



TOWN OF DRUMHELLER
REGULAR COUNCIL MEETING

MINUTES

TIME & DATE: 4:30 PM – Monday, December 2, 2024

LOCATION: Council Chambers, 224 Centre Street, via Teams platform

[Live Stream on Drumheller Valley YouTube Channel](#)

IN ATTENDANCE

Mayor Heather Colberg
Councillor Patrick Kolafa
Councillor Stephanie Price
Councillor Tony Lacher
Councillor Crystal Sereda
Councillor Tom Zariski
Councillor Lisa Hansen – Zacharuk (regrets)

Chief Administrative Officer: Darryl Drohomerski
Director of Corp. & Community Services: Victoria Chan
Director of Infrastructure: Jared Brounstein
Dir. of Emergency and Protective Services: Greg Peters
Flood Resiliency Project Engineer: Graham Waugh
Flood resiliency Project Director: Deighen Blakely (regrets)
Communications Officer: Erica Crocker
Reality Bytes IT: David Vidal
Recording Secretary: Angela Keibel

1. CALL TO ORDER

Mayor Colberg called the meeting to order at 4:30 PM.

2. OPENING COMMENTS

Councillor Sereda provided information about the World Junior A Challenge Game between Team Canada East and Team Sweden takes place on Saturday, December 7, 2024, at 3:00 p.m. Tickets are 80% sold out; just under 300 tickets available. Following this is the Drumheller Dragons game at 7:00 p.m. If people purchase tickets for both games, there is a discount available.

Councillor Zariski reminded residents about ongoing Lightfest celebrations at the Badlands Amp. This weekend is “Journey to Bethlehem”; tickets include a 20-minute interactive experience, take-home craft, studio space projection show, complimentary hot drink and cookie. Ticket availability is limited.

Mayor Colberg:

- highlighted the Christmas in the Coulee event taking place December 7, 8, 13, and 14, from 5:00 p.m. – 8:30 p.m. at the Atlas Coal Mine National Historic Site. The site has been decorated with over 40,000 lights.
- extended appreciation to Town of Drumheller staff, volunteers, and participants for the Festival of Trees event on November 29 at Badlands Community Facility (BCF). She also expressed her gratitude to the organizers, particularly Julia, and encouraged the public to visit the trees at the BCF until January.
- notified residents that, due to the ongoing Canada Post strike, November utility invoices will be available for pickup at Town Hall starting December 3, 2024. Residents can also opt for e-

billing or online account access. To avoid penalties, please ensure that payments are made by the due date. Those choosing to pay by mail should be aware that mail-in cheques may experience delays because of the postal strike; therefore, alternative arrangements can be made by contacting Town Hall. Additionally, residents expecting cheques from the Town are encouraged to pick them up at Town Hall and may want to consider setting up pre-authorized electronic fund transfers for direct deposit. Please visit the Town's website by clicking the following link for more information: [Postage Service Disruption as Canada Post Workers Strike: News - Town of Drumheller](#).

- Mayor Colberg expressed her sincere appreciation for the Public Works team for their outstanding efforts in preparing the downtown area with trees and decorations for the Festival of Lights event. Additionally, the team has been managing significant snowfall, with 30 cm recorded in 48 hours. (J. Brounstein reported that, to date, 5,000 cubic meters of snow have been removed, which is equivalent to three Olympic-sized swimming pools. He also mentioned that the infrastructure team is exploring new techniques for snow removal.) Mayor Colberg appealed to the public for patience, highlighting the current limitations in equipment available for snow removal. The primary focus will be on Stage 1 and 2 priority areas, followed by attention to other locations. She acknowledged the need for innovative approaches to optimize response efforts and recognized the long hours and challenging conditions faced by Public Works staff, reiterating the request for understanding and patience towards their team.

3. ADDITIONS TO THE AGENDA

4. ADOPTION OF AGENDA

4.1 **Agenda for December 2, 2024, Regular Council Meeting**

M2024.426 Moved by Councillor Price, Councillor Kolafa

That Council adopt the agenda for the December 2, 2024, Regular Meeting of Council, as presented.

CARRIED UNANIMOUSLY.

5. MEETING MINUTES

5.1 **Minutes for the November 18, 2024, Regular Meeting of Council**

Agenda Attachment: Regular Council Meeting – November 18, 2024 – Draft Minutes

M2024.427 Moved by Councillor Lacher, Councillor Sereda

That Council approve the minutes for the November 18, 2024, Regular Meeting of Council, as presented.

CARRIED UNANIMOUSLY.

5.2 **Minutes for the November 21, 2024, Special Meeting of Council**

Agenda Attachment: Special Council Meeting – November 21, 2024 – Draft Minutes

M2024.428 Moved by Councillor Kolafa, Councilor Zariski
That Council approve the minutes of the November 21, 2024, Special Council Meeting, as presented.

CARRIED UNANIMOUSLY.

6. COUNCIL BOARDS AND COMMITTEES

7. DELEGATIONS

8. PUBLIC HEARING

9. REPORTS FROM ADMINISTRATION

OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

CORPORATE AND COMMUNITY SERVICES DEPARTMENT

9.1 **Director of Corporate and Community Services**

YouTube Timestamp: 9:35

9.1.1 **Family & Community Support Services (FCSS) Committee Bylaw – Third Reading**

Agenda Attachments: Request-for-Decision; (Draft) Bylaw #34.24 – FCSS Bylaw.

M2024.429 Moved by Councilor Zariski, Councillor Sereda

That Council give Third and Final reading to Bylaw #34.34 - Family and Community Support Services Bylaw, as presented.

CARRIED UNANIMOUSLY

Councillor Zariski accepted a friendly amendment to correct the bylaw number from #34.34 to #34.24, as the last two numbers reflect the year the bylaw was created.

M2024.429A Moved by Councilor Zariski, Councillor Sereda

That Council give Third and Final reading to Bylaw #34.24 - Family and Community Support Services Bylaw, as presented.

CARRIED UNANIMOUSLY

9.1.2 Implementation of Minimum Municipal Tax and Tax Assessment of Manufactured Home Communities

Agenda Attachments: Request-for-Decision; Schedule "A" – List of Municipalities with Minimum Tax; Schedule "B" – Vacant Land Tax Municipal Comparison; (Draft) Bylaw #38.24 – Assessment of Manufactured Home Communities.

- M2024.430** Moved by Councillor Price, Councillor Sereda
That Council give First Reading to Bylaw #38.24, Assessment of Manufactured Home Communities, as presented.

CARRIED UNANIMOUSLY

- M2024.431** Moved by Councilor Zariski, Councillor Kolafa
That Council give Second Reading to Bylaw #38.24, Assessment of Manufactured Home Communities, as presented.

CARRIED UNANIMOUSLY

- M2024.432** Moved by Councillor Lacher, Councilor Zariski
That Council direct Administration to introduce a minimum tax of \$500.00 for the 2025 Budget consideration and the 2025 Property Tax Rate Bylaw.

CARRIED UNANIMOUSLY

9.1.3 Taxation of Exempted Properties Bylaw #37.24

Agenda Attachments: Request-for-Decision; (Draft) Bylaw #37.24 – Taxation of Exempted Properties; Ministerial Order No. 2024-011

- M2024.433** Moved by Councillor Kolafa, Councillor Sereda
That Council give First Reading to Bylaw #37.24 – Taxation of Exempted Properties Bylaw.

CARRIED UNANIMOUSLY

- M2024.434** Moved by Councillor Lacher, Councillor Price
That Council give Second Reading to Bylaw #37.24 – Taxation of Exempted Properties Bylaw.

CARRIED UNANIMOUSLY

- M2024.435** Moved by Councillor Sereda, Councillor Kolafa
That Council give unanimous consent for Third Reading to Bylaw #37.24 – Taxation of Exempted Properties Bylaw.

CARRIED UNANIMOUSLY

M2024.436 Moved by Councilor Zariski, Councillor Lacher
That Council give Second Reading to Bylaw #37.24 – Taxation of Exempted Properties Bylaw.

CARRIED UNANIMOUSLY

9.1.4 Fees, Rates and Charges Bylaw #38.24

Agenda Attachments: Request-for-Decision; (Draft) Bylaw 36.24 – 2025 Rates, Fees and Charges Bylaw; Schedule “A” – 2025 Service Fee Schedule (redlined for track changes); Schedule “A” – 2025 Service Fee Schedule (proposed); Memorial Bench Program Policy (CS-A-01)

M2024.437 Moved by Councillor Lacher, Councilor Zariski
That Council give First Reading to Bylaw #36.24 – 2025 Rates, Fees, and Charges Bylaw.

CARRIED UNANIMOUSLY

M2024.438 Moved by Councillor Sereda, Councillor Kolafa
That Council give Second Reading to Bylaw #36.24 – 2025 Rates, Fees, and Charges Bylaw.

CARRIED UNANIMOUSLY

M2024.439 Moved by Councillor Kolafa, Councillor Lacher
That Council approve the moratorium of Memorial Bench Program Policy CS-A-01 for 2025 to allow time for Administration to review the program.

CARRIED UNANIMOUSLY

EMERGENCY AND PROTECTIVE SERVICES DEPARTMENT

9.2 Director of Emergency & Protective Services
YouTube Timestamp: 57:42

9.2.1 Bylaw #25.24 – Fire Bylaw – Third Reading

Agenda Attachments: Request-for-Decision; (Draft) Bylaw #25.24 – Fire Bylaw

M2024.440 Moved by Councillor Price, Councillor Lacher
That Council give Third and Final Reading to Bylaw #25.24 – Fire Bylaw, as presented.

CARRIED UNANIMOUSLY

CORPORATE AND COMMUNITY SERVICES DEPARTMENT

9.1 **Director of Corporate and Community Services**

YouTube Timestamp: 1:04:59

9.1.5 **2025 Operating Budget and 4-Year Financial Plan
2025 Capital Budget and 10-Year Capital Plan**

Agenda Attachments: Request-for-Decision; Appendix 1 – 2025 Operating Budget and 3 Year Financial Plan; Appendix 2 – Other General Services, Other Professional Services & 295-298 Project Codes; Appendix 3 – 2025 Capital Budget and 10 Year Plan

Mayor Colberg called a recess at 5:14 PM.

Mayor Colberg ended the recess at 6:07 PM.

YouTube Timestamp: 1:39:34

INFRASTRUCTURE SERVICES

10. CLOSED SESSION

YouTube Timestamp: 3:38:27

10.1 **Confidential Evaluations and Advice from Officials**

FOIP 17 – Disclosure harmful to personal privacy.

FOIP 18 – Confidential evaluations.

FOIP 23 – Local public body confidences.

FOIP 24 – Advice from officials.

M2024.441 Moved by Councillor Sereda, Councillor Price

That Council close the meeting to the public to discuss Confidential Evaluations and Advice from Officials as per FOIP 17 – Disclosure harmful to personal privacy, FOIP 18 – Confidential evaluations, FOIP 23 – Local public body confidences, and FOIP 24 – Advice from officials.

CARRIED UNANIMOUSLY

Council closed the meeting to the public at 8:06 p.m.

M2024.442 Moved by Councillor Lacher, Councillor Kolafa

That Council open the meeting to the public.

CARRIED UNANIMOUSLY

Council opened the meeting to the public at 9:23 p.m.

11. ADJOURNMENT

M2024.443 Moved by Councillor Price, Councilor Zariski
That Council adjourn the meeting.

CARRIED UNANIMOUSLY

Council adjourned the meeting at 9:23 p.m.



MAYOR

CHIEF ADMINISTRATIVE OFFICER