



**TOWN OF DRUMHELLER**  
**REGULAR COUNCIL MEETING**

**MINUTES**

TIME & DATE: 4:30 PM – Monday, November 18, 2024

LOCATION: Council Chambers, 224 Centre Street and via Zoom platform

[Live Stream on Drumheller Valley YouTube Channel](#)

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**IN ATTENDANCE**

Mayor Heather Colberg  
Councillor Patrick Kolafa  
Councillor Stephanie Price  
Councillor Tony Lacher  
Councillor Crystal Sereda  
Councillor Tom Zariski  
Councillor Lisa Hansen-(Remote)

Chief Administrative Officer: Darryl Drohomerski  
Director of Corp. & Community Services: Victoria Chan  
Director of Infrastructure: Jared Brounstein  
Dir. of Emergency and Protective Services: Greg Peters  
Flood Resiliency Project Director: Deighen Blakely  
Communications Officer: Erica Crocker  
Reality Bytes IT: David Vidal  
Recording Secretary: Mitchell Visser

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1. CALL TO ORDER

Mayor Colberg called the meeting to order at 4:30 PM.

2. OPENING COMMENTS

Councillor Price announced that the Festival of Trees will be held November 29<sup>th</sup>, 2024, from 5:00pm until 7:00pm at the Badlands Community Facility. Trees will be decorated by folks across the Drumheller Valley and will be left up in the Badlands Facility Foyer to spread the holiday spirit! Tree Registration forms can be found on the Town of Drumheller Website.

Councillor Sereda announced that Christmas in the Coulee will be taking place at the Atlas Coal Mine on December 6<sup>th</sup>, 7<sup>th</sup>, 13<sup>th</sup>, and 14<sup>th</sup>, 2024 from 5:00 pm until 8:30 pm. Tickets can be found on their website.

Councillor Lacher announced that the Titans Community Christmas Party will be taking place on December 6<sup>th</sup> at the Badlands Community Facility. Admission is \$65 per person or \$500 per table. There will be a prime rib dinner and a silent auction.

Councillor Kolafa announced that the annual Salvation Army Kettle Campaign will be kicking off this Friday, November 22, 2024. Kettles will be at Freson Brothers, Walmart and No Frills.

Councillor Zariski announced that Lightfest: Sweet Winter Memories will be taking place at the Badlands Amphitheatre Friday, November 22, 2024, and Saturday November 23, 2024, and that the Festival of Lights will be taking place Downtown from 4:00 PM until 7:00 PM on November 23, 2024.

Mayor Colberg thanked the infrastructure team for the quick response on snow removal throughout the valley.

Mayor Colberg requested that, due to the Canada Post strike, all residents should pick up any expected cheque directly from the Town office until the cessation of the strike and asked residents to sign up for direct deposits. Water and sewer bills are still required to be paid, residents are encouraged to stop by the Town to make alternate arrangements and to sign up for e-billing.

Mayor Colberg congratulated the DVSS Senior Girls Volleyball team for their league and zone championships.

Mayor Colberg called a special meeting for November 21, 2024, at 4:30 PM in Council Chambers to deliberate on items related to the Town of Drumheller Flood Program.

Councillor Hansen-Zacharuk announced that the annual Red Bag Food Drive will be on November 28, 2024 at 6:00 p.m.

3. ADDITIONS TO THE AGENDA

4. ADOPTION OF AGENDA

4.1 **Agenda for November 18, 2024, Regular Council Meeting**

**M2024.390** Moved by Councilor Zariski, Councillor Kolafa  
That Council adopt the agenda for the November 4, 2024, Regular Meeting of Council as presented.

CARRIED UNANIMOUSLY.

5. MEETING MINUTES

5.1 **Minutes for the November 4, 2024, Regular Meeting of Council**

Agenda Attachment: Regular Council Meeting – November 4, 2024 – Draft Minutes

**M2024.391** Moved by Councillor Lacher, Councillor Hansen-Zacharuk  
That Council approve the minutes for the November 4, 2024, Regular Meeting of Council as presented

CARRIED UNANIMOUSLY.

6. COUNCIL BOARDS AND COMMITTEES

7. DELEGATIONS

9. REPORTS FROM ADMINISTRATION

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

CORPORATE AND COMMUNITY SERVICES DEPARTMENT

9.1 **Director of Corporate and Community Services**

YouTube Timestamp: 8:26

9.1.1 **Family & Community Support Services (FCSS) Committee Bylaw**

Agenda Attachments: Request-for-Decision; (Draft) Bylaw #34.24 – FCSS Bylaw;  
Policy CDSP-C-01 – FCSS Program

**M2024.392** Moved by Councillor Kolafa, Councillor Price

That Council gives First Reading to Bylaw #34.24 - Family and Community Support Services Bylaw, as presented.

CARRIED UNANIMOUSLY

**M2024.393** Moved by Councillor Sereda, Councillor Price

That Council gives Second Reading to Bylaw #34.24 - Family and Community Support Services Bylaw, as presented.

CARRIED UNANIMOUSLY

9.1.2 **2025 Utility Rate Bylaw #35.24 – 3<sup>rd</sup> Reading**

Agenda Attachments: Request-for-Decision; 2025 (Draft) Bylaw #35.24 - Utility Rate Bylaw

**M2024.394** Moved by Councillor Kolafa, Councillor Price

That Council gives Third and Final Reading to 2025 Utility Rate Bylaw #35.24, as presented.

CARRIED UNANIMOUSLY

EMERGENCY AND PROTECTIVE SERVICES DEPARTMENT

9.2 **Director of Emergency & Protective Services**

YouTube Timestamp: 16:22

### 9.2.1 Paid Parking Program

Agenda Attachments: Request-for-Decision; Attachment "A" – Physical Parking Pass Example; Attachment "B" – Paid Parking Lots Map

**M2024.395** Moved by Councilor Zariski, Councillor Kolafa

That Council direct Administration to operate Hotspot paid parking each year from May 1 to October 31 but allow for payment all year.

6 IN FAVOUR: Councillor Colberg, Kolafa, Sereda, Hansen-Zackaruk, Zariski, Lacher  
1 OPPOSED: Councillor Price

CARRIED

**M2024.396** Moved by Councillor Sereda, Councillor Price

That Council direct Administration to sell physical parking permits as a secondary parking payment option.

CARRIED UNANIMOUSLY

**M2024.397** Moved by Councillor Price, Councillor Kolafa

That Council direct Administration to offer paid parking exemptions only to residents and out-of-town recreation membership holders.

6 IN FAVOUR: Councillor Colberg, Kolafa, Sereda, Hansen-Zackaruk, Price, Lacher  
1 OPPOSED: Councillor Zariski

CARRIED

**M2024.398** Moved by Councillor Lacher, Councillor Sereda

That Council direct Administration to designate high-tourist-traffic residential streets as resident-only parking and offer no exemptions to this rule.

6 IN FAVOUR: Councillor Colberg, Kolafa, Zariski, Hansen-Zackaruk, Price, Lacher  
1 OPPOSED: Councillor Sereda

CARRIED

### 9.2.2 Bylaw #25.24 – Fire Bylaw – First Reading

Agenda Attachments: Request-for-Decision; Draft Bylaw #25.24 – Fire Bylaw

**M2024.399** Moved by Councillor Lacher, Councillor Sereda

That Council gives First Reading to Bylaw #25.24 – Fire Bylaw, as presented.

CARRIED UNANIMOUSLY

**M2024.400** Moved by Councillor Sereda, Councillor Price

That Council gives Second Reading to Bylaw #25.24 – Fire Bylaw, as presented.

CARRIED UNANIMOUSLY

8. PUBLIC HEARING AT 5:30

8.1 **Proposed Bylaw #33.24 – Lehigh Road Closure**

YouTube Timestamp: 1:03:00

1. Mayor Opens the Public Hearing and Introduces the Matter
2. Presentation of Information – Chief Administrative Officer
3. Rules of Conduct for Public Participation
4. All the material related to Public Hearing will be documented and taken into consideration.
5. Public Participation – Pre-Registered to Present Remotely
6. Public Participation – Pre-Registered to Present in Person
7. Public Participation – Written Submissions
8. Final Comments
9. Mayor to Call for Public Hearing to Close

INFRASTRUCTURE SERVICES

9.3 **Director of Infrastructure Services**

YouTube Timestamp: 1:08:24

9.3.1 **Drumheller Wayfinding Assessment**

Agenda Attachments: Briefing Note; Drumheller Wayfinding Assessment, ISL Engineering and Land Services, September 2024

10. CLOSED SESSION

YouTube Timestamp: 1:28:25

10.1 **Local Public Body Confidences and Advice from Officials**

**FOIP 17 – Disclosure harmful to personal privacy.**

**FOIP 23 – Local public body confidences.**

**FOIP 24 – Advice from officials.**

**M2024.401** Moved by Councillor Lacher, Councillor Price

That Council close the meeting to the public to discuss Third Party Business and Local Public Body Confidences as per FOIP 17 – Disclosure harmful to personal privacy, FOIP 23 – Local public body confidences, and FOIP 24 – Advice from officials.

CARRIED UNANIMOUSLY

Council closed the meeting to the public at 5:56 p.m.

**M2024.402** Moved by Councillor Lacher, Councilor Zariski

That Council open the meeting to the public.

CARRIED UNANIMOUSLY

Council opened the meeting to the public at 6:26 p.m.

11. ADJOURNMENT

**M2024.403** Moved by Councillor Sereda, Councillor Kolafa

That Council adjourn the meeting.

CARRIED UNANIMOUSLY

Council adjourned the meeting at 6:26 p.m.



MAYOR

CHIEF ADMINISTRATIVE OFFICER