



**TOWN OF DRUMHELLER**  
**ORGANIZATIONAL MEETING**

**AGENDA**

TIME & DATE: 4:30 PM – Monday, October 21, 2024

LOCATION: Council Chambers, 224 Centre St and ZOOM Platform and  
[Live Stream on Drumheller Valley YouTube Channel](#)

---

1. CALL TO ORDER

2. ADOPTION OF AGENDA

2.1 Agenda for October 15, 2024, Organizational Meeting

**Proposed Motion:** That Council adopt the agenda for the October 15, 2024, Organizational meeting as presented.

3. COUNCIL BOARDS AND COMMITTEES

3.1 2024-2025 Committees and Boards Council Assignments  
2024-2025 Deputy Mayor Schedule

[Request for Decision](#)

[Boards and Committees Schedule](#)

[Deputy Mayor Schedule](#)

**Proposed Motion:**

That Council approve the 2024-2025 Schedule of Council Boards and Committees and the 2024-2025 Roster of Deputy Mayor Appointments as presented.

3.2 2025 Council Meeting Dates

[Request-for-Decision](#)

[2025 Council Meeting Schedule](#)

**Proposed Motion:**

That Council approve the 2025 Council Meeting Schedule, as presented.

4. CLOSED SESSION

5. ADJOURNMENT

**Proposed Motion:**

That Council adjourn the meeting.

## REQUEST FOR DECISION

<b>TITLE:</b>	2024 Organizational Meeting
<b>DATE:</b>	October 21, 2024
<b>PRESENTED BY:</b>	Mitchell Visser, Manager of Legislative Services
<b>ATTACHMENTS:</b>	Schedule of Council Committees and Boards, 2024-2025 Roster of Deputy Mayor Appointments, 2024-2025

### SUMMARY:

In accordance with Section 192 (1) of the Municipal Government Act (MGA) R.S.A 2000, Chapter M-26 and *Bylaw 04.21 – Council & Committee Meeting Procedure Bylaw*, The Town of Drumheller must hold an annual organizational meeting no later than two (2) weeks after the third (3rd) Monday in October.

The business of the annual organizational meeting is limited to:

- a) The appointment of Council members to committees and boards for a term of one (1) year; and,
- b) Establishing a roster for the appointment of Deputy Mayor.

In order to increase continuity within appointed positions, the proposed appointment of Councillors to Committees and Boards for 2024- 2025 has remained unchanged from the previous year. Additionally, the roster for the appointment of Deputy Mayor for 2023-2024 remains unchanged.

### RECOMMENDATION:

That Council move to approve the *Schedule of Council Committees and Boards, 2024 – 2025* and the *Roster of Deputy Mayor Appointment, 2024 – 2025*.

### DISCUSSION:

N/A

### FINANCIAL IMPACT:

N/A

### STRATEGIC POLICY ALIGNMENT:

Aligns with the Roles and Responsibilities of Council, as outlined in Policy #C-2-99, to represent the public interest, make informed decisions, and liaison with external organizations

### COMMUNICATION STRATEGY:

Any changes in the appointment of Councillors to Boards and Committees will be updated on the Town of Drumheller Website.

**MOTION:**

Moved that Council make the appointments outlined in the *2024-2025 Schedule of Council Committees and Boards*, as presented.

**MOTION:**

Moved that Council make the appointments outlined in the *2024-2025 Roster of Deputy Mayor Appointments*, as presented.



---

Prepared by:  
Mitchell Visser  
Manager of Legislative Services



---

Approved by:  
Darryl Drohomerski, C.E.T.  
Chief Administrative Officer



## BOARDS AND COMMITTEES

Councillor	Council Committees	Regional Committees	Temporary Committees	#
Heather Colberg	Drumheller Municipal Airport Commission (DMAC)			6
	Economic Development Advisory Committee (EDAC)			
	Emergency Management Committee			
	Intermunicipal Collaboration Framework (ICF) Committee			
	Drumheller Revitalization Company			
	Community Standards Appeal Board			
Lisa Hansen - Zacharuk	Economic Development Advisory Committee (EDAC)	Red Deer River Municipal Users Group (RDRMUG)		5
	Taxi Commission	Drumheller & District Chamber of Commerce (DDCC)		
	Community Standards Appeal Board			
Pat Kolafa	Emergency Management Committee	Drumheller & District Solid Waste Management Association (DDSWMA)		5
	Intermunicipal Collaboration Framework (ICF) Committee	Community Futures Big Country		
	Community Standards Appeal Board			
Tony Lacher	Emergency Management Committee	Valley Bus Society		5
	Municipal Planning Commission (MPC)	Palliser Regional Municipal Services Board (Alternate)		
	Community Standards Appeal Board			
Stephanie Price	Drumheller Public Library Board	Drumheller Stampede and Agricultural Society		6
	Taxi Commission	Drumheller Community Learning Society		
	Community Standards Appeal Board	Palliser Intermunicipal Subdivision and Development Appeal Board (SDAB)		
Crystal Sereda	Drumheller Housing Authority (DHA)	Palliser Regional Municipal Services Board		6
	Municipal Planning Commission (MPC)			
	Intermunicipal Development Plan Board (IDP)			
	Drumheller Policing Advisory Committee (DPAC)			
	Community Standards Appeal Board			
Tom Zariski	Drumheller Revitalization Company	Drumheller Area Health Foundation		6
	Community Standards Appeal Board	Drumheller and District Seniors Foundation (DDSF)		
		Drumheller Standing Committee on Health		
		Palliser Intermunicipal Subdivision and Development Appeal Board (SDAB)		



## Roster for Deputy Mayor 2024 -2025

Councillor Stephanie Price	November – December
Councillor Patrick Kolafa	January – February
Councillor Tony Lacher	March – April
Councillor Crystal Sereda	May – June
Councillor Lisa Hansen-Zacharuk	July – August
Councillor Tom Zariski	September - October

as of October 5, 2024

## REQUEST FOR DECISION

<b>TITLE:</b>	2025 Council Meeting Schedule
<b>DATE:</b>	October 21, 2024
<b>PRESENTED BY:</b>	Mitchell Visser, Manager of Legislative Services
<b>ATTACHMENTS:</b>	2025 Council Meeting Schedule

**SUMMARY:**

In accordance with Section 193 of the Municipal Government Act (MGA) R.S.A 2000, Chapter M-26, a council may decide, at a council meeting at which all the councillors are present, to hold regularly scheduled meetings on specified dates, times, and places.

Each year, Council approves a schedule of council meetings for the following year and advertises the dates to members of the general public.

Administration recommends that Council approve the attached 2025 Council Meeting Schedule.

**RECOMMENDATION:**

That Council approve the *2025 Council Meeting Schedule*.

**DISCUSSION:**

N/A

**FINANCIAL IMPACT:**

N/A

**STRATEGIC POLICY ALIGNMENT:**

Adherence to the *Municipal Government Act (MGA)*.

**COMMUNICATION STRATEGY:**

The Council Meeting Schedule will be advertised on the Town of Drumheller Website, the online calendar, and in the Drumheller Mail.

**MOTION:**

Moved that Council approve the 2025 Council Meeting Schedule, as presented.



---

Prepared by:  
Angela Keibel  
Legislative Services  
Coordinator



---

Reviewed by:  
Mitchell Visser  
Manager of Legislative  
Services



---

Approved by:  
Darryl Drohomerski, C.E.T.  
Chief Administrative Officer



# 2025

Meetings are held on Monday unless otherwise specified.

\* All meetings in July and August will be via Zoom only, not in Council Chambers.

<b>Regular Council Meetings</b>	<b>Committee of the Whole</b>
January 20	January 13
February 3 <i>Tuesday, February 18</i>	February 10
March 3 <i>Tuesday, March 18</i>	March 10
April 7 <i>Tuesday, April 22</i>	April 14
May 5 <i>Tuesday, May 20</i>	May 12
June 2 June 16	June 9
July 7 July 21	
August 11 August 25	
September 8 September 22	September 15
October 6	<i>Tuesday, October 14</i>
2025 Election - October 20	
November 3 - Organizational Meeting - Swear in new Council	
Proposed 2025 Meeting Dates	
November 17	November 10
December 1 December 15	December 8