of creating Public Utility Lots to provide for the operation and maintenance of a flood mitigation berm and appurtenances thereto and holding title to same in the name of the TOWN OF DRUMHELLER pursuant to Section 665 of the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta 2000, as amended;

WHEREAS; the Town of Drumheller, the Province of Alberta and the Government of Canada have entered into an agreement to construct flood mitigation berms along portions of the Red Deer River in the Town of Drumheller to protect properties and the citizens of Drumheller from the ravages of flood waters, and;

WHEREAS: one of the terms of the aforementioned agreement requires that land acquired for this flood mitigation project be dedicated as Environmental Reserves, Public Utility Lots or other designation satisfactory to the Province;

NOW THEREFORE; be it resolved that THE COUNCIL of the TOWN OF DRUMHELLER in the Province of Alberta does hereby enact to create an Environmental Reserve Lot depicted on the attached Schedule – ‘A’ and more particularly described as:

PLAN
BLOCK 16
LOT 2 E.R. (ENVIRONMENTAL RESERVE LOT)

EXCEPTING THEREOUT ALL MINES AND MINERALS

and obtain and hold title to same in the name of the TOWN OF DRUMHELLER a Municipal Body Corporate with a mailing address of: 224 Centre Street, Drumheller, Alberta T0J 0Y4

SHORT TITLE

This Bylaw may be cited as “Midland ER 2”

TRANSITIONAL

This Bylaw takes effect on the day it is registered in the Land Titles Office.

READ AND PASSED THE FIRST TIME BY THE COUNCIL OF THE TOWN OF
DRUMHELLER, THIS _____ DAY OF _____, 2024.

MAYOR: HEATHER COLBERG

Seal

DARRYL E. DROHOMERSKI, C.E.T.
CHIEF ADMINISTRATIVE OFFICER

READ AND PASSED THE SECOND TIME BY THE COUNCIL OF THE TOWN OF
DRUMHELLER, THIS _____ DAY OF _____, 2024.

MAYOR: HEATHER COLBERG

Seal

DARRYL E. DROHOMERSKI, C.E.T.
CHIEF ADMINISTRATIVE OFFICER

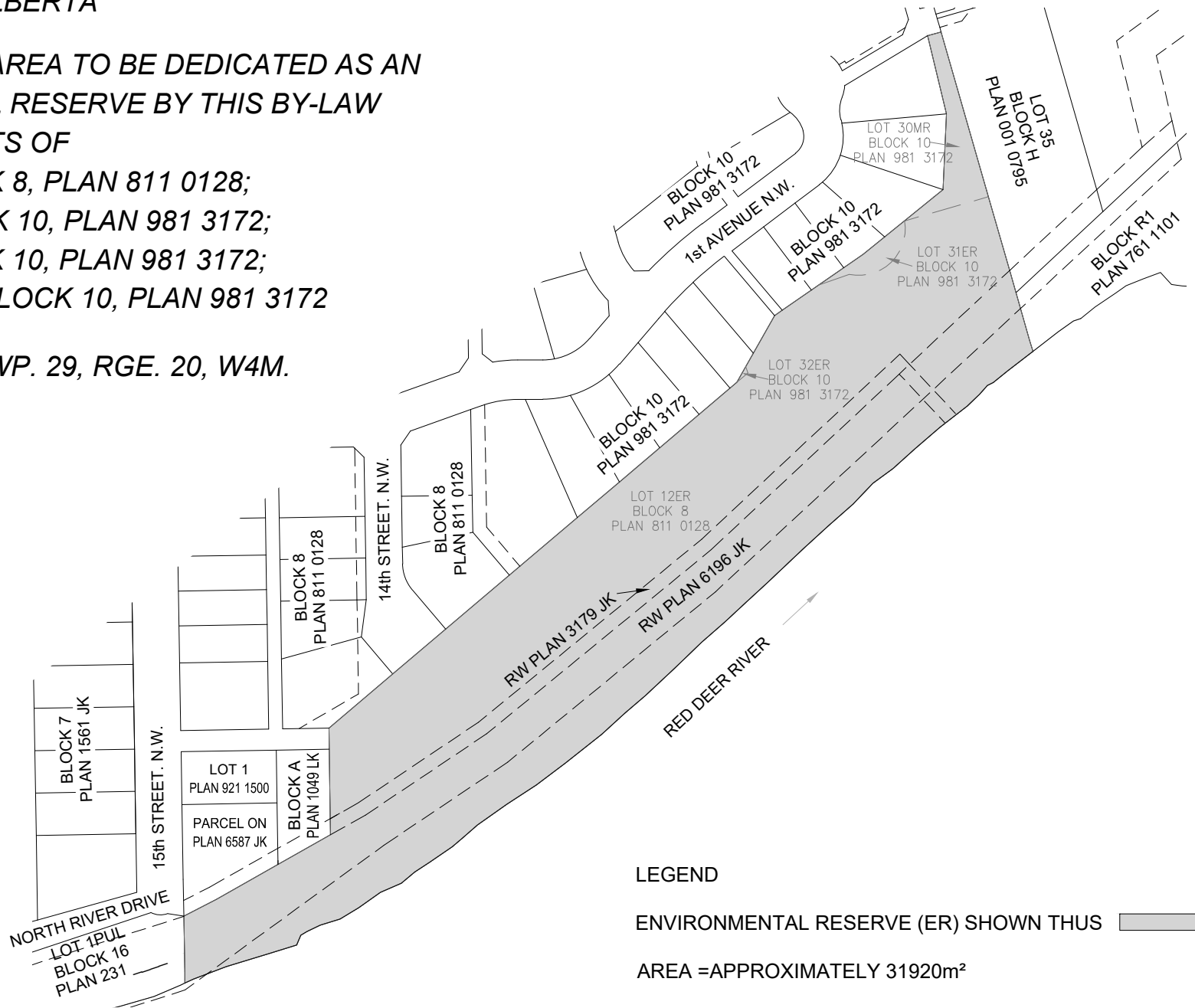
READ AND PASSED THE THIRD TIME BY THE COUNCIL OF THE TOWN OF
DRUMHELLER, THIS _____ DAY OF _____, 2024.

MAYOR: HEATHER COLBERG

Seal

DARRYL E. DROHOMERSKI, C.E.T.
CHIEF ADMINISTRATIVE OFFICER

DRUMHELLER, ALBERTA
 MIDLAND DISTRICT
 PLAN SHOWING AREA TO BE DEDICATED AS AN
 ENVIRONMENTAL RESERVE BY THIS BY-LAW
 AFFECTING PARTS OF
 LOT 12ER, BLOCK 8, PLAN 811 0128;
 LOT 30MR, BLOCK 10, PLAN 981 3172;
 LOT 31ER, BLOCK 10, PLAN 981 3172;
 AND LOT 32ER, BLOCK 10, PLAN 981 3172
 WITHIN THE
 W. 1/2 SEC. 10, TWP. 29, RGE. 20, W4M.



SCALE 1:2500



REQUEST FOR DECISION

TITLE:	Bylaw #22.24 – Cambria 6th Avenue E Road Closure (1 st Reading)
DATE:	July 8, 2024
PRESENTED BY:	Darryl Drohomerski, C.E.T., CAO
ATTACHMENT:	Bylaw #22.24 – Cambria 6th Avenue E Road Closure (1 st Reading)

SUMMARY:

The playground and land in Cambria, legally known as Block 6, Plan 5808 G.X, that was owned by the Rosedale Recreation Association, was sold earlier this year to private owners who wish to construct a home and small cottages on the property. These owners have made an application to the Town to acquire a 6.1 meter (20') wide strip of the adjacent public street closed to public use and to consolidate this land with the title to Block 6, Plan 5808 G.X.

As this section of the road allowance is undeveloped and is not required for either municipal use nor public travel, this portion of the road allowance can be permanently closed and may be sold to the owner of the adjacent property.

In accordance with Section 22 of the Municipal Government Act c.m-26, R.S.A, 2000:

- a) all roads in a municipality that are subject to the direction, control and management of a municipality must be closed by bylaw;
- b) the municipality must hold a public hearing in respect to the proposed bylaw; and,
- c) All road closure bylaws must be approved by the Minister of Transportation and Economic Corridors before it receives second reading.

RECOMMENDATION:

That Council gives first reading to Bylaw #22.24 – Cambria 6th Avenue E Road Closure and set the Public Hearing date for Monday, August 12, 2024.

DISCUSSION:

Similar to other municipalities, the administrative costs associated with closure of the road allowance will be the responsibility of the applicant. Terms related to the administrative fees and cost of the land has been discussed with the applicant.

FINANCIAL IMPACT:

The administrative costs associated with the road closure are estimated to be about \$2,000, with most of the cost attributed to the requirement to advertise in the local newspaper. The applicant is willing to cover the costs associated with the road closure and is willing to purchase the land at fair market value.

STRATEGIC POLICY ALIGNMENT:

Council and Administration would like to close road allowances that are unused and unnecessary for public travel in order to reduce associated costs of road maintenance.

COMMUNICATION STRATEGY:

Notice of the proposed Road Closure and Public Hearing will take place via:

- a) newspaper ads in the Drumheller mail, running the weeks of July 17th and July 24th;
- b) letters to adjacent proprietors within 200m of the proposed road closure; and,
- c) on the Town of Drumheller website as a media release on the Town calendar

MOTION:

That Council gives first reading to Bylaw #22.24 – Cambria 6th Avenue E Road Closure and set the Public Hearing date for Monday, August 12, 2024.

Mitchell Visser

Prepared by:
Mitchell Visser
Manager of Legislative
Services



Approved by:
Darryl Drohomerski, C.E.T.
Chief Administrative Officer

**TOWN OF DRUMHELLER
BYLAW NUMBER 22.24
DEPARTMENT: DEVELOPMENT**

Cambria 6th Avenue E Road Closure

THIS IS A BYLAW of the TOWN OF DRUMHELLER, in the Province of Alberta for the purpose of closing portions of certain underdeveloped public Streets as depicted on:

SCHEDULE – A

and acquiring title to these lands in the name of the TOWN OF DRUMHELLER for retention or sale as Council may determine; in accordance with the Section 22 of the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta 2000, as amended.

WHEREAS; an application has been made by adjacent owners of Block 6, Plan 5808 G.X. to have a portion of the subject public road closed to public use and to consolidate this land with the title to Block 6, Plan 5808 G.X.; and

WHEREAS; this undeveloped portion of the road created by subdivision plan No. 5808 G.X. within the N.E. 1/4 Section 15, in Township 28, Range 19, W. of the 4th Meridian will not be required for public road or other public purposes in the future; and

WHEREAS; the Council of the Town of Drumheller is satisfied that this activity is in the best public interest and no one will be adversely affected by this road closure; and

WHEREAS; a notice of this road closure was published in the Drumheller Mail once a week for two consecutive weeks; on _____ and again on _____ the last of such publications being at least five days before the day fixed for the passing of this Bylaw; and

WHEREAS; the Council of the Town of Drumheller held a public hearing on the day of _____ 2024 at their regular or special meeting of Council in which all interested parties were provided an opportunity to be heard;

NOW THEREFORE; be it resolved that the COUNCIL of the TOWN OF DRUMHELLER, in the Province of Alberta does hereby enact to close that portion of the undeveloped Street depicted on the attached Schedule – 'A' which is more particularly describe as:

THAT PORTION OF 6TH AVENUE EAST CREATED BY PLAN 5808 G.X.
DESCRIBED AS:

THE NORTH WESTERLY 6.10 METRES IN PERPENDICULAR WIDTH
THROUGHOUT 6TH AVENUE EAST WHICH LIES ADJACENT TO THE SOUTH
EASTLY BOUNDARY OF
BLOCK 6, PLAN 5808 G.X.
EXCEPTING THEREOUT ROAD PLAN 7128 J.K.

EXCEPTING THEREOUT ALL MINES AND MINERALS

to public travel and acquiring titles to these lands in the name of the TOWN OF
DRUMHELLER with a mailing address of; 224 Centre Street, DRUMHELLER, Alberta
T0J 0Y4 pursuant to Sections 22 of the Municipal Government Act, being Chapter M-26,
of the Revised Statutes of Alberta 2000, as amended.

SHORT TITLE

This Bylaw may be cited as the “Cambria 6th Avenue E Road Closure”

TRANSITIONAL

This Bylaw takes effect on the day of the third and final reading.

READ AND PASSED THE FIRST TIME BY THE COUNCIL OF THE TOWN
DRUMHELLER this day of 2024.

MAYOR: HER WORSHIP; HEATHER COLBERG

Seal

DARRYL E. DROHOMERSKI, C.E.T.
CHIEF ADMINISTRATIVE OFFICER

APPROVED BY: ALBERTA TRANSPORTATION and ECONOMIC CORRIDORS

Seal

MINISTER OF ALBERTA TRANSPORTATION and ECONOMIC CORRIDORS
127 LEGISLATURE BUILDING, 10800 - 97 AVENUE, EDMONTON, AB, T5K 2B6

READ AND PASSED THE SECOND TIME BY THE COUNCIL OF THE TOWN
DRUMHELLER this day of 2024.

MAYOR: HER WORSHIP; HEATHER COLBERG

Seal

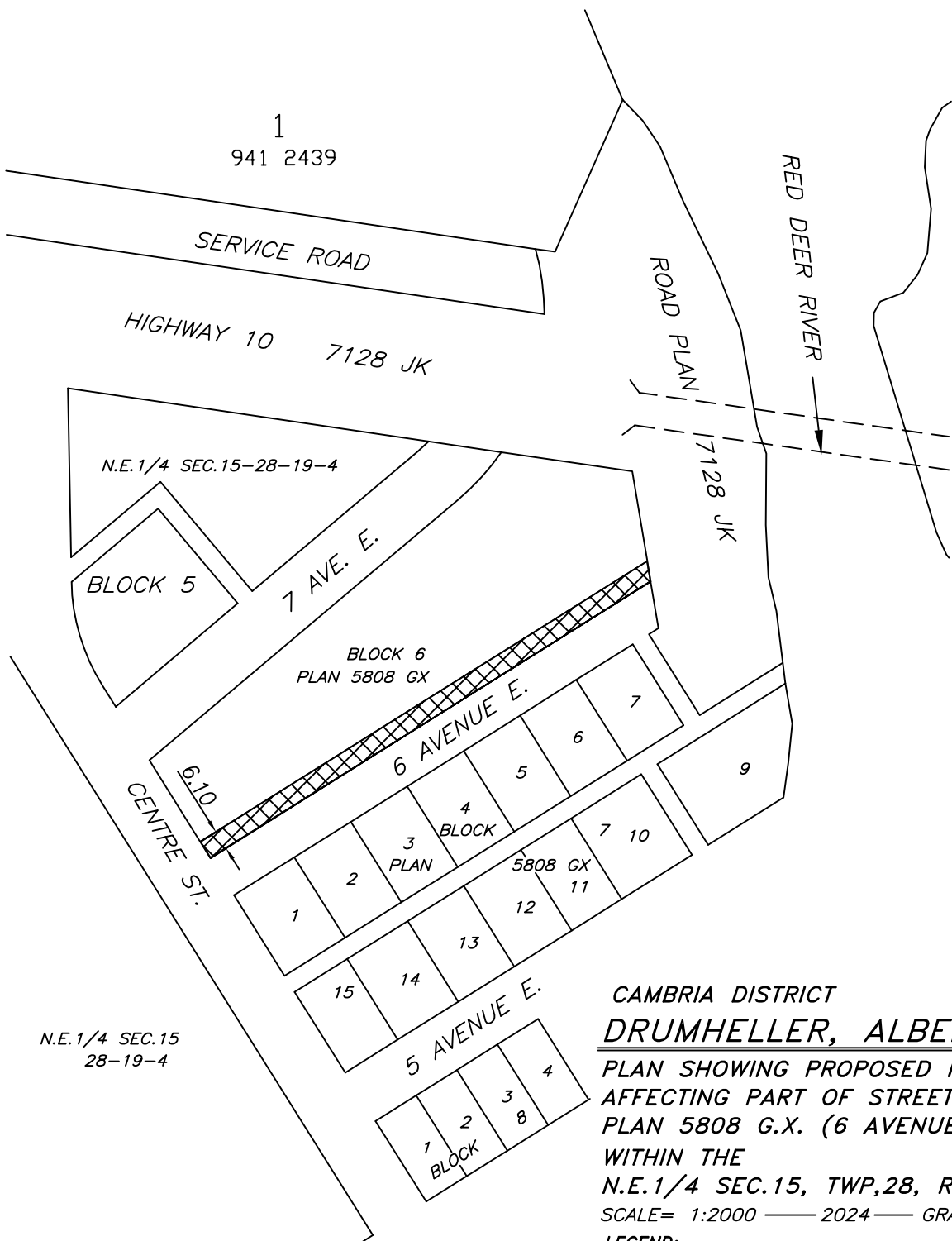
DARRYL E. DROHOMERSKI, C.E.T.
CHIEF ADMINISTRATIVE OFFICER

READ AND PASSED THE THIRD TIME BY THE COUNCIL OF THE TOWN
DRUMHELLER this day of 2024.

MAYOR: HER WORSHIP; HEATHER COLBERG

Seal

DARRYL E. DROHOMERSKI, C.E.T.
CHIEF ADMINISTRATIVE OFFICER




**CAMBRIA DISTRICT
DRUMHELLER, ALBERTA**

**PLAN SHOWING PROPOSED ROAD CLOSURE
AFFECTING PART OF STREET ON
PLAN 5808 G.X. (6 AVENUE E.)
WITHIN THE
N.E. 1/4 SEC. 15, TWP. 28, RGE. 19, W. 4M.**

SCALE= 1:2000 — 2024 — GRANT W. WALLACE A.L.S.

LEGEND:

Distances are in metres and decimals thereof.
Area affected by this plan is shown thus... 
And contains 1022.0sq.m. = 0.102ha.

REV.	DATE	DESCRIPTION
0	June 20, 2024	ISSUED

HUNTER WALLACE SURVEYS LTD.
DRUMHELLER, ALBERTA
FILE: 24-133-ROAD-C-CAMBRIA
Page 49 of 58

REQUEST FOR DECISION

TITLE:	Proposed 9 th St NW Road Closure Bylaw 19.22 (2 nd Reading)
DATE:	July 8, 2024
PRESENTED BY:	Darryl Drohomerski, C.E.T., CAO
ATTACHMENT:	Proposed 9 th St NW Road Closure Bylaw 19.22 (2 nd Reading)

SUMMARY:

As part of the Town's Flood Mitigation Project and provincial funding agreement, a road closure bylaw is required to close a portion of the right of way at the south end of 9th St NW to facilitate the construction of a berm. Council gave first reading to Bylaw #19.22 on November 7th, 2022 (M2022.245) and held a public hearing on December 19th, 2022. The Bylaw and submissions from the public hearing were sent to Alberta Transportation for approval shortly after for the Minister's approval. Due to some errors regarding an easement agreement with one of the utility companies, the signed package was only received back on June 21, 2024. Now that the signed package has been returned, second and third readings are required to close the roadway.

RECOMMENDATION:

That Council gives second and third reading to Bylaw 19.22 9th St NW Road Closure and proceed with the closure of the public right of way.

DISCUSSION:

Under the funding agreement between the Town and Alberta Environment, the construction of any new berms shall be placed on land owned by the Town of Drumheller, including any road rights of way. This road closure bylaw will accomplish that task for the Hospital Berm that crosses 9th St NW.

There is a difference between a right of way and a road. A road is the surface that is contained within the right of way and is generally 7-9 meters wide. A right of way is a legal entity under the ownership of the Province and is varies from 6 meters (for an alley) to 20-40 meters for a street or avenue. Many rights of way, at least in Drumheller area, may not have a road contained within the boundary. In the case of rights of way adjacent to the Red Deer River, the right of way extends to the water's edge as shown in the attached drawing.

As this closure is the embankment and south end of the street, there is no change to access to adjacent properties from this road closure, nor is there is no physical change to the roadways in this area.

The land where the berm is being placed will be converted into Public Utility Lot to align with the other land in the valley that berms currently or will reside upon.

FINANCIAL IMPACT:

The costs to convert this land is included with the Flood Mitigation project and is a requirement of the provincial funding agreement.

STRATEGIC POLICY ALIGNMENT:

Flood Mitigation is the key strategic priority of this Council and Administration.

COMMUNICATION STRATEGY:

Once the Bylaw has been passed by Council, the Road Closure will be registered with Land Titles.

MOTION:

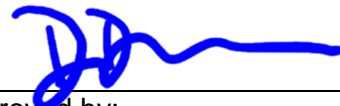
That Council give second reading to Road Closure Bylaw #19.22, as presented.

MOTION:

That Council give third and final reading to Road Closure Bylaw #19.22, as presented.

Mitchell Visser

Prepared by:
Mitchell Visser
Manager of Legislative Services



Approved by:
Darryl Drohomerski, C.E.T.
Chief Administrative Officer

**TOWN OF DRUMHELLER
BYLAW NUMBER 19.22
DEPARTMENT: FLOOD MITIGATION / DEVELOPMENT**

9th Street NW

THIS IS A BYLAW of the TOWN OF DRUMHELLER, in the Province of Alberta for the purpose of closing a portion of an undeveloped original road allowance as depicted on attached:

SCHEDULE – 6; being a portion of the Original Road Allowance (9th. Street N.W.) lying between the S.E.1/4 Section 10 and the S.W.1/4 Sec. 11, in Township 29, Range 20, West of the 4th. Meridian to public travel and acquiring title to these lands in the name of the TOWN OF DRUMHELLER pursuant to Sections 22 and 23 of the Municipal Government Act, Chapter M-26, Revised Statues of Alberta 2000, as amended.

WHEREAS; the Town of Drumheller, the Province of Alberta and the Government of Canada have entered into an agreement to construct flood mitigation berms along portions of the Red Deer River in the Town of Drumheller to protect properties and the citizens of Drumheller from the ravages of flood waters, and

WHEREAS; it has been found that construction of flood mitigation berms in the subject area is impossible without encroaching upon and using part of the undeveloped original road allowance (9th. Street N.W.) and

WHEREAS; the parties to this flood mitigation project have agreed that land used for berm construction must be in the name of the Town of Drumheller, and

WHEREAS; the Council of the Town of Drumheller is satisfied that this activity is in the best public interest and no one will be adversely affected by this road closure Bylaw; and

WHEREAS; a notice of this undeveloped road allowance closure was published in the Drumheller Mail once a week for two consecutive weeks; on November 30th, 2022 and again on December 7th, 2022, the last of such publications being at least five days before the day fixed for the passing of this Bylaw; and

WHEREAS; the Council of the Town of Drumheller held a public hearing on the day of December 19th, 2022 at their regular or special meeting of Council in which all interested parties were provided an opportunity to be heard;

NOW THEREFORE; be it resolved that the COUNCIL of the TOWN OF DRUMHELLER, in the Province of Alberta does hereby enact to close that portion of the undeveloped road allowance (9th. Street N.W.) as shown depicted on the attached Schedule – ‘6’ which is more particularly described as:

PLAN
AREA - A
EXCEPTING THEREOUT ALL MINES AND MINERALS

to public travel and acquiring title to these lands in the name of the TOWN OF DRUMHELLER with a mailing address of; 224 Centre Street, DRUMHELLER, Alberta T0J 0Y4 pursuant to Sections 22 and 23 of the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta 200, as amended.

SHORT TITLE

This Bylaw may be cited as 9th Street NW Road Closure Bylaw 19.22

TRANSITIONAL

This Bylaw takes effect on the day of the third and final reading.

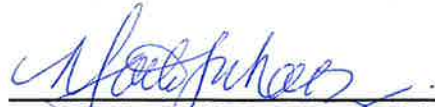
READ AND PASSED THE FIRST TIME BY THE COUNCIL OF THE TOWN OF DRUMHELLER, THIS 7TH DAY OF NOVEMBER, 2022.


MAYOR: HEATHER COLBERG




DARRYL E. DROHOMERSKI, C.E.T
CHIEF ADMINISTRATIVE OFFICER

APPROVED BY: ~~ALBERTA INFRASTRUCTURE~~ and TRANSPORTATION ✓ AND ECONOMIC CORRIDORS ✓


Seal
MINISTER OF ALBERTA INFRASTRUCTURE AND TRANSPORTATION ✓ AND ECONOMIC CORRIDORS ✓
ROOM 425, LEGISLATIVE BUILDING,
10800 97TH. AVENUE, EDMONTON, ALBERTA. T5K 2B6

READ AND PASSED THE SECOND TIME BY THE COUNCIL OF THE TOWN OF
DRUMHELLER, THIS DAY OF , 2022.

MAYOR: HEATHER COLBERG

DARRYL E. DROHOMERSKI, C.E.T
CHIEF ADMINSTRATIVE OFFICER

READ AND PASSED THE THIRD TIME BY THE COUNCIL OF THE TOWN OF
DRUMHELLER, THIS DAY OF , 2022.

MAYOR: HEATHER COLBERG

DARRYL E. DROHOMERSKI, C.E.T
CHIEF ADMINSTRATIVE OFFICER


DRUMHELLER, ALBERTA

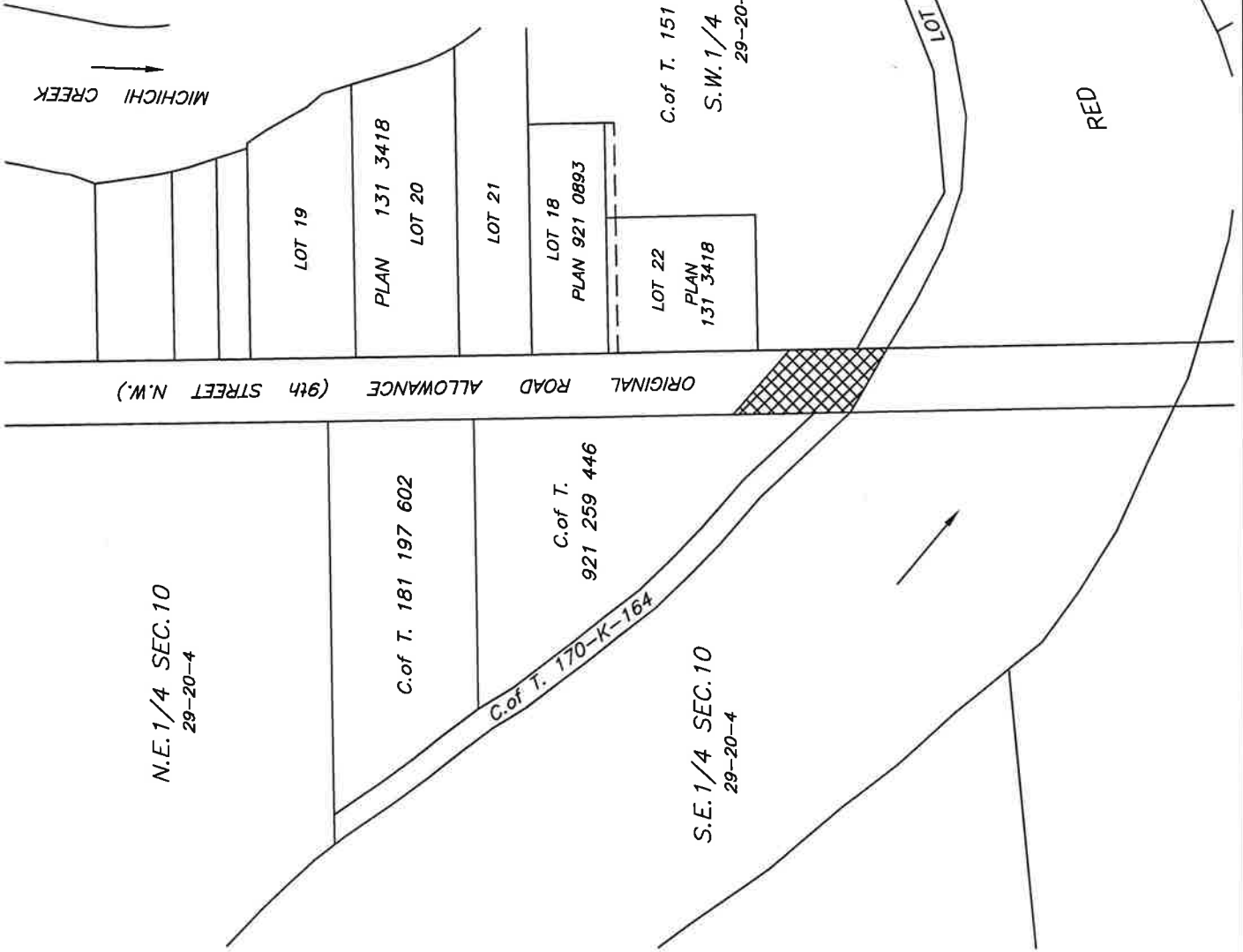
PLAN SHOWING PROPOSED ROAD CLOSURE
AFFECTING PART OF THE
ORIGINAL ROAD ALLOWANCE BETWEEN THE
S.E.1/4 SEC. 10 AND S.W.1/4 SEC.11,
TOWNSHIP 29, RANGE 20, W.4M.

SCALE= 1:2000 ——— OCTOBER, 2022

LEGEND:

Distances are in metres and decimals thereof.

Area affected by this plan is shown thus....



HUNTER SURVEY SYSTEMS LTD.
CALGARY, ALBERTA
FILE: 20-035-48H

REQUEST FOR DECISION

TITLE:	Drumheller Resiliency and Flood Mitigation Program – Resolution for Support in Applying for Funding
MEETING DATE:	July 8 th , 2024
PRESENTED BY:	Deighen Blakely, P.Eng., Project Director Flood Resiliency Program
ATTACHMENTS:	none

SUMMARY

Through the Drumheller Flood Resiliency project, funding has been provided in the form of grants from various levels of government. The current Request for Decision is to request Council's support in applying for additional grant funding available from the Federation of Canadian Municipalities (FCM) to help mitigate anticipated budget shortfalls.

The Flood Office requires a letter of support from Council to add to the application packages being prepared for several FCM grants. At present, the FCM grant funding sought could be used to support tree re-planting, feasibility design studies, and staff training on Flood Response

Manual content. Additional grants under the FCM will be available in the coming months. The Flood Office will track upcoming grants and apply for those which are applicable.

RECOMMENDATION

Administration recommends that Council provide a letter of support to the Flood Office for use in the upcoming FCM grant applications. This will show the municipality's interest in the proposed projects as well as the project's importance to the community.

DISCUSSION

The following outlines each available grant that can be applied to by the Town of Drumheller. The most pressing application is due on the 12th of July well the others in August. As it stands plans are in place for tree planting, development partner grant, and the feasibility analysis adaptation on action grant.

Grant Name	Description	Application Deadline	Potential Amount (required matching)
FCM Growing Canada's Communities Canopy Tree Planting	Planting the right type of trees in the right places so that communities across Canada can grow, manage and protect their tree canopies.	Fall 2024 for fall 2025 planting	maximum of \$10 million (up to 50% of eligible costs)

Grant Name	Description	Application Deadline	Potential Amount (required matching)
FCM Local Leadership for Climate Adaptation Capacity Development Partner Grant	Organizations eligible to become Green Municipal Fund partners are defined as registered and incorporated Canadian not-for-profit organizations with a specific mandate or demonstrable experience supporting Canadian communities.	August 7 th , 2024	Total amount not specified, (90% of eligible costs)
FCM Local Leadership for Climate Adaptation in Action Feasibility Study	A feasibility study of a climate adaptation project that improves municipal readiness for climate events.	August 14 th , 2024	Max \$70,000 (80% of eligible costs)
FCM Local Leadership for Climate Adaptation in Action Implementation projects	Climate adaptation implementation projects designed to help communities adjust and respond effectively to the impacts of climate change.	August 14 th , 2024	\$1 million (60% of eligible costs)
FCM Local Leadership for Climate Adaptation in Action Implementation projects	Increase in new financing models utilized/leveraged by Canadian municipalities to finance climate adaptation capital projects.	available: Spring 2025	Funding details not available yet
FCM Local Leadership for Climate Adaptation Climate-Ready Plans and Processes	Integration of equitable and inclusive climate resilience into municipal plans, processes and management systems, such as asset management systems planning.	available: Fall 2025	Funding details not available yet

The Flood Office has been searching for grants to fund the remainder of the project. Based on the descriptions above, the current and upcoming FCM grants provide an excellent opportunity to leverage additional grant funding to support our current project costs.

FINANCIAL IMPACT

The cost of preparing the funding applications, up to \$5,000, is eligible for reimbursement by FCM if the Town is successful in our applications. If the Town is successful in obtaining additional grant funding from the FCM, this could offset a portion of the anticipated funding shortfall, and allow more of the Flood Mitigation Program work to proceed in the coming years. The current Provincial and Federal funding could be leveraged as a matching component on the FCM grants.

WORKFORCE AND RESOURCES IMPACT

The Flood Office team will prepare the FCM Grant Applications and will track our time for reimbursement, if we are successful. If the Town is successful in obtaining FCM grant funding, the Flood Office and Accounting teams will manage budget tracking and reporting for these grants, similar to what has been done with the other grant funding.

STRATEGIC POLICY ALIGNMENT

Town Bylaw 11.21 states that Council’s Vision is “through a proactive flood-mitigation strategy, we are committed to changing the channel on flood readiness with a sustainable plan to protect Drumheller from future flooding. Together, we will shape the future of our community by protecting our people, our property, our economic growth, our environment and our cultural heritage”. Securing additional funding is crucial to complete the project within budget and to the standard expected.

COMMUNICATION STRATEGY

The Council Decision with regards the letter of support will be published in the Council Minutes and will be included in the FCM Grant Application Packages.

PROPOSED MOTION

Councilor _____ moves that Council approve the request for a letter of support for the Flood Office to apply to the FCM grant programs noted, and for future applicable programs.

Prepared by:
Mia Bierd, Eng student.
DRFMO Co-op

Reviewed by:
Deighen Blakley, P.Eng.
DRFMO Program Director

Approved by:
Darryl E. Drohomerski, C.E.T.
Chief Administrative Officer